



No.F.24(28)/2025-GSC-LGE
Office of the Provincial Election Commissioner
Punjab

10- Court Street,
Lahore, the **29th December, 2025**

TENDER NOTICE

Electronic Tenders through EPADS (Electronic Pakistan Acquisition & Disposal System) are invited from the reputed firms / Companies / Suppliers / Manufacturers, who are registered with Income Tax and Sales Tax (GST) Directorates for the supply of following items in the Office of Provincial Election Commissioner, Punjab and Offices of District Election Commissioner in Punjab, for the conduct of upcoming Local Government Elections as per following detail:-.

DETAIL OF ITEMS

Sr. No	Name of Item	Approx Quantity	Estimated Cost (Rs....)
1	2	4	5
1	Transparent Ballot Boxes with Lids (Green & White)	Ballot Box =40,000 Lids Green =20,000 Lids White =20,000	68,680,000
2	Foldable Screened Off Compartments	123,100	392,319,700
3	Plastic Seal	600,000	6,888,000
4	Official Code Mark Nylon Stamps	60,000	7,740,000
5	Marking Aid Rubber Stamps	263,000	683,800
6	Brass Seals	10,000	568,600

Terms & Conditions.

1. Tenders, complete in all respect, should be submitted on EPADS on or before tender's opening date i.e. **16-01-2026 (Friday) at 11:00AM** which will be opened on the same date at 11:30AM in the presence of Tender Committee and bidders as may be present.
2. The Bidders are required to submit their bids online on EPADS (E-Pak Acquisition & Disposal System) <https://eprocure.gov.pk> and no bid other than EPADS will be accepted.
3. Tender documents containing detail of Items alongwith specifications and terms & conditions can be downloaded from EPADS (E-Pak Acquisition & Disposal System) <https://eprocure.gov.pk>
4. The Bidder will not set forth their own terms and conditions contradictory to the terms and conditions given in the documents or PPRA Rules. In the event of arbitration as a result of conflict, the terms and conditions given in the tender documents or PPRA Rules will prevail.
5. Firms should submit a **"Undertaking" on Rs.200/- stamp paper** that the Firm/Company has never been declared blacklisted or defaulter by any Government/semi-Government office of Pakistan.
6. The Bidder can quote the rate of single item or all items.
7. Price should be quoted in Pak Rupees both in words and figures.
8. The Price quoted should be final and clearly written/typed without any ambiguity.
9. The price should be inclusive of all the government taxes (including GST/PST if applicable), duties, and delivery charges.

Contd...P/2

10. Payment will be made upon successful or complete supply / delivery of work order.
11. Bidders shall furnish Bid security / Earnest money equivalent to **5% of estimated cost separately of the total value** of the bid in the form of Bank Draft/ Pay Order / Bank Guarantee / CDR issued by the scheduled bank of Pakistan in favour of DDO, office of Provincial Election Commissioner, Punjab, Lahore which will be submitted in original before closing of tender physically in the office of Provincial Election Commissioner, Punjab, Lahore.
12. Bid Security shall be forfeited if the bidder withdraws its bid during the period of bid validity, fails to sign the contract, or fails to furnish the required Performance Guarantee.
13. Each successful Firm will furnish a Performance Guarantee in the shape of Bank Guarantee issued by the scheduled bank @ **10%** of the contract Amount in favour of DDO, PEC, Punjab.
14. The procedure of **Single Stage – Two Envelopes** will be adopted i.e. **“Financial Proposal” and “Technical Proposal”**.
15. The validity of bid/offer for all the items will be for a period of **June, 2026**.
16. Items will have to be delivered / provided within **45 days** of issuance of work order from this office.
17. Samples of tendered items can be inspected, available in the office of undersigned on any working day during office hours.
18. Two sets of samples of each item should be submitted in accordance with the specifications / specimen and free of charge to the undersigned before opening the tenders.
19. All expenses related to sample testing shall be the sole responsibility of the firms participating in the bidding process.
20. In case of delay in supply or substandard quality, Liquidated Damages shall be imposed at the rate of 0.5% per week, or 2% per month subject to a maximum of 10% of the contract value.
21. These items shall be supplied to PEC, Punjab, Lahore & District Election Commissioners in Punjab Province, either in full or in partial consignments.
22. The procuring agency reserves the rights to increase or decrease the number of items being purchased at any stage as per requirement.
23. The Provincial Election Commissioner, Punjab / Competent Authority reserve the right to reject any Tender or all tenders in accordance with Rule-33(1) of PPRA Rules-2004.


o/c (Ayesha Ambreen)
Assistant Director (GSC)
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