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**National Database and Registration Authority (NADRA)**  
**Regional Head Office Lahore**

**BIDDING DOCUMENT**

**For**

**AUCTION OF BER TECHNICAL STORE ITEMS**

**TENDER No. NADRA-RHO LHR-RFB/2025/Auction-3**

**Regional Head Office NADRA Lahore**

73-Trade Center M.A Johar Town Lahore  
Phone: (92-42)-99232847, Facsimile : ( 92-42)-99232807  
Email: [lhr.admin@nadra.gov.pk](mailto:lhr.admin@nadra.gov.pk)



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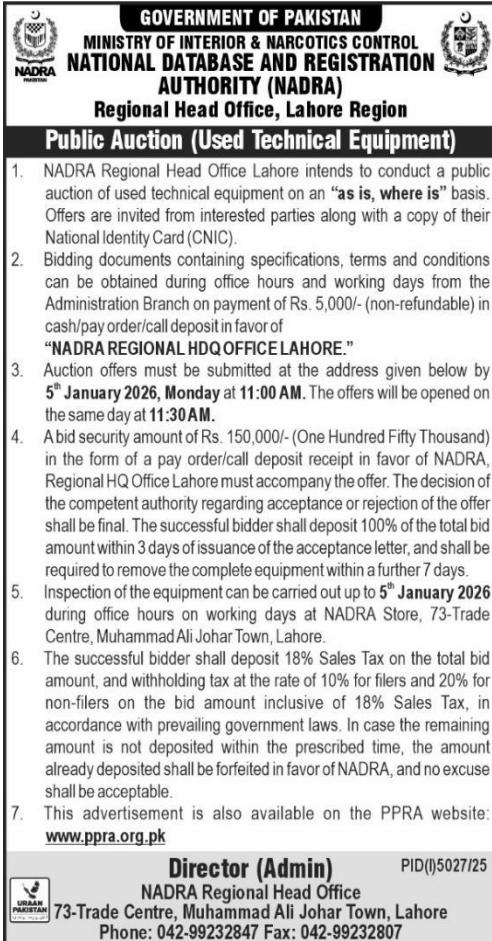
Tender No: **NADRA-RHO LHR-RFB/2025/Auction-3**

## **TENDER DOCUMENTS ISSUANCE PERFORMA**

Name of Tender	AUCTION OF CONDEMNED/ BER IT EQUIPMENT
Official Address:	<b>Admin Branch</b> <b>Regional Head Office, NADRA Lahore 73-Trade Centre Muhammad Ali Johar Town Lahore.</b> <b>Tel: 042-99232847, Fax: 042-99232807</b>
Tender Submission Date &Time:	<b>05 Jan 2026, 11:00 AM</b>
Tender Opening Date &Time:	<b>05 Jan 2026, 11:30 AM</b>
Bid Validity:	120 days from the date of bid opening
<b>Note:-</b>	All the pages of bidding documents should be signed and duly stamped before submission; in case of non-compliance the bid will be rejected.



## **INVITATION TO BID**



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Auction of BER TECHNICAL STORE ITEMS/2025/Auction-3



## **Instruction to Bidders: -**

1.1 All the bidders duly incorporated and based in Pakistan Governed by rules, laws and statutes of Government of Pakistan, CNIC holders/ NTN holders shall be eligible.

1.2 Bidding documents containing instructions to bidders and related forms can be obtained from Admin Branch (Primary Contact Address) for an amount of Rs. 5,000/- in form of Cash/ CDR/ Pay Order payable in respect of "**NADRA REGIONAL HDQ OFFICE LAHORE**".

1.3 The bid must be accompanied by Bid Security i.e. **Rs 150,000/-** in respect of "**NADRA REGIONAL HDQ OFFICE LAHORE**" and must be submitted at Admin Branch, National Database and Registration Authority, Regional Head Office, 73-Trade Center M.A Johar Town Lahore on **05 January, 2026 not later than 11:00 AM**. On same day, the bids will be opened at RHO NADRA Lahore at **11:30 AM**.

The bidder must submit bid on the basis of complete requirements as per bidding documents. Failure to meet this condition will cause disqualification of the bidder.

### **1.4 Correspondence Address**

The Primary Contact for all correspondence in relation to this bid is as follows:

#### **Primary Contact**

Assistant Director (Procurement)  
Regional Head Office, NADRA  
73-Trade Center M. A Johar  
Town Lahore  
Email address; [naveed.sarwar@nadra.gov.pk](mailto:naveed.sarwar@nadra.gov.pk)  
Phone # 042-99232847  
Fax # 042-99232807

(Signature & Stamp of Bidder)



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## **2. TERMS & CONDITIONS FOR AUCTION OF CONDEMNED/ BER TECHNICAL STORE ITEMS (NADRA, RHO Lahore)**

- a. Bid Security of un-successful bidders shall be released, once bid is awarded to successful bidder on next working day.
- b. All the condemned items to be disposed of on "**As and Where is Basis**"
- c. Sealed bids/offers are invited for the auction of condemned items. Bid containing necessary documents, CDR, Bidding Documents duly completed in all aspects shall be submitted by **05 January, 2026 at 11:00 AM** in the sealed envelope **Under Single Stage One Envelope Bidding Procedure (Bid submitted after due date and time shall not be entertained)**.
- d. The bids will be opened on **05 January, 2026 at 11:30 AM** at Regional Head Office NADRA, Lahore.
- e. Successful bidder will deposit 100% of offered amount after issuance of awarding letter within 3 days and have to lift items within next 7 days. (\*In case of failure to deposit, bid security shall be forfeited).
- f. **Successful Bidder shall be responsible to pay all Govt. applicable taxes over the offered bid amount. Taxes should not be included in offered bid amount.**
- g. **Successful bidder has to deposit 18 % sales tax on offered amount and 10 % as filer and 20% in case of non-filer as Income tax over the total of offered bid price & 18 % sales tax.**
- h. **Bidders having original documents can only inspect condemn/ BER TECHNICAL STORE ITEMS at NADRA RHO, 73-Trade Centre M. A Johar Town, Lahore as well as only bidder is entitled to attend the bidding proceedings or any single person on behalf of bidder having duly signed authority letter is entitled to attend the proceedings.**
- i. Successful bidder shall be responsible to pull out all items / equipment etc from **73-Trade Centre M. A Johar Town, Lahore** within 7 days after depositing of total amount, at their own expenses.
- j. The competent authority reserves the right to reject all bids / tenders without assigning any reasons as per PPRA Rule - 33
- k. Bidder will submit copy of valid Computerized National Identity Card (CNIC).
- l. Cutting & over writing of bids will be liable to rejection.
- m. Bidder will submit the copy of National Tax Number (NTN)
- n. Bid with incomplete / fake supporting documents will not be entertained, and furnishing of incorrect information shall be liable to legal action.

### **Note**

Bidder is required to follow/ fulfill the terms and conditions mentioned above at Para # 2 (a to n) of this bidding documents. In case of failure the bid shall be rejected.

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(Signature & Stamp of Bidder)



### 3 FINANCIAL BID

**Tender No: NADRA-RHO LHR-RFB/2025/Auction-3**  
**Auction of BER TECHNICAL STORE ITEMS**  
**RHO NADRA LAHORE**

**Bidders Name:** \_\_\_\_\_

**CNIC No.** \_\_\_\_\_

**NTN No.** \_\_\_\_\_

a.	Tender Submission Date: ٹینڈر جمع کروانے کی تاریخ	
b.	Bid Amount (Rs.) Without Tax بولي کی قيمت بغیر ٹيکس	
c.	GST 18% جزل سيلز ٹيکس	
<b>Total:</b>		
d.	Withholding Tax Filer 10% Non-Filer 20% وڌهولڈنگ ٹيکس	
<b>Grand Total:</b>		

a. **Bid Security (Rs. 150,000/-)** \_\_\_\_\_

b. **CDR/Pay Order No.:** \_\_\_\_\_

**NOTE:**

**Sales Tax and Income Tax shall be calculated over and above of offered bid price and bidder have to pay this amount as per rules.**

(سيلز ٹيکس اور انکم ٹيکس بولي کی قيمت کے اوپر لاڳو ہوں گے جو کہ کامیاب بولي دہنندہ کو قواعد و ضوابط کے مطابق ادا کرنا ہوں گے)

\_\_\_\_\_  
(Signature & Stamp of Bidder)



## LIST OF BER TECHNICAL STORE ITEMS

Sr. #	Item Name	Type	QTY
1	Acer CPU X2610G		47
2	Dell CPU 3020		5
3	CPU Dell 3046 (Micro)		10
4	CPU Dell 3050		4
5	Dell CPU 755		68
6	Dell CPU T-3500		1
7	HP CPU 6200		3
8	HP CPU 6300		1
9	Lenovo CPU V-520		2
10	Dell Vostro 220/230		30
11	CPU HP 2000MT/202		7
12	HP CPU 7800/7900		34
13	HP CPU 8300		6
14	Dell OptiPlex AIO 3030 (All in One)		14
15	Dell OptiPlex AIO 3050 (All in One)		6
16	Dell OptiPlex AIO 3240 (All in One)		5
17	Dell OptiPlex AIO 3280 (All in One)		4
18	POWER EDGE T-410 (Server)		1
19	HP COMPAQ ML-150 (Server)		1
20	HP 800G1 (Server)		1
21	POWER EDGE T-430 (Server)		1
22	Dell 755 (Server)		2
23	LCD Dell 15"		8
24	LCD Dell 17"		53
25	LCD Dell 18.5"		17
26	LCD Dell 19"		13
27	LCD Dell 21.5"		5
28	LCD Asus 18.5"		1
29	LCD Apple 27"		3
30	HP LCD 17"		9
31	HP LCD 19"		47
32	HP LCD 21"		15
33	LCD Lenovo 19.5"		6
34	LCD View Sonice 22"		1
35	LCD Acer 18.5"		27
36	Scanner HP-8300		1
37	Scanner HP-8270		1
38	Scanner EPSON-1630		14
39	Scanner EPSON GT-1500		7
40	Scanner HP PRO 2500F1		1
41	Scanner HP-5590		5
42	Scanner AD-480		1
43	Scanner Canon P-215-II		11
44	Scanner Plustek 2610		8
45	Scanner Plustek PL3060		2



46	Scanner Mustek 2448F	1
47	Scanner Canon Lide Series	1
48	Camera Canon EOS 1000D	2
49	Camera Canon EOS 1100D	6
50	Camera Canon EOS 1200D	4
51	Camera Canon EOS 1300D	2
52	Camera Canon EOS 3000D	11
53	Epson LX-310+/TMU-220	8
54	Thermal Printers	38
55	Form Printer OKI B412	59
56	Form Printer Brother LH-5200DW	1
57	Form Printer HP 2035	5
58	Form Printer HP M401	13
59	Form Printer HP M402	24
60	Form Printer HP M404	1
61	Form Printer HP M601	1
62	Form Printer HP M102W	2
63	Form Printer Xerox 3260	7
64	Form Printer Xerox 3320	1
65	Form Printer Xerox 3330	8
66	PRINTER ALL IN ONE HP M130	17
67	PRINTER ALL IN ONE XEROX 3215	28
68	UPS 1 KVA Aurora	1
69	UPS 1 KVA Online Interactive	1
70	UPS 1 KVA Alfa	1
71	UPS 2 KVA PowerCom	3
72	UPS 1.5 KVA APC	2
73	UPS 1800 Watt Homage	1
74	UPS 16 KVA Emerson	1
75	UPS 2 KVA EchoStar	1
76	UPS 3 KVA Britpower	1
77	UPS 3 KVA Eltek	1
78	UPS 625VAq	2
79	LAPTOP ASUS	3
80	LAPTOP HP	10
81	LAPTOP ACER	3
82	LAPTOP DELL	2
83	Barcode Readers	21
84	Keyboard	674
85	Mouse	802
86	Q-Matic Machine	5
87	Photocopier Machine MP2014D	3
88	Token Printer Head	19
89	LED TV	3
90	Projector Sony	1
91	Motherboards (All Types)	68
92	Camera Adapter Coupler	76

93	Camera Charger		41
94	Camera Battery		32
95	USB HUB		13
96	DRY Battery 12V 5Amp		157
97	DRY Battery 12V 7Amp		572
98	DRY Battery 12V 17Amp		86
99	Liquid Battery Phoenix 130Ah		2
100	Liquid Battery AGS 100Ah		1
101	Liquid Battery Exide 85Ah		2
102	Liquid Battery AGS 85Ah		7
103	Liquid Battery Exide 90Ah		1
104	Liquid Battery Exide 160Ah		2
105	Liquid Battery Phoenix 85Ah		1
106	Liquid Battery Daewoo 70Ah		17
107	Liquid Battery AGS 70Ah		4
108	Liquid Battery AGS 80Ah		3
109	Liquid Battery AGS 60Ah		2
110	Liquid Battery Exide 70Ah		8
111	Liquid Battery Osaka 70Ah		2
112	Liquid Battery ISUZU 70Ah		1
113	Liquid Battery AGS 50Ah		1
114	Liquid Battery AGS 45Ah		1
115	Liquid Battery AGS 30Ah		4
116	IP Phone		9
117	Extension Lead		2
118	CD/DVD Rom		19
119	Webcam		20
120	Electric Blower		4
121	Oxygen Concentrator		1
122	Paper Shredder		3
123	Network Switch Cabinet 12U		2
124	Network Switch Cabinet 9U		2
125	Camera Stand		49
126	Q-Matic LEDs		95
127	Mic		1
28	Lan Tester		3
29	Fuser Assembly (All Types)		93
130	Scanning Unit (All Types)		28
131	Formatter Board		6
132	Stabilizer 15000 Watt		1
133	Amplifier		18
134	Signature Pad		4
135	NVR/DVR		23
136	CCTV Cameras		77
137	Scrap		217.5 KG

