

Checklist for Bidders

Enquiry #: 14104 Opening Date: _____ Time: _____

M/s, _____ Phone No: _____

Please Ensure before submitting the bid, that following Information/ Documents have been submitted / providing along you bid Check () appropriate box.

S. No.	Details of required information / documents	Yes	No
1.	Fixed Bid Bond as specified in Tender Document		
2.	Original Technical literature is enclosed, if any		
3.	Any change in your current address, Phone Fax no & Email etc Intimated		
4.	Bid Validity as specified is mentioned		
5.	Delivery / Completion period has been specified.		
6.	All corrections/cutting/overwriting are singed & stamped		
7.	Sample (if necessary) is enclosed		
8.	Form- X Duly Signed & Stamped		
9.	Each & Every Page of the bidding documents shall be signed and stamped by the bidder.		
10.	Original Bid + One Copy is Submitted		

Note:

Non-Availability of the above information/documents, or incomplete/incorrect statement on this checklist may result in rejection of the bid at / after the bid opening.

As per SRO296(I)/2023 dated 08th March 2023 "E-Pak Procurement Regulations, 2023" all bidders are advised to register in e-Pak Acquisition and Disposal System (EPADS).



Bidders Authorized Representative



M/s. _____

**Civil Works Construction of Boundary Wall, GC Room, Guard
Room & Allied Works**

Under Single Stage Two Envelope Bidding Procedure

**Tender Enquiry No. SSGC/SC/PT/EPADS/14104
SECTION – I**

Invitation to Bid

Sui Southern Gas Company Limited (SSGC) intends to carry out the work related to Civil Works Construction of Boundary Wall, GC Room, Guard Room & Allied Works at SMS Sheedi Goth, Karachi (As Per BOQ/Criteria) (Having Valid PEC Certificate Category C-5 Or above Having specialization of CE-08 Category & CE-10) (Under Single Stage Two Envelope Bidding Procedure) (On Complete Package Basis).

The Company invites you to submit Technical Proposal and Financial Proposal in two separate sealed envelopes “**Under Single Stage Two Envelope Bidding Procedure**” i.e. Sealed Technical offer & Sealed Financial offers shall be submitted in separate envelopes. Technical offers will be opened and evaluated first. Financial offers of only technically compliant bidders will be opened on later intimated date in presence of bidder’s representative.

The priced bids shall be submitted along with FIXED Bid Bond Rs.440,000 (Four Hundred Forty Thousand Rupees Only) in the form of Pay order / Demand Draft in favor of Sui Southern Gas Company Limited. No bid shall be entertained without bid bond / earnest money.

The Company reserves the right to add, delete from or amend any part of these tender documents during the bidding period and bidders shall be informed accordingly.
Bids not conforming to the terms and conditions or a part thereof stipulated in these tender documents may be rejected.

The Tender documents comprise the following:

Technical Proposal

Section – I	Invitation to Bid
Section – II	Instructions to Bidders(A&B)
Section – III	Scope of Work/Special Condition of Contract/ Instruction to Applicant /Evaluation Criteria /with Forms/
Section – IV	Special Conditions of Tender Document
Section – V	General Terms & Conditions



Financial Proposal

Section – VI	Tender Form
Section – VII	Bill Quantity /Bid Form
Section – VIII	Bid Bond Format/Performance Bond /Format of Declaration/Contract Form/Form X/Annexure I/ Form of Bid Securing Declaration
Section – IX	Blacklisting Mechanism/ Affidavit of Compliance with IMS Manual /SSTW-05/Drawing

Bids will be submitted online on EPADS Portal on or before **22-12-2025** at **1130** hours. The bids will be publicly opened at **1200** hours on same day online on EPADS in the presence of bidders and / or their authorized agents who may wish to attend.


For **General Manager (Procurement)**


28/11/25



TECHNICAL

PROPOSAL



SECTION - II

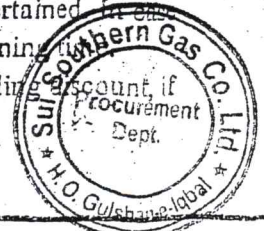
INSTRUCTIONS TO BIDDERS



SECTION - II

Instructions to Bidders (A)

1. All rates quoted in the prescribed SOR / BOQ shall be firm, irrevocable and not subject to change or escalation on any account what so ever. No modification, alteration or deletion in the bid will be accepted after the bid opening time.
2. Sealed Bids shall be received at Company's Head Office, ST-4/B, Block - 14, Sir Shah Suleman Road, Gulshan-e-Iqbal, Karachi, up to specified time & date and will be opened publicly at specified time & date, in the presence of Bidders or their authorized representative who choose to attend. In case the bid opening date falls on a holiday or due to some unavoidable circumstances, it is not possible to open on scheduled date, it will be opened on next working day at the same time.
3. All original bid documents accompanied with the bid bond shall be submitted by the Bidder in the envelope provided with tender documents. The sealed Bids must be submitted at the address stated above in person or by courier or by any other means but it shall be the Bidder's responsibility to ensure that Bids so submitted are delivered to the above address before the specified Bid opening date and time. The Company shall not be held responsible in any way for late receipt of Bids or their confidentiality. Bids received after the Bid closing time shall not be considered, and will be returned to the Bidder unopened.
4. In Case of single stage two envelop bidding system (if mentioned in press advertisement & Tender document), sealed technical offer & sealed bid shall be submitted in separate envelops (bid bond will be enclosed with "Financial" bid unless and until specified separately in tender terms). "Technical" and "Financial" is to be mentioned on the top of the envelop. Technical offers will be opened and evaluated first. Financial offer of only technically complaint bidders will be opened at a later intimated date in presence of bidder's representative. Financial offers of technically non-complaint bidders will be returned un-opened along with their bid bond.
5. The Bid should be signed by a person having the authority for this purpose. In case of a bid submitted by a corporate entity, the same shall bear its seal and be duly signed by its secretary.
6. Bids shall be submitted strictly in accordance with the requirements of the Tender Documents and as per specifications.
7. Bid shall remain valid for acceptance for a period of (120) days from the date of public opening of the bids.
8. The Company shall not reimburse any expenses incurred in preparation of Bids.
9. The Bid and all subsequent correspondence shall be in the English language.
10. Payment for the Contracted Work / Services will be made in Pakistani Rupees only. The rates quoted by the Bidder shall therefore, be in Pakistani Rupees.
11. In case of any queries / clarification with regard to this Tender, the same may be forwarded to Procurement Department upto 5 days before the bid opening date, thereafter the request will not be considered.
12. The Company reserves the right to reject any or all Bids without assigning any reason and cancel the bidding process. Company also reserves the right to accept the whole or a part of Bid and does not bind itself to accept the lowest or any particular Bid.
13. In case of any conflict between the Special Terms & Conditions and elsewhere in the tender documents the Special Term & Conditions, will supersede & prevail.
14. Each and every page of the bid documents being submitted by the bidders shall be singed and stamped failing which the bid may be liable for rejection.
15. All documentary evidence required for evaluation of bid should be submitted along with the bid in absence of any documentary evidence no marks will be awarded in accordance to the evaluation criteria.
16. In order to maintain cordial business relation and as per ethical business approach, please provide the justification in case of your non participation on our Fax # 99231583 & Email. mmte@ssgc.com.pk
17. Conditional Bid will not be accepted and liable to be rejected.
18. The quoted unit price and corresponding total amount shall be inclusive of all duties and Taxes and excluding provincial Sales Tax as per provincial laws.
19. Sealed bids shall be mailed/submitted/dropped in tender box placed at Tender Room, CRD Building, SSGC Head Office. Bids are to be delivered on or before closing time after which bid will not be entertained. If a bid is sent through courier, the same shall be delivered at least half an hour before scheduled opening time.
20. Price given in the Bid Form/BOQ is firm which shall take into account all relevant factors including discount, if any. Discount / escalation given separately at the time of bid opening will not be considered.
21. The bidders are required to fill form SSFW-05 (if deemed required) and submit with the bid.



SECTION-II**INSTRUCTIONS TO BIDDERS** (B)**1. Escalation**

It may be clearly understood that this tender does not contain a price variation clause and, therefore, all unit prices quoted shall be firm and irrevocable and shall not be subject to escalation on any account, whatsoever.

2. Bid Instructions

The bid shall be prepared in accordance with the following instructions:

2.1 Examination

Bidders shall visit/inspect the Work sites and shall fully acquaint themselves with the nature and requirements of Work, form and nature of sites, access to sites, availability of materials, weather, law and order and local conditions etc. before submitting their bids. **Submission of the bid shall be prima facie evidence that the Bidders have fulfilled this requirement.**

2.2 Clarifications

Each Bidder shall be deemed to have satisfied himself before submitting as to the correctness and sufficiency of its tender/offer and the rates quoted, which rates shall, cover all its obligations under the Contract and all matters and things necessary for proper completion and maintenance of the Work. The Bidder may submit questions/queries regarding these documents to the Company in writing within a period extending upto 10 (ten) days after issuance of the tender enquiry. Replies shall be issued to all Bidders in writing and will be on record as addenda to the ensuing Contract. The Company will not be responsible for verbal clarifications. The bid submission time will however not be extended on this account.

2.3 Validity

Bids shall remain valid for acceptance for a period of **One Hundred and Twenty (120) days** from the date of bid opening. If the last date falls on a holiday, the validity will be extended to the first Company working day thereafter.

2.4 Cost of Preparation of Bid

Bidders will not be reimbursed for costs of any kind, whatsoever, incurred by them in connection with the preparation and the submission of their bids.

2.5 Bill of Quantities and Rates

The quantities specified in the Bill of Quantities (BOQ) are estimated and are intended to serve only as a guide to the Bidders. Payments shall be made on the basis of actual work quantum as measured. No claims shall be entertained on account of increase or decrease in the scope of work. The Bidders shall ensure that their bids are not front-end loaded, which may lead to rejection of their bids.



2.6 Sub-Contracting

The Bidder shall include a list of works which he intends to sub-let to sub-contractors. Sub-contractors proposed by the Bidder are subject to Company's approval.

2.7 Bid Documents

Bidders shall note that the tender documents including plans, drawing and specifications, furnished for tendering purposes are not to be used for any purpose other than tendering on this specific job and shall not be reproduced without the written permission of the Company. All such documents issued for tendering shall be returned with the bid duly stamped.

2.8 Organization Chart

An Organization chart proposed for the conduct of the Work shall be submitted after issuance of LTP (if required). The chart shall clearly show permanent members of the Bidders supervisory staff that the Bidder proposes to deploy on the work sites for the performance of the Work.

2.9 List of Equipment

The Bidder shall submit after issuance of LTP (if required), a complete list of equipment proposed to be used in carrying out the Work including make and type of all such equipment.

2.10 Time Schedule

The Bidder shall submit after issuance of LTP (if required), a detailed work programme in the form of a bar chart showing planned schedule of various activities required to complete the entire work (as per Scope of Work) within the stipulated completion period by deploying adequate manpower.

2.11 Additions, Deletions and Amendments

The Company reserves the right to add, to delete from and/or amend the work defined in Scope of Work/BOQ as deemed necessary before or after the execution of the contract. All such additions deletions and amendments shall only be authorized in writing by the Company's representative.

2.12 Signing Authority

Bidders shall return all tender documents (including drawings) duly signed on all pages by an authorized representative of the Bidder and shall also carry official stamp of the Bidder's firm.

2.13 Postal Address

The Bidder shall give below office telephone, telex and fax numbers including complete postal address at which correspondence may be sent and all notices may be legally served in connection with his bid and/or ensuing contract with the successful Bidder.



Telephone Nos: _____

Telex No: _____

Fax No: _____

Address: _____

_____**2.14 Disqualification/Rejection of Bids**

Failure to comply with any instruction in the tender documents would render the bid liable to disqualification and rejection.

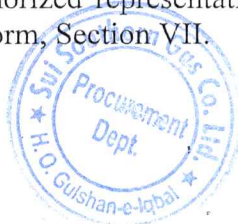
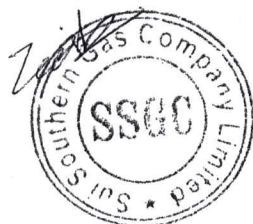
2.15 Unit Work Rates

If the bid of the successful bidder is seriously unbalanced in relation to SSGC estimate of the cost of work to be performed under the contract, the SSGC may require the bidder to produce detail price analyses for any or all items of the Bill of Quantities to demonstrate the internal consistency of those prices with the construction method and schedule proposed. After evaluation of price analyses, the SSGC may require that the amount of Performance Bond set forth in the tender document be increased at the expense of successful bidder to a level sufficient to protect the SSGC against any and all Financial Loss in the event of default of the successful bidder under the contract.

2.16 Check List

Bidder shall, inter alia, ensure the following before submitting the bid:

- All pages of the bid including drawings have been signed and stamped.
- Bid Bond for the specified amount has been enclosed.
- List of equipment and detailed work programme required under 2.9 & 2.10, Section II, is enclosed.
- Postal address, telephone, telex and fax Nos. (If available have been given in Clause 2.13, Section II).
- Total amount of Bid has been mentioned in 9c, Section VII, Tender Form.
- Duly authorized representative has signed (along with witness) at the end of Tender Form, Section VII.



SECTION-III-A

SCOPE OF WORK

Sui Southern Gas Company Limited (SSGC) intends to Construct Boundary Wall, GC Room (with cage), Guard Room (with washroom) & Allied Works at SMS Sheedi Goth, Karachi. The site is located near Memon Goth, Karachi. Details including Quantum of work are mentioned in Section-III-B & Section-VIII (BOQ)

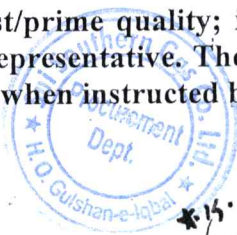
The Contractor shall supply all finances and arrangement for manpower, machinery and material for the execution of the Work.

Contractor shall ensure safe and proper execution of the construction work with proper and sufficient material, machinery/equipment and adequate manpower and shall complete the work within the Scheduled Time.

“Make” of following Item / Materials shall be as specified hereunder:

1. Cement (OP / SR)	Lucky, Thatta, Falcon or Equivalent
2. Fine Aggregates	To be approved by the Company
3. Coarse Aggregate / Crush	To be approved by the Company
4. Blocks	Machine made (to be approved by the Company)
5. Stone Soling	First Class (to be approved by the Company)
6. Paint	ICI, Gobis or equivalent (to be approved by the Company)
7. SBR	SIKA, Fospak or equivalent (to be approved by the Company)
8. Steel R/F	Amreli, Mughal or equivalent (to be approved by the Company)
9. Aluminum Doors & Windows	Lucky, Krudson or equivalent (to be approved by the company)
10. UPVC Pipe	Steelex, Pak Arab or equivalent (to be approved by the Company)
11. Fibre Tank	Master or Equivalent (to be approved by the Company)
12. Wash Basin & WC	ACL, Durr or equivalent (to be approved by the Company)
13. Washroom Fixtures	Master or equivalent (to be approved by the Company)
14. Steel Gate	Local made (to be approved by the Company)
15. SBR	Sika, Vertex or equivalent (to be approved by the Company)
16. PVC Electric conduits	Galco, Pak Arab or equivalent (to be approved by the Company)
17. Channel patti	Adamjee or equivalent (to be approved by the Company)
18. Electrical cables	Fast Cable or equivalent (to be approved by the Company)
19. Switches & Sockets	Aqua, Orange or equivalent (to be approved by the Company)
20. Distribution Board	Al Moin or equivalent (to be approved by the Company)
21. Circuit Breakers	Terasaki, Hager or equivalent (to be approved by the Company)
22. Electrical Fixtures	Osaka, Royal or equivalent (to be approved by the Company)
23. GC Pavers	Magnacrete, Envicrete or equivalent

All the above shall be of first/prime quality; inferior or No.2 quality of any material shall be rejected by the Company's representative. The Contractor shall remove such rejected material immediately from site as and when instructed by the Company's representative.



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SECTION-III-B**DESCRIPTION OF WORK****A) BOUNDARY WALL AND RETAINING WALL****A1) RETAINING WALL****A1.1) Removal of Existing Fence:**

Providing all labour, tools, equipments, machinery and material for removing existing barbed wire fence (approx. 750 Rft), debris etc. and handing over the dismantled fence and pipe to the Engineer Incharge, complete in all respect as per Drawing, BOQ, Specification & as per Site Requirements and as directed by the Engineer Incharge.

This item also includes clearing the site ^{debris} debris and any other unwanted material and disposing it to approved municipality dumping site, outside the Company's premises.

A1.2) Excavation & Backfilling:

Providing all labour, tools, equipments, machinery and material for Excavation & Backfill in all kinds of soil for foundations of Retaining Walls, Columns or wherever required below ground level up to any depth including rock/hard soil, and backfilling with the excavated material, dewatering shoring and disposing off all surplus materials outside the site of work to an appropriate location for complete construction of Boundary wall as per drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

This item also includes the cost of grading, levelling & removing surplus soil from the site and dumping to designated municipal dumping site, outside the Company's premises, as per Engineer Incharge's instructions.

A1.3) Stone Soling in Foundation:

Providing all labour, tools, equipments and material for placing and compacting Stone Soling 6" thick (3" stone size), compacted with mechanical compactor, under foundations including grouting with crush stones & coarse sand, complete in all respect and as per drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

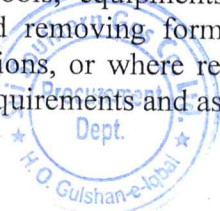
A1.4) DPC:

Providing all labour, tools, equipments and material for forming & applying 2" thick DPC (Cement, Sand with pudlo mix) to be laid over retaining wall, complete in all respect as per Drawing, BOQ, Specification & site requirements and as directed by the Engineer Incharge.

This item also includes the cost of applying Asphalt primer to the sides of foundation.

A1.5) Lean 1:4:8 in Foundation:

Providing all labour, tools, equipments, machinery and material for mixing, forming, placing, compacting, curing and removing formwork in concrete (1:4:8) using Sulphate Resistant (S.R) Cement below Foundations, or where required, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.



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A1.6) Concrete 1:2:4

Providing all labour, tools, equipments, machinery and material for mixing, placing, forming, compacting with mechanical vibrator, curing, and removing formwork in Machine mix 1:2:4 concrete (1 part Cement, 2 Parts Fine Sand, 4 parts Crush Stones) using S.R/O.P Cement in below mentioned locations, or where required with steel gurmala finish and approved quality materials. Complete in all respect and as per Drawing BOQ, Specifications & Site Requirements and as directed by the Engineer Incharge.

- a. Footing
- b. Retaining Wall below & above N.G.L

Note: Sulphate Resistant (S.R) Cement should be used in all structures upto Plinth Level.

A1.7) Steel Reinforcement:

Providing all labour, tools, equipments, machinery and material for providing, cutting, bending, placing and tying steel reinforcement of 60 KSI yield strength deformed bars of specified make, including the cost of binding wire, wastage, over rolling chairs and spacers in Footings, Retaining Walls, or where required, complete in all respects and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

A1.8) Plaster Above N.G.L:

Providing all labour, tools, equipments, machinery and material for making, applying and curing 3/4" thick Plaster in 1:4 cement-sand mortar to all exposed surfaces above N.G.L of Retaining Wall or wherever required, including vertical / horizontal chamfering splays, jambs, recesses, mouldings, making rounded coves as shown in details, edges, rebates, grooves, expanded metal lath at junctions between structural members & masonry, complete in all respect and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

A1.9) Weather Shield Paint:

Providing all labour, tools, equipments, machinery and material for applying and painting 3 coats of Weather Shield Paint on all exposed sides of the Retaining Wall or wherever required, of specified make and shade, including preparation of surfaces to be painted after applying single coat of Primer, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.



*15/11/2014
H. O. Gulshan-e-Iqbal
CE
Date

A2) BOUNDARY WALL**A2.1) Concrete 1:2:4**

Providing all labour, tools, equipments, machinery and material for mixing, placing, forming, compacting with mechanical vibrator, curing, and removing formwork in Machine mix 1:2:4 concrete (1 part Cement, 2 Parts Fine Sand, 4 parts Crush Stones) using S.R/O.P Cement in below mentioned locations or where required with steel gurmala finish and approved quality materials. Complete in all respect and as per Drawing BOQ, Specifications & Site Requirements and as directed by the Engineer Incharge.

- a. Columns above Plinth Level
- b. Coping above Masonry Wall

Note: This item also includes the cost of providing & installing Thermopore (01" th) in all Column expansion joints at every 50'.

A2.2) Steel Reinforcement:

Providing all labour, tools, equipments, machinery and material for providing, cutting, bending, placing and tying steel reinforcement of 60 KSI yield strength deformed bars of specified make, including the cost of binding wire, wastage, over rolling chairs and spacers in Footings, Retaining Walls, or where required, complete in all respects and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

A2.3) Block Masonry:

Providing all labour, tools, equipments, machinery and material for providing and laying Block Masonry (machine made) 8" thick, above Retaining Wall up to required height in Boundary wall or wherever required, set in 1:4 cement sand mortar (using OP cement), complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

A2.4) Plaster above Plinth Level:

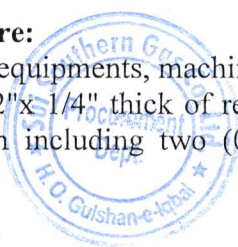
Providing all labour, tools, equipments, machinery and material for making, applying and curing 3/4" thick Plaster in 1:4 cement-sand mortar to all exposed surfaces of Boundary wall, Columns, coping or wherever required, including vertical / horizontal chamfering splays, jambs, recesses, mouldings, making rounded coves as shown in details, edges, rebates, grooves, expanded metal lath at junctions between structural members & masonry, complete in all respect and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

A2.5) Weather Shield Paint:

Providing all labour, tools, equipments, machinery and material for applying and painting 3 coats of Weather Shield Paint on all sides of the wall including block masonry, column, coping or wherever required, of specified make and shade, including preparation of surfaces to be painted after applying single coat of Primer, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

A2.6) Barbed & Razor wire:

Providing all labour, tools, equipments, machinery and material for fabrication and fixing of Y- shape angle iron frame size 2"x 2"x 1/4" thick of required size, making slots for four (04) strands barbed wire 2.64mm on each arm including two (02) coats of enamel paint over anti-rust primer coat



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including Galvanized / pre coated barbed wire with four (04) strands on each arm of Y-shape angle iron frame and galvanized / pre coated Razor wire 3ft dia having 22mm wide blade, 36mm a part (26 Nos spirals in 35 Rft bundle) tied with the barbed wire, with galvanized binding wire on each side of Y-shape angle iron frame. Complete in all respect and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

B) GC ROOM WITH CAGE

B1) Dismantling of Existing CC Platform:

Providing all labour, tools, equipments, machinery and material for Dismantling existing RCC platform (approx. 100 Sft) including columns, situ walls, floor, existing fence around platform and handing over the dismantled fence, pipe etc. to the Engineer Incharge, complete in all respect as per Drawing, BOQ, Specification & site requirements and as directed by the Engineer Incharge.

This item also includes clearing the site of any other unwanted material, debris and disposing of the same to approved municipal dumping site.

B2) Excavation & Backfilling:

Providing all labour, tools, equipments, machinery and material for excavation & Backfill in all kind of soil for foundations of columns, Plinth Beams or anywhere as required below ground level up to any depth including rock/hard soil and backfilling with the excavated material, dewatering shoring and disposing off all surplus materials outside the site of work to an appropriate location for complete construction of GC Room as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

This item also includes the cost of removing surplus soil from site to dumping site outside Company's premises as per the direction of the Engineer Incharge.

B3) Stone Soling:

Providing all labour, tools, equipments, machinery and material for providing, placing and compacting stone soling (3" thick stone size), compacted with mechanical compactor under foundations including grouting with crush stones & coarse sand, complete in all respect and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

B4) DPC:

Providing all labour, tools, equipments, machinery and material for providing and applying 2" thick DPC (Cement Sand with pudlo mix) to be laid over plinth beam complete in all respect as per Drawing, BOQ, specification, site requirements and as directed by the Engineer Incharge.

This item also includes the cost of applying Asphalt primer to the sides of foundation, column below plinth.

B5) Lean 1:4:8:

Providing all labour, tools, equipments, machinery and material for mixing, forming, placing, compacting, curing and removing formwork in concrete (1:4:8) using S.R Cement in Foundations, or where required, complete in all respect and as per drawing BOQ, Specifications & Site requirements and as directed by Engineer Incharge.

B6) Concrete 1:2:4:

Providing all labour, tools, equipments, machinery and material for mixing, placing, forming, compacting with mechanical vibrator, curing, and removing formwork in Machine mix 1:2:4 concrete (1 part Cement, 2 Parts Fine Sand, 4 parts Crush Stones) using S.R/O.P Cement in foundations, Beams, Columns, Walls & Slabs or where required with steel gurmala finish and approved quality material. Complete in all respects and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

Note: Sulphate Resistant Cement should be used in all structures upto Plinth beams.

B7) Steel Reinforcement:

Providing all labour, tools, equipments, machinery and material for providing, cutting, bending, placing and tying steel reinforcement of 60 KSI yield strength deformed bars of specified make, including the cost of binding wire, wastage, over rolling, chairs and spacers in footings, columns, Beams, slabs or wherever required, complete in all respects and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

B8) Block Masonry:

Providing all labour, tools, equipments, machinery and material for providing and laying machine made Block Masonry 6" thick above plinth level up to required height in walls or wherever required, set in 1:4 cement sand mortar (using SR cement below plinth and OP cement above plinth). Complete in all respects and as per Drawing BOQ, Specifications & Site requirements and as directed by Engineer Incharge.

B9) Plaster:

Providing all labour, tools, equipments, machinery and material for making, applying and curing 3/4" thick Plaster in 1:4 cement-sand mortar to all surfaces of walls, beams, columns, slabs or wherever required including vertical / horizontal chamfering splays, jambs, recesses, moldings, making rounded coves as shown in details, edges, rebates, grooves, expanded metal lath at junctions between structural members & masonry, complete in all respects and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

B10) CC Flooring (Inside GC Room and Cage Area):

Providing all labour, tools, equipments, machinery and material for mixing, placing, laying, compacting and curing for CC flooring in GC Room (10' x 10') and cage area (5' x 10'), comprising of:

- Earth fill material obtained from approved outside sources for preparation of Flooring or where required. Earth filling shall be carried out in layers not exceeding 09" thickness or as per site requirement and as directed by the Engineer Incharge,
- 6" thick (compacted thickness) stone soling (3" thick stone size), compacted with mechanical compactor under floor, including grouting with coarse sand.
- 3" thick cement concrete 1:4:8 (1 part cement, 4 parts fine clean sand and 8 parts graded crushed stone of 3/4" & down) using S.R cement.
- 3" thick machine mix cement concrete 1:2:4 (1 part cement, 2 parts fine clean sand and 4 parts graded crushed stone of 3/4" & down) using S.R cement (trowel finish) laid in 4'-0 x 8'-0 panels using 5mm x 25mm glass strip, levels gradient (slope), compacting, curing, etc.



*H. J. Hanley
CE
P&C

B11) Roof Screeding with Water proofing:

Providing all labour, tools, equipments, machinery and material for providing & laying Roof Screeding (2" th. min.), complete in all respect as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge, comprising of:

- a) Single coat of company approved water proofing chemical SBR as per supplier specifications.
- b) Min 2" thick Roof Screeding using 1:2:4 machine mix CC over SBR coating, in proper slope, panels, finish & curing.
- c) 02 coats of Hot Bitumen of Grade 30/40 having coverage of 34 lbs per 100 sft over slab surface, sprinkled with fine sand.

B12) Vinyl Distemper:

Providing all labour, tools, equipments, machinery and material for applying and painting 03 coats of vinyl Distemper on ceiling, or where required, of specified make and shade including preparation of surface to be painted, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

B13) Matt Finish:

Providing all labour, tools, equipments, machinery and material for providing, applying and painting 03 coats of Matt Finish on all interior walls, surfaces or where required, of specified make and shade including preparation of surface to be painted, complete in all respects and as per drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

B14) Weather Shield Paint:

Providing all labour, tools, equipments, machinery and material for providing, applying and painting 3 coats of weather shield paint on all external sides of columns, beams, slab, walls or wherever required, of specified make and shade including preparation of surface to be painted, complete in all respect and as per Drawing, BOQ, specifications & site requirements and as directed by the Engineer Incharge.

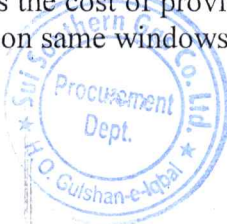
B15) MS Door (3'-0" x 7'-0"):

Providing all labour, tools, equipments, machinery and material for providing and installing single leaf open able hinged type MS door (door side angles 1"x1"x1/4" & 20 Guage Sheet) with MS angle (1-1/4"x1-1/4"x1/4") Chokat frame with proper locking arrangement on both sides including 03 coats of Oil Paint over single coat of red oxide, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

B16) MS Window (4'-0" x 4'-0"):

Providing all labour, tools, equipments, machinery and material for providing and installing single leaf open able hinged type MS Window (side angles 1"x1"x1/4" & 20 Guage Sheet) with MS angle (1-1/4"x1-1/4"x1/4") frame with proper locking arrangement on both sides including 03 coats of Oil Paint over single coat of red oxide, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

Note: This item also includes the cost of providing and fixing MS grill including 03 coats of Oil Paint over single coat of red oxide on same windows & ventilator as per drawing.



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B17) MS Louver Vent (2'-0" x 1'-6"):

Providing all labour, tools, equipments, machinery and material for providing and installing M.S Louvers (3" wide & 14 SWG) with MS angle (1-1/4"x1-1/4"x1/4") frame including 03 coats of Oil Paint over single coat of red oxide, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

B18) MS Pipe 1-1/2" & 2" Dia:

Providing all labour, tools, equipments, machinery and material for providing, welding, fabricating, erecting and installing M.S Pipe 2" dia, 10 SWG (for vertical supports and roofing) & MS Pipe 1-1/2" dia 10 SWG (for horizontal bracing). Complete as per Drawing, BOQ, Specification & site requirements and as directed by the Engineer Incharge.

This item also includes the cost of providing & applying 03 coats of enamel paint over single coat of red oxide on all MS members.

B19) Corrugated G.I Sheet:

Providing all labour, tools, equipments, machinery and material for providing, fabrication; erection and installation of G.I Corrugated Sheets 22 SWG, along with J-hooks, screws etc. complete as per Drawing, BOQ, Specification and site requirements and as directed by the Engineer Incharge.

This item includes the cost of providing and applying 03 coats of enamel paint over red oxide on both faces of the sheets.

B20) G.I Chain Link Fencing:

Providing all labour, tools, equipments, machinery and material for providing, welding, fabricating and installation of G.I Chain Link Fencing 10 SWG 2" x 2", complete as per Drawing, BOQ, Specification & Site Requirements and as directed by the Engineer Incharge.

This item also includes the cost of providing & applying 03 coats of enamel paint over red oxide on all MS members inside and outside.

B21) Plinth Protection:

Providing all labour, tools, equipments, machinery and material for construction of plinth protection on outer sides of GC Room as per drawing, comprising of 6" thick Block Masonry with plaster on exposed surface, 2" thick machine mix over 4" thick 1:4:8 over 6" thick stone soling over 1:2:4 complete in all respect as per site requirement, Drawing, BOQ and Specification and as directed by the Engineer Incharge.

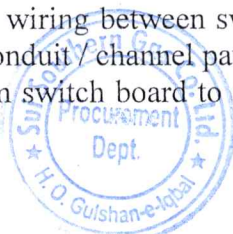
This item also includes earthfilling below stone soling to maintain required levels as per Drawing.

B22) Electrical Works:

Providing all labour, tools, equipments, machinery and material for electrical works having the following jobs to be performed, complete in all respect as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

a) Wiring / Wiring Accessories:

- i. Circuit wiring from DB to switchboard with 2 x 2.5 sq.mm + ECC1 x 2.5 sqmm, 1-core PVC wires including any wiring between switch board to switch board including the cost of appropriate size pvc conduit / channel patti. (01 No.)
- ii. Wiring of light point from switch board to first light point with 1.5 sq.mm neutral of 1.5



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- sq. mm. and ECC of 1.5 sq. mm wires including cost of specified / appropriate size of exposed / concealed PVC conduit. (05 Nos.)
- iii. Wiring of 5A/15 A Universal Type switch socket unit from DB to first outlet with 2 x 4 sq.mm + ECC 1 x 4 sq.mm wires including cost of specified / appropriate size of exposed / concealed PVC conduit channel patti. (01 No.)
 - iv. Wiring for 5A 2pin (1/2 socket) switch socket from nearest light circuit with 3 x 2.5 Sqmm wires including cost of specified / appropriate size of exposed / concealed PVC conduit / channel patti. (01 No.)
 - v. Following Distribution boards as directed by Engineer, made with 16 SWG sheet steel housing, flush in wall, with approved color and having specified circuit breakers and components, CTs' required accessories as directed.
 - DB 6" x 12"
 - Incoming: 10 Amp, DP MCCB: (01 No.)
 - Outgoing: 20 Amp, SP MCB: (02 Nos.)
 - Phase Indicator: (02 Nos.)
 - Voltage Switch Selector (VSS): (02 Nos.)
 - vi. PVC conduit / channel patti of following size including all accessories for complete in respect.
 - 25 mm dia (PVC Conduit)
 - 32 mm dia (PVC Conduit)

b) Switches & Sockets:

Following 10 Amps, one-way gang type switches including 16 SWG sheet steel back boxes, recessed on wall or column as per design drawings.

- Five switch unit. (01 No.)
- 5 Amp 3 Pin Switch socket Universal Type (01 No.)
- 5 Amp 2 pin round (1/2) Switch socket (01 No.)
- Dimmer (01 No.)

c) Lighting Fixtures

Supply, installation, testing and commissioning of the following lighting fixtures complete with capacitor and specified lamps.

- Single fluorescent light fixture model TMS - LED Type (04 Nos.)
- 56" Sweep Ceiling Fan (01 No.)

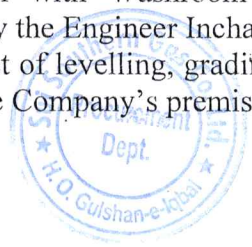
C) GUARD ROOM WITH WASHROOM

C1) Excavation & Backfilling:

Providing all labour, tools, equipments, machinery and material for excavation & Backfill in all kind of soil for foundations of columns, Plinth Beams or anywhere as required below ground level up to any depth including rock/hard soil and backfilling with the excavated material, dewatering shoring and disposing off all surplus materials outside the site of work to an appropriate location for complete construction of Guard Room with Washroom as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

This item also includes the cost of levelling, grading, removing surplus soil from site and dumping to municipal dumping site outside Company's premises as per the direction of the Engineer Incharge.

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C2) Stone Soling:

Providing all labour, tools, equipments, machinery and material for providing, placing and compacting stone soling (3" thick stone size), compacted with mechanical compactor under foundations including grouting with crush stones & coarse sand, Complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

C3) DPC:

Providing all labour, tools, equipments, machinery and material for providing and applying 2" thick DPC (Cement Sand with pudlo mix) to be laid over plinth beam complete in all respect as per Drawing, BOQ, specification, site requirements and as directed by the Engineer Incharge.

This item also includes the cost of applying Asphalt primer to the sides of foundation, column below plinth.

C4) Lean 1:4:8:

Providing all labour, tools, equipments, machinery and material for mixing, forming, placing, compacting, curing and removing formwork in concrete (1:4:8) using S.R Cement in Foundations, or where required, complete in all respect and as per drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

C5) Concrete 1:2:4:

Providing all labour, tools, equipments, machinery and material for providing, mixing, placing, forming, compacting with mechanical vibrator, curing, and removing formwork in Machine mix 1:2:4 concrete (1 part Cement, 2 Parts Fine Sand, 4 parts Crush Stones) using S.R/O.P Cement in foundations, Beams, Columns, Slabs or where required with steel gurmala finish and approved quality material. Complete in all respects and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

Note: Sulphate Resistant Cement should be used in all structures upto Plinth beams.

C6) Steel Reinforcement:

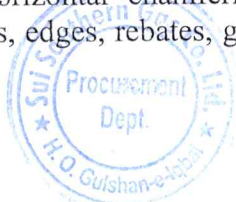
Providing all labour, tools, equipments, machinery and material for providing, cutting, bending, placing and tying steel reinforcement of 60 KSI yield strength deformed bars of specified make, including the cost of binding wire, wastage, over rolling, chairs and spacers in footings, columns, Beams, slabs or wherever required, complete in all respects and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

C7) Block Masonry:

Providing all labour, tools, equipments, machinery and material for providing and laying machine made Block Masonry 06" thick above plinth level up to required height in walls or wherever required, set in 1:4 cement sand mortar (using SR cement below plinth and OP cement above plinth). Complete in all respects and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

C8) Plaster:

Providing all labour, tools, equipments, machinery and material for making, applying and curing 3/4" thick Plaster in 1:4 cement-sand mortar to all surfaces of walls, beams, columns, slabs or wherever required, including vertical / horizontal chamfering splays, jambs, recesses, moldings, making rounded coves as shown in details, edges, rebates, grooves, expanded metal lath at junctions between



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structural members & masonry, complete in all respects and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

C9) CC Flooring (Guard Room & Washroom):

Providing all labour, tools, equipments, machinery and material for mixing, placing, laying, compacting and curing for CC flooring in Guard Room and washroom, comprising of:

- a) Earth fill material obtained from approved outside sources for preparation of Flooring or where required. Earth filling shall be carried out in layers not exceeding 1' thickness or as per site requirement, making & maintaining lines, grades, side slopes, cross slopes and crown, breaking clods, watering and consolidation to 95% of the maximum dry density, using mechanical roller. This item also include the cost of all the levelling dressing of existing soil.
- b) 6" thick (compacted thickness) stone soling (3" thick stone size), compacted with mechanical compactor under floor or where required, including grouting with coarse sand.
- c) 3" thick cement concrete 1:4:8 (1 part cement, 4 parts fine clean sand and 8 parts graded crushed stone of 3/4" & down) using S.R cement.
- d) 3" thick machine mix cement concrete 1:2:4 (1 part cement, 2 parts fine clean sand and 4 parts graded crushed stone of 3/4" & down) using S.R cement (trowel finish) laid in 4'-0 x 8'-0 panels using 5mm x 25mm glass strip, levels gradient (slope), compacting, curing, etc.

C10) Roof Screeding with Water proofing:

Providing all labour, tools, equipments, machinery and material for providing & laying Roof Screeding (2" th. min.), complete in all respect as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge, comprising of:

- e) Single coat of company approved water proofing chemical SBR as per supplier specifications.
- f) Min 2" thick Roof Screeding using 1:2:4 machine mix CC over SBR coating, in proper slope, panels, finish & curing.
- g) 02 coats of Hot Bitumen of Grade 30/40 having coverage of 34 lbs per 100 sft over slab surface, sprinkled with fine sand.

C11) Vinyl Distemper:

Providing all labour, tools, equipments, machinery and material for providing, applying and painting 03 coats of vinyl Distemper on ceiling, or wherever required, of specified make and shade including preparation of surface to be painted, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

C12) Matt Finish:

Providing all labour, tools, equipments, machinery and material for providing, applying and painting 03 coats of Matt Finish on all interior walls, surfaces or where required, of specified make and shade including preparation of surface to be painted, complete in all respect and as per Drawing BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

C13) Weather Shield Paint:

Providing all labour, tools, equipments, machinery and material for providing, applying and painting 03 coats of weather shield paint on all external sides of columns, beams, slab, walls or wherever required, of specified make and shade including preparation of surface to be painted, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.



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C14) MS Door:

Providing all labour, tools, equipments, machinery and material for providing and installing single leaf open able hinged type MS door of required sizes (door side angles 1"x1"x1/4" & 20 Gauge Sheet) with MS angle (1-1/4"x1-1/4"x1/4") Chokat frame with proper locking arrangement on both sides including 03 coats of Oil Paint over single coat of red oxide, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

C15) MS Window (4'-0" x 4'-0"):

Providing all labour, tools, equipments, machinery and material for providing and installing single leaf open able hinged type MS Window (side angles 1"x1"x1/4" & 20 Gauge Sheet) with MS angle (1-1/4"x1-1/4"x1/4") frame with proper locking arrangement on both sides including 03 coats of Oil Paint over single coat of red oxide, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

Note: This item also includes the cost of providing and fixing MS grill including 03 coats of Oil Paint over single coat of red oxide on same windows & ventilator as per drawing attached.

C16) MS Louver Vent (2'-0" x 1'-6"):

Providing all labour, tools, equipments, machinery and material for providing and installing 01 no. M.S Louvers (3" wide & 14 SWG) vent (size 2'-0" x 1'-6"), with MS angle (1-1/4"x1-1/4"x1/4") frame including 03 coats of Oil Paint over single coat of red oxide, complete in all respect and as per Drawing, BOQ, Specifications & Site requirements and as directed by the Engineer Incharge.

C17) Plinth Protection:

Providing all labour, tools, equipments, machinery and material for construction of plinth protection on outer side of Guard room and washroom as per drawing, comprising of 6" thick Block Masonry with plaster on exposed surface, 2" thick machine mix over 4" thick 1:4:8 over 6" thick stone soling over 1:2:4 complete in all respect as per site requirement, Drawing, BOQ and Specification and as directed by the Engineer Incharge.

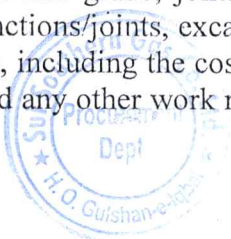
This item also includes earthfilling below stone soling to maintain required levels as per Drawing.

C18) Water Lines:

Providing all labour, tools, equipments, machinery and material for providing and laying UPVC pipeline 1/2" Dia for cold water supply (Concealed) to each water outlet from OHWT of specified make for 01 No bathrooms. This item includes all UPVC specials tees, bends, elbows, plugs, brass elbows, reducers, cutting / chiselling holes etc. in walls or floor and other required material for completion of work in all respect as per Drawing, Specifications and as directed by the Engineer Incharge.

C19) Sewer Pipe:

Providing all labour, tools, equipments, machinery and material for providing and laying UPVC pipeline of 4" dia for WC, Floor Traps (Inside Washroom) and Main sewer line (connecting Washroom and Soak pit) with bell or spigot socket or collars joints including the cost of lowering the pipes in correct alignment and grade, jointing with 1:2 CC mortar, spun or hemp yarn etc. 1:2:4 cement concrete pad at junctions/joints, excavation /backfill, cutting of floor and wall, all connections with existing lines (if any), including the cost of 02 to 03 Block Masonry chambers (2'x2') with cover as per site requirement, and any other work required to complete the job in all respect as per Drawing,



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Specifications, Site requirements and as directed by the Engineer Incharge.

C20) Indian Water Closet:

Providing all labour, tools, equipments, machinery and material for providing and fixing Indian type coupled glazed ceramic water closet (01 No.) of approved shade with 13 liters low level glazed ceramic / plastic flushing cistern with siphoned flushing mechanism of overflow system and "S" or "P" trap. All exposed hardware is to be chromium plated brass complete in all respect as per Drawing, Specifications, Site requirements and as directed by the Engineer Incharge.

C21) Floor Trap:

Providing all labour, tools, equipments, machinery and material for providing and fixing in position floor traps (02 Nos) with stainless steel grating of specified make and connecting to waste pipe, complete as per drawings including making holes in floors, walls and concrete and reinstating the surface on completion of work, complete in all respect as per Drawing, Specifications, Site requirements and directed by the Engineer.

C22) Fibre Glass OHWT:

Providing all labour, tools, equipments, machinery and material for providing and installing 100 Gallon capacity Fiber Glass Overhead Water Tank (01 No.) including required pipe fittings complete in all respect, as per Drawing, Specifications, Site requirements and as directed by the Engineer Incharge.

C23) Wash Basin:

Providing all labour, tools, equipments, machinery and material for providing and fixing Glazed Ceramic wash basin (01 No) (24" as per requirement) of specified make and approved shade with pedestal complete with 12mm dia. pillar cock of specified make, alongwith bottle trap wall type with pipe including connection to waste pipe, cast iron brackets, rubber plug, chromium plated brass chain, tee stop cock etc. complete in all respect as per Drawing, Specifications, Site requirements and as directed by the Engineer Incharge.

C24) Bathroom Fixtures:

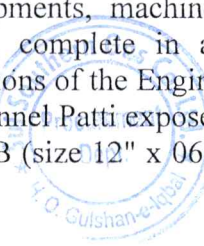
Providing all labour, tools, equipments, machinery and material for providing and fixing in position following Bathroom Accessories (of approved make & colour) comprising of the following: (This item includes all the necessary hardware required for fixing).

- a) 01 No. Wash Basin Mixer (Metal)
- b) 01 No. Bib Cock with Muslim Shower (Metal)
- c) 03 No. Tee Cock / Bib Cock (Metal)
- d) 01 No. Soap Dish.
- e) 01 No. Looking Glass. (2ft x 2ft)

C25) Electrical Works:

Providing all labour, tools, equipments, machinery and material for electrical work having the following jobs to be performed, complete in all respect as per Drawing, Specifications, Site Requirements and as per the directions of the Engineer Incharge. (All the wiring shall be carried out in appropriate size PVC conduit / channel Patti exposed /concealed as per site requirements)

- a) Supply & installation of DB (size 12" x 06") made of 16 SWG sheet with 10 Amp DP circuit



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- breaker (01no.), 20 Amp SP circuit breaker (02 nos.)
- b) Circuit wiring with 2 x 2.5 sqmm. + 1 x 1.5 sqmm ECC (01 no.) along with 05 gang switch board (02 nos.), including wiring from switch board to switch board with 2 x 2.5 sqmm + 1 x 1.5 sqmm ECC copper PVC cable.
- c) Wiring for light & fan point with 2 x 1.5 sqmm + 1 x 1.5 sqmm (07 nos.)
- d) Wiring for 3 pin switch socket with 2 x 2.5 sqmm + 1 x 2.5 sqmm along with back box and face plate (01 no.)
- e) LED lights 12 Watts (06 nos.)
- f) Ceiling fan with 56" dia with fan dimmer (01 no.)

A3. MS GATE

A3.1) MS Gate on Boundary Wall:

a) Gate Size 8' x 10':

Providing all labour, tools, equipments, machinery and material for providing, making, fabricating, fixing in all MS Gate of specified size, for Boundary Wall including RCC Columns (2'-0" x 2'-0") (alongwith Foundation, Weather Shield Paint & Plaster), with angle iron 1-1/2" x 1-1/2" x 1/4" frame, using 16 Gauge GI sheet & 1" x 1" x 1/4" thick angle iron door shutter, locking arrangement etc., complete in all respect with 03 coats of enamel paint of specified make of approved color and shade alongwith primer / surface preparation, complete in all respects as per drawings, BOQ, Specifications, Site requirements and as directed by the Engineer Incharge.

b) MS Steel Gate 16' x 10':

Providing and fixing in position openable hinged type steel gate having insignia of SSGC, Vicket, 3/4" square bar, steel grill, three coats of enamel paint of specified make of approved color & shade over a coat of primer, including RCC Columns (2'-0" x 2'-0") (alongwith Foundation, Weather Shield Paint & Plaster), complete in all respect as per design, drawing and as directed by the Engineer

D. SOAK PIT

D1) Soak Pit (5' x 5' x 5'):

Providing all labour, tools, equipments, machinery and material for the construction of a soak pit (5' x 5' x 5'), covered with gravel (min 1.5ft thick) over mix sand (min 09" thick) over compacted Earth Fill (min 06"), walls to be made of 08" thick block masonry with 3/4" th. 1:4 Cement Sand plaster on all internal walls, over 3" thick 1:4:8 Lean Concrete. Soak pit should be atleast 02 ft above the groundwater table and should be located atleast 50 ft from the Washroom and covered with precast slab as per Drawing, Specification and instructions of Engineer Incharge.

E. STONE PITCHING

E1) Stone Pitching on all sides of Boundary Wall:

Providing all labour, tools, equipments, machinery and material providing, placing, fixing and laying 12" thick Stone Pitching (Stone size (min) 12") with dressed stone, grouted with 1:3 CC mortar over well dressed and well compacted earthfill, including Toe Wall at the bottom of the stone pitching as per Drawing, BOQ, Specification, Site requirements and as directed by the Engineer Incharge.

Note: Only exposed surface area of stone pitching (except toe wall) will be measured for payment purpose.



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F. EARTH FILLING

F1) Earth Filling

Providing all labour, tools, equipments, machinery and material for placing, leveling and compacting Earth Fill material obtained from approved outside sources, free from organic matter, roots, rubbish and deleterious substances, for filling inside SMS area, below stone pitching or wherever required. Earth Filling shall be carried out in layers not exceeding 06" compacted thickness, making & maintaining lines, grades, side slopes, cross slopes and crown, breaking clods, watering, consolidation & compaction to 95% dry density with mechanical means, as per Drawing, BOQ, Specification, Site requirements and as directed by the Engineer Incharge.

Note: The Contractor is required to compaction tests at each 06" layer, as per instructions of Engineer Incharge

G. CC FLOORING

G1) CC Flooring inside Assembly Area:

Providing all labour, tools, equipments, machinery and material for laying CC Flooring, complete as per drawing, BOQ, Specifications & site requirements and as directed by the Engineer Incharge, as per following specifications:

- 6" thick (compacted thickness) stone soling (3" thick stone size), compacted with mechanical compactor under floor, including grouting with coarse sand.
- 3" thick cement concrete 1:4:8 (1 part cement, 4 parts fine clean sand and 8 parts graded crushed stone of 3/4" & down) using S.R cement, over stone soling.
- 3" thick machine mix cement concrete 1:2:4 (1 part cement, 2 parts fine clean sand and 4 parts graded crushed stone of 3/4") using S.R cement (trowel finish) laid in 4'-0 x 8'-0 panels using 5mm x 25mm glass strip, levels gradient (slope), compacting, curing, etc.

H. CC PAVERS

H1) CC Pavers for Road / Pathway:

Providing all labour, tools, equipments, machinery and material for providing, placing and laying of CC City Pavers (80 mm), complete as per drawing, BOQ, Specifications & site requirements and as directed by the Engineer Incharge, comprising of:

- Providing all labor and material for placing and compacting 6" thick (compacted thickness) Stone Soling using 3" stone size, compacted with mechanical compactor under CC Pavers.
- Providing, levelling, dressing mixing placing compacting & curing 3" thick concrete 1:4:8 floor base using SRC cement Grade 53 laid in panels.
- Providing, Laying and fixing 80mm Paver block (6000 Psi) of approved make in approved pattern over a bed of 2" thick washed clean sharp sand / Khaka with a coarse / medium grading to BS-882 free from salts, silt, grinding, compacting, brushing, curing complete in all respect as manufactures instructions drawings and as directed by engineer in charge.
- Providing all material, tools, equipment and labor to construct CC (1:2:4) ramps (gola) on all sides of Pavers as per Drawing, BOQ, Site Requirement and as directed by the Engineer Incharge.

I. SPREADING GRAVEL / CRUSH STONES

J1) Spreading Crush Stones:

Providing all labor, tools, equipments and materials for laying and spreading gravel / crush stones (6" thick) having 3/4" to 1" size stones, with proper leveling, dressing inside SMS area wherever required, complete in all respect as per drawing, BOQ, specification, site requirement and as directed by the Engineer Incharge.



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Dept.
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SECTION-IV**SPECIAL CONDITIONS OF CONTRACT****1. Representative of the Company**

The Representative of the Company for the purpose of this contract would be

Mr. Ghulam Ali Mahar

GM (P&C)

2. Signing of Agreement

Formal signing of agreement shall be completed as soon as possible. However, the firm shall mobilize/commence work after issuance of Letter to Proceed. Formal agreement/contract would be made on stamp paper of value at the rate of Rs. 0.35 per hundred rupees of the value of contract. The stamp duty would be borne by the engineering firm.

3. Completion Period

The entire work shall be completed within **Nine (09) months** from the issuance of Letter to proceed, which in case of work exigencies could be issued prior to signing of formal agreement.

4. Liquidated Damages

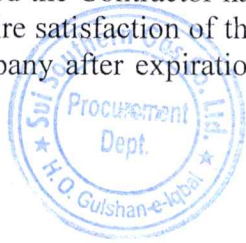
The rate of liquidated damages shall be **0.1% percent** of the delayed / remaining work for each day of delay and shall be capped to a maximum of **Ten (10%) percent** of the final contract value.

5. Certificate of Substantial Completion of Work

As soon as the Work shall have been substantially completed and corrected and shall have satisfactorily passed any test that may be prescribed by the Contract, the Contractor shall give the Company a notice of completion calling on the Company to inspect the works, and after inspection the Company shall grant a certificate of substantial completion and period of maintenance of the works shall commence from the date of such certificate provided that the Company may give such a certificate with respect to any part of the works before the completion of the whole of the works and shall upon the written application of the Contractor give such certificate with respect to any substantial part of the Work which has been completed to the satisfaction of the Company and occupied or used by the Company and when any such certificate is given in respect of a part of works, such part shall be considered as completed and period of guarantee and maintenance of such part shall commence from the date of such certificate. However, it shall be a condition precedent to the issue of certificate of "Substantial Completion" that the Contractor shall indemnify the Company against any failure by the Contractor to have carried out and completed the works in accordance with the Contract and shall warrant that the works are completed in every respect and conform to the Contract.

6. Final Completion Certificate

The Contract shall not be considered as completed until a final certificate have been issued by the Company's stating that the works have been completed corrected and maintained to satisfaction provided the Contractor has rectified all the defects mentioned in the "Punch list of Defects" to the entire satisfaction of the Company's representative. The final certificate shall be given by the Company after expiration of the period of maintenance or if different period of



maintenance shall become applicable to different parts of the works the expiration of the last of such period and full effect shall be given to this clause notwithstanding any previous entry on the works or the taking possession working or using thereof or any part thereof by the Company. The retention money of the Contractor shall be refunded after satisfactory completion of maintenance period and after issuance of final completion certificate.

7. Monthly Deduction

Monthly deduction of **Rs.25,000/-** per month shall be made in case Contractor/firm fails to deploy agreed / specified full time PEC Registered Civil Engineer.

8. Performance Bond

The performance bond shall be in an amount equal to **Five (05%) percent** of the bid value / contract value and it shall be submitted within **10 days** after issuance of the Letter of Intent before signing of the Agreement/Contract within the stipulated time. The performance bond shall be released after the satisfactory completion of the work and issuance of substantial completion certificate.

9. Security Arrangement at Site

The firm/contractor shall be responsible to arrange all security and safety measures for staff and equipment required during undertaking the execution of work & detailed engineering survey work.

10. Maintenance Period

The maintenance period will be **Six (06) Months** after the issuance of Substantial Completion Certificate by the Company.

11. Retention Money

The retention money shall be equal to **Five (05%)** percent of the certified value of work which would be released after the maintenance period and rectification of punch list defects, to the satisfaction of the Company.

12. Mode of Payment

The payment shall be made as per following schedule on completion of work as per Drawing, Scope of work & BOQ:

A1. Retaining Wall:

- 100% payment of contract / quoted value of Retaining wall (Per Rft) on completion of work upto plinth level of completed Retaining wall (minimum 350 Rft) (Actual executed quantity).

A2. Boundary Wall above Retaining Wall:

- 65% payment of contract / quoted value of Boundary wall above Retaining Wall (Per Rft) on completion of work upto Block Masonry, including plaster, (upto required height as mentioned in drawing) of completed boundary wall above Retaining Wall (minimum 500 Rft) (Actual executed quantity).
- 35% payment of contract / quoted value of Boundary wall above Retaining Wall (Per Rft) on 100% completion of total Boundary Wall above retaining Wall complete in all respect (minimum 500 Rft) (Actual executed quantity).

A3. MS Gates (16'-0" x 10'-0") & (8'-0" x 10'-0"):

100% payment of Contract / quoted value of MS Gates on complete installation of 02 Nos. MS Gates (16'-0" x 8'-0") & (8'-0" x 10'-0") with RCC Columns & Foundations. (Actual



Executed Quantity).

B. GC Room with cage:

- 50% payment of Contract / quoted value of GC Room on completion of work upto roof pouring, including block masonry of GC Room (excluding cage).
- 50% payment of Contract / quoted value of GC Room (with cage) on 100% completion of all remaining works of GC Room including cage with chain link fence, complete in all respect. (including cage)

C. Guard Room with Washroom:

- 60% payment of Contract / quoted value of Guard Room with washroom on completion of work upto roof pouring, including block masonry.
- 40% payment of Contract / quoted value of Guard Room with washroom on 100% completion of all remaining works of Guard Room with washroom.

D. Soak Pit:

100% payment of Contract / quoted value of soak pit on completion of 100% Construction of Soak Pit.

E. Stone Pitching:

Payment of Contract / quoted value of Stone Pitching to be made as per actual executed quantity.

F. Earth Filling:

Payment of Contract / quoted value of Earth Filling to be made as per actual executed quantity.

G. CC Flooring:

Payment of Contract / quoted value of CC Flooring to be made as per actual executed quantity.

H. CC Pavers:

Payment of Contract / quoted value of CC Pavers to be made as per actual executed quantity.

I. Spreading Crush Stones:

Payment of Contract / quoted value of Spreading Crush Stones to be made as per actual executed quantity.

13. Survey Equipment

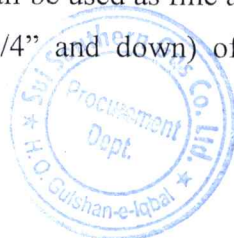
The contractor/firm shall provide all the required survey equipment at site. The survey instrument / equipment shall be in good condition and shall be available at site for use by the Company.

14. Quality of Cement

Cement shall be procured from the approved local factories only complying with B.S. 4027. Imported cement shall not be used under any circumstances.

15. Fine Aggregate / Coarse Aggregates (Complying with BS 882)

- Approved quality of sand shall be used as fine aggregates.
- Well graded crush stone (3/4" and down) of approved quality shall be used as coarse



aggregates.

16. Water and Electricity

Water & electricity requirement for all purposes shall be arranged by the firm/ contractor. Only sweet water complying with ASTM-D 596 shall be used for construction works.

17. Quality of Material, Workmanship and Tests

All material and workmanship shall be of respective kinds described in the contract (drawings, sketches/BOQ/specifications/scope of works, etc.) and in accordance with the Company instructions and shall be subjected to tests from time to time as the Company may direct. **There will be no compromise on the quality of workmanship or material.** The firm/contractor shall provide such assistance, instruments, machinery, labor and materials as are required for examining, measuring and testing any work and the quality, weight or quantity of any material used. The Contractor/firm shall supply samples of materials before incorporation in the work for testing and/or approval as may be selected and required by the Company. All samples shall be supplied by the Contractor/firm at his own cost and the cost of carrying out all such tests shall also be borne by the Contractor/firm.

In order to ensure quality of construction the Company (besides carrying out other tests as required under the contract) may carry out chemical tests to find out the ratio of cement and aggregate for the mortar or concrete used in the work. This shall also be at Firm/ Contractor's cost.

Contractor shall be responsible to follow all the SOPs regarding Quality and HSE and will be sole responsible to fill the quality inspection plan and follow.

18. Damage to Property and Persons

The firm/contractor shall, except if and so far as the Contract provides otherwise, indemnify and keep indemnified the Company against all losses and claims for injuries or damage to any persons or property whatsoever arise out of or in connection with or in consequence of the construction and maintenance of the works and against all claims demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation hereto.

19. Site Visit

The bidders are advised to visit and examine the Site of Works and its surroundings and obtain for themselves on their own responsibility all information that may be necessary to get clarity regarding scope of work/ BOQ for preparing the bid and entering into a contract for construction of the subject works. All cost in this respect shall be at the bidder's own expense.

20. Health Safety Environment (HSE)

The firm/Contractor will follow the Health, Safety & Environmental conditions as mentioned in Section-X "HSE Manual". The Firm/Contractor shall also deploy a full time qualified and experience safety manager for strict compliance to company's HSE policy. To ensure the safety of workers, utmost care shall be taken while cementing broken glass and installing razor wires onto the boundary walls.

21. Pre-Bid Meeting

A pre-bid meeting will be held at SSGC Head Office. The venue, date and timing of the meeting will be notified by SSGC in due course of time. The Bidders are advised to attend the

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AE (P&C)



pre-bid meeting and obtain clarifications and information necessary for preparation of bid document. All prospective bidders or their authorized representatives shall be invited to attend such a pre-bid meeting

22. Issuance of Revise Letter to Proceed (LTP)

If site will not be handed over to contractor/firm by the company due to non-clearance of site after issuance of Letter to Proceed (LTP), then revised LTP will be issued to the contractor/firm on written request of contractor. Further Revise LTP will only be issued if delay of handing over site is attributed towards company.

23. Provision of Mobile Phone Facility

Contractor will provide mobile phone with internet (Mobile data) facility to his supervisor at site in order to maintain 24 hours contact with Engineer-Incharge during the execution course of the project. And ensure that site supervisor timely provides **pictorial progress** of each activity to the Engineer Incharge.

24. Daily Progress Report

Contractor is responsible to maintain Daily Progress log at site and record all the details of daily executive work activities, issues related to site, detail of manpower and work done. Contractor will also submit weekly progress report along with the signed copies of Daily progress log to the Engineer Incharge.

NOTE:

- In case of any conflict between Special Conditions & General Conditions of the contract, the Special Conditions of the contract will govern.



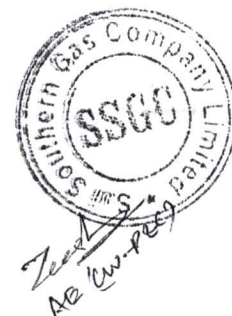
SECTION -I A

INSTRUCTIONS TO APPLICANTS

1. Sui Southern Gas Company Limited (SSGC) intends to technically qualify contractors for the Construction of Boundary Wall, GC Room & Guard Room & Allied Works at SMS Sheedi Goth, Karachi (Single Stage Two Envelope Bidding Procedure) who have valid Pakistan Engineering Council registration in Category- C-5 (Specialization Code CE-08, CE-10) under Single Stage Two (02) Envelope Bidding Procedure.
2. Technical Qualification Application(s) (FORM-1: LETTER OF APPLICATION) shall be submitted along with forms duly filled/completed in a sealed envelope as per requirement and sent by registered post / courier or delivered in person at the address mentioned in the subject form.
3. All the information shall be filled-in/submitted strictly as per "Forms" enclosed. If necessary, additional photocopies of the "Forms" may be made. Each page of each form should be clearly marked on the top right corner as follows:
 Page 1 of Form I
 Page 2 of Form I.....; etc.
4. Some forms will require attachments (documentary evidence, etc.). Such attachments should be clearly marked as follows:-
 Attachment 1 of Form I
 Attachment 2 of Form I.....; etc.
5. In case the attachments where required are not enclosed with the application, no credit/points will be given for that particular item.
6. Each sheet shall be duly stamped & signed by the applicant(s) or a person or persons duly authorized to sign on behalf of the applicant(s) otherwise not considered for evaluation.
7. All documents submitted by the applicants shall be treated as confidential and will not be returned. Only financial bids of non-technically complaint bidder will be returned after due process.
8. Documents received after the due date will not be considered and will be returned un-attended. The name and mailing address of the applicants shall also be mentioned on the envelopes so that the application can be returned unopened.
9. SSGC will only inform the successful/qualified applicants of the result of their application. SSGC reserves the right to reject or accept any application and to annul the technical qualification process and reject all applications, without thereby incurring any liability to the affected applicants or any obligation to inform the applicants of the grounds for the action of SSGC.
10. The technical qualification Questionnaire contains forms as follows:

Form-I:	Letter to Application
Form-II:	General Information
Form-III:	Details of Completed Similar Type of Projects/Works During Last Eight (08) Years
Form-IV:	Details of Permanent Key Staff with the Firm/Contractor
Form-V:	Details of Relevant Equipment/Tools/Machinery owned by the Firm
Form-VI:	Registration/Office facilities
Form-VII	Financial Stability

All the information shall be submitted strictly in accordance with the above formats/forms. Company brochures, etc. could be forwarded as supplementary but will not be entertained in lieu of the prescribed formats.



EVALUATION OF APPLICATION FOR TECHNICAL QUALIFICATION

1. The firm/contractor must submit a valid PEC registration for the year 2025-26 in category C-5 or above, having Specialization Code CE-08 & CE-10.
2. SSGC may request additional information, or documents in support of information submitted by the firm/contractor.
3. The decision of SSGC to accept or reject any application for technical qualification will be final.
4. The firm desiring to be technically qualified must have suitable machinery & equipment and qualified experienced manpower to handle the subject project.
5. Application for technical qualification of each applicant will be compared with a predetermined set of values and Minimum Qualifying marks = 65% (Overall).



SECTION - I-B

Technical Qualification of Construction Firms / Contractors

Construction of Boundary Wall, GC Room, Guard Room & Allied Works at SMS Sheedi Goth, Karachi

Tender Ref No. CIV-P&D-P&C 2K2504

SECTION - I-B

Mandatory requirements:

- Registration with PEC for the year 2025-26, in category C-5 or above, with Sub Category CE-08 & CE-10.
- Registration with Sindh Revenue Board (SRB).
- Banker's Confidential Certificate (direct from Bank) / Bank Account Statement of last one year.
- Audit Report for last three (03) years from Government Registered Reputed Audit Firm.
- Income Tax Assessment Order or Income Tax Clearance Certificate (Last Three Years)

Evaluation Criteria

Sno	CRITERION	OVERALL (Maximum Marks)
1	Firm's Experience	50
2	Permanent Staff	15
3	Equipment & Tools Owned / Rented by the Firm	10
4	Registration / Office Facilities	05
5	Financial Stability	20
Total Numbers		100

For the purpose of quantitative evaluation, the above five criteria have been further sub-divided as under:

	CRITERION	OVERALL (Max Marks)
1	<u>Firm's Experience</u>	50
1.1	<u>Relevant Projects (General Civil Works)</u>	45
	Relevant Experience of Firms with Similar Completed Works/Projects of Last 08 Years:	
i)	10 marks for each work more than Rs. 30 million. Max 02 Projects	20
ii)	05 marks for each work more than Rs. 15 million. Max 03 Projects	15
iii)	2.5 marks for each work more than Rs. 05 million. Max 04 Projects	10
1.2	<u>Relevant Projects (Paver / Flooring Works)</u>	05
	Relevant Experience of Firms with Similar Completed Works/Projects of Last 08 Years:	
i)	2.5 marks for each work more than Rs. 01 million. Max 02 Projects	05

	CRITERION	OVERALL (Max Marks)
2	<u>Permanent Staff:</u>	15
i)	Project Manager (B.E Civil), PEC Professional Engineer (06 Marks)	06
ii)	Civil Site Engineer (B.E Civil), PEC Registered Engineer (03 Marks)	03
iii)	Site Supervisor (Min DAE Civil/Electrical) (1.5 Marks Each)	03
iv)	Surveyor (Min DAE Civil) (02 Marks)	02
v)	Accountant (01 Mark)	01

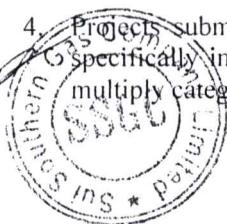
	CRITERION	OVERALL (Max Marks)
3	<u>Equipment & Tools Owned / Rented by the Firm</u>	10
i)	Excavator (02 marks)	02
* ii)	Plate Compactor (01 mark)	01
iii)	Shuttering (Min 2500 Sft) (02 marks)	02
iv)	Mixer Machine (1.5 marks each)	03
v)	Dewatering Pump (01 mark)	01
vi)	Generator (min 05 KVA) (0.5 mark)	0.5
vii)	Concrete Vibrator (0.5 mark)	0.5

	CRITERION	OVERALL (Max Marks)
4	<u>Registration / Office Facilities</u>	05
i)	Office Facility (01 mark)	01
ii)	Computer Facilities (01 mark)	01
iii)	Undertaking of No Litigation / Blacklisting in last 05 years (02 Mark)	02
iv)	E.O.B.I Registration (01 mark)	01

	CRITERION	OVERALL (Max Marks)
5	<u>Financial Stability</u>	20
5.1	<u>Annual Turnover (for Last One Year)</u>	
i)	Annual Turnover above PKR 60 Million	10
ii)	Annual Turnover above PKR 45 Million	7.5
iii)	Annual Turnover above PKR 30 Million	05
iv)	Annual Turnover above PKR 15 Million	2.5
5.2	<u>Cash in Hand</u>	
i)	Cash in Hand above PKR 10 Million	10
ii)	Cash in Hand above PKR 7.5 Million	7.5
iii)	Cash in Hand above PKR 05 Million	05
iv)	Cash in Hand above PKR 02 Million	2.5

Note:-

- * Minimum Qualifying marks = 65
- Documentary evidence against each field of marking criteria may be verifiable without which marks will not be awarded.
- CVs/Resumes and PEC Certificate of Engineers must be provided else no marks will be awarded.
- Projects submitted in work experience will only be evaluate against a single marking criteria specifically in which it secures the highest possible marks. One project cannot be considered in multiply category. (Same for Financial Stability)



FORM-I:**LETTER OF APPLICATION**

Registered Business Name: _____

Registered Business Address: _____

Telephone: _____

Fax: _____

General Manager (Procurement)
Procurement Department,
Sui Southern Gas Company Limited,
Sir Shah Suleman Road,
Gulshan-e-Iqbal
Karachi-75300

Sui Southern Gas Company Limited
Construction of Boundary Wall, GC Room, Guard Room & Allied Works at SMS
Sheedi Goth, Karachi

Tender Ref No: CIV-P&D-P&C 2K2504

1. We hereby apply to be qualified with Sui Southern Gas Company Limited; as Engineering Firms/Contractors for execution of the above-mentioned work.

2. We authorize SSGC or its authorized representative to conduct any investigation to verify the statements, documents and information submitted and to clarify the financial and technical aspects of this application from any person, bank, department, agency or firm.

3. The names and positions of contact persons who may be contacted for further information, if required, are as follows:

- a) _____
b) _____
c) _____

4. We declare that;

(An affidavit on Judicial / Stamp Paper of Rs. 50/- will be submitted giving the followings)

- i) The statements made and the information provided in the application are complete, true and correct in every respect.
- ii) This firm has never been black listed by any Government department, Semi government Authority or Private Company or Corporation and not involved in litigation/arbitration with any client. (In case of any involvement in litigation/ arbitration, details should be furnished)

Respectfully,
(Authorized representative of applicant)

Date : _____



FORM-II:**GENERAL INFORMATION**Company Name : _____
_____1. Head Office Address: _____

Telephone No. _____

Fax No. _____

E-mail: _____

2. Year incorporated: _____

Note: Documentary evidence (where required) is a mandatory requirement and to be submitted with the bid else no marks will be awarded.

- Attach copy of certificate of registration and ownership / Rental Agreement
- State whether office premises is used solely by applicant or shared. If shared, give names of other firms.



FORM-III:**DETAILS OF COMPLETED SIMILAR TYPE OF PROJECTS/WORKS DURING LAST EIGHT (08) YEARS**

Name of Work : _____

Scope & Details of Work : _____

Total Value of Project : _____

Value of work being executed : _____

Name of Client : _____

Address of Client : _____

Telephone of Client : _____

Date of Award of Work : _____

Start Date : _____

Scheduled Completion Date : _____

Actual Completion Date: _____

Note:

- All the information provided shall be supported with documentary evidence otherwise no credit/ points will be given. Required attachments (documentary evidence, etc.) should be clearly marked as Attachment 1 to Page of Form-III or Attachment 2 to Page ... of Form-III
- Please fill one form for each work/project



FORM – VI:**Registration / Office Facility**

S #	Description	Details
1	Office Facility (Address / Ownership details)	
2	Computer Facilities (Mention items / details)	
3	Undertaking of No Litigation / Blacklisting, in last 05 years	
4	EOBI Registration (attach documentary evidence)	



FORM – VII:**Financial Stability**

Firm/Contractor applying for technical qualification shall submit the following certificates / registration / statements.

Financial Stability

- Attachment of Last Year Turnover
- Attachment with details of Cash in Hand (Balance Certificate / Account Statement)

Note: In order to be eligible for assignment of marks, documentary evidence needs to be attached for both annual turnover and cash in hand details.



Section - IV
Special Conditions of Tender Document
Tender Enquiry No. SSGC/SC/

Note: In case of any conflict between special conditions of Tender Document and any other terms & conditions, the Special Conditions of Tender Document will govern / prevail.

- 1- Contractor to submit the following within 15 days after issuance of Letter of Intent (LOI).
 - a. Performance Bank Guarantee
 - b. Stamp Papers
 - c. Insurance Policy
 - d. Any other Document as mentioned in the LOI
- 2- Formal contract will be made on Non-Judicial stamp paper of value @ Rs 0.35 per hundred rupees of contract value, as per prevailing rate by Government of Sindh & Balochistan. The stamp duty will be borne by the contractor and also submit the copy of challan of stamp paper. Further as per Government of Sindh Board of Revenue notification NO.CIS/SWB/BOR/R&T-17/2022-808 dated 08-06-2022 all judicial and non-judicial stamp paper of the denomination of rupee five hundred and above shall be exclusively on e-stamp.
- 3- All kinds of Government Taxes, Duties and Levies against any item of the contract, shall entirely be the responsibility of the Contractor. Income Tax will be deducted as per applicable Law under the prevailing Government Rules. Rate of Income Tax deduction in relation to submission of Income Tax certificate from the Contractor should also be stipulated.
- 4- Bank Guarantee (Bid Bond Guarantee/Performance Bank Guarantee) will be made on Non-Judicial stamp paper at the prevailing rate as specified by the respective Provinces. Further the bidder/contractor submitting the Bid Bond guarantee/Performance Bank guarantee being prepared by the State Bank's schedule banks should ensure that there should be no deletion/insertion/alteration/modification of any terms in the Bid Bond/PBG guarantee format as given in the tender document or else bid will be liable for rejection.
- 5- If the letter to proceed (LTP) by user deptt. is not issued within six months after issuance of letter of intent (LOI), both the parties are at liberty to terminate/revoke the LOI without any claim of loss or damage to the other party.
- 6- The completion period of the said work shall start with effect from the issuance of Letter to Proceed, which in case of work exigencies could be issued prior to signing of formal agreement.
- 7- In case of services and works tenders:
Bids determined to be substantially responsive will be checked by the Procuring Agency for an arithmetic error. Errors will be corrected by the Procuring Agency as follows;
 - a. Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern ; and
 - b. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rates as quoted will govern, unless in the opinion of the Procuring Agency there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern and the unit rate will be corrected.
- 8- The bidder shall fill in rates and prices for all items of the works / services described in the BOQ. Item against which no rate or price is entered by a bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by rates and prices for other items in the BOQ. **Any Bidder who change / amend the BOQ or Price Schedule (description, Quantity, UOM etc.) will render the bid as conditional bid and will be liable for rejection.**
- 9- **Method For Submission of Bid Bond (Under Single Stage Two Envelope Bidding Procedure):**
In case of Single Stage Two Envelope Tenders the fixed bid bond as per clause#09 of General Terms & Conditions to be placed in the Technical Proposal. However, if the bid bond is placed in the financial proposal will also be considered. Without submission of bid bond (either in Technical proposal or financial proposal) the bid will be rejected.
- 10- Bid bond submission (2%) of the bid amount as mentioned in the clause 9 of General Terms & Conditions, to be treated as null & void, however other contents of clause 9 will remain unchanged. The submission of fixed amount of Bid security is appearing in the Schedule of Requirement/Bid Form.



- a) All the bidders are advised to furnish fixed bid security (Original Instrument) as per amount appearing in Schedule of Requirement/Bid Form, failing which their bid will be rejected.
- b) The submission of fixed amount of bid security is also mandatory for all the bids valuing Rs.500,000/- or less.
- c) The word lowest bidder or the lowest evaluated bid has been substituted to read as **most advantageous bid**.
- 11- Bid shall remain valid for acceptance for period of (120) days from the date of public opening of the bids & Bid Bond validity is for 150 days.
- 12- In case the local agent requires to offer bid form more than one Principal / Manufacturer, it is mandatory to purchase separate tender document for each Principal / Manufacturer, failing which the bid submitted with the original tender document will only be accepted and the bid with photocopy of tender document will be rejected.
- 13- **Blacklisting Mechanism of Suppliers and Contractors and their Local Agent:**
Black listing mechanism is attached separately in the tender documents which will become an integral part of Tender Documents and now be followed / enforced in true letter & spirit and **supersede the Black listing terms as mentioned in the General Terms & Conditions.**
- 14- Original counter slip of token which is issued with tender document to be attached on the TOP of envelope at the time of bid submission"
- 15- The **Successful Contractor(s) / Supplier(s) / Consultant(s)** shall submit a copy of Professional Tax Certificate with their Invoices / Bills failing which the payment will not be released.
- 16- **Contracts of Contractors**
In the event the contractor is not willing to extend the CONTRACT for further term(s) / Period(s) under the same terms & conditions and the quoted price as defined in the bid documents, the contractor is liable to intimate in writing to SSGC at-least 3 (Three) months in advance prior to completion of the existing contract term / period, failing which, action will be taken as per tender terms.
- 17- **Insurance**
In addition to the Clause 22 –**Insurance**, of General Term and Condition, when The **Successful Contractor(s) / Supplier(s)** will submit Insurance Policy to SSGC, the Insurance Company (policy issuer) should be registered with SECP, otherwise the insurance policy will not be considered / rejected at contractor's risk and cost. The insurance coverage period will be according to the work completion period as mentioned in the contract / tender documents.
- 18- **Fixed Bid Security – Alternative Bid**
A bidder cannot submit two bids/offers with a single fixed bid security/pay order. However, the alternative bids/offers with separate fixed bid security/pay order can be accepted, failing which the bids will be liable for rejection.
- 19- **Bid Bond & PBG (Performance Bank Guarantee) for Proprietary Tenders**
In case of proprietary Tenders, the Bid Bond & Performance Bank Guarantee (PBG) are not required / Applicable.
- 20- SSGC will not pay invoices if they are turned in after 6 months of work completion / material delivered.
- 21- It is mandatory for the bidders to follow all the terms and conditions given in the tender documents without any addition / deletion / amendment and submit the bid accordingly. Therefore, in this context, the bidders are requested not to give their own terms and conditions as it tantamount towards the conditional bid. Otherwise their terms and conditions will not be considered and the Purchase Order / Contract will be awarded based on only as per SSGC tender terms and conditions.
- 22- The bidders/contractors are required to provide their only one Bank Account number (IBAN number) on the 'FORM-X' attached duly signed & stamped as one time information, which shall be firm (not changeable) for all the future payment transactions.
- 23- **Payment:**
The supplier after delivery of goods and its acceptance shall submit invoice to Finance Department of the Company, containing following information i.e.
- Purchase order No. & date
 - Items
 - Quantity
 - Price
 - Invoice value
 - Point of delivery
 - Delivery challan indicating delivery date, etc.
 - Supplier(s) are required to submit signed and stamp acknowledgement slip, Sales Tax return,



Annex "C" & Annex "I" (whichever applicable) in which Sales Tax (of relevant Sales Tax invoice) is paid. Payment will be made within 30 days of completion of stated requirements.

23. In case the insurance policy submitted by the contractor is expired during the execution of job, it is the responsibility of the user department to coordinate with the contractor to get it renewed/updated till the period the job is completed/commissioned.

In case the job is not completed within the given time as per tender terms and the insurance policy submitted by the contractor expires, the contractor is liable to get this insurance policy renewed / updated immediately till the period of the job is completed / commissioned as per tender terms failing which the contractor will be responsible for any loss to SSGC.

24. Bidders can quote their rates on both i.e. Schedule of Requirement/Bid Form as well as Bill of Quantity (BoQ)

25. Subsequent to the issuance of LOI, successful bidder has to submit 10% Performance Bank Guarantee of the contract value unless and until specified in the tender document.

26. Company reserve the right to award the Purchase Order /LOI to most advantageous bidder.

27. As per SRO 592(I)/2022 of PPRA Regulations, for Procurement Contracts/Purchase Orders worth of Rs. 50 million and above, bidders/contractors are required to submit the Beneficial Owner's Information for Public Procurement Contracts/Purchase Orders (Annexure-I).

28. Bidder will be blacklisted and henceforth cross debarred for participating in respective category of Public Procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration (which is an integral part of tender document), however, without indulging in corrupt and fraudulent practices, if in breach of obligation(s) under the Bid conditions:

a) The bidder have withdrawn or modified their bid during the period of bid validity as specified in the tender terms.

b) Having been notified of the acceptance of bid by procuring agency during the period of bid validity (i) failure to sign the contract or accept purchase order (ii) fail or refuse to furnish the performance security or to comply with any other condition as mentioned in the tender document.

29. Wherever the "Rate Only" is mentioned (either on BOQ or anywhere in tender documents) the same shall only be applicable not exceeding 15% of the original procurement for the same items as given in the BOQ for package basis. In case the requirement is on item wise basis (not package basis) then not exceeding 15% of the original Procurement for the same items (on item wise basis) as given in the BOQ.

30. Lots: In case when the tender is floated on LOT basis, following clauses to be applied:

a) The bidder(s) are essentially / mandatorily required to submit fixed bid bond as mentioned in the bid form/BOQ/Invitation to Bid. Separate fixed bid bond to be submitted against each individual LOT and its validity to be 150 days at the time of opening of technical proposal.

b) Evaluation for each LOT will be carried out separately. Each LOT will be awarded separately.

31. For open competitive bidding if the most advantageous bidder is new local manufacturer, 10% trial order will be placed and remaining 90% order will be awarded to the next most advantageous bidder at their own quoted rates.

32. Redressal of Grievances And Settlement of Disputes:

- Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances within seven days of announcement of the technical evaluation report and five days after issuance of final evaluation report.
- In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings.
- In case, the complaint is filed after the issuance of final evaluation report, the complainant cannot raise any objection on technical evaluation of the report. Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage single envelope bidding procedure is adopted.

33. All the bidders are allowed to participate in the subject procurement without regard to nationality/origin, except bidders of some nationality/origin, prohibited in accordance with policy of the Federal Government. Following countries are ineligible to participate in the procurement process:

- India
- Israel



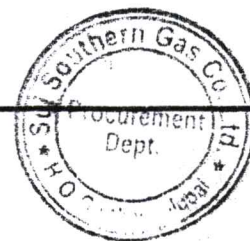
34. In Open Competitive Bidding Procedure where the quoted price is less than Rs. 500,000/- the Bid Bond will be retained in lieu of PBG.
35. In case the Bid Bond is not required, the bidder must submit the Form of Bid-Securing Declaration attached with the Tender Document else the Bid will be liable for rejection.
36. All Tenders floated through EPADS are to be governed by S.R.O. 296(I)/2023 dated: March 8, 2023 "E-Pak-Procurement Regulations 2023". In case of any conflict between SSGC Tender Terms / Instructions to Bidders and the PPRA EPADS Rules, the S.R.O. 296(I)/2023 will prevail.



SECTION - V

General Terms & Conditions**1. Definitions and Interpretation:**

- 1.1 In these tender documents (as hereinafter defined) the following words and expressions shall have the meaning hereby assigned to them except where the Tender requires otherwise.
- a) **Company** means the Sui Southern Gas Company Limited; a Company registered under statutes of Pakistan and includes any successors-in-interest or assignees.
 - b) **Engineer** means the Engineer(s) nominated by the Company to look after and supervise the Work.
 - c) **Representative of the Company** means a duly authorized person appointed by the Company or as specified in the "Special Conditions of the Contract" to perform the assigned duties.
 - d) **Bidder** means any person or persons, firm or company bidding for the Work.
 - e) **Contractor** means the persons, firm or company whose Tender (as hereinafter defined) has been accepted by the Company and includes the Contractor's representatives, sub-Contractors, successors and permitted assignees (Prior to the execution of the Contract the word "Contractor" also means a Tenderer or Bidder submitting a proposal in accordance with the Tender Documents).
 - f) **Agent or Representative** means person(s) appointed by the Contractor to perform duties as set forth in the Contract.
 - g) **Laborers/Workmen** means such laborers/workmen and staff as may be employed by the Contractor for purpose of carrying out the Work.
 - h) **Sub Contractor** means any firm or person having a direct Contract with the Contractor. Nothing contained herein however, shall be deemed or be construed to impose upon the Company, any obligation, liability or duty to a sub-contractor or to create any contractual relation between any sub-contractor and the Company.
 - i) **Work** means whole of the Works / Services or part thereof to be executed in accordance with Tender / Contract documents, whether temporary or permanent and whether original, altered substituted or additional.
 - j) **Contract Documents** shall consist of duly executed Articles of Agreement, the Tender Documents and the Tender submitted by the successful Bidder including modifications thereto incorporated in the documents before and after the execution of the Contract.
 - k) **Contract Price/Value** means the sum named in Schedule of (SOR) / BOQ subject to additions thereto or deductions there from as may be made under the provisions hereinafter contained.
 - l) **Plant** means all machineries, equipment, materials, appliances or things of whatsoever nature required in or about the execution, completion or maintenance of the Work, but does not include such equipment, materials, appliances or things intended to form part of the permanent Work.
 - m) **Temporary Works** means all temporary works of every kind required in or about the execution, completion or maintenance of the Work.
 - n) **Drawings** means the drawings referred to in the Contract documents and any modification of such drawings.
 - o) **Location** means the land and other places on, under in or through which the Work is to be executed or carried out and other lands or places provided by the Company for the purpose of the Contract.
 - p) **Approved/Approval** means approved/approval in writing by Company's representative or as specified in "Special Conditions of Contract".
 - q) **Tender/Bid** means the offer tendered by the Bidder for the Work governed by the Contract.
 - r) When the terms Acceptable, Satisfactory, Proper, or other such general qualifying terms are used in the Contract, it shall be understood that reference is made to be sole ruling and the sole judgment of the Company.
 - s) The Word Equivalent or Equal where used in these documents in the general sense shall not mean Similar but shall mean "Conforming to, Like, of Kind/Quality and Function". "Proprietary Items" and "Trade Names" are used for the purposes of establishing a standard of "Kind, Quality and Function" and "Equipment" items, articles, things or materials will be approved, if held to be "Equivalent" by the Company.
 - t) **Approved Banker** wherever occurring in this Contract shall mean a Scheduled Commercial Bank operating in Karachi and acceptable to the Company.



- u) **Specification(s)** means the standard codes of practice and other specifications issued with the Tender and any notification such as specifications approved in writing by the Company and other specifications as may from time to time be furnished or approved in writing by the Company.
- v) **Month** means calendar month of the Christian era.
- w) **Time Schedule** is a graphical illustration of the time span of various Work activities defining starting and completion dates.
- x) **Bonds** mean Bid Bond, Performance Bond or Bank Guarantee and other instruments of security furnished by the Bidder of his surety in accordance with the Tender/Contract.
- y) **Completion Date** means the date on which the Work has been completed in accordance with the Contract so that it can be utilized for intended purpose.
- z) **Day** means a day of 24 hours mid night to mid night.
- aa) **Completion Period** means the time allowed for the execution of the Work.

1.2 Words importing the singular only also include the plural and vice-versa where the Contract so requires.

1.3 The marginal headings or notes in these Conditions of Contract shall not be deemed to be part thereof or be taken into consideration in the interpretation or construction thereof or of the Contract.

1.4 If there is any conflict between the Special Conditions and the General Conditions, the Special Conditions shall modify, supplement and supersede the General Conditions.

2. **Examination:**

Bidders shall visit/inspect/examine the Work & Location and shall fully acquaint themselves with the nature and requirements of Work/Services, access to Work/Location, availability of materials, weather, law and order and local conditions etc. before submitting their Bids. Submission of the Bid shall be prima facie evidence that the Bidders have fulfilled this requirement and shall be binding upon him.

3. **Conflict between Drawings/Specifications/SOR:**

In case of any conflict between drawings/specifications, SOW/TOR and SOR/BOQ, with regard to the quality of any item, the Contractor / Consultant shall base his quotation for the better quality. In case of any deficiency in the drawings/details, the Contractor / Consultants shall seek clarification from the Company. Submission of Bids/rates on the basis of incomplete drawings/details shall be Contractor / Consultant's sole responsibility.

4. **Additions, Deletions:**

The Company reserves the right to make addition (Upto 15 %) and delete the quantity from the Work defined in SOW/TOR/SOR/BOQ as deemed necessary before or after the execution of the Contract. All such additions and deletions shall only be authorized in writing by the Company.

5. **Schedule of Requirement:**

The quantities specified in the SOR/BOQ are estimated and are intended to serve only as a guide to the Bidders. Payments shall be made on the basis of actual Work quantum done as measured. No claims or adjustments shall be entertained/allowed on account of increase or decrease in the Scope of Work which has not been duly authorized by the Company through the issue of change orders as stipulated in the relevant provision.

6. **Rate:**

The Bidder shall quote all item rates and lump sum prices as shown in the "SOR/BOQ". Bidders shall fill in the rate / price for each item in the SOR/BOQ. In case of any discrepancy between item rate and the amount, the quoted item rate will prevail. The quantities given in the SOR/BOQ are estimated ones and are subject to variations. That is, there could be increase or decrease. Nevertheless, the item rates quoted by the Bidder shall remain fixed and no escalation whatsoever shall be permissible. The rates / prices quoted by the Bidder shall be workable. The Bidder shall be required to furnish a complete rate analysis of any item in the SOR/BOQ as considered necessary, by the Company.

7. **Escalation:**

It may be clearly understood that this tender does not contain a price variation clause and therefore, all unit prices quoted shall be firm, irrevocable fixed and valid until completion of the Contract and will not be subject to variation on any account.

8. **Validity:**

Bids shall remain valid for acceptance for a period of (120) days from the date of bid opening. If the last date falls on a holiday, the validity will be extended to the first Company working day thereafter.

9. **Bid Bond (Earnest Money):**

The Bidder is required to furnish Bid Bond strictly in accordance with the prescribed format, in the form of a Pay Order, Demand Draft or Bank Guarantee issued only by a scheduled commercial bank operating in Karachi, for an amount fixed bid bond as specified of tendered Work / Services quoted by the Bidder in favor of Sui Southern Gas Company Limited. No Bid shall be considered without a Bid Bond and no cash or cheque or a guarantee issued by an insurance company shall be accepted.

The Bid Bond shall remain valid for a period of 150 days from the date of Bid opening. Bid Bonds of the unsuccessful Bidders shall be returned as soon as practicable, The successful Bidder's Bid Bond shall be retained by Company until execution of a Contract for the Work / Services defined in these documents and the submission of a Performance Bond prior to the execution of Contract.

In the event that the successful Bidder refuses or fails to provide (PBG) and Stamp papers for contract within fifteen (15) days of the issuance of a Letter of Intent, Company shall be at liberty to forfeit the Bid Bond.

In the event of the bid bond validity falling short of the prescribed period of 150 days as the case may be either (i) due to extension in the bid submission date or (ii) where so required by the procuring agency, than in such an event it shall be mandatory on the bidder to extend the bid bond validity up to 150 days within 30 days of the opening of technical proposal / bid, and / or where so required by the procuring agency.

In case when bidder submit alternate bids a separate bid bond for each bid is required otherwise bid will be liable for rejection. In case of Single Stage Two Envelope bidding system (bid bond will be enclosed with "Financial" bid, unless and until specified separately in Tender terms).

The bid bond may be forfeited if a bidder withdraws the bid during validity period specified by the bidder or if successful bidder fails to:

- Accept purchases order/LOI,
- Furnish performance guarantee in accordance with clause 10 of General Terms & Conditions,
- Extend Services as per requirement and completion Period.

10. Performance Bond:

The Bidder shall furnish a Performance Bond strictly (if the bid increases to Rs. 500,000/-) in accordance with the prescribed format in the form of a bank guarantee issued by a scheduled commercial bank operating in Karachi for an amount equivalent to FIVE (05) percent of the Contract value. Failure to furnish the performance Bond before execution of the Contract will entitle the Company to consider the Bidder as having abandoned the Contract and the forfeit the Bid Bond. The Performance Bond shall remain valid till after three (03) month of completion of the work.

The Company's right to recover damages from the Bidder for breach of Contract shall not be limited to the value of the Performance Bond. In the event of the Bidder failing to execute a formal Contract or to submit the Performance Bond in the manner aforesaid and in the period specified, the Company shall be entitled to appropriate the earnest money submitted by the Bidder with his tender without prejudice to its right to claim any further loss or damage which may result to it by reason of the aforesaid default of the Bidder as if Contract is actually executed for the purpose of such claims.

The Bidder shall extend the validity period of the Performance Bond for such period(s) as required for the Contract performance.

The performance bond of the successful bidder will be released after successful completion of work.

11. Retention Money:

The amount to be retained from payments shall be equal to the specified percent of certified value of Work which would be released after the maintenance period.

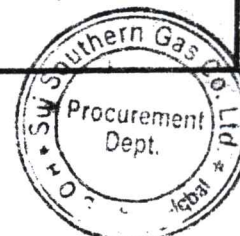
12. Completion Period:

Subject to any requirements as to completion of any portion of the Work before the completion of the whole of Work, the Work shall be completed within the specified completion period. The Work shall not be considered as completed until the Company has certified in writing that it has been completed. Should extra, altered or additional Work of any kind, or any other cause of delay, which in the opinion of the Company could not have been foreseen by the Contractor / Consultant requires extension in completion time, then on the written request of the Contractor / Consultant, the completion period as provided in the Contract shall be extended by the Company. All such extensions shall be allowed in writing by the Company's representative.

13. Signing / Execution of Contract / Agreement:

Formal signing / execution of Contract / Agreement shall be completed within fifteen (15) days of receipt of "Letter to Proceed". The Company shall prepare the Contract in accordance with the prescribed format (Contract Form, and Articles of Agreement) for the purpose and the successful Bidder shall be communicated the date and time by the Company for the execution of Contract.

The successful Bidder shall provide the stamp paper, of value at the rate of thirty five (35) paisa per every hundred Rupees or part thereof of the amount of the Contract, or at the prevailing rate as specified by the Government of Pakistan.



In case the agreement is executed for services i.e Janitorial, Canteen, Landscaping, Maintenance Contract etc.... will be for One year extendable for further Two terms of one year each unless specified in Special Term & conditions.

14. **Award / Evaluation Criteria:**

Company reserves the right to settle the final award of job to the technically compliant and lowest evaluated and commercially responsive bidder.

Evaluation may be carried out both on item or on group of items/single or multiple package basis depending upon the nature of requirement exclusively at the discretion of the company to ensure economic procurement.

15. **Commencement & Execution of Work:**

Notwithstanding any delay in the preparation / execution of the Contract the successful Bidder shall commence mobilization / preparations and under take the Work within (15) days after receipt of the Letter to Proceed.

The Contractor / Consultant shall prior to commencement of Work, obtain the written authority and instructions of the Company.

16. **Change in Orders:**

The Company may at any time, by a written notice to the Contractor / Consultant, make changes within the general Scope of Work of the Contract.

Upon notification by the Company of such change, the Contractor / Consultant shall submit to the Company an estimate of costs for the proposed change (hereinafter referred to as a change) within ten (10) calendar days of receipt of notice of the change, and shall include an estimate of the impact (if any) of the change on the completion date (s) under the Contract, as well as detailed schedule for the execution of the change, if applicable.

The Contractor / Consultant shall not perform changes in accordance with above, until the Company has authorized a Change Order in writing on the basis of the estimate provided by the Contractor / Consultant.

Changes mutually agreed upon as a change shall constitute a part of the Work under this Contract, and the provisions and conditions of the Contract shall apply to said change.

17. **Assignment:**

The Contractor / Consultant shall not assign, in whole or in part, its obligations to perform under the Contract except with the Company's prior written consent.

18. **Termination of Contract:**

The Company may decide to terminate the Contract in one of the following situations:

(i) **Termination for Default:**

The Company may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor / Consultant, terminate the Contract in whole or in part.

- (a) If the Contractor / Consultant fails to complete the contracted Works / Services within the time period(s) specified in the Contract or any extension thereof granted by the Company.
- (b) If the Contractor / Consultant fails to perform any other obligation(s) under the Contract.
- (c) If the Company during the completion period of the Contract has reason to believe that the Contractor / Consultant will not be able to fulfill the obligations under the Contract.

Prior to the exercising of any right by the Company to terminate the Contract, the Company shall issue notice to the Contractor / Consultant specifying the default(s) and the Contractor / Consultant shall submit an explanation within seven (07) days of receipt of such notice. If such explanation is not furnished within the stipulated time or if so furnished, is found to be unsatisfactory and / or the default(s) continues, the Contract may be terminated by the Company.

(ii) **Termination for Insolvency:**

The Company may at any time terminate the Contract by giving written notice to the Contractor / Consultant, without compensation to the Contractor / Consultant, if the Contractor / Consultant becomes bankrupt or otherwise insolvent. Notwithstanding the above such termination will not prejudice or affect any right of action or remedy which as accrued or will occur thereafter to the Company.



(iii) **Termination for Convenience:**

- a. The Company may by written notice sent to the Contractor / Consultant, terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the company's convenience, the extent to which performance of work under the Contract is terminated and the date upon which such termination becomes effective.
- b. The Works that are complete and ready for Commissioning within thirty (30) days after the Contractor / Consultant's receipt of notice of termination shall be at the Contract prices and on the existing Contract terms. For the remaining Works, the Company can also opt to have any portion thereof completed and commissioned at the contract prices and on the other contract terms.

19. Liquidated Damages:

If the Contractor / Consultant fails to complete the Work or perform the Services specified in the Contract within the stipulated period / scheduled time specified in the Contract, the Company, without prejudice to any other remedies, shall deduct from the bills or any other due payments / guarantees, as liquidated damages, a sum equivalent to 0.1 % per day of the value the Contract, until actual completion of the Work or performance of the Services. However if delay of over 100 days takes place (i.e. equal to 10%), the Company reserves the right to terminate the Contract at the risk and cost of Contractor / Consultant. The liquidated damages shall also be applicable for the Works / Services terminated under Clause 16.

The payment of liquidated damages shall not relieve the Contractor / Consultant from performing and fulfilling all its obligations under the Contract and nor shall the rights and entitlements of the Company be affected or reduced in any manner.

20. Force Majeure:

The parties will not be considered to be in default in the execution of their contractual obligations or any of them to the extent that the execution of such obligations or any of them is delayed or omitted by cause of Force Majeure. Each party will advise the other party by written notice within 07 days of the occurrence of any such case of Force Majeure. The term Force Majeure employed herein shall mean acts of public enemy, wars (whether declared or not) invasion, hostilities, revolution, epidemics, riots (other than among the Contractor / Consultant's own employees) fires, floods, earth quake, commotion, disorder and other causes similar in kind to those herein mentioned, not under the control of either party, which makes the performance of this agreement unfeasible and which by the exercise of due diligence the party seeking excuse from performance is unable to overcome.

The Company shall not be liable to the Contractor / Consultant for any damage or loss caused by Force Majeure directly or indirectly.

21. Safety of Employees and Works:

The Contractor / Consultant shall be responsible to take all necessary precautions for the safety of employees on or off the Work, and shall comply with all applicable safety laws and codes to prevent accidents or injury to persons on about or adjacent to the places where the Work is being performed. All statutory rules, orders, regulation from time to time in force relating to taking and observance of all safety precaution governing or which might be deemed to be given during the execution and performance of the Work. The Contractor / Consultant shall comply with any and all personnel safety regulations. Any person of the Contractor / Consultant violating the safety rules shall be removed by the Contractor / Consultant from site and replaced without delay.

22. Insurance:

The Contractor / Consultant shall be responsible for obtaining a Contractor / Consultant's All Risk Policy (CAR) against risks to the Works and shall make good at his own cost, all losses or damages whether to the Works or to the lives, persons, whether under the workmen's compensation Act or Third Party Risk, or property of others from whatsoever cause arising out of or in connection with the works either during the progress of the works or during the period of maintenance provided by this Contract.

The Contractor / Consultant shall arrange insurance approved by the Company fully to cover workmen compensation and other claims arising out of sickness, injury or death of his personnel working at site and also to cover theft, loss of or damage to the Company's material in his possession and to indemnify the Company for third party claims for damage done or said to have been done to those persons or their property as a result of the Contractor / Consultant's activities on and off the site.



Insurance will be required where ever applicable:

Company's Address:

GENERAL MANAGER (PROCUREMENT)
SUI SOUTHERN GAS COMPANY LIMITED,
2ND FLOOR, HEAD OFFICE, ST-4/B, B-14,
SIR SHAH SULEMAN ROAD,
GULSHAN-E- IQBAL,
KARACHI -PAKISTAN.

Contractor / Consultant's Address:

23. Dispute Resolution:

If any dispute shall arise as to the interpretation of this Contract or any matter or thing arising there from, the same shall be settled as far as possible by way of amicable resolution. Failing such settlement, the dispute may be referred for arbitration to two Arbitrators, one to be nominated by each Party. The appointed Arbitrators shall before proceeding on the reference appoint an Umpire. The Award given by the Arbitrators or the Umpire as the case may be shall be final and binding on the Parties. The proceedings shall be governed by the Pakistan Arbitration Act, 1940 and any statutory modification thereof. The venue of arbitration shall be Karachi.

All costs of Arbitration shall be borne by the Parties themselves, unless otherwise ordered by the Arbitrator. Notwithstanding the existence of any difference or dispute, or the commencement or continuance of any arbitration proceedings, Works to be done or Services to be provided under this Contract shall not be suspended or discontinued by the Contractor / Consultant nor shall any payment be withheld by the Company except the difference of the amount in dispute, which is the subject matter of such proceedings.

24. Income Tax and Duties:

All kinds of Government Taxes and Duties (income tax, custom duties, etc.) also the provincial sales tax as per provincial law, against any item of the contract, shall be entirely the responsibility of the Contractor / Consultant. Income Tax will be deducted as applicable under the prevailing Government Rules. Rate of Income Tax deduction in relation to submission of Income Tax certificate from the Contractor / Consultant should also be stipulated.

All Foreign Service providers are required to obtain Advance Ruling from the Federal Board of Revenue (FBR) under Section 206A of the Income Tax Ordinance 2001 (Pakistan's Income Tax Law). The advance Ruling issued by FBR covers application of Income Tax Ordinance 2001 to Transaction proposed or entered in to Foreign Service Provider".

25. Payments:

Payment will be made within 30 days after completion of works.

The Contractor / Consultant shall submit to the Company during the execution of the Work on-account bills along with a statement / details of executed Work.

The rates and prices in such on-account bills and statement of Work shall be in accordance with those in the SOR/BOQ so far as such rates and prices are applicable and on the approved rates and prices for other items of Work. All payments against on-account bills shall be treated as provisional payments and will be subject to final adjustment.

The Company may withhold payment or on-account of subsequently discovered evidence, nullify the whole or part of any certificate to such extent as may be necessary to protect itself from loss on-account of:

- (a) Defective Work not remedied.
- (b) Claims filed or reasonable evidence indicating probable filling of claim.
- (c) Failure of the Contractor / Consultant to make payments properly to Sub-Contractor / Consultants.
- (d) Damage to another Contractor / Consultant.

When the grounds are removed payment shall be made for amounts withheld because of them.

Payments in respect of extra / additional Work will be made on the basis of the original Contract rates and the Contractor / Consultant will not be entitled to any extra compensation / payment including idle charges because of such delays.



The making and acceptance of the final payment after successful completion of Work shall constitute a waiver of all claims by the Company other than those arising from faulty Work appearing after final payment and of all claims by the Contractor / Consultant, except those previously made and still unsettled.

Supplier (s) are required to submit signed and stamped acknowledgement slip, Sale Tax return, Annex "C" & Annex "I" (whichever applicable) in which Sales Tax (of relevant Sales Tax invoice) is paid.

26. Blacklisting of Suppliers and Contractor / Consultants:

The company shall permanently blacklist or temporarily debar (at least for 6-months from participating in SSGC's tender proceeding) if, a supplier or Contractor / Consultant who either constantly fails to perform satisfactorily or found to be indulged in corrupt and fraudulent practices as defined below:

- 26.1 Corrupt and fraudulent practices" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of an official/company.
- 26.2 If the supplier/Contractor / Consultant found responsible for the detriment of the company during proceedings of procurement/contract, process or its execution.
- 26.3 Misrepresentation of facts (by providing fake documents, concealing facts- reporting facts pertaining to the bid) in order to influence the procurement process or the execution of the purchase order/contract.
- 26.4 Collusive practices among bidders (prior to or after bid submissions) designed to establish bid prices at artificial, non-competitive levels and to deprive the company of the benefits of free and open competitive.

27. GOP's Obligation:

The contract shall be governed by the Law of Pakistan. The Contractor / Consultant is obligated to comply with all regulations and ordinance in force or to be passed by the Government of Pakistan in connection with Labor legislation during the course of the work to be performed. Any additional financial charges on account of revision in minimum wages by GOP will be company's responsibility while the contract is in operation.

This contract embodies the entire understanding of the parties hereto on this subject and there are no commitment, terms, conditions or obligations, oral or written, express or implied, other than those contained herein.

28. Late Bid:

Sealed bids shall be mailed/submitted/dropped in tender box placed at Tender Room, CRD Building, and SSGC Head Office, In accordance to the time specified in invitation to bid & tender notice (which ever applicable), Bids are to be delivered on or before closing time after which all bids submitted after the time prescribed shall not be entertained and will be returned without being opened. In case bid is sent through courier, the same shall be delivered at least half an hour before scheduled opening time.

29. Rebate / Discount:

Unit rate (s) given in the Bill of Quantities shall take into account all relevant factors including discount if any. Discount given separately at the time of bid opening will not be considered.

30. Joint Ventures:

In the event that the bidder is bidding as a Joint Venture, the Company will require the joint venture agreement duly executed by the parties to the Joint Venture to be submitted with the bid. The joint venture parties shall also furnish an undertaking to be jointly and severally liable for all liabilities arising out of obligation under the Purchase Order / Contract. The, Joint Venture agreement of the parties must specify share of each partner and name of the lead partner along with their registration with the FBR, SST and BST as the case may be failure to specify these two narrations the joint venture agreement will not be entertained.

31. Correction / Amendments in Quoted Price:

Any overwriting in BOQ / SOR is not allowed. In case of type of any amendment / correction required in unit price / total amount the same has to be strikeout and re-written with corrected figures, properly signed & stamped out, in order to avoid an ambiguous bid.



FINANCIAL

PROPOSAL



SECTION-VII**TENDER FORM**

Sui Southern Gas Company Limited,
ST 4/B, Block 14, Sir Shah Muhammad Suleman Road,
Gulshan-e-Iqbal,
KARACHI.

Sui Southern Gas Company Limited
Construction of Boundary Wall, GC Room, Guard Room & Allied Works at
SMS Sheedi Goth, Karachi
Tender Ref No. CIV-P&D-P&C 2K2504

Dear Sir,

1. Having examined the Site, Drawings, Conditions of Contract, Scope of Work and Bill of Quantities for the subject Work, I/We, the undersigned offer to undertake, complete and maintain the whole of the said Work in conformity with the contract terms the unit rates given.
2. I/We undertake, if my/our tender is accepted, to commence the Work within specified time after receipt of the letter of intent/letter to proceed/signing of contract, and to complete and deliver the whole of the Work contained in the contract within the period specified in the tender document.
3. If my/our tender is accepted, I/We shall provide an irrevocable bank guarantee of a Scheduled Bank (acceptable to the Company) to be jointly or severally bound with me/us in a sum specified hereunder and in Annexure II for the due performance of the contract.
4. I/We agree to abide by this tender for the period of 90 days from the date fixed for opening the same and it shall remain binding upon me/us and may be accepted at any time before the expiration of this period.
5. I/We agree to execute the Work in a manner satisfactory to the Company whose decision shall be final and without appeal on work methods, specifications, and quality of materials, equipment and workmanship.
6. I/We agree to supervise and furnish adequate engineering and supervisory staff, labour force, tools, plants, machinery and finances to perform the Work in time as specified in the agreed Time Schedule to ensure that all will be done in accordance with accepted international engineering standards.
7. Unless and until a formal agreement is prepared and executed, this tender together with the Company's written acceptance shall constitute a binding contract between us.
8. I/We understand that the Company is not bound to accept the lowest or any tender Received without assigning any reasons.
9. For ease of reference certain information and special stipulations applicable to the contract within the subject of the tender are set forth herewith:



- a. Name of the Company : Sui Southern Gas Company Limited
- b. Name of Work : Construction of Boundary Wall, GC Room, Guard Room & Allied Works at SMS Sheedi Goth, Karachi
Tender Ref No. CIV-P&D-P&C 2K2504
- c. Amount of Bid : Rs. _____
(To be filled in by the Bidder)
- d. Retention Money : **Five (5%) Percent** of all payments made to the Contractor.
- e. Date of award of Work : Date of acknowledgement of Letter of Intent (LOI) by the Contractor.
- f. Mobilization Period : **Two (02) weeks** from the date of issuance of Letter to Proceed
- g. Value of Performance Bond : **Five (5%) Percent** of the Contract / Bid Value.
- h. Completion Period : **Nine (09) months** from the date of Letter to Proceed including 2 weeks of mobilization period.
- i. Mode of Payment : As per Clause 12, Section-IV "Special Conditions" of Tender Enquiry.
- j. Maintenance Period : **Six (06) months** from the date of completion.
- k. Liquidated Damages : The rate of liquidated damages shall be **0.1% percent** of the final contract value for each day of delay and limited to a maximum of **ten (10%) percent** of the final contract value.
- l. Insurance : (CAR) Contract Value + 10%

In the name of _____

Dated this _____ day of _____ 2024.

Signature _____ in the capacity of _____

Duly authorized to sign the tender for and on behalf of _____

Witness

Signature : _____

Name : _____

Address : _____



Handwritten signature and initials: A. S. Hailey, CLC, P&C

SECTION – VIII

BILL OF QUANTITIES



Section VII

Construction of Boundary Wall, GC Room, Guard Room & Allied Works at SMS Sheedi Goth, Karachi

Tender Ref# CIV-P&D-P&C 2K2504

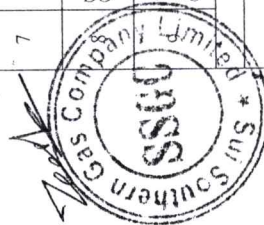
Bill Of Quantity

S #	Description	Unit	Qty	Rate	Amount
	Providing all labour, material and equipments for undertaking the civil works as per specifications, scope of work as attached at Section III-A and III-B, as per attached drawings and as per site requirements. Instructions of site engineer shall be followed regarding any kind of site issues, dispute or any prior approval is required.				
A1	Retaining Wall	Rft	750		
A2	Boundary Wall above Retaining Wall	Rft	718		
A3	02 nos MS Gates (16'-0" x 10'-0") & (08' x 10') with RCC Gate Columns (2'-0" x 2'-0")	Sft	240		
B	GC Room 10' x 10' (Internal Size) with cage (5' x 10' internal size)	Job	1		
C	Guard Room (12' x 12' Internal Size) with washroom (8' x 8' Internal Size)	Job	1		
D	Soak Pit (5' x 5' x 5')	Job	1		
E	Stone Pitching (18" th), grouted with CC Mortar, around perimeter	Sft	8,000		
F	Earth Filling (in compacted layers) in SMS area and below Stone Pitching	Cft	92,000		
G	CC Flooring in Assembly Area	Sft	13,000		
H	CC Paver (80 mm, 6000 psi strength) for Road / Pathway	Sft	14,000		
I	Spreading of Crushed Stones in non-paved areas	Sft	7,300		

Grand Total



Quality Inspection Plan										Doc No.
Construction of Boundary Wall, GC Room, Guard Room & Allied Works at SMS Sheedi Goth, Karachi										Rev: 0
										Date:
Client:		Project:		Location:						
Contractor:										
S.No	Divisions	Inspection Stage	Check Points	Responsibility	Applicable Codes	Inspection Description	Test Required	Remarks		
1	Foundation	1.1	Excavation	Contractor Site Engineer		Check the size of the trench suitable for safe working.				
		1.2	Stone Soling			Check the size of gravels suitable for proper compaction.				
		1.3	Lean Concrete			Check the proper ratio of cement, aggregates and water.				
		1.4	RCC Footing			Check the proper ratio of cement, aggregates and water.	Cube Test			
		1.5	Reinforcement			Check the dia & spacing of steel bars.				
2	Plinth Beam	2.1	RCC Plinth Beam		Check the proper ratio of cement, aggregates and water.	Cube Test				
		2.2	Reinforcement	Check the dia & spacing of steel bars.						
3	Flooring	3.1	Compaction of Earthfilling		Check whether the compaction is done in layers.	Proctor Test				
		3.1	CC Flooring	Check the proper ratio of cement, aggregates and water.						
4	Super Structure	4.1	Masonry Walls		Check the required dimensions & strength of Block					
		4.2	RCC Beams, Columns & Slab	Check the proper ratio of cement, aggregates and water.	Cube Test					
		4.3	Reinforcement	Check the make, dia & spacing of steel bars.						
5	Plaster / paint	5.1	Plaster		Check the proper ratio of cement, aggregates and water.					
		5.2	Paint	Check the quality of Paint applied.						
6	Gate	Gate	VI		Check the Gauge and Welding of Gate.					
7	Fencing	Razor Wire	VI		Check Strands placement					
8	CC Pavers	8.1	Laying CC pavers		Check Paver size & strength					
		9.1	Stones Laying	Check Stone size						
CLIENT										
Checked By				Approved By						
Name:				Name:						
Designation:				Designation:						
Signature:				Signature:						
Date:				Date:						
VI: Visual Inspection W: Witness (Client/ Contractor Representative) H: Holding (will be on hold till witnessed & go ahead signal by client representative)										



Handwritten signature and initials at the bottom right corner of the page.

TENDER ENQUIRY NO. SSGC/SC/14104

SECTION-III

SCHEDULE OF REQUIREMENT

AND

BID FORM

Sr. NO.	DESCRIPTION OF ITEMS / PART NOS. (1)	QUNATITY (3)	UOM (4)	TOTAL AMOUNT
1	<u>CIVIL WORKS</u> [1] SC141703 CONSTRUCTION OF BOUNDARY WALL, CC ROOM, GUARD ROOM & ALLIED WORKS AT SMS SHEEDI GOTH, KARACHI (AS PER BOQ) <u>Delivery Schedule:</u>	1.00	Lot	

Fix Bid Bond Amount in PKR: 440,000

NOTE :

- The quoted unit price and corresponding total amount shall be inclusive of all duties & Taxes, excluding Sales Tax as per provincial laws.
- Incase of supply of material alongwith services GST will be exclusive of quoted rate of material.
- Bidders are essentially required for quote their rates on bid form / BoQ.
- Prices given in the bid form and BOQ shall take into account all relevant factors including discounts, if any. Discount given separately at the time of bid opening will not be considered.
- Any Bidder who change/amend the BOQ or Price Schedule (description, quantity, uom etc.) will be render the bid as conditional bid and will be liable for rejection.

SIGNAUTRE OF BIDDER: _____

NAME.....: _____

NAME OF BIDDER.....: _____

STAMP.....: _____

DATE.....: _____



(On Stamp Paper @ Rs.100 for first Rs.100, 000 and Rs.50 per subsequent Rs.100, 000 of Guarantee Value)

BID BOND FORMAT

Sui Southern Gas Company Limited,
ST-4/B, Sir Shah Muhammad Suleman Road,
Block 14, Gulshan-e-Iqbal,
Karachi.

Tender Enquiry No SSGC / SC /

Dear Sirs,

In consideration of Messrs _____ hereinafter called "The Bidder" having submitted the accompanying bid and in consideration of value received from _____ we hereby agree to undertake as follows:

1. To make un-conditional payment of Rupees _____ upon your return demand without further recourse, question or reference to the Bidder or any other person, in the event of the withdrawal of the aforesaid Bid by the Bidder before the end of the period specified in the Bid after the opening of the same for the validity thereof, or if no such period to be specified within 120 days after said opening and or in the event that the Bidder within the period specified thereof, or if no period be specified with 15 days after prescribed forms are presented to the Bidder of signature the Bidder shall fail to execute such further contractual documents if any as may be required by the Company, or on the Bidders' failure to give the requisite Performance Bond as may be required for the fulfillment of resulting Contract with 10 days of the acceptance of the Bid.
2. To accept written intimation(s) from you as sufficient evidence of the existence of default or non-compliance as aforesaid on the part of the Bidder and to make payment immediately upon receipt of the written intimation.
3. No grant of time or other indulgence to, or composition, or arrangement with the Bidder in respect of the aforesaid Bid with or without notice to us shall in any manner discharge or otherwise, however, affect this guarantee and our liabilities and commitments hereunder.
4. The guarantee shall be binding on us and our successors in interest and shall be irrevocable.
5. This guarantee shall remain valid upto _____.

Yours faithfully,

Note: Any extensions / amendments (in all guarantees/bonds) if required shall be made on stamp papers of Rs.50



(On Stamp Paper @ Rs.100 for first Rs.100, 000 and Rs.50 per subsequent Rs.100, 000 of Guarantee Value)

PERFORMANCE BOND FORMAT

Sui Southern Gas Company Limited,
ST-4/B, Sir Shah Muhammad Suleman Road,
Block 14, Gulshan-e-Iqbal,
Karachi.

Bank Guarantee #
Date of Issue :
Date of Expiry :
Amount :

Tender Enquiry No SSGC / SC /

Dear Sirs,

In consideration of your entering/having entered into Contract No. _____ with
M/s. _____ hereinafter called "The Contractor" and in consideration of value
received from the Contractor, we hereby agree and undertake as follows:-

1. To make un-conditional payment of Rupees _____ and un-conditional payment in such amount as you may require from time to time as and when called upon by you to do so, not exceeding in the aggregate payment of Rupees _____, being the amount covering liquidated damages and security for the due fulfillment by the Contractor of all liabilities, obligations, commitments and total and faithful performance of the above Contract by the Contractor as specified in the above mentioned Contract upon your written demand(s) without further recourse, question or reference to the Contractor or any other person in the event of the Contractor's default in compliance with its obligations, liabilities and faithful performance arising under and in pursuance of the Work committed by it in the above mentioned agreement of which you shall be the sole judge.
2. To accept written intimation(s) from you as sufficient evidence of the existence of default or non compliance as aforesaid on the part of the Contractor and to make payment immediately upon receipt of the written intimation.
3. To keep this guarantee in full force from the date of this guarantee till the Contractor's obligations as specified in the above referred Contract and all other obligations of the Contractor as are contained in the above contract are duly fulfilled by the Contractor to the satisfaction of the Company.
4. No grant of time or other indulgence to, or composition, or arrangement with the Contractor in respect of the performance of its obligations under and in pursuance of the said agreement or any clause thereof, with or without notice to us shall in any manner discharge or otherwise howsoever effect this guarantee and our liabilities and commitment there under.
5. The guarantee shall be binding on us and our successors in interest and shall be irrevocable.
6. This guarantee shall not be affected by any change in the constitution of the guarantor bank or the constitution of _____.
6. This guarantee shall remain valid upto _____.



DECLARATION FORM

(FORMAT OF DECLARATION)

M/s. _____ [the Seller/Supplier] hereby declares its intention not to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Sui Southern Gas Company Limited or any administrative subdivision or agency thereof or any other entity owned or controlled by Sui Southern Gas Company Limited (SSGCL) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Seller/Supplier] represents and warrants that it has fully declared the brokerage, commission, fees, etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from SSGCL, except that which has been expressly declared pursuant hereto.

[The Seller/Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with SSGCL and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

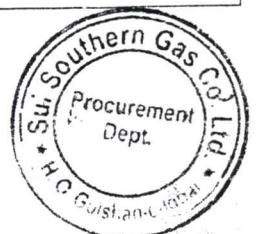
[The Seller/Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to SSGCL under any law, contract or other instrument, be voidable at the option of SSGCL.

Notwithstanding any rights and remedies exercised by SSGCL in this regard, [the Seller/Supplier] agrees to indemnify SSGCL for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to SSGCL in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form of SSGCL.

SIGNATURE & STAMP

NOTE

1. The above declaration is to be furnished along with the bid on letter head, for bid(s) amounting to total bid value of Rs. 10,000,000/- (Ten million) or above.
2. Please note that submitting the declaration is a mandatory requirement.



CONTRACT FORM

Contract No. SSGC/SC/

ARTICLES OF AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2018 by and between Sui Southern Gas Company Limited, having its office at ST-4/B, Sir Shah Muhammad Suleman Road, Block 14, Gulshan-e-Iqbal, Karachi, hereinafter referred to as the "Company" of the one part and M/s. _____ hereinafter referred to as the "Contractor", (which expression shall include the successors, of the said firm, heirs, executives, administrators and assigns of the Partners of the said firm individually or severally) of the other part.

WITNESSETH:

WHEREAS, under the procedures, bids have heretofore been received by the Company for carrying out "_____ work and the tender of the Contractor for the said work has been accepted by the Company.

NOW THEREFORE, for and in consideration of the promises, negotiations, covenants and agreements hereunder contained and to be performed by the parties hereto, the said parties hereby covenant and agree as follows:-

Article-1 Work and Cost of the Work:

- i) In consideration of the covenants and agreements to be kept and performed by the contractor and for the faithful performance of this Contract and the completion of the work embraced therein according to the specifications and conditions herein contained and referred to or agreed to in course of subsequent negotiations and in accordance with the Contract, the Company shall pay and the Contractor shall receive and accept as full compensation for everything furnish and done by the contractor under this agreement as sum of approximately **Rs.** _____, or such other sums as may be ascertained in accordance with the conditions of Contract, etc. and at rates quoted against each item of work and agreed to and accepted by the parties as one instrument, and at the times and in the manner prescribed by the conditions of the Contract.
- ii) The Contractor at his own proper cost and expense shall do all work and furnish all labour, materials, tools, supplies, machinery and other equipment and plant that may be necessary for the satisfactory completion of all the works as set forth in the contract documents.

Article-2 - Time:

The maintenance of a rate of progress in the works at a rate which will result in its completion within the specified time, is of the essence of the contract and the Contractor agrees to proceed with all the due diligence and care at all times to take all precautions to ensure the timely completion as defined herein; time being deemed to be essence of the Contract of part of the Contractor.

The said work shall be started on the Contractor's receipt from the Company of a written order to proceed, and the Contractor shall have the work called for duly and fully complete in total _____ months {including _____ () weeks mobilization period} from the date of issuance of such order.

Article-3 - Contract Documents:

It is understood and agreed that the contract documents which comprise this Contract are attached hereto and made a part hereof and consist of the following :-

- a) The Article of Agreement.



- b) Bid ((submitted vide letter No. _____, dated _____ comprising Letter of Invitation, Instructions to bidders, Scope of Work, Special and General Conditions of Contract, Tender Form, Bill of Quantities, Drawings, etc.).
- c) Company letter No. _____, dated _____.
Contractor letter No. _____, dated _____.
- d) Notice of Award (Letter of Intent (LOI) No.SSGC/MAT/S&C/_____, dated _____.
- e) Acceptance by the Contractor on the copy of LOI.
- f) Letter to Proceed No.SSGC/PROC/S&C/_____, dated _____.
- g) Performance Bank Guarantee No. _____, dated _____, amounting to Rs. _____ issued by M/s. _____.

It is agreed by the parties to the contract that this contract shall be executed in two counterparts; one copy to be retained in the office of the Sui Southern Gas Company Limited and one given to the Contractor.

IN WITNESS WHEREOF the parties hereto have executed this Contract at Karachi in two counterparts by their duly authorized representatives as of the day and year herein above set forth.

Signed for and on behalf of
M/s. Sui Southern Gas Company Limited _____.

Signed for and on behalf of
M/s. _____ Karachi

Signature : _____

Signature : _____

Name : _____

Name : _____

In the presence of :

Signature : _____

Signature : _____

Name : _____

Name : _____

Signature : _____

Name : _____



Supplier code: _____

FORM-X

Bank account details form for all Beneficiaries

(Mandatory requirement for Digital Online Banking)

As per FBR Regulations ref # C.No.4 (24) IT-Budget/2021-142150-R dated 23rd Sept'2021 to make the payment online w.e.f. 01-11-2021. All beneficiaries are required to fill in the below details, which is mandatory:

Name of Firm: _____

Address of Firm: _____

CNIC #: _____

NTN #: _____

Bank Name: _____

Bank A/C Title name: _____

Branch code: _____

Bank A/c #: _____

(16 Digits)

Bank IBAN #: _____

(24 Digits)

☐ Information already submitted.

Note: Please be attached copy of Cheque / Account Maintenance Certificate.(Mandatory)



Authorized Sign & Stamp

Date: _____

Note: All payments transactions will be made on above mentioned Account details. This is only a one time information to be provided by the all beneficiaries. Incase if the above detail has already submitted, please tick the box above "Information already submitted" and also ensure Form-X is duly signed & stamped.

ANNEXURE: I

Declaration of Ultimate Beneficial Owners Information for Public Procurement Contracts.

1. Name
2. Father's Name/Spouse's Name
3. CNIC / NICOP/Passport No.
4. Nationality
5. Residential address
6. Email address
7. Date on which shareholding, control or interest acquired in the business.
8. In case of indirect shareholding, control or interest being exercised through intermediary companies, entries or other legal persons or legal arrangements in the chain of ownership or control, following additional particulars to be provided:

1	2	3	4	5	6	7	8	9	10
Name	Legal form (Company/Limited Liability Partnership /Association of Persons/Single Member Company/Partnership Firm/Trusted/Any other Individual, Body Corporate (to be Specified)	Date of Incorporation / Registration	Name of Registering Authority	Business Address	Country	Email Address	Percentage of shareholding control or interest of BO in the Legal Person or Legal Arrangement	Percentage of shareholding, Control or Interest of Legal Person or Legal Arrangement in the Company	Identity of Natural Person who Ultimately owns or Controls the Legal Person or Arrangement

9. Information about the Board of Directors (details shall be provided regarding number of shares in the capital of the company as set opposite respective names).

1	2	3	4	5	6	7	8
Name and surname (in block Letter's)	CNIC no (in case of foreigner Passport No)	Father's / Husband's Name in Full	Current Nationally	Any other Nationality lies)	Occupation	Residentially address in full of the registered / principle office address for a subscribers other that natural Person	Numbers of shares taken by cash subscribers (in figures and words
			Total numbers of shares taken (in figures and words)				

10. Any other information incidental to or relevant to beneficial owner(s).

Name and signature

(Person authorized to issue notice on behalf of the company)



Form of Bid-Securing Declaration

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: [date (as day, month and year)]

No.: [number of Bidding process]

Alternative No.: [insert identification No if this is a Bid for an alternative]

To: [complete name of Procuring Agency]

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid-Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid-conditions, because we:

- (a) have withdrawn our Bid during the period of Bid validity specified in the Letter of Bid; or
- (b) having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid validity; (i) fail or refuse to sign the Contract; or (ii) fail or refuse to furnish the Performance Security (or guarantee), if required, in accordance with the ITB.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.

Name of the Bidder: _____

Name of the person duly authorized to sign the Bid on behalf of the Bidder: _____

Title of the person signing the Bid: _____

Signature of the person named above: _____

Date signed: _____ day of _____

*: In the case of the Bid submitted by joint venture specify the name of the Joint Venture as Bidder

** : Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid

[Note: In case of a Joint Venture, the Bid-Securing Declaration must be in the name of all members to the Joint Venture that submits the Bid.]



BLACKLISTING MECHANISM
(REVISION-1)

1 BACKGROUND

In pursuance of Rule-19 of Public Procurement Rules, 2004 read with Rule-2(f) (fa) and the criteria for Blacklisting of Suppliers and Contractors / Consultants doing business with the SSGCs is reiterated hereafter to eliminate unfair trade practices.

2 SCOPE

The procedure shall be applicable and remain in force, along with any amendments thereto, within Sui Southern Gas Company Limited ("SSGC") until any clear instructions or guidelines are impacted by the Government through Public Procurement Regulation Authority (PPRA), Pakistan Engineering Council (PEC) , or any other competent forum. The procedure shall also be applicable on the pre-qualified firms. The procedure shall be applicable on any "Person(s) / Firm(s)", which for the purposes of this Mechanism shall inter alia include suppliers, bidders, contractors, consultants, firms, individuals, and organizations transacting business with SSGC. Wherever any provision of this Mechanism shall be in conflict with provisions of any applicable guidelines of donor agencies, or any other applicable Statute / Law or Rule enforced at the time in Pakistan, the provisions of such applicable guidelines, laws, or rules shall prevail. This SOP shall become a part of the future Bidding Documents.

3 DEFINITION OF TERMS

- 3.1 "Appellate Authority" - Authority to Appeal against issuance of Blacklisting Order.
- 3.2 "Appeal" - Right of firm/individual to lodge protest against the issuance of Blacklisting Order.
- 3.3 "Procuring Agency" - Any department/division/factory/project exercising general and/or administrative control over the unit.
- 3.4 "Blacklisting Order" - An administrative penalty disqualifying a firm/individual from participating in procurement for a given period.
- 3.5 "Suspension" - The administrative penalty imposed for infractions committed during the competitive bidding stage, whereby such firms/individuals are prohibited from further participation in the bidding process of Procuring Agency.
- 3.6 "Contract Implementation" - A process of undertaking a project or contract in accordance with the contract documents.
- 3.7 "Termination of Contract" - Extinction of contract by reason or resolution or rescission under applicable rules/regulations/laws arising from the default of the firms/individuals.
- 3.8 "Delist" - Removal of supplier/contractor from blacklisting.
- 3.9 "PA-Project Authority -" - A three-member committee comprising of User, HSE&QA & Procurement Deptt. to address the issue.
- 3.10 RPC-SSG's Rights Protection Committee - To examine the justification of PC.



4. REASONS FOR BLACKLISTING

- 4.1 The following shall comprise the broad multilateral guidelines for blacklisting:
- 4.1.1 "Corrupt Practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
 - 4.1.2 "Fraudulent Practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
 - 4.1.3 "Collusive Practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser, designed to establish bid price at artificial, non-competitive levels, and
 - 4.1.4 "Coercive Practice" means harming or threatening to harm, directly or indirectly, Person(s) / Firm(s) or their property to influence their participation in the procurement process or affect the execution of a contract.
- 4.2 In addition to above, blacklisting of firms/individuals may be resorted to when the charges are of serious nature, which include but are not limited to the following:

4.2.1 Competitive Bidding Stage

During the competitive bidding stage, the Procuring Agency shall impose on bidders or prospective bidders the penalty of Suspension from participating in the public bidding process, without prejudice to the imposition of additional administrative sanctions as the internal rules of the agency may provide and/or further criminal prosecution, as provided by applicable laws, for violations committed which include but are not limited to the following:

- i. Submission of eligibility requirements containing false information or falsified documents.
- ii. Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding.
- iii. Submission of unauthorized or fake documents for pre-qualification/ tendering i.e. without specific authorization from the principals/ manufacturers etc.
- iv. Failure of the firm to provide authentic Warranty Undertaking and Performa Invoice of the manufacturers / Principal / Trading house.
- v. Failure of the firm to submit specific authority letter of the Original Equipment Manufacturer (OEM) for participation in a particular tender;
- vi. Unauthorized use of one's name, or using the name of the name of another for purpose of public bidding.
- vii. Deviations from specifications and terms & conditions of the purchase order/contract.
- viii. Withdrawal of a bid, or refusal to accept an award or refusal to perform the job or enter into contract with the government without justifiable cause, after he had been adjudged as having submitted the Lowest Calculated Responsive Bid or Highest Rated Responsive Bid.
- ix. Refusal or failure to post the required performance security within the prescribed time.
- x. Refusal to clarify or validate in writing its Bid during post qualification within a period of seven (7) working days, or as may be specifically prescribed, from receipt of the request for clarification.

Page 2 of 10
Dated : 12th October 2020
Revision-1 : Dt: 3 Sept 2024



- xi. Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor.
 - xii. Any attempt to give illegal gratification to any representative of the purchaser to influence the process of procurement.
- In addition to the penalty of suspension, the bid security posted by the concerned bidder or prospective bidder could also be forfeited / encashed.

4.2.2 Purchase Order / Contract Implementation Stage

During the Purchase Order / Contract implementation stage, the procuring entity shall impose on contractors after the termination of the contract the penalty of suspension from participating in the public bidding process, without prejudice to the imposition of additional administrative sanctions as the internal rules of the agency may provide and/or further criminal prosecution, as provided by applicable laws, for violations committed which include but are not limited to the following:

- i. Failure of the contractor, due solely to his fault or negligence, to mobilize and start work or performance within the specified period in the Letter to Proceed.
- ii. Failure by the contractor to fully and faithfully comply with its contractual obligations without valid cause, or failure by the contractor to comply with any written lawful instruction of the Procuring Agency or its representative(s) pursuant to the implementation of the contract. For the procurement of infrastructure projects or consultancy contracts, lawful instructions include but are not limited to the following:
 - a. Employment of competent technical Person(s) / Firm(s)nel, competent engineers and/or work supervisors;
 - b. Provision of warning signs and barricades in accordance with approved plans and specifications and contract provisions;
 - c. Stockpiling in proper places of all materials and removal from the project site of waste and excess materials, including broken pavement and excavated debris in accordance with approved plans and specifications and contract provisions;
 - d. Deployment of committed equipment, facilities, support staff and manpower; and
 - e. Renewal of the effectivity dates of the performance security after its expiration during the course of contract implementation.
 - f. Non-Performance of the supplier in respect of tender terms & conditions and the delivery / supply of material.
- iii. Assignment and subcontracting of the contract or any part thereof or substitution of key Person(s) / Firm(s)nel named in the proposal without prior written approval by the Procuring Agency.
- iv. For the procurement of goods, unsatisfactory progress in the delivery of the goods by the manufacturer, supplier or distributor arising from his fault or negligence and/or unsatisfactory or inferior quality of goods, as may be provided in the contract.
- v. For the procurement of consulting services, poor performance by the consultant of his services arising from his fault or negligence, any of the following acts by the consultant shall be construed as poor performance:
 - a. Defective design resulting in substantial corrective works in design and/or construction;
 - b. Failure to deliver critical outputs due to consultant's fault or negligence;
 - c. Specifying materials which are inappropriate, substandard or way above acceptable standards;



- d. Allowing defective workmanship or works by the contractor being supervised by the consultant; and
 - e. Submitting CV's of key Person(s) / Firm(s) in the prequalifying process or bid documents of professionals that are not in actual employment of the bidder.
- vi. For the procurement of infrastructure projects, poor performance by the contractor or unsatisfactory quality and/or progress of works arising from his fault or negligence.
 - vii. Willful or deliberate abandonment or non-performance of the project or contract by the contractor resulting to substantial breach thereof without lawful and/or just cause.

In addition to the penalty of suspension, the performance security posted by the contractor could also be forfeited.

4.2.3 In addition to above, other grounds for blacklisting of firms/individuals include but are not limited to the following:

- i. Obtaining fraudulent payments;
- ii. Obtaining contracts by misleading the purchaser;
- iii. Refusal to pay SSGC dues etc.;
- iv. Failure to fulfill contractual obligations;
- v. Changes in the status of firm's ownership/partnership etc. causing dissolution of the firm which existed at the time of inspection / bidding prior to original registration of the firm;
- vi. Registration of a firm with a new name by the Proprietor or family or a nominee thereof of a firm that has been already blacklisted;
- vii. Consequential operational damages caused to SSGC equipment or infrastructure as a result of equipment or parts thereof supplied on trial basis or due to failure of such equipment;
- viii. Contractors who have negotiated Plea Bargain under the National Accountability Ordinance 1999, or contractors involved with any other criminal proceedings conducted by any investigation agency where default has been proved specifically in relation to supplies made to or contracts concluded with SSGC.
- ix. Involved in litigation or needless petitioning to influence or obstruct the procurement process either on his own behalf or at the behest of any other vested interest;
- x. A firm may be disqualified for a period extendable to two years in case a decision by a court is awarded against the said firm after litigation, or where the firm is involved in litigation at least three times during two financial years, or where a firm has on account of litigation caused substantial financial losses to SSGC;
- xi. Blacklisted by other Federal and Provincial Government Ministries / Divisions / Departments and organizations / autonomous bodies subordinate thereto; and
- xii. Blacklisting in case of Joint Venture firms will also result in termination of the concerned Joint Ventures Partners.

5. SYSTEM OF PENALTIES

For the purpose of uniformity, following system of penalties shall be adopted for procurement of goods, works and services:

- 5.1 Blacklisted and henceforth cross debarred for participation in any public procurement or disposal proceedings for the period of not more than ten years, if corrupt and fraudulent



practice as defined in these rules is established against the bidder or the bidders in pursuance of blacklisting proceedings:

- 5.2 blacklisted and henceforth cross debarred for participation in respective category of public procurement or disposal proceedings for a period of not more than three years, if the bidder fails to perform his contractual obligations during the execution of contract or breaches the contract due to his capacity and capability to perform or otherwise. However, procuring agency shall initiate such blacklisting or debarment proceedings after exhausting the forum of arbitration, provided that such provision exists in the conditions of contract, and if such failure or breach is covered in the respective dispute settlement clauses of the contract, and
- 5.3 blacklisted and henceforth cross debarred for participation in respective category of public procurement or disposal proceedings for a period of not more than six months, if the bidder fails to abide with a bid securing declaration, however without being indulged in any corrupt and fraudulent practice.

6. SUSPENSION AND BLACKLISTING PROCEDURE

1. The supplier or contractor who is to be blacklisted for a specified period is given adequate opportunity of being heard.
2. The supplier or contractor who is to be blacklisted for a specified period is called for meeting by providing adequate time, so as to given him adequate opportunity of being heard before taking any action.
3. In case the supplier or contractor does not attend the meeting on the given date and time a final notice is served to him / her to attend the meeting on the revised date and time. Despite the final notice, if the supplier or contractor does not attend the meeting as per schedule, automatically be considered at fault. Action will be taken as per below clauses 5 to 9.
4. A three-member committee will form comprising of User, Procurement and HSE&QA departments to address the issues in the meeting with the supplier or contractor. Members of committee may not below of grade IV.
5. In case the supplier or contractor is found at default based on the fact of the case as well as the tender terms and conditions, and do not justify the grounds of his default as per the tender terms and conditions, the approval is sought from the management for their temporary or permean blacklisting alongwith encashment of bid bond or PBG as the case may be.
6. The decision of the management is communicated to the defaulted supplier or contractor through a formal letter.
7. A copy of the letter of the defaulted supplier / contractor alongwith covering letter with pertinent documents is / also forwarded to the Authority (PPRA) for uploading on PPRA website.
8. The blacklisting information of the supplier / contractor is uploaded on the websites.



9. Any bidder not satisfied with the decision of the procuring agency, may lodge an appeal in the relevant court of jurisdiction.
10. After coming into force the procurement contracts, the dispute between the parties to the contract shall be settled by arbitration.

7. STATUS OF BLACKLISTED FIRM/INDIVIDUAL

Blacklisting of a firm/individual will not affect other ongoing contracts/works/supply orders. However, such blacklisted firm shall stand barred from all future tender processes/participation and Standing Security, if any, could be confiscated until recovery of financial damages ascertained by the authority while issuing Blacklisting Order.

8. DELISTING

A temporary blacklisted firm / individual shall be automatically restored after the period for the penalty has elapsed, unless the procuring agency wants to maintain the blacklisted status of firm / individual due to justifiable reasons with the prior approval of Appellate Authority. In the latter case, the temporary blacklisted firm / individual shall be restored.

9. AMENDMENTS

- 9.1 In the implementation of Blacklisting Mechanism, the modifications may be introduced thereto through the amendment of its specific provisions as the need arises.
- 9.2 Any amendment to this Blacklisting Mechanism shall be applicable to tenders advertised for bid after the effectivity of the said amendment.

10. EFFECTIVITY

The Blacklisting Mechanism or any amendments thereof shall take effect immediately and from the date of its issuance. All future tender documents must be governed by these instructions. However, these cannot override the provisions of Public Procurement Rules, 2004.

11. The Steps to be Followed are As Under

The causes and reasons to be taken into consideration for Debarment / Blacklisting of any Person(s) / Firm(s) are given as under:

1. PRE-AWARD STAGE:

The following shall be considered, inter alia, the events / reasons for initiating proceedings under this Mechanism at the Pre-Award Stage:

- i Indulging in Corrupt: Fraudulent as well as Collusive practices.
- ii Submission of false and spurious documents, making false statements, making frivolous complaints and allegations to gain undue advantage.

Page 6 of 10
Dated : 12th October 2020
Revision-1 : Dt: 3 Sept 2024



- iii Commission of embezzlement, criminal breach of trust, theft, cheating, forgery, bribery, falsification or destruction of records, receiving stolen property, false use of trademark, securing fraudulent registration, giving false evidence, furnishing of false information of serious nature.
- iv Submission of false bid security or infringement of documents to get undue monetary or any other benefit.
- v Breach of confidentiality of evaluation process based on illegal access or in any way to get undue benefit or to provide benefit or to frustrate the bidding/evaluation process. This will also include attempts to sabotage the bidding process directly or indirectly.

2. POST- AWARD STAGE:

The following shall be considered, interalia, the events / reasons for initiating proceedings under this Mechanism at the Post-Award Stage:-

- i. Extraordinary delay in signing or refusal to accept the Notification of Award and/or the contract without any cogent reason.
- ii. Misconduct, i.e., failure to proceed with the signed contract, withdrawal of commitments, quoting an unreasonably and unfairly low financial offer and subsequently withdrawing such an offer, frustrating the evaluation/bidding process and not responding to written communication in a reasonable time.
- iii. Causes mentioned in Sub-Clauses i, ii and iii above.
- iv. Submission of fake / frivolous or mutilated Performance Guarantee or Advance Payment Guarantee etc.
- v. Non-satisfactory performance during the execution of the contract / purchase order.
- vi. Non-performance or Breach of provisions / clauses of the contract agreements/tender terms.
- vii. Notwithstanding the warranty/defect liability period, any defect in a product, equipment, plant, facility or services rendered that may subsequently surface during field operations within 5 years of its commissioning.
- viii. Failure to honour obligations within warranty period or defect liability period as defined in the contract.

3. OTHER CAUSES :

- i. The Person(s) / Firm(s) is blacklisted by any Government department in Pakistan, or it is established that the firm is involved in any kind of corruption or corrupt practices anywhere in the world.
- ii. Violations of provisions / instructions set down in the Bidding Documents.



- iii. Any attempt / activity to malign or bring SSGC into disrepute and harm its interest(s).
- iv. Person(s) / Firm(s)(s) blacklisted by International Financial Institutions (donor agencies) will be liable to be blacklisted after receipt of confirmation from the donor agencies without any further proceeding.
- v. Any other cause deemed just and appropriate by CPPA in the given circumstances.

Note: (1) If above mentioned causes occur either on part of the principal bidder or the local agent, both shall be considered for blacklisting / debarment.

- (2) The authorization of the foreign bidder to local agent shall contain his complete particulars including the name of the company, name of the owner, National Tax number (NTN), CNIC (Computerized National Identity Card) No. etc. In case, the said information is found to be missing, even after calling for the same within a reasonable time, the authority letter shall not be accepted.
- (3) The Bidding Documents shall be issued against original authority letter or in case of scanned copy, the email of the foreign bidder shall be enclosed. However, at the time of bidding, the original authority letter shall be attached with the bid. In the absence of the same, the bid shall be rejected.
- 4. FORMULATION of SSGC's Rights Protection Committee: A permanent Committee namely "SSGC's Rights Protection Committee (RPC or Committee)" shall examine the justification of the reasons given by the Project Authority prior to blacklisting. Member of RPC must be one grade up from the members of PA.

5. PROCEDURE FOR BLACKLISTING

Upon receipt of or obtaining information and/or knowledge that any Person(s) / Firm(s)(s) is involved in practices mentioned in hereinabove under the heading of Pre-Award Stage; Post-Award Stage and Other Causes, the concerned Project Authority / formation shall promptly formulate its recommendations and submit through the Managing Director, SSGC to SSGC's RPC / Committee along with its findings, details of charges and documentary evidences to initiate proceedings under this Mechanism.

6. INITIATION OF AN ACTION

- (i) Within a period of 15 days after receiving the recommendations of Blacklisting / Debarment from the concerned Project Authority, the Convener of the Committee shall issue a Show Cause Notice ("Notice") thereby informing the Person(s) / Firm(s) about the alleged charges and shall provide an opportunity to the defend said charges within a time period of 15 (fifteen) days.
- (ii) The Person(s) / Firm(s)(s) shall be accorded adequate opportunity of hearing in order to defend the charges within the given timelines.
- (iii) The Notice to the Person(s) / Firm(s) shall be sent at the mailing/postal address as provided under the Contract or any other address provided by way of subsequent written communication by the Person(s) / Firm(s) The non-receipt of the Notice due to incorrect / change in mailing address without any written communication shall not be attributable to

Page 8 of 10
Dated : 12th October 2020
Revision-1 : Dt: 3 Sept 2024



SSGC. In case of non-receipt of any reply from the accused Person(s) / Firm(s) within the formulated time, but not less than the time given in (i) above, the Committee shall have the right to proceed on Ex-parte basis.

7. DECISION

The committee shall hold an independent inquiry/investigation as the case may be, and, which may include site visits and interviews with the parties concerned. The Committee shall complete the entire inquiry/investigation, preferably within a period of 30 days after receipt of response from the Person(s) / Firm(s) against whom proceedings under this Mechanism has been initiated and shall present the report to the Managing Director, SSGC. If required, the Committee may report the case to an appropriate law enforcement agency depending upon the nature of the case for detailed investigations with the prior approval of Managing Director, SSGC. iii. The Person(s) / Firm(s) against whom proceedings have been initiated under this Mechanism shall not proceed for arbitration/litigation during the proceedings for blacklisting.

8. COMMUNICATION OF DECISION

After recommendation for temporary & permanent blacklisting by "SSGC's Rights Protection Committee (RPC)", the Person(s) / Firm(s) concerned shall be informed within 10 days of such decision. The decision of the Committee will be notified on SSGC 's and PPRA's websites and shall also be conveyed to Pakistan Engineering Council.

The temporary Blacklisting on the grounds and reasons specified herein above shall be for a reasonable specified period of time and as a general rule of prudence, the period may not exceed three years, except in cases where debarment/blacklisting has been done by any other government department or an International Financial Institution (Donor Agency). In case the Person(s) / Firm(s) has been blacklisted by the government department or the International Financial

Institution (donor agency), the period of temporary blacklisting/debarment shall be for a maximum period of 3 years or the time period for which the concerned government department/International Financial Institution (Donor Agency) debarred the contractor (whichever is higher). However the permanent blacklisting cannot be revived.

Action after the Person(s) / Firm(s) are placed on Blacklisting List:

- i. The decision of blacklisting will be immediately circulated to all concerned as mentioned herein above under the heading Communication of Decision.
- ii. In case of a contract already awarded to a Person(s) / Firm(s) which has been blacklisted and termination is either not possible or not feasible, the concerned Project Authority may proceed in this case to complete the contract with the approval of Competent Authority. (iii) The blacklisted Person(s) / Firm(s) shall stand disqualified from bidding from the date of decision against them. Any pending bids shall also stand rejected. If a contract has already been awarded to Person(s) / Firm(s), it shall be voidable at the option of SSGC. (iv) A separate register or data base will be maintained for blacklisted firms indicating reasons and period.



9. Effectiveness

This Mechanism or any amendments thereof shall take effect immediately with the approval from Managing Director of Sui Southern Gas Company Limited.

Page 10 of 10
Dated : 12th October 2020
Revision-1 : Dt: 3 Sept 2024



AFFIDAVIT OF COMPLIANCE WITH INTEGRATED MANAGEMENT SYSTEM (IMS) MANUAL

I, _____ [Supplier's Authorized Representative Full Name], of _____ [Supplier Company Name], with principal office located at _____ [Full Address], do hereby solemnly affirm and declare as follows:

1. That I am the duly authorized representative of _____ [Supplier Company Name], and have the legal authority to make this declaration on behalf of the company.
2. That I confirm having accessed, read, and fully understood the Integrated Management System (IMS) Manual provided by Sui Southern Gas Company Limited (SSGC), available at official website [<https://www.ssgc.com.pk/web/wp-content/uploads/2025/06/IMS-Mannual-1-1.pdf>].
3. That _____ [Supplier Company Name] agrees to comply fully with all the policies, procedures, and responsibilities outlined in the IMS Manual, and will ensure that all relevant employees, contractors, and agents are made aware of and comply with the same.
4. That _____ [Supplier Company Name] acknowledges that failure to comply with the IMS Manual may result in corrective action, including but not limited to financial penalties as per SSGC policy and suspension or termination of business with Sui Southern Gas Company Limited (SSGC).
5. This affidavit is made in good faith and for the purpose of affirming our commitment to health, safety, and environmental standards in our operations and engagements with SSGC.

Signed at [City] this [day] of [month], [year].

Signature: _____
Name: [Full Name of Supplier Representative]
Designation: [Job Title]
Company Name: [Supplier Company Name]
Contact Details: [Phone, Email]

Witnessed by:

Signature of Witness: _____
Name of Witness: _____
Date: _____

Witnessed by:

Signature of Witness: _____
Name of Witness: _____
Date: _____



SSTW-05

Ref No _____

Dated _____

M/s _____

SNTN _____

Address _____

NOTICE UNDER RULE 3(1) OF THE SINDH SALES TAX SPECIAL PROCEDURE (WITHHOLDING) RULES, 2011.

Dear Sir,

Kindly note that we are a withholding agent under the Sindh Sales Tax Special Procedure (Withholding) Rules, 2011, and that we shall withhold and deduct the prescribed amounts of Sindh sales tax against your tax invoices in relation to the services provided or rendered by you to us. We hold NTN/FTN

2. We undertake to deposit the withheld/deducted amounts of Sindh sales tax in the Sindh Government's head of account "B-02384" against a SRB-prescribed PSID/Challan (SST-04 or SSTW-04) in the manner prescribed under the aforesaid Sindh Sales Tax Special Procedure (Withholding) Rules, 2011, and we shall provide you a certificate of deduction-cum-deposit in terms of rule 3(9) thereof.

Signature _____

Name _____

CNIC _____

Designation _____

Date _____

Official seal _____





**Sui Southern Gas
Company Limited**

Procurement Department

Standard Advisory to all Bidders

SUB: Sindh Sales Tax Withholding On Services Payment

(Effective from 1 July 2024)

Dear Sir,

Background

Please be informed that:

1. Uptil February 2024, SSGC deducted 20% of Sindh Sales Tax amount from Invoice value payable to a Vendor for services rendered in Sindh & deposit the same with Sindh Revenue Board, while remaining 80% is deposited by the Vendor themselves.
2. From March 2024 – June 2024, SSGC deducted 80% of Sindh Sales Tax amount from Invoice value payable to a Vendor for services rendered in Sindh & deposit the same with Sindh Revenue Board, while remaining 20% is deposited by the Vendor themselves

Amendment in Law

Sindh Revenue Board (SRB) has amended Withholding Rules thereby requiring SSGC to deduct 20% of sales tax amount from Invoice Value.

Revised Procedure for Sindh Sales Tax Withholding

In order to ensure implementation of above amendment, following process is being implemented 01. July 2024:

- 1) 80% Sales Tax to continue to be withheld on 'Past' Invoices only (where Vendor has already deposited 20% Sales Tax in Government treasury provides evidence thereof).
- 2) 20% Sales Tax will be deducted on Current and future invoices (while 80% will be deposited by vendor directly with SRB)

It is needless to mention that only Sindh Withholding Rules have been amended while there is no change in other Rules (income tax withholding Balochistan Sales Tax withholding; etc.)





سوی سدرن گیس کمپنی لمیٹڈ
پروکیورمنٹ ٹیپارٹمنٹ

تمام ٹھیکیداروں کے لئے معیاری ایٹوائزر

خدمات کی ادائیگی پر سندھ سیزل ٹیکس
(۱ جولائی ۲۰۲۲ سے نافذ العمل)

س منظر

مطلع کیا جائے کہ:

1. فروری 2024 تک، SSGC نے سندھ میں فراہم کی جانے والی خدمات کے لیے وینڈرز کی انوائس ویلیو سے سندھ سیزل ٹیکس کی رقم کا 20% کاٹ لیا ہے اور اسے سندھ ریونیو بورڈ کے پاس جمع کرایا ہے، جبکہ وینڈرز بقیہ 80% خود جمع کراتے ہیں۔

2. مارچ 2024 سے جون 2024 تک، SSGC نے سندھ میں فراہم کی جانے والی خدمات کے لیے وینڈرز کی انوائس ویلیو سے سندھ سیزل ٹیکس کی رقم کا 80% کاٹ لیا ہے اور اسے سندھ ریونیو بورڈ کے پاس جمع کرایا ہے، جبکہ بقیہ 20% وینڈرز خود جمع کراتے ہیں۔

قانون میں ترمیم

سندھ ریونیو بورڈ (SRB) نے ود ہولڈنگ رولز میں ترمیم کی ہے جس کے تحت SSGC کو انوائس ویلیو سے سیزل ٹیکس کی رقم کا 20% کٹوتی کرنا ہوگی۔

سندھ سیزل ٹیکس ود ہولڈنگ کا نظرثانی شدہ طریقہ کار

مندرجہ بالا ترمیم کے نفاذ کو یقینی بنانے کے لیے، 01 جولائی 2024 سے درج ذیل عمل کو نافذ کیا جا رہا ہے:

(1) 80% سیزل ٹیکس صرف 'ماضی' انوائسز پر کٹوتی جاری رہے گی (جہاں وینڈر نے پہلے ہی سرکاری خزانے میں 20% سیزل ٹیکس جمع کرایا ہے اس کا ثبوت فراہم کرتا ہے)۔

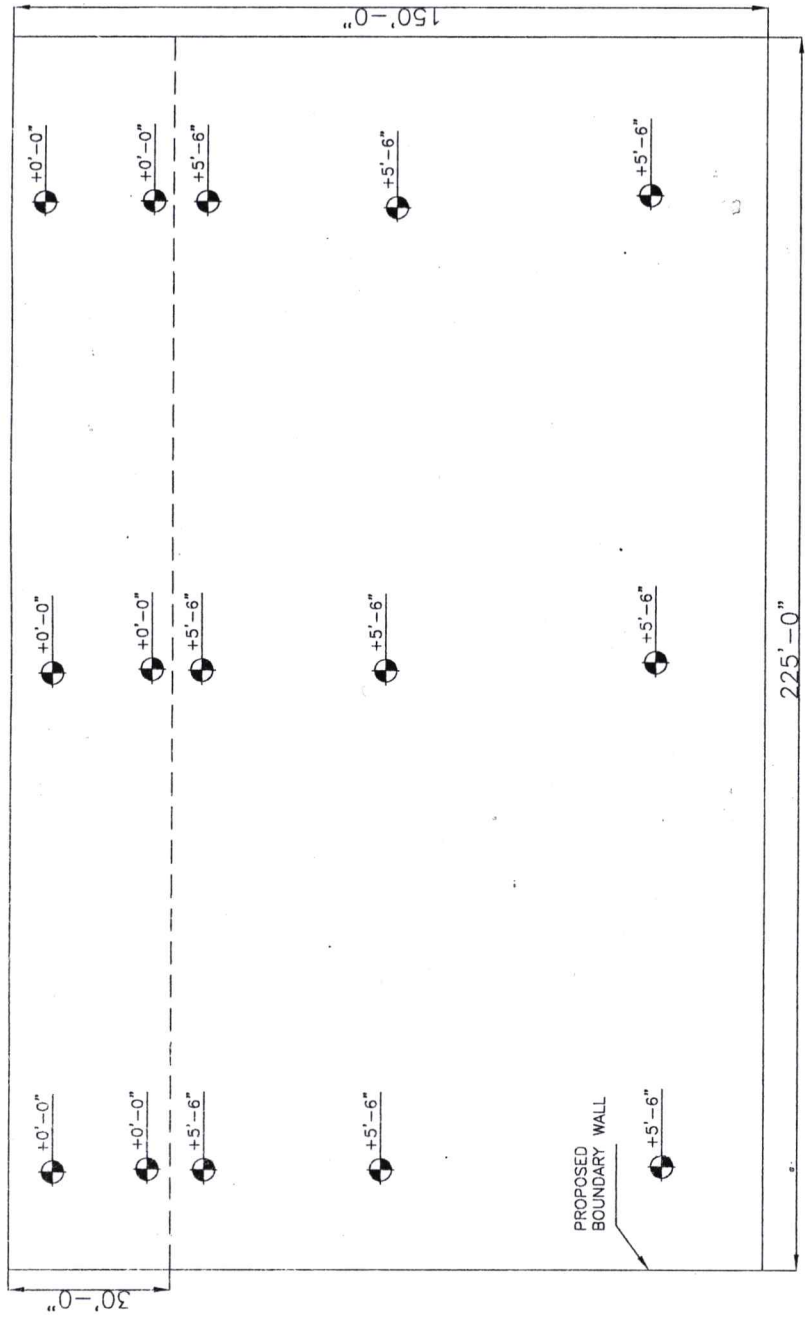
(2) 20% سیزل ٹیکس موجودہ اور مستقبل کے انوائسز پر کاٹا جائے گا (جبکہ 80% وینڈر براہ راست SRB کے ساتھ جمع کرائے گا)

یہ واضح رہے کہ صرف سندھ ود ہولڈنگ رولز وائٹ میں ترمیم کی گئی ہے دیگر رولز (انکم ٹیکس ود ہولڈنگ بلوچستان سیزل ٹیکس ود ہولڈنگ وغیرہ) میں کوئی تبدیلی نہیں کی گئی ہے۔

SECTION – IX

DRAWINGS





EXISTING
OLD
ASSEMBLY




NOTE:
1. EXISTING LEVELS SHOWN ARE TAKEN AS AVERAGE FOR BOTH AREAS.
2. ALL DISTANCES / DIMENSIONS ARE PROPOSED, AND CAN VARIATE AS PER SITE REQUIREMENT.



Handwritten signature and initials



 SSGC	SUTSOUTHERN GAS COMPANY LIMITED:		Prepared By: Mustafa Ali	Verified: Zeeshan Ali (A.E)	SHEET NO. 01/07	
	PROJECT & CONSTRUCTION (P&C) DEPARTMENT					
	PROJECT TITLE Construction Of Boundary Wall, G.C Room, GUA Room & Allied Works At SMS Sheedi Goth		Sheet Title: Existing Levels			Date: 28 Jan, 2025
					REF NO: CIV-SG-EL	

225'-0"

RAMP

12'X12'
8'X8'

GUARD ROOM
WITH WASH-ROOM

20'-0"

ASSEMBLY AREA

16'-0"

40'-0"

40'-0"

150'-0"

C.C. ROOM
WITH CAGE

SOLAR CC
PLATFORM

23'-3"

6'-0"

45'-0"

14'-0"

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15'-0"

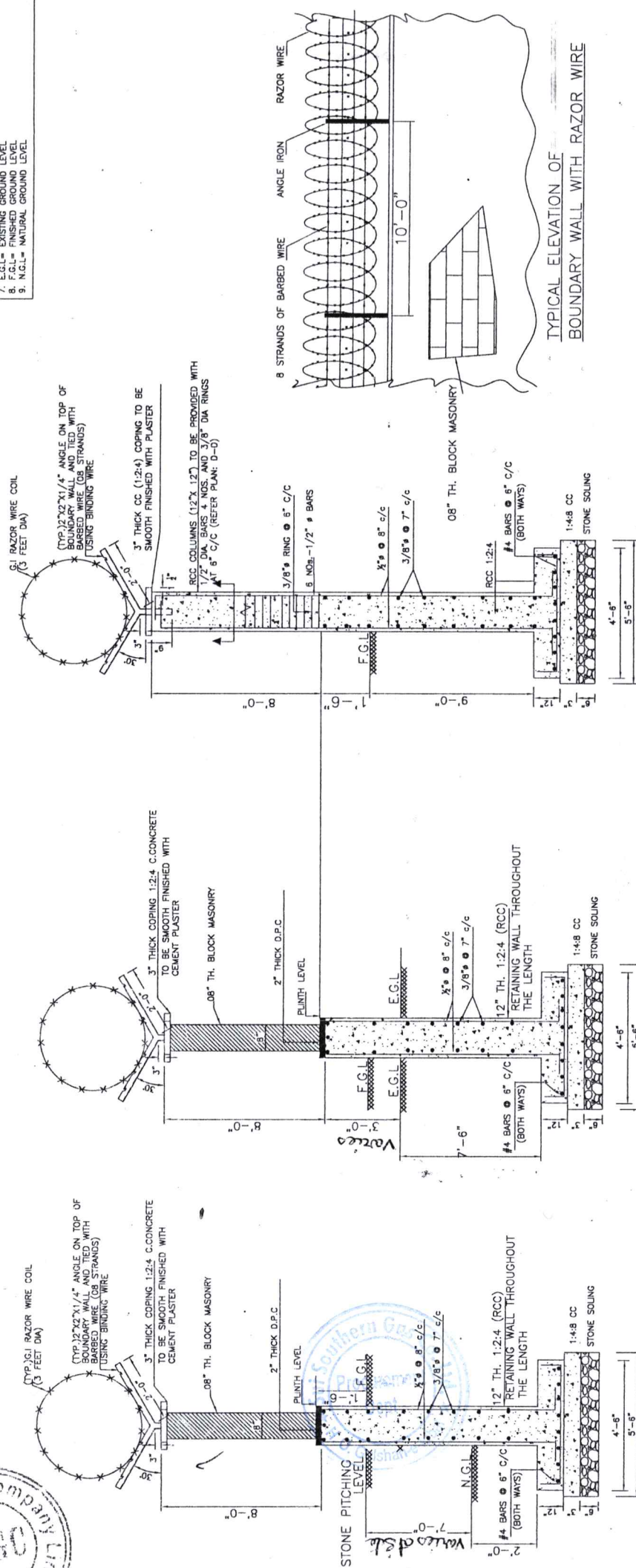
10'-0"

14'-0"

19'-0"

GENERAL NOTES

1. CONCRETE QUALITY TO BE 3000 PSI (CYLINDRICAL) AT 28 DAYS.
2. S.M.S. STEEL BARS TO BE USED OF 60,000 PSI YIELD STRENGTH.
3. SULPHATE RESISTANT CEMENT SHOULD BE USED FOR CONCRETE AND PLASTER/MORTAR BELOW PLINTH.
4. ANGLE IRONS TO BE INSTALLED ON TOP OF BOUNDARY WALLS
5. EXPANSION JOINTS TO BE PROVIDED AT EVERY 50' INTERVAL
6. THE FINISHED FLOOR GROUND LEVELS TO BE MAINTAINED AS PER EXISTING SOIL CONDITIONS
7. E.G.L = EXISTING GROUND LEVEL
8. F.G.L = FINISHED GROUND LEVEL
9. N.G.L = NATURAL GROUND LEVEL



TYP. SECTION OF RETAINING WALL & COLUMN

WALL SECTION
SECTION B-B

SECTION 3
(DWG REF NO. CIV-SG-LAYOUT)

(DWG REF NO. CIV-SG-LAYOUT)

SUI SOUTHERN GAS COMPANY LIMITED:
PROJECTS & CONSTRUCTION DEPARTMENT

SHEET NO
03/07

CHECKED BY:
ZEESHAN (A.E)

SHEET TITLE:
BOUNDARY WALL DETAILS-01

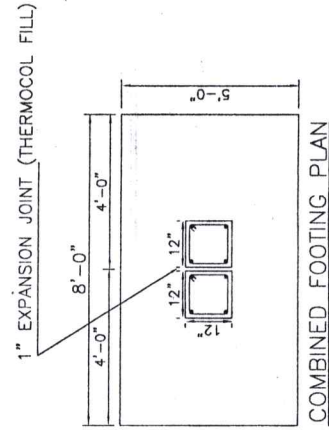
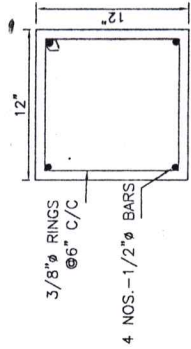
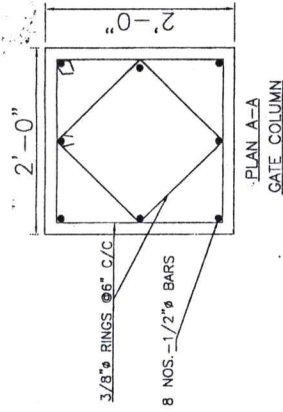
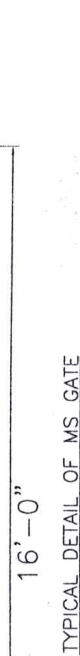
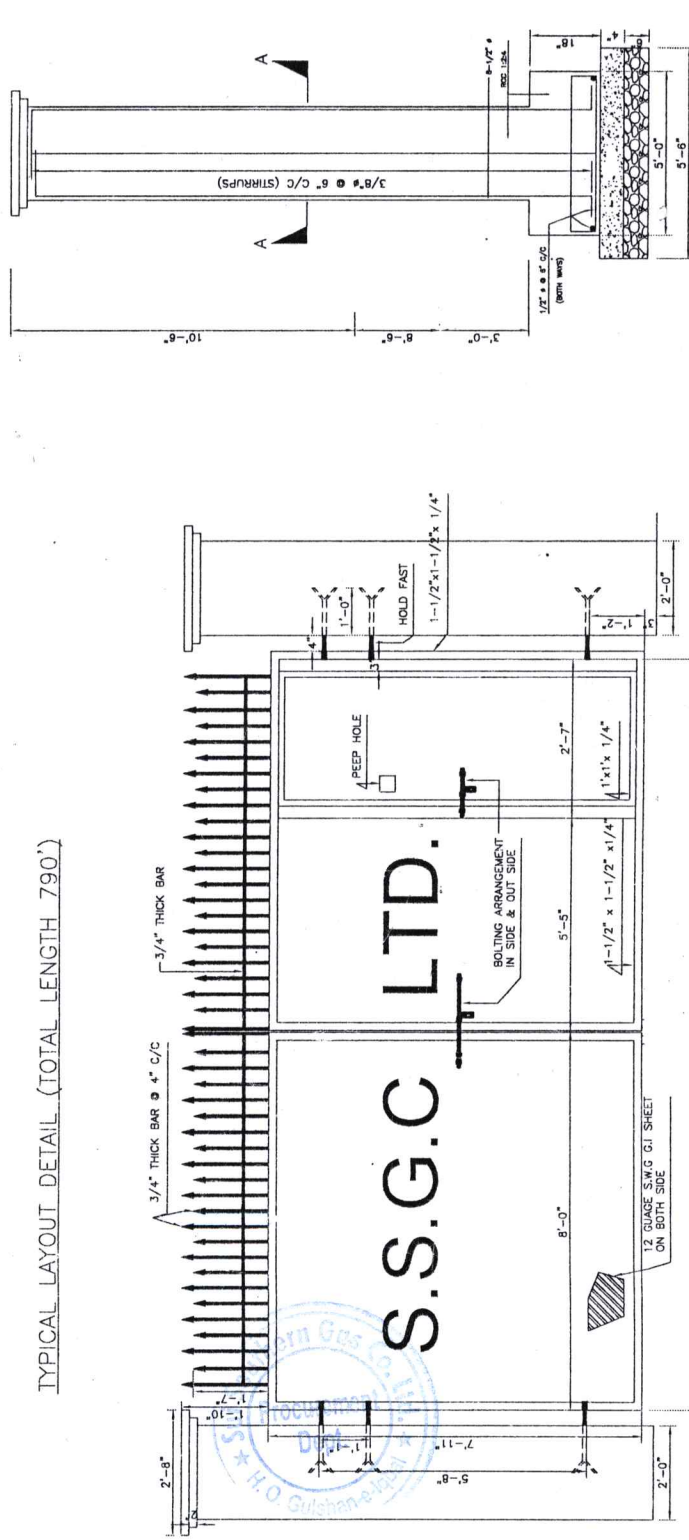
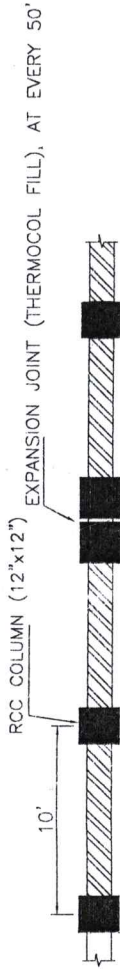
DATE: 28 Jan, 2025

REF. NO: CIV-SG-BW01

PROJECT TITLE:

CONSTRUCTION OF BOUNDARY WALL, GC ROOM, GUARD ROOM & ALLIED WORKS AT SMS SHEEDI GOTH KARACHI

SSGC



S.S.G.C LTD.

SOUTHERN GAS COMPANY LIMITED

PROJECTS & CONSTRUCTION DEPARTMENT

PROJECT TITLE:

CONSTRUCTION OF BOUNDARY WALL, GC ROOM, GUARD ROOM & ALLIED WORKS AT SMS SHEEDI GOTH KARACHI

SHEET TITLE:

BOUNDARY WALL DETAILS-02

CHECKED BY:

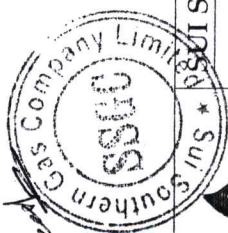
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DATE: 28 Jan, 2025

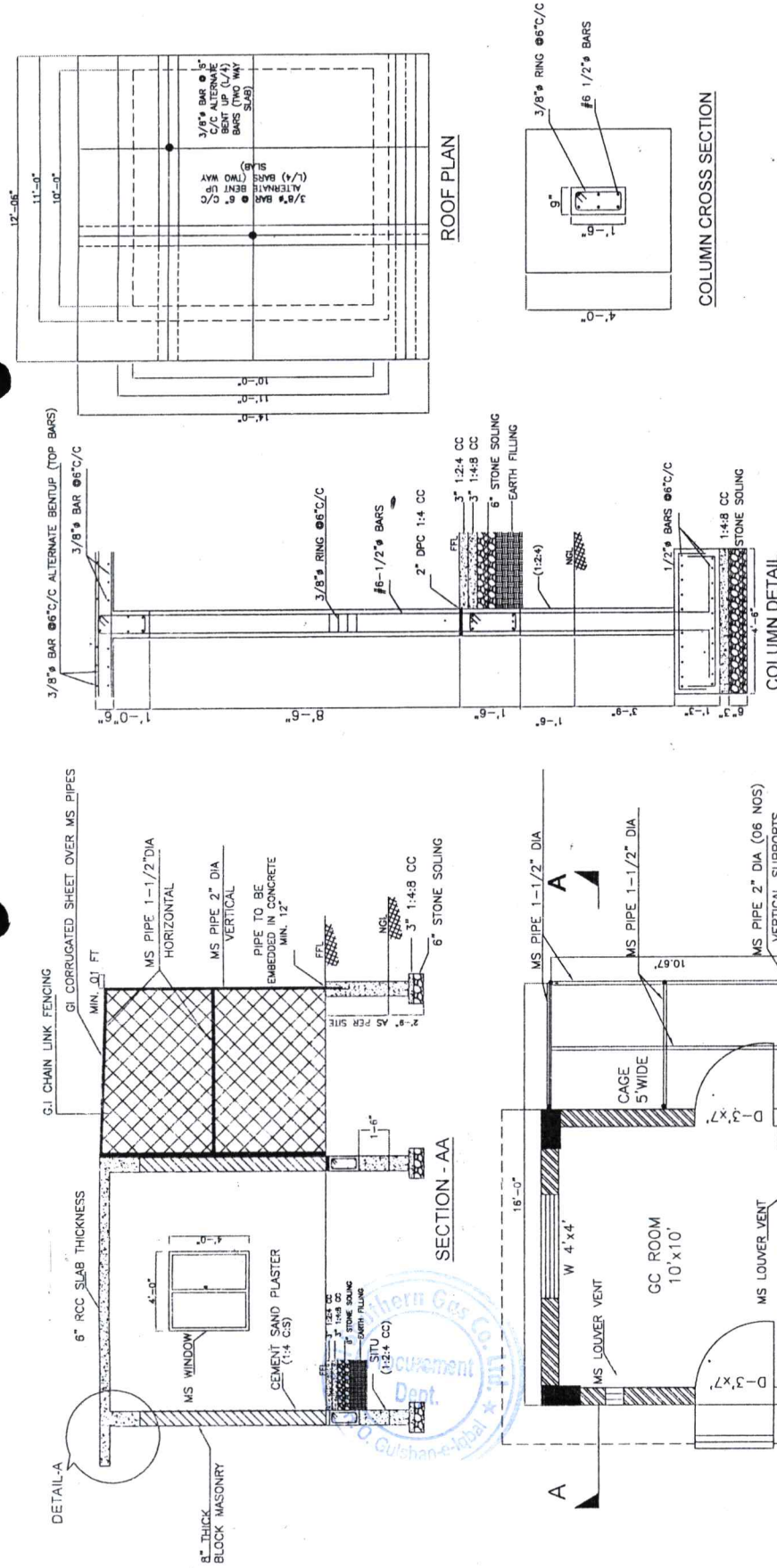
SHEET NO

04/07

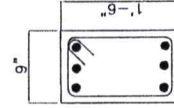
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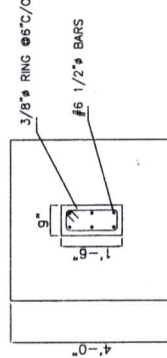
1. CONCRETE QUALITY TO BE 3.0 KSI (CYL.) AT 28 DAYS.
2. CONCRETE CURED TO M.S.BARS FORMWORK / SHALL BE 2 INCH MINIMUM/ OR OTHERWISE AS SHOWN IN THE DRAWINGS.
3. M.S STEEL BARS TO BE USED OF 60000 PSI YIELD STRENGTH.
4. CONCRETE CEMENT TO BE USED FOR CONCRETE BELOW PLINTH LEVEL.
5. STEEL FORMWORK TO BE USED FOR SURFACE OF CONCRETE.
6. FOUNDATION ELEVATION SHALL BE CHECKED AT SITE ALONG WITH THE PIPELINE DRAWINGS.
7. EXCAVATION FOR FOUNDATION IS TO BE MADE TO THE SAME LEVEL AS TO THE EXISTING MAINLINE LEVEL (DEPTH IS NOT ALLOWED).
8. CONCRETE FOR ALL TYPE OF WORK SHALL BE MACHINE MIXED, VIBRATED WITH MECHANICAL VIBRATORS AND LAID PROPERLY. CONSTRUCTION JOINTS IN CONCRETE SHALL BE PROVIDED AT LOCATIONS INDICATED ON THE DRAWINGS.
9. MINIMUM PERIOD OF CURE FOR CONCRETE WORK SHALL BE 14 (FOURTEEN) DAYS.
10. ALL EXPOSED SURFACES AND LINES OF THE CONCRETE WORK ARE SHALL BE TRUE AND SMOOTH FINISH BY USING SUITABLE FORM/SHUTTERING.
11. BLOCK MASONRY FROM PLINTH TO BE LAID IN 1:4 CEMENT SAND MORTAR.
12. ALL MASONRY WORK SHALL BE PROPERLY CURED FOR 14 DAYS AFTER BEING BUILT BY KEEPING THE MASONRY SURFACE CONTINUOUSLY WET.
13. ALL PLASTER AND POINTING WORK SHALL BE PROPERLY CURED WITH WATER FOR 7 DAYS. PLASTER SHALL BE PLACED IN DAGGALS AROUND OPENING.



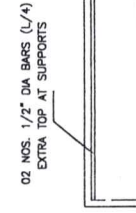
PLINTH & ROOF BEAM DETAIL



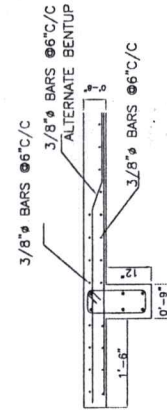
COLUMN CROSS SECTION



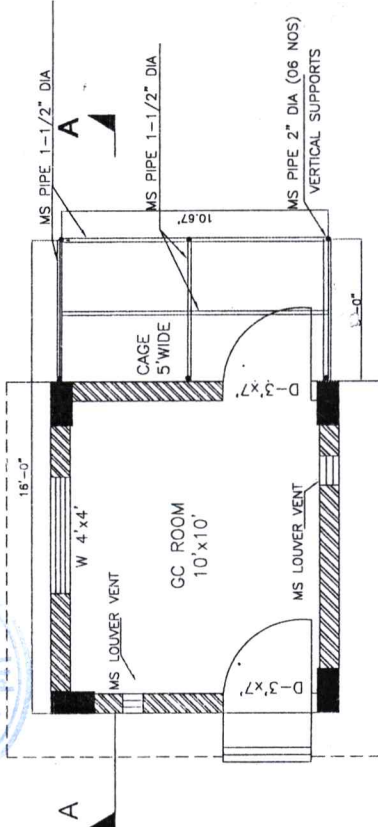
TYPICAL BEAM SECTION (PLINTH & ROOF BEAM)



DETAIL - A



PLAN



* K. / Handwritten
CE in
Doc



175 * 63
SUI SOUTHERN GAS COMPANY LIMITED:
PROJECTS & CONSTRUCTION DEPARTMENT

PROJECT TITLE:
CONSTRUCTION OF BOUNDARY WALL, GC ROOM, GUARD ROOM & ALLIED WORKS AT
SMS SHEEDI GOTH, KARACHI

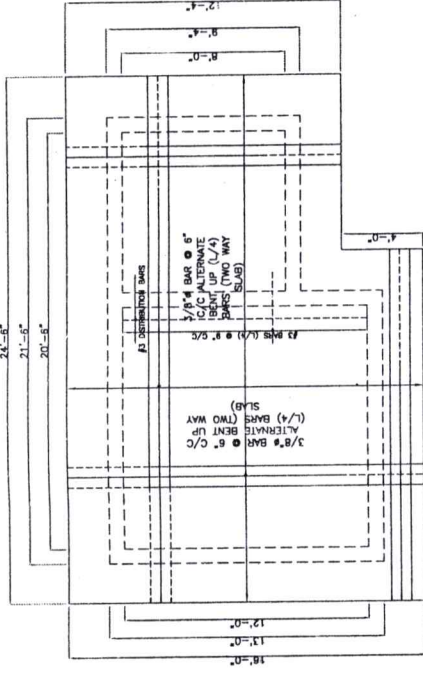
SHEET TITLE
GC ROOM DETAILS

CHECKED BY:
ZEESHAN (A.E)

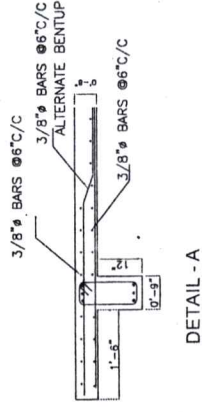
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SHEET NO 50/50

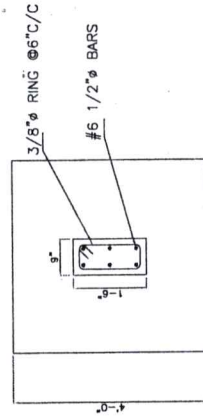
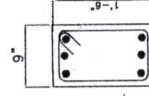
1. CONCRETE QUALITY TO BE 3000 PSI.
2. CYLINDRICAL STRENGTH AT 28 DAYS.
3. CONCRETE COVER TO M.S.BARS FROWORK / SHALL BE 2 INCH MINIMUM /OR OTHERWISE AS SHOWN IN THE DRAWINGS.
4. M.S STEEL BARS TO BE USED OF 60000 PSI YIELD STRENGTH.
5. CONCRETE CEMENT TO BE USED FOR FINE PLASTER SHALL BE PLINTH LEVEL
6. STEEL FROWORK TO BE USED FOR FAIR FOUNDATION ELEVATION SHALL BE CHECKED AT SITE ALONG WITH THE PIPELINE DRAWINGS.
7. EXCAVATION FOR FOUNDATION IS TO BE MADE TRUE TO DIMENSIONS FILLING OF EARTH TO MAINTAIN LEVEL/DEPTH IS NOT ALLOWED.
8. CONCRETE FOR ALL TYPE OF WORK SHALL BE MACHINE MIXED, VIBRATED WITH MECHANICAL VIBRATORS AND ADDED PROPERLY CONSOLIDATED. ALL WORK SHALL BE DONE AT SPECIFIED LOCATIONS INDICATED ON THE DRAWINGS.
9. MINIMUM PERIOD OF CURING FOR CONCRETE SHALL BE 14 (FOURTEEN) DAYS.
10. ALL EXPOSED SURFACES AND LINES OF THE CONCRETE WORK SHALL BE FINISHED TO A FINISH BY USING SUITABLE FORM/SPLITTING. FINISH BY SCORING FROM PLINTH TO BE LAD IN 1:4 CEMENT SAND MORTAR.
11. ALL MASONRY WORK SHALL BE PROPERLY CURED FOR 14 DAYS AFTER BEING BUILT BY USING THE MASONRY SURFACE CONTINUED TO CURRY.
12. INSIDE/OUT SIDE PLASTER BLOOR LEVEL SHALL BE DONE IN 1:4 C.SAND MORTAR (FSR CEMENT SHALL BE USED).
13. ALL PLASTER AND POINTING WORK SHALL BE PROPERLY CURED WITH WATER FOR 7 DAYS.
14. BARS CUT OFF OPENING IN WALL TO BE PLACED IN DIA.GRAMS AROUND OPENING.



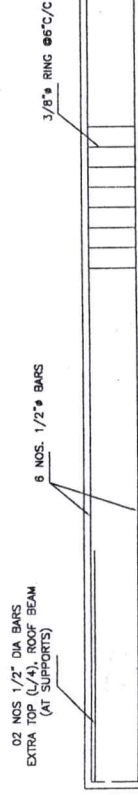
ROOF PLAN



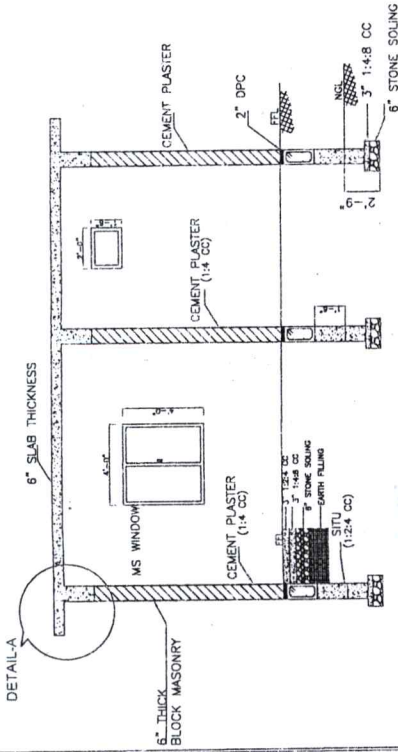
DETAIL - A



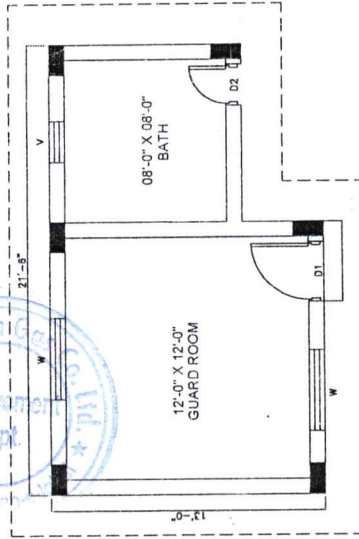
COLUMN CROSS SECTION



TYPICAL BEAM SECTION (PLINTH & ROOF BEAM)



SECTION - AA



PLAN

D1	=	3'-6"X7'-0"
D2	=	3'-0"X7'-0"
W	=	4'-0"X4'-0"
V	=	2'-0"X1'-6"

Handwritten signature: A.K. HANU
Handwritten text: CBPC

SSSG

SUI SOUTHERN GAS COMPANY LIMITED:
PROJECTS & CONSTRUCTION DEPARTMENT

PROJECT TITLE:

CONSTRUCTION OF BOUNDARY WALL, GC ROOM, GUARD ROOM & ALLIED
WORKS AT SMS SHEEDI GOTH KARACHI

SHEET TITLE:

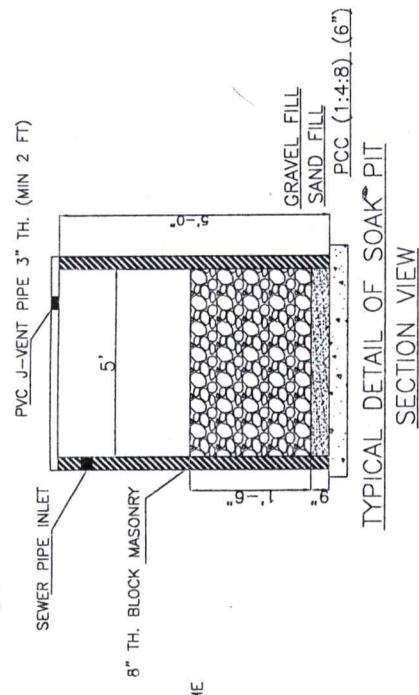
GUARD ROOM DETAILS

DATE: 28 Jan, 2025

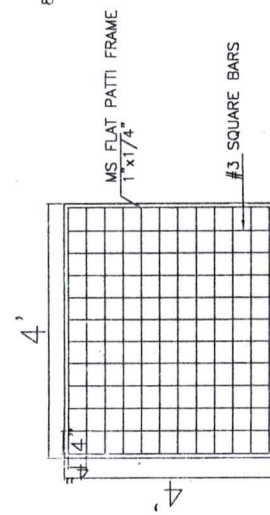
SHEET NO.

to/90

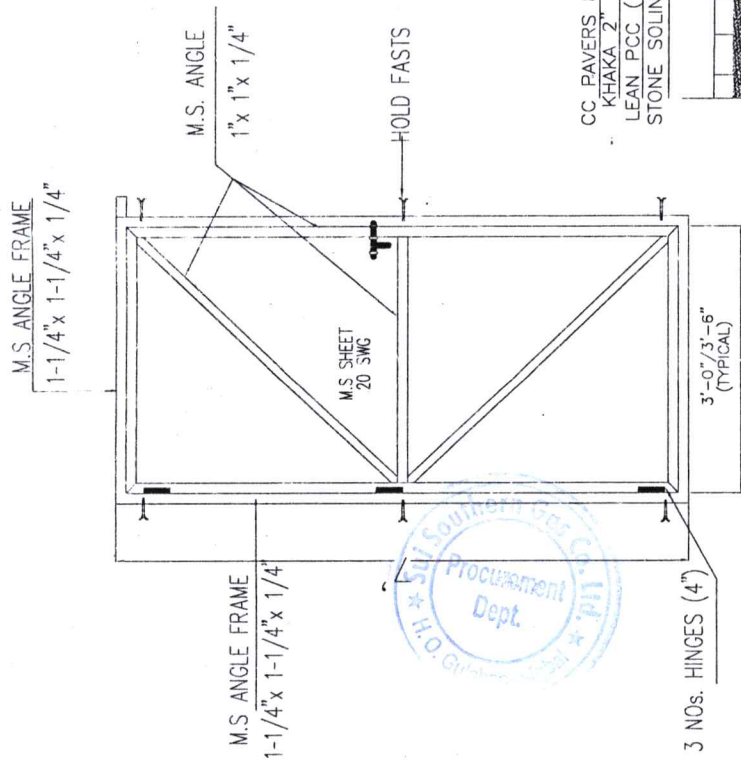
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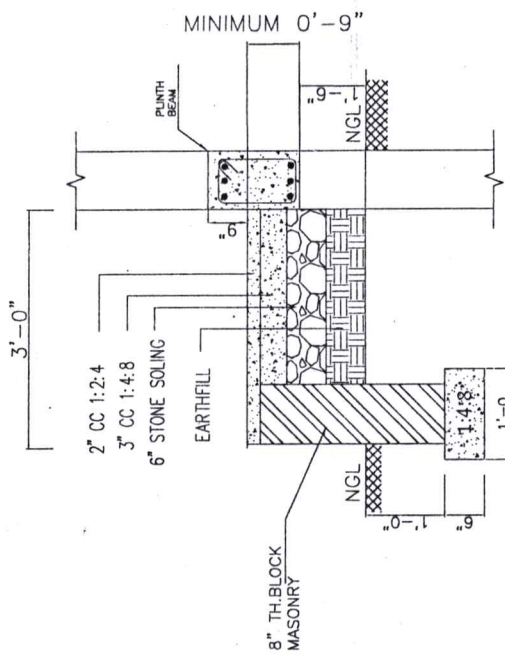
TYPICAL DETAIL OF SOAK PIT
SECTION VIEW



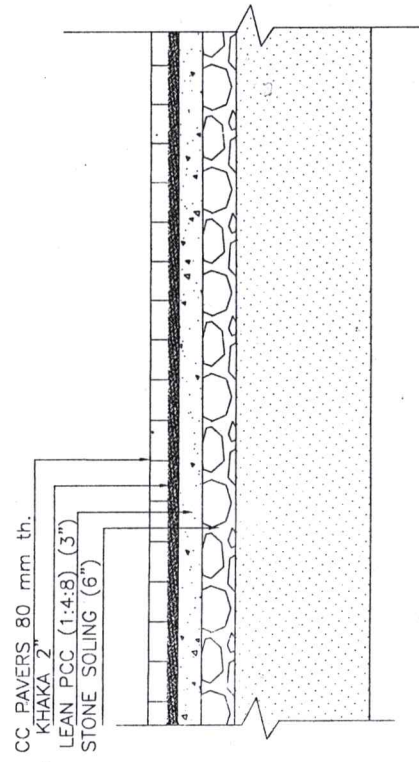
TYPICAL DETAIL OF M.S. GRILL
ON WINDOWS & VENTS



TYPICAL DETAIL OF MS DOOR



TYPICAL PLINTH PROTECTION DETAIL



PAVER FLOORING DETAIL



SHEET NO 07/07 -A	CHECKED BY: ZEESHAN (A.E)	SHEET TITLE MISCELLANEOUS DETAILS	PROJECT TITLE CONSTRUCTION OF BOUNDARY WALL, GC ROOM & GUARD ROOM & ALLIED WORKS AT SMS SHEEDI GOTH KARACHI
REF. NO: CIV-SG-MISC	DATE: 28 Jan, 2025		

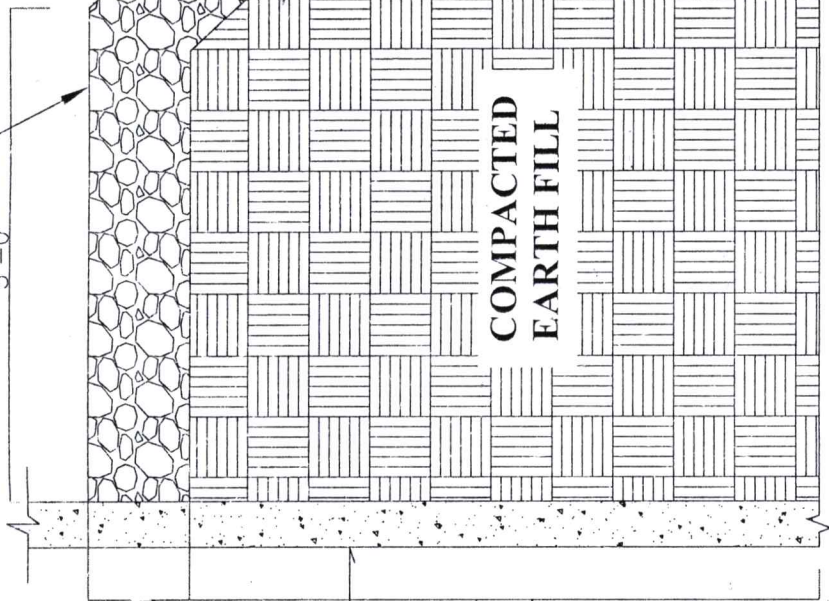


SSGC



Stone
Pitching

5'-0"



COMPACTED
EARTH FILL

TOE WALL

NGL

12"

6"

3'-0"

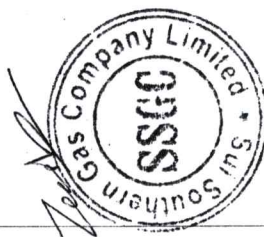
1'-0"

10'-0"



RCC SUBSTRUCTURE

7'-0"
(TYP.)



*H. NARY
CE 07/11/20

 SSGC	<p>SUI SOUTHERN GAS COMPANY LIMITED: PROJECT & CONSTRUCTION (P&C) DEPARTMENT</p> <p>Sheet Title: Construction Of Boundary Wall, G.C Room, Guard Room & Allied Works At SMS Sheedi Goth</p>	<p>Prepared By: Mustafa Ali</p> <p>SHEET TITLE: TYPICAL STONE PITCHING DETAIL</p>	<p>Verified: Zeeshan Ali (A.E)</p> <p>Date: 28 Jan, 2025</p>	<p>SHEET NO. 07-B/07</p> <p>REF. NO: CIV-SG-SP</p>
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