

100 IMCG

GOVERNMENT OF PAKISTAN
MINISTRY OF FEDERAL EDUCATION & PROFESSIONAL TRAINING
FEDERAL DIRECTORATE OF EDUCATION
ISLAMABAD MODEL COLLEGE FOR GIRLS, F-6/2, ST. NO. 25, ISLAMABAD

**TENDER NOTICE FOR CANTEEN/ CAFETERIA
THROUGH EPADS**

The Management of Islamabad Model College for Girls, F-6/2, Islamabad invites sealed bids/tenders for competitive bidding process for award of a contract of Canteen/ Cafeteria for 3000 plus students and 225 staff members from Firms/ Companies registered with Federal Board of Revenue (FBR) by adhering all rules/ regulations of Public Procurement rules, 2004 for the period of **One year (12 Months)** extendable up to **one year (12) months only on satisfactory services**. For bidding/ tendering process, following terms and conditions are required to be adhering to ensure transparency and fairness in bidding process.

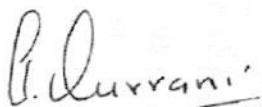
Title	S. #	Description	Earnest Money (Rs.)
Tender/Procurement	i.	Canteen/ Cafeteria	Rs. 100,000/-

2. Tender bids would be collected and opened as per following schedule:-
 - i. Firms/ Companies registered with Federal Board of Revenue (FBR) with respect to Income Tax, Sales Tax and are enlisted as Active Tax Payer with FBR for current financial year 2025-2026 and have at least 3 years experience in operating/ functioning of canteen/ cafeteria in the Government/ Semi Government department or reputed institute/ organization are eligible for participating in bidding process.
 - ii. Tender documents may be obtained upon payment of Rs. 1,000/- (One thousand only) non-refundable from the office of Cashier, Islamabad Model College for Girls, F-6/2, Islamabad OR can be downloaded free of cost from EPADS website (<https://eprocure.gov.pk/>) from 14th November, 2025 to ~~02-December~~, 2025 till 10:00am
 - iii. Bidders must have satisfactory reports/ performance certificates earned from their previous clients and have relevant necessary license & certifications issued by relevant department.
 - iv. Tender bids will be opened in the office of the undersigned in the presence of firm's representatives as on 30th November, 2025 at 10:30am.
3. Firms will have to provide necessary details i.e.
 - i. CNIC.
 - ii. GST, NTN registration with FBR.
 - iii. Certificate of Active Tax Payer Member of FBR for Current F.Y 2025-26


PROF. AALIYA DURRANI
PRINCIPAL
I.M.C.G, F-6/2, Islamabad

4. Bidders are required to offer competitive prices by including all type of taxes/ General Sales Tax (GST) etc.
5. The bidders will submit financial stability certificate from their bankers and should attach at least previous two years bank statement.
6. If for any reason the office remains closed on the date of opening of tender, the tender will be opened on the next working day at the same time and place.
7. Conditional/incomplete tenders will be liable for rejection.
8. Firms not fulfilling the requirements of PPRA rules will not be entertained.
9. The tender will be finalized through EPADS.
10. Affidavit that the firm is not black listed from any Government or Semi Government department may be given with tender documents.

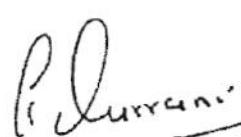
Sealed Bids/ offers in hard copy will be submitted in the office of the Admin Officer at Islamabad Model College for Girls, F-6/2, St. No. 25, Islamabad with Earnest money Rs. 100,000/- in form of Demand Draft/ Pay Order/ CDR in favour of Principal Islamabad Model College for Girls, F-6/2, Islamabad.


PROF. AALIYA DURRANI
(Prof. Aaliya Durrani)
I.M.C.G, F-6/2, Principal

GOVERNMENT OF PAKISTAN
FEDERAL DIRECTORATE OF EDUCATION
ISLAMABAD MODEL COLLEGE FOR GIRLS, F-6/2 ST# 25, ISLAMABAD
TENDER TERMS & CONDITIONS

1. Sealed tenders are to be submitted by Income Tax and Sales Tax Registered firms/ companies.
2. The bidders must quote and provide their CNIC, NTN, GST with the Federal Board of Revenue, certificate as Active Tax Payers member of FBR for current financial year 2025-2026 on current date, must also be provided with the bid/ quotation failing which their offer will be rejected.
3. Conditional, incomplete, without signature, and over writing in bids without initials, will not be accepted, Use of ink remover/whitener is prohibited.
4. Telephonic/ telexed/faxed/telegraphic/mailed bids/offers/quotations will not entertained.
5. The bidders should quote the price(s) according to the specifications/ quantities as mentioned in the bidding document, other than specification the rates will straightaway be rejected.
6. Number of items mentioned in the tender document may be increased or decreased, as per PPRA Rules, depending on the merits and circumstances. Institution has right to cancel any item, whole bid or all bids before signing contract/ issuance of work order/ award of contract etc in accordance with the PPRA Rules.
7. Firm must not be blacklisted by any Govt. or public sector organization and should not be involved in proceedings in any legal or arbitration court.
8. The sealed bids/ offers may be submitted in the office of Admin Officer/ Member purchase committee at Islamabad Model College for Girls, F-6/2, St. No. 25, Islamabad on or before 30 December 2025 till 10:00am.
9. The bids will be opened on the same date in the presence of the bidders or their representatives who wish to present.
10. All bids submitted after the time prescribed shall be rejected and returned without being opened as per clause-28 of Public Procurement Rules, 2004.
11. Any bid submitted without earnest money @ Rs. 100,000/- (One hundred thousand only) in form of Demand Draft/ Pay Order/ CDR, will be rejected.
12. The bidders are required to offer competitive prices by including all type of taxes/General Sales Tax (GST) etc.
13. Affidavit that the firm is not black listed from any Government or Semi Government department may be given with tender documents.
14. The price offered should be for the complete quantity as mentioned in bidding documents; partial quantity offers shall straightaway be rejected. Conditional/Optional offers will also be rejected.

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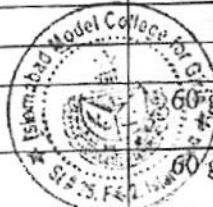

Prof. Aaliya Buttani
Principal
IMCG, F-6/2, Islamabad

15. Bidders will clearly state the minimum number of staff members to be engaged such as cook, seller, cleaner etc. As this is a female institution contractor must have to engage atleast two female staff for purpose of sale/service at canteen.
16. Whatsoever circumstances, the contracted prices of all items will remain firm/ valid up to expiry of contract period i.e. initially for one year and may be extended up to one year more upon satisfactory services.
17. The earnest money will be refunded to all unsuccessful bidders, after the award of canteen contract (agreement). Whereas the earnest money of successful bidder will be included in the amount of security deposit.
18. This College Canteen/ Cafeteria's per month rent will be Rs. 65,000/- (Sixty thousand only).
19. Electricity charges will be claimed as per units consumed by the contractor shown on sub-meter.
20. Gas connection/ supply will not be provided by the institution in college canteen/cafeteria. Contractor will arrange gas cylinder himself.
21. The security deposit will be Rs.250,000/- (equal to three months and 55,000 as security deposit for utility bill (Electricity bill).
22. No rent will be charged during summer vacations, during the Holy month of Ramadan the canteen committee will decide.
23. The successful bidder will submit samples before commencing/ award of contract that will be examined by the inspection committee nominated by the Principal.


Prof. Aaliya Durrani
(Prof. Aaliya Durrani)
JMCB, Principal

ISLAMABAD MODEL COLLEGE FOR GIRLS F-6/2, ST# 25 ISLAMABAD
LIST OF CANTEEN ITEMS

Sr.#	Item	Net Quantity Full Size	Rate in Rs. Full Size	Net Quantity Half Size	Rate in Rs. Half Size
1	Tea Mixed Per Cup	240 ml (Cup)		120 ml	
2	Coffee (Mixed with Milk) Cup	240 ml (Cup)		120 ml	
3	Milk Shake (Mango/ Banana/ Apple)	240 ml Glass		120 ml	
4	Chicken Veg. Roll	200 gms Per Roll		100 gms	
5	Channa Chaat (Plate)	200 gms per plate		100 gms	
6	Dehi Bhalay (Plate)	200 gms per plate		100 gms	
7	Chicken Burger (Standard Size)	200 gms full burger		100 gms	
8	Shammi Burger (Standard Size)	200gms full burger		100 gms	
9	Shammi Kabab (Standard Size)	50 gms (Per Piece)		--	
10	Egg Burger (Standard Size)	200 gms (Full Burger)		100 gms	
11	Pakora (Vegetable + Aloo) Per Plate	200gms Plate		100 gms half plate	
12	Fruit Chaat (Mixed) per plate	200gms plate		100 gms half plate	
13	Chaat Samosa (Channy with single samosa) Per plate	200gms plate		100 gms half plate	
14	Biryani (with channy or vegetable per plate)	200 gms plate		100 gms half plate	
15	Aloo Chips (Plate)	200gms Plate		100 gms half plate	
16	Chicken Soup (Bowl)	150 gms		--	
17	Green Tea (Cup)	75 gms		--	
18	Aloo Samosa (Standard Size)	120gms / piece		60 gms small size	
19	Chicken Samoosa (Standard Size)	120gms/ piece		60 gms small size	
20	Gol Gappay (Per Plate)	150gms / piece		75 gms half plate	
21	Chicken Sandwich (Standard Size)	100gms/ piece		Half Size	
22	Chicken Veg. Macaroni	200 gms/ plate		100 gms half	



	(Plate)		plate	
23	Pop Corn (Per Plate)	50gms / Plate	--	
24	Egg Amlate Per Piece	Per piece	--	
25	Egg Fried Per Piece	Per Piece	--	
26	Daal Per Plate	200gms / Plate	100 gms half plate	
27	Vegetable Per plate	200gms plate	100 gms half plate	
28	Sada Biryani per plate	200gms plate	100 gms half plate	
29	Chicken Biryani Per Plate	200gms plate	100 gms half plate	
30	Roti/ Chapati (Wheat) Standard Size	75 gms / roti		
31	Pratha (Wheat) Standard Size	100 gms/ roti		
32	Slice (Bread)	Double Piece Standard Size	Single Slice half cut	
33	Naan Roti (Wheat) Standard Size	75 gms/ naan		
34	Packed Company Products	As per Company Rates		

It is certified that I, Mr. _____ S/o _____
 _____ has read all the terms & conditions and
 quoted above rates keeping, in view the above conditions accordingly. I hereby affirm &
 assure that in case of canteen contract is awarded to me, I shall abide by these conditions.

Signature: _____

Name of Firm: _____

S/O _____

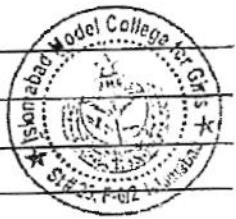
CNIC: _____

Company / Firm Name: _____

Contact No. _____

Postal Address: _____

Date: _____ Stamp: _____



GOVERNMENT OF PAKISTAN
FEDERAL DIRECTORATE OF EDUCATION
ISLAMABAD MODEL COLLEGE FOR GIRLS, F-6/2, ST#25 ISLAMABAD
TENDER DOCUMENT FOR COLLEGE CANTEEN/ CAFETERIA

Note: (1) Contractor/ Vendors must fill in all the details as required in the form.
(2) Print & Fill with Blue Pen in Capital Letters.

Company/Firm Name

National Tax No:

Sales Tax Registration No.

Date of Registration:

Owner(s) Name(s):

Authorized Representative (if any):

Complete Address:

Telephone No: _____ Fax: _____ Mobile: _____

AUTHORIZED SIGNATURE/STAMP

Dated: _____

Attachments:

- i. Copy of CNIC
- ii. Copy of NTN Certificate
- iii. Copy of Sales Tax Registration Certificate
- iv. Bank Draft/Pay Order/ Call Deposit
- v. Affidavit regarding Non Blacklisting.
- vi.

Tender Submission Date

Earnest Money Rs.

Bank Draft/ Pay Order/ Call Deposit No.

Issuing Bank:

Issuing Date:



NSBP

National Bank of Pakistan
شہری بانک پاکستان

NATIONAL BANK OF PAKISTAN
5563-HOLIDAY INN BRANCH
HOLIDAY INN, ISL.BR. G-6- ISLAMABAD

Cheque No. 66129534

Date 13.1.2025

Payee: P.D.R.A, Islamabad

Amount: Fifteen Thousand only

PKR: 15,000/-

PK73KBPA1663003004651048

STUDENT FUND A/C

Please do not write below this line.

PROF. AALIYA DURRANI

PRINCIPAL

L.M.C.G, F-6/2, Islamabad

2A MASTOOR

Signatory

Coll. of Engineering

Sc. 45, F-8/2, Islamabad

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