



TENDER NOTICE

INVITATION FOR BIDS THROUGH EPADS

Divisional Superintendent Pakistan Railways Multan invites electronic bid from reputable firms having valid registration with EOBI and PESSI/IESSI, on the basis of **SINGLE STAGE- TWO ENVELOPE PROCEDURE** for conservancy work in Railway colonies at **Multan Cantt, Multan City, Khanewal & Ssamasatta Railway Stations** as tabulated below through rates from the conservancy contractors having relevant experience. The contractors should be included in active taxpayer list (ATL) of FBR. Name of firm/agency on CDR is mandatory.

S. No.	Description	Approximate cost per annum (Rs.)	Bid security (Rs)	Period of contract	E -PADS Tender No.
1	Supply of one Tractor Trolley (covered from sides) not older than eight (08) years, one Driver & four (04) coolies for complete removal, disposal of rubbish, night soil & sullage water from Railway colonies at Multan Cantt. & City stations.	259,000 x 12 = 3,108,000	155,400	Two (02) Years	F-26011582541
2	Supply of one Tractor Trolley (covered from sides) not older than eight (08) years, one driver & four (04) coolies for complete removal, disposal of rubbish, night soil & sullage water from Railway colonies at Khanewal station.	195,000 x 12 = 2,340,000	117,000	Two (02) Years	F-26011582546
3	Supply of one Tractor Trolley (covered from sides) not older than eight (08) years, one driver & four(04) coolies for complete removal, disposal of rubbish, night soil & sullage water from Railway colonies at Samasatta station.	160,000 x 12 = 1,920,000	96,000	Two (02) Years	F-26011582548

Tender documents containing detailed terms and conditions can be downloaded from <http://e.procure.gov.pk>. Bidders must submit their bids through **E-PAK Acquisition and Disposal System (E-PADS)**. Bids must be accompanied by a scanned copy of bid security CDR (as mentioned above) in the name of **Divisional Accounts Officer, P.R. Multan**. Whereas, CDR of bid security in original shall be submitted in the office of **Divisional Accounts Officer, P.R. Multan** along with other necessary documents as stated in bidding documents. **Bid must be uploaded on E-PADS at 12:00 hours on or before 19-01-2026**. Bids shall be received only through E-PADS, while no any other shall be entertained. The bid shall comprise a single package containing two separate envelopes. Each envelope should contain separately the financial proposal and the technical proposal. The envelopes should be marked as **“FINANCIAL PROPOSAL”** & **“TECHNICAL PROPOSAL”** in bold and legible letters to avoid confusion. The **“TECHNICAL PROPOSAL”** shall be opened on the same day at 12:30 hours in the office of Divisional Accounts Officer, Pakistan Railways, Multan in the presence of bidders or their representatives who want to be witnessed. The envelope marked as “FINANCIAL PROPOSAL” shall be retained in the custody of the procuring agency without being opened. The procuring agency shall evaluate the technical proposal in a manner prescribed in advance in tender documents without reference to the price and reject any proposal which does not conform to the specified requirements. Date and time for opening of the financial proposals of technically qualified firms will be informed later. Divisional Superintendent, Pakistan Railways, Multan reserves the right to accept or reject any or all of the tenders/bids as per PPRA rules. Incomplete, conditional and bids without bid security CDR shall not be considered. Scanned copy of the following documents must be uploaded with the tender/bid though E-PADS.

- (a) Copy of CNIC of the contractor (b) CDR of bid security money (c) NTN/Tax registration certificate (d) An affidavit that bidder or his firm is not blacklisted by any Govt. department including Pakistan Railways. (e) Certificate of experience (f) Copy of valid driver’s driving license (g) Copy of tractor registration certificate in the name of bidder

Note:- This tender notice is also available on Pakistan Railways website <https://pakrail.gov.pk> and PPRA website <https://ppra.org.pk>.

Asst
31/1/26

(Dr. Syed M. Abdus Sami)
DMO

for Divisional Superintendent
P.R. Multan

Dated:- -01-2026.

No.3-Med/H/Contract/MUL/21

Copy to:-

- The Chief Medical & Health Officer, 105-B, Allama Iqbal Raod, P.R. Lahore for information please.
- All Divisional Superintendents, P.R. MUL, LHR, MGPR, RWP, PSC, SUK, KYC & QTA for information please.
- The Director/MIS, Pakistan Railways, Headquarters Office, Lahore with the request to display the same on Railways website <https://pakrail.gov.pk> and PPRA website <https://ppra.org.pk>.
- The Divisional Accounts Officer, P.R. Multan for information please.
- The senior Medical Officer, P.R. Hospital, Khanewal & Samasatta and Sanitary Inspector Pakistan Railway Multan is directed to paste this tender notice on notice board of their offices for information of the contractors.

M/S _____

PAKISTAN RAILWAYS پاکستان ریلویز
RAILWAY HOSPITAL MULTAN



No. 3-MED/H/Contract/MUL

BIDDING DOCUMENTS

SUPPLY OF ONE TRACTOR TROLLEY (COVERED FROM SIDES) ONE DRIVER & FOUR (04) COOLIES FOR COMPLETE REMOVAL AND DISPOSAL OF RUBBISH, NIGHT SOIL & SULLAGE WATER FROM RAILWAY COLONIES AT MULTAN CANTT & CITY RAILWAY STATION MULTAN.

**OFFICE OF THE
DIVISIONAL SUPERINTENDENT
PAKISTAN RAILWAYS
MULTAN**

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INVITATION FOR BID

Supply Of One Tractor Trolley(Covered From Sides) Not Older Than Eight (08) Years, One Driver & Four (04) Coolies For Complete Removal And Disposal Of Rubbish, Night Soil & Sullage Water From Railway Colonies at Multan Cantt and City Railway Station Multan.

Divisional Superintendent Pakistan Railways Multan invites electronic bid from reputable firms having valid registration with EOBI and PESSI / IESSI, regarding complete removal and disposal of rubbish, night soil and sullage water from Railway colonies at **Multan Cantt & City Railway Stations** through rates from the contractors having experience of conservancy work on the basis of **SINGLE STAGE-TWO ENVELOPE PROCEDURE** at each station. The contract will be extendable for the period of one (1) year subject to satisfactory performance and mutual consent of both parties. The contractors should be included in active taxpayer list (ATL) of FBR for under mentioned works. Name of firm/agency on CDR is mandatory.

Single Stage – Two Envelope bidding process will be adopted. Bidding Documents containing detailed terms and conditions are available on Pakistan Railways website <https://pakrail.gov.pk> and PPRA website <https://ppra.org.pk>.

All bids must be accompanied by a Bid Security amounting to **Rs.155,400/-** and all other documents as specified in the respective tender documents. Bidders must submit their bids through **E-PAK Acquisition and Disposal System (E-PADS)**. Bids must be accompanied by a scanned copy of bid security (as mentioned above) in the form of CDR in the name of **Divisional Accounts Officer, Pakistan Railways, Multan**. Tender must be uploaded on E-PADS at 12:00 hours on or before **19-01-2026**. The Technical Bids will be opened on the same day at 12:30 hours in the presence of the bidders or their representatives who choose to attend at the same address. This advertisement is also available on Pakistan Railways website <https://pakrail.gov.pk> and PPRA website <https://ppra.org.pk>.

**Divisional Medical Officer
P.R. Multan
061-9200275**

INSTRUCTIONS TO BIDDERS**TERMS & CONDITIONS OF CONVERVENCY CONTRACT****1. Award of Contract:**

The contract shall be awarded through open competitive bidding in accordance with the Public Procurement Rules, 2004 (as amended), to the successful bidder evaluated as the lowest responsive bidder.

2. Duration of Contract:

The agreement shall come into force on _____ and shall remain valid up to _____ afternoon, unless terminated earlier under relevant clauses.

3. Payment Terms:

Payment for the said work shall be made by the Employer (Pakistan Railways Administration) to the Contractor at the approved rate of Rs. ____ per month. Payment will be made once a month after satisfactory completion of work and certification by the Divisional Medical Officer (DMO), Pakistan Railways, Multan.

4. Supervision and Approval:

All work performed by the Contractor shall be subject to the supervision and approval of the Divisional Medical Officer (DMO), Pakistan Railways, Multan, or any officer duly authorized by him. The decision of the DMO in all related matters shall be final and binding on the Contractor.

5. Tender Fee:

Tender documents containing detailed terms and conditions can be downloaded free of cost from <http://e.procure.gov.pk>.

6. Performance Guarantee:

The Contractor shall deposit a performance guarantee equal to 10% of the contract value in the form of a CDR/Bank Instrument from a scheduled bank. This guarantee will be returned upon successful completion of the contract and clearance of all liabilities.

7. Vehicle Ownership and Condition:

The Contractor must possess at least one tractor-trolley (covered from sides), registered in his name, not older than eight (08) years at the time of the contract. The vehicle and documents shall remain subject to inspection by the DMO/Multan, Divisional Superintendent (DS), or CM&HO/Lahore at any time during the contract period.

8. Manpower Requirement:

The Contractor shall provide one driver and four sanitation workers (coolies) to perform the assigned duties. Their names shall be submitted to the DMO prior to commencement of work.

9. Work Execution Conditions:

- a) Removal and disposal of garbage, rubbish, and refuse from dustbins and open areas shall be performed daily between 06:00 hours and 16:00 hours.
- b) Removal and disposal of night soil shall be carried out during night hours as required.
- c) All waste shall be disposed of at a municipal-designated dumping ground. In case such a site is not available, disposal shall be carried out as directed by the DMO.
- d) Staff shall wear proper uniforms as follows:
Summer: Orange trouser and shirt/“dangri” with orange cap and joggers.
Winter: Orange trouser and shirt/“dangri” with cap and jacket of the same color with joggers.
All shirts/jackets shall bear the Pakistan Railways monogram.

DMO**Bidder**

10. Compliance with Instructions:

The Contractor shall strictly comply with all written and verbal instructions issued by the DMO/Multan or his authorized representatives.

11. Penalties for Unsatisfactory Work:

The Divisional Superintendent or DMO may impose a fine up to Rs.10,000/- per day for unsatisfactory performance, incomplete removal of waste, or violation of terms, in addition to any other action deemed appropriate.

12. Cancellation of Contract for Non-Performance:

Failure to remove waste for three consecutive days shall result in cancellation of the agreement and forfeiture of the security deposit, in addition to any other penalties applicable.

13. Hygiene and Legal Compliance:

Disposal of waste shall be conducted under strict hygienic conditions in compliance with the bylaws of the Municipal and Cantonment Boards. Any violation shall render the Contractor liable for prosecution.

14. Security Deposit and Debarment:

- a) The annual value of the contract shall be assessed, and 5% of that value shall be deposited as security before award of contract.
- b) If the Contractor abandons work during the contract period, the security deposit shall be forfeited and the Contractor shall be blacklisted from future tenders in Pakistan Railways.
- c) The Administration may assign additional areas to the Contractor at the approved rate if another contractor defaults or absconds.

15. Recovery of Losses:

In case of poor performance, damage to property, or failure to remove waste, the DMO may get the work done at the Contractor's expense and recover the cost from pending bills or security deposit.

16. Misconduct and Blacklisting:

Any attempt by the Contractor to intimidate, blackmail, or defame Railway Officers through false complaints or correspondence shall lead to immediate termination and blacklisting without prior notice.

17. Vehicle Repair and Replacement:

In case of breakdown, the Contractor shall notify the DMO and arrange a replacement vehicle within 15 days. Failure to do so shall result in termination of contract.

18. Non-Assignment:

The Contractor shall not assign, transfer, or sublet the contract to any other person or entity without written approval from the competent authority.

19. Termination by Railway Administration:

The Railway Administration may terminate the contract by giving one month's notice without assigning any reason.

20. Contractor's Liability:

The Contractor shall remain responsible for performance of duties under all terms and conditions until the expiry of the contract.

21. Labour Law Compliance:

The Contractor shall ensure compliance with all applicable Labour Laws, including the Payment of Wages Act, EOBI, and Social Security Rules, for staff employed by him.

DMO

Bidder

22. Indemnity:

The Contractor shall indemnify Pakistan Railways against all claims arising under the Workmen's Compensation Act, 1932, or any other law in respect of staff employed by him.

23. Dispute Resolution:

Any dispute or difference between the parties shall be referred to the Divisional Superintendent, Pakistan Railways, Multan, as the sole arbitrator. His decision shall be final and binding.

24. Eligibility for Future Bids:

Each registered contractor shall be eligible for one tender per vehicle owned.

25. Abandonment of Work:

If the Contractor abandons the work, the Divisional Superintendent may re-award the contract to the second or third lowest bidder at the same rate.

26. Contract Duration and Extension:

The contract shall remain valid for two (02) years, extendable for one (01) additional year upon satisfactory performance and mutual consent, subject to approval of the Divisional Superintendent.

27. Declaration of Non-Relation:

The Contractor certifies that no close relative of any permanent employee of Pakistan Railways, Multan Division, is associated with this contract. Non-disclosure shall constitute breach of contract leading to termination.

28. Safety and Environmental Compliance:

- a) The Contractor shall ensure safe working practices and environmental protection.
- b) Adequate safety training and protective gear must be provided to workers.
- c) Waste management shall be carried out in compliance with environmental laws and municipal regulations.
- d) Non-compliance may attract penalties and termination.

29. Force Majeure:

In the event of natural calamities, war, riots, or other circumstances beyond the Contractor's control, the Contractor shall promptly notify the Employer in writing. The Divisional Superintendent, upon the DMO's recommendation, may grant reasonable relief under Rule 20 of PPRA Rules, 2004.

30. Execution of Agreement:

Both parties shall execute a formal agreement in accordance with Rule 7 of PPRA Rules, 2004.

31. Verification and Payment Certification:

Payment shall be released only upon certification of satisfactory performance by the DMO and verification by the Accounts Office.

32. Record Maintenance:

The Contractor shall maintain the following records on a daily basis:

- a) Attendance and duty logs of sanitation staff.
- b) Vehicle logbook with route and mileage details.
- c) Fuel consumption register.
- d) Waste disposal certificates from Municipal Authorities.
- e) Proof of valid insurance for vehicles and staff.

DMO

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33. Taxation:

All payments shall be subject to deduction of applicable taxes as per prevailing Federal and Provincial tax laws.

34. Price Adjustment:

The price adjustment formula shall be applied in accordance with PEC's Standard Procedure for Price Adjustment (Second Edition, May 2022):

$$P_n = 0.60 + 0.40 (D_n/D_o)$$

Where:

P_n = Adjusted Price

D_n = Current average price of High-Speed Diesel (as declared by PSO)

D_o = Base price of High-Speed Diesel (28 days before bid submission)

This formula shall apply in both cases of increase or decrease in fuel prices.

Key PPRA & Legal Compliance Updates Included:

Explicit reference to open competitive bidding (Rule 36 PPRA).

Inclusion of Rule 7 agreement execution requirement.

Inclusion of Force Majeure (Rule 20).

Labour, tax, and environmental law compliance clauses.

Performance guarantee and security deposit aligned with Rule 39 PPRA.

Arbitration and record-keeping conditions legally sound.

DMO

Bidder

35. SCOPE OF WORK:

S. No.	Name of Colonies	Points
1	Railway Sports Ground Colony	02
2	Railway Wireless Colony	01
3	Chowk Aziz Hotel Road & near Power House	02
4	Railway Police Line	01
5	Railway Hospital Multan	01
6	DS Office Road	07
7	Railway Station Multan Cantt & Cargo Gate	01
8	Railway Loco Shed	01
9	Railway DS Office	01
10	Railway Medical Colony	02
11	Railway Nathoo Wala Hata	01
12	Railway Loco Shed Colony	02
13	Railway Laker Mandi Phatak Colony	01
14	Railway Nursery Colony	02
15	Railway City Station	02
16	Railway Laker Mandi Faizi Road Colony	01
17	Railway Bridge Colony	02
18	Railway Thana Colony	03
19	Railway Washing Line Colony	02
20	Railway Washing Line	01
21	Railway Lasori Hata Colony	01
22	Railway Baba Shah Behram Colony	02
23	Railway Double phatak Colony	02
24	Railway KFC Hotel	01
25	Civil Lines Officers Colonies	16
26	Any other Railway premises	-
Total		58

36. Fines/penalties on unsatisfactory performance will be fined as follows:

1	For the first day on which rubbish is not removed within the specified time.	Rs.100/- per dustbin or heap
2	For the first day on which night soil is not removed within the specified time.	Rs.100/- per bucket
3	For the second day or any subsequent day or days on which the same rubbish is not removed in the specified time.	Rs.200/- per dustbin or heap
4	For the second day or any subsequent day or days on which the same night soil is not removed within the specified time.	Rs.200/- per bucket
5	The contractor shall remove sullage water taken out of sullage reservoirs drain immediately failing which he will be fined Rs.100/- per day till such time it is removed.	

DMO**Bidder**

BIDDING DATA

Instructions to Bidders

Clause Reference

1) Name and address of the Employer:

Divisional Superintendent, Pakistan Railways, Multan.

2) Name of the Project & Summary of the Works:

“SUPPLY OF ONE TRACTOR TROLLEY(COVERED FROM SIDES), ONE DRIVER & FOUR (04) COOLIES FOR COMPLETE REMOVAL & DISPOSAL OF RUBBISH, NIGHT SOIL & SULLAGE WATER FROM RAILWAY COLONIES AT MULTAN CANTT AND CITY RAILWAY STATION MULTAN.”

3) Bid Language: English

- a. The Bidder shall submit with its Technical Bid the following documents:
- b. Letter of Technical Bid
- c. Bid Security
- d. Past Performance and Financial Strength
- e. Affidavit of blacklisting

4) The Bidder shall submit with its Price Bid the following documents:

- a. Letter of Price Bid

5) Bid Evaluation Criteria shall be as follows:

Lump sum lowest offered price for the design, supply, installation, testing & commissioning of the Works.

6) Bidders to quote entirely in Pak. Rupees (PKR)

7) Bid Validity: Period of Bid Validity shall be ninety (90) days from the date of Bid Opening.

8) Bid Security: Amount of Bid Security shall be **Rs.155,400/-** in shape of Call Deposit Receipt (CDR) in favour of Divisional Accounts Officer, Pakistan Railways, Multan.

9) Number of copies of the Bid to be completed and returned:

One original copy of Technical proposal and one original copy of financial proposal

10) Address for the purpose of Bid submission:

Divisional Accounts Office, Pakistan Railways, Multan.

11) Deadline for submission of bids: at 12:00 hours on or before **19-01-2026.**

12) Performance Security: 10% of the Contract Price. The Performance security shall be an irrevocable & unconditional bank guarantee from any Scheduled Bank of Pakistan acceptable to the Employer strictly as per Form of Performance Security provided in the Bidding Documents.

13) Sufficiency of Bid: Each Bidder shall be deemed to have satisfied fully, before submitting the Bid, as to all aspects of the Works, correctness and sufficiency of his Bid and price stated in the Price Bid which price shall, except in so far as it is otherwise expressly provided in the Contract Agreement, cover all his obligations under the Contract Agreement and all matters and things necessary for the proper completion of Works. Objections, excuses or claims made by the bidder after submission of his Bid to the Employer shall not be entertained.

14) Taxes & Duties: The Bidder shall obtain all information as to Pakistan Income Tax, Sales Tax, Salaries Tax, Professional Tax, Company Tax, Municipal Octroi, Levies and any other taxes imposed by the local bodies, export and import duties, import surcharge, etc. and necessary permits and confirm the requirements thereof at his own responsibility and include all such cost in his Bid price. The quoted rate shall also include the cost of accepting the general risks/liabilities and obligations set forth or implied in the Contract.

DMO**Bidder**

Letter of Technical Bid

Date:

Bid Reference No:

(Name of Contract/Works)

To

Divisional Superintendent, Pakistan Railways,
Multan Cantt:

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders.
- (b) We offer to execute and complete in conformity with the Bidding Documents the following Works:

SUPPLY OF ONE TRACTOR TROLLEY(COVERED FROM SIDES), ONE DRIVER & FOUR (04) COOLIES FOR COMPLETE REMOVAL AND DISPOSAL OF RUBBISH, NIGHT SOIL & SULLAGE WATER FROM RAILWAY COLONIES AT MULTAN CANTT AND CITY RAILWAY STATION MULTAN.

- (c) Our Bid consisting of the Technical Bid and the Price Bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) As security for due performance of the under takings and obligations of our bid, we submit here with a Bid security, in the amount specified in Bidding Data Sheet, which is valid (at least) 28 days beyond validity of Bid itself.
- (e) We are not participating, as a Bidder or as a subcontractor, in more than one bid in this bidding process, other than alternative offers submitted in accordance with (as applicable).
- (f) We agree to permit Employer or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors. This permission is extended for verification of any information provided in our Technical Bid which comprises all documents enclosed herewith in accordance with of the Bidding Data Sheet.

Name

In the capacity of

Signed

.....

Duly authorized to sign the Bid for and on behalf of

Date

.....

Address.....

DMO

Bidder

Letter of Price Bid

Date:

Bid Reference No:

**The Divisional Superintendent,
P.R. Multan.**

Having visited the site and examined the tender documents consisting of the tender notice, tender form, instructions of contract work, and special conditions of contract for the conservancy work, I/We, the undersigned, hereby submit this tender for the supply of one tractor trolley, one licensed driver, and four coolies for the complete removal and disposal of rubbish, night soil, and sullage water from the Railway colonies at _____ for the period from _____ to _____ at the rates quoted below, both in figures and in words:

- a) For supply of one tractor trolley (covered from sides): Rs. _____ per month
 b) For supply of one licensed tractor driver: Rs. _____ per month
 c) For supply of four (4) coolies @ Rs. _____ per month
 d) Less rebate, if any: _____
 e) Total amount payable per month (in figures): _____
 f) Total amount payable per month (in words): _____

I/We undertake that if my/our tender is accepted, the work will commence within seven (07) days after receipt of the written order to start work, and the entire work will be completed and maintained during the contract period as per the agreed terms.

I/We agree to abide by this tender for the period from _____ to _____, which may be extended with mutual consent, and it shall remain binding upon me/us and may be accepted at any time before the expiry of this period.

Unless and until a formal contract agreement is executed, this tender together with the written acceptance by the Employer shall constitute a binding contract between the parties.

I/We understand that the Employer is not bound to accept the lowest or any tender and may accept the tender wholly or partially without assigning any reason.

I/We agree that if I/We withdraw this offer within the validity period or fail to execute the formal contract and/or deposit the required security/performance guarantee, the Employer shall be at liberty to forfeit my/our earnest money as agreed liquidated damages, without proof of the extent of such damages, and may recover any further losses or expenses incurred by reason of my/our failure.

DMO

Bidder

TECHNICAL BID EVALUATION CRITERIA

1) General

- a. Technical Evaluation will be based on all the criteria given in the succeeding Para's regarding the Applicant's General / Particular experience, Equipment Capabilities Financial Position demonstrated by the Applicant's responses in the forms attached to this Document.
- b. If an Applicant fails to fulfill the Mandatory Requirements his application shall not be considered for further processing and he shall be declared disqualified.
- c. The Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an Applicant to perform the contract.

2) Weighting:

The resulting distribution of a total score of 100 points is as under:

A	Mandatory Documents	(A-1)	10
B	Particular Experience	(A-2)	15
C	Financial Capabilities	(A-3)	20
		(A-4)	20
D	Equipment Capabilities	(A-5)	15
E	Registration	(A-6)	10
		(A-7)	10
Total			100

3) Minimum Score required to qualify for opening of financial bid.

The minimum overall score needed by an applicant to be considered for qualification is 70 points and minimum 10 points be obtained in each table A-1 to A-7.

4) Scoring Procedure:

4.1 Mandatory Documents:

Table A-1

Particulars	Maximum Score
Valid Driving License of Driver	2
Valid CNIC	2
Valid Vehicle/Tractor Registration	2
NTN registration certificate / Active Tax Payer List (ATL)	2
Affidavit regarding not black listed from any department /organization including Pakistan Railways	2

4.2 Particular Experience.

Table A-2

Description	Maximum Score
Experience of timely completed Similar work like Similar assignment/works i.e. conservancy works for complete removal and disposal of rubbish, night soil and sullage water, during last Three (3) Years.	15
a. For 3 Year = 05	
b. For 4 Year = 10	
c. For 5 or more = 15	

DMO

Bidder

4.3 Financial Capabilities**Table A-3**

Description	Maximum Score
Gross Annual Receipts / Turnover (Max of last one years)	
a. Rs.3.000 Million but < Rs.4.000 Million = 10	20
b. Rs.4.000 Million but < Rs.5.000 Million = 15	
c. Rs.5.000 Million or more = 20	

Table A-4

Last 6 month Bank statement showing balance amount of the firm	
a. Upto 3.000 million = 10	20
b. 4 to 5 million = 15	
c. 5 to 6 million = 20	

4.4 Equipment Capabilities**Table A-5**

Description	Maximum Score
Tractor with Trolley	
a. not older than 8 years = 05	15
b. not older than 5-7 years = 10	
c. not older than 0-4 years = 15	

4.5 Registration**Table A-6**

Description	Maximum Score
Valid registration with EOBI = 10	10

Table A-7

Description	Maximum Score
Valid registration with PESSI/IESSI = 10	10

5) PREPARATION OF APPLICATIONS:**5.1 Cost of Preparation of Application**

The Applicant shall bear all costs associated with the preparation and submission of application. The Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the qualification process.

5.2 Letter of Application

The Applicant must submit Letter of Application, duly signed by Head of the Firm, along with all other documents. The specimen of such Letter of Application is provided with Tender documents.

DMO**Bidder**

5.3 General Information.

All individual Firms / Contactors are required to provide information, as explained below:

General details of the Firm

1	Name of firm	
2	Head Office Address	
3	Telephone & Fax	
4	E-mail	
5	Contact Person	
6	Type of Organization	
7	Place of incorporation/registration	
8	Year of incorporation/registration	
9	Annual Turnover/Gross Annual Receipts (maximum during last three Financial years)	

FORMS

BID SECURITY
PERFORMANCE SECURITY
CONTRACT AGREEMENT

DMO**Bidder**

BID SECURITY
(Bank Guarantee)

Security Executed on _____
(Date)

Name of Surety (Bank) with Address: _____
(Scheduled Bank in Pakistan)

Name of Principal (Bidder) with Address _____
_____ Penal Sum of Security Rupees. _____
(Rs. _____)

Bid Reference No. _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal (Bidder) we, the Surety above named, are held and firmly bound unto _____
(hereinafter called the 'Employer') in the sum stated above for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Bidder has submitted the accompanying Bid dated _____ for Bid No. _____ for _____
(Particulars of Bid) to the said Employer; and

WHEREAS, the Employer has required as a condition for considering said Bid that the Bidder furnishes a Bid Security in the above said sum from a Scheduled Bank in Pakistan or from a foreign bank duly counter-guaranteed by a Scheduled Bank in Pakistan, to the Employer, conditioned as under:

- (1) that the Bid Security shall remain in force up to and including the date 28 days after the deadline for validity of bids as stated in the Instructions to Bidders or as it may be extended by the Employer, notice of which extension(s) to the Surety is hereby waived;
- (2) that the Bid Security of unsuccessful Bidders will be returned by the Employer after expiry of its validity or upon signing of the Contract Agreement; and
- (3) that in the event of failure of the successful Bidder to execute the proposed Contract Agreement for such work and furnish the required Performance Security, the entire said sum be paid immediately to the said Employer pursuant to Clause 15.6 of the Instruction to Bidders for the successful Bidder's failure to perform.

DMO

Bidder

NOW THEREFORE, if the successful Bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract with the said Employer in accordance with his Bid as accepted and furnish within twenty eight (28) days of his being requested to do so, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Employer for the faithful performance and proper fulfilment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified for its validity then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Surety shall forthwith pay the Employer, the said sum upon first written demand of the Employer (without cavil or argument) and without requiring the Employer to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Employer by registered post duly addressed to the Surety at its address given above.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Bidder) has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Surety shall pay without objection the said sum upon demand from the Employer forthwith and without any reference to the Principal (Bidder) or any other person.

IN WITNESS WHEREOF, the above bounden Surety has executed the instrument under its seal on the date indicated above, the name and seal of the Surety being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

SURETY (Bank)

WITNESS:

Signature_____

1. _____

Name_____

Title_____

Corporate Secretary (Seal)

Corporate Guarantor (Seal)

2. _____

Name, Title & Address

DMO

Bidder

FORM OF PERFORMANCE SECURITY
(Bank Guarantee)

Guarantee No. _____

Executed on _____

Expiry date _____

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with address: _____

(Scheduled Bank in Pakistan)

Name of Principal (Contractor) with address: _____

Penal Sum of Security (express in words and figures) _____

Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____ (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Employer's above said Letter of Acceptance for _____ (Name of Contract) for the _____ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 49, Defects Liability, of Conditions of Contract are fulfilled.

DMO

Bidder

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

	Guarantor (Bank)
Witness:	
1. _____	Signature _____
_____	Name _____
Corporate Secretary (Seal)	Title _____
2. _____	
_____	_____
Name, Title & Address	Corporate Guarantor (Seal)

DMO

Bidder

FORM OF AGREEMENT

This agreement is made on the _____ day of _____, 20, between the President of the Islamic Republic of Pakistan acting through the Divisional Superintendent, Pakistan Railways, Multan (hereinafter called "the Employer") of the one part, and M/S _____ (hereinafter called "the Contractor") of the other part.

Whereas the Employer desires that certain works, namely the complete removal and disposal of rubbish, garbage, night soil, and sullage water from Railway colonies at _____, as detailed in Annexure "A", be carried out, and has accepted the tender submitted by the Contractor for completion of such work.

Now this Agreement witnesses as follows:

- a) In this Agreement, words and expressions shall have the same meanings as assigned to them in the Conditions of Contract hereinafter referred to.
- b) The following documents shall be deemed to form and be read and construed as part of this Agreement:
- i. The Tender Form (Annexure "A")
 - ii. The Special Conditions of Contract (Annexure "B")

In consideration of payments to be made by the Employer (Pakistan Railways acting through the Divisional Superintendent) to the Contractor as hereinafter mentioned, the Contractor hereby covenants and agrees with the Employer to complete and maintain the works in conformity with the provisions of the Contract.

The Employer hereby agrees to pay the Contractor, in consideration of the execution, completion, and maintenance of the works, the Contract Price at the times and in the manner prescribed in the Contract.

In witness where of parties here to have here-unto set their respective hands the day and the year first above written.

SIGNED & DELIVER

_____ Divisional Superintendent, P.R. Multan on behalf of the president of Islamic Republic of Pakistan acting through the Employer = Pakistan Railways (acting through Divisional Superintendent).

(Signed) _____

**Divisional Superintendent
P.R. Multan.**

In Presence of _____

**Divisional Medical Officer
P.R. Multan.**

Signed Contractor _____

Witness No. 1 _____

Witness No. 2 _____

DMO

Bidder

M/S _____

PAKISTAN RAILWAYS پاکستان ریلویز
RAILWAY HOSPITAL MULTAN



No. 3-MED/H/KWL/2015-16

BIDDING DOCUMENTS

SUPPLY OF ONE TRACTOR TROLLEY (COVERED FROM SIDES) ONE DRIVER & FOUR (04) COOLIES FOR COMPLETE REMOVAL AND DISPOSAL OF RUBBISH, NIGHT SOIL & SULLAGE WATER FROM RAILWAY COLONIES AT KHANEWAL RAILWAY STATION.

**OFFICE OF THE
DIVISIONAL SUPERINTENDENT
PAKISTAN RAILWAYS
MULTAN**

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INVITATION FOR BID

Supply Of One Tractor Trolley(Covered From Sides) Not Older Than Eight (08) Years, One Driver & Four (04) Coolies For Complete Removal And Disposal Of Rubbish, Night Soil & Sullage Water From Railway Colonies at Khanewal Railway Station.

Divisional Superintendent Pakistan Railways Multan invites electronic bid from reputable firms having valid registration with EOBI and PESSI / IESSI, regarding complete removal and disposal of rubbish, night soil and sullage water from Railway colonies at **Multan Cantt & City Railway Stations** through rates from the contractors having experience of conservancy work on the basis of **SINGLE STAGE-TWO ENVELOPE PROCEDURE** at each station. The contract will be extendable for the period of one (1) year subject to satisfactory performance and mutual consent of both parties. The contractors should be included in active taxpayer list (ATL) of FBR for under mentioned works. Name of firm/agency on CDR is mandatory.

Single Stage – Two Envelope bidding process will be adopted. Bidding Documents containing detailed terms and conditions are available on Pakistan Railways website <https://pakrail.gov.pk> and PPRA website <https://ppra.org.pk>.

All bids must be accompanied by a Bid Security amounting to **Rs.117,000/-** and all other documents as specified in the respective tender documents. Bidders must submit their bids through **E-PAK Acquisition and Disposal System (E-PADS)**. Bids must be accompanied by a scanned copy of bid security (as mentioned above) in the form of CDR in the name of **Divisional Accounts Officer, Pakistan Railways, Multan**. Tender must be uploaded on E-PADS at 12:00 hours on or before **19-01-2026**. The Technical Bids will be opened on the same day at 12:30 hours in the presence of the bidders or their representatives who choose to attend at the same address. This advertisement is also available on Pakistan Railways website <https://pakrail.gov.pk> and PPRA website <https://ppra.org.pk>.

**Divisional Medical Officer
P.R. Multan
061-9200275**

INSTRUCTIONS TO BIDDERS**TERMS & CONDITIONS OF CONVERVENCY CONTRACT****1. Award of Contract:**

The contract shall be awarded through open competitive bidding in accordance with the Public Procurement Rules, 2004 (as amended), to the successful bidder evaluated as the lowest responsive bidder.

2. Duration of Contract:

The agreement shall come into force on _____ and shall remain valid up to _____ afternoon, unless terminated earlier under relevant clauses.

3. Payment Terms:

Payment for the said work shall be made by the Employer (Pakistan Railways Administration) to the Contractor at the approved rate of Rs. ____ per month. Payment will be made once a month after satisfactory completion of work and certification by the Divisional Medical Officer (DMO), Pakistan Railways, Multan.

4. Supervision and Approval:

All work performed by the Contractor shall be subject to the supervision and approval of the Divisional Medical Officer (DMO), Pakistan Railways, Multan, or any officer duly authorized by him. The decision of the DMO in all related matters shall be final and binding on the Contractor.

5. Tender Fee:

Tender documents containing detailed terms and conditions can be downloaded free of cost from <http://e.procure.gov.pk>.

6. Performance Guarantee:

The Contractor shall deposit a performance guarantee equal to 10% of the contract value in the form of a CDR/Bank Instrument from a scheduled bank. This guarantee will be returned upon successful completion of the contract and clearance of all liabilities.

7. Vehicle Ownership and Condition:

The Contractor must possess at least one tractor-trolley (covered from sides), registered in his name, not older than eight (08) years at the time of the contract. The vehicle and documents shall remain subject to inspection by the DMO/Multan, Divisional Superintendent (DS), or CM&HO/Lahore at any time during the contract period.

8. Manpower Requirement:

The Contractor shall provide one driver and four sanitation workers (coolies) to perform the assigned duties. Their names shall be submitted to the DMO prior to commencement of work.

9. Work Execution Conditions:

- a) Removal and disposal of garbage, rubbish, and refuse from dustbins and open areas shall be performed daily between 06:00 hours and 16:00 hours.
- b) Removal and disposal of night soil shall be carried out during night hours as required.
- c) All waste shall be disposed of at a municipal-designated dumping ground. In case such a site is not available, disposal shall be carried out as directed by the DMO.
- d) Staff shall wear proper uniforms as follows:
Summer: Orange trouser and shirt/“dangri” with orange cap and joggers.
Winter: Orange trouser and shirt/“dangri” with cap and jacket of the same color with joggers.
All shirts/jackets shall bear the Pakistan Railways monogram.

DMO**Bidder**

10. Compliance with Instructions:

The Contractor shall strictly comply with all written and verbal instructions issued by the DMO/Multan or his authorized representatives.

11. Penalties for Unsatisfactory Work:

The Divisional Superintendent or DMO may impose a fine up to Rs.10,000/- per day for unsatisfactory performance, incomplete removal of waste, or violation of terms, in addition to any other action deemed appropriate.

12. Cancellation of Contract for Non-Performance:

Failure to remove waste for three consecutive days shall result in cancellation of the agreement and forfeiture of the security deposit, in addition to any other penalties applicable.

13. Hygiene and Legal Compliance:

Disposal of waste shall be conducted under strict hygienic conditions in compliance with the bylaws of the Municipal and Cantonment Boards. Any violation shall render the Contractor liable for prosecution.

14. Security Deposit and Debarment:

- a) The annual value of the contract shall be assessed, and 5% of that value shall be deposited as security before award of contract.
- b) If the Contractor abandons work during the contract period, the security deposit shall be forfeited and the Contractor shall be blacklisted from future tenders in Pakistan Railways.
- c) The Administration may assign additional areas to the Contractor at the approved rate if another contractor defaults or absconds.

15. Recovery of Losses:

In case of poor performance, damage to property, or failure to remove waste, the DMO may get the work done at the Contractor's expense and recover the cost from pending bills or security deposit.

16. Misconduct and Blacklisting:

Any attempt by the Contractor to intimidate, blackmail, or defame Railway Officers through false complaints or correspondence shall lead to immediate termination and blacklisting without prior notice.

17. Vehicle Repair and Replacement:

In case of breakdown, the Contractor shall notify the DMO and arrange a replacement vehicle within 15 days. Failure to do so shall result in termination of contract.

18. Non-Assignment:

The Contractor shall not assign, transfer, or sublet the contract to any other person or entity without written approval from the competent authority.

19. Termination by Railway Administration:

The Railway Administration may terminate the contract by giving one month's notice without assigning any reason.

20. Contractor's Liability:

The Contractor shall remain responsible for performance of duties under all terms and conditions until the expiry of the contract.

21. Labour Law Compliance:

The Contractor shall ensure compliance with all applicable Labour Laws, including the Payment of Wages Act, EOBI, and Social Security Rules, for staff employed by him.

DMO

Bidder

22. Indemnity:

The Contractor shall indemnify Pakistan Railways against all claims arising under the Workmen's Compensation Act, 1932, or any other law in respect of staff employed by him.

23. Dispute Resolution:

Any dispute or difference between the parties shall be referred to the Divisional Superintendent, Pakistan Railways, Multan, as the sole arbitrator. His decision shall be final and binding.

24. Eligibility for Future Bids:

Each registered contractor shall be eligible for one tender per vehicle owned.

25. Abandonment of Work:

If the Contractor abandons the work, the Divisional Superintendent may re-award the contract to the second or third lowest bidder at the same rate.

26. Contract Duration and Extension:

The contract shall remain valid for two (02) years, extendable for one (01) additional year upon satisfactory performance and mutual consent, subject to approval of the Divisional Superintendent.

27. Declaration of Non-Relation:

The Contractor certifies that no close relative of any permanent employee of Pakistan Railways, Multan Division, is associated with this contract. Non-disclosure shall constitute breach of contract leading to termination.

28. Safety and Environmental Compliance:

- a) The Contractor shall ensure safe working practices and environmental protection.
- b) Adequate safety training and protective gear must be provided to workers.
- c) Waste management shall be carried out in compliance with environmental laws and municipal regulations.
- d) Non-compliance may attract penalties and termination.

29. Force Majeure:

In the event of natural calamities, war, riots, or other circumstances beyond the Contractor's control, the Contractor shall promptly notify the Employer in writing. The Divisional Superintendent, upon the DMO's recommendation, may grant reasonable relief under Rule 20 of PPRA Rules, 2004.

30. Execution of Agreement:

Both parties shall execute a formal agreement in accordance with Rule 7 of PPRA Rules, 2004.

31. Verification and Payment Certification:

Payment shall be released only upon certification of satisfactory performance by the DMO and verification by the Accounts Office.

32. Record Maintenance:

The Contractor shall maintain the following records on a daily basis:

- a) Attendance and duty logs of sanitation staff.
- b) Vehicle logbook with route and mileage details.
- c) Fuel consumption register.
- d) Waste disposal certificates from Municipal Authorities.
- e) Proof of valid insurance for vehicles and staff.

DMO

Bidder

33. Taxation:

All payments shall be subject to deduction of applicable taxes as per prevailing Federal and Provincial tax laws.

34. Price Adjustment:

The price adjustment formula shall be applied in accordance with PEC's Standard Procedure for Price Adjustment (Second Edition, May 2022):

$$P_n = 0.60 + 0.40 (D_n/D_o)$$

Where:

P_n = Adjusted Price

D_n = Current average price of High-Speed Diesel (as declared by PSO)

D_o = Base price of High-Speed Diesel (28 days before bid submission)

This formula shall apply in both cases of increase or decrease in fuel prices.

Key PPRA & Legal Compliance Updates Included:

Explicit reference to open competitive bidding (Rule 36 PPRA).

Inclusion of Rule 7 agreement execution requirement.

Inclusion of Force Majeure (Rule 20).

Labour, tax, and environmental law compliance clauses.

Performance guarantee and security deposit aligned with Rule 39 PPRA.

Arbitration and record-keeping conditions legally sound.

DMO

Bidder

35. SCOPE OF WORK:

S. No.	Name of Colonies	Points
1	Railway Station Khanewal & Yard	03
2	Traffic Colony Ilyas Hotel, Police Station Road, Guard Running Room, Auqaf Masjid, Switch Room, Carriage Masjid, AEN 144, E-95, Block 395, 476, 142, 519, 332, 55, 69, 35, A-59	17
3	Railway Landhi Colony Block No. 134, 135, 146, 512, 552 & 572	06
4	Loco Shed Colony Drivers Running Room, Loco Shed Colony Masjid, Block 107437, 418, 547, 231, 421, 252, 155, 385, 148 & 559	13
5	Railway Hospital Khanewal	01
6	Booking & Reservation Office, Railway Parking, Block 387, 557, 191, 295, 533, 45, 567, 209, 65, Railway Gate 288, Power House, Railway School, Telecom Colony,	15
Total		55

36. Fines/penalties on unsatisfactory performance will be fined as follows:

1	For the first day on which rubbish is not removed within the specified time.	Rs.100/- per dustbin or heap
2	For the first day on which night soil is not removed within the specified time.	Rs.100/- per bucket
3	For the second day or any subsequent day or days on which the same rubbish is not removed in the specified time.	Rs.200/- per dustbin or heap
4	For the second day or any subsequent day or days on which the same night soil is not removed within the specified time.	Rs.200/- per bucket
5	The contractor shall remove sullage water taken out of sullage reservoirs drain immediately failing which he will be fined Rs.100/- per day till such time it is removed.	

DMO**Bidder**

BIDDING DATA

Instructions to Bidders

Clause Reference

1) Name and address of the Employer:

Divisional Superintendent, Pakistan Railways, Multan.

2) Name of the Project & Summary of the Works:

“SUPPLY OF ONE TRACTOR TROLLEY(COVERED FROM SIDES), ONE DRIVER & FOUR (04) COOLIES FOR COMPLETE REMOVAL & DISPOSAL OF RUBBISH, NIGHT SOIL & SULLAGE WATER FROM RAILWAY COLONIES AT KHANEWAL RAILWAY STATION.”

3) Bid Language: English

- a. The Bidder shall submit with its Technical Bid the following documents:
- b. Letter of Technical Bid
- c. Bid Security
- d. Past Performance and Financial Strength
- e. Affidavit of blacklisting

4) The Bidder shall submit with its Price Bid the following documents:

- a. Letter of Price Bid

5) Bid Evaluation Criteria shall be as follows:

Lump sum lowest offered price for the design, supply, installation, testing & commissioning of the Works.

6) Bidders to quote entirely in Pak. Rupees (PKR)

7) Bid Validity: Period of Bid Validity shall be ninety (90) days from the date of Bid Opening.

8) Bid Security: Amount of Bid Security shall be **Rs.117,000/-** in shape of Call Deposit Receipt (CDR) in favour of Divisional Accounts Officer, Pakistan Railways, Multan.

9) Number of copies of the Bid to be completed and returned:

One original copy of Technical proposal and one original copy of financial proposal

10) Address for the purpose of Bid submission:

Divisional Accounts Office, Pakistan Railways, Multan.

11) Deadline for submission of bids: at 12:00 hours on or before **19-01-2026.**

12) Performance Security: 10% of the Contract Price. The Performance security shall be an irrevocable & unconditional bank guarantee from any Scheduled Bank of Pakistan acceptable to the Employer strictly as per Form of Performance Security provided in the Bidding Documents.

13) Sufficiency of Bid: Each Bidder shall be deemed to have satisfied fully, before submitting the Bid, as to all aspects of the Works, correctness and sufficiency of his Bid and price stated in the Price Bid which price shall, except in so far as it is otherwise expressly provided in the Contract Agreement, cover all his obligations under the Contract Agreement and all matters and things necessary for the proper completion of Works. Objections, excuses or claims made by the bidder after submission of his Bid to the Employer shall not be entertained.

14) Taxes & Duties: The Bidder shall obtain all information as to Pakistan Income Tax, Sales Tax, Salaries Tax, Professional Tax, Company Tax, Municipal Octroi, Levies and any other taxes imposed by the local bodies, export and import duties, import surcharge, etc. and necessary permits and confirm the requirements thereof at his own responsibility and include all such cost in his Bid price. The quoted rate shall also include the cost of accepting the general risks/liabilities and obligations set forth or implied in the Contract.

DMO**Bidder**

Letter of Technical Bid

Date:

Bid Reference No:

(Name of Contract/Works)

To

Divisional Superintendent, Pakistan Railways,
Multan Cantt:

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders.
- (b) We offer to execute and complete in conformity with the Bidding Documents the following Works:

SUPPLY OF ONE TRACTOR TROLLEY(COVERED FROM SIDES), ONE DRIVER & FOUR (04) COOLIES FOR COMPLETE REMOVAL AND DISPOSAL OF RUBBISH, NIGHT SOIL & SULLAGE WATER FROM RAILWAY COLONIES AT KHANEWAL RAILWAY STATION.

- (c) Our Bid consisting of the Technical Bid and the Price Bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) As security for due performance of the under takings and obligations of our bid, we submit here with a Bid security, in the amount specified in Bidding Data Sheet, which is valid (at least) 28 days beyond validity of Bid itself.
- (e) We are not participating, as a Bidder or as a subcontractor, in more than one bid in this bidding process, other than alternative offers submitted in accordance with (as applicable).
- (f) We agree to permit Employer or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors. This permission is extended for verification of any information provided in our Technical Bid which comprises all documents enclosed herewith in accordance with of the Bidding Data Sheet.

Name

In the capacity of

Signed

.....

Duly authorized to sign the Bid for and on behalf of

Date

.....

Address.....

DMO

Bidder

Letter of Price Bid

Date:

Bid Reference No:

**The Divisional Superintendent,
P.R. Multan.**

Having visited the site and examined the tender documents consisting of the tender notice, tender form, instructions of contract work, and special conditions of contract for the conservancy work, I/We, the undersigned, hereby submit this tender for the supply of one tractor trolley, one licensed driver, and four coolies for the complete removal and disposal of rubbish, night soil, and sullage water from the Railway colonies at _____ for the period from _____ to _____ at the rates quoted below, both in figures and in words:

- a) For supply of one tractor trolley (covered from sides): Rs. _____ per month
 b) For supply of one licensed tractor driver: Rs. _____ per month
 c) For supply of four (4) coolies @ Rs. _____ per month
 d) Less rebate, if any: _____
 e) Total amount payable per month (in figures): _____
 f) Total amount payable per month (in words): _____

I/We undertake that if my/our tender is accepted, the work will commence within seven (07) days after receipt of the written order to start work, and the entire work will be completed and maintained during the contract period as per the agreed terms.

I/We agree to abide by this tender for the period from _____ to _____, which may be extended with mutual consent, and it shall remain binding upon me/us and may be accepted at any time before the expiry of this period.

Unless and until a formal contract agreement is executed, this tender together with the written acceptance by the Employer shall constitute a binding contract between the parties.

I/We understand that the Employer is not bound to accept the lowest or any tender and may accept the tender wholly or partially without assigning any reason.

I/We agree that if I/We withdraw this offer within the validity period or fail to execute the formal contract and/or deposit the required security/performance guarantee, the Employer shall be at liberty to forfeit my/our earnest money as agreed liquidated damages, without proof of the extent of such damages, and may recover any further losses or expenses incurred by reason of my/our failure.

DMO

Bidder

TECHNICAL BID EVALUATION CRITERIA

1) General

- a. Technical Evaluation will be based on all the criteria given in the succeeding Para's regarding the Applicant's General / Particular experience, Equipment Capabilities Financial Position demonstrated by the Applicant's responses in the forms attached to this Document.
- b. If an Applicant fails to fulfill the Mandatory Requirements his application shall not be considered for further processing and he shall be declared disqualified.
- c. The Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an Applicant to perform the contract.

2) Weighting:

The resulting distribution of a total score of 100 points is as under:

A	Mandatory Documents	(A-1)	10
B	Particular Experience	(A-2)	15
C	Financial Capabilities	(A-3)	20
		(A-4)	20
D	Equipment Capabilities	(A-5)	15
E	Registration	(A-6)	10
		(A-7)	10
Total			100

3) Minimum Score required to qualify for opening of financial bid.

The minimum overall score needed by an applicant to be considered for qualification is 70 points and minimum 10 points be obtained in each table A-1 to A-7.

4) Scoring Procedure:

4.1 Mandatory Documents:

Table A-1

Particulars	Maximum Score
Valid Driving License of Driver	2
Valid CNIC	2
Valid Vehicle/Tractor Registration	2
NTN registration certificate / Active Tax Payer List (ATL)	2
Affidavit regarding not black listed from any department /organization including Pakistan Railways	2

4.2 Particular Experience.

Table A-2

Description	Maximum Score
Experience of timely completed Similar work like Similar assignment/works i.e. conservancy works for complete removal and disposal of rubbish, night soil and sullage water, during last Three (3) Years.	15
a. For 3 Year = 05	
b. For 4 Year = 10	
c. For 5 or more = 15	

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4.3 Financial Capabilities**Table A-3**

Description	Maximum Score
Gross Annual Receipts / Turnover (Max of last one years)	
a. Rs.3.000 Million but < Rs.4.000 Million = 10	20
b. Rs.4.000 Million but < Rs.5.000 Million = 15	
c. Rs.5.000 Million or more = 20	

Table A-4

Last 6 month Bank statement showing balance amount of the firm	
a. Upto 3.000 million = 10	20
b. 4 to 5 million = 15	
c. 5 to 6 million = 20	

4.4 Equipment Capabilities**Table A-5**

Description	Maximum Score
Tractor with Trolley	
a. not older than 8 years = 05	15
b. not older than 5-7 years = 10	
c. not older than 0-4 years = 15	

4.5 Registration**Table A-6**

Description	Maximum Score
Valid registration with EOBI = 10	10

Table A-7

Description	Maximum Score
Valid registration with PESSI/IESSI = 10	10

5) PREPARATION OF APPLICATIONS:**5.1 Cost of Preparation of Application**

The Applicant shall bear all costs associated with the preparation and submission of application. The Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the qualification process.

5.2 Letter of Application

The Applicant must submit Letter of Application, duly signed by Head of the Firm, along with all other documents. The specimen of such Letter of Application is provided with Tender documents.

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5.3 General Information.

All individual Firms / Contactors are required to provide information, as explained below:

General details of the Firm

1	Name of firm	
2	Head Office Address	
3	Telephone & Fax	
4	E-mail	
5	Contact Person	
6	Type of Organization	
7	Place of incorporation/registration	
8	Year of incorporation/registration	
9	Annual Turnover/Gross Annual Receipts (maximum during last three Financial years)	

FORMS

BID SECURITY
PERFORMANCE SECURITY
CONTRACT AGREEMENT

DMO**Bidder**

BID SECURITY
(Bank Guarantee)

Security Executed on _____
(Date)

Name of Surety (Bank) with Address: _____
(Scheduled Bank in Pakistan)

Name of Principal (Bidder) with Address _____
_____ Penal Sum of Security Rupees. _____
(Rs. _____)

Bid Reference No. _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal (Bidder) we, the Surety above named, are held and firmly bound unto _____
(hereinafter called the 'Employer') in the sum stated above for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Bidder has submitted the accompanying Bid dated _____ for Bid No. _____ for _____
(Particulars of Bid) to the said Employer; and

WHEREAS, the Employer has required as a condition for considering said Bid that the Bidder furnishes a Bid Security in the above said sum from a Scheduled Bank in Pakistan or from a foreign bank duly counter-guaranteed by a Scheduled Bank in Pakistan, to the Employer, conditioned as under:

- (1) that the Bid Security shall remain in force up to and including the date 28 days after the deadline for validity of bids as stated in the Instructions to Bidders or as it may be extended by the Employer, notice of which extension(s) to the Surety is hereby waived;
- (2) that the Bid Security of unsuccessful Bidders will be returned by the Employer after expiry of its validity or upon signing of the Contract Agreement; and
- (3) that in the event of failure of the successful Bidder to execute the proposed Contract Agreement for such work and furnish the required Performance Security, the entire said sum be paid immediately to the said Employer pursuant to Clause 15.6 of the Instruction to Bidders for the successful Bidder's failure to perform.

DMO

Bidder

NOW THEREFORE, if the successful Bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract with the said Employer in accordance with his Bid as accepted and furnish within twenty eight (28) days of his being requested to do so, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Employer for the faithful performance and proper fulfilment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified for its validity then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Surety shall forthwith pay the Employer, the said sum upon first written demand of the Employer (without cavil or argument) and without requiring the Employer to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Employer by registered post duly addressed to the Surety at its address given above.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Bidder) has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Surety shall pay without objection the said sum upon demand from the Employer forthwith and without any reference to the Principal (Bidder) or any other person.

IN WITNESS WHEREOF, the above bounden Surety has executed the instrument under its seal on the date indicated above, the name and seal of the Surety being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

SURETY (Bank)

WITNESS:

Signature_____

1. _____

Name_____

Title_____

Corporate Secretary (Seal)

Corporate Guarantor (Seal)

2. _____

Name, Title & Address

DMO

Bidder

FORM OF PERFORMANCE SECURITY
(Bank Guarantee)

Guarantee No. _____

Executed on _____

Expiry date _____

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with address: _____

(Scheduled Bank in Pakistan)

Name of Principal (Contractor) with address: _____

Penal Sum of Security (express in words and figures) _____

Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____ (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Employer's above said Letter of Acceptance for _____ (Name of Contract) for the _____ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 49, Defects Liability, of Conditions of Contract are fulfilled.

DMO

Bidder

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

	Guarantor (Bank)
Witness:	
1. _____	Signature _____
_____	Name _____
Corporate Secretary (Seal)	Title _____
2. _____	
_____	_____
Name, Title & Address	Corporate Guarantor (Seal)

DMO

Bidder

FORM OF AGREEMENT

This agreement is made on the _____ day of _____, 20, between the President of the Islamic Republic of Pakistan acting through the Divisional Superintendent, Pakistan Railways, Multan (hereinafter called "the Employer") of the one part, and M/S _____ (hereinafter called "the Contractor") of the other part.

Whereas the Employer desires that certain works, namely the complete removal and disposal of rubbish, garbage, night soil, and sullage water from Railway colonies at _____, as detailed in Annexure "A", be carried out, and has accepted the tender submitted by the Contractor for completion of such work.

Now this Agreement witnesses as follows:

- a) In this Agreement, words and expressions shall have the same meanings as assigned to them in the Conditions of Contract hereinafter referred to.
- b) The following documents shall be deemed to form and be read and construed as part of this Agreement:
- i. The Tender Form (Annexure "A")
 - ii. The Special Conditions of Contract (Annexure "B")

In consideration of payments to be made by the Employer (Pakistan Railways acting through the Divisional Superintendent) to the Contractor as hereinafter mentioned, the Contractor hereby covenants and agrees with the Employer to complete and maintain the works in conformity with the provisions of the Contract.

The Employer hereby agrees to pay the Contractor, in consideration of the execution, completion, and maintenance of the works, the Contract Price at the times and in the manner prescribed in the Contract.

In witness where of parties here to have here-unto set their respective hands the day and the year first above written.

SIGNED & DELIVER

_____ Divisional Superintendent, P.R. Multan on behalf of the president of Islamic Republic of Pakistan acting through the Employer = Pakistan Railways (acting through Divisional Superintendent).

(Signed) _____

**Divisional Superintendent
P.R. Multan.**

In Presence of _____

**Divisional Medical Officer
P.R. Multan.**

Signed Contractor _____

Witness No. 1 _____

Witness No. 2 _____

DMO

Bidder

M/S _____



No. 3-MED/H/SMA/2015-16

BIDDING DOCUMENTS

SUPPLY OF ONE TRACTOR TROLLEY (COVERED FROM SIDES) ONE DRIVER & FOUR (04) COOLIES FOR COMPLETE REMOVAL AND DISPOSAL OF RUBBISH, NIGHT SOIL & SULLAGE WATER FROM RAILWAY COLONIES AT SAMASATTA RAILWAY STATION.

**OFFICE OF THE
DIVISIONAL SUPERINTENDENT
PAKISTAN RAILWAYS
MULTAN**

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INVITATION FOR BID

Supply Of One Tractor Trolley(Covered From Sides) Not Older Than Eight (08) Years, One Driver & Four (04) Coolies For Complete Removal And Disposal Of Rubbish, Night Soil & Sullage Water From Railway Colonies at Samasatta Railway Station.

Divisional Superintendent Pakistan Railways Multan invites electronic bid from reputable firms having valid registration with EOBI and PESSI / IESSI, regarding complete removal and disposal of rubbish, night soil and sullage water from Railway colonies at **Multan Cantt & City Railway Stations** through rates from the contractors having experience of conservancy work on the basis of **SINGLE STAGE-TWO ENVELOPE PROCEDURE** at each station. The contract will be extendable for the period of one (1) year subject to satisfactory performance and mutual consent of both parties. The contractors should be included in active taxpayer list (ATL) of FBR for under mentioned works. Name of firm/agency on CDR is mandatory.

Single Stage – Two Envelope bidding process will be adopted. Bidding Documents containing detailed terms and conditions are available on Pakistan Railways website <https://pakrail.gov.pk> and PPRA website <https://ppra.org.pk>.

All bids must be accompanied by a Bid Security amounting to **Rs.96,000/-** and all other documents as specified in the respective tender documents. Bidders must submit their bids through **E-PAK Acquisition and Disposal System (E-PADS)**. Bids must be accompanied by a scanned copy of bid security (as mentioned above) in the form of CDR in the name of **Divisional Accounts Officer, Pakistan Railways, Multan**. Tender must be uploaded on E-PADS at 12:00 hours on or before **19-01-2026**. The Technical Bids will be opened on the same day at 12:30 hours in the presence of the bidders or their representatives who choose to attend at the same address. This advertisement is also available on Pakistan Railways website <https://pakrail.gov.pk> and PPRA website <https://ppra.org.pk>.

Divisional Medical Officer
P.R. Multan
061-9200275

INSTRUCTIONS TO BIDDERS**TERMS & CONDITIONS OF CONVERVENCY CONTRACT****1. Award of Contract:**

The contract shall be awarded through open competitive bidding in accordance with the Public Procurement Rules, 2004 (as amended), to the successful bidder evaluated as the lowest responsive bidder.

2. Duration of Contract:

The agreement shall come into force on _____ and shall remain valid up to _____ afternoon, unless terminated earlier under relevant clauses.

3. Payment Terms:

Payment for the said work shall be made by the Employer (Pakistan Railways Administration) to the Contractor at the approved rate of Rs. ____ per month. Payment will be made once a month after satisfactory completion of work and certification by the Divisional Medical Officer (DMO), Pakistan Railways, Multan.

4. Supervision and Approval:

All work performed by the Contractor shall be subject to the supervision and approval of the Divisional Medical Officer (DMO), Pakistan Railways, Multan, or any officer duly authorized by him. The decision of the DMO in all related matters shall be final and binding on the Contractor.

5. Tender Fee:

Tender documents containing detailed terms and conditions can be downloaded free of cost from <http://e.procure.gov.pk>.

6. Performance Guarantee:

The Contractor shall deposit a performance guarantee equal to 10% of the contract value in the form of a CDR/Bank Instrument from a scheduled bank. This guarantee will be returned upon successful completion of the contract and clearance of all liabilities.

7. Vehicle Ownership and Condition:

The Contractor must possess at least one tractor-trolley (covered from sides), registered in his name, not older than eight (08) years at the time of the contract. The vehicle and documents shall remain subject to inspection by the DMO/Multan, Divisional Superintendent (DS), or CM&HO/Lahore at any time during the contract period.

8. Manpower Requirement:

The Contractor shall provide one driver and four sanitation workers (coolies) to perform the assigned duties. Their names shall be submitted to the DMO prior to commencement of work.

9. Work Execution Conditions:

- a) Removal and disposal of garbage, rubbish, and refuse from dustbins and open areas shall be performed daily between 06:00 hours and 16:00 hours.
- b) Removal and disposal of night soil shall be carried out during night hours as required.
- c) All waste shall be disposed of at a municipal-designated dumping ground. In case such a site is not available, disposal shall be carried out as directed by the DMO.
- d) Staff shall wear proper uniforms as follows:
Summer: Orange trouser and shirt/“dangri” with orange cap and joggers.
Winter: Orange trouser and shirt/“dangri” with cap and jacket of the same color with joggers.
All shirts/jackets shall bear the Pakistan Railways monogram.

DMO**Bidder**

10. Compliance with Instructions:

The Contractor shall strictly comply with all written and verbal instructions issued by the DMO/Multan or his authorized representatives.

11. Penalties for Unsatisfactory Work:

The Divisional Superintendent or DMO may impose a fine up to Rs.10,000/- per day for unsatisfactory performance, incomplete removal of waste, or violation of terms, in addition to any other action deemed appropriate.

12. Cancellation of Contract for Non-Performance:

Failure to remove waste for three consecutive days shall result in cancellation of the agreement and forfeiture of the security deposit, in addition to any other penalties applicable.

13. Hygiene and Legal Compliance:

Disposal of waste shall be conducted under strict hygienic conditions in compliance with the bylaws of the Municipal and Cantonment Boards. Any violation shall render the Contractor liable for prosecution.

14. Security Deposit and Debarment:

- a) The annual value of the contract shall be assessed, and 5% of that value shall be deposited as security before award of contract.
- b) If the Contractor abandons work during the contract period, the security deposit shall be forfeited and the Contractor shall be blacklisted from future tenders in Pakistan Railways.
- c) The Administration may assign additional areas to the Contractor at the approved rate if another contractor defaults or absconds.

15. Recovery of Losses:

In case of poor performance, damage to property, or failure to remove waste, the DMO may get the work done at the Contractor's expense and recover the cost from pending bills or security deposit.

16. Misconduct and Blacklisting:

Any attempt by the Contractor to intimidate, blackmail, or defame Railway Officers through false complaints or correspondence shall lead to immediate termination and blacklisting without prior notice.

17. Vehicle Repair and Replacement:

In case of breakdown, the Contractor shall notify the DMO and arrange a replacement vehicle within 15 days. Failure to do so shall result in termination of contract.

18. Non-Assignment:

The Contractor shall not assign, transfer, or sublet the contract to any other person or entity without written approval from the competent authority.

19. Termination by Railway Administration:

The Railway Administration may terminate the contract by giving one month's notice without assigning any reason.

20. Contractor's Liability:

The Contractor shall remain responsible for performance of duties under all terms and conditions until the expiry of the contract.

21. Labour Law Compliance:

The Contractor shall ensure compliance with all applicable Labour Laws, including the Payment of Wages Act, EOBI, and Social Security Rules, for staff employed by him.

DMO

Bidder

22. Indemnity:

The Contractor shall indemnify Pakistan Railways against all claims arising under the Workmen's Compensation Act, 1932, or any other law in respect of staff employed by him.

23. Dispute Resolution:

Any dispute or difference between the parties shall be referred to the Divisional Superintendent, Pakistan Railways, Multan, as the sole arbitrator. His decision shall be final and binding.

24. Eligibility for Future Bids:

Each registered contractor shall be eligible for one tender per vehicle owned.

25. Abandonment of Work:

If the Contractor abandons the work, the Divisional Superintendent may re-award the contract to the second or third lowest bidder at the same rate.

26. Contract Duration and Extension:

The contract shall remain valid for two (02) years, extendable for one (01) additional year upon satisfactory performance and mutual consent, subject to approval of the Divisional Superintendent.

27. Declaration of Non-Relation:

The Contractor certifies that no close relative of any permanent employee of Pakistan Railways, Multan Division, is associated with this contract. Non-disclosure shall constitute breach of contract leading to termination.

28. Safety and Environmental Compliance:

- a) The Contractor shall ensure safe working practices and environmental protection.
- b) Adequate safety training and protective gear must be provided to workers.
- c) Waste management shall be carried out in compliance with environmental laws and municipal regulations.
- d) Non-compliance may attract penalties and termination.

29. Force Majeure:

In the event of natural calamities, war, riots, or other circumstances beyond the Contractor's control, the Contractor shall promptly notify the Employer in writing. The Divisional Superintendent, upon the DMO's recommendation, may grant reasonable relief under Rule 20 of PPRA Rules, 2004.

30. Execution of Agreement:

Both parties shall execute a formal agreement in accordance with Rule 7 of PPRA Rules, 2004.

31. Verification and Payment Certification:

Payment shall be released only upon certification of satisfactory performance by the DMO and verification by the Accounts Office.

32. Record Maintenance:

The Contractor shall maintain the following records on a daily basis:

- a) Attendance and duty logs of sanitation staff.
- b) Vehicle logbook with route and mileage details.
- c) Fuel consumption register.
- d) Waste disposal certificates from Municipal Authorities.
- e) Proof of valid insurance for vehicles and staff.

DMO

Bidder

33. Taxation:

All payments shall be subject to deduction of applicable taxes as per prevailing Federal and Provincial tax laws.

34. Price Adjustment:

The price adjustment formula shall be applied in accordance with PEC's Standard Procedure for Price Adjustment (Second Edition, May 2022):

$$P_n = 0.60 + 0.40 (D_n/D_o)$$

Where:

P_n = Adjusted Price

D_n = Current average price of High-Speed Diesel (as declared by PSO)

D_o = Base price of High-Speed Diesel (28 days before bid submission)

This formula shall apply in both cases of increase or decrease in fuel prices.

Key PPRA & Legal Compliance Updates Included:

Explicit reference to open competitive bidding (Rule 36 PPRA).

Inclusion of Rule 7 agreement execution requirement.

Inclusion of Force Majeure (Rule 20).

Labour, tax, and environmental law compliance clauses.

Performance guarantee and security deposit aligned with Rule 39 PPRA.

Arbitration and record-keeping conditions legally sound.

DMO

Bidder

35. SCOPE OF WORK:

S. No.	Name of Colonies	Points
1	Railway Station Samasatta	5
2	Loco Shed Colony	5
3	Loco shed	5
4	C&W Depot Samasatta Goods	5
5	Drivers Running Room	2
6	Guard Running Room	1
7	Samasatta Yard	5
8	Rest House	4
9	Washing Line	4
10	Railway Police Choki	2
11	Railway School Samasatta	6
12	Carriage Colony	2
13	Guards Colony	2
14	Colony Green Shop	2
15	Railway Police Station	2
16	Railway Colony Landhi	4
Total		56

36. Fines/penalties on unsatisfactory performance will be fined as follows:

1	For the first day on which rubbish is not removed within the specified time.	Rs.100/- per dustbin or heap
2	For the first day on which night soil is not removed within the specified time.	Rs.100/- per bucket
3	For the second day or any subsequent day or days on which the same rubbish is not removed in the specified time.	Rs.200/- per dustbin or heap
4	For the second day or any subsequent day or days on which the same night soil is not removed within the specified time.	Rs.200/- per bucket
5	The contractor shall remove sullage water taken out of sullage reservoirs drain immediately failing which he will be fined Rs.100/- per day till such time it is removed.	

DMO**Bidder**

BIDDING DATA

Instructions to Bidders

Clause Reference

1) Name and address of the Employer:

Divisional Superintendent, Pakistan Railways, Multan.

2) Name of the Project & Summary of the Works:

“SUPPLY OF ONE TRACTOR TROLLEY(COVERED FROM SIDES), ONE DRIVER & FOUR (04) COOLIES FOR COMPLETE REMOVAL & DISPOSAL OF RUBBISH, NIGHT SOIL & SULLAGE WATER FROM RAILWAY COLONIES AT KHANEWAL RAILWAY STATION.”

3) Bid Language: English

- a. The Bidder shall submit with its Technical Bid the following documents:
- b. Letter of Technical Bid
- c. Bid Security
- d. Past Performance and Financial Strength
- e. Affidavit of blacklisting

4) The Bidder shall submit with its Price Bid the following documents:

- a. Letter of Price Bid

5) Bid Evaluation Criteria shall be as follows:

Lump sum lowest offered price for the design, supply, installation, testing & commissioning of the Works.

6) Bidders to quote entirely in Pak. Rupees (PKR)

7) Bid Validity: Period of Bid Validity shall be ninety (90) days from the date of Bid Opening.

8) Bid Security: Amount of Bid Security shall be **Rs.117,000/-** in shape of Call Deposit Receipt (CDR) in favour of Divisional Accounts Officer, Pakistan Railways, Multan.

9) Number of copies of the Bid to be completed and returned:

One original copy of Technical proposal and one original copy of financial proposal

10) Address for the purpose of Bid submission:

Divisional Accounts Office, Pakistan Railways, Multan.

11) Deadline for submission of bids: at 12:00 hours on or before **19-01-2026.**

12) Performance Security: 10% of the Contract Price. The Performance security shall be an irrevocable & unconditional bank guarantee from any Scheduled Bank of Pakistan acceptable to the Employer strictly as per Form of Performance Security provided in the Bidding Documents.

13) Sufficiency of Bid: Each Bidder shall be deemed to have satisfied fully, before submitting the Bid, as to all aspects of the Works, correctness and sufficiency of his Bid and price stated in the Price Bid which price shall, except in so far as it is otherwise expressly provided in the Contract Agreement, cover all his obligations under the Contract Agreement and all matters and things necessary for the proper completion of Works. Objections, excuses or claims made by the bidder after submission of his Bid to the Employer shall not be entertained.

14) Taxes & Duties: The Bidder shall obtain all information as to Pakistan Income Tax, Sales Tax, Salaries Tax, Professional Tax, Company Tax, Municipal Octroi, Levies and any other taxes imposed by the local bodies, export and import duties, import surcharge, etc. and necessary permits and confirm the requirements thereof at his own responsibility and include all such cost in his Bid price. The quoted rate shall also include the cost of accepting the general risks/liabilities and obligations set forth or implied in the Contract.

DMO**Bidder**

Letter of Technical Bid

Date:

Bid Reference No:

(Name of Contract/Works)

To

Divisional Superintendent, Pakistan Railways,
Multan Cantt:

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders.
- (b) We offer to execute and complete in conformity with the Bidding Documents the following Works:

SUPPLY OF ONE TRACTOR TROLLEY(COVERED FROM SIDES), ONE DRIVER & FOUR (04) COOLIES FOR COMPLETE REMOVAL AND DISPOSAL OF RUBBISH, NIGHT SOIL & SULLAGE WATER FROM RAILWAY COLONIES AT KHANEWAL RAILWAY STATION.

- (c) Our Bid consisting of the Technical Bid and the Price Bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) As security for due performance of the under takings and obligations of our bid, we submit here with a Bid security, in the amount specified in Bidding Data Sheet, which is valid (at least) 28 days beyond validity of Bid itself.
- (e) We are not participating, as a Bidder or as a subcontractor, in more than one bid in this bidding process, other than alternative offers submitted in accordance with (as applicable).
- (f) We agree to permit Employer or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors. This permission is extended for verification of any information provided in our Technical Bid which comprises all documents enclosed herewith in accordance with of the Bidding Data Sheet.

Name

In the capacity of

Signed

.....

Duly authorized to sign the Bid for and on behalf of

Date

.....

Address.....

DMO

Bidder

Letter of Price Bid

Date:

Bid Reference No:

**The Divisional Superintendent,
P.R. Multan.**

Having visited the site and examined the tender documents consisting of the tender notice, tender form, instructions of contract work, and special conditions of contract for the conservancy work, I/We, the undersigned, hereby submit this tender for the supply of one tractor trolley, one licensed driver, and four coolies for the complete removal and disposal of rubbish, night soil, and sullage water from the Railway colonies at _____ for the period from _____ to _____ at the rates quoted below, both in figures and in words:

- a) For supply of one tractor trolley (covered from sides): Rs. _____ per month
 b) For supply of one licensed tractor driver: Rs. _____ per month
 c) For supply of four (4) coolies @ Rs. _____ per month
 d) Less rebate, if any: _____
 e) Total amount payable per month (in figures): _____
 f) Total amount payable per month (in words): _____

I/We undertake that if my/our tender is accepted, the work will commence within seven (07) days after receipt of the written order to start work, and the entire work will be completed and maintained during the contract period as per the agreed terms.

I/We agree to abide by this tender for the period from _____ to _____, which may be extended with mutual consent, and it shall remain binding upon me/us and may be accepted at any time before the expiry of this period.

Unless and until a formal contract agreement is executed, this tender together with the written acceptance by the Employer shall constitute a binding contract between the parties.

I/We understand that the Employer is not bound to accept the lowest or any tender and may accept the tender wholly or partially without assigning any reason.

I/We agree that if I/We withdraw this offer within the validity period or fail to execute the formal contract and/or deposit the required security/performance guarantee, the Employer shall be at liberty to forfeit my/our earnest money as agreed liquidated damages, without proof of the extent of such damages, and may recover any further losses or expenses incurred by reason of my/our failure.

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TECHNICAL BID EVALUATION CRITERIA

1) General

- a. Technical Evaluation will be based on all the criteria given in the succeeding Para's regarding the Applicant's General / Particular experience, Equipment Capabilities Financial Position demonstrated by the Applicant's responses in the forms attached to this Document.
- b. If an Applicant fails to fulfill the Mandatory Requirements his application shall not be considered for further processing and he shall be declared disqualified.
- c. The Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an Applicant to perform the contract.

2) Weighting:

The resulting distribution of a total score of 100 points is as under:

A	Mandatory Documents	(A-1)	10
B	Particular Experience	(A-2)	15
C	Financial Capabilities	(A-3)	20
		(A-4)	20
D	Equipment Capabilities	(A-5)	15
E	Registration	(A-6)	10
		(A-7)	10
Total			100

3) Minimum Score required to qualify for opening of financial bid.

The minimum overall score needed by an applicant to be considered for qualification is 70 points and minimum 10 points be obtained in each table A-1 to A-7.

4) Scoring Procedure:

4.1 Mandatory Documents:

Table A-1

Particulars	Maximum Score
Valid Driving License of Driver	2
Valid CNIC	2
Valid Vehicle/Tractor Registration	2
NTN registration certificate / Active Tax Payer List (ATL)	2
Affidavit regarding not black listed from any department /organization including Pakistan Railways	2

4.2 Particular Experience.

Table A-2

Description	Maximum Score
Experience of timely completed Similar work like Similar assignment/works i.e. conservancy works for complete removal and disposal of rubbish, night soil and sullage water, during last Three (3) Years.	15
a. For 3 Year = 05	
b. For 4 Year = 10	
c. For 5 or more = 15	

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4.3 Financial Capabilities**Table A-3**

Description	Maximum Score
Gross Annual Receipts / Turnover (Max of last one years)	
a. Rs.3.000 Million but < Rs.4.000 Million = 10	20
b. Rs.4.000 Million but < Rs.5.000 Million = 15	
c. Rs.5.000 Million or more = 20	

Table A-4

Last 6 month Bank statement showing balance amount of the firm	
a. Upto 3.000 million = 10	20
b. 4 to 5 million = 15	
c. 5 to 6 million = 20	

4.4 Equipment Capabilities**Table A-5**

Description	Maximum Score
Tractor with Trolley	
a. not older than 8 years = 05	15
b. not older than 5-7 years = 10	
c. not older than 0-4 years = 15	

4.5 Registration**Table A-6**

Description	Maximum Score
Valid registration with EOBI = 10	10

Table A-7

Description	Maximum Score
Valid registration with PESSI/IESSI = 10	10

5) PREPARATION OF APPLICATIONS:**5.1 Cost of Preparation of Application**

The Applicant shall bear all costs associated with the preparation and submission of application. The Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the qualification process.

5.2 Letter of Application

The Applicant must submit Letter of Application, duly signed by Head of the Firm, along with all other documents. The specimen of such Letter of Application is provided with Tender documents.

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5.3 General Information.

All individual Firms / Contactors are required to provide information, as explained below:

General details of the Firm

1	Name of firm	
2	Head Office Address	
3	Telephone & Fax	
4	E-mail	
5	Contact Person	
6	Type of Organization	
7	Place of incorporation/registration	
8	Year of incorporation/registration	
9	Annual Turnover/Gross Annual Receipts (maximum during last three Financial years)	

FORMS

BID SECURITY
PERFORMANCE SECURITY
CONTRACT AGREEMENT

DMO**Bidder**

BID SECURITY
(Bank Guarantee)

Security Executed on _____
(Date)

Name of Surety (Bank) with Address: _____
(Scheduled Bank in Pakistan)

Name of Principal (Bidder) with Address _____
_____ Penal Sum of Security Rupees. _____
(Rs. _____)

Bid Reference No. _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal (Bidder) we, the Surety above named, are held and firmly bound unto _____
(hereinafter called the 'Employer') in the sum stated above for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Bidder has submitted the accompanying Bid dated _____ for Bid No. _____ for _____
(Particulars of Bid) to the said Employer; and

WHEREAS, the Employer has required as a condition for considering said Bid that the Bidder furnishes a Bid Security in the above said sum from a Scheduled Bank in Pakistan or from a foreign bank duly counter-guaranteed by a Scheduled Bank in Pakistan, to the Employer, conditioned as under:

- (1) that the Bid Security shall remain in force up to and including the date 28 days after the deadline for validity of bids as stated in the Instructions to Bidders or as it may be extended by the Employer, notice of which extension(s) to the Surety is hereby waived;
- (2) that the Bid Security of unsuccessful Bidders will be returned by the Employer after expiry of its validity or upon signing of the Contract Agreement; and
- (3) that in the event of failure of the successful Bidder to execute the proposed Contract Agreement for such work and furnish the required Performance Security, the entire said sum be paid immediately to the said Employer pursuant to Clause 15.6 of the Instruction to Bidders for the successful Bidder's failure to perform.

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Bidder

NOW THEREFORE, if the successful Bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract with the said Employer in accordance with his Bid as accepted and furnish within twenty eight (28) days of his being requested to do so, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Employer for the faithful performance and proper fulfilment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified for its validity then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Surety shall forthwith pay the Employer, the said sum upon first written demand of the Employer (without cavil or argument) and without requiring the Employer to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Employer by registered post duly addressed to the Surety at its address given above.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Bidder) has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Surety shall pay without objection the said sum upon demand from the Employer forthwith and without any reference to the Principal (Bidder) or any other person.

IN WITNESS WHEREOF, the above bounden Surety has executed the instrument under its seal on the date indicated above, the name and seal of the Surety being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

SURETY (Bank)

WITNESS:

Signature_____

1. _____

Name_____

Title_____

Corporate Secretary (Seal)

Corporate Guarantor (Seal)

2. _____

Name, Title & Address

DMO

Bidder

FORM OF PERFORMANCE SECURITY
(Bank Guarantee)

Guarantee No. _____

Executed on _____

Expiry date _____

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with address: _____

(Scheduled Bank in Pakistan)

Name of Principal (Contractor) with address: _____

Penal Sum of Security (express in words and figures) _____

Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____ (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Employer's above said Letter of Acceptance for _____ (Name of Contract) for the _____ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 49, Defects Liability, of Conditions of Contract are fulfilled.

DMO

Bidder

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

	Guarantor (Bank)
Witness:	
1. _____	Signature _____
_____	Name _____
Corporate Secretary (Seal)	Title _____
2. _____	
_____	_____
Name, Title & Address	Corporate Guarantor (Seal)

DMO

Bidder

FORM OF AGREEMENT

This agreement is made on the _____ day of _____, 20, between the President of the Islamic Republic of Pakistan acting through the Divisional Superintendent, Pakistan Railways, Multan (hereinafter called "the Employer") of the one part, and M/S _____ (hereinafter called "the Contractor") of the other part.

Whereas the Employer desires that certain works, namely the complete removal and disposal of rubbish, garbage, night soil, and sullage water from Railway colonies at _____, as detailed in Annexure "A", be carried out, and has accepted the tender submitted by the Contractor for completion of such work.

Now this Agreement witnesses as follows:

- a) In this Agreement, words and expressions shall have the same meanings as assigned to them in the Conditions of Contract hereinafter referred to.
- b) The following documents shall be deemed to form and be read and construed as part of this Agreement:
 - i. The Tender Form (Annexure "A")
 - ii. The Special Conditions of Contract (Annexure "B")

In consideration of payments to be made by the Employer (Pakistan Railways acting through the Divisional Superintendent) to the Contractor as hereinafter mentioned, the Contractor hereby covenants and agrees with the Employer to complete and maintain the works in conformity with the provisions of the Contract.

The Employer hereby agrees to pay the Contractor, in consideration of the execution, completion, and maintenance of the works, the Contract Price at the times and in the manner prescribed in the Contract.

In witness where of parties here to have here-unto set their respective hands the day and the year first above written.

SIGNED & DELIVER

_____ Divisional Superintendent, P.R. Multan on behalf of the president of Islamic Republic of Pakistan acting through the Employer = Pakistan Railways (acting through Divisional Superintendent).

(Signed) _____

**Divisional Superintendent
P.R. Multan.**

In Presence of _____

**Divisional Medical Officer
P.R. Multan.**

Signed Contractor _____

Witness No. 1 _____

Witness No. 2 _____

DMO

Bidder

Transaction Details

03 January, 2026

05:00 PM

From **Muhammad Qasim**
249598616

To **Public Procurem**
PK17HABB0004540013100701

Bank HBL

Status **Paid**

Amount Debited

Rs. 15,000



For latest schedule of charges, kindly visit your branch or UBL Digital website.

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