



COMSATS University Islamabad (CUI), Lahore Campus
Defence Road, Off Raiwind Road, Lahore

CUI-LHR-TN-26-1891

Invitation to Bid
For Procurement of

Drilling and Installation of New Water / Aquifer Bore System
for CUI-Lahore Campus, Case # 4364

Category of procurement	Civil Work
Procurement Method/ Procedure	Open Competitive Bidding/ Single Stage One Envelope Procedure
Submission Type	By Uploading File on PPRA EPADS
Tender Fee	Rs. 2,500/- as per clause # 5 & 6 <i>also email the Scan Tender Fee Draft only on emails;</i> <i>asifullah@cuilahore.edu.pk, mshahid@cuilahore.edu.pk,</i> <i>pms@cuilahore.edu.pk</i>
Bid Security Amount	Rs. 120,000/- as per clause # 5 & 6 <i>also email the Scan CDR Draft only on emails;</i> <i>asifullah@cuilahore.edu.pk, mshahid@cuilahore.edu.pk,</i> <i>pms@cuilahore.edu.pk</i>
Bid Closing date/ time	January 29, 2026 1100 hrs (Bids will be opened after 30 minutes)
Bid Validity days/ Date	60 Days
Delivery days (after PO issuance)	30 Days
Decision Criteria for awarding of contract / PO	Turnkey Basis
COMSATS University Islamabad, Lahore Campus, Tax Free Number (TFN)	9013701-9
Retention Money against warranty items (applicable or not applicable)	Yes Applicable (5% amount of total value of invoice shall be retained for One Year)

Part: A GENERAL TERMS AND CONDITIONS

- 1. All pages of bidding documents are mandatory to be signed / stamped before uploading at EPADS, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
- 2. Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI-Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.*

Signature & Stamp of Bidder

3. **Only PEC registered (category C-6 or above) , who are on Active Taxpayers List (ATL) of FBR (GST & Income Tax) and PRA (16% PGST applicable), are eligible to participate in tender.**
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. *The bidder is required to furnish tender fee (non-refundable) and earnest money in form of Bank deposit/ CDR / Pay order crossed in favor of “COMSATS University Islamabad, Lahore Campus”.*
6. *Bidders are advised to upload scan copy of bank instruments (tender fee and earnest money) at PPRA EPADS along with their respective bid. However, original bank instruments must be submitted before closing time of the tender. Any bid not accompanied with earnest money or tender fee shall be rejected without any right of appeal.*
7. *CUI-Lahore Campus will retain the 5 % amount, at the time of release of payment, as security against items where warranty is required in our BoQs. The retention money will be released after the warranty period subject to a satisfactory report by the end user. The warranty period will be counted from the date of delivery/supply or installation (as the case may be).*
8. Part / Advance payments is not allowed.
9. Your bid proposal should be **on F.O.R (Pak Rupees) inclusive of all applicable taxes and freight** to be delivered at COMSATS University Islamabad, Lahore Campus’s premises.
10. In case of any holiday is announced by the Govt. OR any unforeseeable circumstances that prevent the tender from being opened on the date announced (Force Majure Situation), the tenders will be opened on the very next working day. Timing will remain as mentioned in the tender notice.
11. After opening of bids, COMSATS University Islamabad, Lahore Campus will examine the bids for completeness as per tender document.
12. Multiple rates of an item may also lead to the rejection of bid / item.
13. In case more than one bidder have quoted same rates for an item; the bidder securing more items (in terms of cost) will be awarded the specific item.
14. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
15. Payment will be made as per PPRA rule on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
16. Applicable Income tax and GST will be deducted at source/as per rules. In case of exemption, please mention and attach the proper documentation duly verified from the concerned tax authorities/FBR; however, CUI will be final authority to accept or reject the exemption certificate. In case of rejection, CUI will deduct all applicable taxes as per tax rate. CUI will provide a certificate of tax deduction and the vendor may claim refunds from Tax Authorities/FBR.

17. **If the vendor fails to deliver the goods / services to COMSATS University Islamabad (CUI), Lahore Campus within the given deadline, following action may be taken by CUI Lahore Campus**
- a. A late delivery charge of **1% of the total amount of the undelivered item** will be imposed for each day the delivery is delayed after the Purchase Order (PO) deadline.
 - b. Once the penalty reaches the 10% maximum, the **PO may be cancelled**, and the **Call Deposit Receipt (CDR) / Earnest Money** will be confiscated.
18. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
19. Any defective / sub-standard item (s) will be replaced by the bidder in same quoted cost. In case of failure to supply the specific item, CUI-Lahore may issue PO to next lowest bidder to supply the item while the difference of amount will be deducted from the 1st lowest bidder's earnest money.
20. Withdrawal or any modification of the original offer within the validity period shall entitle CUI- Lahore to forfeit the earnest money in favor of the CUI-Lahore and / or put a ban on such vendor participation in tenders / works.
21. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
22. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
23. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
24. CUI-Lahore Campus shall disqualify any firm(s), if at any stage; it finds that the information submitted, or documents provided are inaccurate, fake, ambiguous or incomplete.
25. COMSATS University Islamabad, Lahore Campus reserves the right to reject the bid if;
- i. Received without earnest money and tender fee,
 - ii. The tender is unsigned/ unstamped
 - iii. The offer is ambiguous
 - iv. The offer is conditional
 - v. **The offer is from a firm, either which is black listed OR the firm / company is involved in litigation with Procuring Agency**
 - vi. The offer is received by telephone/telex/fax/telegram.
 - vii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
26. **Please also submit the affidavit that the neither company/firm is blacklisted nor involved in the litigation with Procuring Agency**
27. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....**PGST#:**.....
- **Signature:**

Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

Part B: Special Terms & Conditions:

- a. **Only PEC registered (category C-6 or above) , who are on Active Taxpayers List (ATL) of FBR (GST & Income Tax) and PRA (16% PGST applicable), are eligible to participate in tender.**
- b. **The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.**
- c. **The bidder shall be responsible for making his own arrangements for the adequate supply of electricity, water and gas required for the effective performance of his obligations under the Contract. Subject to the aforesaid, the Contractor shall be entitled to use for the purposes of the Works such supplies and services as may be available on the Site. The Contractor shall, before the commencement of the work at Site, seek the approval of the Engineer as to his detailed requirements of electricity, water and gas for the entire Contract period. The Contractor shall pay the Employer at the rates/cost incurred by the Employer. The Contractor shall at his own cost provide any apparatus necessary for such use.**
- d. **The bidder or his representatives are advised to inspect the site of work before submission of bid.**
- e. **The work shall be measured for the units mentioned in the BOQ according to the Contract as determined by the Engineer from approved drawings, Specifications and Contract Documents. All payments will be made on actual work done and quantities measured in the units as quoted in the item / work rates/BOQ(s).**
- f. **The successful bidder shall have to submit and get approved detailed schedule of work before the commencement of work and shall strictly comply with the deadline of the approved schedule.**
- g. **The successful bidder shall have to submit and get approved the samples of all finishing materials / fixtures before installation.**
- h. **It must be clearly understood by the bidder that no claim on account of market fluctuations will be entertained during the currency of this contract for any item/ work of work included in the bill of quantities attached to the Agreement. In other words it may be clearly understood that no request for escalation of rates will be entertained.**

Signature & Stamp of Bidder

- i. All payments will be made on actual work done and quantities measured in the units as quoted in the item / work rates/BOQ(s).

Part-C: BoQs of required items / work

<p>Vendors must provide both the unit and total price of each item / work and calculations must be made carefully to avoid mistakes. However, in case, the total price does not match the unit price and quantity due to a calculation error or typo error, any of the following can be opted:</p> <p>1. The bid may be rejected on the reason of ambiguity (OR)</p> <p>2. Unit price will be considered as final, and the total price of the respective item / work will be calculated by multiplying it by the quantity required. Sub-totals and grand totals will also be corrected accordingly</p> <p>Note:</p> <p><i>Bidders are required to quote the rates for the quantities / measurement unit mentioned in our BoQ. It is strictly advised that no change in quantity/ measurement unit due to different packing size may be made/ written by the vendor while quoting the price. In case, vendor has some different packing size, the same may be converted /calculated as per our required quantity unit/packing size failing which bid/ item / work may be rejected.</i></p>					
<p>No change in the BoQs (Specs & Qty.) of CUI-Lahore Campus as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e., model/brand or Price). Any modification in CUI-Lahore Campus BoQ may lead to the rejection of the bid (fully or partially).</p>				<p>Rates to be quoted inclusive of all (applicable) taxes</p>	
Sr. #	Item / Work Specifications	Qty		Unit Price (Rs.)	Total Amount (Rs.)
1	<p>SITE PREPARATION Excavation of drilling Pit & refilling including cost of supply well complete.</p>	Job	1		
2	<p>TUBEWELL BORING Direct Rotary/ Reverse Rotary Drilling of bore dia 22" i/d for tube well in all type of soils except shingle and rock. From ground level to 600 ft depth.</p>	Rft	600		
3	<p>HOUSING Providing and installing P.V.C. Class-B (6 bar) blind pipe dia 12 inch, B.S.S. in tube well bore hole including sockets and solvents and jointing with strainer, (PS-3051=BS-3505), studs etc complete in all respect as approved and directed by the Engineer In charge</p>	Rft	200		
4	<p>STRAINER Providing and installing P.V.C. Class-B (6 bar) strainer pipe dia 8 inch, B.S.S. in tube well bore hole including sockets and solvents and jointing, studs etc complete in all respect as approved and directed by the Engineer In charge</p>	Rft	90		
5	<p>BLIND PIPE Providing and installing P.V.C. Class-B (6 bar) blind pipe dia 8 inch, B.S.S. in tube well bore hole including sockets and solvents and jointing with strainer, (PS-3051=BS-3505), studs etc complete in all respect as approved and directed by the Engineer In charge</p>	Rft	300		

Signature & Stamp of Bidder

6	BAIL PLUG Providing and installing P.V.C. Class-B (6 bar) Bail/End plug with blind pipe dia 8 inch, in tube well bore hole complete in all respect as approved and directed by the Engineer In charge.	Rft	10		
7	REDUCER Providing and installation of PVC Reducer Class -B (6 bar) dia: 12 inch to 8 inch including jointing etc. complete in all respect as approved and directed by the Engineer In charge.	Each	1		
8	SOCKET Providing and installation of MS socket fabricated to join MS casing of dia: 12" with PVC pipe complete in all respect as approved and directed by the Engineer In charge.	Each	1		
9	PEA GRAVELS (Shrouding) Providing and laying of well graded Pea Gravels of gradation appropriate to 1 mm slot size from Attack quarry, including sieving, washing and lowering in the annular space of the borehole complete in all respect as approved and directed by the Engineer In charge.	Cft	1300		
10	CENTRALIZERS Providing and installation of MS centralizers for 8" dia PVC pipes and strainer.	No's	12		
11	DEVELOPMENT & TESTING Development of tube well for 10 - 14 hrs till pumped water is clear and the formation around well has stabilized and water quality test to be carried out from PCRWR laboratory to the satisfaction of end user.	Job	1		
12	SUBMERSIBLE PUMP Providing, installation, testing and commissioning of submersible pump & motor (40 HP), suitable for 1.0 cusec discharge at 200 feet head, to be installed at 140 feet setting, complete in all respects including the cost of 5" dia column pipe, copper submersible electric cable and Motor Control Unit (MCU) Komax or equivalent with all necessary accessories and fittings as required for proper operation with 1 year warranty .	Set	1		
13	CONCRETE PAD Making Plain Cement Concrete (P.C.C.) 1:2:4 pad at the throat of bore, pad size 3'-6" x 3'-6" x 2'-6", including the cost of cement, sand, aggregate, brick work (if required) and plastering with cement-sand mortar on all exposed surfaces, finishing the top level smooth, curing, and completing the work in all respects as per the satisfaction of the Engineer In-Charge.	Job	1		
14	CONNECTION WITH OVERHEAD TANK Making connection of submersible pump rising main with the main overhead reservoir, complete in all respects, including the cost of 5" dia non-return valve, flanges, rubber joints, nuts & bolts, and G.I pipe 14 swg (if required) up to 100 rft, with proper alignment, fixing, jointing and testing to ensure leak-proof and reliable operation.	Job	1		

Grand Total Amount (Rs.) inclusive of all (applicable) taxes	
Amount in words (inclusive of all (applicable) taxes):	

Note:

In case of any technical query, the bidder may visit the Works Department or may contact person i.e. Muhammad Arif Ch. (Cell # 0334-6108506).

Part D: Bid Evaluation Criteria

All bids shall be evaluated in accordance with the following evaluation criteria and other terms & conditions set forth in this bidding document.

1. Please submit the bid (rates) on our prescribed BoQs Form with complete terms and conditions signed & stamped, otherwise your bid (s) may be rejected.
2. Brand name / model must be mentioned against items where required failing which the bid / item (s) may be rejected. Manufacturing origin can only be accepted against items where mentioned specifically in the BoQ form.
3. To emphasize quality requirements of the items, the brand names / model are mentioned in the technical specifications (where applicable) in this document. Equivalent brand may be accepted subject to ensuring quality standards, compatibility / functionality and specification requirements otherwise may be rejected.
4. Supporting literature of the quoted model must be attached (where available/required) for perusal of CUI Lahore to technically assess that the quoted item meets the required specifications and other conditions of our BoQs / tender document.
5. The bids shall be evaluated to strictly ensure that the quoted brand/ model/ item meet all the BoQ/ specification requirements given in the tender document for each item.
6. In addition to the BoQ requirements, vendors must meet the vendor qualification criteria /company profile requirements (if any), as set forth in this tender document.
7. Bidders are required to quote genuine / quality products without compromising on quality. The supplied products shall be inspected by our technical experts with respect to BoQs requirements and quality standards. The bidder will be responsible to replace the items which are not found as per the required quality standard.

Part E: FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the “Agreement”) made on the day of (month) 20 between COMSATS Institute of Information Technology, Lahore Campus

(hereafter called the “Employer”) of the one part and (hereafter called the “Contractor”) of the other part.

WHEREAS the Employer is desirous that certain Works, **Drilling and Installation of New Water Bore**

System / Aquifer for CUI, Lahore Campus should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

- i. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
- ii. The following documents after incorporating addenda, if any, except those parts relating to Instructions to Bidders shall be deemed to form and be read and construed as part of this Agreement, viz.
 - a. The Contract Agreement;
 - b. The Work Order/Letter of Acceptance;
 - c. The completed Form of Bid;
 - d. The Special Conditions of Contract;
 - e. The General Conditions of Contract;
 - f. The priced Bill of Quantities (Attached to the Tender Document);
 - g. The Drawings;
 - h. The Specifications.
 - i. (any other)

In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects with the provisions of the Contract.

The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Contractor:
Signature of the Contractor

Owner:
Signature of Employer

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

Name:

Title:

Address:

Name:

Title:

Address: