



E-Tender Notice for Hiring of Group Health Insurance Services

RFP No. PSW/PROC/24-25/HR-250-2

Pakistan Single Window (PSW), the notified operating entity for the PSW system under provisions of the PSW Act, 2021 and a company incorporated under section 42 of Companies Act 2017 invites sealed bids from minimum “AA+” rated (PACRA/VIS) with “Stable” outlook insurance companies having valid registration with tax and other relevant authorities, including SECP, for provision of Group Health Insurance services. The Insurance Companies submitting their bids must be appearing on Active Taxpayers List issued by Federal Board of Revenue, Government of Pakistan. **The bidders should be registered suppliers on the e-Pak Acquisition & Disposal System (EPADS)** in order to participate in the subject tender. Interested bidders can register themselves electronically on EPADS through <https://eprocure.gov.pk/#/supplier/registration>.

2. The Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bids, evaluation criteria, clarification / rejection of bids, performance guarantee etc. can be accessed through ePADS or downloaded from PSW website (<https://www.psw.gov.pk/documents/tenders>). Prospective bidders may request clarification on any aspect of the bidding documents till **15th December, 2025**.

3. Bids, prepared in accordance with the instructions provided in the bidding documents, must be **submitted electronically through EPADS** on or before **23rd December, 2025 at 1500 Hrs.** and **the original bid bond must be delivered to PSW Procurement department at the below mentioned address before bid opening deadline**. Technical bids will be opened on the **same day at 1530 Hrs.** at the below mentioned address. In case the day of bid submission and opening falls on a public holiday, next working day shall be considered as the deadline for the same. This notice is also available on PPRA website at www.ppra.org.pk.

PROCUREMENT DEPARTMENT
PAKISTAN SINGLE WINDOW
GROUND FLOOR, NESPAK BUILDING, NEAR STATE BANK,
G-5/2, ISLAMABAD.
Phone: 051-9211129