



PRINCIPAL

SHAIKH KHALIFA BIN ZAYED AL-NAHYAN MEDICAL & DENTAL COLLEGE LAHORE

Shaikh Zayed Postgraduate Medical Institute, Lahore

Tel: +92-42-35912229, 35912306-8, 35865731-5 Ext. 2731, Fax: 35830639

Ref: SKZMDC/PC/25/2525

Date: 08-12-2025

Mr. Rizwan Mahmood,
Deputy Director PPRA,
Sector G-5/2, Islamabad
Phone # 051-9205728

**Subject:- TENDER NOTICE OF PROCUREMENT OF BUS IN
SHAIKH KHALIFA BIN ZAYED AL-NAHYAN MEDICAL & DENTAL
COLLEGE, LAHORE.**

Please find enclosed here with a copy of tender notice for Procurement of Bus in Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore for PPRA Website publication.

11-12-2025 Online Deposit Slip RRN.# 111154139833 dated for Rs. 15,000/- (Fifteen Thousand Only) as PPRA website publication fee is also enclosed.

PROF. DR. AYESHA HUMAYUN
PRINCIPAL, SKZMDC, LAHORE.



PRINCIPAL

SHAIKH KHALIFA BIN ZAYED AL-NAHYAN MEDICAL & DENTAL COLLEGE LAHORE

Shaikh Zayed Postgraduate Medical Institute, Lahore

Tel: +92-42-35912229, 35912306-8, 35865731-5 Ext. 2731, Fax: 35830639

Ref: SKZMDC/Ref/12523

Date: 08-12-25

INVITATION OF BID

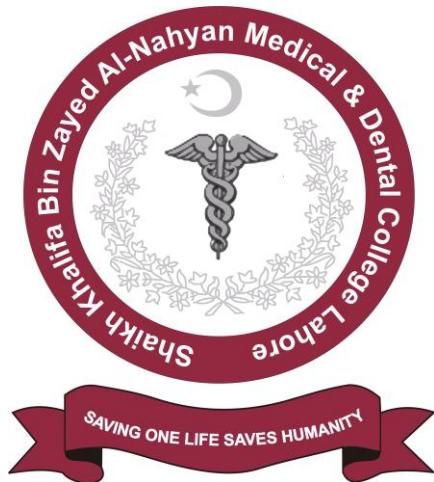
Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College a leading college invites sealed bids from the reputed, Vehicle Manufacturers, 3S Car Dealer, Show Rooms & companies registered with Income Tax and Sales Tax Department and enlisted Procurement of Bus within the premises of Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College. Single stage two envelopes bidding procedure shall be adopted as per Rule 36 (b) of Public Procurement Rule 2004 (amended).

Sr. No.	Name of Works	Time Limit
1.	TENDER DOCUMENTS FOR PROCUREMENT OF BUS IN SKZMDC, LAHORE.	01 Year

1. Bidding documents containing detailed terms and conditions etc. are available at EPADS & PPRA website www.PPRA.org.pk.
2. The bidders will apply through EPADS and hard copies of sealed bids must drop to the office of Procurement Office, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore within specified date and time, otherwise bids will not be entertained. The bids prepared in accordance with the instructions in the bidding documents should reach at 12:00 PM on 30-12-2025 only Technical Bids will be opened at the same day at 12:30 PM at 1st Floor Conference Room Shaikh Zayed Medical Complex, Lahore.
3. Tender accompanied by a Bank Draft / Pay Order Rs.1,281,000/- of the estimated cost for Procurement of Bus in the name of Principal, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore should be attached with the financial bid and a photocopy of the same with technical bid as demanded in the bidding documents.
4. Principal, SKZMDC reserves the right to accept / reject all bids or proposals with assignments as per Rule No. 33 PPRA 2004 (amended).
5. Other terms and conditions will be followed according to Tender documents.

PROF. DR. AYESHA HUMAYUN
PRINCIPAL, SKZMDC

SHAIKH KHALIFA BIN ZAYED AL-NAHYAN MEDICAL & DENTAL COLLEGE, LAHORE.



BIDDING DOCUMENTS

FOR

PROCUREMENT OF BUS

FOR

**Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental
College, Shaikh Zayed Medical Complex,
Lahore.**

Phone: - 0302-1140423 & 0323-4395476

Instructions to Bidder.....6

❖ GENERAL INSTRUCTIONS

1. Instruction to Tender	6
2. Cost of Bidding	6
3. Eligible Bidders.....	6
4. Eligible Goods.....	7
5. Scope Of Bid	7
6. Amendment In Bidding Documents.....	7
7. Clarification Of Bidding Documents	7
8. Qualification and Disqualification of Bidders	7
9. Blacklisting	8

❖ PREPARATION OF BIDS

10. Bid Form & Price Schedule.....	8
11. Pre-Bid Meeting & Request for Clarification	8
12. Validity Period Of The Bid.....	8
13. Late Bids.....	9
14. Language of Bid.....	9
15. Earnest Money\Bid Security.....	9
16. Bid Price.....	9
17. Bid Currency.....	10
18. Bid Evaluation Methodology & Criteria	10

❖ METHOD OF BIDDING (SINGLE STAGE TWO ENVELOPS BIDDING PROCEDURE)

19. Technical Evaluation Criteria for Scoring.....	10
20. Announcement Of Technical Evaluation Report	12
21. Rejection & Acceptance Of The Tender/Bid.....	12
22. Calculation Error Adjustment	13
23. Purchaser's Request for Clarifications During Bid Evaluation	13
24. Negotiation of Prices & Delivery Schedule	13
25. Delivery Date & Consideration of Ex-Stocks	13
26. Payment Method	14
27. Notification of Award	14
28. Challenging the Notification of Award	14
29. Performance Security or Bond	14
30. Manufacturer's Warranty & Guarantee	15
31. Delivery Period	15

32. Delivery Site	15
33. Re-Bidding.....	15
34. Clarification, Interpretations.....	15
35. Procuring Agency's Right To Vary Quantities At Time Of Award	15
36. Signing Of Contract.....	16
37. Redressal Of Grievances By The Procuring Agency.....	16

❖ GENERAL CONDITION OF CONTRACT

38. Contract Documents And Information	16
39. Inspection of TEC Committee.....	17
40. Termination For Insolvency (Bankrupt).....	17
41. Incidental Services/Charges	17
42. Alteration In Tenders	17
43. Submission Of Tenders.....	17
44. Confidential.....	18
45. Arbitration And Resolution Of Disputes	18
46. Rates.....	18
47. General Term & Condition.....	19
48. Essential Documents.....	20

❖ Annexures

1. Contract Form	21
2. Bid Form	23
3. Affidavit/Bidder's Undertaking On The Stamp Paper	24
4. Bill of Quantity/Price Schedule	25
5. Check List / Knock Out Clauses.....	29

PROFILE OF THE BIDDER

NAME OF CONTRACTOR

ADDRESS

MOBILE NUMBER OR OFFICE NUMBER

NTN NUMBER

GST NUMBER

TOTAL COST OF TENDER

Bid Security of Rs.1,281,000/-

CDR No. _____

SIGNATURE OF CONTRACTOR

SALIENT FEATURES OF THE CONTRACT

Date of issue of tender	FY-202526-
Tender Enquiry	Procurement of BUS (FY 2025-26)
Place of issuance of Tender	The Bidder download tender document from PPRA Federal and EPADS.
Place of submission of Tender	Principal Office, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore
Last date and time for submission of Tender/Bid	Date:- 30-12-2025 Time: 12:00 P.M
Date and time for opening the tender for Technical Proposal Bids.	Date:- 30-12-2025 Time: 12:30 P.M
Place of tender opening	Conference Room 1 st Floor, Shaikh Zayed Hospital, Lahore.
Tender Estimated Amount	Rs. 42,700,000/-.
Amount of earnest money in the form of Demand Draft/Pay Order drawn on any scheduled bank.	Rs 1,281,000/-
Date of commencement	Within 10 days of issue of letter of award.
Bid Process	Single Stage Two Envelopes Bidding Procedure
Time for completion of the works/supply	60 days from issuance of letter of supply order
Period within which formal agreement shall be accepted by the bidder from date of issue of tender of indent.	12 days
Validity of Tender	12 months from the date of the tender opening.
Bid validity period	90 Days

❖ GENERAL INSTRUCTIONS

1. **INSTRUCTIONS FOR BIDDERS (TERMS & CONDITIONS):-**

The Contractors, Firms & Companies shall be download the tender documents from PPRA Federal www.PPRA.org.pk & EPADS website.

A- PREPARATION OF THE TENDERS

1- Introduction

1.1 The purpose of these instructions is to provide the Bidders with the necessary information and instructions to enable them to prepare and submit their tender in a coordinated manner and to establish the procedure to be followed in time when the contract is awarded.

1.2 Tenders shall be prepared at the Tenderers own cost and must be submitted on the attached prescribed form of Tender. All pages of the Tender Document must be signed and stamped by the Tenderers. The preparation of the tender document and any correspondence in connection with the tender documents should be in English Language.

1.3 Any offer/bid not received as per terms & conditions of the Tender. No offer shall be considered if:-

- Bid/offer is received without earnest money of Rs 1,281,000/-
- Bid received after the time and date fixed.
- The offer is ambiguous.
- The offer is received by Fax or E-mail.
- The offer is received from a blacklisted Firm.
- The offer is not conforming to specification indicated in the tender document.
- Any conditional offer.
- The cover envelope should not indicate particular tenderer name, date.
- The envelope was not properly sealed.

2. **COST OF BIDDING: -**

The bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring Agency shall in no case be responsible or liable for those costs, regardless of the manner or outcome of the bidding process.

NOTE: List of required items with specifications is attached in “**Annexure-04**”

3. **ELIGIBLE BIDDERS:-**

3.1 This invitation for bids is open to all original Firms/Companies in Pakistan.

3.2 This Invitation for Bids is open to all Vehicle Manufacturers, 3S Car Dealers, Show Rooms etc. meeting the required criteria. Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by any Company/Government or Semi-Government organization/client/autonomous body etc.

4. ELIGIBLE GOODS:-

All Goods (procure of Bus-2025-26) to be supplied under this Contract shall be of the specifications as required under this Tender (Bidding) Documents.

5. SCOPE OF BID:-

5.1 Shaikh Khalifa Bin Zayed Al-Nahyan Medical College, Lahore (hereinafter called the “Employer”) wishes to receive request for Proposals (Bids) for the scope of Procurement of Bus which include, but shall not be limited to **Procurement of Bus 2025-26**.

5.2 A detailed scope of procurement (Procurement of Bus) has been described elsewhere in these documents. The successful Bidder will be expected to supply the required Procurement of Bus and complete the **Work within the stipulated period (Described in Section “Delivery Time / Completion Schedule” of the Bidding Documents) after receipt of the Letter of Acceptance (Work Order) by the successful Bidder**, as specified in these Bidding Documents.

6. AMENDMENT IN BIDDING DOCUMENTS:-

6.1 At any time prior to the deadline for submission of bids, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.

6.2 All prospective bidders who have received/purchased the bidding documents shall be notified of the amendment in writing, and shall be binding on them. In order to allow prospective bidders, reasonable time in which to take the amendment into account in preparing their bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of bids. Amendment notice to that effect shall be communicated in the same manner as the original invitation to bid.

7 CLARIFICATION OF BIDDING DOCUMENTS:-

A Prospective Bidder requiring any clarification of the bidding documents may notify the Procuring Agency in writing or by email at the Procuring Agency’s address indicated in Invitation to Bid/ Tender Notice/ Advertisement or on the E-Procurement System (EPADS). The Procuring Agency will respond in writing to any request for clarification of the bidding documents which it receives not later than seven (07) days prior to the deadline for the submission of Bids prescribed in the Bid Data Sheet. The Procuring Agency’s response (including an explanation of the query but without identifying) will be uploaded on the E-Procurement System (EPADS) for clarity of bidders.

A Prospective Bidder requiring any clarification of the Bidding Documents may notify the Procuring Agency through E-Procurement System (EPADS).

8. QUALIFICATION AND DISQUALIFICATION OF BIDDERS:-

8.1 In the absence of prequalification, the Procuring Agency shall determine to its satisfaction whether the bidder who is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily.

8.2 An affirmative determination shall be a pre-requisite for “Award of the Contract” to the Bidder. A negative determination shall result in rejection of the Bidder’s bid, in which event, the Procuring Agency shall proceed to the next lowest evaluated bid to make a similar determination of that Bidders, capabilities to perform satisfactorily.

8.3 The Procuring Agency, at any stage of the Procurement proceedings, having credible reasons for or *prima facie* evidence of any defect in supplier capacities may require the suppliers to provide information concerning their professional, technical, financial, legal or managerial competence.

8.4 The Procuring Agency, to take action without prejudice, to avail any other remedy or for breach of contract, a written notice shall be issued to the defaulter supplier. If the supplier failed to deliver the procure of Bus as per contract within stipulated time period and failed to perform any other obligation under the contract and if the supplier engaged in any corrupt or fraudulent practices, the Procuring Agency has the right, at any stage, to terminate/disqualify the contract.

8.5 The Procuring Agency shall disqualify any bidder if finds, at any time, that the information submitted by him concerning his qualification as supplier was false and materially inaccurate or incomplete.

8.6 After disqualification of the bidder, the Procuring Agency shall announce with a notification as such rejection of the bidder's bid and Procuring Agency shall proceed to the next lowest evaluated bidder to make a similar determination of that bidder capability to perform satisfactorily.

9. BLACKLISTING:-

9.1 The Procuring Agency, at any stage can blacklist the bidder, suppliers and contractors who either consistently fail to provide satisfactory performances or are found to be indulging in corrupt or Fraudulent practices as per **Rule-19 of PPR-2004 (amended)**.

9.2 The Procuring Agency shall give an opportunity of hearing with the notification, with recorded reasons to the bidders before such passed orders.

❖ PREPARATION OF BIDS

10. BID FORM AND PRICE SCHEDULE:-

The Bidder shall complete the Bid Form and Price Schedule furnished in bidding documents (Annex-2 & Form-4), indicating the Procurement of Bus to be supplied, a brief description of the Procurement of Bus, specification, Taxes, quantity, Prices.

11 PRE-BID MEETING AND REQUEST FOR CLARIFICATIONS:-

11.1 There shall be no pre-bid meeting, however, bidders may seek clarifications and send questions about the bid on email address umairkamal23@gmail.com attention: Mr. Umair Kamal, Procurement officer, SKZMDC. The email subject/title should clearly indicate the tender reference number and the subject of the procurement.

11.2 A bidder sending a request for clarification should provide full names, company name and address and telephone contacts of the company in the email body. The purchaser shall not respond to anonymous emails. The purchaser shall respond to request for clarifications and questions received not later than three (3) days to the deadline for bid submission.

12. VALIDITY PERIOD OF THE BID:-

12.1 Validity period of the bids shall be one (01) year.

12.2 In exceptional circumstances, the committee may ask the Bidders for an extension in the period of validity. The request and the responses shall be made in writing. A bidder accepting the request will neither be required nor permitted to modify its tender.

13. LATE BIDS:-

Bidder will be responsible for ensuring that his / her bid is submitted in accordance with the instructions stated herein. Any bid not submitted by the deadline prescribed for submission of bid will not be considered even if it became late as a result of circumstances beyond the bidder's control.

14. LANGUAGE OF BID: -

The bid prepared by the bidder, as well as all correspondence and documents relating to the bid exchanged by the bidder and the Procuring Agency shall be written in English. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation in English, in which case, for purposes of interpretation of the Bid, the translation shall govern.

15. EARNEST MONEY/BID SECURITY:-

Each bid must be accompanied by an earnest money of Rs 1281000/- (Twelve Lac & Eighty One Thousand only) shall be in favour of the Principal Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore in the form of Demand Draft/Pay Order drawn on any scheduled Bank.

NOTE: - Cheque and / or cash will not be accepted.

The Earnest Money of unsuccessful bidders shall be returned:-

After Delivery of Procurement of Bus from the successful bidder or
if all the bids are rejected after such rejection or

Thirty (30) Days from the date of opening the bids.

The Earnest money of the successful bidder shall be **returned after Six (06) months** from the completion of Procurement of Bus of agreement/contract, If the bidder to whom the contract is awarded refuses or neglect to issue policy, neglects to execute the whole Agreement/some items or fail to, the amount of Earnest money will be forfeited as proportionate percentage.

16. BID PRICE: -

16.1 The bidder shall indicate on the appropriate Price Schedule the unit prices and total bid price of the Procurement of Bus, it proposes to supply under the Contract.

16.2 Form of price Schedule is to be filled in very carefully, preferably typed. Any alteration /correction must be initialed. Every page is to be signed and stamped at the bottom. Serial number of the quoted item may be marked with red / yellow marker.

16.3 The bidder should quote the prices for Procurement of Bus according to the strength / technical specifications as provided in the Form of Price Schedule and Technical Specifications. The specifications of Procurement of Bus, different from the demand of bid enquiry, shall straightway be rejected.

16.4 The bidder is required to offer competitive price. All prices must include all taxes and duties, where applicable. If there is no mention of taxes, the offered / quoted price shall be considered as inclusive of all prevailing taxes/duties.

16.5 Form of price schedule is to be filled in very carefully, should be typed form including GST (Without GST/handwritten, no document will be entertained). Every page is to be signed and stamped at the bottom. An affidavit will be provided stating that his/her firm/company is not blacklisted by PPRA or any Department on stamp paper.

16.6 Prices offered should be for the entire quantity demanded; partial quantity offers shall straightaway be rejected. Conditional offer shall also be considered as non-responsive bidder.

16.7 While tendering your quotation, the present trend / inflation in the rate of goods (Procurement of Bus) and services in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods (Procurement of Bus) and services shall be entertained.

16.8 Any discount offered shall be valid for at least the period of validity of the Bid. A discount valid for lesser period shall be considered null and void.

17. BID CURRENCY: -

Prices shall be quoted in Pak Rupees with all Tax & Duties.

18. BIDS EVALUATION METHODOLOGY AND CRITERIA:-

A bid that substantially complies with the requirements of the evaluation methodology and criteria, specifications, products required, time schedule and offers the lowest price, shall be selected for award of contract. A bid that doesn't substantially meet the requirements of the bid shall be considered non-responsive and shall be rejected.

❖ METHOD OF BIDDING (SINGLE STAGE TWO ENVELOPS BIDDING PROCEDURE)

As per Rule No. 36 (b) PPR 2004 (amended) single stage two envelope procedure shall be followed.

The bid shall be a single package consisting of two separate envelopes, containing separately the Financial and Technical proposals.

The envelope shall be marked as "Technical Proposal" and "Financial Proposal". In the first instance, the "Technical Proposal" shall be opened and the envelope marked as "Financial Proposal" shall be retained unopened in the custody of the Procuring Agency.

19. TECHNICAL EVALUATION CRITERIA FOR SCORING:-

19.1 For the purpose of determining the lowest evaluation bid, facts other than price such as previous performances, previous experiences, financial soundness and such other details of the company.

19.2 The discretion, may consider appropriate shall be taken into consideration. The following merit point system for weighing Evaluation factors / criteria shall be applied for the TECHNICAL PORPOSAL. The numbers of points allocated to each factor shall specify the "Technical Evaluation Report".

19.3 The Financial bids of technically accepted bidders will be opened publically at a time to be announced by the Procuring Agency and the financial bids found technically non-responsive shall be returned un-opened to the respective bidders.

Sr. #	Parameters	Marks	Company Name	Remarks
1.	Company Profile:- <ul style="list-style-type: none"> i) Certificate of Registration ii) NTN Registration iii) Professional Tax Certificate iv) Sale Tax Certificate v) AOP Certificate 	05		(Compulsory)
2.	Experience:- Provide at least 05 years' experience for supply of Busses with Institutions list.	10		(Compulsory)
	At least 1000 Units are running in local market of offered model including in Govt. Institutions.	15		
	Provide the list of workshop with in city and availability of spare parts in company showroom as well as in local market.	05		
	The provided busses should cover at least 1,200,000 KM with the certificate from the user.	05		
	The bus manufacturer should have production of 200-500 units per year of the offered unit.	15		
	Local manufacturing in collaboration with foreign manufacturers.	05		
	Provide at least 03 satisfaction certificate from users for supply and smooth running of the Buses.	05		
3.	Financial Soundness :- Last one (01) year Bank Statement or Bank Account Maintenance Certificate	05		(Compulsory)
4.	Current and valid Dealership Certifications or Manufacturers Authorization letters. Manufacturers/Assemblers wishing directly to participate in this bid shall be exempted from this requirement.	05		(Compulsory)
5.	Established office in 03 major cities of Pakistan	05		(Compulsory)
6.	Bidder shall submit, along with this bid, detailed original printed brochure of the quoted vehicle(s)	05		(Compulsory)
7.	The list of technical staff along with their relevant experience and certificate of credentials must be provided along with the bid.	05		(Compulsory)

8.	Affidavit declaring that “the Applicant/firm have never been blacklisted by any Government, Semi-Government, autonomous or state-owned organization, national & or Local development sector and their cases regarding blacklisting is not under trial by any Court of Law.”	05		(Compulsory)
9.	CDR (Rs 1,281,000/-) Estimated Cost/Bid Price.	05		(Compulsory)

Total Marks = 100

QUALIFYING MARKS: - 80

**PRINCIPAL
(SKZMDC, LAHORE)**

19.4 A technically eligible bidder / vendor based on conditions listed in this document, not providing the verifiable proof will be rejected in “Technical Evaluation”, and its sealed / unopened Financial Proposal shall be returned to the technically disqualify bidder.

19.5 The bidders / vendors who have duly complied with the Eligibility / Qualification and Evaluation Criteria will be eligible for further processing.

19.6 100% complete information according to the bid evaluation criteria provided by the firm will get maximum marks. The information provided by the firm should be relevant, concise and to the point as per bid evaluation criteria, unnecessary documentation will have a negative impact.

19.7 After technical evaluation is completed, the Procuring Agency shall inform the bidders who have submitted proposals the technical scores obtained by their technical proposal, and shall notify those bidders whose proposal did not meet the minimum qualifying mark or were considered non-responsive, that their financial proposals shall be returned unopened after completing the selection process. The Procuring Agency shall simultaneously notify the bidders in writing who have secured the minimum qualifying marks, the date, time and location for opening the financial proposals. Bidder’s attendance at the opening of financial proposals is optional.

19.8 Financial proposals shall be opened publically in the presence of the bidders or their representatives who were authorized. The name of the bidder and the technical score of the bidder shall be read aloud. The financial proposal of the bidders who got the minimum qualifying marks shall then be inspected to confirm that they have remained sealed and unopened. There financial proposals shall then be opened and the quoted price read aloud and recorded.

20. ANNOUNCEMENT OF TECHNICAL EVALUATION REPORT:-

As per Rule 35 of PPR-2004 (amended), the Procuring Agency shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten (10) days prior to the award of contract and all the bidders shall be informed accordingly.

21. REJECTION AND ACCEPTANCE OF THE TENDER/BID:-

21.1 The Procuring Agency shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s), under PPR Rules 2004 (amended) without any change in unit prices or other terms and conditions, accept a Tender, reject any or all tender(s), cancel / annul the Tendering process at any time prior to award of contract, without assigning any reason or any obligation to inform the Tenderer of the

grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

- 21.2 The Tender / bid shall be rejected if:
- 21.3 It is substantially non-responsive; or
- 21.4 **If the bidder does not apply through EPAD.**
- 21.5 The bidder does not meet any of the mandatory criteria mentioned in Clause No. **19**; or
- 21.6 It does not contain the documentary proof against any of the mandatory criteria mentioned in Clause No. **19**; or
- 21.7 The bid is incomplete, partial, conditional, altered, late; or
- 21.8 The bidder does not attach Bid Security in Shape of CDR; or
- 21.9 The bid security is less than the required amount; or
- 21.10 The Bidder submits more than one Bids against one Tender; or
- 21.11 The Bidder tries to influence the Tendering process; or
- 21.12 The Bidder engages in corrupt or fraudulent practices in competing for the contract award; or
- 21.13 There is any discrepancy between bidding documents and bidder's proposal i.e. any non- conformity or inconsistency or informality or irregularity in the submitted bid; or
- 21.14 The Bidder submits any financial conditions as part of its bid which is not in conformity with tender document.

22. CALCULATION ERROR ADJUSTMENT:-

22.1 If where applicable, withholding tax, transportation cost or other indirect cost calculations are not separately shown and stated in the financial proposal, price quoted by the bidder shall be considered as prices inclusive of all taxes and costs.

22.2 SKZMDC shall correct any non-material arithmetic errors in the bid price provided that such corrections do not constitute amendment of quoted unit prices.

22.3 If a bidder does not accept the final price based on SKZMDC's re-computation and correction of errors, his/her bid may be rejected. If there is a discrepancy between words and figures, the amount in words shall prevail.

23. PURCHASER'S REQUEST FOR CLARIFICATIONS DURING BID EVALUATION:-

23.1 To assist in evaluation and comparison of Bids, SKZMDC may, at its discretion, ask the bidder for a clarification of its Bid and submission of additional supporting information. The request for clarification and the response shall be in writing and shall not seek to change the unit prices and technical specifications of the Bid.

23.2 For avoidance of doubt, the purchaser shall not ask for clarifications that results into amendment of the unit prices, material amendment of the technical specifications, Terms of Reference, as well as the Bid Form.

23.3 The purchaser shall be at liberty to request for any historical documents from bidders during the bid evaluation process. Historical documents are non-material and shall not constitute change in the technical nature of the bid.

23.4 For avoidance of doubt, historical documents are documents and information that existed prior to the public announcement of the bid, and may include and not limited to company registration documents; manufacturers and dealers authorization; firm and product quality certifications; bidder and staff practicing licenses and trading licenses and authorization; previous importation documents; previous contracts, contract performance certificates and purchase orders, work orders; product registration status; bidder's bank information, bank certificates and bank statement; Tax Registration Certificates and status; and company's operating capacity.

24.

NEGOTIATION OF PRICES AND DELIVERY SCHEDULE:-

As per SKZMDC normal practice, SKZMDC may negotiate with the selected bidder(s) to either bring the prices of the selected bidder within the market range, align prices with the previous SKZMDC contract prices, accommodate offer of discounts and donations and/or finalize the delivery schedule.

25.

DELIVERY DATE AND CONSIDERATION OF EX-STOCK:-

25.1 All quantities under this bidding document shall be delivered immediately (The maximum acceptable delivery period is sixty (60) calendar days). Priority shall be given to bidders whose proposed vehicles qualify technical evaluation, offer a competitive prices and Ex-stock availability.

The bidder should clearly indicate in his bids the number of vehicles that are ex-stock and ready for immediate delivery. A bidder not specifying the ex-stock quantities shall be deemed not to have ex-stock.

25.2 Bidders without ex-stock vehicles should mention their earliest delivery dates in case they are awarded the contract.

25.3 In case the ex-stock quantities available with the best evaluated bidder does not meet the immediate purchaser's demand, then SKZMDC reserves the right to consider the ex-stock quantities of the second and third best evaluated bidders, even where the quoted price of second and third best evaluated bidders vary from that of the best lowest evaluated bidder.

26.

PAYMENT METHOD:-

26.1 Payment shall be made through Account Payee Cheque, within (30) thirty to (40) forty days after submission of verified complete invoice in Finance Department SKZMDC.

26.2 In case of vehicle booking, standard payment terms shall be applicable as per motor company policy and order/booking against partial payment shall be placed through a Cheque, Pay Order or Demand Draft in favour of Motor Company.

27.

NOTIFICATION OF AWARD:-

Prior to the expiry of the bid validity period, SKZMDC shall issue a Notification of Award to the successful bidder in writing to inform that his bid has been accepted. The Notification of Award shall not denote the formation of a contract subject to the signing of a formal contract and/or issue of a Purchase Order. Simultaneously, all bidders who participated in the tender shall be notified that their proposals were unsuccessful.

28.

CHALLENGING THE NOTIFICATION OF AWARD:-

28.1 All bidders shall have a maximum of 24 hours, from the time of receipt of the Notification of Award, within which to seek clarification or challenge the award decision. Prior to signing a formal contract, SKZMDC shall endeavor to resolve all complaints, disputes, and issue clarifications thereof within 24 hours from the time of receiving queries from the bidders.

28.2 In case SKZMDC finds the complaint or request for clarification submitted by the bidders to be truthful and/or of material nature, SKZMDC shall recall the notification of award, at no liability and costs from the notified bidder. SKZMDC shall review the award decision and issue a new notification of award.

28.3 Lodging a compliant or seeking clarification on an award decision by a bidder may not prevent SKZMDC from proceeding with the contracting process, issue a purchase order or sign a formal contract, provided that the bidder's query is considered to be non-material and no consequence to the resulting contract.

29. PERFORMANCE SECURITY OR BOND:-

29.1 The bid security or bond of a successful supplier shall be held to serve as the Performance Bond until when the contract is either satisfactory performed, the bid bond expires or contract expires, whichever comes earlier.

29.2 The bid security or bond shall be released upon satisfactory performance of the contract, less deduction of any applicable liquidated damages where applicable. In case the bid security or bond expires in the presence of a valid contract, the supplier shall be requested to replace the expired bid security or bond with valid performance bond covering the period of the contract and covering 10% of the original contract price.

29.3 A successful bidder, wishing to withdraw a bid security or bond prior to execution of the contract, shall be required to replace the bid security or bond with a valid performance security or bond covering the period of the contract and amounting to 10% of the original contract price.

29.4 The conditions for forfeiture of a bid security and performance bond shall be similar to conditions specified in the Public Procurement Rules (PPRA), 2004 of Pakistan. Where a bid security or bond is retained to serve as the performance bond, the forfeiture conditions applicable to the performance bond shall apply to the bid security.

30. MANUFACTURER'S WARRANTY AND GUARANTEE:-

30.1 A minimum warranty period is two (02) years or 50,000 Km whichever comes earlier.

30.2 Free after sales services, including free parts replacement for one (01) year. However, manufacturer's standard terms and conditions of after sales services may be accepted if the overall proposal offers value-for-money in comparison to other bids.

30.3 Registration of vehicles and any required additional fabrication outside the standard product package shall be conducted by SKZMDC.

30.4 Please clearly mention in your proposal/quote any additional accessories/features offered by the bidder. Where such additional features/accessories attract an extra cost above the standard product price, clearly indicate the additional cost separately in the financial proposal.

31. DELIVERY PERIOD:-

The maximum acceptable delivery period is sixty (60) calendar days, counted from the date of issuance of the Purchase Order to the selected/lowest bidder.

32. DELIVERY SITES:-

Delivery of the vehicles shall be made at The Principal, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore.

33. RE-BIDDING: -

33.1 If the Procuring Agency rejects all bids that it may call for re-bidding or if deems necessary and appropriate the Procuring Agency may seek any alternative methods of procurement.

33.2 The Procuring Agency before invitation for re-bidding shall assess the reasons for rejection and may revise specifications, evaluation criteria or any other condition for Bidders, as it may deem necessary.

34. CLARIFICATION, INTERPRETATIONS:-

34.1 Any information, clarifications, interpretations sought by the intending Bidders(s) must be referred to the Principal, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore in writing not later than six (06) days prior to the date of submission of tenders, who will issue necessary interactions in writing to all Bidders simultaneously, which will become a part of the contract.

34.2 The Bidders shall sign copies of all such agenda and submit them together with the tender documents and tender drawings. Verbal discussions shall not be considered binding. No extension in the closing date shall be demanded on account of any such clarification and/or interpretation having been received late.

35. PROCURING AGENCY'S RIGHT TO VARY QUANTITIES AT THE TIME OF AWARD.

SKZMDC reserves the right to increase or decrease the quantities under the contract by 15% of the advertised quantities or value of the contract without any changes in unit price or other terms and conditions. The bidder shall fulfill such requirements within the delivery schedule included in the bid or as mutually agreed.

36. SIGNING OF CONTRACT: -

36.1 At the same time the Procuring Agency notifies the successful Bidder that its bid has been accepted, the Procuring Agency shall send to the bidder the ***Contract Form*** provided in the bidding documents, incorporating all agreements between the Parties.

36.2 Within seven ***07 days*** of receipt of the Contract Form, the successful Bidder and the Procuring Agency shall sign and date the contract. The Procuring Agency shall issue Purchase/Supply/Work Order on the same date of signing of Contract after ensuring the submission of Bank Security/Earnest Money for execution of the contract by the Contractor. If the successful Bidder, after completion of all codal formalities shows inability to sign the contract/refuse/accept the contract, then their Bid Security/Earnest Money to the extent of proportionate percentage shall be forfeited and the firm shall be blacklisted minimum for two years for future participation. In such situation, the procuring Agency may make the award to the next lowest evaluated Bidder or call for re-bidding.

36.3 **The Contract is to be executed on Stamp Paper worth of Rs @ 25 paisa per every one hundred rupees of the total value of the contract, under Section 22 (A) (B) of Schedule 1 of Stamp Duty Act, 1899 read with Finance Act 1995 (Act-VI of 1995) Notification No. JAW/HD/8-21/77 (PG) dated 1st January, 2014.**

37. REDRESSAL OF GRIEVANCES BY THE PROCURING AGENCY:-

37.1 The procuring agency shall constitute a committee comprising of odd number of persons, with necessary powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.

37.2 Any party may file its written complaint against the eligibility parameters, evaluation criteria or any other terms and conditions prescribed in the bidding documents if found contrary to the provisions of the procurement regulatory framework, and the same shall be addressed by the Grievance Redressal Committee (GRC) well before the proposal submission deadline.

37.3 Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances within seven (07) days of announcement of the Technical Evaluation Report and five days after issuance of Final Evaluation Report.

37.4 In case, the complaint is filed against the Technical Evaluation Report, the GRC shall suspend the procurement proceedings.

37.5 In case, the complaint is filed after the issuance of the Final Evaluation Report, the complainant cannot raise any objection on technical evaluation of the report: Provided that the complainant may raise the objection on any part of the Final Evaluation Report in case where single stage two envelopes bidding procedure is adopted.

37.6 The GRC shall investigate and decide upon the complaint within ten (10) days of its receipt.

37.7 Any bidder or party not satisfied with the decision of the GRC, may file an appeal before the Authority within thirty (30) days of communication of the decision subject to depositing the prescribed fee and in accordance with the procedure issued by the Authority. The decision of the Authority shall be considered as final.

❖ GENERAL CONDITIONS OF CONTRACT

38. CONTRACT DOCUMENTS AND INFORMATION:-

38.1 The Supplier shall not, without the Procuring Agency's prior written consent, disclose the contract, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the procuring agency in connection with to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

38.2 Any documents, other than the contract itself, enumerated in general terms and condition, shall remain the property of the Procuring Agency and shall be returned (all copies) to the procuring agency on completion of the supplier's performance under the contract if so required by the procuring agency.

38.3 In case of requirement, Procuring Agency/Technical Evaluation Committee may inspect the premises of bidder to examine the Technical and Managerial Capability/setups for ensuring proper after sales services.

39. INSPECTION OF TEC COMMITTEE:-

39.1 The Procuring Agency has also right to physically examine/inspect the established office/show room/factory.

40. TERMINATION FOR INSOLVENCY (BANKRUPT):-

The Procuring Agency may at any time terminate the contract by giving written notice of one (01) month time to the supplier, if the supplier becomes bankrupt or insolvent. In this event, termination shall be made without compensation to the supplier, provided that such termination shall not prejudice or affect any right of action or remedy which has occurred or shall be occurred thereafter to parties.

41. INCIDENTAL SERVICES/CHARGES:-

The Procuring Agency will not pay any extra amount against any expenditure as incidental services incurred on it as the contract shall be fixed for contract amount which include all costs. The Procuring Agency will provide all necessary documents/specification for facilitation but no amount to be given in any case except the contract amount.

42. ALTERATION IN TENDERS:-

42.1 No alteration shall be made in the form of tenders or the accompanying documents and in case such alteration is made or the Bill of Quantities is not properly filled in, or the instructions are not fully complied with, the tender may be rejected.

42.2 Accept where otherwise specified the rates quoted in the tender shall be composite as per details in BOQ and the correspondence specification and shall be comprehensive including all taxes, duties, other inputs, all incidental charges, overheads, labour, tools, plants, equipment, transport and profits etc.

42.3 The rates shall be quoted in both words and figures, in case of any discrepancy in the quoted figures or words of rates which shall be correctly taken. In the event of being a discrepancy between the unit rate and the total amount entered for any time in the bid sheet, the rate will be taken as correct and the total amount will be adjusted accordingly when the tender is being examined.

43. SUBMISSION OF TENDER:-

43.1 Tenders should be submitted strictly accordingly to the items specifications & conditions mentioned in this Tender Document. Conditional tenders will not be accepted.

43.2 The completed tenders shall be enclosed in the self-addressed envelope provided for this purpose. The envelope should be properly sealed and filled out with the Bidder's Name and Address and delivered in person/registered/mail to the following address:-

PRINCIPAL

Shaikh Khalifa Bin Zayed Al-Nahyan
Medical & Dental College, Lahore.

44. CONFIDENTIAL:-

All receipts of these documents for the purpose of submitting a tender (whether they submit a tender or not) shall treat the detail of these documents as private and confidential. All specifications, and other documents supplied by the Employer for the bidding purpose shall be returned with the tender bid. Bidders unable to bid shall also return the same on the date of opening of the tender.

45. ARBITARTION AND RESOLUTION OF DISPUTES.

45.1 The Procuring Agency may resolve disputes occurred between the parties to the contact through arbitration/mediation.

45.2 If, after **30 days** from the commencement of such informal negotiations, the Procuring Agency and the supplier have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred to the Arbitrator for resolution through arbitration.

45.3 In case of any dispute concerning the interpretation and/ or application of this contract shall be settled through arbitration. The Arbitrator will be appointed with mutual consent of both the parties. The decisions of the Arbitrator shall be final and binding on both Parties.

46. RATES:-

Accept where otherwise specified the rates quoted in the tender shall be composite as per details in BOQ. The rates shall be quoted in both words and figures, in case of any discrepancy in the quoted figures and words, the rates shall be taken as correct. In the event of discrepancy between the unit rate and the total amount entered for any time in the bid sheet, the rate will be taken as correct and the total amount will be adjusted accordingly when the tender is being examined.

47. GENERAL TERMS AND CONDITIONS:-

In this contract, the following General Terms & Conditions shall be interpreted as indicated:-

- 47.1 Invitation for sealed tender bids for complete Procurement Of Bus rates is invited from the reputed, Sales Tax and Income Tax registered firms/Companies/Dealer/Manufacturers & Bidders.
- 47.2 "The contract" means the agreement entered into between the procuring Agency and supplier as mentioned in tender documents and **PPR Rules 2004 (Amended)**.
- 47.3 The "contract price" means the price payable to the supplier under the contract after the full and proper performance of its contractual obligations.
- 47.4 "Goods" means **Procurement of Bus 2025-26** or other materials which the contractor is required to supply to the Purchaser under the Contract.
- 47.5 The "Procuring Agency" means the Principal of SKZMDC who advertised the tender.
- 47.6 **The process of the tender shall be single stage two envelopes method (Technical & Financial bids) as per Procurement Rule No. 36(b) PPR-2004 (amended)**.
- 47.7 Rate shall be quoted in financial proposals/bids documents.
- 47.8 All bidders will be bound to submit their bids in book binding form alongwith separators clearly mentioning "the clause/ page number/ Yes or No" in the required sequence.
- 47.9 All the documents of bid shall be affixed with number.
- 47.10 The firms participating in the Tender must be registered with EPADS.
- 47.11 The bidders must have to purchase/ submit documents/ incorporate data on EPADS at the earliest to avoid any internet interruptions/slow link openings or any related electronics errors without waiting for the due date.
- 47.13 The quantities mentioned in the Bill of Quantities/Price Schedule are estimated and the Employer has the full right to delete/reject any/whole items in full or part without assigning reason. However, any change/difference in measurements/quantities will be adjusted in payments accordingly.
- 47.14 **The Procuring Agency shall reserves the right to increase or decrease the quantity of Procurement of bus not more than 15% of the Contract cost.**
- 47.15 Procurement of Bus supplied must be conformed to the BOQ specifications.
- 47.16 All taxes shall be deducted from bill according to the **Federal Government Rules**.
- 47.17 Tender accompanied by a Bank Draft / Pay Order of Rs. 1,281,000/- against **Procurement of Bus for FY 2025-26** in the name of the Principal, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore as earnest money shall reach the undersigned on or before **30-12-2025** till **12:00 P.M.** The Technical proposals will be opened on the same day at **12:30 P.M.**
- 47.18 In case of late delivery of supply/goods/ Procurement of Bus beyond the time period specified, a penalty of **0.067 %** per day will be charged from the bidder's bill on late delivery of supply/goods/ Procurement of Bus and **2 %** per month will be charged from the bidder's bill.
- 47.19 If the Bidders's to whom the contract is awarded, refuses or neglect to execute the whole agreement/ contract/ some items agreement or fail to execute the supply/Work order fully/completed, the amount of earnest money will be forfeited as proportionate percentage and purchase will be made further from the **2nd lowest bidder**.

47.20 The contract is to be made on *Stamp Paper worth of Rs. @ 25 paisa per every one hundred rupees* of the total value of the contract, under Section 22 (A) (B) of Schedule 1 of Stamp Duty Act, 1899 read with Finance Act 1995 (Act-VI of 1995) Notification No. JAW/HD/8-21/77 (PG) dated 1st January, 2014.

47.21 Form of price schedule is to be filled in very carefully, should be in typed form including GST (Without GST/handwritten document will not be entertained). Every page is to be signed and stamped at the bottom. An affidavit will be provided stating that his/her firm/company is not blacklisted by PPRA or any department on stamp paper.

47.22 The Principal, SKZMDC reserves the right to accept or reject any or all offers with assigning reason as per **Procurement Rules No.33 PPR-2004 (amended)**.

47.23 All above these General Terms & Conditions shall apply to the extent that they are not superseded by provisions of other parts of the contract.

47.24 **The bidders should be apply through EPAD.**

47.25 **10% Performance Guarantee/Security will be deducted from your bill/claim for Period of one (01) year as a security for “Procurement of Bus FY-2025-26”.**

48. ESSENTIAL DOCUMENTS TO BE ENCLOSED WITH TENDER DOCUMENTS

- ◆ The contractor firms required to provide their NTN Number, Sale Tax Certificate and Professional Tax Certificate.
- ◆ Certificate of Registration Firm/Company.
- ◆ Bank Statement last one year.
- ◆ The contractor will provide evidence of physical existence of the office premises of their individual company/firm.
- ◆ Authority letter must be attached by firm.

PRINCIPAL

(SKZMDC, Lahore)

.....

ACCEPTANCE

I ACCEPT AND WILL ABIDE BY THE ABOVE TERMS OF CONTRACT.

(Signature of Contractor)

M/s

.....

.....

(Annexure-1)

CONTRACT FORM

(On stamp paper worth Rs. @ 25 paisa per hundred rupees of the total value of the contract)

This Contract is made on the day of 2025, between the (hereinafter referred to as the "Procuring Agency") of the First part: and M/s (firm name) a firm having its registered office at (address of the firm) (hereinafter called the "supplier") of the Second Part (hereinafter referred to individually as "Party" and collectively as the "Parties").

Whereas the Procuring Agency invited bids for Procurement of Bus, in pursuance where of (M/s firm name) being the Bidders/Contractors/Firms/Companies of items (s); and whereas the Procuring Agency has accepted the bid submitted by the Supplier for the supply of (item name)and services in the sum of Rs (amount in figures and words) cost per unit, the total amount of (quantity of goods(Procure of Bus) shall be Rs (amount in figures and words) for fee delivery items and/or unit price _____ for the total price _____ of the items of CIF portion for establishing the Letter of Credit (LC).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this contract words and expressions shall have the same meanings as are respectively assigned to them in the general Condition of this Contract hereinafter referred to as "Contract":
2. The following documents shall be deemed to form and be read and construed as integral part of this Contract, viz:-
 - a. The price Schedule Submitted by the Bidder,
 - b. The Schedule of requirements;
 - c. The Technical Specifications;
 - d. The general Conditions of Contract;
 - e. The Special Conditions of Contract;
 - f. The Procuring Agency's Notification of Award;
 - g. The Scope of Work;
 - h. The Contract; and
 - i. The Bid & its Clarifications.
 - j. The Contract Specifications (attached as annexure)
 - k. Any undertaking Provided by the Firm
3. In consideration of the payments to be made by the procuring Agency to the Bidders/ Firms/Companies/Publishers/Printers as hereinafter mentioned, the Bidders/ Firms/Companies/Publishers/ Printers hereby covenants with the Procuring Agency to provide the Goods (Procurement of Bus) and to remedy defects therein in conformity in all respects with the provisions of this Contract.
4. The Procuring Agency hereby covenants to pay the supplier in consideration of the provision of the procurement of Bus and the removal of defects therein, the contract price of such other sum as may

become payable under the provision of this contract at the time and in the manner prescribed by this contract.

5. (The Bidders/Firms/Companies/Publishers/Printers) hereby declares that it has not obtained or induced the procurement of any contract, rights, interest, privilege or other obligation or benefit from Federal Government of the Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Federal Government of the Pakistan) through any corrupt business practice.
6. Without limiting the generality of the foregoing, (the Bidders/ Firms/Companies/ Publishers/Printers) represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to given and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether describe as consultant fee or otherwise, with the object of obtaining or including the procurement of the contract, right interest, privilege or other obligation or benefit in whatsoever form from Federal Government of the Pakistan, except that which has been expressly declared pursuant hereto.
7. [The Bidders/ Firms/Companies/ Publishers/Printers] certifies that has made and shall make full disclosure of all agreements and agreements with all persons in respect of or related to the transaction with the Federal Government of the Pakistan and has not taken any action or shall not take any action to circumvent the above declaration, representation.
8. [The Bidders/ Firms/Companies/ Publishers/Printers] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Federal Government of the Pakistan under any law, contract or other instrument, be voidable at the option of Federal Government of the Pakistan.
9. Notwithstanding any rights and remedies exercised by Federal Government of the Pakistan in this regard, [The Bidders/ Firms/Companies/ Publishers/Printers] agrees to indemnify Federal Government of the Pakistan any loss or damage incurred by it on account of it corrupt business practices and further pay compensation to Federal Government of the Pakistan in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by the [The Seller/Supplier] as aforesaid for the purpose of obtaining or inducing the of any contract, right, interest, privilege or other obligation or benefit in whatsoever from Federal Government of the Pakistan.
10. In case of any dispute concerning in the interpretation and/or application of this contract shall be settled through arbitration. The decisions taken and/or award made by the arbitrator shall be final and binding on the parties.
11. This contract shall be governed by the laws of Pakistan and the courts of Pakistan shall have exclusive jurisdiction.

In Witness whereof the parties hereto have caused this contract to be executed at _____ (the place) and shall enter into force on the day, month and year first above mentioned.

Signed/Sealed by the Bidders/ Firms/Companies/Contractors.

Authorized Supplier/ authorized Agent

- 1.
- 2.

Signed/ Sealed by Procuring Agency

- 1.
- 2.

BID FORM

Date: - _____

Tender No: - _____

Name of the Item: - Procurement of Bus
Financial Year- 2025-2026.

To:

PRINCIPAL

Shaikh Khalifa Bin Zayed Al-Nahyan
Medical & Dental College,
Shaikh Zayed Hospital, Lahore.

Respected Sir,

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer the Tender of Procurement of Bus Financial Year-2025-2026 and deliver the Procurement of Bus Financial Year 2025-2026 specified in and in for the conformity with the said Bidding Documents for the Sum of (Total Bid Amount), (Bid Amount in Words) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this bid.

We undertake, if our bid is accepted, to deliver the Procurement of Bus in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we shall obtain an unconditional guarantee of a bank in the sum of the Ten (10) percent of the contract price for the due performance of the contract, in the form prescribed by the Procuring Agency.

We agree to abide by this bid for a period of (number) days from the date fixed for bid opening under IBD clause (47.17) of the instructions to bidders, and it shall remain binding upon us and may be accepted at any time before the expiry of that period. Until a formal contract is prepared, award shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive. Commission or gratuities, if any, paid or to be paid by us agents relating to this bid, and to contract execution if we are awarded the contract, are listed below.

Name and address of bidder

(If none, state "none").

Dated this day of 2025

Amount and Currency

Signature

(in the capacity of)

Duly authorized to sign bid for and on behalf of Attachment

AFFIDAVIT/BIDDER'S UNDERTAKING ON THE STAMP PAPER

Ref: Tender No. SKZMDC/Tender/2025 published on PPRA on

- We have never adjudged an insolvent service/advisory/consultancy.
- Our Directors/Partners have never been declared bankrupt by any Court of Law
- We have never been blacklisted or involved in litigation with any client/organization/ Government/ Semi-Government/ autonomous body
- Our Directors/partners always fulfilled/ obeyed execution of decree or order of any court decree never been dissatisfied against them.
- Our Directors/partners have not been convicted of a *Financial Crime*, banking frauds, mortgage frauds, forgery, embezzlement, cheque frauds, credit cards frauds, etc.
- We meet the financial integrity requirement as per applicable laws and regulations.
- It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with.
- We have read the provisions of Tender/Bid Document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our response shall not be given effect to.
- We agree to unconditionally accept all the terms and conditions set out in the Tender/Bid Document.
- We undertake, if our Bid is accepted, to execute and deliver the items within the delivery period mentioned in the Tender Document.
- We understand that no document regarding Evaluation Criteria will be accepted after opening of the Technical Bids and we are bound to provide all the documentary proofs regarding Evaluation Criteria or any other supporting document at the time of opening of Technical Bids.
- We agree that the Purchase Committee of Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College is not bound to accept the lowest or any of the bids received. We also agree that the Purchase Committee reserves the right in absolute sense to reject all the products/ services specified in the Bid Response without assigning any reason whatsoever under PPR (Amended) Rules 2004.

[Name and Signatures of authorized Person along with stamp]

BILL OF QUANTITY/PRICE SCHEDULE
SPECIFICATION FOR PROCUREMENT OF BUS FY-2025-26 IN
SHAIKH KHALIFA BIN ZAYED AL-NAHYAN MEDICAL & DENTAL COLLEGE,
LAHORE.

SR.#	SPECIFICATION/DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	<ul style="list-style-type: none"> ➤ Fully built, Diesel-Fueled, Air-Conditioned, Rattle-Free Bus. ➤ Right-Hand drive with Modern Design and latest Technology. ➤ Built for high-intensity. ➤ Expected life: 1,200,000 km. <p style="text-align: center;">❖ <u>DIMENSIONS & CAPACITY</u></p> <ul style="list-style-type: none"> ➤ PASSENGER CAPACITY:- Min. 50 Seater (Reclining Seats) ➤ LENGTH:- Approximate 12.5 Meter ➤ WIDTH:- Approximate 2.5 Meter ➤ HEIGHT:- Approximate 3840 mm ➤ INTERIOR HEIGHT:- Minimum 1995mm ➤ TURNING RADIUS:- Approximate Bus Length ➤ EMISSION:- Euro III Minimum ➤ NOISE LEVELS:- External minimum 85 DBA, Internal minimum 80 DBA <p style="text-align: center;">❖ <u>STRUCTURE & MECHANICS</u></p> <ul style="list-style-type: none"> ➤ BODY:- Monocoque / Semi Monocoque ➤ SUSPENSION:- Air Bellows ➤ TRANSMISSION:- Manual (6+1) ➤ CLUTCH:- Hydraulic ➤ TYRES:- Steel Radial ➤ STEERING:- Power-Assisted (Right-Side) ➤ CHASSIS:- Truck chassis not acceptable Rust-proof & insulated (non-flammable) fire protection in Engine Compartment. 			

<ul style="list-style-type: none"> ❖ <u>ENGINE SPECIFICATION</u> 	<ul style="list-style-type: none"> ➤ 6 Cylinder Turbo Charged ➤ Minimum 9000 CC ➤ Maximum 130 K.M/H ➤ Maximum Power (HP @) 375@2200 ➤ Maximum Torque (kgf.m @ rpm) 148.88 @1200-1600 			
	<ul style="list-style-type: none"> ❖ <u>PASSENGER COMFORT:-</u> 	<ul style="list-style-type: none"> ➤ Engonomic seating, fire-retardant, water/dust-proof. ➤ LED lighting minimum 300 LUX. ➤ Demisting system for all key windows. ➤ Air conditioning with saloon temperature data via CAN module. 		
	<ul style="list-style-type: none"> ❖ <u>TECHNOLOGY & EQUIPMENT:-</u> 	<ul style="list-style-type: none"> ➤ Controller Area Network (CAN) Module (records speed, brake, RPM, Doors, Temps, etc.) ➤ Surveillance: 5 cameras per bus (driver cabin, front, access door, seats, rear view with LCD screen on dash board). ➤ Engine (Diesel) ➤ Horsepower Adequate for full-load acceleration, torque. ➤ Torque Curve High Torque over a wide RPM range. ➤ Emission Minimum Euro III. ➤ Protection Engine compartment insulated for noise and heat; separated by a fire-proof bulkhead. ➤ Fire Resistance only non-flammable materials or clad with fireproof sheeting are allowed. ➤ Bus must be equipped with at least 4 fire extinguishers. ➤ Cooling Equipped with Heavy-Duty radiator and thermal dissipation system. ➤ Air Intake dust-free, unrestricted airflow by optimized intake location/design. 		

<ul style="list-style-type: none"> ➤ <u>DUST:-</u> Must function in high-dust environments (unpaved roads, construction). ➤ <u>ALTITUDE:-</u> Must operate above 700m elevation. <p style="text-align: center;">❖ <u>TRANSMISSION & DRIVETRAIN</u></p> <ul style="list-style-type: none"> ➤ <u>Transmission:</u> Manual. ➤ <u>Clutch:</u> Hydraulic with pressure assist. ➤ <u>Suspension:</u> 6-Air Bellows. ➤ <u>Brakes:</u> Pressure brake system with ABS (Anti-Lock Brake System), EBD (Equal Brake Distributor), ➤ <u>TYRES:-</u> Steel radial 295/80/R22.5. ➤ <u>STEERING:-</u> Power-assisted, Hydraulic; Right-Hand Drive <p style="text-align: center;">❖ <u>CHASSIS & BODY STRUCTURE:</u></p> <ul style="list-style-type: none"> ➤ Type: Monocoque or Semi Monocoque (Truck chassis not allowed) ➤ Rust-Proofing: Multi-stage Treatment; must remain rust-free for bus lifetime. ➤ Insulation: Non-flammable thermal and acoustic insulation to maintain <80 DBA Interior Noise. ➤ At least 02 Luggage Trunk and one Driver Rest Room with AC & Lights. ➤ Crashworthiness: Must withstand. ➤ Static and dynamic loads. ➤ Speed breaker shocks. ➤ Acceleration and braking loads ➤ Front impact and rollover protection. ➤ Automatic Fire extinguishing bomb in the Engine Compartment <p style="text-align: center;">❖ <u>ADDITIONAL MECHANICAL FEATURES:-</u></p> <ul style="list-style-type: none"> ➤ Vibration Control: Structural resonance frequencies must be outside primary Excitation Ranges. ➤ Undercarriage. ➤ Anti-corrosion and Flame-retardant and burst-resistant ➤ Wheel housings Flame-retardant and Burst- 			
---	--	--	--

<ul style="list-style-type: none"> ➤ Resistant. ➤ Adequate ventilation around wheels/brakes to avoid overheating. ➤ Electrical Rear View Mirror (Automatically Heated). ➤ Sunshield Curtain with soft fabric ➤ Equipped with Electrical Clock. ➤ 06 Speaker installed in Bus Colin. 	<p style="text-align: center;">❖ SAFETY & DURABILITY:-</p> <ul style="list-style-type: none"> ➤ Load tolerance: Bus fully loaded at GVW must show no deformation in Key Components. ➤ Lifespan: Designed for minimum 1,200,000 km. 			
OTHER ADDITIONAL COSTS I.E. DELIVERY CHARGES OR DISCOUNTS				
GRAND TOTAL PRICE WITH ALL TAXES.				

Price In words _____

Contractor's Signature & Seal

Employer's Signature & Seal
(Principal SKZMDC)

Note: -

- *Evaluation shall be done Whole Item and contract will be awarded accordingly.*
- *Form of price schedule is to be filled in very carefully, should be typed form including GST (Without GST/handwritten document will not be entertained). Every page is to be signed and stamped at the bottom. An affidavit will be provided stating that his/her firm/company is not blacklisted by PPRA or any department on Stamp Paper.*
- *All expenses/costs regarding transportation, shifting manpower/goods/ Procurement of Bus etc. shall be borne by the Bidder himself.*
- *In case of discrepancy between unit price and total, the unit price shall prevail. Foreign currency rate will be considered on the date of opening of Financial Bid as per selling rate announced by the National/State Bank of Pakistan.*

(Annexure-5)

CHECK LIST / KNOCK OUT CLAUSES

The Provision of this checklist/ knock out clauses is essential prerequisite alongwith submission of tenders.

Sr. #	<u>DETAIL</u>	<u>YES / NO.</u>	<u>PAGE #</u>
1.	All Bidding documents to be submitted in Book Binding form.		
2.	CDR / Pay Order / Demand Draft of Rs. 1,281,000/- (Twelve Lac & Eighty One Thousands only) with the Financial Bid.		
3.	(Documentary Proof, Copy of Performance Certificate) with College/ University & Institute, and other department for supply of bus.		
4.	Acceptance of terms and conditions, tender documents, duly singed and stamped.		
5.	Price should not be mentioned in technical bid.		
6.	Bidder shall submit, along with this bid, detailed brochure of the quoted vehicle(s)		
7.	Bank Statement / Balance sheet, NTN (STRN) and Professional Tax & Sale Tax Certificate of the Bidder.		
8.	Provide the affidavit Annex-03		

Notices:

The tenderer shall submit an affidavit on legal stamp paper of Rs.100/- that their firm has not been blacklisted at the moment on any ground by any Government (Federal & Provincial), a local body or a public sector organization.

Acceptance of firm

Name, Sign and Stamp of firm's representative

Date: _____

FIRM's address for notice purpose

Procuring Agency's Address for notice purposes shall be the

PRINCIPAL

Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore.

Direct No. # 0302-1140423 & 0323-4395476