



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



RE-TENDER FY 2025-26

**TENDER TERMS & CONDITIONS AND SCHEDULE FOR PURCHASE OF
LIQUID/POWDER IN BULK FOR FEDERAL GOVT. POLYCLINIC, (PGMI)
ISLAMABAD FOR THE FINANCIAL YEAR 2025-26 (EXTENDABLE)**

Tender bid will be received before **11.00AM on opening date.**

Tender will be opened on **15 -12-2025 11:30 AM**

INSTRUCTIONS TO APPLICANTS (ITA)

01.	The participant firms are directed to submit their bids on-line through EPADS of PPRA which is mandatory, failing which the bids will not be entertained. The hard copies (Technical Bid and Financial Bid) will be submitted in FGPC with proper page marking and proper binding shape. The competent authority reserves the right to cancel their bids under 33(1) of PPRA Rules 2004.																		
02.	Vendors are not allowed to change FGPC tender Schedule/Financial bid serial numbers/specifications.																		
03.	All vendors are requested to submit their quotations/financial bids in form of computerized print only. Bids which are hand written, typed on manual typewriter and typed on electronic typewriter shall not be accepted and same will be rejected at the time of tenders opening without any notice.																		
04.	Erasing, overwriting and mis-calculation is liable to rejection of bid or relevant item/s. However, Chairman Technical/Financial Committee will be final authority according to the ground situation.																		
05.	The participant Vendors/firms are requested to provide the Soft copy in USB of their offered bids along with hard copy																		
06.	The participant bidder will provide the copy of price list of quoted products (issued by the DRAP),where applicable.																		
07.	<u>Tender documents can be downloaded from EPADS of PPRA.</u>																		
08.	Participants are directed to attach copy of Pay Order/CDR (after hiding the amount) with technical bid and attach original Pay Order/CDR with financial bid. The submission of original pay order/CDR on EPADS should be same as the hard copies of pay order/CDR attached with technical & financial bid. In case of any discrepancy between both, the bid will be rejected.																		
09.	The participant/bidder will submit/quote their rates in tabulated form as under:- <table><tr><th>Tender. S.No</th><th>Item Name</th><th>Strength (where applicable)</th><th>Packing (where applicable)</th><th>Qtd pack Price</th><th>Qtd Unit Price</th><th>Retail Price</th><th>Reg. #</th><th>Manufacturer</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	Tender. S.No	Item Name	Strength (where applicable)	Packing (where applicable)	Qtd pack Price	Qtd Unit Price	Retail Price	Reg. #	Manufacturer									
Tender. S.No	Item Name	Strength (where applicable)	Packing (where applicable)	Qtd pack Price	Qtd Unit Price	Retail Price	Reg. #	Manufacturer											
10.	The provided bid/s (Technical & Financial) on EPADS of PPRA, which is mandatory and are also requested to provide the copy of same which may be duly signed & stamped on each page . Documents submitted in hard copy as well as on EPADS of PPRA should be same and documents submitted on EPADS will be considered final for evaluation.																		

Note: No Grievance/s will be entertained regarding Technical & Financial evaluation on bid opening date. Grievance/s received through EPADS will be entertained only. Grievance/s received in written form will be rejected.

Issued to M/s

Vide receipt No..... Dated.....



SINGLE STAGE-TWO ENVELOPE PROCEDURE

1. The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal.
2. The envelopes shall be marked as **“FINANCIAL PROPOSAL”** and **TECHNICAL PROPOSAL** in bold and legible letters to avoid confusion.
3. Initially, only the envelope marked **“TECHNICAL PROPOSAL”** shall be opened.
4. The envelope marked as **“FINANCIAL PROPOSAL”** shall be retained in the custody of the procuring agency without being opened.
5. The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject the proposal which do not conform to the specified requirements.
6. During the technical evaluation no amendments in the technical proposal shall be permitted.
7. The financial proposals of bids shall be opened publically at a time, date and venue announced and communicated to the bidders in advance.
8. After the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publically open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.
9. **The bid found to be the lowest and most advantageous evaluated bid shall be accepted.**



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



TECHNICAL OFFER/CHECK LIST

ANNUAL TENDER FOR SUPPLY OF LIQUID/POWDER (BULK PURCHASE).2025-26

The following documents are mandatory to submit along with tender for annual tender for supply of Liquid/ Powder in bulk for the financial year 2025-26.

S.#	Detail of Documents	Compliance Status Yes / No	Page #
1.	Name of the Firm, Postal Address, Telephone Number, Cell No. Fax # and Email address.		
2.	Name, Designation & specimen signature of concerned person/ focal person CNIC No. of the concerned person		
3.	FBR online Active tax payer list. Valid National Income Tax Number, GST (Enclose copy of the NIT certificate) (Attach copy).		
4.	Firm is manufacturer / Marketing Authorization Holder/Importer/ Indenter (Sole Agents) / Authorized Distributor, (attach valid updated documents i.e DSL, import license & Authority letter etc)		
5.	Valid/updated document by DRAP related to product registration (where applicable) & give information of quoted product as per attached Performa.		
6.	Acceptance of Terms & Conditions of tender documents duly signed & stamped.		
7.	The bidder will submit call deposit (CDR) initially Rs.100,000/- in favour of Executive Director FGPC along with bid documents. After the issuance of intent letter the supplier will replace the call at deposit/CDR @ 5% performance guarantee of total amount of the awarded items. (CROSS CHEQUE/OPEN CHEQUE NOT ACCEPTABLE).		
8.	The bidder will provide bank statement of last 03 (three) financial years (from 1 st July to 30 th June) i.e 2022-23, 2023-24 & 2024-25		
9.	The bidder will provide 03 years audit report of chartered accountant for the years 2021-22, 2022-23& 2023-24.		
10.	The bidder/vendor should have minimum 05 years experience for supply of Drug/Medicine/liquid powder/medical store items to public sector hospitals/Tertiary care Hospitals independently or through International Agencies and NGO's (attach documentary proof/ supply orders).		
11.	i. Free Sale Certificate translated in English attested by foreign office (in case of imported product) from the country origin. OR ii. Certificate of Good Manufacturing Practice (GMP) issued by DRAP (for pharmaceutical manufacturers in Pakistan only, for which rate quoted in the tender (attach copy whichever is available).		
12.	Valid Agency Certificate/ agreement for the financial year 2025-26 in case of Distributor/ sole agent.		



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



Undertaking on judicial paper of the following clauses as per below mentioned wording must be attached. Undertaking with incomplete/changed wording will not be accepted.			
S.#	Contents of undertaking	Compliance Status Yes / No	Page #
13.	That the bidder has no Litigation(s) or arbitrary cases, is not insolvent, in receivership, bankrupt or being wound up and its activities or affairs are not suspended or being administered under any Act, by a court or by a judicial officer.		
14.	That the bidder is not currently black listed and has not been penalized during last five years by any Govt. Departments /Hospitals/ International Agencies and NGO's.		
15.	That the bidder & in case of a company (its owners, beneficial owners, directors and officers) have not been convicted of a criminal offence.		
16.	That the products (imported, Local) for which the bidders intend to bid shall be made freely available for making the stock available in time / for the period as mentioned in ToR of tender.		
17.	That good storage and distribution practice (cold chain) are followed for quoted product.		
18.	That none of the batch of the product being quoted has been declared spurious by any laboratory anywhere in Pakistan.		
19.	That all documentation submitted with the bid is valid, authentic, genuine, no facts have been hidden and no forgery/false declaration has been made. If any such discrepancy is found at any stage, the bidder will be fully responsible for such miscommunication/ concealment of facts and strict action can be taken under PPRA Rules and tender TORs.		
20.	That the bidder ensures the price quoted in the tender for the items of same specification, quality /brand etc are not more than the price charged from any other public sector hospital in Islamabad under same terms & conditions. In case of any discrepancy found, the bidder will refund the excess amount or excess amount will be deducted from the outstanding bills/CDR.		

INSTRUCTIONS TO FILL TECHNICAL EVALUATION PROFORMA.

- The bidder shall fill this checklist carefully & attach the relevant documents in the same Sequence as prescribed in the bid form.
- All the undertaking/affidavit must be on judicial paper (in original).
- All the documents attached must be attested/signed & stamped on behalf of firm.
- All the documents of bid shall be affixed **with number**.
- **Bidders are requested to mention the brand of their quoted product.**
- **Page number** of attached document against every evaluation criteria must be mentioned in the specified column.
- **The bidder will not be eligible to participate if any mandatory documents or judicial papers are missing/not available.**



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



LIQUID/ POWDER 2025-26

TECHNICAL EVALUATION CRITERIA

It will be carried out by Technical Evaluation Committee constituted by Executive Director, FGPC consisting of all HODs/ Senior Consultants of the available Specialties, Chief Pharmacist, representatives from M/o NHSR&C and administration of FGPC. The Committee will evaluate the bids in the light of required specifications and documents submitted. The Committee shall be empowered to recommend suitable and appropriate brands / strength in the interest of patient as per given technical evaluation chart:-

		Total Score:100 Passing Score:70	
S. No	DESCRIPTION	WEIGHTAGE	SCORE ACHIEVED
A.	QUALITY MANAGEMENT SYSTEM	0 to 40	
A-1	End-user Analysis/report of quality on product sample and experience with previous use in FGPC or beyond.	0 to 20	
A.2	Quality testing report of quoted item from drug testing laboratory or any international ISO certified laboratory/ certified by WHO within previous 03 years.	0 or 05	
A-3	FDA certification of the product (attached documentary proof)	0 or 05	
A-4	CE marked Certification (attached documentary proof)	0 or 05	
A-5	In case, if the bidder is manufacturer or Sole Agent	0 or 05	
B.	SAFETY AND SUPPLY CHAIN INTEGRITY	0 to 15	
B.1	Any untoward outcomes reported for quoted product as certified by the bidder (certification on stamp paper of Rs.100 should be attached)	0 or 05	
B-2	Bio-safe and well differentiable packaging (Certification on stamp paper of Rs. 100/ should be attached with "Technical Bid")	0 or 05	
B-3	SOP's for cold chain maintenance where applicable	0 or 05	
C.	MARKET STANDING/ SERVICES	0 to 40	
C-1	Annual turnover of vendor / bidders. Scoring Guide Rs. 10 to 15Million=10 >Rs. 15 to 20 Million=15 Above Rs. 20 Million=20	0 to 20	
C-2	Minimum 05 years' experience for supply of items to Government Hospitals/ Teaching Hospitals/ Government Departments/International Donor Agencies. Scoring criteria Above 10 Years =10 > 07 to10 Years =07 05 to 07 Years =05	0 to10	
C-3	History of services regarding timely and full supplies in stores of FGPC.	0 to 10	



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



		(in case of new bidder/s, they will submit an undertaking on judicial paper of Rs. 100/- regarding their last 05 years experience, clearly showing that regular supplies were given and no show cause/ warning and risk purchase was made against the firm). In case of availability of undertaking regarding experience certificate for new supplier to FGPC (5) marks will be given and if it is not available no/zero marks will be given.		
D.		BAR-CODING	<u>0 to 05</u>	
	D-1	Bar coding /QR of item to ensure tracking & tracing where applicable according to Drug Act 1976 & DRAP Act.2012. (Certification on stamp paper of Rs. 100/ should be attached with "Technical Bid")	0 or 05	
		TOTAL:-	<u>100</u>	

The Committee will recommend the Technically Responsive Firms for opening of their Financial Bids. The recommendations of Technical Committee will be submitted to Competent Authority for approval before opening of Financial Bids.



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



DETAIL OF QUOTED PRODUCTS.

T. S.#	Generic Name & Strength	Brand Name & Strength	Manufacturer	Reg Number & Regletter attached at page #.

**Signature and Stamped of authorized person
of Firm/supplier.**



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



Instructions/terms & conditions of tender for supply of Liquid / Powder (Bulk Purchase) on annual contract basis for the financial year 2025-26 (Extendable)

A. INSTRUCTIONS FOR FILLING OF THE CONTRACT DOCUMENTS:-

1.	The participant bidders are directed to submit their bids on-line through EPADS of PPRA which is mandatory, failing which the bids will not be entertained. The hard copies (Technical Bid and Financial Bid) will be submitted in FGPC with proper page marking and proper binding shape. The competent authority reserves the right to cancel their bids under 33(1) of PPRA Rules 2004.
2.	The Vendor/s under litigation with FGPC is not eligible to participate in the tendering process.
3.	The item/s are to be quoted on given Proforma duly filled-in, stamped and signed by the authorized representative of Firm. No other Proforma for tender will be accepted. Only those items shall be typed on the Proforma for which the rates are quoted.
4.	The participant Vendors are required to quote rates duly typed, preferably on computer. Hand written quoted rates may lead to disqualification of the bid due to ambiguity. Erasing and overwriting is liable to rejection of bid.
5.	The participant Vendors/firms are required to provide the Soft copy in USB of their offered bids along with hard copy.
6.	The Vendors/firms are not allowed to change the Serial No. and specification/s of tender schedules after the submission of documents. In case of non-compliance complete bid or item/s will be cancelled by the Chairman (Technical/Financial) Committee.
7.	Any conditional, ambiguous or incomplete offer in any respect shall be cancelled. After the opening of tender, no supplementary or revised offer shall be entertained.
8.	In case a firm is quoting two or more brands of the same item/s, the bidder is requested to mention each brand in separate lines with same tender serial number.
9.	The supplier/bidder will submit call deposit (CDR) initially Rs.100,000/- in favour of Executive Director FGPC along with bid documents. After the issuance of intent letter the supplier will replace the call at deposit/CDR @ 5% performance guarantee of total amount of the awarded items. (CROSS CHEQUE/OPEN CHEQUE NOT ACCEPTABLE). It will be released on rejection of tender or completion of successful contract on producing of NOC from Store Incharge.
10.	The contractor/supplier will submit correct postal address with land line telephone number, Cell Number and E-mail address.
11.	Technical brochures /Literature of quoted brand, country of origin of quoted item/material may be attached with the bid where applicable. However, in case any clarification regarding item/s is needed, the committee (Technical/ Financial) has rights to get such clarification in written from the bidder.
12.	Supplier will attach all relevant papers/check list (Active GST certificate, Active NTN, Active Drug Manufacturing license, Drug Sale license, valid distribution certificate & Price list of quoted items etc) as asked for with the bid as documentary evidence. Each page should be signed and stamped by the bidder.
13.	Supplier will attach all relevant papers/check list (Active GST certificate, Active NTN, Active Drug Manufacturing license, Drug Sale license, valid distribution certificate & Price list of quoted items etc) as asked for with the bid as documentary evidence. Each page should be signed and stamped by the bidder.
14.	If a bidder withdraws his bid during the period of bid validity, his case will be decided as per PPRA rules.
15.	The bidder will attach Quality testing report from drug testing laboratory or any international ISO certified laboratory (where applicable).
16.	The bidder will sign and stamp each page of tender schedule.
17.	If there is any discrepancy found between the following: A. unit price& total price B. total & sub total price C. amounts in figures & words D. grand total of price schedule & amount mentioned on the bid forms The case will be finalized as per PPRA bidding documents.
18.	The bidder should mention the brand/s with generic name in the prescribed column according to FGPC tender schedule.



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



19.	After submission of bid/s, the bidder cannot request for any change in the price of the A/Unit or the size of the packing & change in the content of the bid/s. Such a request will make the bid liable to rejection and exclusion of that item (s) from the competition. Any increase in market price will be borne by the bidder, however in case of any decrease in the market price (as fixed by the DRAP), the firm will be responsible to revise their price according to DRAP.
20.	The sample(s) of items has to be presented by bidder for verification of specifications/technical evaluation. a. The committee is authorized to approve a product without sample presentation if not required by virtue of its well-known brand name. b. The committee reserves the right to reject a product if bidder is unable to present the sample if desired.
21.	Bids are to be submitted by the Manufacturers, Sole Agents and Authorized Distributor. In case of importer/s, documents of sole agent for Pakistan, duly verified from the country of origin shall be required.
22.	The bidder shall submit the history of last 05 (five) year supplies made to Government Hospitals/ Government Departments/ Tertiary Care Hospital/ International Donor Agencies.
23.	The quoted rate in tender schedule will be final, and no change therein will be accepted after opening of tender.
24.	Certification on stamp paper that the company shall ensure supply of bar coded items for tracing and tracking the product and company.(where applicable)
25.	The Vendor/Firm should have to submit the documents. In case any vendor submits any forged documents in support of the tender requirement and if proved at any stage the vendor would be dealt with as per PPRA Rules regarding blacklisting/debarment.
26.	BID VALIDITY IS 180 DAYS from the date of opening of the tender.
27.	In case of any dispute/ Relaxation the Executive Director FGPC will be the final authority
28.	The Executive Director FGPC reserves the right to accept or reject any tender/all tenders without assigning any reason according to PPRA Rules.

B. GENERAL CONDITION

1.	This contract is valid for the financial year 2025-26 (extendable) from the date of commencement & will remain in-force till the finalization of new contract. However, the contract will be extended on the same terms and conditions as per PPRA Rules.
2.	The successful bidder will be awarded contract after submission of 5% performance guarantee , agreement on stamp paper, safe guard certificate and undertaking on judicial paper that he agrees to supply the items regularly on approved rates for contract period.
3.	The supplier will submit undertaking on judicial paper along with bid that he agrees to supply the item (s) regularly on tender approved rates for contract period. the contract can be extended on the same terms and conditions
4.	The Bidder/supplier will quote rates inclusive of taxes. All government taxes will be applicable as per rule/policy. Income/Sales tax will be deducted /charged from the payment according to Government rules, at source.
5.	All items will be received on FOR basis, FGPC Islamabad.
6.	The supplies must be made within 40 days after the issuance of supply order.
7.	The tentative quantities are mentioned in the tender documents, however the subject quantities may vary according to the actual need/requirement of the Institute and fund availability.
8.	The change of distributor during the contract period and change in approved brand is not allowed.
9.	In case of any failure in supply within prescribed period 40 days , the bidder must request the hospital for extension of period of delivery with clear reasons
10.	If vendor fails to supply the items within stipulated period, the 2 nd lowest will be approved or purchases will be made from alternate source at the risk and cost of the 1 st lowest vendor.
11.	In case of any discrepancy & conflict in submitted online data of application and hard copy of application, the data submitted on EPADS of PPRA will be considered final.



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



12.	If the product fails to satisfy any clinical/ technical parameter and not agreed upon by the end users/technical committee on clinical grounds, it will be rejected.
13.	Before awarding contract, letter of intent will be issued to firms.

C. SPECIFIC TERMS & CONDITIONS.

1.	The item/s shall be accompanied by the necessary warranty in accordance with the provision of the Drugs Act 1976 & DRAP act 2012 and rules framed therein if applicable. The warranty shall be supplied at the time of delivery of consignment
2.	Bill of the supplies will be submitted with the supply/delivery challan and original supply order within 15 days. For late submission of bills, institute will not be responsible for delay in payment.
3.	Prices of items should not be more than market rates as approved by DRAP. In case of violation, the amount, exceeding the DRAP approved price will be deducted from the outstanding bills/CDR of the supplier.
4.	The payment will be made after the satisfactory report of the store authorities.
5.	The approved rates will be valid for the whole contract period and there will be no increase in rates and no escalation clause.
6.	Prices of drugs should not be more than those approved by DRAP. Documentary proof (Printed price lists) should be submitted along with the tender.
7.	Medicinal products that are supplied in vials, bottles and containers must have sealed caps.
8.	Thermo labile items like Vaccines, Sera, Insulin, Ophthalmic preparations and infusions will be supplied under specific storage conditions and the supplier shall be responsible to maintain the cold chain. Contrary to this the delivery will not be accepted and the Hospital will not be responsible for any inconvenience.
9.	All items should be supplied in accordance DRAP approved packaging where applicable.
10.	The contractor/supplier will supply the item (s) according to the specifications as laid down in the tender schedule.
11.	The Purchase Order should be cancelled at any time and quantity be increased / decreased without assigning any reason.
12.	The freight charges will be borne by the suppliers.
13.	At any instance, if prices quoted/offered are found higher than trade price (printed on packing) approved by the Drug Regulatory Authority of Pakistan (DRAP), disciplinary action can be initiated, the contract be canceled and also earnest money be forfeited.
14.	Items should be DRAP registered, where applicable.

D. RESPONSIBILITIES.

01.	In case of any discrepancy, less weight, short supply etc, the supplier and concerned store department will be held responsible.
02.	All items supplied will be in accordance with the Drugs Act 1976 "Labeling and packaging rules".
03.	The words " NOT FOR SALE, FOR FGPC USE ONLY " in shape of insignia (Large size) should be printed with undeletable ink in bold letter on each outer packing and inner packing, if any
04.	Packing should be worthy of transportation by Road, Sea, or mail as to ensure their contents being free from loss of damage due to faulty packing.
05.	The expenditure involved on test/analysis of medicine shall be borne by the manufacturer/supplier of the medicine.
06.	In case of expiry of product, the supplier shall have to replace the product with long expiry batch three months before the date of its expiry. If the drugs expired in store, the said drugs will be destroyed by the nominated committee according to drug act. The firm will be bound to provide replacement of expired



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



	product/drugs OR to deposit the value of expired product/drugs into Government Treasury.
07.	In case, any item expires in store, the said item/s will be destroyed by the nominated Destruction Committee according to drug act 1976 & DRAP Act 2012. The firm will be bound to provide replacement of expired item/s. If the firm fails to provide replacement then the value of expired item/s will be deducted from the pending bills/ CDR
08.	Supplier will replace near to expire stock provide additional fresh stock within two weeks. In-case of failure, deduction will be made from the pending CDR or bill.
09.	Manufacturing and expiry date will be written on each pack and without these dates no supply will be accepted.

E. FORCE MAJEURE.

01.	For the purposes of this clause Force Majeure means an act of God or an event beyond the control of the supplier and not involving the supplier's fault or negligence directly or indirectly purporting to miss planning, miss management and/or lack of foresight to handle the situation. Such events may include but are not restricted to acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, earthquakes, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the supplier shall promptly notify the purchaser in writing with sufficient and valid evidence of such condition and the cause thereof. The Force Majeure Committee will examine the pros and cons of the case and all reasonable alternative means for completion of supply order under this Contract and will submit its recommendations to the competent authority. However, unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek reasonable alternative means for performance not prevented by the Force Majeure event.
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F. PENALTIES.

01.	Test/analysis of item/s from Government Drug Testing Laboratory will be done according to the prescribed procedure as per Drug Act, 1976 & DRAP Act 2012 (where applicable). If item/s is found substandard, adulterated etc., the same will not be returned to the supplier and will be seized or destroyed by the Inspector of Drugs. The payment of defective/batch/item/s will not be made to the supplier. The supplier will be responsible to provide the fresh stock of standard quality against the confiscated stock within 30 days against the quantity or amount equivalent to defective items/ will be deducted from the bills of the firm. The case will be dealt with as per Drug Act, 1976 & DRAP Act 2012 and rules framed therein.
02.	No drug shall be accepted having shelf life less than 75% in case of locally manufactured and 60% imported drug at the time of delivery. Warranty for quality of drug shall have to be provided at the time of delivery.
03.	The supplier shall pay a penalty equal to 1% of the total value of the medicines of the short fall in the prescribed shelf life, which is 75% for the locally manufactured and 60% for the imported medicines. No drug shall be accepted having expiry date of original shelf life less than 75% of locally manufactured & 60% of imported medicines. "Provided the shelf life up to 70% shall be acceptable without penalty and 60% with penalty in case of vaccines and other biological products"
04.	At any instance, if quoted prices are found higher than trade price approved by the Drug Regulatory Authority (DRAP), the Institute has the right to impose penalty as per tender terms & conditions.
05.	In case of repeated delay in services or short fall in supplies, the contract is liable to penalty as per penalties clause No 07 & 08.
06.	The supplier once awarded a product will be responsible to keep a contact with the organization for day to day supply orders, within due time. Non-compliance to a registered posted letter on given address Telephone Number or E-mail will be considered noncompliance of the supply order as per preceding clause.
07.	In case, non supply/ short supply is established against a firm beyond 40 days (from supply order) and final notice for 15 days , the risk purchase will be made at the cost of supplier and amount of risk purchase will be deducted from the pending bill of supplier/CDR. The matter may also be referred



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



	to Financial Committee for cancellation of said item/s and selection of 2 nd lowest from bids received in original tender as per PPRA Rules, 2004.
08.	<u>Non-compliance of supply order.</u> If the supply order is not completed within stipulated period one or more of the following penalties can be applied against the firm according to the gravity of situation. <ol style="list-style-type: none">A penalty @ 0.1% per day of the amount of pending item (s) of the supply order shall be imposed.Risk purchase will be made at the cost of supplier and amount will be deducted from the bills of supplier.The matter will also be referred to Procurement committee (Financial) for cancellation of said items and selection of 2nd lowest from bids received in original tender as per PPRA Rules, 2004.The contract of the supplier will be treated as cancelled and the order for supply of item (s) will be placed to the next lowest.Total or partial earnest money (CDR) will be forfeited.The firm will be debarred for business at FGPC for that year.The firm will be debarred for business at FGPC forever.The firm will be blacklisted.In case of any complaint about the penalty(s) imposed on the firm, the firm can appeal against the decision in the Grievance Redressal Committee within 15 days of the issue of penalty(s) letter. After the lapse of this period no appeal will be entertained.

G. ARBITRATION AND RESOLUTION OF DISPUTES:-

1	The purchaser and the supplier shall make every effort to resolve amicably any disagreement or dispute arising between them under or in connection with the contract by direct informal negotiation.
2	If, after thirty (30) days from the commencement of such informal negotiation, the purchaser and the supplier have been unable to resolve amicably a contract dispute, either party may refer the dispute to the Arbitrator for resolution through arbitration.
3	In such matters, the Arbitrator shall be appointed and will be agreed upon by both parties.

Note:- If at any point in time, any part of this document is found to be different/in contradiction with PPRA rules, the ruling mentioned in PPRA Rules will be considered final.


EXECUTIVE DIRECTOR

I/We have read and agree with the above mentioned terms and conditions.

Name & Stamp of firm Proprietor _____

Witness:-

Name and Signature: - _____

NIC No: - _____

Cell No. _____



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD



Federal Govt. PolyClinic (PGMI), Islamabad

LIST OF LIQUID POWDER BULK PURCHASE FOR THE FINANCIAL 2025-2026

T.I.No	GENERIC NAME	Streingth/ A/U	BRAND NAME	Reg.No	Packing	Bidder	Manufacturer	Tentative Qty per anum
1	Barium sulphate	01kg						50 Pkt
2	Calamine lotion	1%						4000 Bottle
3	Chlorine Tablet	5gm						1000.Tabs
4	Charcoal Activated Powder	50gram						2000.Pkt
5	Glutaraldehyde Solution 2%	5 liter						50 Bottle
6	Distilled Water	06 liter bottle						100 Bottle
7	Ethyl Alchol Gel with vitamin E	1000ml						500Bottle
8	Glycerine pure	500gm						500 Bottle
9	Hydrogen Peroxide vol 20 B.P	450ml						500 Bottle
10	Oral Rehydration salt Sachets	20.5 gm						100000 Nos
11	Liquid Paraffin	450 ml						2000 Bottle
12	Parachomate Xylenol Sol	1000ml						500 Bottle
13	Povidone-Iodine 10% Antiseptic solution	450ml						3000 Bottle
14	Povidone-Iodine 7.5% surgical scrub	450ml						2000 Bottle
15	Soda Lime	2.5 kg						200 Bottle
16	Spirit Methylated	per liter						5000 Bottle
17	Tr.Benzoin Co	250ml						1000 Bottle