



289

Chief Commissioner Inland Revenue  
Corporate Tax Office, Lahore.

17/20  
9

No. CTO/Bud-03/2025-26/Misc./1637

Dated 05 DEC 2025

Mr. Rizwan Mehmood,  
Director (MIS)  
Public Procurement Regulatory Authority,  
1st Floor FBC Building Near State Bank,  
Sector G-5/2, Islamabad-Pakistan.

SUB: **REQUEST FOR UPLOADING THE TENDER NOTICE NO.03/2025-26**  
**ADVERTISEMENT ON PPRA WEBSITE – REQUEST REGARDING**

I am directed to forward herewith the specimen advertisement of Tender Notice No.03/2025-26 dated 05.12.2025 in respect of Corporate Tax Office, Lahore for uploading on the PPRA Website to proceed further in this regard.

It is, also intimated that the above said Tender Notice has already been emailed at [info@ppra.org.pk](mailto:info@ppra.org.pk) (copy enclosed) along with proof of payment of advance fee.

Encl:- (As above)

*acc*  
(MUHAMMAD SAJID AHMAD)  
Additional Commissioner (Hqrs.)

**GOVERNMENT OF PAKISTAN  
FEDERAL BOARD OF REVENUE  
CORPORATE TAX OFFICE, LAHORE  
TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE**

**TENDER NOTICE NO. 03 / 2025-26/635 DATED. 05 DEC 2025  
FOR SUPPLY OF OTHERS & COST OF OTHER STORES ITEMS**

Corporate Tax Office (CTO), Lahore invites electronic bids in accordance with the Public Procurement Rules 2004, from experienced and reputable firms having valid registration with tax and other relevant authorities, for supply of **Others (A03970) & (A03942) Cost of Other Stores items** to Corporate Tax Office, Lahore **on least cost basis through “single stage-one envelope procedure”** under Rule 36(a) of PPRA Rules, 2004. The firms submitting their bids must be appearing on Active Taxpayers List of Income Tax & Sales Tax issued by the Federal Board of Revenue, Government of Pakistan and shall be regular Sales Tax return filer.

**TERMS & CONDITIONS**

1. Electronic bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc. are available for the registered bidders on **EPADS** at [www.eprocure.gov.pk](http://www.eprocure.gov.pk) as well as FBR's Website [www.fbr.gov.pk](http://www.fbr.gov.pk)
2. Applications should be submitted electronically only through EPADS. Manual submission of applications is not allowed.
3. The electronic bids must be submitted by using **EPADS on or before 23.12.2025 at 11:00 AM which will be opened on the same day at 11.30 AM in Conference Room, Corporate Tax Office, Lahore through EPADS**. All interested bidders must register themselves at EPADS at <http://eprocure.gov.pk>
4. Applications, which are incomplete/not signed & stamped / late or submitted by other than specified mode, will be rejected. The contract will be awarded to the most advantageous bid.
5. All/any payment(s) will be made as per available/released budget and through AGPR, Sub Office, Lahore.
6. The supplies would have to be according to specifications as describes in Annex-B and as approved by the Purchase Committee.
7. Tender must be accompanied by a Bank Draft / Pay Order as per **LOT-Wise** as mentioned in tender documents in favour of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore as earnest money/bid security (Refundable), otherwise Bid shall be rejected. The Bid Security (in the shape of Pay Order/ Demand Draft) must be submitted in hard to the office before the bid opening in sealed envelope.
8. Bidders can participate in whole tender or LOT-Wise. Rate of each item / article (Lot-wise) should be quoted separately.
9. Sample of each type of item shall be provided by the tender participants. In case samples are not according to the requirements / specifications, the Committee has the right to reject the financial proposal.
10. Rates must be quoted inclusive of all applicable government duties & taxes in Pak Rupees.
11. Rates must be quoted including all charges like travelling & transportation etc. of the items.
12. The quoted rates provided by the bidder will be applicable up to **30.06.2026**.
13. Income Tax/Withholding Tax & Sales Tax (if applicable) will be deducted in accordance with the law.
14. The procuring agency reserves the right to accept or reject all bids/proposal in accordance with Rule 33(1) of PPRA Rules, 2004.
15. The Tender Notice and Tender Documents can also be viewed on **EPADS** at [www.eprocure.gov.pk](http://www.eprocure.gov.pk) PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) and FBR website [www.fbr.gov.pk](http://www.fbr.gov.pk)

**Note: Notification of the Grievance Redressal Committee (GRC) constituted in terms of Rule-48 of PPRA Rules, 2004 is provided on EPADS at [www.eprocure.gov.pk](http://www.eprocure.gov.pk)**

  
**(MUHAMMAD SAJID AHMAD)**

Additional Commissioner (Hqrs)  
Corporate Tax Office, Lahore  
Ph: 99211717, Fax: 99211816



GOVERNMENT OF PAKISTAN  
FEDERAL BOARD OF REVENUE  
CORPORATE TAX OFFICE, LAHORE  
TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE

## **TENDER DOCUMENTS**

### **SUPPLY OF OTHERS & COST OF OTHER STORES ITEMS**

**BID SUBMISSION DATE** on or before 23.12.2025 at 11.00 am



GOVERNMENT OF PAKISTAN  
FEDERAL BOARD OF REVENUE  
CORPORATE TAX OFFICE, LAHORE  
TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE

No. Bud/CTO/CCIR/03/25-26/ 1635

Dated: 05 DEC 2025

**SUBJECT: TENDER FOR THE PROVISION OF OTHERS & COST OF OTHER STORES ITEMS IN CORPORATE TAX OFFICE, LAHORE.**

Organization Name	Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore.
Address	Tax House, Syed Mauj Darya Road, Lahore.
FBR-FTN	9011301-2
Tele No.	99211717
Fax No.	99211816
Tender document No.	03 / 2025-26

**Description & Instructions:**

The Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore Federal Board of Revenue (hereinafter called CCIR, Corporate Tax Office, Lahore / Purchaser invites tenders only through EPADS for the supply of **Others & Cost of Other Stores Items** as per detail given in Schedule of Requirement (Annex-B): -

1) If you have doubt as to the meaning of any portion of the specifications or other terms and conditions you may seek clarification from Mr. Liaqat Ali, Drawing & Disbursing Officer, 042-99210317, 0321-4538936.

2) The Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore reserves the right to reject all bids at any time prior to award of Contract (s) without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or of the grounds for Chief Commissioner's action.

3) Income / Withholding Taxes will be deducted in accordance with the law. The Sales Tax shall also be deducted in accordance with the law.

4) **DELIVERY SCHEDULE:**

The provision of **Others & Cost of Other Stores Items** mentioned in Schedule of Requirement Annexure "B" is required within 2 weeks (in Lahore at the premises) after award of the contract (s) to be issued against this tender inquiry. So, the successful bidder may be in a position to complete delivery within the given time frame.

5) **PENALTY:**

In case of failure to comply with delivery schedule of Supply Order (s) to be issued against this tender document, penalty will be imposed on defaulting Supplier as under:

5.1 1% of the cost of entire supply order of such supply order(s) as remains un-supplied / uncompleted for every day up to maximum of 5% for 10 days exceeding the supply period.

5.2 If the **Others & Cost of Other Stores Items** are not supplied even after payment of penalty for 10 consecutive days the Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore reserves the right to cancel the supply order and to purchase required items elsewhere at the risk and cost of the defaulting Supplier.

6) Quoted Rates must be inclusive of all applicable government duties & taxes in Pak Rupees.

7) Rates must be quoted including all charges like travelling & transportation etc. of the supply of **Others & Cost of Other Stores Items**.

8) Bidding Form Annexure "A" must also be duly filled in, stamped and signed by authorized representative of the bidder.

9) Quoted rates shall be valid up to **30.06.2026** from the opening date of the bid. However, any subsequent change in taxes and duties as notified by Federal Board of Revenue will be given due consideration.

**10) BID SECURITY:**

10.1 The Bidder shall furnish as part of his bid, a call deposit / Pay Order (Refundable bid security) as per below detail: -

Lot No.	Lot Description	Estimated Price (PK Rupees)	Bid Security (PK Rupees)
1	Cost of Other Stores Items	35,015,776	1,050,473
2	Other Items	20,686,080	620,582

10.2 The bid security is furnished for each lot in Pak Rupees in the shape of Pay Order / Demand Draft in favor of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore.

10.3 The Bid Security (in the shape of Pay Order/ Demand Draft) must be submitted in hard to the office before the bid opening in sealed envelope.

10.4 Any bid not accompanied by Earnest Money shall be rejected without any right of appeal. In case of cancellation of Purchase Order as default of the Supplier the earnest money shall be forfeited in favour of "Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore".

10.5 Unsuccessful bidder's Bid Security shall be returned after announcement of the successful bidders.

**11) WARNING:**

There will be no compromise on quantity, quality, originality and required specifications. So, mention clearly brand name, quantity, quality and original specifications of the product.

**12) PAYMENT:**

100% payment of the total value of the bill / supply order will be released subject to:

12.1 Payment will be made on submission of bill in accordance with the terms & conditions mentioned in this tender document.

12.2 The earnest money will be released to the bidder after 30 days of the successful completion of contract / supplies and best satisfaction by this office.

**13) DEADLINE FOR SUBMISSION OF BIDS:**

The electronic bids must be submitted by using EPADS on or before **23-12-2025 at 11:00 AM.**

#### 4) OPENING OF BIDS:

- 14.1 The Purchaser will open the bids on the same day at **11:30 AM in Conference Room, Corporate Tax Office, Lahore** through **EPADS** in the presence of bidder / representatives who choose to attend at the below mentioned address.
- 14.2 Address: Office of the Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore 1<sup>st</sup> Floor, Tax House, Syed Mauj Darya Road, Lahore.

#### 15) WARRANTY

- 15.1 The Supplier shall warrant that all **Others & Cost of Other Stores Items** supplied against the Purchase Order (s) shall have no defect arising from design, materials or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied equipment under the conditions prevailing at final destination.
- 15.2 The supplier shall warrant/responsible that all items of supply order(s) shall have original, quantity, quality & brand wise and according to the required specification.

#### 16) Following documents must be submitted along with the bids: -

- 16.1 Company's profile, list of clients with their telephone numbers.
- 16.2 Copies of Income Tax and Sales Tax Registration Certificates.
- 16.3 Copy of Vendor No. issued by the AGPR, Sub Office, Lahore.
- 16.4 Copy of cheque leaf showing IBAN
- 16.5 A call deposit as per 10.1 (Lot wise) as Earnest Money in favour of Chief Commissioner Inland Revenue, Corporate Tax Office, Lahore.
- 16.6 Brochures and other technical material of the quoted items (if any).
- 16.7 Companies/agencies will produce capability, relevant experience certificate from the principal that the Vendor is Sole Distributor/Authorized Dealer/Authorized Re-Seller etc.
- 16.8 An affidavit on stamp paper of Rs.100/- to the effect that the supplier/company/firm has not been blacklisted by any of the Government Department nor in litigation.
- 16.9 Signature & Stamp of the Bidder on every Page of the Bid is required to be affixed.

*ace*  
(**MUHAMMAD SAJID AHMAD**)  
Additional Commissioner (Hqrs.)  
Corporate Tax Office, Lahore.  
Ph: 99211717, Fax: 99211816

**GOVERNMENT OF PAKISTAN**  
**FEDERAL BOARD OF REVENUE**  
**CORPORATE TAX OFFICE, LAHORE**  
**TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE**

**ANNEX-A**

<b>PARTICULARS</b>	<b>DESCRIPTION</b>	<b>ATTACHMENTS (Page Nos. or Annexure Nos.)</b>
Name of the Firm		
Address (Telephone, Fax & E-mail)		
Year of Establishment (Attached any documentary evidence or furnish a statement on Oath)		
Whether Pay Order as Earnest Money equal to 3% of the total value of bid is enclosed in proposal)		
Bankers related to the similar assignments		
Experience related to the similar assignments		
Annual Turnover Supported by Sales or Income Tax Return		
Enlistment Certificate (Copy of Certificate enlisted with Govt. / Semi Govt. or Organization if any)		
Assignments in Hand (Current)		
Clientele attached as separate Annexure (if necessary)		
Affidavit (that the firm has not been blacklisted by private, Govt. Semi Govt./Autonomous body)		
Managerial / Technical Capability (Manpower attach if necessary)		
Name of Contact Person Telephone, Fax & Mobile No.		

**GOVERNMENT OF PAKISTAN  
FEDERAL BOARD OF REVENUE  
CORPORATE TAX OFFICE, LAHORE  
TAX HOUSE, SYED MAUJ DARYA ROAD, LAHORE**

ANNEX-B

**SCHEDULE OF REQUIREMENT & FINANCIAL PROPOSAL**  
**OTHERS & COST OF OTHER STORES ITEMS**

**LOT NO.01 - COST OF OTHER STORES ITEMS**

S.No.	Description	Unit	Quantity	Brand	Rate with GST	Total Amount
1	Electric Tea Kettle 1.7 Westpoint brand or equivalent	Each	20			
2	Automatic Hand Dryers 1000 Watts Orchids Brand or equivalent	Each	20			
3	Telephone Set (Without CLI) Panasonic Brand or equivalent	Each	100			
4	Telephone Set LCD Panasonic or equivalent	Each	70			
5	Telephone Steno Set LCD Panasonic or equivalent	Each	20			
6	Telephone Adopter 9V-1000 m Amp) AC	Each	20			
7	Telephone Cable 4pair (100-meter coil pure copper)	Each	5			
8	4-Core Gola 100mm Pure Copper Wire cable Pakistan Cable or equivalent	P.Meter	150			
9	4-Core 35mm Pure Copper Wire cable Pakistan Cable or equivalent	P.Meter	200			
10	4-Core 25mm Pure Copper Wire cable Pakistan Cable or equivalent	P.Meter	200			
11	Electric Wire 7/44 6mm Pure Copper (90-Meter per coil) Pakistan Cable or equivalent	P.Coil	20			
12	Electric Wire 7/36 4mm Pure Copper (90-Meter per coil) Pakistan Cable or equivalent	P.Coil	25			
13	Electric Wire 7/29 Pure Copper (90-Meter per coil) Pakistan Cable or equivalent	P.Coil	50			
14	Electric Wire 3/29 Pure Copper (90-Meter per coil) Pakistan Cable or equivalent	P.Coil	40			
15	Electric Circuit Breaker 100 amp 3-Pole MCCB Original Legrand Brand or equivalent	Each	12			
16	Electric Circuit Breaker 63 amp 3-Pole MCCB Original Legrand Brand or equivalent	Each	35			
17	Electric Circuit Breaker 32 amp 3-Pole MCB Original Legrand Brand or equivalent	Each	50			
18	Electric Circuit Breaker 32 amp 2-Pole MCB Original Legrand Brand or equivalent	Each	180			
19	Electric Circuit Breaker 32-amp single Pole MCB Original Legrand Brand or equivalent	Each	200			
20	Electric Circuit Breaker 20-amp single Pole MCB Original Legrand Brand or equivalent	Each	500			
21	Electric Circuit Breaker 20 amp 2- Pole MCB Original Legrand Brand or equivalent	Each	30			
22	Electric Circuit Breaker 16-amp Single Pole MCB Original Legrand Brand or equivalent	Each	400			
23	13A 3 Pin Flat Switched Socket Clipsal or equivalent	Each	300			
24	Power Plug flat pin Clipsal or equivalent	Each	200			
25	Flat pin multi shoe Fine quality Clipsal or equivalent	Each	100			
26	LED Light Penal White / Golden 24" x 24"- 48 Watt 4000-K - with one year warranty Philips China Brand or equivalent	Each	500			
27	LED SMD Ice Panel 18watt slim design with one year warranty Philips Brand or equivalent	Each	250			
28	LED Surface Panel Light 6" - 18 Watt with one year warranty Philips Brand or equivalent	Each	100			
29	LED Frameless Ceiling Downlight Panel Light (Round) 4" - 18 Watt with one year warranty Philips Brand or equivalent	Each	100			

30	LED Frameless Ceiling Downlight Panel Light (Round) 6" - 18 Watt with one year warranty Philips Brand or equivalent	Each	100			
31	LED Bulb 12 Watt Golden / White with one year warranty Philips Brand or equivalent	Each	500			
32	LED Bulb 18 Watt Golden / White with one year warranty Philips Brand or equivalent	Each	250			
33	LED Bulb 24 Watt Golden / White with one year warranty Philips Brand or equivalent	Each	200			
34	LED Flood Light 100 Watt Golden / White with one year warranty Philips Brand or equivalent	Each	100			
35	Electric Heater Fan Blower Original with Warranty Card Seco Brand or equivalent	Each	50			
36	Electric Insect Mosquito Killer Double Rod (With two years Warranty) Panasonic or equivalent	Each	40			
37	LED Table Lamp adjustable Imported	Each	100			
38	CEIA Classic Metal & Weapon Detector Walk Through Gate brand or equivalent	Each	4			
39	Jinko Brand or equivalent 585W N-Type Bifacial Solar Panel	Each	48			
40	Complete Set of Mounting Structure heavy duty material for 24-panels i.e. Channels, Angles, Girders & other fitting accessories height slide 12'x6'	P.Set	2			
41	Automatic, Hydraulic Door Closer, Adjustable Spring Door Close Yale Brand or equivalent	Each	250			

## LOT NO.02 - OTHERS

S.No.	Description	Unit	Quantity	Brand	Rate with GST	Total Amount
1	Window Blind Rolling transparent size 57"x65" along with fitting accessories	Each	250			
2	Window Blind Rolling transparent size 51"x54" along with fitting accessories	Each	24			
3	Glass blind non visible paper size width 4' length 100' total 400' per roll.	P.Roll	60			
4	FBR Flag for Officer Room (High Quality Fabric) Size 3' x 4.5' along with Stainless Steel Pipe Stand 7' Height along with Base	Each	30			
5	IRS Flags for Officer Room (High Quality Fabric) Size 3' x 4.5' along with Stainless Steel Pipe Stand 7' Height along with Base	Each	30			
6	National Flag for Officer Room (High Quality Fabric) Size 3' x 4.5' along with Stainless Steel Pipe Stand 7' Height along with Base	Each	30			
7	FBR Flag for Officer Table High Quality - Size 6" x 9"	Each	80			
8	National Flag for Officer Table High Quality - Size 6" x 9"	Each	80			
9	IRS Flag for Officer Table High Quality - Size 6" x 9"	Each	80			
10	Table Stand for flag 15" High (For Double Flag)	Each	80			
11	Table Stand for flag 15" High (For Single Flag)	Each	80			
12	Quad-e-Azam Portrait Color full - 18" X 24"	Each	80			
13	Wall Mounted Dispenser for Liquid Soap	Each	50			
14	Liquid Soap (5 litters Bottle) Dettol or equivalent	Each	25			
15	Disposable Face Mask (50 Pcs per Box)	Box	200			
16	Mask N-95 Original imported Benhal brand or equivalent (30 Pcs per Box)	Box	200			
17	Dinner Set (85-Pcs) Food Grade quality, 100% hygienic for 12-person servings Super Bone brand or equivalent	Per Set	10			
18	Dinner Set (61-Pcs) Food Grade & Fine bone Hi Quality, 100% hygienic for 08-person servings Karosa Brand or equivalent	Per Set	15			
19	Tea Set 24-Pcs Johanson Bros Bone China or equivalent	Per Set	20			
20	Harpic Power Plus (Blue) Toilet Cleaner, Lavender, 900ml or equivalent	Each	500			
21	Harpic Bathroom Cleaner Floral 900ml (Red) for Tiles or equivalent	Each	1000			
22	Glint Glass & Household Cleaner Spray, 500ml or equivalent	Each	500			
23	Cotton Mop wiper - Dry 24" (60CM) best quality	Each	100			
24	Odorless Flying Insect Killer Faster Spray 375ml Morten or equivalent	Each	500			
25	Water Glass (Set of 06) Omroc or equivalent	P.Set	200			
26	Water Glass Jug Omroc or equivalent	Each	100			
27	Towel White Color Medium Size	Each	200			
28	Lux Soap different fragrances 128GM or equivalent	Dozen	300			

29	Duster cloth fine quality	Dozen	500		
30	Towel for cleaning	KG	1000		
31	Rose Petal or equivalent Luxury Ultrasoft Facial Tissues - 70 pulls	Each	1000		
32	Tissue roll. Fine quality product Multipurpose tissue roll. (Pack of 10 roll)	Pack	500		
33	Toilet Brush fine quality	Each	150		
34	Wiper commercial large size fine quality	Each	200		
35	Air Freshener 300 ml imported	Each	400		
36	Plastic Dustbin round shape medium size fine quality	Each	1000		
37	Plastic Dustbin 100 Liter	Each	20		

Dated: \_\_\_\_\_

Authorized Signature with Stamp

Name: \_\_\_\_\_

Land Line Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Syed Mohsin Hassan  
Assistant Director (Web Design)  
Tuesday, 09 December, 2025, 4:13:52 PM