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GOVERNMENT OF PAKISTAN
Ministry of Law and Justice
(Development Wing)
2nd Floor, FST Building, G-5/2

F.No. 5(256)/2021-DW

Islamabad, the 21st Nov, 2025

To: ✓ **Deputy Director**
Public Procurement Regulatory Authority,
Islamabad.

Subject: **REQUEST FOR UPLOADING OF TENDER DOCUMENT FOR PROCUREMENT OF SERVICES FOR CONDUCTING FEASIBILITY STUDY UNDER THE PROJECT TITLED "CONSTRUCTION OF OFFICE OF THE ATTORNEY GENERAL OF PAKISTAN, OFFICE OF ADVOCATE / PROSECUTOR GENERAL AND OTHER ALLIED OFFICES IN CONNECTION WITH SUPREME COURT OF PAKISTAN (PC-II)"**

I am directed to enclose herewith tender document for **Procurement of Services for Conducting Feasibility Study of the Project titled "Construction of Office of the Attorney General of Pakistan, Office of Advocate / Prosecutor General and Other Allied Offices in Connection with Supreme Court of Pakistan (PC-II)"** and to request that the tender document may please be uploaded to PPRA website on **23rd Nov, 2025**, positively in line with Rule 12(2) of PP Rules, 2004. The soft copy of the document has already been emailed at given email addresses info@ppra.org.pk and rizwan@ppra.org.pk. The **advance payment of Rs. 15,000/-** to PPRA for uploading tender document has been made (copy attached).


(Rizwan Abid Janjua)
Admin & Accounts Officer
Development Wing M/o Law & Justice
RIZWAN ABID JANJUA
Drawing & Disbursing Officer
Development Wing
M/o Law & Justice, Islamabad

Copy to:

- i. Joint Secretary (Development), Ministry of Law and Justice, Islamabad.
- ii. Project Director / Director (M&E), Ministry of Law and Justice, Islamabad.
- iii. Mr. Muneeb ul Hassan, Director LIS, with the request to upload tender document on the website of Ministry of Law and Justice, Islamabad.

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Admin & Accounts Officer

Syed Mohsin Hassan
Assistant Director (Web Design)
Monday, 24 November, 2025, 11:45:22 AM

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FOR
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FOR
CONDUCTING FEASIBILITY STUDY UNDER THE PROJECT TITLED
"CONSTRUCTION OF OFFICE OF THE ATTORNEY GENERAL OF PAKISTAN, OFFICE OF
ADVOCATE / PROSECUTOR GENERAL AND OTHER ALLIED OFFICES IN CONNECTION WITH
SUPREME COURT OF PAKISTAN (PC-II)"

RFP No. 5(256)/2021-DW

PROCURING AGENCY: MINISTRY OF LAW AND JUSTICE

Issued on: Nov, 2025

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PART I

Section - I

Request for Proposals

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Assistant Director (Web Design)
Monday, 24 November, 2025, 11:45:22 AM



Tele: +92 51 9216412

GOVERNMENT OF PAKISTAN
Ministry of Law and Justice
(Development Wing)
02nd Floor, Federal Services Tribunal Building, G-5/2
Islamabad

RFP No: 5(256)/2021-DW

Date: 23rd Nov, 2025

Subject: **REQUEST FOR PROPOSALS FOR PROCUREMENT OF SERVICES FOR CONDUCTING FEASIBILITY STUDY**

1. The Ministry of Law and Justice invites electronic bids/proposals from the consultancy firms / organizations registered with Income Tax and Sales Tax Departments with Active Tax Payer List on Federal Board of Revenue (FBR) for the procurement of services for conducting feasibility study under the project titled "Construction of Office of the Attorney General of Pakistan, Office of Advocate / Prosecutor General and Other Allied Offices in Connection with Supreme Court of Pakistan (PC-II)" through **single stage - two envelope procedure** in terms of Rule 36(b) of Public Procurement Rules, 2004.
2. e-bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc., are available for the registered bidders on EPADS at www.eprocure.gov.pk and www.ppra.org.pk.
3. The electronic bids must be submitted by using EPADS on or before **1100hrs on 10th Dec, 2025**. Manual bids shall not be accepted. The E-bids will be **opened on the same day at 1130 hrs** on www.eprocure.gov.pk in the presence of bidders/their representatives, who would like to attend.
4. Bid security as indicated in the Bid Data Sheet of tender document (**i.e. Pakistan Rupees 500,000/-**) in the form of Call Deposit/Bank Draft/Pay Order in favour of DDO, Development Wing, Ministry of Law and Justice should be enclosed with the proposal, otherwise the proposal will not be accepted.
5. Notification of the GRC constituted in terms of Rule-48 of Public Procurement Rules, 2004 is provided on EPADS at www.eprocure.gov.pk and www.molaw.gov.pk.

Deputy Secretary (Development)
2nd Floor, Federal Services Tribunal Building,
G-5/2,
Islamabad.

Syed Mohsin Hassan
Assistant Director (Web Design)
Monday, 24 November, 2025, 11:45:22 AM

Section II. Instructions to Consultants

A. General Provisions

1. Definitions

1.1 Definitions

- a) "Affiliate(s)" means an individual or an entity that directly or indirectly controls, is controlled by, or is under common control with the Consultant.
- b) "Applicable Law" means the laws and any other instruments having the force of law in Pakistan, or in such other country as may be specified in the Data Sheet, as they may be issued and in force from time to time.
- c) "Consultant" means a legally-established professional consulting firm or an entity that may provide or provides the Services to the Procuring Agency under the Contract and has the expertise and ability to undertake the Assignment as per the requirements of this Document and has not been blacklisted / debarred by the Government or any authority of the Government.
- d) "Contract" means a legally binding written agreement signed between the Procuring Agency and the Consultant and includes all the attached documents listed in its Clause 1 (the General Conditions of Contract (GCC), the Special Conditions of Contract (SCC), and the Appendices).
- e) "Data Sheet" means an integral part of the Instructions to Consultants (ITC) Section 2 that is used to reflect specific country and assignment conditions to supplement, but not to over-write, the provisions of the ITC.
- f) "Day" means a calendar day.
- g) "Experts" means, collectively, Key Experts, Non-Key Experts, or any other personnel of the Consultant, Sub-consultant or Joint Venture member(s).
- h) "Joint Venture (JV)" means an association with or without a legal personality distinct from that of its members, of more than one Consultant where one member has the authority to conduct all business for and on behalf of any and all the members of the JV, and where the members of the JV are jointly and severally liable to the Procuring Agency for the performance of the Contract.
- i) "Key Expert(s)" means an individual professional whose skills, qualifications, knowledge and experience are critical to the performance of the Services under the Contract and whose CV is taken into account in the technical evaluation of the Consultant's proposal.
- j) "ITC" (this Section II of the RFP) means the Instructions to Consultants that provides the Consultants with all information needed to prepare their Proposals.
- k) "Non-Key Expert(s)" means an individual professional provided by the Consultant or its Sub-consultant and who is assigned to perform the Services or any part thereof under the Contract and whose CVs are not evaluated individually.
- l) "Procuring Agency" means the Ministry of Law and Justice (MoJ), Government of Pakistan.
- m) "Proposal" means the Technical Proposal and the Financial Proposal

of the Consultant.

- n) "RFP" means the Request for Proposals prepared by the Procuring Agency for the selection of Consultants, based on the SRFP.
- o) "Services" means the work to be performed by the Consultant pursuant to the Contract.
- p) "SRFP" means the Standard Request for Proposals, which is used by the Procuring Agency as the basis for the preparation of the RFP.
- q) "Sub-Consultant" means an entity to whom the Consultant intends to subcontract any part of the Services while remaining responsible to the Procuring Agency during the performance of the contract.
- r) "TORs" (this Section VI of the RFP) means the Terms of Reference that explain the objectives, scope of work, activities, and tasks to be performed, respective responsibilities of the Procuring Agency and the Consultant, and expected results and deliverables of the assignment.

2. Introduction

2.1 The Procuring Agency named in the Data Sheet intends to select a Consultant, in accordance with the method of selection specified in the Data Sheet. The eligible Consultants are invited to submit a Technical Proposal and a Financial Proposal, as specified in the Data Sheet, for consulting services required for the assignment named in the Data Sheet. The Proposal will be the basis for negotiating and ultimately signing the Contract with the selected Consultant.

2.2 The Consultants should familiarize themselves with the local conditions and take them into account in preparing their Proposals.

3. Conflict of Interest

3.1 The Consultant is required to provide professional, objective, and impartial advice, at all times holding the Procuring Agency's interests paramount, strictly avoiding conflicts with other assignments or its own corporate interests, and acting without any consideration for future work.

3.2 The Consultant has an obligation to disclose to the Procuring Agency any situation of actual or potential conflict that impacts its capacity to serve the best interest of its Procuring Agency. Failure to disclose such situations may lead to the disqualification of the Consultant or the termination of its Contract and/or sanctions by the Authority.

3.3 Without limitation on the generality of the foregoing, the Consultant shall not be hired under the circumstances set forth below:

a. Conflicting assignments

(i) Conflict among consulting assignments: a Consultant (including its Experts) or any of its Affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Consultant for the same or for another Procuring Agency.

b. Conflicting relationships

(ii) Relationship with the Procuring Agency's staff: a Consultant (including its Experts and Sub-consultants) that has a close business or family relationship with a professional staff of the Procuring Agency, or of a recipient of a part of the financing in case the project is financed by some financing institution) who are directly or indirectly involved in any part of (i) the preparation of the Terms of Reference for the assignment, (ii) the selection process for the Contract, or (iii) the supervision of the Contract, may not be awarded a Contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Authority throughout the selection process and the

execution of the Contract.

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|---|-----|--|
| 4. Unfair Competitive Advantage | 4.1 | Fairness and transparency in the selection process require that the Consultants or their Affiliates competing for a specific assignment do not derive a competitive advantage from having provided consulting services related to the assignment in question. To that end, the Procuring Agency shall indicate in the Data Sheet and make available to all eligible Consultants together with this RFP all information that would in that respect give such Consultant any unfair competitive advantage over competing Consultants. |
| 5. Corrupt and Fraudulent Practices | 5.1 | The Authority requires compliance with its Regulatory Framework in regard to corrupt and fraudulent practices as set forth in Section VI. |
| | 5.2 | In further pursuance of this Regulatory Framework, Consultants shall permit and shall cause their agents (where declared or not), sub-contractors, sub-consultants, service providers, suppliers, and personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any shortlisting process, Proposal submission, and contract performance (in the case of award), and to have them audited by auditors appointed by the Procuring Agency. |
| 6. Eligible countries | 6.1 | The Procuring Agency permits consultants (firms, including Joint Ventures and their individual members) from all countries to offer consulting services for the project. |
| | 6.2 | Furthermore, it is the Consultant's responsibility to ensure that its Experts, joint venture members meet the eligibility requirements.

As an exception to the foregoing Clauses 6.1 and 6.2 above: |
| a. Sanctions | 6.3 | A firm declared blacklisted by the Authority in accordance with the above Clause 5.1 shall not be eligible to participate in the procurement process or to be awarded a contract, during such period of time as the Authority shall determine. The list of debarred firms and individuals is available at the electronic address specified in the Data Sheet. |
| b. Restrictions for public employees | 6.4 | Government officials and civil servants of Pakistan are not eligible to be included as Experts in the Consultant's Proposal unless such engagement does not conflict with any employment or other laws, regulations, or policies of the Government of Pakistan, and they

(i) are on leave of absence without pay, or have resigned or retired;

(ii) are not being hired by the same agency they were working for before going on leave of absence without pay, resigning, or retiring (in case of resignation or retirement, for a period of at least two years, or the period established by statutory provisions applying to civil servants or government employees whichever is longer. Experts who are employed by the government-owned universities, educational or research institutions are not eligible unless they have been full time employees of their institutions for a year or more prior to being included in Consultant's Proposal.; and

(iii) their hiring would not create a conflict of interest. |
| B. Preparation of Proposals | | |
| 7. General Considerations | 7.1 | In preparing the Proposal, the Consultant is expected to examine the RFP in detail. Material deficiencies in providing the information requested in the RFP may result in rejection of the Proposal. |

8. **Cost of Preparation of Proposal** 8.1 The Consultant shall bear all costs associated with the preparation and submission of its Proposal, and the Procuring Agency shall not be responsible or liable for those costs, regardless of the conduct or outcome of the selection process. The Procuring Agency is not bound to accept any proposal, and reserves the right to annul the selection process in accordance with the procurement regulatory framework at any time prior to Contract award, without thereby incurring any liability to the Consultant.
9. **Language** 9.1 The Proposal, as well as all correspondence and documents relating to the Proposal exchanged between the Consultant and the Procuring Agency, shall be written in the language(s) specified in the Data Sheet.
10. **Documents Comprising the Proposal** 10.1 The Proposal shall comprise the documents and forms listed in the Data Sheet.
- 10.2 If specified in the Data Sheet, the Consultant shall include a statement of an undertaking of the Consultant to observe, in competing for and executing a contract, the Procuring Regulatory Framework regarding corrupt and fraudulent practices.
11. **Only One Proposal** 11.1 The Consultant (including the individual members of any Joint Venture) shall submit only one Proposal, either in its own name or as part of a Joint Venture in another Proposal. If a Consultant, including any Joint Venture member, submits or participates in more than one proposal, all such proposals shall be disqualified and rejected.
12. **Proposal Validity** 12.1 Proposals shall remain valid for the period specified in the Data Sheet after the Proposal submission deadline prescribed by the Procuring Agency. To ensure the validity of proposal, it shall contain bid/proposal security as a complementary bid/proposal securing instrument having the validity twenty-eight days more than the bid/proposal validity period.
- 12.2 During this period, the Consultant shall maintain its original Proposal without any change, including the availability of the Key Experts, the proposed rates and the total price.
- 12.3 If it is established that any Key Expert nominated in the Consultant's Proposal was not available at the time of Proposal submission or was included in the Proposal without his/her confirmation, such Proposal shall be disqualified and rejected for further evaluation, and may be subject to blacklisting and debarment in accordance with Clause 5 of this ITC.
- a. **Extension of Validity Period** 12.4 If considered necessary, an extension can be made in case of exceptional circumstances (beyond the control of the procuring agency) after recording the reason(s) in writing. Such extension shall be only once, and the period of the extension should be determined keeping in view of the circumstances under which such extension is deemed to be necessary, however, the same shall not be more than the original bid validity period. The request and the responses shall be made in writing. Moreover, any such extension shall be solicited and procured in advance prior to the expiry of original (or initial) bid validity period. Bid/Proposal Securing Instrument shall also be extended in conformity with the period of extension.
- 12.5 If the Consultant agrees to extend the validity of its Proposal, it shall be done without any change in the original Proposal and with the confirmation of the availability of the Key Experts.
- 12.6 The Consultant has the right to refuse to extend the validity of its Proposal in which case such Proposal will not be further evaluated.

- b. Substitution of Key Experts at Validity Extension** 12.7 If any of the Key Experts become unavailable for the extended validity period, the Consultant shall provide a written adequate justification and evidence satisfactory to the Procuring Agency together with the substitution request. In such case, a replacement Key Expert shall have equal or better qualifications and experience than those of the originally proposed Key Expert. The technical evaluation score, however, will remain to be based on the evaluation of the CV of the original Key Expert.
- 12.8 If the Consultant fails to provide a replacement Key Expert with equal or better qualifications, or if the provided reasons for the replacement or justification are unacceptable to the Procuring Agency, such Proposal will be rejected.
- c. Sub-Contracting** 12.9 The Consultant shall not subcontract the part or whole of the Services.
- d. Bid Security** 12.10 The bid security is required to protect the Procuring Agency against the risk of Consultant's conduct which would warrant the consultant to face the blacklisting or debarment proceedings in accordance with regulatory framework.
- 12.11 Any Proposal not accompanied by a bid security shall be rejected by the Procuring Agency as non-responsive.
- 12.12 The bid security shall be in Pakistan Rupees and shall be in one of the following forms:
- (a) Irrevocable en-cashable call-deposit/bank draft/pay order/bank guarantee in the name as specified in BDS.
- 12.13 The successful bidder's bid security will be discharged upon signing the contract with the successful bidder, and furnishing the performance security.
- 12.14 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency.
- 12.15 A Consultant shall be suspended from being eligible for tendering in any contract with the Procuring Agency for the period of time indicated in the bid submission form and its bid security may be forfeited:
- (a) if the Consultant withdraws its Proposal, except as provided in ITC 12.6 or
- (b) In the case of a successful Bidder, if the Bidder fails:
- i. to sign the contract within the specified time limit
- ii. fails to provide performance security
- iii. fails to perform satisfactory services
- 13. Clarification and Amendment of RFP** 13.1 The Consultant may request a clarification of any part of the RFP during the period indicated in the **Data Sheet** before the Proposals' submission deadline. Any request for clarification must be sent in writing, or by standard electronic means, to the Procuring Agency's address indicated in the **Data Sheet**. The Procuring Agency will respond in writing, or by standard electronic means, to the Consultant. Should the Procuring Agency deem it necessary to amend the RFP as a result of a clarification or at its own initiative, it shall do so following the procedure described below:
- i. At any time before the proposal submission deadline, the Procuring Agency may amend the RFP by issuing an amendment.

- ii. If the amendment is substantial, the Procuring Agency may extend the proposal submission deadline to give the Consultants reasonable time to take an amendment into account in their Proposals.

13.2 The Consultant who has already submitted the proposal prior to any amendments in the RFP, may submit a modified Proposal or a modification to any part of it based on the respective amendment in the RFP at any time prior to the proposal submission deadline. No modifications to the Technical or Financial Proposal shall be accepted after the deadline.

14. Preparation of Proposals – Specific Considerations

14.1 While preparing the Proposal, the Consultant must give particular attention to the following:

- i. If stated in the **Data Sheet**, the Consultant shall include in its Proposal at least the same time input (in the same unit as indicated in the **Data Sheet**) of Key Experts, failing which the Financial Proposal will be adjusted for the purpose of comparison of proposals and decision for award in accordance with the procedure in the **Data Sheet**.

15. Technical Proposal Format and Content

15.1 The Technical Proposal shall not include any information regarding Financial Proposal. A Technical Proposal containing material financial information shall be declared non-responsive.

15.2 Depending on the nature of the assignment, the Consultant is required to submit a Full Technical Proposal (FTP), as indicated in the **Data Sheet** and using the Standard Forms provided in Section 3 of the RFP.

16. Financial Proposal

16.1 The Financial Proposal shall be prepared using the Standard Forms provided in Section 4 of the RFP. It shall list all costs associated with the assignment in the **Data Sheet**.

a. Taxes

16.2 The Consultant is responsible for meeting all tax liabilities arising out of the Contract unless stated otherwise in the Data Sheet. Information on taxes in the Procuring Agency's country is provided in the Data Sheet.

b. Currency of Proposal

16.3 The Consultant shall express the price for its Services in the currency or currencies as stated in the Data Sheet.

c. Currency of Payment

16.4 Payment under the Contract shall be made in the currency or currencies in which the payment is requested in the Proposal.

C. Submission, Opening and Evaluation

17. Submission, Sealing, and Marking of Proposals

17.1 The Consultant shall submit a signed and complete Proposal comprising the documents and forms in accordance with Clause 10 (Documents Comprising Proposal). The submission can be only done on EPADS.

17.2 An authorized representative of the Consultant shall sign the original submission letters in the required format for both the Technical Proposal and, the Financial Proposal and shall initial all pages of both. The authorization shall be in the form of a written power of attorney attached to the Technical Proposal.

17.2.1 A Proposal submitted by a Joint Venture shall be signed by all members so as to be legally binding on all members, or by an authorized representative who has a written power of attorney signed by each member's authorized representative.

17.3 Any modifications, revisions, interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Proposal.

- 17.4 The Bidders through the system shall fill/upload the standard entries of the technical and financial proposals forms and allied sections. The Bidders through the system shall encrypt those entries electronically in the form of two encrypted packages with the separate encryption timelines as configured in the E-PADS system in accordance with the opening schedule defined in the procurement notice and respective procurement documents.
- 17.5 The Bidders shall however submit the E-PADS Tender prints in a sealed envelope. The inner and outer envelopes shall:
- (a) be addressed to the Procuring Agency at the address given in the BDS.
- bear the title of the subject procurement or Project name, as the case may be as indicated in the **BDS**, the Invitation to Bids (ITB) title and number indicated in the **BDS**, and a statement: "DO NOT OPEN BEFORE," to be completed with the time and the date specified in the **BDS**
- 17.6 If the envelopes and packages with the Proposal are not sealed and marked as required, the Procuring Agency will assume no responsibility for the misplacement, loss, or premature opening of the Proposal.
- 17.7 The Proposal or its modifications must be sent to the address indicated in the **Data Sheet** and received by the Procuring Agency no later than the deadline indicated in the **Data Sheet**, or any extension to this deadline. Any Proposal or its modification received by the Procuring Agency after the deadline shall be declared late and rejected, and promptly returned unopened.
- Withdrawal of bids**
- 17.8 A Consultant may withdraw its Proposal after it has been submitted, provided that written notice of the withdrawal of the Proposal, is received by the Procuring Agency prior to the deadline for submission of Proposal.
- 17.9 Revised Proposal may be submitted after the withdrawal of the original Proposal.
- 17.10 No bid withdrawal shall be permitted unless the corresponding Withdrawal Notice contains a valid authorization to request the withdrawal and is read out at bid opening.
- 18. Confidentiality**
- 18.1 From the time the Proposals are opened to the time the Evaluation Report is published, the Consultant should not contact the Procurement Evaluation Committee of the Procuring Agency on any matter related to its Technical and/or Financial Proposal. Information relating to the evaluation of Proposals shall not be disclosed to the Consultants who submitted the Proposals or to any other party not officially concerned with the process, until the publication of the Evaluation Report.
- 18.2 Any attempt by Consultants or anyone on behalf of the Consultant to influence improperly the Procuring Agency in the evaluation of the Proposals may result in the rejection of its Proposal, and may be subject to the application of prevailing blacklisting procedures.
- 18.3 Notwithstanding the above provisions, from the time of the Proposals' opening to the time of publication of evaluation report, if a Consultant wishes to contact the Procurement Evaluation Committee or the Procuring Agency on any matter related to the selection process, it should do so only in writing.
- 19. Opening of Proposal (Technical Proposals)**
- 19.1 The Procuring Agency will open all e-Bids, in public, in the presence of Bidders' or their representatives who choose to attend, and other

parties with a legitimate interest in the Bid proceedings at the place, on the date and at the time, specified in the **BDS**. The Bidders' representatives present shall sign attendance as proof of their attendance.

19.2 First, envelopes marked "WITHDRAWAL" shall be opened and read out and the envelope with the corresponding Proposal shall not be opened, but returned to the Consultant. No Proposal withdrawal shall be permitted unless the corresponding Withdrawal Notice contains a valid authorization to request the withdrawal and is read out at bid opening

19.3 Second, outer envelopes marked "SUBSTITUTION" shall be opened. The inner envelopes containing the Substitution Proposal shall be exchanged for the corresponding Original Proposal being substituted, which is to be returned to the Consultant unopened. No envelope shall be substituted unless the corresponding Substitution Notice contains a valid authorization to request the substitution and is read out and recorded at bid opening.

19.4 Next, outer envelopes marked "MODIFICATION" shall be opened. No Technical Proposal and/or Financial Proposal shall be modified unless the corresponding Modification Notice contains a valid authorization to request the modification and is read out and recorded at the opening of the Proposal. In case of Single Stage Two Envelope Procedure where only the Technical Proposal, both Original as well as Modification, are to be opened, read out, and recorded at the opening. Financial Proposal, both Original and Modification, will remain unopened till the prescribed financial Proposal opening date.

19.5 The Procuring Agency's evaluation committee shall conduct the opening of the Technical Proposals in the presence of the Consultants' authorized representatives who choose to attend (in person, or online if this option is offered in the **Data Sheet**). The opening date, time and the address are stated in the **Data Sheet**. The envelopes with the Financial Proposal shall remain sealed until they are opened in accordance with Clause 23 of the ITC.

19.6 At the opening of the Technical Proposals the following shall be read out:

(i) the name and the country of the Consultant or, in case of a Joint Venture, the name of the Joint Venture, the name of the lead member and the names and the countries of all members;

(ii) the presence or absence of a duly sealed envelope with the Financial Proposal;

(iii) any modifications to the Proposal submitted prior to proposal submission deadline; and

(iv) any other information deemed appropriate or as indicated in the **Data Sheet**.

20. Proposals Evaluation 20.1 Subject to provision of Clause 15.1 of the ITC, the Selection Committee of the Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded.

20.2 The Consultant is not permitted to alter or modify its Proposal in any way after the proposal submission deadline. While evaluating the Proposals, the Procuring Agency will conduct the evaluation solely on the basis of the submitted Technical and Financial Proposals.

21. Evaluation of Technical Proposals 21.1 The Procuring Agency's evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and the RFP, applying the evaluation criteria, sub-criteria, and point system specified in the **Data Sheet**. Each responsive Proposal

- will be given a technical score. A Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP or if it fails to achieve the minimum technical score indicated in the **Data Sheet**.
- 22. Opening of Financial Proposals (for QCBS)**
- 22.1 After the technical evaluation is completed, the Procuring Agency shall issue the Technical Evaluation Report containing all the information regarding responsiveness or non-responsiveness of the consultant along with the technical scores. The Financial Proposals of non-responsive consultants will be returned unopened after completing the selection process and Contract signing. The Procuring Agency shall notify in writing those Consultants that have achieved the minimum overall technical score and inform them of the date, time and location for the opening of the Financial Proposals. The opening date should allow the Consultants sufficient time to make arrangements for attending the opening. The Consultant's attendance at the opening of the Financial Proposals (in person, or online if such option is indicated in the **Data Sheet**) is optional and is at the Consultant's choice.
- 22.2 The Financial Proposals shall be opened by the Procuring Agency's evaluation committee in the presence of the representatives of those Consultants whose proposals have passed the minimum technical score. At the opening, the names of the Consultants, and the overall technical scores, including the break-down by criterion, shall be read aloud. The Financial Proposals will then be inspected to confirm that they have remained sealed and unopened. These Financial Proposals shall be then opened, and the total prices read aloud and recorded.
- 23. Correction of Errors**
- 23.1 Activities and items described in the Technical Proposal but not priced in the Financial Proposal, shall be assumed to be included in the prices of other activities or items, and no corrections are made to the Financial Proposal.
- a. Lump sum Contracts
- 23.1.1 The contract will be lump sum.
- 24. Taxes**
- 24.1 The Procuring Agency's evaluation of the Consultant's Financial Proposal shall include taxes and duties in accordance with the instructions in the **Data Sheet**.
- 25. Conversion to Single Currency**
- 25.1 For the evaluation purposes, there shall be no conversion of currency, as the Consultants shall be submitting Financial Proposals in the currency specified in the BDS.
- 26. Combined Quality and Cost Evaluation**
- a. Quality- and Cost-Based Selection (QCBS)
- 26.1 In the case of QCBS, the total score is calculated by weighting the technical and financial scores and adding them as per the formula and instructions in the Data Sheet. The Consultant achieving the highest combined technical and financial score will be invited for negotiations.
- D. Negotiations and Award**
- 27. Negotiations**
- 27.1 The negotiations will be held at the date and address indicated in the **Data Sheet** with the Consultant's representative(s) who must have written power of attorney to negotiate and sign a Contract on behalf of the Consultant.
- 27.2 The Procuring Agency shall prepare minutes of negotiations that are signed by the Procuring Agency and the Consultant's authorized representative.
- a. Availability of Key Experts
- 27.3 The invited Consultant shall confirm the availability of all Key Experts/trainers included in the Proposal as a pre-requisite to the negotiations, or, if applicable, a replacement in accordance with Clause 12 of the ITC. Failure to confirm the Key Experts / trainers availability

may result in the rejection of the Consultant's Proposal and the Procuring Agency proceeding to negotiate the Contract with the next-ranked Consultant.

- 27.4 Notwithstanding the above, the substitution of Key Experts/trainers at the negotiations may be considered if due solely to circumstances outside the reasonable control of and not foreseeable by the Consultant, including but not limited to death or medical incapacity. In such case, the Consultant shall offer a substitute Key Expert/trainer within the period of time specified in the letter of invitation to negotiate the Contract, who shall have equivalent or better qualifications and experience than the original Key Expert/trainer.
- b. Technical negotiations** 27.5 The negotiations include discussions of the Terms of Reference (TORs), the proposed methodology, the Procuring Agency's inputs, the special conditions of the Contract, and finalizing the "Description of Services" part of the Contract. These discussions shall not alter the original scope of services under the TORs or the terms of the contract, its price, or the relevance of the initial evaluation be affected.
- c. Financial Negotiations** 27.6 There shall be no financial negotiations, however, it may include only the clarification of the Consultant's tax liability and how it should be reflected in the Contract.
- 28. Conclusion of Negotiations** 28.1 The negotiations are concluded with a review of the finalized draft Contract, which then shall be initialed by the Procuring Agency and the Consultant's authorized representative.
- 28.2 If the negotiations fail, the Procuring Agency shall inform the Consultant in writing of all pending issues and disagreements and provide a final opportunity to the Consultant to respond. If disagreement persists, the Procuring Agency shall terminate the negotiations informing the Consultant of the reasons for doing so; and the Procuring Agency will invite the next-ranked Consultant to negotiate a Contract. Once the Procuring Agency commences negotiations with the next-ranked Consultant, the Procuring Agency shall not reopen the earlier negotiations.
- 29. Award of Contract** 29.1 Subject to ITC 28, the Procuring Agency will award the Contract to the Consultant whose Proposal has been determined to be substantially responsive to the RFP Documents and who has been declared as Most Advantageous Consultant, provided that such Consultant has been determined to be:
- a) eligible in accordance with the provisions of ITC 6;
 - b) is determined to be qualified to perform the Contract satisfactorily; and
 - c) Successful negotiations have been concluded, if any.
- 29.2 The successful consultant shall furnish to the Procuring Agency a performance security in the form and the amount stipulated in data sheet within a period of 14 (Fourteen) days after the receipt of notification of award. Failure of the successful consultant to comply with the aforementioned requirements shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security.
- 30. Grievance Redressal Mechanism** 30.1 Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of odd number of persons with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending upon the nature of the

procurement.

- 30.2 Any party can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the prequalification or bidding documents found contrary to provision of Procurement Regulatory Framework, and the same shall be addressed by the GRC well before the bid submission deadline.
- 30.3 Any Bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than seven days of the announcement of technical evaluation report and five days after issuance of final evaluation report.
- 30.4 In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings.
- 30.5 In case, the complaint is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report:
Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelop bidding procedure is adopted.
- 30.6 The GRC, in both the cases shall investigate and decide upon the complaint within ten days of its receipt.
- 30.7 Any bidder or the procuring agency not satisfied with the decision of the GRC may file Appeal before the Appellate Committee of the Authority on prescribed format after depositing the fee as prescribed in "Redressal of Grievance Regulations, 2021".

31. Mechanism of Blacklisting

- 31.1 The Procuring Agency shall bar for not more than the time prescribed in Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:
- i. Involved in corrupt and fraudulent practices as defined in Rule-2 of Public Procurement Rules;
 - ii. Fails to perform his contractual obligations.
- 31.2 The show cause notice shall contain: (a) precise allegation, against the bidder or contractor; (b) the maximum period for which the Procuring Agency proposes to debar the bidder or contractor from participating in any public procurement of the Procuring Agency; and (c) the statement, if needed, about the intention of the Procuring Agency to make a request to the Authority for debarring the bidder or contractor from participating in public procurements of all the procuring agencies.
- 31.3 The procuring agency shall give minimum of seven days to the bidder or contractor for submission of written reply of the show cause notice.
- 31.4 In case, the bidder or contractor fails to submit written reply within the requisite time, the Procuring Agency may issue notice for personal hearing to the bidder or contractor/ authorize representative of the bidder or contractor and the procuring agency shall decide the matter on the basis of available record and personal hearing, if availed.
- 31.5 In case the bidder or contractor submits written reply of the show cause notice, the Procuring Agency may decide to file the matter or direct issuance of a notice to the bidder or contractor for personal hearing.
- 31.6 The Procuring Agency shall give minimum of seven days to the bidder or

contractor for appearance before the specified officer of the Procuring Agency for personal hearing. The specified officer shall decide the matter on the basis of the available record and personal hearing of the bidder or contractor, if availed.

- 31.7 The procuring Agency shall decide the matter within fifteen days from the date of personal hearing unless the personal hearing is adjourned to a next date and in such an eventuality, the period of personal hearing shall be reckoned from the last date of personal hearing.
- 31.8 The Procuring Agency shall communicate to the bidder or contractor the order of debarring the bidder or contractor from participating in any public procurement with a statement that the bidder or contractor may, within thirty days, prefer a representation against the order before the Authority.
- 31.9 Such blacklisting or barring action shall be communicated by the procuring agency to the Authority and respective bidder or bidders in the form of decision containing the grounds for such action. The same shall be publicized by the Authority after examining the record whether the procedure defined in blacklisting and debarment mechanism has been adhered to by the procuring agency.
- 31.10 The bidder may file the review petition before the Review Petition Committee Authority within thirty days of communication of such blacklisting or barring action after depositing the prescribed fee and in accordance with "Procedure of filing and disposal of review petition under Rule-19(3) Regulations, 2021". The Committee shall evaluate the case and decide within ninety days of filing of review petition.
- 31.11 The committee shall serve a notice in writing upon all respondent of the review petition. The notices shall be accompanied by the copies of review petition and all attached documents of the review petition including the decision of the procuring agency. The parties may file written statements along with essential documents in support of their contentions. The Committee may pass such order on the representation may deem fit.
- 31.12 The Authority on the basis of decision made by the committee either may debar a bidder or contractor from participating in any public procurement process of all or some of the procuring agencies for such period as the deemed appropriate or acquit the bidder from the allegations. The decision of the Authority shall be final.

Bid Data Sheet

A. General	
ITC Clause Reference	
2.1	<p>Name of the Procuring Agency: Ministry of Law and Justice</p> <p>Method of selection: Quality and Cost Based Selection Method (QCBS) Single Stage Two Envelope Procedure</p>
2.2	<p>The name of the assignment is: Procurement of services for conducting feasibility study under the project titled "Construction of Office of the Attorney General of Pakistan, Office of Advocate / Prosecutor General and Other Allied Offices in Connection with Supreme Court of Pakistan (PC-II)"</p>
6.3	<p>A list of debarred firms and individuals is available at the PPRA website: https://ppra.org.pk/</p>
B. Preparation of Proposals	
9.1	<p>The language of the Bid is English.</p> <p>All correspondence shall be in English.</p> <p>The language for translation of supporting documents and printed literature is English.</p>
10.1	<p>The Proposal shall comprise the following:</p> <p>Technical Proposal: Company/Organization/Firm Profile and documents for meeting mandatory requirements Power of Attorney to sign the Proposal TECH-1 TECH-2 TECH-3 TECH-4</p> <p>Financial Proposal: FIN-1 FIN-2</p>
10.2	<p>Statement of Undertaking is required Yes</p> <p><i>[If Yes, make sure to include paragraph (e) in Form TECH-1]</i></p>
11.1	<p>Participation of Key Experts and Non-Key Experts in more than one Proposal is permissible No</p>
12.1	<p>Proposals shall be valid for 180 days from the closing date.</p>
12.10	<p>The proposal shall be accompanied by a bid security. The amount of bid security shall be</p>

	<p>500,000/- Pakistan Rupees.</p> <p>The proposal found deficient of the Bid Security amount shall not be considered.</p> <p>The Bid security should be in the shape of pay order/demand draft/call deposit in Favour of DDO (Development Wing), Ministry of Law and Justice.</p> <p>The scanned copy of the bid security shall be submitted on E-PADS and the original bid security shall be submitted to the office in hard before the e-bid closing time.</p> <p>No personal cheques shall be acceptable at any cost.</p> <p>Any previous bid security shall not be considered or carried forward.</p>
13.1	<p>Clarifications may be requested not later than 07 days prior to the submission deadline.</p> <p>The contact information for requesting clarifications is:</p> <p style="text-align: center;">Office of the Deputy Secretary (Development) Ministry of Law and Justice 2nd Floor, Federal Services Tribunal Building, G-5/2, Islamabad</p>
15.2	<p>The format of the Technical Proposal to be submitted is: FTP</p> <p>Submission of the Technical Proposal in a wrong format may lead to the Proposal being deemed non-responsive to the RFP requirements.</p>
16.2	<p>Information on the Consultant's tax obligations can be found in Section 2(36)(c) of the Income Tax Ordinance, 2001</p>
16.4	<p>The Financial Proposal shall be stated in the following currencies: Pakistani Rupees</p>
C. Submission, Opening and Evaluation	
17.4	<p>The Consultant must submit:</p> <p>(a) Technical Proposal: one (1) original and 02 copies (b) Financial Proposal: one (1) original and 02 copies</p>
17.7 and 17.9	<p>The Proposals must be submitted not later than:</p> <p>Date: 10th Dec, 2025 Time: 11:00 AM local time PST</p> <hr/> <p>All bids must be submitted through e-PADS. Manual submission of bid without e-PADS electronic bid is NOT acceptable / entertained. Sealed bids (as prescribed in Bid Data Sheet of the Bidding Documents) of the submitted e-PADS Tender Prints, supported by earnest money should reach: Office of the Deputy Secretary (Development) Ministry of Law and Justice 2nd Floor, Federal Services Tribunal Building, G-5/2, Islamabad</p>

19.5	<p>The Bid opening shall take place at: Office of the Deputy Secretary (Development) Ministry of Law and Justice 2nd Floor, Federal Services Tribunal Building, G-5/2, Islamabad Date: 10th Dec, 2025 Time : 1130 hrs</p>																																				
19.6	<p>In addition, the following information will be read aloud at the opening of the Technical Proposals N/A</p>																																				
21.1	<p>Mandatory Criteria</p> <p>The consultant not meeting the following mandatory requirements will not be considered for evaluation:</p> <table border="1" data-bbox="496 893 1378 1759"> <thead> <tr> <th data-bbox="496 893 597 961">Sr. #</th> <th data-bbox="597 893 1187 961">Documentary Requirements (No Means Disqualification)</th> <th data-bbox="1187 893 1284 961">Yes</th> <th data-bbox="1284 893 1378 961">No</th> </tr> </thead> <tbody> <tr> <td data-bbox="496 961 597 1068">1</td> <td data-bbox="597 961 1187 1068">Certificate of Incorporation with SECP or Registrar or relevant Registration authority (national or foreign) showing organizational legal status.</td> <td data-bbox="1187 961 1284 1068"></td> <td data-bbox="1284 961 1378 1068"></td> </tr> <tr> <td data-bbox="496 1068 597 1204">2</td> <td data-bbox="597 1068 1187 1204">Tax Certificates GST/NTN/ATL. In case of Not for Profit Organization, Tax exemption certificate from FBR (Section 2(36)(c) of the Income Tax Ordinance, 2001) (or equivalent foreign tax status)</td> <td data-bbox="1187 1068 1284 1204"></td> <td data-bbox="1284 1068 1378 1204"></td> </tr> <tr> <td data-bbox="496 1204 597 1272">3</td> <td data-bbox="597 1204 1187 1272">Valid Registration with Pakistan Engineering Council (PEC) as a consultant</td> <td data-bbox="1187 1204 1284 1272"></td> <td data-bbox="1284 1204 1378 1272"></td> </tr> <tr> <td data-bbox="496 1272 597 1340">4</td> <td data-bbox="597 1272 1187 1340">Valid Registration with Pakistan Council of Architects and Town Planners (PCATP)</td> <td data-bbox="1187 1272 1284 1340"></td> <td data-bbox="1284 1272 1378 1340"></td> </tr> <tr> <td data-bbox="496 1340 597 1374">5</td> <td data-bbox="597 1340 1187 1374">At least ten (10) years of registration of organization</td> <td data-bbox="1187 1340 1284 1374"></td> <td data-bbox="1284 1340 1378 1374"></td> </tr> <tr> <td data-bbox="496 1374 597 1578">6</td> <td data-bbox="597 1374 1187 1578">Bidder must provide an Affidavit on Non-judicial stamp paper of Rs. 100/- that bidder has never been under investigation for offence related to corrupt and fraudulent practices, under-invoicing, tax evasion, concealment, money laundering import of products from grey channel, etc.</td> <td data-bbox="1187 1374 1284 1578"></td> <td data-bbox="1284 1374 1378 1578"></td> </tr> <tr> <td data-bbox="496 1578 597 1691">7</td> <td data-bbox="597 1578 1187 1691">Bidder must provide an Affidavit on Non-judicial stamp paper of Rs. 100/- stating that the bidder is not blacklisted by any public sector organization in Pakistan</td> <td data-bbox="1187 1578 1284 1691"></td> <td data-bbox="1284 1578 1378 1691"></td> </tr> <tr> <td data-bbox="496 1691 597 1759">8</td> <td data-bbox="597 1691 1187 1759">Details of litigations (if any) for default of services on non-judicial stamp paper of Rs. 100/-.</td> <td data-bbox="1187 1691 1284 1759"></td> <td data-bbox="1284 1691 1378 1759"></td> </tr> </tbody> </table> <p><i>Note: Verifiable documentary evidence(s)/proof(s) should be provided for all above mandatory requirements.</i></p>	Sr. #	Documentary Requirements (No Means Disqualification)	Yes	No	1	Certificate of Incorporation with SECP or Registrar or relevant Registration authority (national or foreign) showing organizational legal status.			2	Tax Certificates GST/NTN/ATL. In case of Not for Profit Organization, Tax exemption certificate from FBR (Section 2(36)(c) of the Income Tax Ordinance, 2001) (or equivalent foreign tax status)			3	Valid Registration with Pakistan Engineering Council (PEC) as a consultant			4	Valid Registration with Pakistan Council of Architects and Town Planners (PCATP)			5	At least ten (10) years of registration of organization			6	Bidder must provide an Affidavit on Non-judicial stamp paper of Rs. 100/- that bidder has never been under investigation for offence related to corrupt and fraudulent practices, under-invoicing, tax evasion, concealment, money laundering import of products from grey channel, etc.			7	Bidder must provide an Affidavit on Non-judicial stamp paper of Rs. 100/- stating that the bidder is not blacklisted by any public sector organization in Pakistan			8	Details of litigations (if any) for default of services on non-judicial stamp paper of Rs. 100/-.		
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A. Institutional Expertise (30 points)

Sr. #	Institutional Capacity Assessment	Max. Points	Points Distribution	Requirements
1	Experience of the firm – Firm's similar feasibility studies/designs executed/work orders completed in Pakistan as prime consultant with minimum Project cost Rs. 2,000 Million or above each during the last 10 years (Attach completion certificates /work orders)	20	20	02 points for each feasibility study/design project completed (max. 20 points for 10 feasibility study/design projects completed)
2	Company Offices	05	05	Office in Islamabad /Rawalpindi
			0	No office in Islamabad/ Rawalpindi
3.	Annual Turnover of Rs. 100 Million or more on average during the last three years Documentary proof/evidence required. (Attach financial statements/ audited statements/bank statements, etc)	05	05	Yes
			0	No

B. Team Capacity (30 points)

S. No.	Position	Qualification and Experience	Max. Points
1	Project Manager	Masters in Civil Engineering and Project Management degree with 15 years of Experience	05
2	Senior Architect	Masters in Architecture with 15 years of Experience	05
3	Geotech Engineer	Masters in Geo-tech with 10 years of Experience	04
4	Structural Engineer	Masters in Structural Engineering with 10 years of Experience	04
5	Contract Manager	Masters in Construction Management with 10 years of Experience	03
6	MEP Design Engineer	Masters in mechanical/electrical engineering with 10 years experience	03
7	HVAC Design Engineer	Masters in mechanical/electrical engineering with 10 years experience	03
8	Surveyor	Civil Engineer with 10 years experience or DAE with 15 years experience	03
Total Points			30

B. Consultant's Understanding of Assignment & Approach/Methodology (40 points)

Sr. #	Institutional Capacity Assessment	Max. Points	Points Distribution	Requirements
1	Brief Report on Approach/Methodology of Assignment to be undertaken <i>(The report should not be more than 10 pages)</i>	40	10	Understanding the scope of the project
			10	Methodology/ Technical Approach
			20	Work Plan in the form of Gantt Chart of activities with duration of each task and staffing schedule

Total points for Technical Evaluation are **100**. The interested consultants who score **less than 70%** of total points for Technical Evaluation will be **disqualified**.

The minimum technical score (St) required to pass is: **70**

24.1	The price quoted shall be inclusive of income and General Sales Tax (GST) and other taxes and duties, insurances etc. If there is no mention of taxes, the offered price/quoted price(s) will be considered as inclusive of all prevailing taxes/duties.
25.1	The price shall be in Pakistani Rupees and shall be fixed.
26.1 (QCBS only)	<p>The lowest evaluated Financial Proposal (Fm) is given the maximum financial score (Sf) of 100.</p> <p>The formula for determining the financial scores (Sf) of all other Proposals is calculated as following:</p> <p>$Sf = 100 \times Fm / F$, in which "Sf" is the financial score, "Fm" is the lowest price, and "F" the price of the proposal under consideration.</p> <p>The weights given to the Technical (T) and Financial (P) Proposals are: T = 70 P = 30</p> <p>Proposals are ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) as following: $S = St \times T\% + Sf \times P\%$.</p>

D. Negotiations and Award

29.2

10% of the contract amount as performance guarantee in the form of bank guarantee

Syed Mohsin Hassan
Assistant Director (Web Design)
Monday, 24 November, 2025, 11:45:22 AM

Syed Mohsin Hassan
Assistant Director (Web Design)
Monday, 24 November, 2025, 11:45:22 AM

Section III. Technical Proposal – Standard Forms

{Notes to Consultant shown in brackets { } throughout Section 3 provide guidance to the Consultant to prepare the Technical Proposal; they should not appear on the Proposals to be submitted.}

CHECKLIST OF REQUIRED FORMS

Required for FTP (v)	FORM	DESCRIPTION
v	TECH-1	Technical Proposal Submission Form.
"v" If applicable	TECH-1 Attachment	If the Proposal is submitted by a joint venture, attach a letter of intent or a copy of an existing agreement.
"v" If applicable	Power of Attorney	No pre-set format/form. In the case of a Joint Venture, several are required: a power of attorney for the authorized representative of each JV member, and a power of attorney for the representative of the lead member to represent all JV members
v	TECH-2	Consultant's Organization and Experience.
v	TECH-2A	A. Consultant's Organization
v	TECH-2B	B. Consultant's Experience
v	TECH-3	Work Schedule and Planning for Deliverables
v	TECH-4	Curriculum Vitae (CV) of Key Experts

All pages of the original Technical and Financial Proposal shall be initialed by the same authorized representative of the Consultant who signs the Proposal.

FORM TECH-1

Technical Proposal Submission Form

(Place this Letter of Bid in the first envelope "TECHNICAL PROPOSAL".)
(The Bidder must prepare the Letter of Bid on stationery with its letterhead clearly showing the Bidder's complete name and business address.)

{Location, Date}

To: Office of the Deputy Secretary (Development)
Ministry of Law and Justice
2nd Floor, Federal Services Tribunal Building,
G-5/2, Islamabad

Dear Sir,

We, the undersigned, offer to provide the consultancy services for conducting feasibility study under the project titled "**Construction of Office of the Attorney General of Pakistan, Office of Advocate / Prosecutor General and Other Allied Offices in Connection with Supreme Court of Pakistan (PC-II)**" in accordance with your Request for Proposals dated [Insert Date] and our Proposal. "We are hereby submitting our Proposal, which includes this Technical Proposal and a Financial Proposal sealed in a separate envelope".

{If the Consultant is a joint venture, insert the following: We are submitting our Proposal a joint venture with: {Insert a list with full name and the legal address of each member, and indicate the lead member}. We have attached a copy {insert: "of our letter of intent to form a joint venture" or, if a JV is already formed, "of the JV agreement"} signed by every participating member, which details the likely legal structure of and the confirmation of joint and severable liability of the members of the said joint venture.

We hereby declare that:

- (a) All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification by the Procuring Agency.
- (b) Our Proposal shall be valid and remain binding upon us for 180 days from the date fixed for technical bid opening.
- (c) We have no conflict of interest in accordance with ITC 3.
- (d) In competing for (and, if the award is made to us, in executing) the Contract, we undertake to observe the laws against fraud and corruption, including bribery, in force in the country of the Procuring Agency.
- (e) Except as stated in the Data Sheet, Clause 12.7, we undertake to negotiate a Contract on the basis of the proposed Key Experts. We accept that the substitution of Key Experts for reasons other than those stated in ITC Clause 12 and ITC Clause 27.4 may lead to the termination of Contract negotiations.
- (f) Our Proposal is binding upon us and subject to any modifications resulting from the Contract negotiations.

We undertake, if our Proposal is accepted and the Contract is signed, to initiate the Services related to the assignment not later than 15 days from the date of signing of the contract.

We understand that the Procuring Agency is not bound to accept any Proposal that the Procuring Agency receives.

We remain,

Yours sincerely,

Authorized Signature (In full and initials): _____

Name and Title of Signatory: _____

Name of Consultant (company's name or JV's name): _____

In the capacity of: _____

Address: _____

Contact information (phone and e-mail): _____

{For a joint venture, either all members shall sign or only the lead member, in which case the power of attorney to sign on behalf of all members shall be attached}

Syed Mohsin Hassan
Assistant Director (Web Design)
Monday, 24 November, 2025, 11:45:22 AM

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Assistant Director (Web Design)
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