



REQUEST FOR PROPOSAL

IT Infrastructure (Server & Storage)

IGNITE/IT SS/2025-26/0011

November 27, 2025

IGNITE

Ministry of Information Technology & Telecom
Government of Pakistan

**IGNITE National Technology Fund, 3rd Floor, TF Complex, 7 Mauve
Area, G-9/4, Islamabad**

Table of Contents

1	Mandatory Eligibility Criteria Checklist	2
2	Definitions	4
3	Instructions for Bidders	5
4	Bidding Document	6
4.1	Contents	6
5	Preparation of Proposal	6
5.1	Language of the Proposal	6
5.2	Proposal Currency	6
5.3	Period of Validity of Proposal.....	7
5.4	Supporting Documents	7
5.5	Cost of Preparing Proposal	7
5.6	Proposal Documents.....	7
5.7	Bid Security	8
5.8	Taxes	8
5.9	Format and signing of proposal.....	8
6	Submission, Receipt, and Opening of Proposal	9
7	Proposal Evaluation.....	12
8	Evaluation of Technical Proposals	12
9	Financial Proposals	14
10	Combined Score.....	15
11	Award of Agreement	15
12	Confidentiality	15
13	Conflict of Interest	16
14	Fraud and Corruption:	16
15	Clarification Request/Amendment	17
PART B - TERMS OF REFERENCE	18	
16	Overview	18
17	Outputs/Deliverables	18
PART C – FORMS TO BE SUBMITTED WITH THE PROPOSAL.....	19	
Technical Proposal - Standard Forms	20	
B1. Technical Proposal Submission Form	21	
B2. Firms/Bidders Profile.....	22	
B3. Firm's competence and experience in completing projects of a similar nature in a timely and efficient manner	23	
C1. – Financial Proposal Submission Form	25	
Summary of Costs.....	27	

**PART A – DEFINITIONS, INSTRUCTIONS &
INFORMATION FOR BIDDERS**

1 Mandatory Eligibility Criteria Checklist

Before the bidders submit their proposals within the stipulated time mentioned in this Request for Proposal document, bidders are required to make sure that following mandatory requirements of this RFP document are fulfilled **These requirements must be furnished at the time of submission of Proposal. Non-submission of any one of the following applicable requirements shall result in disqualification:**

#	Mandatory Eligibility Criteria Checklist	Mark <input checked="" type="checkbox"/> / <input type="checkbox"/>
1.	Proof of Certificate of Incorporation or Registration or equivalent	
2.	Proof of NTN Certificate (If Applicable, please check <input checked="" type="checkbox"/> , otherwise put a Cross <input type="checkbox"/> in the Mark Column)	
3.	Proof of GST Certificate (If Applicable, please check <input checked="" type="checkbox"/> , otherwise put a Cross <input type="checkbox"/> in the Mark Column)	
4.		
5.	Original affidavit (not older than one month) on Stamp Paper(s) of worth PKR100 or more that Bidder is not insolvent, bankrupt and is not blacklisted or debarred by PPRA, Government, Semi-Government, Private, Autonomous body or any other international organization.	
6.	Original affidavit (not older than one month) on Stamp Paper(s) of worth PKR100 or more that the bidder is an active tax payer and has submitted its tax return for the preceding fiscal year. Tax payer list serial number (downloadable from FBR's website) is also to be mentioned.	
7.	<u>Two separately sealed envelopes:</u> <u>Envelope #1 shall clearly bear the name “IT Infrastructure (Server & Storage)”</u>	

	<p>Two hard copies of Technical Proposal, one marked as Original and one marked as Copy* must be submitted with one soft Copy in USB. Bidders are to make sure that Financial Proposal is not part of the Technical Proposal in any form.</p> <p>*Additional hard copy of Technical proposal is not a mandatory requirement.</p>	
8.	<p><u>Envelope #2 shall clearly bear the name “Financial Proposal for IT Infrastructure Upgradation (Server & Storage)”</u></p> <p>Financial Proposal must be submitted in one hard copy and one soft copy USB in MS Excel format. (The hard copy and soft copy of financial proposal must be sealed in Envelope # 2 and should not be part of technical proposal in any form).</p> <p>Bid Security in a separate sealed envelope, shall be enclosed in Envelope for Financial proposal</p>	
9.	Bid Security of PKR 700,000/- to be placed in Envelope # 1 along with mandatory documentation.	
10.	Bidders should submit their proposal on EPADs https://eprocure.gov.pk In case a bid is not submitted on EPADs, it will not be accepted by the Company in hard form.	
11.	Principal Vendor Authorization letter addressed to Ignite National Technology Fund	

Note: Bidders are required to submit filled, signed & stamped copy of the above checklist along with the Proposal. Requirement No. 5 & 6 above, are required to be submitted on separate stamp papers. All of the supporting documents of the mandatory eligibility criteria shall be attached with checklist in same section of the technical proposal.

2 Definitions

This is Request for Proposal, unless the context provides otherwise:

- a. **“Agreement”** means “an agreement concluded between Company and the Successful Bidder/Supplier”. (See Annexure F).
- b. **“Board”** means the Board of Directors of the Ignite.
- c. **“Bidder”** refers to a legal entity, including a registered company, firm, agency, organization, or a lead entity/bidder acting on behalf of a consortium or joint venture (JV) partners, that submits a proposal in response to a Request for Proposals (RFP).
- d. **“Company”** refers to M/s. IGNITE, a company incorporated under section 42 of the repealed Companies Ordinance, 1984, now governed by the Companies Act, 2017, with Corporate Universal Identification Number (CUIN) 0058556, having its registered office at Telecom Foundation Complex Building, 3rd Floor, G-9/4, Islamabad, Pakistan.”
- e. **“Date of Issue”** means “the date on which this RFP is issued by Company to solicit bids from potential bidders for Organizational Transformation.”
- f. **“Day”** means a calendar day unless otherwise specified. In the context of this RFP, all references to "Day" shall include weekends and public holidays, unless explicitly stated otherwise.
- g. **“Regular Staff”** means “permanent/full time staff employed by the successful bidder to perform the services or any part thereof”.
- h. **“Request for Proposal (RFP)”** means set of documents prepared by the Ignite, to solicit proposal, which consists of definition, instructions for bidders, ToR, evaluation criteria, forms for providing information and draft contract.
- i. **“Scope of Work”** means “the description of formal work activities under this RFP to be completed by the Successful Bidder in accordance with the Contract signed between Successful Bidder and the Company.”
- j. **“Successful Bidder”** means “a bidder who has been awarded the contract pursuant to this RFP and who shall be responsible to complete assignments as enlisted in the Scope of Work and further quantified under the Scope of Work”.
- k. **“Terms of Reference”** (ToR) means that part of Bidding Document which explains the scope of work, activities, tasks to be performed, evaluation criteria, respective responsibilities of the bidder as well as expected results and deliverables of the assignment.

IGNITE (The Company)

Ignite is dedicated to funding startups and innovative projects that leverage 4th industrial wave technologies to address local challenges and seize global opportunities in sectors such as health, education, energy, agriculture, telecom, and finance. With a national network of incubators across Pakistan, Ignite nurtures startups by connecting them with investors and corporations. Its flagship program, DigiSkills.pk, is aimed at equipping one million people with the skills needed for the future of work.

Since 2021, Ignite has been organizing the nationwide Digital Pakistan Cybersecurity Hackathon, which aims to raise awareness among the cybersecurity workforce by helping them assess their strengths and weaknesses in knowledge, skills, and abilities. Additionally, the National Grassroots ICT Research Initiative (NGIRI) promotes R&D and innovation at the grassroots level in Pakistan by providing financial support to selected Final Year Projects (FYPs) of undergraduate students enrolled in ICT-related disciplines across public and private sector institutions.

Through studies and stakeholder engagement initiatives, Ignite also aids public and private sector planning. Ignite's outreach activities are designed to inform professionals, media, students, corporations, and policymakers about the challenges and threats posed by the new economy, the importance of innovation, and the need for increased engagement in Ignite's programs. Further information about the Company is available at www.ignite.org.pk.

3 Instructions for Bidders

This document contains all the information pertinent to our solicitation, and governs the preparation and submission of proposals. The technical & financial forms to be filled by bidder for the assignment are annexed with this RFP document. Proposals must be submitted by the deadline, completed on the formats provided by the Company, with supporting documents, according to the guidelines given in the document titled **Instructions & Information for Bidders**. The proposals will be evaluated by a Bid Evaluation Committee (BEC) constituted by the company. The selection of bidders will be on quality and cost-based selection methodology as provided in the bidding document.

4 Bidding Document

4.1 Contents

The bidder is expected to examine all instructions, general conditions, forms, terms and specifications contained in the RFP document and its annexures. Failure to comply with instructions will be at the bidder's risk and may affect the evaluation of the proposal. Proposals that do not comprehensively address the scope of work/ToR and requirements may be rejected. Inability to comply with the corresponding instructions, general conditions of contract, terms and specifications may lead to rejection of proposal.

Submission of Technical and Financial Proposals against RFP document means in principle acceptance of attached Draft Agreement by the Bidder. During negotiations with Successful Bidder, only minor changes, can be made in the attached agreement. Company reserves the right to accept or reject any proposed changes by the successful bidder. Company reserves the right to make changes to the draft agreement in order to ensure better & smooth delivery of the items.

In the event of non-compliance with the ToR of the RFP document and obligations contained in the agreement, the Company may terminate the agreement by providing 01 month written notice to the successful bidder without any further obligation or compensation on the part of the Company.

5 Preparation of Proposal

5.1 Language of the Proposal

The proposals prepared by the bidders and all correspondence and documents relating to the proposal exchanged between the bidders and the Company shall be in writing and in English Language.

5.2 Proposal Currency

All prices shall be quoted in Pak Rupees (PKR) and all payments will be made in PKR. Price shall be quote per item bases.

5.3 Period of Validity of Proposal

Proposals shall remain valid for 180 days from the date of proposal submission as provided in the RFP document. In exceptional circumstances, Company may solicit the bidder's consent to an extension of the period of validity without any material changes in the bidding document.

5.4 Supporting Documents

While preparing the Technical Proposal, the bidding firm shall ensure that it provides the Company with documentary evidence. Since the evaluation committee will evaluate the bids solely on the basis of the documentary evidence submitted in accordance with the technical evaluation criteria.

5.5 Cost of Preparing Proposal

The costs of preparing the proposal and of negotiating any subsequent funding, including visits for discussion with the Company are not reimbursable.

5.6 Proposal Documents

The bidding document in binder form with serial number of each page should comprise the following:

Technical Proposal
<p>The Technical Proposal is to consist of the following:</p> <ul style="list-style-type: none">a) Checklist (Mandatory Documents required with the Proposal) – Page 2b) Technical Proposal Submission <i>Form B1</i>c) Firms/Bidders Profile - <i>Form B2</i>d) Firm's competence and experience in completing projects of a similar nature in a timely and efficient manner - <i>Form B3</i>e) Critical Evaluation Criteria - Form B4 <p>Technical Proposal should detail the capability and experience of delivering the services specified in the ToR. Bidder should submit details of maximum five of their most relevant/similar nature assignments for technical evaluation using the prescribed format.</p>

Technical proposal should not contain any financial information. Cost and financial estimates need to be provided in a separate sealed envelope clearly indicating Financial Proposal.

Financial Proposal

The Financial Proposal is to consist of the following:

- a) Financial Proposal submission Form– Form C1

5.7 Bid Security

Bid security of **PKR 700,000/-** in the form of Call Deposit/Bank Draft (refundable) drawn in favor of IGNITE- National Technology Fund (FTN/NTN: 2939308-6) is to be placed in Envelope#1 along with the mandatory documentation.

Electronic form of Technical Proposal will also be provided in a separate USB, that will be included in the sealed envelope containing the written hard copy of Technical Proposal.

Electronic form of Financial Proposal in MS Excel will be provided in a separate USB that will be included in the sealed envelope containing the written hard copy of Financial Proposal.

5.8 Taxes

The quoted costs should be inclusive of all applicable (direct & indirect) taxes. The financial bid will be scored based upon the bid amount inclusive of all taxes. All prices must be quoted in PKR. Price inclusive of quoted tax, quoted by the bidder shall be considered for evaluation irrespective of the tax rate. The lowest evaluated bidder shall be responsible of the quoted tax in its bid and any demand from tax authorities shall be payable by that bidder.

5.9 Format and signing of proposal

The proposal shall contain no interlineations, erasures, or overwriting, except, as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by bidder's authorized person. The proposals shall be clear and elaborate. Different parts of the proposals shall be separated using color separators, flags or tags.

Note: *The technical proposal must not contain any pricing information whatsoever on the services being offered. Non-compliance may lead to rejection of the proposal.*

6 Submission, Receipt, and Opening of Proposal

6.1 Proposals will be accepted and evaluated using One Stage, Two Envelope Procedure. (Separate sealed envelopes of technical and financial proposals)- **Annexure-A**.

6.2 The original proposal shall contain no interlineations or overwriting. All pages of the proposals (Technical & Financial) must be numbered. Submission letters for both Technical and Financial Proposals should respectively be in the attached format (Form B1 & CI) in separate envelopes.

6.3 The bidder's Organization Head or an authorized representative on his/her behalf shall initial and stamp all pages of the original Technical and Financial Proposals. In case of latter, an authorization shall be provided which shall be in the form of a written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been duly authorized to sign.

6.4 Hard copies of the Technical Proposal shall be sent to the addresses referred in the document. All required copies of the Technical Proposal are to be made from the original. If there are discrepancies between the original and the copies of the Technical Proposal, the original governs.

6.5 Bidder is required to submit one original and one hard copy of Technical Proposal along with all supporting documents.

6.6 One USB containing an electronic copy (labelled 'Electronic Copy') of all proposal documents in PDF format (excluding the Financial Proposal) must be provided with the Technical Proposal. In the event of any discrepancy between the Original Proposal and the Electronic Copy, the former shall be deemed as the accurate proposal. In the event of copying the financial proposal in the USB disk containing Technical Proposal would subject to rejection of proposal.

6.7 The Technical Proposal shall be placed in a sealed envelope **clearly marked "TECHNICAL PROPOSAL"** followed by the name of the assignment **"IT Infrastructure Upgradation (Server & Storage)"** and the name of Bidder. Similarly, the Financial Proposals shall be placed in separate sealed envelopes clearly marked **"FINANCIAL PROPOSAL"** followed by the name of the assignment **"IT Infrastructure Upgradation (Server & Storage)"** with a warning **"DO NOT OPEN WITH THE TECHNICAL PROPOSAL"**. The envelopes containing the Technical and Financial Proposals shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address and title of the assignment mentioned in this document and clearly marked **"DO NOT OPEN BEFORE SUBMISSION DEADLINE"**. Ignite (The Company) shall not be responsible for misplacement, losing or premature opening if the outer envelope is not sealed and / or marked as stipulated. This circumstance may be case for Proposal rejection. If the Financial Proposals

are not submitted in separate sealed envelopes duly marked as indicated above, this will constitute grounds for declaring the Proposals ineligible.

The Proposal must be sent to the following address and received by the Company not later than the time and the date indicated in RFP document:

Title/Position:	Head Procurement
Telephone:	+92-51-910 7441-6 Ext. 135
Cell:	+92-306-199-1234
Facsimile:	+92-51-910-7447
Email address:	procurement@ignite.org.pk
Official Postal address:	Ignite 3rd Floor, TF Complex, 7 Mauve Area, G-9/4 Islamabad, Pakistan.

6.8 Bidders must submit their response to the Company by registered post/ courier or by hand to the official postal address of the Company before or on submission deadline mentioned in the RFP document.

6.9 Bidders are also required to submit proposals on EPADS <https://eprocure.gov.pk/>

6.10 Any proposal received by the Company after the deadline for submission shall be returned unopened.

6.11 Company reserves the right to accept or reject all of the proposals submitted at any time in accordance with applicable PPRA rules.

6.12 Company shall open the Technical Proposal thirty minutes after the submission deadline. The envelopes with the Financial Proposal shall remain sealed and securely stored in the custody of Company.

6.13 Key Activities & Timeline

The tentative timeline set out herein represent the Company's best estimate of the schedule that will be followed. If a component of this schedule, such as the opening date, is delayed, the rest of the schedule will be shifted by the same number of days. The approximate contract schedule is as follows:

#	ACTIVITY	TIMELINE
1	RFP Issuance	November 27, 2025
2	Deadline for receiving queries / questions	December 05, 2025
3	Pre-Bid Conference (Location: Ignite National Technology Fund, 3 rd Floor, T.F. Complex G-9/4, Islamabad)	December 08, 2025 @ 1100 Hrs
4	Response to queries/questions related to RFP	December 09, 2025
5	Proposal Submission Deadline	December 23, 2025 @ 1100 Hrs
6	Opening of Technical Proposals (in front of bidders present at 3rd Floor 7 Mauve Area, TF Complex, G-9/4, Islamabad)	December 23, 2025 @ 1130 Hrs
7	Opening of Financial Proposals (in front of bidders present at 3rd Floor 7 Mauve Area, TF Complex, G-9/4, Islamabad)	TBC
8	Award of Contract	TBC

7 Proposal Evaluation

7.1 From the time the Proposals are opened to the time evaluation report is announced, the bidders should not contact the Company on any matter related to its Technical and/or Financial Proposal. Any effort by the bidder to influence the Company in the examination, evaluation, ranking of Proposals, and recommendation for award of Agreement may result in the rejection of the bidder's Proposal. However, the Company may contact the bidder for seeking clarification of any aspect of technical proposal or demand any missing information.

7.2 Evaluators of Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded.

7.3 Overall evaluation shall be carried out based on weighted average methodology wherein technical evaluation will carry 50% and financial evaluation will carry 50% weightage.

8 Evaluation of Technical Proposals

8.1 During the technical evaluation no amendments in the proposals shall be permitted. The evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria and point system specified in the RFP document. Each responsive Proposal will be given a technical score. A Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP and particularly the eligibility criteria or if it fails to achieve the minimum qualifying technical score indicated in the RFP document. The Bidders who obtain at least 35 out of 50 marks in technical evaluation criteria will qualify and financial proposals would be opened only for technically qualified Bidders.

8.2 Financial proposals of those Bidders obtaining less than 35 marks out of 50 in Technical Evaluation shall remain un-opened and will be returned to the Bidders. An evaluation committee appointed by the Company will evaluate the technical proposals on the basis of their compliance with the RFP and by applying the evaluation criteria and the point system, specified below:

S#	Technical Evaluation	Total Marks	Sub Marks
a.	<p>Firm Profile (Registered age, Location, Number of Employees and Financial position) – (Form B2)</p> <ol style="list-style-type: none"> 1. Registered Age, Number of Employees, Goodwill 2. Financial Position 3. Client list 4. Level of partnership with principal/manufacturer/OEM 	15	04 04 03 04
b.	<p>Relevant Experience of the Firm/Bidder - (Form B3)</p> <ol style="list-style-type: none"> 1. IT Infrastructure References in Federal Government/ or any other critical environments such as Banking. (2 marks each project) <p><i>Projects completed in last 3 years will be considered</i></p>	10	10
c.	<p>Proposed IT Infrastructure and time line – (Form B4)</p> <ol style="list-style-type: none"> 1. Compliance with Specifications Hardware (servers, storage, networking) and software must meet or exceed the minimum technical requirements listed in the RFP) 2. Scalability & Future Readiness (Support for future expansion in terms of compute, storage, network ports, and software licenses. Modular and standards-based architecture preferred.) 3. Performance Benchmarks (CPU generation, RAM speed, IOPS for storage, network throughput, virtualization performance. Higher scores for enterprise-grade specifications (e.g., latest-gen processors, SSDs, fiber connectivity).) 4. Redundancy & High Availability (Dual power supplies, RAID levels, hot-swappable components, failover mechanisms for virtualization and network.) 	75	25 10 10 10

	<p>5. Warranty & Support (Onsite warranty period, SLA response times (e.g., 24x7 support, 4-hour response), local presence of support center, availability of spare parts.)</p> <p>6. Project Implementation Plan (Deployment methodology, configuration, migration (if any), integration with existing systems, project timelines, Gantt chart.)</p> <p>7. Security Features (TPM support, secure boot, firmware integrity, encryption at rest and in transit)</p>		10
			05
	Total Marks	100	
	Minimum qualification score (70%)	70	

Note: *It is the responsibility of the bidders to ensure provision of sufficient documents to the company, along with the proposal, to evaluate the bids solely on the basis of the documentation submitted.*

9 Financial Proposals

9.1 After the evaluation and approval of technical proposal, the Company shall inform the bidders, who have submitted proposals, the technical scores obtained by their Technical Proposal and shall notify those whose Proposal did not meet the minimum qualifying score or were considered non-responsive, that their Financial Proposals will be returned unopened after completing the selection process. The Company shall simultaneously notify in writing bidders that have secured the minimum qualifying technical score, the date, time and location for opening the Financial Proposals, within the bid validity period. Bidder's attendance at the opening of Financial Proposals is optional. The opening date shall be set so as to allow interested bidder sufficient time to make arrangements for attending the Financial opening.

9.2 Before opening of financial bid, technical score of qualified bidders shall be read aloud during financial bid opening session.

9.3 The Evaluation Committee will correct any computational errors. When correcting computational errors, in case of discrepancy between a partial amount and the total amount, or between word and figures, the formers will prevail. In addition to the above corrections, all

activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items.

9.4 Quality and Cost Based Selection (QCBS) method will be used for evaluation of proposal. The lowest evaluated Financial Proposal will be given the maximum financial score of 50 points.

10 Combined Score

10.1 Technical Score (St) of qualified bidder shall be added to financial score.

10.2 Financial Score (Sf) shall be calculated as follows: (Lowest bidder's total cost/bidder's total cost) x 50.

10.3 Combined Score (Total Score) = St + Sf

10.4 All bidders will be ranked based upon the combined technical and financial score.

11 Award of Agreement

After completing required documentation / process the Company shall award the Agreement to the selected bidder (highest score). After agreement signature, the Company shall return the unopened Financial Proposals of the non-responsive bidders.

Please note that any stamp duty, registration fees, or any other charges or levies, wherever applicable, in relation to the execution, performance, or registration of this Agreement, shall be the sole responsibility of the Service Provider/Vendor/Supplier (successful Bidder) or any other party entering into this Agreement with Ignite. Ignite shall not be liable for any such costs or expenses.

12 Confidentiality

The Company shall keep all information regarding the bid evaluation confidential until the time of the announcement of the evaluation report under PPRA Rule no. 41 read with Rule No. 35.

13 Conflict of Interest

Without limitation on the generality of the foregoing, bidder shall be considered to have a conflict of interest and shall not be recruited under any of the circumstances set forth below:

a. Conflicting assignments

- The bidder (including its Personnel) or any of its affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment to be executed for the same or for another Client.

b. Conflicting Relationships

- The bidder (including its Personnel) or any of its affiliates that has a business or family relationship with a member of the Company Board, Management, or staff who is directly or indirectly involved in the preparation of Terms of Reference, selection process of third party evaluation services and/or supervision of the Agreement may not be awarded an Agreement unless conflict stemming from this relationship has been resolved in a manner acceptable to the Board throughout the selection process and the execution of the Agreement.
- The bidder has an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest, or that may reasonably be perceived as having this effect by notifying the Company in writing. Failure to disclose said situations may lead to disqualification of the bidder or the termination of its Agreement.
- Current employees of the Company shall not work as and for the bidder.

14 Fraud and Corruption:

14.1 The Company requires the bidder/s participating in provision of Service/s to adhere to the highest ethical standards, both during the selection process and throughout the execution

of an agreement. In pursuance of this policy, Company defines, for the purpose of this paragraph, the terms set forth below as follows:

“Corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any employee of the Company in the selection process or in agreement execution;

“Fraudulent practice” means a misrepresentation or omission of facts in order to influence a selection process or the execution of an agreement;

14.2 “Collusive practices” means a scheme or arrangement between two or more with or without the knowledge of the Client, designed to establish prices at artificial, non-competitive levels;

“Coercive practices” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of an agreement. The Company will reject a proposal for award if it determines that the bidder recommended for award has directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the agreement in question. The Company may also impose penalties on the bidder, declaring it ineligible, either indefinitely or for a stated period of time, for Company funding, if at any time it determines that the bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Company funded project.

14.3 The Company will have the right to inspect the bidding firm’s accounts and records and other documents relating to the submission of proposals and agreement performance, and have them audited by auditors appointed by the Company.

15 Clarification Request/Amendment

15.1 The bidder can request a clarification in RFP document up to the date indicated in the RFP document. Any request for clarification must be sent in writing, or by standard electronic means to the Company’s e-mail address indicated in the RFP document. The Company will respond in writing or by standard electronic means and may place responses on the Company’s website under FAQ’s for understanding of all potential bidders.

15.2 At any time before the submission of Proposals, the Company may amend the RFP document by issuing an addendum in writing or by standard electronic means. The addendum shall be published in the local newspaper and uploaded at PPRA & Company web site, and revised RFP document will be uploaded on Company’s Website and PPRA web site.

PART B - TERMS OF REFERENCE

16 Overview

Company invites proposals from qualified, registered and well reputed companies for “**IT Infrastructure (Server & Storage)**” as per guidelines mentioned in this RFP. The supplier needs to clearly mention detail specifications/features of proposed item(s) that are being offered.

Scope of Work

1. Delivery of hardware/software license as per details mentioned in **Annexure- B**.
2. Any other hardware/software that is mandatory for connectivity between proposed storage and Servers.
3. Training for two persons from principal vendor at its authorized training facility only. Please mention training center name.

17 Outputs/Deliverables

Deliverable 1: Delivery of hardware at Company’s premises.

Deliverable 2: Provision of software licenses to Company’s official.

Deliverable 3: Design, installation and testing of hardware with latest BIOS/OEM Software.

Deliverable 4: Three years technical support.

PART C – FORMS TO BE SUBMITTED WITH THE PROPOSAL

Technical Proposal - Standard Forms

B1. Technical Proposal Submission Form

B2. Firms/Bidders Profile

B3. Firm's competence and experience in completing projects of a similar nature in a timely and efficient manner

B4. Critical Evaluation Criteria

B1. Technical Proposal Submission Form

[Location, Date]

To:

Head Procurement

Ignite (The Company)

3th Floor, TF Complex, 7 Mauve Area,

G-9/4, Islamabad, Pakistan.

Tel: +92-51- 910-7441-46

Cell: +92-306-199-1234

Fax: +92-51- 910-7447

Email: procurement@ignite.org.pk

Sir,

We, the undersigned, offer to provide the services of “XXXX” in accordance with your Request for Proposal dated [ADVERTISEMENT DATE]. We are hereby submitting our Proposal, which includes this Technical Proposal and Financial Proposal sealed under a separate envelope.

Our Technical Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, which is 180 calendar days from the date of proposal submission.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

B2. Firms/Bidders Profile

S #	Criteria	
1	<p>Profile of the agency:</p> <ul style="list-style-type: none"> i. Registered age of Company ii. Names of Managers/ Owners/ CEO/ Directors/ Partners 	
2	<p>Financial Position</p> <ul style="list-style-type: none"> i. Name of Banks ii. Certificate of Financial position iii. Copy of audited Annual Accounts (of last 3 years) iv. Tax Registration (NTN/STN/FTN) 	
3	Clientele	

B3. Firm's competence and experience in completing projects of a similar nature in a timely and efficient manner

Name of Client	Name of Assignment/ Project	Period of Assignment/ Project	Value of Assignment / Project	Present Status of the Assignment/ Project

B4. – Critical Evaluation Criteria

#	Criteria	Minimum Requirement	Vendor Response / Offered Specification	Compliance (Yes/No)	Reference Document / Datasheet Page No.

C1. – Financial Proposal Submission Form

[Location, Date]

To:

Head Procurement

Ignite(The Company)

3th Floor, TF Complex, 7 Mauve Area,
G-9/4, Islamabad, Pakistan.

Tel: +92-51- 910-7441-46

Cell: +92-306-199-1234

Fax: +92-51- 910-7447

Email: procurement@ignite.org.pk

Sir,

We, the undersigned, offer to provide services for provision of “XXXX” in accordance with your Request for Proposal dated [ADVERTISEMENT DATE] and our Proposal (Technical and Financial Proposals). Our attached Financial Proposal is for the sum of [Amount in words and figures]. This amount is inclusive of all the local taxes, duties, fees, levies and other charges applicable on our company, our sub-contractors and collaborations under the Pakistani law.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, which is 180 calendar days from the date of proposal submission.

Though included in the above-mentioned fee, Commissions and gratuities, if any, paid or to be paid by us to agents relating to this Proposal and Contract execution, if we are awarded the Contract, are listed below:

Name and Address of Agents	Amount in Pak Rs.	Purpose of Commission or Gratuity
-------------------------------	-------------------	--------------------------------------

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Summary of Costs

Particulars	Pak Rupees
Total	
All applicable Taxes	
Total Cost of Financial Proposal	

Annexure A

One Stage Two Envelope Procedure for Bidding

Public Procurement Rules 2004

Single stage - Two envelope procedure:

- (i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- (ii) The envelopes shall be marked as “**FINANCIAL PROPOSAL IT Infrastructure (Server & Storage)**” and “**TECHNICAL PROPOSAL IT Infrastructure (Server & Storage)**” in bold and legible letters to avoid confusion;
- (iii) Initially, only the envelope marked “**TECHNICAL PROPOSAL IT Infrastructure (Server & Storage)**” shall be opened;
- (iv) The envelope marked as “**FINANCIAL PROPOSAL IT Infrastructure (Server & Storage)**” shall be retained in the custody of the procuring agency without being opened;
- (v) The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which do not conform to the specified requirements;
- (vi) During the technical evaluation no amendments in the technical proposal shall be permitted;
- (vii) The financial proposals of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
- (viii) After the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publicly open the **financial proposals of the technically accepted bids only**. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders; and
- (ix) The bid found to be the lowest evaluated bid shall be accepted.

Annexure B:

BOQ:

Description	Quantity
<p>Storage:</p> <p>10GBASE-T iSCSI SFF Storage 12 TB (usable) SAS 12G Read Intensive SFF SSDs with expansion option Storage controller: 2 per array, 4-ports each (8-ports total) Host interface: 8-ports 10GBase-T iSCSI, 4 ports per controller Form factor: 2U Storage Support 3-year essential hardware/software support and updates for storage controller and software. Compatibility Storage must be compatible with your quoted server.</p>	01
For Compliance Statement, refer to Annexure C	
<p>Server:</p> <p>Rack Server Enterprise-class 1U rackmount server Processor 2 x Intel Xeon 6505P 2.2GHz 12 Core 150W Memory Total 256GB (4 x 64GB DDR5-6400 Registered ECC DIMMs. Dual Rank x4) Network Adapter 2 x 2-Port 10 Gigabit Ethernet Adapters, BASE-T, OCP 3.0 Power Supply 2x 800W Flex Slot Platinum Hot Plug Low Halogen Boot Card 2x 480GB SSD M.2 Boot Card - Dedicated hardware RAID 1 OS boot device - Hot Plug Support 3-year hardware and software support Remote Management Advanced management license for 3 years with secure remote server control</p>	02
For Compliance Statement, refer to Annexure D	

Annexure C

Compliance Statement **Storage:**

Sr. Number	Parameter	Functionality	Compliant (Y/N)
1	Operating System & Clustering Support	<p>1. The storage array should support industry-leading Operating System platforms including: Windows 2019 / 2022 / 2025, VMware and Linux.</p> <p>2. Offered Storage Shall support all above operating systems in Clustering.</p>	
2	Capacity & Scalability	<p>1. The Storage Array shall be offered with 11.52TB Raw Capacity using less than 2 TB Drives</p> <p>2. For efective power saving, Storage subsystem shall be supplied with 2.5" Small form factor SFF drives however storage subsystem shall also support LFF drives with the addition of required disk enclosures.</p> <p>3. Storage Array shall support at least 240 Enterprise SAS SFF drives or more than 100+ LFF drives.</p>	
3	Front-end Ports & Back-end Ports	<p>1. Offered Storage system shall be supplied with minimum of Quad 10/16/12Gbps iSCSI/FC/SAS ports on the array</p> <p>2. Offered storage system shall support 12G SAS Back-end connectivity.</p>	
4	Architecture	The storage array should support dual, redundant, hot-pluggable, active-active array controllers for high performance and reliability	
5	No Single point of Failure	Offered Storage Array shall be configurable in a No Single Point of configuration including Array Controller card, Cache memory, FAN, Power supply etc.	
6	Disk Drive Support	<p>1. The storage system shall support Enterprise SAS Drives, SSD and mid-line SAS drives of 7.2k rpm drives.</p> <p>2. Offered storage array shall also have support for FIPS 140-2 validating self-encrypted drives.</p>	
7	Cache	<p>1. Offered Storage Array shall be given with Minimum of 48GB cache / memory per array in a single unit.</p> <p>2. Cache shall be backed up in case of power failure for indefinite time either using batteries or capacitors or any other equivalent technology.</p> <p>3. Offered Storage shall also have optional support for Flash cache using SSD / Flash drives. Offered storage shall support at-least 8TB Flash Cache.</p>	

8	Raid Support	<ol style="list-style-type: none"> 1. Offered Storage Subsystem shall support Raid 1, 10, 5 and Raid 6 2. All Raid Sets shall support thin provisioning. Vendor shall offer the license of thin provisioning for complete supported capacity of the array. 3. Thin provisioning shall be supported with offered Flash Cache. 4. Raid processing shall be offloaded to a dedicated ASIC instead of CPU. In case vendor is not supporting it then vendor shall ensure that additional 32GB Cache is configured inside the storage arrays to offset the raid processing workload. 	
9	Point in time and clone copy	<ol style="list-style-type: none"> 1. Offered Storage array shall be configured with array-based Snapshot and clone functionality and shall be configured for a minimum of 512 snapshot licenses. 2. Offered Storage array shall support at-least 512 point in time copies (Snapshots) and 128 volume / Clone copies. 3. The offered storage snapshot technology shall use Redirect on write technology. 	
10	Replication	<ol style="list-style-type: none"> 1. Offered storage subsystem shall support storage-based replication to DR location. License for maximum supported capacity of the array shall be offered. 2. Offered storage subsystem shall support replication to multiple storage array of the same family in fan-out mode. At least 1:4 mode shall be supported. 	
11	Virtualization and Thin provisioning	<ol style="list-style-type: none"> 1. Offered storage shall be offered and configured with virtualization capability so that a given volume can be striped across all spindles of given drive type within a given disk pool. Disk pool shall support all listed raid sets of Raid 1, Raid 10, Raid 5 and Raid 6. 2. Offered Storage shall be offered and configured with Thin Provisioning capability. 	
12	Data Tiering	<p>The offered storage shall also be licensed for Sub-Lun Data tiering in real time fashion across different type of drives within a given pool like SSD, SAS, Midline SAS etc. License for same shall be offered for maximum supported capacity of the array.</p>	
13	Global and dedicated Hot Spare	<ol style="list-style-type: none"> 1. Offered Storage Array shall support Global hot Spare for offered Disk drives. 2. Atleast 2 Global hot spare drive shall be configured for every 30 drives. 3. Offered storage array shall have the support for distributed hot spare 	
14	Logical Volume & Performance	<ol style="list-style-type: none"> 1. Storage Subsystem shall support minimum of 512 Logical Units. Storage Array shall also support creation of more than 120TB volume at controller level. 2. Offered Storage shall have inbuilt performance management software. Configuration Dashboard shall show overall IOPS and MB/sec performance. 	

15	Load Balancing & Muti-path	Multi-path and load balancing software shall be provided, if vendor does not support MPIO functionality of Operating system.	
16	Performance	Offered storage shall have listed benchmark for performance of more than 700,000 IOPS for 100% random read and more than 14GB/sec for segmented sequential write operations. Vendor shall provide documentary proof for it.	
17	Array Integration	Offered storage array shall have plug-in for VMware VCenter, Microsoft System center as well as vStorage APIs (VAAI) for array integration.	

Annexure D

Compliance Statement Server:

Serial #	Item	Parameter	Compliant (Y/N)
1	Chassis	1U Rack Mountable	
2	CPU	2 x Intel Xeon 6505P 2.2GHz 12-core 150W Processor (per Server)	
3	Chipset	Intel	
4	Memory	32DIMM slots. 4 x 64GB DDR5-6400 Registered ECC DIMMs (Per Server)	
5	Bus Slots	Server should support upto three PCI-Express 5.0 x16 slots. Additional two x8 or higher PCIe 5.0 slots	
6	BOOT optimized storage	2 x 40GB M.2 NVMe Hot Plug Boot Optimized Storage in RAID 1	
7	HDD Bays	Upto 10 SFF SAS/SATA/SSD/NVMe or Upto 4 LFF SAS/SATA/SSD or Upto 20 1T EDSFF or 10 2T 20EDSFF (FUTURE)	
8	Networking features	Required NIC: 2 x 2-Port 10 Gigabit Ethernet Adapters, BASE-T, OCP 3.0	
9	Interfaces	Serial - 1 (Optional) USB support with Up to 5 total: 1 front, 2 rear, 2 internal. 1GbE Dedicated management port	
10	Power Supply	Should support hot plug redundant low halogen power supplies with minimum 94% efficiency - 2x 800W Flex Slot Platinum Hot Plug Low Halogen Power Supply (per Server) required.	
11	Fans	Redundant hot-plug system fans	
12	Industry Standard Compliance	ACPI 6.4 Compliant PCIe 5.0 Compliant WOL Support Microsoft® Logo certifications PXE Support Energy Star SMBIOS 3.4 UEFI 2.7 Redfish API IPMI 2.0 Secure Digital 4.0 Advanced Encryption Standard (AES) Triple Data Encryption Standard (3DES)	

		<p>SNMP v3 TLS 1.2 DMTF Systems Management Architecture for Server Hardware Command Line Protocol (SMASH CLP) Active Directory v1.0 ASHRAE A3/A4</p>	
13	Provisioning	<p>1. Should support tool to provision server using RESTful API to discover and deploy servers at scale</p> <p>2. Provision one to many servers using own scripts to discover and deploy with Scripting Tool (STK) for Windows and Linux or Scripting Tools for Windows PowerShell</p>	
14	Embedded Remote Management and firmware security	<p>1. System remote management should support browser based graphical remote console along with Virtual Power button, remote boot using USB/CD/DVD Drive. It should be capable of offering upgrade of software and patches from a remote client using Media/image/folder; It should support server power capping and historical reporting and should have support for multifactor authentication</p> <p>2. Server should have dedicated 1Gbps remote management port</p> <p>3. Server should have storage space earmarked to be used as a repository for firmware, drivers and software components. The components can be organized in to install sets and can be used to rollback/patch faulty firmware</p> <p>4. Server should support agentless management using the out-of-band remote management port</p> <p>5. The server should support monitoring and recording changes in the server hardware and system configuration. It assists in diagnosing problems and delivering rapid resolution when system failures occur</p> <p>6. Two factor Authentication</p> <p>7. Local or Directory-based user accounts with Role based access control</p> <p>8. Remote console sharing upto 6 users simultaneously during pre-OS and OS runtime operation, Console replay - Console Replay captures and stores for replay the console video during a server's last major fault or boot sequence. Microsoft Terminal Services Integration, 128 bit SSL encryption and Secure Shell Version 2 support. Should provide support for AES and 3DES on browser. Should provide remote firmware update functionality. Should provide support for Java free graphical remote console.</p> <p>9. Should support managing multiple servers as one via Group Power Control Group Power Capping</p>	

		Group Group Group Virtual Media	Firmware	Update Configuration
		Group 10. Should support RESTful API integration 11. System should support embedded remote support to transmit hardware events directly to OEM or an authorized partner for automated phone home support 12. Server should have security dashboard : displaying the status of important security features, the Overall Security Status for the system, and the current configuration for the Security State and Server Configuration Lock features. 14. NVMe wear level display	License Activation	
15	Firmware Security	1. For firmware security, system should support remote management chip creating a fingerprint in the silicon, preventing servers from booting up unless the firmware matches the fingerprint. This feature should be immutable 2. Should maintain repository for firmware and drivers recipes to aid rollback or patching of compromised firmware. Should also store Factory Recovery recipe preloaded to rollback to factory tested secured firmware		
16	Server Management	Software should support dashboard view to quickly scan the managed resources to assess the overall health of the data center. It should provide an at-a-glance visual health summary of the resources user is authorized to view. "The Dashboard minimum should display a health summary of the following: <ul style="list-style-type: none">• Server Profiles• Server Hardware• Appliance alerts" The Systems Management software should provide Role-based access control Zero Touch Provisioning (ZTP) using SSDP with remote access Management software should support integration with popular virtualization platform management software like Vmware vCenter & vRealize Operations, and Microsoft System Center & Admin Center Should help provide proactive notification of actual or impending component failure alerts on critical components like CPU, Memory and HDD.		

		<p>Should provide an online portal that can be accessible from anywhere. The portal should provide one stop, online access to the product, support information and provide information to track warranties, support contracts and status. The Portal should also provide a personalised dashboard to monitor device health, hardware events, contract and warranty status. Should provide a visual status of individual devices and device groups. The Portal should be available on premise (at our location - console based) or off premise (in the cloud).</p> <p>Should help to proactively identify out-of-date BIOS, drivers, and Server Management agents and enable the remote update of system software/firmware components.</p> <p>Should have dashboard for firmware baselines while performing minimum required firmware checks and highlighting out-of-compliance devices for updates with the selected firmware baseline</p> <p>The Server Management Software should be of the same brand as of the server supplier.</p>	
17	Operating Systems and Virtualization Software Support	<p>Windows Server.</p> <p>Red Hat Enterprise Linux (RHEL)</p> <p>SUSE Linux Enterprise Server (SLES)</p> <p>VMware ESXi.</p> <p>Canonical Ubuntu</p> <p>Oracle Linux and Oracle VM</p> <p>Citrix</p>	

18	System Security	<p>UEFI Secure Boot and Secure Start support</p> <p>Immutable Silicon Root of Trust</p> <p>FIPS 140-2 validation</p> <p>Common Criteria certification</p> <p>Configurable for PCI DSS compliance</p> <p>Advanced Encryption Standard (AES) and Triple Data Encryption Standard (3DES) on browser</p> <p>Support for Commercial National Security Algorithms (CNSA)</p> <p>Smart card (PIV/CAC) and Kerberos based 2-factor Authentication</p> <p>Tamper-free updates - components digitally signed and verified</p> <p>Secure Recovery - recover critical firmware to known good state on detection of compromised firmware</p> <p>Ability to rollback firmware</p> <p>Secure erase of NAND/User data</p> <p>TPM (Trusted Platform Module) 2.0</p> <p>Bezel Locking Kit option</p> <p>Chassis Intrusion detection option</p>		
19	Controller	<p>Embedded / PCIe based RAID controller with 4GB Flash backed write cache supporting RAID 0, 1, 5, 6, 10, 50, 60 s</p> <p>Must support mix-and-match SAS, SATA, and NVMe drives to the same controller. Controller must support 6G SATA, 12G SAS, 16G NVMe.</p>		

(Ref: RFP Clause 2 (a))

ANNEXURE F

Note – 1: Any stamp duty, registration fees, or any other charges or levies, wherever applicable, in relation to the execution, performance, or registration of this Agreement, shall be the sole responsibility of the Service Provider/Vendor/supplier (successful Bidder) or any other party entering into this Agreement with Ignite. Ignite shall not be liable for any such costs or expenses.

DRAFT AGREEMENT FOR PROCUREMENT, INSTALLATION AND SUPPORT OF IT INFRASTRUCTURE (SERVER & STORAGE)

This Agreement for Procurement, installation and support of IT Infrastructure (Server & Storage) (the “Agreement”) is made at Islamabad on this _____ 2025.

BY AND BETWEEN

M/S. IGNITE, a company registered under section 42 of the repealed Companies Ordinance, 1984 (now Companies Act 2017), with Corporate Universal Identification Number (CUIN) No. 0058556, having its office at 3rd Floor 7 Mauve Area, TF Complex, G-9/4, Islamabad, Pakistan (hereinafter referred to as the “Company” which expression shall, where the context so permits, mean and include its successors-in-interest, administrators and permitted assigns), of the One Part;

AND

(Insert Name), _____ with Corporate Universal Identification Number (CUIN) No. _____, at (insert address) (hereinafter referred to as the “Supplier”) which expression shall, where the context so permits, mean and include its successors-in-interest, administrators and permitted assigns), of the Other Part.

The Company and Supplier may hereinafter be individually referred to as “Party” and collectively as the “Parties”.

WHEREAS the Company requires the Services related to the “supply, installation and support of IT Infrastructure (Server & Storage) ” for the financial year 2025-2026 and published its intent via Request for Proposal (“RFP”), [] (“Annexure-A”), which is an integral part of this Agreement.

AND WHEREAS the Supplier is engaged in the business of providing services related to the “supply, installation, and support of IT Infrastructure (Server & Storage)”, and submitted its bid on [] 2025, which was accepted by the Company after following due procurement process;

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth and for other good and valuable consideration the adequacy of which is hereby acknowledged by the Parties and the mutual benefits to be derived therefrom, the representations and warranties, covenants, conditions and promises contained herein below and intending to be legally bound, the Parties agree as follows:

OBLIGATIONS OF THE SUPPLIER

1. The Supplier shall supply the requisite equipment, deliver, install, configure, and provide technical support for the IT Infrastructure (Server & Storage), including the provision of necessary hardware, software licenses, and three (03) years of technical support, as detailed in Part B of the RFP (Terms of Reference) (hereinafter referred to

as the “**Requisite Items/Services**”). The Supplier shall provide these Requisite Items/Services with all necessary care, diligence, honesty, and integrity, and in accordance with generally accepted good practices and professional standards.

2. The Supplier agrees to provide the Requisite Items/Services to the Company in accordance with the proposal submitted by the Supplier on [REDACTED] 2025 “**Annexure-B**”.
3. The Supplier shall deliver at its own cost any and all the Requisite Items/Services at the official premises of the Company.
4. The Supplier shall be responsible for full replacement of all defected, tampered and/or Dead on Arrival (“DOA”) items and will provide immediate replacement within [REDACTED] days, of all such Requisite Items/Services.
5. The Company shall have the right to object not meeting the quality required by the Company or in case it does not comply with the samples / description or standards provided or as agreed by the Supplier.

REPRESENTATIONS AND WARRANTIES

6. The Supplier represents, warrants and undertakes that:
 - a) The Supplier is legally recognized entity to enter into the Agreement with the Company and perform its obligations as laid down herein;
 - b) The Requisite Items/Services to be provided to the Company shall fully conform to the terms and conditions of the Agreement. Additionally, no data shall be shared by any means without the prior written consent or approval of the Company; and
 - c) If required, obtain all governmental consents, permits, approvals and specifications necessary for the timely provisioning of the Requisite Items/Services.

TERM & CONTRACT VALUE

7. This Agreement shall remain valid from [REDACTED] 2025 till [REDACTED] (“Term”) unless otherwise terminated by the Parties in accordance with clause 11 of this Agreement. This Agreement may be further extended for an additional period or another Term, if required, subject to mutual agreement of the Parties in writing and as permissible under the applicable PPRA laws.
8. The total value for the purposes of this Agreement is Rs. [REDACTED] as submitted by the Supplier in his financial proposal. This amount is inclusive of all the local taxes, duties, fees, levies and other charges applicable on Supplier, its subcontractors and collaborations under the Pakistani law.

PAYMENT SCHEDULE

9. Payment terms: 80% Payment on License Delivery and 20% Payment after Training and Implementation. Upon submission of proper invoice(s) by the Supplier against the Services delivered to the Company, payment shall be made in accordance with the payment plan of the RFP.
10. Payment shall be subject to deduction of all the applicable taxes in accordance with the rules applicable at the time of payment.

TERMINATION OF AGREEMENT

11. The Company reserves the right to terminate or suspend this Agreement at any time with or without cause, by giving ten (10) days' notice to the Supplier in writing. The Supplier shall be entitled to receive just and equitable compensation of any satisfactory services completed prior to the date of suspension or termination.

SUCCESSORS AND ASSIGNS

12. The Supplier shall not assign, transfer, convey, pledge, or otherwise dispose of this Agreement or any part of this Agreement to a third party without a written consent of the Company. If the Supplier fails to comply with the above condition, the Company may, at its option, terminate this Agreement for causes as provided above.

EXTENT OF AGREEMENT/ MODIFICATION

13. This Agreement, together with all attachments and addenda (if any), represents the entire and integrated Agreement between the Parties hereto and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended, modified or addition by written instrument duly signed by both parties hereto.
14. In the event of any conflict or inconsistency between the provisions of the main body of this Agreement and any attachments, the terms of this Agreement (including any addenda hereto) shall prevail. The general order of precedence among the related documents shall be as follows:
 - a) This Agreement;
 - b) Request for Proposal ("RFP") (Annexure A to this Agreement); and
 - c) Project Proposal approved by the Company, comprising both Technical and Financial proposals (Annexure B to this Agreement).

FORCE MAJEURE

15. Neither Party shall be liable to the other, nor be deemed to be in breach of this Agreement, for any delay or failure in the performance of its obligations under this Agreement, if and to the extent that such delay or failure is caused by the occurrence of an event or circumstance beyond the reasonable control of the affected Party ("Force Majeure Event"), including but not limited to acts of God, fire, flood, earthquake, explosion, epidemic or pandemic, riot, civil commotion, strikes, lockouts or other industrial disputes (not involving the Party's own workforce), war or warlike hostilities (whether declared or not), terrorist acts, embargoes, sanctions, or any law, order, regulation or restriction imposed by any governmental or judicial authority, provided such events were not reasonably foreseeable at the time of entering into this Agreement.
16. A Party affected by a Force Majeure Event shall promptly notify the other Party in writing, as soon as reasonably practicable, of the nature, extent, and anticipated duration of the Force Majeure Event. The affected Party shall use all reasonable efforts to mitigate the effect of the Force Majeure Event and to resume full performance of its obligations as soon as reasonably possible.
17. The suspension of contractual obligations under this Clause shall continue only for so long as the Force Majeure Event continues to prevent the affected Party from performing its obligations. The affected Party shall notify the other Party in writing immediately once the Force Majeure Event ceases and shall resume performance of its obligations without delay.

18. If the Force Majeure Event continues for a period exceeding fifteen (15) consecutive days, the Company shall have the right, in its sole discretion and without any liability, to terminate this Agreement in whole or in part by providing fifteen (15) days' prior written notice to the Supplier. In such case, the Supplier shall be entitled to payment only for those obligations duly performed and accepted by the Company prior to the effective date of termination, with no further claim for compensation or damages.
19. Notwithstanding anything to the contrary, the occurrence of a Force Majeure Event shall not relieve the Supplier of its obligation to implement any appropriate contingency or disaster recovery plans (if applicable), nor shall it excuse performance where the Supplier could reasonably have foreseen, prevented, or overcome such Force Majeure Event through the exercise of due diligence and best industry practices.

INDEMNITY

20. The Supplier shall fully indemnify and hold the Company harmless, from and against all claims, damages, liabilities, losses and expenses, whether direct or indirect, or personal injury or death of persons or damage to property arising out of (i) any negligence or international act or omission by the either Party or its employees, personnel, agents etc, in connection with the Agreement, or (ii) arising out of or in connection with the performance of its obligations under this Agreement. "Death or Injury" includes the death of or any injury to, or the contracting of any disease or illness, physical or mental, or the suffering or mental shock or any analogous condition, by the person concerned. "Damage" means the loss or destruction of or damage to or the permanent or temporary, partial or complete loss of the use of property.

COMPLIANCE WITH LAWS

21. The validity of interpretation and construction of this Agreement and of each part hereof shall be governed by the Laws of Pakistan. Both Parties shall comply with all applicable laws of Pakistan.

ARBITRATION

22. Any dispute, controversy or claim arising out of or in connection with this Agreement shall be resolved by Parties hereto through mediation. If dispute(s) remain unresolved by mediation within thirty (30) calendar days, then all such dispute(s) shall be finally settled by arbitration to be held under the Arbitration Act, 1940 and the rules thereunder. The sole arbitrator shall be appointed as agreed by the Parties. The venue of the arbitration shall be Islamabad, Pakistan. The award made by the arbitration process shall be final and binding on the Parties and may be enforced in any court of competent jurisdiction. Each Party shall be responsible for the cost of preparing and presenting its own case and the fee of the Arbitrator shall be paid equally by the Parties.
23. Notwithstanding any provision to the contrary in this Agreement, this section shall survive any expiration or termination of this Agreement or any other provision hereof, and upon such event shall take effect as an independent arbitration agreement/jurisdiction clause.

CONFIDENTIALITY

24. The Parties shall not disclose the Agreement, or any provision thereof, or any specification, plan, drawing, sample or information furnished by or on behalf of either party in connection therewith, to any person other than a person employed by either party in performance of the Agreement. Disclosure to any such employed person shall be made in confidence and shall only extend as far as may be necessary for purposes of such performance.
25. Either party shall not, without mutual consent, make use of any documents or information except for purposes of performing the Agreement. Upon becoming aware of any loss, unauthorized use or disclosure of the Company's information, the ServiceProvider shall immediately notify the Company of such loss, unauthorized use or disclosure and indemnify the Company for the same.
26. Both Parties agree that, notwithstanding expiration or termination of the Agreement for any reason whatsoever, the provisions relating to Confidential Information shall survive the expiration or termination of this Agreement for a period of 5 years (05) Year

MISCELLANEOUS

27. No alteration, waiver or change in any of the terms of this Agreement will be effective unless made in writing and duly executed by an authorized officer or representative of the Company and the Supplier.
28. The failure or delay of either Party in exercising any of its rights provided for in this Agreement shall not be deemed to be a waiver of such rights, or any of its other rights under this Agreement, nor operate so as to bar the exercise or enforcement thereof at any time or times thereafter. Any waiver must be given in writing and signed by the Party waiving its rights.
29. Any notice to be given hereunder shall, save as otherwise agreed in writing or provided for in any specific clause of this Agreement, shall be given in writing by registered mail, acknowledgement due, or by fax. The addresses and fax for service of the Parties hereto shall be:

In the case of: Ignite

Name:

Designation:

Address: 3rd Floor, TF Complex, 7 Mauve Area, G-9/4,
Islamabad Phone No. 051-9107441-46

Email Address:

In the case of: [Supplier]

Name:

Designation:

Address:

Phone No:

Email:

or such other address or fax number as any Party may be notified in writing by the other Party. No such notice shall be effective unless or until actually received as aforesaid.

30. Both Parties shall act as independent contractors with respect to one another. Nothing in this Agreement shall be construed as creating a partnership, joint venture or agency relationship between the Parties.
31. The Parties shall not, either during the term, or after the expiration of this Agreement, disclose any proprietary or confidential information relating to the Services, this Agreement, or business or operations without the prior written consent of the concerned Party, unless such disclosure is required by law or regulation. The Parties agree that they will use best efforts to ensure that their subcontractors and personnel are bound by and comply with the requirement of confidentiality set out in this clause.
32. This Agreement shall be signed in two counterparts and each shall be considered as an original and one & the same document.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement on the day and year hereinbefore mentioned, by their duly authorized representatives and in the presence of the undersigned witnesses.

For and on behalf of **The Company**

For and on behalf of **The Supplier**

By:

By:

Title: Chief Executive Officer

Title:

CNIC:

CNIC:

Date: _____

Date: _____

Witness – 1

Name:

Name:

Designation:

Designation:

Signature:

Signature

CNIC:

CNIC:

Witness – 2

Name:

Name:

Designation:

Designation:

Signature:

Signature

CNIC:

CNIC:

Note - 2: This Agreement is a draft and subject to modifications in terms and conditions based on negotiations with the successful bidder at the time of award. Bidders are advised to rely solely on the Terms of Reference (TOR) and instructions provided in this RFP for the preparation and submission of their bids.

