

43
25

FEDERAL URDU UNIVERSITY OF ARTS, SCIENCES &
TECHNOLOGY, OLD KURI ROAD, MOZA MOHRIAN,
ISLAMABAD

.....

IT/LIC/FUUAST/2025

Invitation to bid

(Single stage single envelope procedure)

Purchase of Huawei firewall USG 6600E licensing for 36 months

Federal Urdu University of arts sciences and Technology Islamabad invites sealed bids through PPRA and E-PADs for purchase of Huawei firewall USG 6600E licensing for 36 months from the firms registered with income tax and sales tax departments and be on the Active Tax payers List of the Federal Board of Revenue.

2. The Bids prepared in accordance with the instructions in the bidding document must be submitted through E-pads on or before 18/12/2025 at 11:00 am. The Bides will be opened on the same day i.e. 18/12/2025 at 11:30 am.
3. All firms registered with E-pads submit their bids online through E-pads as well as original bids must be submitted in hard form to the University on or before closing of bids. Complete bidding documents containing detailed terms and conditions can be obtained from IT department and are available (free of cost) at PPRA website (www.ppra.org.pk) and FUUAST website (www.fuuastisb.edu.pk)
4. The bid must accompany with bid security of 2% of total amount in favor of "FUUAST, Islamabad" in shape of pay order, Demand Draft.
5. Bid without signed and stamped bidding documents shall not be entertained,
6. Late bids shall not be entertained.

Additional Registrar

Federal Urdu University Of Arts, Sciences & Technology, Old Kuri Road, Moza
Mohrian, Islamabad

Tel: 051-9252860-64 (Ext 125)

627

TENDER DOCUMENT

FOR

"Procurement of Renewal of Licensing Huawei Firewall USG6600E"



**FEDERAL URDU UNIVERSITY OF ARTS, SCIENCES AND
TECHNOLOGY (FUUAST), ISLAMABAD**

www.fuuastisb.edu.pk

Phone: +92 51 9252860-4

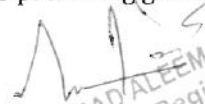
November 2025

122

Section I: Invitation for Bids (IFB)

1. The Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad, invites sealed bids from eligible firms, suppliers, and authorized distributors registered with the Income Tax and Sales Tax Departments and appearing on the Active Taxpayers List (ATL) of the Federal Board of Revenue (FBR) for the supply, delivery, and installation, deployment of Firewall license.
2. Bidding shall be conducted under the Single Stage – One Envelope Procedure as per Rule 36(a) of the Public Procurement Rules, 2004 (PPRA Rules). Bidders shall submit one sealed envelope containing all required documents, including technical specifications, compliance sheets, certificate of authorized distributor and financial bid.
3. The Bidding Document is available free of cost on the following websites: PPRA (www.ppra.org.pk), EPAD (www.eprocure.gov.pk), and the FUUAST Official Website (www.fuuastish.edu.pk).
4. The bids must be accompanied by a Bid Security equivalent to 2% of the total quoted price, in the form of a Pay Order / Demand Draft / Call Deposit Receipt (CDR), valid for at least 120 days beyond the bid opening date, in favour of "FUUAST, Islamabad."
5. The sealed bids must reach the Procurement Office, FUUAST Islamabad, on or before **Thursday, December 18, 2025, at 11:00am**. Late bids shall not be accepted.
6. The bids will be opened on the same day at 11:30am, in the presence of bidders or their authorized representatives who may wish to attend.
7. Submission through EPAD is **mandatory**, in addition to submission of hard copies.
8. The Procuring Agency reserves the right to accept or reject any or all bids in accordance with Rule 33 of the PPRA Rules, 2004, without assigning any reason.
9. All applicable taxes and duties shall be deducted at source as per prevailing government rules.

Additional Registrar
Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad
Phone: +92 51 9252860-4
Website: www.fuuastish.edu.pk


Muhammad Aleem Raza
Additional Registrar
Federal Urdu University
Islamabad



Section II: Instructions to Bidders (ITB)

Clause No.	Title	Description
2.1	GENERAL	
2.1.1	Scope of Bid	This Invitation for Bids is for the procurement, delivery, installation, and Deployment of firewall (licenses for Huawei USG 6600 E at the Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad, as specified in the Bidding Documents.
2.1.2	Source of Funds	The Procuring Agency has allocated funds for this procurement under its approved budget for the financial year and intends to apply a portion of these funds to cover eligible payments under the resulting contract.
2.1.3	Eligible Bidders	Bidders must be registered with the Income Tax and Sales Tax Departments and appear on the Active Taxpayers List (ATL) of the Federal Board of Revenue (FBR). They must have relevant experience in the supply, delivery, and installation of firewalls and licenses.
2.1.4	Eligible Goods and Services	All goods and related services supplied under the contract must conform to the specifications and standards prescribed in the bidding documents and originate from eligible source countries.
2.1.5	Cost of Bidding	The bidder shall bear all costs associated with the preparation and submission of its bid. The Procuring Agency shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
2.2	THE BIDDING DOCUMENTS	
2.2.1	Contents of Bidding Documents	The Bidding Documents include: (a) Invitation for Bids (IFB); (b) Instructions to Bidders (ITB); (c) Bid Data Sheet (BDS); (d) Technical Specifications; (e) Schedule of Requirements/BOQ; (f) General Conditions of Contract (GCC); (g) Forms and Appendices; and (h) Checklist.

2.2.2	Clarification of Bidding Documents	A prospective bidder requiring clarification of the Bidding Documents may contact the Procuring Agency (Director IT) in writing at least before mentioned dates in EPADS prior to the deadline for submission of bids. The Procuring Agency will respond in writing and publish the clarification on the PPRA, EPAD, and FUUAST websites.
2.2.3	Amendment of Bidding Documents	The Procuring Agency may, at any time before the deadline for submission of bids, amend the Bidding Documents for any reason. Such amendments will be published on the PPRA, EPAD, and FUUAST websites and shall be binding on all bidders.
2.3	PREPARATION OF BIDS	
2.3.1	Language of Bid	The bid, as well as all correspondence and documents relating to the bid, shall be written in English.
2.3.2	Documents Comprising the Bid	The bid shall comprise the following: (a) Bid Form; (b) Technical BOQ / Compliance Sheet duly filled and signed; (c) Financial Offer; (d) Bid Security; (e) Manufacturer's Authorization (if applicable); and (f) any other supporting documents required by the Procuring Agency.
2.3.3	Bid Prices	Prices shall be quoted in Pakistani Rupees (PKR), inclusive of all applicable taxes and duties. The prices quoted shall be fixed and not subject to escalation or adjustment during the execution of the contract.
2.3.4	Bid Security	All bids must be accompanied by a Bid Security equal to 2% of the total quoted price, in the form of a Pay Order / Demand Draft / Call Deposit Receipt (CDR) valid for at least 120 days beyond the bid opening date, in favour of "FUUAST, Islamabad."
2.3.5	Period of Validity of Bids	Bids shall remain valid for a minimum period of ninety (90) days after the date of bid opening.
2.3.6	Format and Signing of Bid	The bid shall be typed or written in indelible ink and signed by the bidder or by a person duly authorized. Any interlineations, erasures, or overwriting must be initialed by the person signing the bid.
2.4	SUBMISSION OF BIDS	

2.4.1	Sealing and Marking of Bids	Bidders shall submit their bids in one sealed envelope , clearly marked with the title "Procurement of Renewal of Licensing Huawei Firewall USG6600E." The envelope shall contain all required documents including technical and financial details.
2.4.2	Deadline for Submission of Bids	Bids must be received by the Procuring Agency on or before Thursday, December 18, 2025, at 11:00 a.m. , in the Procurement Office, FUUAST Islamabad , and through the Electronic Public Procurement Application & Data Portal (EPAD) at www.eprocure.gov.pk . Submission through EPAD is mandatory in addition to submission of sealed hard copies. Late bids shall not be accepted.
2.4.3	Late Bids	Any bid received after the deadline for submission shall be returned unopened to the bidder.
2.4.4	Submission via EPAD	Submission through the Electronic Procurement Application Dashboard (EPAD) is compulsory, in addition to submission of hard copies.
2.5	OPENING AND EVALUATION OF BIDS	
2.5.1	Opening of Bids	The Procuring Agency shall open all bids received on or before the deadline, in the presence of bidders or their authorized representatives, at the date, time, and venue specified in the Invitation for Bids. i.e on Thursday, December 18, 2025, at 11:30 a.m.
2.5.2	Preliminary Examination	The Procuring Agency shall examine the bids to determine whether they are complete, properly signed, accompanied by the required Bid Security, and conform to the submission requirements. Only substantially responsive bids will proceed to detailed evaluation in accordance with Section VIII – Evaluation Criteria .

2.5.3	Evaluation of Bids	<p>The Procuring Agency shall evaluate all bids to determine their compliance with the required technical specifications and bidder qualifications.</p> <p>Evaluation shall be conducted on a weighted basis, comprising Technical Evaluation (50 marks) and Financial Evaluation (50 marks), in accordance with the detailed criteria specified in Section VIII – Evaluation Criteria (however least based may be preferred).</p> <p>The bidder obtaining the highest combined weighted score and meeting all mandatory requirements shall be declared the lowest evaluated responsive bidder and recommended for award.</p>
2.5.4	Clarification of Bids	To assist in evaluation, the Procuring Agency may request clarification from any bidder in writing. However, no change in price or substance of the bid shall be permitted.
2.5.5	Grievance Redressal	Any bidder feeling aggrieved may file a written complaint to the Grievance Redressal Committee constituted by FUUAST, in accordance with Rule 48 of the PPRA Rules, 2004.
2.6	AWARD OF CONTRACT	
2.6.1	Award Criteria	The contract shall be awarded to the bidder whose bid has been determined to be the lowest evaluated responsive bid , provided that the bidder is determined to be qualified to perform the contract satisfactorily.
2.6.2	Notification of Award	Prior to the expiration of the bid validity period, the Procuring Agency shall notify the successful bidder in writing through a Letter of Acceptance (LoA) .
2.6.3	Performance Guarantee	The successful bidder shall furnish a Performance security equivalent to ten percent (10%) of the contract value within fifteen (15) days of issuance of the Letter of Acceptance in shape of pay order or Demand Draft in favor of FUUAST Islamabad.
2.6.4	Signing of Contract	Within seven (7) days of submission of the Performance security, the Procuring Agency and the successful bidder shall sign the Contract Agreement.
2.6.5	Right to Accept or Reject	The Procuring Agency reserves the right to accept or reject any or all bids as per Rule 33 of the PPRA Rules, 2004, without assigning any reason.

Section III: Bid Data Sheet (BDS)

(To be read in conjunction with Section II – Instructions to Bidders)

Clause No. (ITB Reference)	Description	Details / Data
ITB 1.1	Procuring Agency	Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad
ITB 1.2	Project Title	Procurement of Renewal of Licensing Huawei Firewall USG6600E
ITB 1.3	Tender Reference No.	FUUAST/IT /2025
ITB 2.1	Funding Source	University Development Funds / HEC Allocation/student FEE
ITB 2.2	Cost of Bidding Documents	Free of cost
ITB 2.3	Availability of Documents	Bidding Documents available on:• PPRA (www.ppra.org.pk)• EPAD (www.eprocure.gov.pk)• FUUAST (www.fuuastish.edu.pk)Office of Director (IT), FUUAST Islamabad
ITB 2.4	Language of Bid	English
ITB 2.5	Bid Currency	Pakistani Rupees (PKR) only
ITB 2.6	Bid Security Amount and Form	2 % of the total bid value in the form of Pay Order / Demand Draft / Call Deposit Receipt (CDR) in favour of "FUUAST, Islamabad," valid for at least 120 days beyond bid opening.
ITB 2.7	Sealing and Marking of Bids	One sealed envelope containing complete bid (technical details, compliance sheet and price offer) clearly marked with the tender title and reference number.

ITB 2.8	Bid Submission Deadline	Bids must be received by the Procuring Agency on or before Thursday, December 18, 2025, at 11:00 a.m., in the Procurement Office, FUUAST Islamabad, and through the Electronic Public Procurement Application & Data Portal (EPAD) at www.eprocure.gov.pk . Submission through EPAD is mandatory in addition to submission of sealed hard copies. Late bids shall not be accepted.
ITB 2.9	Bid Opening	Same day at 11:30 a.m. (PKT) in the Conference Room, FUUAST Islamabad, in the presence of bidders or their authorized representatives.
ITB 2.10	Bid Validity Period	90 days from the date of opening of bids.
ITB 2.11	Performance Security	10 % of the total contract value in form of Demand Draft in favour of FUUAST, Islamabad
ITB 2.12	Warranty Period	3Years of licenses validity of Huawei firewall USG 6600E
ITB 2.13	Delivery Schedule	Within 45 days from the date of issuance of Purchase Order / Contract Award.
ITB 2.14	Delivery Location	Director IT
ITB 2.15	Payment Terms	after delivery and installation of licenses. and also inspection, satisfactory report and final acceptance from Director IT.
ITB 2.16	Mode of Procurement	Single Stage – One Envelope Procedure under Rule 36(a) of PPRA Rules 2004.
ITB 2.17	Bid Evaluation Method	Lowest Evaluated Responsive Bid meeting required specifications and delivery schedule.
ITB 2.18	Address for Clarifications	Director (IT), Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad. Email: itib@fuuast.edu.pk

ITB 2.19	Publication of Tender Notice	PPRA Website (www.ppra.org.pk), EPAD (www.eprocure.gov.pk), and FUUAST Website (www.fuuastisb.edu.pk).
ITB 2.20	Right to Accept or Reject	The Procuring Agency reserves the right to accept or reject any or all bids as per Rule 33 of PPRA Rules 2004, without assigning any reason.

Section IV – Technical Specifications

Clause No.	Title	Description / Requirement
1	General Requirements	<ol style="list-style-type: none"> The license must be starting from the date of delivery, deployment and installation. The offered items must conform to the technical specifications provided in: <ul style="list-style-type: none"> Annexure A The bidder must provide manufacturer's catalogues (if applicable), datasheets (if applicable), or brochures confirming the specifications of offered items.
2	Compliance Statement (Technical BOQ)	<ol style="list-style-type: none"> Each bidder shall submit a duly filled Technical BOQ / Compliance Sheet corresponding to Annexure A, clearly stating: <ul style="list-style-type: none"> "Bidder's Offered Specification" "Compliance (Yes/No)" Any deviation from required specifications must be explicitly stated and supported with documentation.
3	Warranty Requirements	<ol style="list-style-type: none"> 3 years If any problem related to licenses such updating problem occur the supplier will resolve the problem during 3 years period.
4	Installation and Commissioning	<ol style="list-style-type: none"> The supplier shall be responsible for delivery, installation, testing, and commissioning of licenses at the Department of IT, FUUAST Islamabad. Installation shall be carried out by qualified technical staff at the University specified location.
5	Inspection and Acceptance	<ol style="list-style-type: none"> licenses will be inspected after deployment and installation by the University's Technical Evaluation/Inspection Committee.

		2. 2. Acceptance shall be based on: a. Conformity with technical specifications. b. Verification of validity of licenses showing in the firewall.
6	Compliance Reference	All listed in Annexure A must have licenses number or reference number of patient company

Additional Instructions to Bidders:

1. Bidders must **not leave any item unquoted**. Partial or conditional offers shall be rejected.
2. license must be **supplied, installed, and tested** to the satisfaction of the Director IT FUUAST Islamabad.

Section V – General Conditions of Contract (GCC)

(Applicable to all procurements under this contract)

Clause No.	Title	Description / Condition
1	Definitions	In this Contract, the following terms shall have the meanings assigned to them: • "Procuring Agency" means the Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad. • "Supplier" means the successful bidder with whom the contract is signed. • "Goods" means all equipment, materials, and related services specified in the Schedule of Requirements. • "Contract" means the agreement entered into between the Procuring Agency and the Supplier for the supply of Goods and Services.
2	Applicable Law	The Contract shall be governed by and interpreted in accordance with the laws of the Islamic Republic of Pakistan and the Public Procurement Rules, 2004.
3	Language	The Contract and all correspondence shall be written in English.
4	Country of Origin	All goods and materials shall originate from countries eligible under the Public Procurement Rules, 2004.
5	Standards	The Goods supplied shall conform to the standards specified in the Technical Specifications and, where no standards are specified, to internationally recognized laboratory standards (ISO, CE, EN, or equivalent).
6	Use of Contract Documents and Information	The Supplier shall not, without prior written consent of the Procuring Agency, disclose any contract-related information or use it for purposes other than performance of the Contract.
7	Performance Guarantee	The Supplier shall furnish a Performance Guarantee equal to ten percent (10%) of the total contract value within seven (07) days of issuance of the Letter of Acceptance. The Performance Guarantee shall be in the form of Demand Draft and remain valid until completion of the warranty period or one (01) year from the date of delivery, whichever is later.
8	Inspections and Tests	The Procuring Agency or its authorized representative shall have the right to inspect and/or test the license.

9	Delivery and Documents	The Supplier shall deliver the license in accordance with the schedule specified in the Contract/Purchase Order. The following documents shall be submitted at the time of delivery:• Delivery challan and invoice• Manufacturer's certificate•
10	Transportation and Insurance	The Supplier shall arrange transportation and insurance of the Goods up to the delivery site at its own cost and risk. Ownership and risk shall transfer to the Procuring Agency upon final acceptance.
11	Incidental Services	The Supplier shall provide all related services such as installation, commissioning, on-site testing.
12	Warranty	Licenses shall carry three-years (36 months) warranty from the date of installation and acceptance. If any problem related to licenses such updating problem occur the supplier will resolve the problem.
13	Payment Terms	Payment shall be made in Pakistani Rupees (PKR) on successful delivery, installation, and preliminary inspection. and satisfactory report from Director IT.
14	Prices	Prices quoted by the Supplier shall remain fixed and not subject to escalation for any reason during the execution of the Contract.
15	Contract Amendments	No variation in or modification of the terms of the Contract shall be made except by written amendment signed by both parties.
16	Assignment and Subcontracts	The Supplier shall not assign, transfer, or subcontract any portion of the Contract without the prior written consent of the Procuring Agency.
17	Delays in Supplier's Performance	Delivery of Goods and performance of services shall be in accordance with the delivery schedule. Any delay due to reasons other than force majeure shall subject the Supplier to penalties as provided in the Contract.

18	Liquidated Damages	If the Supplier fails to deliver any or all of the Goods within the specified period, the Procuring Agency may deduct liquidated damages at the rate of 0.1% of the contract value per day , up to a maximum of 10% of the total contract value .
19	Force Majeure	The Supplier shall not be liable for penalties or termination if failure to perform is due to events beyond reasonable control, such as acts of God, war, or natural disasters. The Supplier must notify the Procuring Agency in writing within seven (7) days of such an event.
20	Termination for Default	The Procuring Agency may, without prejudice to any other remedy, terminate the Contract if the Supplier fails to perform obligations or breaches any terms and conditions of the Contract.
21	Termination for Convenience	The Procuring Agency may terminate the Contract, in whole or in part, for its convenience by giving fifteen (15) days written notice to the Supplier. The Supplier shall be paid for the portion of work completed prior to termination.
22	Resolution of Disputes	The Procuring Agency and the Supplier shall make every effort to amicably resolve any dispute arising from the Contract. Failing such resolution, the matter shall be referred to arbitration under the Arbitration Act, 1940 , in Islamabad.
23	Governing Language and Notices	All contract correspondence and notices shall be in English and addressed to the official contact persons specified in the Contract.
24	Taxes and Duties	All applicable taxes and duties shall be deducted at source as per prevailing Government rules and regulations.
25	Right to Accept or Reject	The Procuring Agency reserves the right to accept or reject any or all bids or terminate the Contract in accordance with Rule 33 of the Public Procurement Rules, 2004.

Section VI – Schedule of Requirements

Clause No.	Title	Description / Requirements
1	Scope	The successful bidder shall supply, install, and commission licenses specified in the Bidding Documents for the Department of IT.
2	Delivery Schedule	licenses shall be delivered, installed, and commissioned within 20 days of contract signing, unless otherwise approved by the Procuring Agency. Delivery Location: IT cell, FUUAST Islamabad.
3	Inspection and Acceptance	Inspection and acceptance shall be carried out by the Technical Evaluation / Inspection Committee in accordance with Clause 8 of the GCC.
4	Documentation Required at Delivery	Reference/ license Numbers - Manufacturer's Authorization document.
6	Warranty and After-Sales Service	3 years warranty. If any problem related to licenses such updating problem occur the supplier will resolve the problem with in 3 years period.
7	Payment Schedule	As per Clause 14 of the GCC: - final acceptance and submission of warranty documents. And satisfactory report from Director IT FUUAST Islamabad.
9	Delivery Address	Director IT Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad. Tel: +92-51-9252860

Section VII – Bid Submission Forms

(To be completed, signed, and stamped by the bidder)

Form 1: Bid Form (Technical Proposal Cover Letter)

Tender Reference: _____ **Date:** _____

To:

The Director (IT)

Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad.

Subject: *Technical Proposal Submission* – Procurement of For Renewal of Licensing Huawei Firewall USG6600E

Dear Sir,

Having examined the Bidding Documents, including the Invitation for Bids (IFB), Instructions to Bidders, Bid Data Sheet, and Technical Specifications, we, the undersigned, offer to supply and deliver the goods described in conformity with these documents.

We confirm that:

1. licenses for USG 6600E conform to the specifications provided.
2. We agree to deliver and install all goods at **IT, FUUAST Islamabad**, within the period specified in the Schedule of Requirements.
3. Our bid shall remain valid for **ninety (90) days** from the date of bid opening.
4. The required **Bid Security** in the amount of **2% of the total bid value** is enclosed herewith.
5. We understand that the Procuring Agency is not bound to accept the lowest or any bid it may receive.

We confirm that all the information provided is true and correct to the best of our knowledge.

Sincerely,

Authorized Signature: _____

Name & Title: _____

Company Name: _____

Official Seal: _____

Address: _____

Phone / Email: _____

Form 2 – Price Schedule (Bill of Quantities / BOQ Template)

(To be submitted with Financial Proposal – Envelope-II)

Tender Title: **Procurement of For Renewal of Licensing Huawei Firewall USG6600E Instructions to Bidders**

1. This Price Schedule serves as the **Bill of Quantities (BOQ)** for this procurement.
2. The bidder shall quote **unit and total prices** for each license, inclusive of **all applicable taxes, duties, delivery, installation, and commissioning charges**.
3. In case of discrepancy between unit price and total price, the **unit price shall prevail**.
4. Quantities are indicative; the Procuring Agency reserves the right to increase or decrease quantities by up to **15%** as per PPRA Rules.

S. No.	Description of Item	Quantity	Price (PKR)	GST	Total Price (PKR) incl. GST
1	Licensing Huawei Firewall USG6600E With following features <ul style="list-style-type: none"> • Intrusion Prevention • Antivirus • URL remote Query • SSL VPN- Concurrent users 200 • 10 Virtual Systems • Cloud sand box Inspection • Artificial Intelligence Engine • Content Security Group • Flow Prob 3 Years Licenses	3 Years for USG6600E As per Annexure A			
Total Bid Value (PKR)					—

Note:

1. Attach printed manufacturer catalogues and detailed specifications for all quoted items.

Authorized Signature: _____

Name & Designation: _____

Company Seal: _____

BOQ detailed

S. No.	Description of Item	Quantity	Price (PKR)	GST	Total Price (PKR) incl. GST
1	Licensing Huawei Firewall USG6600E With following features <ul style="list-style-type: none"> • Intrusion Prevention • Antivirus • URL remote Query • SSL VPN- Concurrent users 200 • 10 Virtual Systems • Cloud sand box Inspection • Artificial Intelligence Engine • Content Security Group • Flow Prob 3 Years Licenses	3 Years for USG6600E			
Total Bid Value (PKR)					—

Form 3: Technical Compliance Sheet

S. No	Item Description	Required Specification	Offered Specification	Brand / Model	Country of Origin	Compliance (Yes/No)	Remarks
1	Firewall license	Intrusion prevention	[Bidder to specify]	[Bidder to specify] if applicable	[Bidder to specify]	[]	[]

Note:

- Bidders must fill sheet for all of licenses.
- Any deviation from specifications must be clearly stated.

Form 4: Bid Security Form

Date: _____

To:

Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad

Whereas [name of the bidder] (hereinafter called "the Bidder") has submitted its bid dated [date] for the Procurement of For Renewal of Licensing Huawei Firewall USG6600E (hereinafter called "the Tender").

We, the undersigned, [Bank Name and Address], hereby unconditionally guarantee to pay the Procuring Agency the sum of **2% of the total bid value**, upon the first written demand, without any right of objection or proof, if the Bidder:

- Withdraws its bid during the period of bid validity; or
- Fails to sign the contract or submit the performance security within the prescribed time after award.

This guarantee shall remain valid for **120 days** from the date of bid opening.

Authorized Bank Officer: _____

Signature & Stamp: _____

Date: _____

Form 5: Manufacturer's Authorization (if applicable)

To:

Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad

We, the undersigned manufacturer, hereby authorize [Bidder Name] to offer, supply, and install our products in conformity with the Bidding Documents for the above tender.

We confirm that the offered products are covered by the manufacturer's warranty and that we shall provide all necessary technical support, spare parts, and after-sales service during the warranty period.

Manufacturer's Name: _____

Authorized Representative: _____

Designation: _____

Signature & Seal: _____

Date: _____

Form 6: Affidavit of Non-Blacklisting

We, **[Company Name]**, do hereby solemnly affirm and declare that our firm is **not blacklisted** by any Federal, Provincial, or Local Government Department, Public Sector Organization, or Autonomous Body in Pakistan.

We further affirm that the information provided in our bid is true and correct and that any false statement will lead to disqualification and termination of contract under applicable laws.

Authorized Signatory: _____

Name & Designation: _____

CNIC No.: _____

Date: _____

Seal/Stamp: _____

Form 7: Integrity Pact

(As required under Rule 7 of PPRA Rules 2004)

This Integrity Pact is made between **Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad** (hereinafter referred to as "Procuring Agency") and **[Bidder's Name]** (hereinafter referred to as "Supplier").

It is hereby agreed that both parties shall observe the highest standard of ethics during the procurement and execution of this contract and shall not engage in corrupt, fraudulent, collusive, or coercive practices as defined in PPRA Rules 2004.

Any violation shall render the contract null and void and may result in permanent blacklisting of the Supplier.

For Procuring Agency:

Name: _____

Designation: _____

Signature: _____

Date: _____

For Supplier:

Name: _____

Designation: _____

Signature: _____

Date: _____

Section VIII: Evaluation and Qualification Criteria

1. Evaluation Method

Evaluation will be conducted under the **Single Stage – One Envelope Procedure (Rule 36(a))** of the **Public Procurement Rules, 2004**. All bids received will be opened and evaluated in a single stage. Each bid will be assessed on two components:

- **Technical Evaluation – 50 Marks (50%)**
- **Financial Evaluation – 50 Marks (50%)**

The contract will be awarded to the bidder achieving the **highest combined weighted score** and meeting all mandatory requirements of the bidding documents.

2. Preliminary Examination

Sr. No.	Check Item	Verification / Requirement	Remarks / Status (To be filled by Committee)
1	Bid Completeness and Format	Bid is complete, properly signed, and submitted in the prescribed format.	<input type="checkbox"/> Complied <input type="checkbox"/> Not Complied
2	Bid Security	Bid Security (2% of total bid value) attached in the correct form (Demand Draft) in favor of FUUAST, Islamabad.	<input type="checkbox"/> Complied <input type="checkbox"/> Not Complied
3	Mandatory Documents	Copy of valid NTN, GST registration, ATL status, and Manufacturer's / Authorized Distributor's Certificate (if applicable) enclosed.	<input type="checkbox"/> Complied <input type="checkbox"/> Not Complied
4	Submission Compliance	Bid submitted both through EPAD (www.eprocure.gov.pk) and as hard copy before the deadline.	<input type="checkbox"/> Complied <input type="checkbox"/> Not Complied
5	Material Deviations / Conditions	Bid does not contain conditional clauses, deviations, or alterations inconsistent with the Bidding Documents.	<input type="checkbox"/> Complied <input type="checkbox"/> Not Complied

Note:

Non-conforming, incomplete, or conditional bids **shall be rejected** at this stage and not considered for further evaluation.

3. Technical Evaluation (50 Marks)

The technical evaluation will assess conformity with the specifications and requirements provided in Annexure A

Sr. No.	Criteria	Maximum Marks	Basis for Evaluation
1	Compliance with Technical Specifications	25	Extent to which offered items meet or exceed essential features listed in Annexures A. Partial compliance will reduce marks proportionally. Datasheets/catalogues required.
2	Quality & Standards Certification	5	Availability of quality certifications (ISO/CE/EN or equivalent) and product origin.
3	Warranty and After-Sales Support	5	Warranty period 3 years
4	Delivery Schedule	5	≤ 30 days (full marks); 30–45 days (3 marks); > 45 days (1 mark).
5	Relevant Experience	5	At least three (03) years in similar supplies and three (03) completed projects in HEC/public sector universities, hospitals, NGOs. Proof required.
6	Past Performance	3	Satisfactory supply record with performance letters from clients.
7	Training & Installation Capability	2	On-site installation commitment documented in bid.
Total Technical Marks		50	

Minimum Qualifying Score: 30 marks (out of 50). Bidders scoring below 30 will not proceed to financial evaluation.

4. Financial Evaluation (50 Marks)

Only technically qualified bids will be financially evaluated.

Marks will be assigned using the formula:

$$\text{Financial Score (FS)} = (\text{Lowest Bid Price} / \text{Bidder's Price}) \times 50$$

The bidder offering the lowest evaluated total cost will receive 50 marks; all other qualified bidders will receive proportionally lower marks.

5. Combined Evaluation and Ranking

The overall score will be calculated as:

$$\text{Total Score (TS)} = \text{Technical Score} + \text{Financial Score}$$

(Each already weighted / out of 50.)

The bidder obtaining the **highest Total Score (100 marks)** and meeting all mandatory requirements will be declared the **Lowest Evaluated Responsive Bidder**.

6. Disqualification Criteria

A bid shall be rejected if it:

- Fails to meet any mandatory requirement of the bidding documents;
- Scores below the minimum qualifying technical marks (25/50);
- Submits false or incomplete information;
- Lacks a valid bid security; or
- Includes conditional or ambiguous offers.

7. Post-Evaluation Verification

Before award, the Procuring Agency reserves the right to verify manufacturer authorization, previous performance, and authenticity of submitted documents. Any discrepancy may lead to rejection and forfeiture of bid security.

8. Summary of Evaluation Weights

Component	Weight (%)	Remarks
Technical Evaluation	50	Based on specifications, quality, and experience.
Financial Evaluation	50	Based on lowest evaluated cost.
Total	100	Award to highest combined scorer.

Audit Note (for Record)

Equal weighting (50% technical and 50% financial) is adopted considering the past experience and financial statement of firm.

Section IX – Contract Forms

This section contains standard forms to be used during contract finalization between the **Federal Urdu University of Arts, Sciences & Technology (FUUAST)** (the Procuring Agency) and the successful bidder (the Supplier).

Form 1: Notification of Award

(On Official Letterhead of Procuring Agency)

Date: _____ **Tender Reference No.:**

FUUAST/IT/2025

To:

M/s _____

(Address) _____

Subject: Notification of Award – Procurement of For Renewal of Licensing Huawei Firewall
USG6600E

Dear Sir/Madam,

We are pleased to inform you that your bid submitted for the above-referenced procurement has been accepted by the competent authority at a total contract price of **PKR [amount in figures and words]**, inclusive of all applicable taxes, delivery, installation, and commissioning charges.

You are hereby requested to:

1. Submit a **Performance Security equivalent to ten percent (10%)** of the total contract value **in the form of a Demand Draft (DD)** drawn in favor of *"Federal Urdu University of Arts, Sciences & Technology (FUUAST), Islamabad"*; and
2. Sign the formal **Contract Agreement** within **ten (10) days** from the date of issuance of this Notification.

Failure to comply within the prescribed time may result in cancellation of this award and forfeiture of your Bid Security.

Sincerely,

Additional Registrar

Federal Urdu University of Arts, Sciences & Technology (FUUAST)
Islamabad

Form 2: Contract Agreement

(To be printed on Rs. 1,000 Judicial Stamp Paper)

Contract Agreement

This Agreement is made on this ___ day of _____, 2025, between the **Federal Urdu University of Arts, Sciences & Technology (FUUAST)**, Islamabad (hereinafter referred to as the *Procuring Agency*), and **M/s [Supplier's Name]**, having its registered office at _____ (hereinafter referred to as the *Supplier*).

Whereas the Procuring Agency invited bids for Procurement of For Renewal of Licensing Huawei Firewall USG6600E, and the Supplier submitted a bid that was accepted in accordance with the Public Procurement Rules, 2004;

Now therefore, the parties hereby agree as follows:

1. **Scope of Contract**

The Supplier shall supply, deliver, install, and commission the laboratory equipment, glassware, and materials described in the **Schedule of Requirements and Technical Specifications** of the Bidding Documents.

2. **Contract Price**

The total contract price is **PKR [_____]**, inclusive of all applicable taxes and charges, to be paid as per the payment terms stated in this Agreement.

3. **Delivery Schedule**

The Supplier shall complete delivery, installation, and commissioning within **forty-five (45) days** of contract signing, unless extended in writing by the Procuring Agency.

4. **Performance Security**

The Supplier shall provide a **Performance Security equal to ten percent (10%)** of the total contract value, **in the form of a Demand Draft (DD)** drawn in favor of "FUUAST, Islamabad", valid until the expiry of the warranty period.

5. **Warranty**

Licenses shall be covered by a **Thirty Six(36)-month warranty** from the date of the installation

6. **Payment Terms**

The Procuring Agency shall pay the Supplier as follows:

- after successful delivery, installation, and preliminary inspection and satisfactory report from Director IT

7. **Governing Law and Dispute Resolution**

This Contract shall be governed by the laws of the **Islamic Republic of Pakistan**, and any dispute shall be resolved amicably or through arbitration under the **Arbitration Act, 1940**, or before competent courts in Islamabad.

8. Documents Forming Part of the Contract

The following documents shall form and be read as part of this Contract:

- Bidding Documents (Sections I-IX) ○ Conditions of Contract
- (GCC) ○ Supplier's Bid and BOQ ○ Notification of Award ○
- Performance Security ○ Any correspondence or addenda
- mutually agreed upon

In witness whereof, the parties have executed this Contract on the day and year first written above.

For the Procuring Agency

Federal Urdu University of Arts, Sciences &
Technology (FUUAST), Islamabad

Signature: _____

Name: _____

Designation: _____

Date: _____

_____ Official Seal: _____

For the Supplier

M/s _____

Signature: _____

Name: _____

Designation: _____

Date: _____ Official Seal: _____

Witnesses:

1. _____ (Name, CNIC, Signature)

2. _____ (Name, CNIC, Signature)

Form 3: Performance Security (Demand Draft Form)

(To be submitted by the Supplier)

Date: _____ Tender Reference:
FUUAST/IT/2025

To:

Federal Urdu University of Arts, Sciences & Technology (FUUAST)
Islamabad

Subject: **Performance Security** – Procurement of For Renewal of Licensing Huawei Firewall
USG6600E In accordance with the terms and conditions of the Contract, we hereby submit a
Demand Draft (DD) No. _____ dated _____ drawn on [Bank Name] for **PKR [amount in
figures and words]**, equivalent to **ten percent (10%) of the total contract value**, as the required
Performance Security.

Sincerely,

Authorized Signatory: _____

Name: _____

Designation: _____

For M/s: _____

Date: _____

(Official Seal)

Form 4: Acceptance Certificate

(To be issued by the Procuring Agency after satisfactory completion)

Date: _____

Contract No.: _____

This is to certify that the goods and services supplied by M/s [Supplier's Name] under the Contract titled

"Procurement of Renewal of Licensing Huawei Firewall USG6600E " have been successfully delivered, installed, and commissioned at the IT, FUUAST Islamabad.

The supplied items have been inspected and found to conform to the required specifications. Accordingly, the goods are hereby accepted, and the Supplier is authorized to claim the remaining payment as per the Contract.

For Procuring Agency:

Signature: _____

Name: _____

Designation: _____

Seal: _____

Date: _____

Form 5: Integrity Pact

(Required under Rule 7 of PPRA Rules, 2004)

This Integrity Pact is made between the **Federal Urdu University of Arts, Sciences & Technology (FUUAST)** ("Procuring Agency") and **M/s [Supplier's Name]** ("Supplier") for the purpose of ensuring transparency, fairness, and integrity in the procurement process.

Both parties hereby agree to:

1. Refrain from engaging in any corrupt, fraudulent, collusive, or coercive practices.
2. Avoid offering or accepting any undue advantage, gift, or benefit that may influence the procurement decision.
3. Uphold the highest ethical standards during contract execution.

Violation of this pact shall render the Contract null and void and may result in blacklisting of the Supplier under **Rule 19 of the PPRA Rules, 2004**.

For Procuring Agency **For Supplier**

Name: _____ Name: _____

Designation: _____ Designation: _____

Signature: _____ Signature: _____ Date: _____

_____ Date: _____

Annexure : A

S. No.	Description of Item	Quantity	Price (PKR)	GST	Total Price (PKR) incl. GST
1	<p>Licensing for Huawei Firewall USG6600E</p> <p>With following features</p> <ul style="list-style-type: none"> • Intrusion Prevention • Antivirus • URL remote Query • SSL VPN- Concurrent users 200 • 10 Virtual Systems • Cloud sand box Inspection • Artificial Intelligence Engine • Content Security Group • Flow Prob <p>3 Years Licenses</p>	3 Years for USG6600E			
Total Bid Value (PKR)					

FILED ONLY

~~Habib Bank Limited, Pakistan~~

BAHRIA ENCLAVE ISLAMABAD PLOT # 3, DEVINE
ARCADE, URBAN



Cheque No.

00004070

Date _____

25/12025

Pay M/S Public Procurement Regulatory Authority, Islamabad

Rupees Fifteen thousand only

PKR=15,000/-

PK18 HABB 0024817000252703

FUUAST MAIN PAYMENT

please do not write below this line

ABID MAHMOUD

"0000040701"
Assistant Controller of Finance
2681-00
Science & Technology
252703#0000

Science & Technology