



No. ERP/IT/2025
GOVERNMENT OF PAKISTAN
ESTABLISHMENT DIVISION
FEDERAL EMPLOYEES BENEVOLENT FUND
AND GROUP INSURANCE

Invitation of Expressions of Interest (EOI) for
Preparation of RFP Document for End-To-End ERP Solution
From Software Consultancy firms

Expressions of interest are hereby invited from well-reputed, established, and tax-registered Software/ERP Consultancy firms for preparation of an RFP document and ERP Advisory including TORs for requirement analysis, design, development, implementation, and support of an agency-specific ERP Solution on the following terms and conditions:

1. Firm must be registered with FBR for income tax/ Sales Tax & PSEB for last 05 years.
2. A declaration that the firm is not blacklisted by any department/firm/organization OR in the process of such proceeding under PPRA Rules 2004.
3. Must have completed at least 03 projects of such enterprise level RFPs in last 05 years.
4. Have an in-house full time experienced technical team including solution architects, business/System Analysts and capable staff.
5. Bidders should be financially sound having proper office, telephone number, fax number and official emails in Islamabad.

2. Quality & Cost Based Selection (QCBS) for procurement of consultancy services as specified in Rule 36(b) of PPRA Rules 2004 read with Regulation 3 (B) of the Procurement of Consultancy Services Regulations, 2010 will be followed. Objective is to engage a qualified consultancy firm for conducting a comprehensive assessment of existing business processes, identifying gaps, and translating organizational needs into a technically sound and commercially viable Request for Proposal (RFP) and ERP advisory services for guiding FEB&GIF for most suitable ERP solution, defining the implementation roadmap, and ensuring alignment with government digitalization policies and industry best practices for the implementation of an end-to-end ERP solution. In this regard the interested bidders shall submit their interest in the form of an Expression of Interest (Eoi). Eoi documents, containing detailed terms and conditions, can be downloaded from EPAD/PPRA website i.e. www.eprocure.gov.pk or www.febgif.gov.pk

Other Conditions

3. The firms shall submit proposals in accordance with the instructions contained in the Eoi on EPADS/PPRA website which is mandatory, through forwarding letter on company's letter head duly signed by the authorized Officer. The last date for submission of proposals is 24th December, 2025 on or before 11:30 AM after which no proposal shall be entertained. Eoi documents submitted on EPADS (mandatory) will be opened on the same date at 12:00 noon in the presence of authorized representative of firms who may choose to attend the session. The firms shall be evaluated & prequalified on the basis of information criteria provided in the Eoi. The short-listed bidders will be provided the detailed RFP document to submit their offer in the form of Technical and Financial bids and a pre-bid meeting may also be convened to discuss the requirements of Technical Proposals.

4. The FEB & GIF reserves the right to accept or reject all the proposals at any time prior to award without any reason as per PPRA Rules, 2004.

For further details, please visit: www.ppra.org.pk or www.febgif.gov.pk

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