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PAKISTAN POST
پاکستان پوسٹ

OFFICE OF THE POSTMASTER GENERAL NORTHERN PUNJAB CIRCLE
RAWALPINDI

Dev/BB-1-PQ/2025-26

dated at,

Rwp the,

20-11-2025

SUBJECT: PAYMENT OF ADVANCE FEE ON ACCOUNT OF PUBLICATION OF
TENDER ADVERTISEMENT FOR CIVIL WORKS ON PPRA
WEBSITE.

Please find enclosed herewith tender/prequalification notice for uploading on your website and an original Cheque No. A0325296 dated 04-11-2025 amounting to Rs.15,000/- (Rupees: Fifteen Thousand only) on the above captioned subject issued by the AGPR, Islamabad in response to this office sanction memo No. Dev/BB-1-PQ/2025-26 dated 04-11-2025 (Copy attached), for further necessary action at your end.

(Asif Zameer)

Assistant Engineer (Civil)

Tel No.051-9271558

✓ The Dy. Director (Accounts)
Public Procurement Regulatory Authority,
1st Floor FBC Building near Stat Bank,
Sector G-5/2, Islamabad.

Syed Mohsin Hassan
Assistant Director (Web Design)
Tuesday, 25 November, 2025, 11:37:50 AM

OFFICE OF THE POSTMASTER GENERAL NORTHERN PUNJAB CIRCLE
RAWALPINDI

PREQUALIFICATION/TENDER NOTICE FOR THE YEAR 2025-26

Postmaster General Northern Punjab Circle, Rawalpindi invites contractors/firms/companies for Prequalification for Annual repair, Petty repair, Electric & Sanitary Works, Constructions, reconstruction works at departmental buildings situated at Attock, Bhakkar, Jhelum, Mianwali, Murree, Rawalpindi, Chakwal, Gujrat, Sargodha, Khushab & Mandi Baha u Din for the financial year 2025-26. Profiles and applications containing following details must be uploaded on EPAD of PPRA before 11:00 am sharp on 15-12-2025 and will be opened on the same dated at 11:30AM. The updated profiles should consist of following documents;

- i. Full name of firm, Registration, full address of office, telephone, Fax number and a copy of CNIC of the proprietor.
- ii. Company and firm registration certificate/document.
- iii. PEC license for the year 2025-26 with the prescribed relevant building code along with appointment of a Civil Engineer. If PEC license is not yet issued, copy of agreement with Civil Engineer and receipt of application to Pakistan Engineering Counsel with bank receipt may be attached.
- iv. Detail list of technical employees of the firm.
- v. Detail and documentary proof of projects/works completed during the last 03 years.
- vi. List of projects and their cost showing departments, names and detail of such projects.
- vii. Financial status/Bank statement/certificates issued by a scheduled bank for the last 03 years.
- viii. Income Tax/NTN Certificate, proof of filer/being on active tax payer list.
- ix. List of litigation (If any)
- x. All the contractor/firm/company must submit pay order (refundable) of Rs.50,000/- bank draft in favor of Postmaster General Northern Punjab Circle Rawalpindi in order to participate into the tender.
- xi. Certificate for non-black listing of the firm on original stamp paper @ Rs.100/-.
- xii. Partnership deed/sole owner on original stamp paper @ Rs.100/-
- xiii. List of vehicles, tools detail which are in the name of firm.
- xiv. In case any firm fail to complete the task according to work order within the stipulated period, its security money will be forfeited.
- xv. It should be clearly noted that any statement or document proved fake at later stages will lead to black listing of the firm and forfeiting of all earnest money/security deposits/claims.

The profiles will be checked by the tender and technical committees. Firm's with completed profiles according to PPRA rules, in all respects, will be informed accordingly. Clarifications/information can be obtained from the undersigned during officer hours.


(Asif Zameer)
Assistant Engineer (Civil)
Tel No.051-9271558



OFFICE OF THE POSTMASTER GENERAL NORTHERN PUNJAB CIRCLE
RAWALPINDI

PREQUALIFICATION/TENDER NOTICE FOR THE YEAR 2025-26

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(Asif Zameer)

Assistant Engineer (Civil)
Tel No.051-9271558

Syed Mohsin Hassan
Assistant Director (Web Design)
Tuesday, 25 November, 2025, 11:37:50 AM

O/o THE POSTMASTER GENERAL
NORTHERN PUNJAB CIRCLE
RAWALPINDI

R A Dazir Saddar Rawalpindi Cantt-46000

Ph: 051-9271140 Fax: 051-92711557

No. Dev/BB-1-PQ/2025-26

dated at,

Rawalpindi the, 04 -11-2025

"The AGPR"
Islamabad.

SUBJECT: - SANCTION FOR PAYMENT OF ADVANCE FEE ON ACCOUNT OF PUBLICATION OF TENDER NOTICE ON PPRA WEBSITE REGARDING PREQUALIFICATION NOTICE FOR ANNUAL REPAIR, PETTY REPAIR, ELECTRIC, SANITARY, CONSTRUCTION & RECONSTRUCTION WORKS AT DEPARTMENTAL BUILDING OF PAKISTAN POST SITUATED AT ATTOCK, BHAKKAR, JHELUM, MIANWALI, MURREE, RAWALPINDI, CHAKWAL, GUJRAT, SARGODHA, KHUSHAB & MANDI BAHU DIN FOR FINANCIAL YEAR 2025-26.


I am directed to convey the sanction of President of Pakistan, in term of power delegated to head of Department vide Finance Division S.R.O 285(I) dated 08-03-2021 titled "Finance Management and Powers of Principal Accounting Officers Regulation, 2021" Further delegated by Director General Pakistan Post Office Department, Islamabad vide office letter No.B.16-8/2003(Pt) dated 25-04-2022.

2. The amount of Rs.15,000/- (Rupees. Fifteen Thousand only) on account of advance payment fee for publication of tender at PPRA website. The payment may be issue to PPRA Vendor No.30379395, Habib Bank Limited Pak Sect Branch Islamabad branch code 0454 and account No. is PK17HABB0004540013100701. The detail of invoice is as under;

Sr.No	Authority Name	Description	Amount Rs.
01	PPRA	Publication of Tender Notice for repair & maintenance/construction & reconstruction works.	15,000/-
Total			Rs.15,000/-

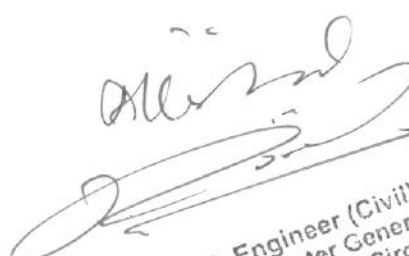
3. The expenditure involved is debit-able to the detailed Code-A03907-Advertisment & Publicity and should be met out from the sanctioned budget grant of the Postmaster General Northern Punjab Circle Rawalpindi, Cost center (IB-6373) for the current financial year, 2025-26.

Authority: - Faisal Tehseen PMG (BPS-20) approval at Para No. 07 of 01/N dated 04-11-2025.


(Nisar Ahmed)
Administrative Officer/SCA
Cost Center:IB-6373

Copy forwarded for information to;

- I. The DDO O/o PMG NPC, Rawalpindi.
- II. Office Copy.


Asstt. Engineer (Civil)
O/o Postmaster General
Northern Punjab Circle
Rawalpindi



GOVERNMENT OF PAKISTAN
PUBLIC PROCUREMENT REGULATORY AUTHORITY
ISLAMABAD



PROFORMA INVOICE

(For advance payment of uploading fee(s) with Federal PPRA)

[Postmaster General]
[Northern Punjab Circle]
[RA Bazar Rawalpindi]
[051-9271566]

Invoice No. _____

Date _____

Reference/Tender No. of Procuring Agency	Procurement Sector	Tender Publish Date	Amount (PKR)
[Dev/BB-1-PQ/2025-26]	[Civil Works]	24-11-2025	15,000/-
Total amount of fee(s)			15,000/-

Notes:

- Payment may be made through crossed cheque/HBL Banker's cheque/Pay Order/Online/ Demand Draft in favour of the "Public Procurement Regulatory Authority (PPRA), Islamabad".
- Please ensure to mention PPRA Invoice / Web reference number or enclose copy of this invoice while submitting tenders for uploading for accurate adjustment of above tender fee(s) against relevant tender notice(s), otherwise tender fee(s) will remain outstanding against your organization.

For Assistance please feel free to contact:

Deputy Director (Accounts), PPRA, 1st Floor, FBC Building, Sector G-/2, Near State Bank of Pakistan, Islamabad.

Phone Nos: 0092 51 9203541 Fax No: 051 9219149, 9224823, email: faraz.ppra@gmail.com

PPRA's Bank A/C No. 000-45400-131007-01, HBL, 'A' Block Branch, Pak Sectt, Branch, Islamabad (IBAN # PK17HABB0004540013100701)

PPRA's AGPR Islamabad Vendor (No. 30379395)			

This is a proforma invoice to be downloaded by the procuring agencies and process for payment in their organizations to ensure advance payment on account of tender uploading fee(s).

Asstt. Engineer (General)
O/o Postmaster General
Northern Punjab Circle
Rawalpindi



GOVERNMENT OF PAKISTAN

Cheque No. A 0325296

NON FOOD A/C

A/C No.

A/C Type

Pre-Audit Cheque

Date

Office of THE AGPR Islamabad

Department

Office

PMG RAWALPINDI

On

State Bank of Pakistan National Bank of Pakistan

Pay to

PPRA 0004540013100701 HBL BLOCK A P.SEC SB PK17HABB0004540013100701

RAWALPINDI

Rs.

15,000/-

Rupees

FIFTEEN THOUSAND ONLY

and charge the same against the account of the Government of Pakistan

N.B. This cheque is valid for three months only after the month of issue or 30th June, whichever is earlier.

DO NOT WRITE BELOW THIS LINE

Assistant Accountant General
Accounts Officer

Syed Mohsin Hassan
Assistant Director (Web Design)
Tuesday, 25 November, 2025, 11:37:50 AM

Syed Mohsin Hassan
Assistant Director (Web Design)
Tuesday, 25 November, 2025, 11:37:50 AM