1.   This organization requires sealed tenders from interested / capable General Sales Tax (GST) holder firms/ organizations/ venders who are on active tax payers list of FBR for **Photocopier Sorter Bins and Photocopier machines**:-

        a.   **2x Photocopier Sorter Bins for Konica Minolta Bizhub 450i.**

        b.   **1x Photocopier machine (Black & White) alongwith 1x Sorter Bin.**

        c.   **1x Photocopier machine (Color).**

        d.   **1x Shredder.**

        e.   **2x Printers (Laser Jet)**

2.   **<u>Terms & Conditions</u>**:-

    a.   Tenders will be in accordance with PPRA Rules (Single Stage, Single Envelope Procedure).

    b.   Bids may be submitted on **EPADS** latest by **5th Jan 2026 (Monday) before 1100 hours**. No tender will be accepted after cut down date and time. The bids will be opened on the same date at <u>1130</u> hours.

    c.   A bid bond, in the shape of a Bank Draft / Pay Order in the name of Headquarters Anti-Narcotics Force, Rawalpindi amounting to **Rs. 2,50,000/-** (refundable) should be submitted along with tender as security deposit, without which tender will not be accepted.

    d.   All the proposals and prices shall remain valid upto 30 June 2026.

    e.   All currency in the proposal shall be quoted in Pakistani Rupees (PKR) including all applicable taxes.

    f.   The bidders is hereby informed that the Government shall deduct taxes at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any vendor who signs a contract with the Government.

    g.   The successful bidder will have to deliver and install equipment within 15x days after issuance work order, failing which, order will be cancelled and earnest money will be forfeited in favour of HQ Anti Narcotics Force.

    h.   Headquarters Anti Narcotics Force Rawalpindi reserves the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the ground for its rejection of all bids or proposals, but is not required to justify those grounds.

    i.   All bidders participating in the tender should be registered with FBR (must be included in active tax payer list of FBR) and also liable to produce following documents along with technical bid:-

        (1)   Affidavit of Non Black List.

        (2)   Past Experience Certificate.

	(3)	Bank Statement of last six months.
	(4)	Sale Tax Registration Number

j. Payment of work will be paid to successful bidder through AGPR cheque after delivery and installation of equipment.

k. Successful bidder will provide at least one year warranty of equipment / or as per Original Equipment Manufacturer (OEM) warranty whatever is greater.

l. Successful bidder should have the ability to provide after sale service/ spare parts supply for next two years after delivery / installation.

m. Successful bidder will provide services / technical assistance after delivery / installation of equipment at least 3-4 months during the recruitment process.

n. Detailed tenders documents are can be obtained from office or can be downloaded from ANF Official Website (www.anf.gov.pk)

Note: The tender is also available at PPRA's website www.ppra.org.pk

Director (RM)
Lt Col Sajjad Hussain
Headquarters, Anti Narcotics Force
Wavel Lane, Opposite Old Airport Chaklala, Rawalpindi
Phone: 051-9286030, 051-9270173, Fax: 051-9270165

FIRM/ VENDOR CREDENTIALS PROFORMA

Ser.	DETAILS	DETAILS / REMARKS
**Part – I** **(Basic Details)**	
1.	Firm Name	
2.	Owner Name	
3.	CNIC No.	
4.	Active Tax Payer / Number	
**Part – II** **(Proposal offering for)**	
5.	**Photocopiers Sorter Bins and Photocopier Machine as detailed below**:-	**Unit Cost including all taxes**
	a. 2x Photocopier Sorter Bins for Konica Minolta Bizhub 450i b. 1x Photocopier machine (Black & White) along with 1x Sorter Bin c. 1x Photocopier machine (Color) d. 1x Shredder e. 2x Printers (Laser Jet)	
**Part – III** **(Pre Requisites attached)**	
		Yes / No
6.	Past Experience Certificate	
7.	Affidavit of Non Black List	
8.	Bank Statement of last six months	
9.	Sales Tax Registration / Number	
**Part – IV**	
		Yes / No
10.	Being a participant, I agree all terms and condition mentioned in tender documents.	

S.No	Specifications	Qty	Yes / No
1.	**1x Photocopier Machine (Black & White) along with 1x Sorter Bin**		
	Machine Specifications		
a.	Speed up to 45 PPM.		
b.	Automatic duplex scanning of up to 280 ipm with auto skew correction and double feed detection.		
c.	Support various paper sizes A6 to SRA3 and banner paper up to 1,200 x 297mm.		
d.	The optional embedded media sensor can detect paper weight and type to ensure correct settings be applied.		
e.	2-inch color touch panel with multi-touch support for an intuitive and easy to use operation.		
f.	**(Sorter Bin**) 500 sheets capacity with auto stapling.		
	1x Photocopier Machine (Color) Specification		
g.	Speed up to 30 PPM.		
h.	1800x600 dpi resolution/ 600x600 dpi resolution.		
i.	Direct printing and color scanning from USB.		
j.	A3-A5 paper sizes.		
k.	LAN Support.		
l.	Quad Core Processor.		
m.	Reverse Automatic Document Feeder.		
n.	8GB RAM and 256 GB SSD.		
o.	Electronic Sorting Duplexer Standard.		
p.	25-400% zoom enlargement / reduction.		
q.	2x500 standard paper feed.		
r.	Less than 15 sec warm up time.		
	2x Sorter Bins for Photocopier		
s.	2x Inner Finisher for Konica Minolta Bizhub 450i.		
t.	500 sheets capacity with auto stapling.		
	1x Shredder		
u.	Crosscut: 5x47mm, Shreds 8 Sheets / 1credit card per pass		
v.	Bin Capacity: 13 Liters		
w.	Waste level viewing window		
x.	Integrated carry handle		
	2x Printers (Laser Jet)		
y.	Print speed up to 40ppm speed,		
z.	Automatic duplex (double-sided) printing		
aa.	Connectivity: Gigabit Ethernet, Hi-Speed USB 2.0, Host USB		
bb.	Print resolution sharp 1200x1200 dpi resolution		
cc.	Paper Handling: 100-sheet multipurpose tray, 250-sheet input tray		
dd.	256MB RAM		
ee.	1200 MHz processor		
ff.	Media Type: Plain, eco-efficient, Light, Heavy, Bond, Letterhead, Envelopes, Label		