



**INDIGENOUS RESEARCH & DEVELOPMENT AGENCY (PRIVATE)
LIMITED**

MINISTRY OF SCIENCE & TECHNOLOGY

GOVERNMENT OF PAKISTAN

**TENDER DOCUMENT
FOR**

**“MISCELLANEOUS AGRO CHEMICAL PESTICIDES/ INSECTICIDES/ FUNGICIDES/ WEEDICIDES/
HERBICIDES/ PHEROMONES”**

ADVERTISEMENT DATE	05/01/2026
CLOSING DATE	05/02/2026
CLOSING TIME	2:00:00 PM PKT
OPENING TIME	2:30:00 PM PKT

JANUARY 2026

ASSISTANT MANAGER PROCUREMENT

IRADA REGIONAL OFFICE,

TENEKIL PLANT, PCSIR LABORATORY COMPLEX, OFF UNIVERSITY ROAD, KARACHI, PAKISTAN

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TABLE OF CONTENTS

SECTION 1: PRODUCT INFORMATION 3

SECTION 2: INSTRUCTIONS TO APPLICANTS 5

SECTION 3: EVALUATION CRITERIA 9

 Mandatory Eligibility Requirements 9

SECTION 4: COMMERCIAL & CONTRACTUAL CONDITIONS 10

SECTION 5: FORMS & APPENDICES 11

 APPENDIX 1: Letter of Application 12

 FORM A1: General Information 13

 FORM A2: Organizational Structure..... 14

 FORM A3: Manufacturing Experience & Capacity 15

 FORM A4: Financial Record (Last 3 Years) 16

 FORM A5: International Supply Experience..... 17

 FORM A6: Export Performance (Last 5 Years) 18

 FORM A7: Local Supply Experience..... 19

 FORM A8: Supply within Pakistan 20

SECTION 6: FINANCIAL BID 21

 FINANCIAL BID / PRICE SCHEDULE 21

INTERNATIONAL TENDER FOR THE PURCHASE OF RAW MATERIAL

PERIOD: JANUARY 2026 – JUNE 2026

SECTION 1: PRODUCT INFORMATION

DEPARTMENT OF PLANT PROTECTION REGISTERED PRODUCTS

Sr No	Product Name	Approximate Quantity
1	Aluminum Phosphide Tablet 56% 1.5 kg	160 Tons
2	Aluminum Phosphide Tablet 56% 1.0 kg	20 Tons
3	Aluminum Phosphide Tablet 56% 90 gm	20 Tons
4	Aluminum Phosphide Tablet 56% 30 gm	02 Tons
5	Dichlorvos 95% TC	20 Tons
6	Chlorpyrifos 94% TC	10,000 Kg
7	Cypermethrin 92% TC	2,000 Kg
8	Deltamethrin 98% TC	200 Kg
9	Fipronil 96% TC	200 Kg
10	Lambda 95% TC	200 Kg
11	Dimethoate 98% TC	1,000 Kg
12	Miscellaneous Emulsifiers for all formulations	6,000 Kg

DOMESTIC / HOUSEHOLD PRODUCTS

Sr No	Product Name	Approximate Quantity
1	Methyl Eugenol TC	500 Kg
2	Alpha Cypermethrin 10 S	1,000 Liters
3	Malathion 94% TC	2,000 Kg
4	Fenthion 95% TC	1,000 Kg
5	Permethrin 94% TC	500 Kg
6	Lambda 15% WP & 25% WP	62.5 g/sachet = 10,000 Sachets (Aluminum bag with inner water soluble bag)

From
The Manager Procurement
Indigenous Research & Development Agency (Private) Limited (IRADA), Pakistan

INVITATION TO TENDER NO. 03-IRADA-/2025-26

Dear Sir/Sirs,

SUBJECT: INVITATION TO TENDER FOR ALL MANUFACTURERS/ DEALERS/ AUTHORIZED DISTRIBUTORS/ SUPPLIERS/ EXPORT AGENTS SUPPLY OF MISCELLANEOUS AGRO CHEMICAL PESTICIDES/ INSECTICIDES/ FUNGICIDES/ WEEDICIDES/ HERBICIDES/ PHEROMONES

1. The Manager Procurement invites Applications for tender of Manufacturers/ Dealers/ Authorized Distributors/ Suppliers/ Export Agents for the supply of miscellaneous Agro Chemical Pesticides/ Insecticides/ Fungicides/ Weedicides/ Herbicides/ Pheromones.
2. Manufacturers/ Dealers/ Authorized Distributors/ Suppliers/ Export Agents participate as per Criteria specified in these tender documents.
3. Tender is open to all Manufacturers/ Dealers/ Authorized Distributors/ Suppliers/ Export Agents of manufacturers who have not been blacklisted or debarred by any Government/ Semi Government/ Autonomous organizations in Pakistan and abroad.
4. IRADA reserves the right to accept or reject any or all bids as per Public Procurement Rules, 2004.
5. Quantity may be increased or decreased as per organizational requirement.
6. Applications for Tender must be submitted on prescribed format as provided in these documents. Any Application not prepared according to prescribed format may be rejected.
7. The bidder shall quote on the prescribed schedule to this invitation to tender, on the basis indicated therein and shall sign the certificate to the effect that the stores shall be supplied in accordance with the requirement specified in the schedule. In case there is any deviation, it should be clearly stated by bidder, otherwise it will be presumed that offer is strictly in accordance with the requirement of the bid notice.
8. Failure to submit the bid in the manner prescribed in the invitation to tender will render it liable to be ignored.
9. The purchaser does not pledge himself to accept the lowest bid and reserves to himself the right of accepting the full or part quantity offered and the bidder shall supply the same at the rate quoted.

Applications for Tender must be delivered, in sealed envelope, by hand or through mail/ courier service at under mentioned address not later than **05-02-2026 till 02:00 PM PKT**, and be clearly marked **“International Tender for Supply of Miscellaneous Agro Chemicals, Insecticides, and Pheromones”**.

Yours sincerely



MR. ZEESHAN HAIDER JAMALI
(Assistant Manager Procurement IRADA)
+92-21-34641974

SECTION 2: INSTRUCTIONS TO APPLICANTS

2.0 Definitions

- 2.0.1 “Government of Pakistan” means the Government of Pakistan and all its associated departments, agencies, autonomous/ semi-autonomous bodies, boards, universities and similar other organizations.
- 2.0.2 “Purchaser” means Indigenous Research & Development Agency, Pakistan through Assistant Manager Procurement, Karachi, Pakistan.
- 2.0.3 “Applicants” means any Manufacturers/ Dealers/ Authorized Distributors/ Suppliers/ Export Agents applying for the Tender.
- 2.0.4 “Manufacturer” means the entity manufacturing the required chemical in their Country or under their license in any other country.
- 2.0.5 “Supplier” means any agent or authorized distributor of manufacturer.
- 2.0.6 “Export Agent” means any agent or authorized company on behalf of manufacturer to export.
- 2.0.7 “Application” means the Tender Documents submitted by the Applicant.
- 2.0.8 “Tender/ Bid” means the financial offer which will be called from the Manufacturers who would meet the criteria mentioned in the documents.
- 2.0.9 “Tenderer/ Bidder” means the Manufacturers/ Dealers/ Authorized Distributors/ Suppliers/ Export Agents participating in Tender/ Bid.

2.1 Preparation & Submission of Applications

- 2.1.1 Applications for Tender (one original, and one copy) must be received in sealed envelopes to be delivered by hand or through registered mail / courier to:-

Assistant Manager Procurement

TENEKIL Plant, PCSIR Laboratory Complex, off University Road, Karachi, Pakistan

PH: +92-21-3441940

E-mail: jamalistedec@gmail.com

No later than: **05/02/2026, 02.00 PM PKT.**

- 2.1.2 Applications must be clearly marked **“International Tender for Supply of Miscellaneous Agro Chemicals, Insecticides, and Pheromones”**.
- 2.1.3 The name and mailing address of the Applicant shall be clearly marked left hand on the envelope.
- 2.1.4 The applications shall be prepared in the English language and as per format described in these documents. Information in any other language shall be accomplished by its translation in English.
- 2.1.5 The Applicants must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the Applicant.
- 2.1.6 The clarification meeting, if necessary to be held, shall be informed accordingly well before last date of submission of applications.
- 2.1.7 Applicants should familiarize themselves with type and quality of the Agro Chemicals and other conditions and take them into account in preparing their Proposals. To obtain first-hand information on the assignment, Applicants are encouraged to visit the Purchaser before submitting the tender documents or may schedule an online meeting. Applicants should ensure that the official is informed well- ahead of time in case they wish to visit the Purchaser.
- 2.1.8 Applicants shall bear all costs associated with the preparation and submission of their tender documents. The Purchaser reserves the right to annul the selection process at any time prior to announcement of result of tender, without thereby incurring any liability to the Applicants.
- 2.1.9 All the documents/ forms attached with tender application must be signed by authorized person.

2.2 Eligibility for applying for tender

- 2.2.1 Tender is open to all Manufacturers/ Dealers/ Authorized Distributors/ Suppliers/ Export Agents who have not been blacklisted or debarred by any Government/ Semi Government/ Autonomous organizations in Pakistan and abroad.

2.3 Only one Application

- 2.3.1 Each Applicant can submit only one Application. If an Applicant submits or participates in more than one Application, such Applicant(s) shall be disqualified.

2.4 Evaluation of Applications

2.4.1 The Purchaser will evaluate Applicants for the supply of desired product in accordance with the evaluation criteria specified in the Tender documents.

2.5 Updating Tender Information

2.5.1 The Purchaser, at any stage of the procurement proceedings, having credible reasons for or prima facie evidence of any defect in Manufacturers/ Dealers/ Authorized Distributors/ Suppliers/ Export Agents capacities, may require the Manufacturer/ Dealer/ Authorized Distributor/ Supplier/ Export Agent to provide information concerning their professional, technical, financial, legal or managerial competence.

2.6 Purchaser's Right

2.6.1 The Purchaser can cancel the tender process and reject all Applications, in the event that the Purchaser does not wish to proceed with the procurement. In case of annulling the process of tender, no expense and/ or cost whatsoever incurred by any Applicant in the preparation of Application shall be payable by the Purchaser.

2.6.2 The Purchaser shall disqualify an Applicant if it finds, at any time, that the information submitted by him concerning his qualification as a Manufacturer/ Dealer/ Authorized Distributor/ Supplier/ Export Agent was false and materially inaccurate or incomplete.

2.7 Ownership of Tender Document

2.7.1 All documents submitted by the Applicant in response to this invitation to tender shall become the property of the Purchaser. However, intellectual property in the information contained in the Application submitted by the Applicant shall remain vested in the Applicant.

2.8 Amendment in Tender Documents

2.8.1 At any time prior to deadline for submission of Applications the Purchaser may amend the Tender Documents by issuing addenda.

2.8.2 Any addendum issued shall be part of the Tender Documents and shall be communicated in writing to all who have obtained the tender documents.

2.8.3 To give prospective Applicants reasonable time to take an addendum into account in preparing their applications, the Purchaser may, at its discretion, extend the deadline for the submission of Applications.

2.8.4 Each applicant may apply for one or more than one product that there is no bound to supply all the products mentioned in the documents.

2.8.5 The rate will be locked for a period of **09 months** from the bidding last date.

2.8.6 The Purchaser has the authority to increase and decrease the quantity.

2.8.7 The contractor should give undertaking to replace any defected supply.

2.8.8 Each Applicant can submit only one Application covering all the products of interest. If an Applicant submits or participates in more than one Application, such Applicant(s) shall be disqualified.

This tender shall be conducted under **Public Procurement Rules, 2004 (Single-Stage Two Envelope Bidding Procedure)**.

1. The bid shall comprise **two separate parts**, namely:
 - **Technical Bid**
 - **Financial Bid**
2. The **Technical Bid** and **Financial Bid** shall be sealed in **separate envelopes**, clearly marked as:
 - *“TECHNICAL BID – “International Tender for Supply of Miscellaneous Agro Chemicals, Insecticides, and Pheromones”*
 - *“FINANCIAL BID – “International Tender for Supply of Miscellaneous Agro Chemicals, Insecticides, and Pheromones”*
3. Both envelopes shall then be enclosed in **one outer sealed envelope**, clearly marked **“International Tender for Supply of Miscellaneous Agro Chemicals, Insecticides, and Pheromones”**.
4. The **Technical Bids shall be opened first** at the date and time specified in the tender notice.
5. The **Financial Bids of only those bidders who are technically responsive and qualified** shall be opened at a later date, which shall be communicated separately.
6. Financial Bids of technically non-responsive bidders shall be **returned unopened**.

SECTION 3: EVALUATION CRITERIA

3.1 Mandatory Eligibility Requirements

Bidders **must** meet all of the following:

1. Minimum **05 years'** experience in manufacturing/ supply of agro chemicals.
2. Supply experience to **at least three (03) countries**, including Pakistan.
3. Minimum annual turnover of **USD 5 Million**.
4. Registration with **Department of Plant Protection (DPP), Pakistan**, or undertaking to obtain registration within **45 days from the last date of bid**.
5. Sound financial position (audited financial statements or list of assets and liabilities signed and stamped).
6. Established organizational structure.
7. Minimum production capacity of **150 Tons per annum**.

Only bidders meeting mandatory criteria shall be considered for financial evaluation.

SECTION 4: COMMERCIAL & CONTRACTUAL CONDITIONS

1. Rates shall remain **firm for nine (09) months** from the date of bid opening.
2. Payment shall be made through **Letter of Credit (LC)**.
3. Prices shall be quoted in **US Dollars (USD)** on **Cost & Freight Karachi basis** (clearly specified by the bidder).
4. Defected, expired, or sub-standard supplies shall be replaced at supplier's cost.
5. The Purchaser reserves the right to increase or decrease quantities as per requirement.
6. Award of contract shall be made to the **Lowest Evaluated Responsive Bidder (L1)** in accordance with PPRA Rules, 2004.

SECTION 5: FORMS & APPENDICES

Appendix 1: Letter of Application

(To be submitted on company letterhead)

Form A1: General Information

Form A2: Organizational Structure

Form A3: Manufacturing Experience & Capacity

Form A4: Financial Record (Last 3 Years)

Form A5: International Supply Experience

Form A6: Export Performance (Last 5 Years)

Form A7: Local Supply Experience

Form A8: Supply within Pakistan

*(All forms must be **signed and stamped** by the authorized signatory.)*

APPENDIX 1**Letter of Application**

No.....

Date.....

Assistant Manager Procurement,

Indigenous Research & Development Agency,

TENKIL Plant, PCSIR Laboratory Complex, off University Road, Karachi, Pakistan

Sir,

1. Being duly authorized to represent and act on behalf of (hereinafter the “Applicant”), and having reviewed and fully understood all the information provided in the Tender Documents, the undersigned hereby applies to the tender as a Manufacturer/ Dealer/ Authorized Distributor/ Supplier/ Export Agent for the **“International Tender for Supply of Miscellaneous Agro Chemicals, Insecticides, and Pheromones”**.
2. Indigenous Research & Development Agency, Pakistan and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information regarding our finances and clients in respect of any financial and technical aspects. This Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information to provide such information deemed necessary and requested by you to verify statements and information provided in this Application or with regard to the resources, experience, and competence of the Applicant.
3. This Application is made with the full understanding that:
 - (a) At the time of bidding, bid / tender to be submitted by Applicant will be subject to evaluation as per evaluation criteria of Bid Documents.
 - (b) Indigenous Research & Development Agency shall not be liable to reimburse any cost whatsoever directly or indirectly incurred by the Applicant in submission of this Application.
4. The undersigned declares that the statements made and the information provided in the duly completed Application is complete, true and correct in every detail.

*Signature of Authorized Person**Name**Official Stamp of the Bidder****(To be submitted on company’s letterhead)***

FORM A1**General Information**

The Manufacturers/ Dealers/ Authorized Distributors/ Suppliers/ Export Agents are required to provide following information / documents, which is necessary for evaluating the Application:

A. Information of the Manufacturer/ Dealer/ Authorized Distributor/ Supplier/ Export Agent

1	Name	
2	Factory address	
3	Office address (if different)	
4	Telephone & Fax	
5	E-mail	
6	Contact Person	

- B.** Certificate of incorporation to be attached, showing legal status of the organization.
- C.** Provide certificate/ affidavit that the Manufacturer/ Dealer/ Authorized Distributor/ Supplier/ Export Agent is not blacklisted by any government department/ authority/ organization within home country and outside home country.

Signature & Seal of Authorized Person

FORM A2**Organizational Structure of the Manufacturer/ Dealer/ Authorized Distributor/ Supplier/ Export Agent's Company**

Applicants are required to provide Organizational Structure of the Bidder indicating the details of various departments like Production, Finance/ Accounts, Sales, Quality Management, Human Resource, R&D etc.

Please attach list of technical staff showing their qualification and also attach the organogram showing the hierarchy of the organization.

Note: All documents to be prepared and attached must have Signature & Seal of Authorized Person

FORM A3

Information Regarding Manufacturing Agro Chemical Pesticides/ Insecticides/ Fungicides/ Weedicides/ Herbicides/ Pheromones.

The Bidders applying for Tender are requested to provide details of Manufacturing Agro Chemical Pesticides/ Insecticides/ Fungicides/ Weedicides/ Herbicides/ Pheromones.

1. Length of Experience of Manufacturing Agro Chemical Pesticides/ Insecticides/ Fungicides/ Weedicides/ Herbicides/ Pheromones

Manufacturing of Agro Chemical Pesticides/ Insecticides/ Fungicides/ Weedicides/ Herbicides/ Pheromones started in the year =

(Please attach documentary evidence)

2. Quantity of Agro Chemical Pesticides/ Insecticides/ Fungicides/ Weedicides/ Herbicides/ Pheromones (Last five years)

S. No	Year	Quantity manufactured (Ton)
1	2025	
2	2024	
3	2023	
4	2022	
5	2021	

3. Production Capacity per Annum

Bidders are requested to inform regarding their production capacity of manufacturing **Agro Chemical Pesticides/ Insecticides/ Fungicides/ Weedicides/ Herbicides/ Pheromones.**

Production capacity of manufacturing **Agro Chemical Pesticides/ Insecticides/ Fungicides/ Weedicides/ Herbicides/ Pheromones** products per annum = Ton

4. Quality Certification

Signature & Seal of Authorized Person

FORM A4

Financial Record

The Manufacturers/ Dealers/ Authorized Distributors/ Suppliers/ Export Agents applying for prequalification are requested to provide details of Financial Record.

For the year 2025

Total assets =..... US\$

Total Liabilities =..... US\$

Total Turnover =..... US\$

For the year 2024

Total assets =..... US\$

Total Liabilities =..... US\$

Total Turnover =..... US\$

For the year 2023

Total assets =..... US\$

Total Liabilities =..... US\$

Total Turnover =..... US\$

Audited Financial Statements of last three fiscal years should be attached as documentary evidence for above records.

Signature & Seal of Authorized Person

SECTION 6: FINANCIAL BID

FINANCIAL BID / PRICE SCHEDULE

(To be submitted in separate sealed envelope – Financial Bid)

Sr. No.	Product Name & Specification	Formulation / Packing	Unit	Estimated Quantity	Unit Price (USD)	Total Price (USD)
1						
2						
3						
4						

Notes: 1. Prices must be inclusive of all costs including packing, freight, insurance, duties, taxes, and incidental charges.

2. Quantities are indicative and may be increased or decreased.

3. No conditional or alternate pricing shall be accepted.

4. Rates quoted shall remain valid for **nine (09) months**.

Signature & Stamp of Authorized Signatory

Name: _____

Designation: _____

Date: _____