
**National Database and Registration Authority (NADRA)
Regional Head Office Lahore**

BIDDING DOCUMENT

For

AUCTION OF BER TECHNICAL STORE ITEMS

TENDER No. NADRA-RHO LHR-RFB/2025/Auction-3

Regional Head Office NADRA Lahore

73-Trade Center M.A Johar Town Lahore
Phone: (92-42)–99232847, Facsimile :(92-42)-99232807
Email: lh.admin@nadra.gov.pk



Contents

TENDER DOCUMENTS ISSUANCE PERFORMA	3
INVITATION TO BID.....	4
Instruction to Bidders: -	5
Primary Contact	5
2. TERMS & CONDITIONS FOR AUCTION OF CONDEMNED/ BER FURNITURE/FIXTURE (NADRA, RHO Lahore).....	6
3 FINANCIAL BID	7
LIST OF CONDEMNED/ BER FURNITURE/FIXTURE	8



Tender No: **NADRA-RHO LHR-RFB/2025/Auction-3**

TENDER DOCUMENTS ISSUANCE PERFORMA

Name of Tender	AUCTION OF CONDEMNED/ BER IT EQUIPMENT
Official Address:	Admin Branch Regional Head Office, NADRA Lahore 73- Trade Centre Muhammad Ali Johar Town Lahore. Tel: 042-99232847, Fax: 042-99232807
Tender Submission Date &Time:	05 Jan 2026, 11:00 AM
Tender Opening Date &Time:	05 Jan 2026, 11:30 AM
Bid Validity:	120 days from the date of bid opening
Note:-	All the pages of bidding documents should be signed and duly stamped before submission; in case of non-compliance the bid will be rejected.

INVITATION TO BID

GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR & NARCOTICS CONTROL
NATIONAL DATABASE AND REGISTRATION
AUTHORITY (NADRA)
Regional Head Office, Lahore Region

Public Auction (Used Technical Equipment)

- NADRA Regional Head Office Lahore intends to conduct a public auction of used technical equipment on an "as is, where is" basis. Offers are invited from interested parties along with a copy of their National Identity Card (CNIC).
- Bidding documents containing specifications, terms and conditions can be obtained during office hours and working days from the Administration Branch on payment of Rs. 5,000/- (non-refundable) in cash/pay order/call deposit in favor of "NADRA REGIONAL HDQ OFFICE LAHORE."
- Auction offers must be submitted at the address given below by **5th January 2026, Monday at 11:00 AM**. The offers will be opened on the same day at **11:30 AM**.
- A bid security amount of Rs. 150,000/- (One Hundred Fifty Thousand) in the form of a pay order/call deposit receipt in favor of NADRA, Regional HQ Office Lahore must accompany the offer. The decision of the competent authority regarding acceptance or rejection of the offer shall be final. The successful bidder shall deposit 100% of the total bid amount within 3 days of issuance of the acceptance letter, and shall be required to remove the complete equipment within a further 7 days.
- Inspection of the equipment can be carried out up to **5th January 2026** during office hours on working days at NADRA Store, 73-Trade Centre, Muhammad Ali Johar Town, Lahore.
- The successful bidder shall deposit 18% Sales Tax on the total bid amount, and withholding tax at the rate of 10% for filers and 20% for non-filers on the bid amount inclusive of 18% Sales Tax, in accordance with prevailing government laws. In case the remaining amount is not deposited within the prescribed time, the amount already deposited shall be forfeited in favor of NADRA, and no excuse shall be acceptable.
- This advertisement is also available on the PPRA website: www.ppra.org.pk

Director (Admin) PID(I)5027/25
NADRA Regional Head Office
73-Trade Centre, Muhammad Ali Johar Town, Lahore
Phone: 042-99232847 Fax: 042-99232807

13x2

وزارت داخلہ و انسداد دہشت گردی کنٹرول حکومت پاکستان
نیشنل ڈیٹا بیس اینڈ رجسٹریشن
اتھارٹی (نادرہ)
ریجنل ہیڈ آفس، لاہور ریجن

نیلام عام (استعمال شدہ ٹیکنیکل سامان)

- 1۔ نادرہ ریجنل ہیڈ آفس لاہور کو "جیسے ہے" کی بنیاد پر استعمال شدہ ٹیکنیکل سامان نیلام عام کرنا مقصود ہے جس کیلئے خواہشمند پارٹیاں سے پیشکش قومی شناختی کارڈ کی کاپی کے ساتھ اور کارڈ ہیں۔
- 2۔ تصدیقات، شرائط و ضوابط پر مشتمل بڑے دستاویزات دفتری اوقات و ایام کار میں ایڈمنسٹریٹو سے مبلغ 5000 روپے (پانچ ہزار روپے) بصورت نقد/پے آرڈر/کال ڈپازٹ بنام "NADRA REGIONAL HDQ OFFICE LAHORE" کے عوض حاصل کی جاسکتی ہیں۔
- 3۔ نیلام عام کی پیشکشیں مورخہ 5 جنوری 2026 بروز جمعہ 11 بجے تک درج ذیل پتہ پر جمع کرائیں، پیشکشیں اسی روز 11:30 بجے کھولی جائیں گی۔
- 4۔ پیشکش کے ساتھ مبلغ ڈیڑھ لاکھ روپے زر ضمانت بصورت پے آرڈر/کال ڈپازٹ رسید بنام نادرہ ریجنل ہیڈ آفس کیونٹس لاہور ہونا چاہیے۔ پیشکش کی منظوری یا منسوخی کے بارے میں مجاز اتھارٹی کا فیصلہ حتمی تصور ہوگا۔ کامیاب بولی دہندہ کو کامیابی کے سر اسلے کے اجراء کے بعد کل پیشکش 100 فیصد 3 ایم میں جمع کرانا ہوگا۔ نیز مکمل سامان مزید 7 ایم کے اندر اٹھانا لازم ہوگا۔
- 5۔ سامان کا ملاحہ تیار 5 جنوری 2026 تک دفتری ایام کار میں نادرہ اسٹور واقع 73 ٹریڈ سنٹر محمد علی جوہر ٹاؤن، لاہور میں کیا جاسکتا ہے۔
- 6۔ کامیاب بولی دہندہ کو کل بولی کا 18 فیصد سٹرنٹیکس اور بولی بعد 18 فیصد سٹرنٹیکس پر 10 فیصد دوہولڈنگ ٹیکس فائبر اور 20 فیصد دوہولڈنگ ٹیکس نان فائبر گورنمنٹ کے سر ذبح قانون کے مطابق جمع کرانا ہوگا، بقایا رقم مقرر مدت کے اندر جمع نہ کروانے کی صورت میں پہلے سے جمع شدہ رقم بحق نادرہ انسداد دہشت گردی کنٹرول اتھارٹی عدالت میں قبول نہ ہوگا۔
- 7۔ اشتہار بذاتی پٹی آرا سے کی ویب سائٹ www.ppra.org.pk پر بھی دستیاب ہے۔

PID(I)5027/25 **ڈائریکٹر (ایڈمن)**
 نادرہ ریجنل ہیڈ آفس 73۔ ٹریڈ سنٹر محمد علی جوہر ٹاؤن، لاہور
 فون نمبر: 042-99232847 فیکس نمبر: 042-99232807

13x2



Instruction to Bidders: -

1.1 All the bidders duly incorporated and based in Pakistan Governed by rules, laws and statutes of Government of Pakistan, CNIC holders/ NTN holders shall be eligible.

1.2 Bidding documents containing instructions to bidders and related forms can be obtained from Admin Branch (Primary Contact Address) for an amount of Rs. 5,000/- in form of Cash/ CDR/ Pay Order payable in respect of “**NADRA REGIONAL HDQ OFFICE LAHORE**”.

1.3 The bid must be accompanied by Bid Security i.e. **Rs 150,000/-** in respect of “**NADRA REGIONAL HDQ OFFICE LAHORE**” and must be submitted at Admin Branch, National Database and Registration Authority, Regional Head Office, 73-Trade Center M.A Johar Town Lahore on **05 January, 2026 not later than 11:00 AM** On same day, the bids will be opened at RHO NADRA Lahore at **11:30 AM**.

The bidder must submit bid on the basis of complete requirements as per bidding documents. Failure to meet this condition will cause disqualification of the bidder.

1.4 Correspondence Address

The Primary Contact for all correspondence in relation to this bid is as follows:

Primary Contact

Assistant Director (Procurement)
Regional Head Office, NADRA
73-Trade Center M. A Johar
Town Lahore
Email address; naveed.sarwar@nadra.gov.pk
Phone # 042-99232847
Fax # 042-99232807

(Signature & Stamp of Bidder)



2. **TERMS & CONDITIONS FOR AUCTION OF CONDEMNED/ BER TECHNICAL STORE ITEMS (NADRA, RHO Lahore)**

- a. Bid Security of un-successful bidders shall be released, once bid is awarded to successful bidder on next working day.
- b. All the condemned items to be disposed of on “**As and Where is Basis**”
- c. Sealed bids/offers are invited for the auction of condemned items. Bid containing necessary documents, CDR, Bidding Documents duly completed in all aspects shall be submitted by **05 January, 2026 at 11:00 AM** in the sealed envelope **Under Single Stage One Envelope Bidding Procedure (Bid submitted after due date and time shall not be entertained)**.
- d. The bids will be opened on **05 January, 2026 at 11:30 AM** at Regional Head Office NADRA, Lahore.
- e. Successful bidder will deposit 100% of offered amount after issuance of awarding letter within 3 days and have to lift items within next 7 days. (*In case of failure to deposit, bid security shall be forfeited).
- f. **Successful Bidder shall be responsible to pay all Govt. applicable taxes over the offered bid amount. Taxes should not be included in offered bid amount.**
- g. **Successful bidder has to deposit 18 % sales tax on offered amount and 10 % as filer and 20% in case of non-filer as Income tax over the total of offered bid price & 18 % sales tax.**
- h. **Bidders having original documents can only inspect condemn/ BER TECHNICAL STORE ITEMS at NADRA RHO, 73-Trade Centre M. A Johar Town, Lahore as well as only bidder is entitled to attend the bidding proceedings or any single person on behalf of bidder having duly signed authority letter is entitled to attend the proceedings.**
- i. Successful bidder shall be responsible to pull out all items / equipment etc from **73-Trade Centre M. A Johar Town, Lahore** within 7 days after depositing of total amount, at their own expenses.
- j. The competent authority reserves the right to reject all bids / tenders without assigning any reasons as per PPRA Rule - 33
- k. Bidder will submit copy of valid Computerized National Identity Card (CNIC).
- l. Cutting & over writing of bids will be liable to rejection.
- m. Bidder will submit the copy of National Tax Number (NTN)
- n. Bid with incomplete / fake supporting documents will not be entertained, and furnishing of incorrect information shall be liable to legal action.

Note

Bidder is required to follow/ fulfill the terms and conditions mentioned above at Para # 2 (a to n) of this bidding documents. In case of failure the bid shall be rejected.

(Signature & Stamp of Bidder)



3 FINANCIAL BID

Tender No: NADRA-RHO LHR-RFB/2025/Auction-3
Auction of BER TEHCNICAL STORE ITEMS
RHO NADRA LAHORE

Bidders Name: _____

CNIC No. _____

NTN No. _____

a.	Tender Submission Date: ٹینڈر جمع کروانے کی تاریخ	
b.	Bid Amount (Rs.) Without Tax بولی کی قیمت بغیر ٹیکس	
c.	GST 18% جنرل سیلز ٹیکس	
	Total:	
d.	Withholding Tax Filer 10% Non-Filer 20% ود ہولڈنگ ٹیکس	
	Grand Total:	

a. Bid Security (Rs. 150,000/-) _____

b. CDR/Pay Order No: _____

NOTE:

Sales Tax and Income Tax shall be calculated over and above of offered bid price and bidder have to pay this amount as per rules.

(سیلز ٹیکس اور انکم ٹیکس بولی کی قیمت کے اوپر لاگو ہوں گے جو کہ کامیاب بولی دہندہ کو قواعد و ضوابط کے مطابق ادا کرنا ہوں گے)

(Signature & Stamp of Bidder)



LIST OF BER TECHNICAL STORE ITEMS

Sr. #	Item Name	Type	QTY
1	Acer CPU X2610G		47
2	Dell CPU 3020		5
3	CPU Dell 3046 (Micro)		10
4	CPU Dell 3050		4
5	Dell CPU 755		68
6	Dell CPU T-3500		1
7	HP CPU 6200		3
8	HP CPU 6300		1
9	Lenovo CPU V-520		2
10	Dell Vostro 220/230		30
11	CPU HP 2000MT/202		7
12	HP CPU 7800/7900		34
13	HP CPU 8300		6
14	Dell OptiPlex AIO 3030 (All in One)		14
15	Dell OptiPlex AIO 3050 (All in One)		6
16	Dell OptiPlex AIO 3240 (All in One)		5
17	Dell OptiPlex AIO 3280 (All in One)		4
18	POWER EDGE T-410 (Server)		1
19	HP COMPAQ ML-150 (Server)		1
20	HP 800G1 (Server)		1
21	POWER EDGE T-430 (Server)		1
22	Dell 755 (Server)		2
23	LCD Dell 15"		8
24	LCD Dell 17"		53
25	LCD Dell 18.5"		17
26	LCD Dell 19"		13
27	LCD Dell 21.5"		5
28	LCD Asus 18.5"		1
29	LCD Apple 27"		3
30	HP LCD 17"		9
31	HP LCD 19"		47
32	HP LCD 21"		15
33	LCD Lenovo 19.5"		6
34	LCD View Sonice 22"		1
35	LCD Acer 18.5"		27
36	Scanner HP-8300		1
37	Scanner HP-8270		1
38	Scanner EPSON-1630		14
39	Scanner EPSON GT-1500		7
40	Scanner HP PRO 2500F1		1
41	Scanner HP-5590		5
42	Scanner AD-480		1
43	Scanner Canon P-215-II		11
44	Scanner Plustek 2610		8
45	Scanner Plustek PL3060		2



46	Scanner Mustek 2448F		1
47	Scanner Canon Lide Series		1
48	Camera Canon EOS 1000D		2
49	Camera Canon EOS 1100D		6
50	Camera Canon EOS 1200D		4
51	Camera Canon EOS 1300D		2
52	Camera Canon EOS 3000D		11
53	Epson LX-310+/TMU-220		8
54	Thermal Printers		38
55	Form Printer OKI B412		59
56	Form Printer Brother LH-5200DW		1
57	Form Printer HP 2035		5
58	Form Printer HP M401		13
59	Form Printer HP M402		24
60	Form Printer HP M404		1
61	Form Printer HP M601		1
62	Form Printer HP M102W		2
63	Form Printer Xerox 3260		7
64	Form Printer Xerox 3320		1
65	Form Printer Xerox 3330		8
66	PRINTER ALL IN ONE HP M130		17
67	PRINTER ALL IN ONE XEROX 3215		28
68	UPS 1 KVA Aurora		1
69	UPS 1 KVA Online Interactive		1
70	UPS 1 KVA Alfa		1
71	UPS 2 KVA PowerCom		3
72	UPS 1.5 KVA APC		2
73	UPS 1800 Watt Homage		1
74	UPS 16 KVA Emerson		1
75	UPS 2 KVA EchoStar		1
76	UPS 3 KVA Britpower		1
77	UPS 3 KVA Eltek		1
78	UPS 625VAq		2
79	LAPTOP ASUS		3
80	LAPTOP HP		10
81	LAPTOP ACER		3
82	LAPTOP DELL		2
83	Barcode Readers		21
84	Keyboard		674
85	Mouse		802
86	Q-Matic Machine		5
87	Photocopier Machine MP2014D		3
88	Token Printer Head		19
89	LED TV		3
90	Projector Sony		1
91	Motherboards (All Types)		68
92	Camera Adapter Coupler		76

93	Camera Charger		41
94	Camera Battery		32
95	USB HUB		13
96	DRY Battery 12V 5Amp		157
97	DRY Battery 12V 7Amp		572
98	DRY Battery 12V 17Amp		86
99	Liquid Battery Phoenix 130Ah		2
100	Liquid Battery AGS 100Ah		1
101	Liquid Battery Exide 85Ah		2
102	Liquid Battery AGS 85Ah		7
103	Liquid Battery Exide 90Ah		1
104	Liquid Battery Exide 160Ah		2
105	Liquid Battery Phoenix 85Ah		1
106	Liquid Battery Daewoo 70Ah		17
107	Liquid Battery AGS 70Ah		4
108	Liquid Battery AGS 80Ah		3
109	Liquid Battery AGS 60Ah		2
110	Liquid Battery Exide 70Ah		8
111	Liquid Battery Osaka 70Ah		2
112	Liquid Battery ISUZU 70Ah		1
113	Liquid Battery AGS 50Ah		1
114	Liquid Battery AGS 45Ah		1
115	Liquid Battery AGS 30Ah		4
116	IP Phone		9
117	Extension Lead		2
118	CD/DVD Rom		19
119	Webcam		20
120	Electric Blower		4
121	Oxygen Concentrator		1
122	Paper Shredder		3
123	Network Switch Cabinet 12U		2
124	Network Switch Cabinet 9U		2
125	Camera Stand		49
126	Q-Matic LEDs		95
127	Mic		1
28	Lan Tester		3
29	Fuser Assembly (All Types)		93
130	Scanning Unit (All Types)		28
131	Formatter Board		6
132	Stabilizer 15000 Watt		1
133	Amplifier		18
134	Signature Pad		4
135	NVR/DVR		23
136	CCTV Cameras		77
137	Scrap		217.5 KG