

**TENDER NOTICE NO: 115/ 2025**

A Public Sector Hospital invites sealed tenders from eligible / authorized distributors / reputed firms / suppliers registered with income tax / sale tax department on FOR basis. The bids must be reached to the undersigned on or before mentioning date / time, which will be opened in the presence of tenderers and their authorized representatives.

S. #	Tender. #	Description	Tender Fee (Rs.)	Last Date/Time of Bid Submission	Bids Opening Date/Time
1	115/2025	Purchase of Linen Items	1,500/-	<b>19.12.2025</b> at 10:00 hours	<b>19.12.2025</b> at 10:30 hours

A set of Tender documents along with terms and conditions can be downloaded from PPRA website ([www.ppra.org.pk](http://www.ppra.org.pk)). An amount of Rs.1,500/- (Non-Refundable) payable in shape of pay order / demand draft in favor of Head LAO, Public Sector General Hospital, H-11/4, Islamabad must be submitted alongwith technical proposal.

The Competent Authority reserves the right to reject the tender.

**Admin Officer (Proc)**  
Public Sector General Hospital  
H-11/4 Islamabad  
Ph: 051-9257171, Ext:-289

PAKISTAN ATOMIC ENERGY COMMISSION  
GENERAL HOSPITAL H-11/4,  
ISLAMABAD

No.Hosp-1(1686)/25

Dated: \_\_\_\_\_

M/s. \_\_\_\_\_

Subject: **Calling of Quotations For Purchase of Linen Items Tender Notice No. 115/2025**

Dear Sir,

The following instructions may kindly be followed while submitting your quotation.

**Instructions to Tender:**

1. The quotations should be addressed to Admin Officer PAEC General Hospital H-11/4, Islamabad. The bidders shall submit their offers with reference to clause No.36 (b) of PPRA rules i.e. Single Stage - Two envelopes bidding procedure as per following details:

- i. The bid shall comprise a single package containing two separate envelops. Each envelop shall contain separately the financial proposal and the technical proposal.
- ii. Envelops shall be marked as "**TECHNICAL PROPOSAL**" and "**FINANCIAL PROPOSAL**" in **bold and Legible letters** to avoid confusion.
- iii. Initially only envelop marked "**TECHNICAL PROPOSAL**" shall be opened.
- iv. Envelop marked as "**FINANCIAL PROPOSAL**" shall be retained in safe custody without being opened.
- v. The technical proposal shall be evaluated with out reference to price and any proposal which do not conform to the specified requirements shall be rejected.
- vi. No amendment in the technical proposal shall be permitted during evaluation.
- vii. The Financial proposal of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance of technically accepted bids only.
- viii. Financial proposal of the bids found non-responsive shall be returned un-opened to the respective bidders.

**General terms & conditions:**

2. All the **Technical and Financial Proposals in Separate Sealed Envelopes clearly marked as "Tender for Purchase of Linen Items Tender Notice No.115/2025"** should reach to undersigned on or before the tender opening date 19.12.2025 at 10:00 hrs. Technical bids will be opened on the same day at **10:30 hrs at (Conference Room) PAEC General Hospital Sector H-11/4, Islamabad** in the presence of bidders who submitted their offers as per instruction/ requirement and wish to be present. In case of falling holiday on the opening date, the tenders will be opened on the next working day at the same time.

**3. No tender will be considered if:-**

- a. It is received after the date and time fixed.
- b. The tender and related documents are not signed & Stamp.

- c. The offer is ambiguous.
- d. Items offered differ in description etc from those required.
- e. It is without earnest money or with less earnest money as a general policy.
- f. Over writing and cutting will be not accepted**

4. The quotation validity period will be started from the date of **issuance of award letter** and rates will be valid till completion of one year running contract.

5. **Earnest money of Rs.50,000/-** in the form of **Pay Order/ Bank Draft**, in favour of **Head LAO, PAEC General Hospital, Islamabad**, must be attached **along with the Technical Offer in separate sealed envelope**. Earnest money will be returned to the unsuccessful bidders soon after finalization of the purchase proposal, and retained in case of successful bidders till satisfactory completion of regular contract agreement.

7. The following are required to be mentioned in the quotation and copy also attached:-

- Letter of registration under sales Tax Act 1990. Copy
- Income / Sales Tax Registration No.
- Active Taxpayer list (ATL)

**8. Special Instructions:**

- i. No changes will be allowed during the currency of contract in supplier's distribution and the supply orders will be generated in the name of same supplier quoted in the tender.

**9. Risk Liquidated Damages:**

The quantities to be purchased from the suppliers can be increased or decreased as per requirement of PGHI. The suppliers are to ensure to timely delivery of items and if supplier fails to supply the stores up to the requisite quantity, quality and specifications within the delivery date / specified time. Purchaser will have right to confiscate the submitted earnest / security money, cancel the order and purchase the stores elsewhere at your risk & cost for which no notice shall be issued and the purchaser will not be responsible for any loss that you may suffer due to the cancellation of the order, or in such a case the purchaser may either impose a penalty on you to be paid by you by way of liquidated damages @ 2% of the value of un-supplied stores per day for the number of days by which the delivery is delayed and beyond the said date / specified time up-to a maximum of 10% of the total contract value.

**10. Warranty:**

The supplier will provide a warranty certificate that quality of stores is strictly in accordance to the specification given in the attached schedule to this contract and any defective part will be replaced free of all charges (including carriage/ loading/ unloading charges from site to supplier's premises and back).

11. Any correspondence regarding this tender must be addressed to **Admin Officer, PAEC General Hospital H-11/4 Islamabad** only. For any additional information's please contact on telephone numbers as given below.

12. The Competent Authority reserves the right to accept or reject any or all the offers.

13. If the bidder/supplier unconditionally accepts all “Terms & Conditions” of PGHI then participate in open tender and quote rates.
14. Samples of all quoted items must be provided along with your quotation.

**(Muhammad Anwar Kamal)**  
Admin Officer (Proc)  
Public Sector General Hospital  
H-11/4, Islamabad  
Ph: - 051-9257171 Ext: 289  
Fax: 051-9258862

**ANNEXURE-“A”**

Subject: **Calling of Quotation For Purchase of Line Items Tender Notice No. 115/2025**

S #	Item Description	Specification / Size	Unit	Unit Price without GST	GST	Unit Price with GST
1	Bed Sheet Zeen Printed Monogram White	2x½ x 1½ Mtr	Each			
2	Pillow Cover Printed Monogram White	-	Each			
3	Pillow Polyester	1 KG	Each			
4	Green Cloth	-	Per Meter			
5	Blue Cloth for Patient Dress	-	Per Meter			
6	OT Gown Green Surgery	As per Sample	Each			
7	OT Gown Green Orthopedic	As per Sample	Each			
8	OT Towel Green	40" X 60"	Each			
9	OT 6" Hole Towel Green	40" X 60"	Each			
10	OT 4" Hole Towel Green	25"x40"	Each			
11	Mayo Stand Cover Blue	20" X 60"	Each			
12	Wrapper Blue	40" X 60"	Each			
13	Legging Green	25" X 40"	Each			
14	Green Sheet	90" X 60"	Each			
15	Green Sheet	60" X 60"	Each			
16	Hole 8"x12 Sheet	100 " X 60"	Each			
17	Hole Towel (Two Hole) Green	2½ x 2 Mtr	Each			
18	OT Towel Large Green	2½ x 1½ Mtr	Each			
19	OT Towel Green	2 x 1 Mtr	Each			
20	Patient Dress Different Colors	Small/ Medium/ Large	Each			
21	Technician Suit Male Different Colors	Small/ Medium/ Large	Each			
22	Technician Suit Female Different Colors	Small/ Medium/ Large	Each			
23	Doctors Suit Male Different Colors	Small/ Medium/ Large	Each			
24	Doctors Suit Female Different Colors	Small/ Medium/ Large	Each			
25	Pant & Shirt for General Attendant	Small/ Medium/ Large	Each			
26	Shalwar Qameez & Dopata for General Attendant	Small/ Medium/ Large	Each			
27	Pant, Shirt & Tie for Receptionist	Small/ Medium/ Large	Each			
28	Shalwar Qameez & Dopata for Receptionist	Small/ Medium/ Large	Each			

29	Pant & Shirt for Technician	Small/ Medium/ Large	Each			
30	Shalwar Qameez & Dopata for Technician	Small/ Medium/ Large	Each			
31	Safari suit for Mali	Small/ Medium/ Large	Each			
32	Safari suit for Sanitary Attendant	Small/ Medium/ Large	Each			
33	Shalwar Qameez & Dopata for Sanitary Attendant	Small/ Medium/ Large	Each			
34	Blanket Single Bed	Double Ply	Each			
35	Bath Towel	48" X 24"	Each			
36	Makin Tosh	-	Meter			
37	Mattress with Rexene Cover (Branded)	6"x39"x78"	Each			
38	Rexene	-	Meter			
39	Leatherette	-	Meter			
40	Foam Sheet 2"	3' x 6'	Each			
41	Foam Sheet 3"	3' x 6'	Each			
42	Foam Sheet 1"	3' x 6'	Each			

**Sign/Stamp**  
**Supplier**