Golf Course Pavers Work

(Green #9 to Green #18 & Green #13 to T14)

Islamabad Club

Tender No: IC/PD/2026/27/TD-047

Date of Issue: January 8, 2026

Bid Submission Deadline: 11:00 Hrs, January 23, 2026

Bid Opening Date & Time: 11:30 Hrs, January 23, 2026

Procurement Method: Open Competitive Bidding (National)

Bidding Procedure: Two-Stage Two-Envelope Procedure

Evaluation Method: Least Cost Selection (After Technical Pass)**]**

PART 1 – INVITATION FOR BIDS (IFB)

1. **Islamabad Club** (hereinafter referred to as "the Procuring Agency") invites sealed bids from eligible and qualified firms/contractors for the **Concrete Pavers for Golf Course Pathways (Green #9 to Green #18 & Green #13 to T14)**, including all excavation, leveling, concrete works, supply and fixing of pavers and kurb stones, and related civil works as per BOQs and technical specifications herein.
2. **Bidding Documents Availability:** A complete set of bidding documents may be downloaded free of charge from the following websites:
   - Islamabad Club: https://islamabadclub.org.pk/tenders
   - PPRA Website: https://www.ppra.org.pk
   - EPADS Portal: https://eprocure.gov.pk
3. **Tender Fee:** A non-refundable tender fee of **PKR 5,000/-** must be deposited in favor of **Islamabad Club** (Faysal Bank A/C # PK81FAYS0001132031116145). Proof of payment must be submitted with the Technical Proposal.
4. **Submission & Opening Schedule:**

Tender No.	Bank Account Details	Tender Fee	Submission Deadline	Tender Opening
IC/PD/2026/27/TD-047	Faysal Bank, A/C # PK81FAYS0001132031116145	**PKR 5,000**	**11:30 Hrs, January 23, 2026**	**12:00 Hrs, January 23, 2026**

5. **No pre-bid meeting will be held.**
6. **Site Visit:** Potential bidders may visit the site **on any working day before the bid submission deadline** between **10:00 Hrs to 16:00 Hrs**, after prior coordination.
7. All technical and contractual clarifications must be sought **in writing** via the EPADS messaging system or email to the Procurement Department.
8. **Bid Submission Method:** Bids must be submitted **electronically through the EPADS system** only. Physical submissions are not allowed.
9. **Bid Security:** All bids must be accompanied by a **Bid Security** of **PKR 100,000/-** in the form of a **Pay Order / Demand Draft / Bank Guarantee** from a scheduled bank, valid for **120 days**, in favor of **Islamabad Club**.
10. **Award Criteria:** The contract shall be awarded to the bidder who:
    - Meets all Mandatory Eligibility Criteria (MEC)
    - Achieves minimum technical score of **70/100**
    - Is evaluated as the **lowest-priced technically qualified bidder**

Procurement Department, Islamabad Club
Murree Road, Islamabad
Phone: 051-9046000, Ext: 176/301
Email: asad.ijaz@islamabadclub.org.pk; taimoor.khurram@islamabadclub.org.pk

PART 2 – INSTRUCTIONS TO BIDDERS (ITB)

2.1 Eligibility Criteria

Bidders must meet the following **Mandatory Eligibility Criteria (MEC)** at bid submission:

1. **Tax Status:** Valid **NTN & Sales Tax Registration (STRN)** and appearing on **Active Taxpayer List (ATL)** of FBR.
2. **Non-Blacklisting:** Duly signed **Affidavit on Rs. 100/- Judicial Stamp Paper** declaring non-blacklisting.
3. **Experience:** Minimum **03 years** experience in civil works/pavers/landscaping projects.
4. **Similar Projects:** Completion of **at least two (2)** similar paver/civil works projects of value ≥ PKR 2.0 million in last 3 years.
5. **Bid Security:** Submission of Bid Security of **PKR 100,000/-**.
6. **PEC Registration:** Valid Pakistan Engineering Council (PEC) registration.

2.2 Language & Currency

Bid documents must be in **English**. Prices in **Pakistani Rupees (PKR)**, inclusive of all taxes.

2.3 Bid Validity

Bids shall remain valid for **120 days** from bid opening.

2.4 Sealing and Marking

Two Envelope Procedure:

- **Envelope-1 (Technical Proposal):** All technical, eligibility, qualification documents. **No financial information.**
- **Envelope-2 (Financial Proposal):** Only priced BOQ, Form of Bid, Price Summary, and original Bid Security.

2.5 Deadline for Submission

Bids must be submitted by **11:30 Hrs on January 23, 2026**. Late bids will be rejected.

2.6 Bid Opening

Technical bids opened first. Financial bids of only technically qualified bidders opened later on notified date.

PART 3 – BID SUBMISSION CHECKLIST

SECTION 1: MANDATORY ELIGIBILITY CRITERIA (MEC) – PASS/FAIL

Ref.	Mandatory Requirement	Document Required	Submitted (✓)
MEC-1	Valid NTN & STRN (ATL)	FBR NTN/STRN Certificates & ATL proof	☐
MEC-2	Non-Blacklisting Affidavit	Affidavit on Rs. 100/- Judicial Stamp Paper	☐
MEC-3	Minimum 03 Years Experience	Company profile/experience certificate	☐
MEC-4	Similar Project Experience	Completion certificates & work orders for ≥2 projects	☐
MEC-5	Bid Security (PKR 100,000)	Copy of valid Bid Security	☐
MEC-6	Tender Fee Receipt	Copy of bank deposit slip	☐
MEC-7	PEC Registration	Valid PEC Registration Certificate	☐

SECTION 2: DETAILED TECHNICAL EVALUATION DOCUMENTS (100 MARKS)

A. TECHNICAL PROPOSAL & COMPLIANCE (40 Marks)

- Detailed technical proposal including work methodology
- Compliance with technical specifications in Part 4
- Material samples submission plan (pavers, kerb stones)
- Quality assurance & testing plan

B. COMPANY PROFILE & EXPERIENCE (30 Marks)

- Company history and overview
- List of similar completed projects with certificates
- Financial stability (annual audited/un-audited statement or bank credit line certificate)

C. WORK PLAN & METHODOLOGY (30 Marks)

- Detailed installation methodology and sequencing
- Project schedule (max 45 days)
- Health, Safety & Environment (HSE) plan
- Plan for minimal disruption to golf course operations

PART 4 – TECHNICAL SPECIFICATIONS & SCOPE OF WORK

4.1 Scope of Work

Complete execution of all civil works including but not limited to:

- Excavation, leveling, compaction, backfilling
- Supply and laying of PCC (1:4:8, 1:2:4, 1:3:6)
- Supply and fixing of concrete tuff pavers (100x200x60mm, min. 5000 psi)
- Supply and fixing of concrete vibratory tiles (12"x12"x1.25")
- Supply and laying of precast kerb stones (12"x12"x6") with PCC haunching
- All works as per attached BOQs and Engineer's direction

4.2 Technical Specifications

4.2.1 Earthwork & Compaction

- Excavation as per required depth, removal of surplus soil
- Compaction to achieve 90% modified dry density
- Gravel mix backfilling in layers not exceeding 6 inches

4.2.2 Concrete Works

- **PCC 1:4:8:** 3" thick, OPC, leveling and curing
- **PCC 1:2:4:** 4" thick, min. 2175 psi at 28 days
- **PCC 1:3:6:** 3" thick, min. 1450 psi at 28 days
- Use of Lawrencepur sand and ½" down crushed aggregate as specified

4.2.3 Pavers & Kerb Stones

- **Concrete Tuff Pavers:** 60mm thick, 100x200mm, grey/red, min. 5000 psi crushing strength, machine finished
- **Concrete Vibratory Tiles:** 1.25" thick, 12"x12", red & grey
- **Kerb Stones:** 12"x12"x6", precast fair-faced, fixed with 1:4 cement sand mortar and 75mm thick 1:3:6 PCC bed/haunching

4.2.4 Installation

- Fixing of pavers/tiles with 1:4 cement sand mortar and sand filling
- Proper interlocking, leveling, and joint filling as per approved design
- All works to be completed under the direction of the Engineer In-charge

4.3 Special Requirements

i. **Quality Assurance:** All materials must be as per approved samples and standards.
ii. **Warranty:** 12-month defect liability period for all works.
iii. **Completion Time:** Maximum 45 days from issuance of work order.
iv. **Site Restoration:** Contractor shall restore any disturbed areas to original condition.

v. **Safety:** Adherence to all safety protocols and protection of existing utilities.

PART 5 – GENERAL CONDITIONS OF CONTRACT (GCC)

5.1 Governing Law

Governed by laws of Pakistan and PPRA Rules, 2004.

5.2 Performance Security

The Bid Security submitted by the successful bidder shall be retained as the Performance Security. It shall be released after satisfactory completion, testing, and handover of works.

5.3 Time for Completion

Maximum **45 calendar days** from Letter to Proceed.

5.4 Liquidated Damages

0.1% of contract price per day delay, maximum 10%.

5.5 Defect Liability Period

12 months from completion certificate.

5.6 Payments

Payment shall be released upon submission of a valid invoice after successful completion, verification, and certification by the Club's Engineering Department, and after deduction of applicable taxes.

5.7 Termination

As per PPRA rules for default, insolvency, or corrupt practices.

PART 6 – SPECIAL CONDITIONS OF CONTRACT (SCC)

6.1 Site Location

Golf Course Pathways (Green #9 to Green #18 & Green #13 to T14), Islamabad Club.

6.2 Working Hours

Normal working hours: 8:00 AM to 5:00 PM. Noisy/major work to be scheduled in coordination with Golf Course operations.

6.3 Safety & Cleanliness

Contractor responsible for all safety measures, cleanliness, and damage to Club property.

6.4 Testing & Commissioning

All works to be inspected and approved by the Engineer In-charge before final handover.

PART 7 – EVALUATION CRITERIA & PROCEDURE

7.1 Preliminary Examination (Pass/Fail)

Compliance with MEC-1 to MEC-7.

7.2 Technical Evaluation (100 Marks)

Criteria	Max Marks	Evaluation Basis
A. Technical Compliance & Proposal	**40**	Compliance with specs (20), Methodology & sequencing (10), QA/Testing plan (10)
B. Company Profile & Experience	**30**	Company history (10), Similar project experience (15), Financial capability (5)
C. Work Plan & Methodology	**30**	Installation methodology (10), Project schedule (10), HSE plan (10)
Total	**100**	

Minimum Qualifying Score: 70/100

7.3 Financial Evaluation

Only technically qualified bidders (≥70) proceed. Based on **lowest total bid price**.

7.4 Award Criteria

Lowest-priced technically qualified bidder.

PART 8 – ANNEXURES

ANNEXURE-A: BILL OF QUANTITIES (BOQ)

Tender No: IC/SCM/2026/27/TD-047

Project: Golf Course Pavers Work (Green #9 to Green #18 & Green #13 to T14)

BOQ for (Golf: Tuff Tiles Pathway from Green # 9 to green # 18)

Sr#	***Detail of Items with Specification***	***Unit***	***Quantity***	***Unit Price in Rs.***	***Total Amount in Rs.***
1	Excavation in hard or ordinary soil, as per required depth including removal of surplus soil & debris	Cft	1295		
2	Leveling, Surface preparation and compaction of Soil as required.	Sft.	2590		
3	Backfilling / filling of gravel mix material in layers not exceeding 6inch depth including dressing, watering, ramming, and Compaction to the required density of modified dry density (90%) or as directed by the Engineer	Cft	1550		
4	Earth Filling of Slopes using suitable soil in layers not exceeding 6inch in depth including dressing, watering, ramming, and Compaction to the required density etc. complete in all respect	Cft	466		
5	Concrete (PCC 1:4:8) Providing and laying plain cement concrete 3" thick by using Ordinary Portland Cement, leveling and curing etc. complete in all respect as directed by the Engineer In-charge.	Cft	647		
6	Concrete (PCC 1:2:4) Providing & laying plain cement concrete 4" thick having a minimum cylinder crushing strength of 2175 psi at 28 days by using Ordinary Portland Cement, fair face compacting, leveling and curing etc. complete in all respect as directed by the Engineer In-charge.	Cft	854		
7	Supply of Concrete Tuff Pavers, thickness 60mm Size: 100x200mm grey/red color having minimum crushing strength of 5000 psi, properly machine finished	Nos.	12,000		
8	Fixing of Concrete Tuff pavers, as per approved Sample/ design with (1:4) Cement Sand Mortar and Filling With Matching pigment colour, or sand fillings complete in all respect as directed by the Engineer In-charge.	Sft.	2590		
9	Supply & laying 12"x 12"x6" precast fair faced kerb stones, to be fixed with cement sand mortar in (1:4) including pointing, cleaning, ramming, curing, & minimum 75mm 1:3:6 P.C.C. concrete Haunching complete in all respects as per specifications and instruction of Engineer-	Rft.	850		
	Total Amount in PKR.				

BOQ for (Golf: Paver works from Green 13 to T14 of the back nine.)

Sr#	Detail of Items with Specification	Unit	Quantity	Unit Price in Rs.	Total Amount in Rupees
1	**Excavation** in hard or ordinary soil, filling, leveling/ Surface preparation and compaction of Soil as required.	CFT	472		
2	**Providing and laying base course of crushed** stone aggregate of approved quality and grade, 4" thickness including compaction with 1 Ton roller compactor as required or as directed by the Engineer In-charge.	CFT	673		
3	**Concrete (PCC 1:3:6)** Providing and laying plain cement concrete 3" thick having a minimum cylinder crushing strength of 1450 psi at 28 days by using Ordinary Portland Cement, fair face compacting, leveling and curing etc. complete in all respect as directed by the Engineer In-charge.	CFT	510		
4	**Supply of Concrete Vibratory Tiles,** 12"x12"x1.25" thick as per approved Sample (red & grey) complete in all respect as per Engineer-in-charge.	Sft.	2190		
5	**Fixing of Concrete Vibratory Tiles,** as per approved Sample With (1:4) Cement Sand Mortar and Filling With Matching pigment colour, complete in all respect as directed by the Engineer In-charge.	Sft.	2190		
6	**KERB STONES** Provide & laying 12"x 12"x6" precast fair faced kerb stone to be fixed with cement sand mortar in (1:4) and 75mm thick 1:3:6 P.C.C. Bed also including pointing, cleaning, ramming, curing, complete in all respects as per specifications and instruction of Engineer- In-charge.	Nos.	740		
	Total Amount Rs.				

Note: All rates inclusive of all taxes, duties, transportation, installation, testing, and commissioning.

ANNEXURE-B: FORM OF BID

To: The Secretary, Islamabad Club, Murree Road, Islamabad
Subject: Submission of Bid for Golf Course Pavers Work
Tender No: IC/SCM/2026/27/TD-047

We hereby submit our bid for the above project for a total price of:
PKR _____ (in figures)
(in words): _____
We agree to abide by this bid for 90 days. We enclose Bid Security of PKR 100,000/-.
We declare compliance with all requirements and that all information is true.

Name of Firm: _____

Address: _____

NTN: _____ STRN: _____

Authorized Signature: _____

Name & Designation: _____

Company Stamp & Date: _____

ANNEXURE-C: PRICE SCHEDULE (SUMMARY)

Tender No: IC/SCM/2026/27/TD-047

Project: Golf Course Pavers Work

Description	Amount (PKR)
Total Bid Price	
Bid Price in Words:	

Bidder's Declaration: We confirm our total bid price is inclusive of all costs for complete execution.

Name of Firm: _____

Authorized Signature: _____

Stamp & Date: _____

ANNEXURE-D: BID SECURITY FORM

To: The Secretary, Islamabad Club

Tender No: IC/SCM/2026/27/TD-047

Project: Golf Course Pavers Work

Amount: PKR 100,000 (One Hundred Thousand Rupees Only)

Validity: 120 days from bid submission

We guarantee payment of PKR 100,000 to Islamabad Club upon demand if bidder:

1. Withdraws/modifies bid during validity
2. Fails to sign contract after award
3. Fails to furnish Performance Security

Bank Name: _____

Branch & Address: _____

Authorized Signatory: _____

Seal & Date: _____

ANNEXURE-E: TECHNICAL PROPOSAL FORMS

E-1: COMPANY PROFILE

Sr.	Information	Details
1	Company Name	
2	Year of Establishment	
3	NTN/STRN	
4	Office Address	
5	Contact Person	
6	Email/Phone	

E-2: SIMILAR PROJECT EXPERIENCE

Sr.	Project Description	Client	Value (PKR)	Completion Date	Attached Certificates
1					
2					

E-3: KEY SITE PERSONNEL

Sr.	Name	Designation	Relevant Experience (Years)	Qualification
1				
2				

E-4: PROPOSED EQUIPMENT & MATERIALS

Sr.	Item	Brand/Model	Specifications	Technical Brochure	Certification	Country of Origin
1	Pavers					
2	Kerb Stones					

E-5: WORK PLAN & METHODOLOGY

(Attach detailed project schedule, installation methodology, HSE plan)

E-6: QUALITY ASSURANCE & TESTING PLAN

(Detail testing methods, sample submission, compliance with specs)

E-7: DEFECT LIABILITY & MAINTENANCE PLAN

(Detail warranty terms, response time, maintenance schedule)

ANNEXURE-F: AFFIDAVIT FOR NON-BLACKLISTING

(On Rs. 100/- Judicial Stamp Paper)

I, _____, S/o _____, representative of M/s. _____, do hereby solemnly affirm:

1. That our firm/directors/principals are NOT blacklisted by any Government/Semi-Government/Autonomous body.
2. That we are eligible to participate in public procurement per PPRA Rules.
3. That all information provided is true.

DEPONENT:

Name: _____

CNIC No: _____

Designation: _____

Notary Public Seal & Signature: _____

Date: _____

ANNEXURE-G: PEC REGISTRATION CERTIFICATE

(Copy of valid PEC Registration Certificate)

PART 9 – IMPORTANT NOTES

9.1 Key Requirements

i. All works as per BOQs and technical specifications

ii. 12-month defect liability period

iii. Maximum 45 days completion time

iv. Material samples must be submitted for approval

v. Works to be executed under the direction of the Engineer In-charge

9.2 Submission Instructions

- Two separate PDF files for Technical (Envelope-1) and Financial (Envelope-2) proposals.
- Upload via EPADS system only. **Bidders must be registered on the EPADS portal.**
- **No financial information in the Technical Proposal (Envelope-1).**

9.3 Contact for Queries

Procurement Department, Islamabad Club

Email: asad.ijaz@islamabadclub.org.pk; taimoor.khurram@islamabadclub.org.pk

Phone: 051-9046000, Ext. 301/176

9.4 Right to Reject

Procuring Agency reserves right to reject any/all bids without reason.

Compliance Checklist for Bidders

Category	Requirement	Compliance Status (Yes/No)	Page Reference
Technical Proposal (Envelope-1)			
	Completed Compliance Checklist		
	MEC Documents (1-7)		
	Annexure-E Forms (E-1 to E-7)		
	Annexure-F (Affidavit)		
	Annexure-G (PEC Certificate)		
	All pages signed/stamped		
Financial Proposal (Envelope-2)			
	Annexure-A (Priced BOQ)		
	Annexure-B (Form of Bid)		
	Annexure-C (Price Summary)		
	Annexure-D (Original Bid Security)		
	All pages signed/stamped		
General			
	EPADS submission completed		

	No financial info in Technical Proposal		
	Bid validity 90 days		
	All calculations verified		

Procurement Department

Islamabad Club

Murree Road, Islamabad

Phone: 051-9046000, Ext: 176/301

Email: asad.ijaz@islamabadclub.org.pk; taimoor.khurram@islamabadclub.org.pk