

Ref.No.- KTV/ADMIN/PUR/PRE-QUA/2025

Date: _____

PREQUALIFICATION NOTICE

THROUGH EPADS AS PER RULE 16A (FRAMEWORK AGREEMENT)

Pakistan Television Corporation Limited, Television Center Karachi and Central Sales Office Karachi invites pre-qualification proposals from eligible firms/vendors registered with e-Pak Acquisition System (e-PADS) and having operational presence in Karachi. The pre-qualification is being sought for repair/maintenance works and procurement services, etc. Required during **Financial Year 2025-26;**

- i. Repair & Maintenance of Official Vehicles of different makes i.e. Suzuki, Toyota and Honda, Super Power (Motor Cycle) etc.
 - ii. Repair & Maintenance of Hardware & Software and associated services for IT Equipment i.e. Computers, Laptops, Printers, LCDs/LEDs, Networking accessories, Servers, etc.
 - iii. Repair & Maintenance of Plant & Machinery Items i.e. Photocopier Machines, UPS, Air conditioners (AHU/window/split/Cooling tower), water coolers / dispensers, Fans & other Machinery & Electronic Items etc.
 - iv. Repair & Maintenance of Furniture & Fixture items i.e. Chairs Tables, Almirahs, Cabinets and Roller Blinds / Curtains, etc.
 - v. Repair and maintenance of Office buildings, C PABX (DC), (Siemens) etc.
 - vi. Procurement of miscellaneous items, services (including printing services), supply of mineral water and commodities.
 - vii. Services and commodities, gardening, safety & security items Fire Extinguishers etc. housekeeping materials, stationery, printing items, sanitary & hardware items
2. The Firms must be registered with Income Tax and Sales Tax Departments, having valid National Tax Number and on Active Taxpayers list of FBR and meet the criteria as given in Public Procurement Rules, 2004.
3. Interested eligible bidders may purchase a complete set of Bidding Documents containing detailed terms and conditions, from the office of the undersigned on working days on submission of written application after publication of this notice at a cost of PKRs. 5,000/- (non-refundable). Only those bids will be entertained or eligible which are submitted after submission of bid document fee of PKRs. 5,000/- failing in this will disqualify the bid & firm in participating in the tender.
4. Detailed pre-qualification documents containing complete terms and conditions are available for download on e-PADS portal (www.eprocure.gov.pk), PPRA website (www.ppra.org.pk) and Pakistan Television Corporation Limited's official website (www.ptv.com.pk). Interested firms must prepare and submit their electronic proposals strictly in accordance with the instructions provided in the pre-qualified documents.
5. Notification of the GRC constituted in terms of Rules-18 of Public Procurement Rules, 2024 is provided on www.ptv.com.pk, EPDAS at www.eprocure.gov.pk and www.ppra.gov.pk.
6. The proposals shall be prepared in accordance with the instructions in the prequalification documents and must be submitted through EPADS on or before 02.02.2026 at 14:00 Hrs. Further any proposal not submitted through EPAD shall stand rejected as per PPRA's S.R.O No. 296(1)/2023. The S.R.O available at PPRA's website (www.ppra.org.pk/doc/epronotif.pdf).



(GHULAM ABBAS MALIK)
Admin. & Personnel Manager

PAKISTAN TELEVISION CORPORATION LIMITED

TELEVISION CENTRE KARACHI

&

CENTRAL SALES OFFICE KARACHI

SHAHEED SIBGHATULLAH SHAH PIR PAGARA ROAD

KARACHI 74800

BIDDING DOCUMENTS FOR

NATIONAL COMPETITIVE BIDDING FOR THE REPAIR & MAINTENANCE OF OFFICIAL VEHICLES OF DIFFERENT MAKES I.E. SUZUKI, TOYOTA AND HONDA, SUPER POWER (MOTOR CYCLE). REPAIR & MAINTENANCE OF HARDWARE & SOFTWARE AND ASSOCIATED SERVICES FOR IT EQUIPMENT I.E. COMPUTERS, LAPTOPS, PRINTERS, LCDS/LEDS, NETWORKING ACCESSORIES, SERVERS. PLANT & MACHINERY ITEMS I.E. PHOTOCOPIER MACHINES, UPS, AIR CONDITIONERS (AHU/WINDOW/SPLIT/COOLING TOWER), WATER COOLERS / DISPENSERS, FANS & OTHER MACHINERY & ELECTRONIC ITEMS. FURNITURE & FIXTURE ITEMS I.E. CHAIRS TABLES, ALMIRAHS, CABINETS AND ROLLER BLINDS / CURTAINS, OFFICE BUILDINGS, PABX ETC. PROCUREMENT OF COMMON USE ITEMS, SERVICES (INCLUDING PRINTING SERVICES). MISCELLANEOUS ITEMS, SERVICES AND COMMODITIES, GARDENING, SAFETY & SECURITY ITEMS FIRE EXTINGUISHERS. HOUSEKEEPING MATERIALS, STATIONERY, PRINTING ITEMS, SANITARY & HARDWARE ITEMS, ELECTRICAL FITTINGS & MISCELLANEOUS ITEMS THROUGH FRAMEWORK AGREEMENT FOR FINANCIAL YEAR 2025-2026.

NATIONAL COMPETITIVE BIDDING

(FOR MISC STORES, MAINTINANCE, ELECTRICAL AND MISCELLANEOUS ITEMS)

CONTENTS OF BIDDING DOCUMENTS

Part One: (i) Instructions to Bidders (ITB). ----- -- 5 to 14

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(ii) Special Conditions of Contract (SCC).....

PART ONE

SECTION-I

INSTRUCTIONS TO BIDDERS (ITB)

INSTRUCTIONS TO BIDDERS (ITB)

INTRODUCTION

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|-----------------------------------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Name of procuring Agency and address | 1.1 | Pakistan Television Corporation Limited,
I. Television Centre, Karachi
II. Central Sales Office, Karachi |
| 2. Eligible Bidders | 2.1 | General Sale Tax Registered |
| | 2.2 | National Tax Number Registered |
| | 2.3 | Bidders shall not be under a declaration of Ineligibility for corrupt and fraudulent practices issued by Government of Pakistan in accordance with ITB Clause 31-1. |
| | 2.4 | The bidders should be on Active Tax Payer List of FBR |
| | 2.5 | Meet the criteria for eligibility as given in Public Procurement Rules, 2004 |
| 3. Cost of Bidding | 3.1 | The bidders shall bear all cost associated with the preparation and submission of its bid, and the procuring Agency named in the Bid Data Sheet, hereinafter referred to as “the procuring Agency” will in case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. |

A. BIDDING DOCUMENTS

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| 4. Bidding Documents | 4.1 | The Goods required, bidding procedures, and Contract terms are prescribed in the bidding document, which include:
(a) Invitation of Bid
(b) Instructions to Bidders (ITB)
(c) Bid Data Sheet (BDS)
(d) General Conditions of Contract (GCC)
(e) Special Conditions of Contract (SCC)
(f) Schedule of Requirements
(g) Technical Specifications
(h) Bid form and price schedules
(i) Contract Form |
| | 4.2 | The bidders are expected to examine all instructions, Forms, terms, and specification in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to bidding documents in any respect will be at the Bidder’s risk and may result in rejection of its bid. |
| 5. Clarification of Bidding documents | 5.1 | A prospective bidder requiring any clarification of the bidding documents may notify the procuring agency in writing at the procuring agency address indicated in bid Data Sheet (BDS). The procuring agency will respond in writing to any request for |

clarification of the bidding documents which it receives no later than five (05) days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the procuring agency response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective bidders that have received the bidding documents, directly from the procuring agency.

6. Amendment of Bidding Documents

- 6.1 At any time prior to the deadline for submission of bids, the Procuring Agency, for any reason, whether at its own initiative or in response to clarification requested by a prospective bidder may modify the bidding documents by amendment, without substantially changing nature of procurement.
- 6.2 All Bidders that have purchased the bidding documents, from the procuring agency, will be notified of the amendment in writing which will be binding on them.
- 6.3 In order to allow prospective bidders reasonable time in which to take the amendment into account in Preparing their bids, the procuring agency, at its discretion, may extend the deadline for the submission of bids

B. PREPARATION OF BIDS AND BIDDING PROCEDURE

7. Language of bid

- 7.1 The bid prepared by the bidder, as well as all correspondence and documents relating to the bid exchanged by the bidder and the Procuring agency shall be written in the language specified in the bid data sheet.

8. Documents Comprising the bid

- 8.1 The bid prepared by the bidder shall comprise of the following components:
 - a) A bid form, specification and price schedule completed in accordance with ITB clauses 9,10 and 11.
 - b) Bid security furnished in accordance with ITB clause 13.
 - c) **Single stage single envelop bidding procedure will be adopted.**

9. Bid form.

- 9.1 The bidder shall complete the bid form and the appropriate price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, quantity, and prices.

10. Bid Prices

- 10.1 The bidder shall indicate on the appropriate price schedule the unit Price (where applicable) and total bid price of the goods it proposes to supply under the contract.
- 10.2 Prices indicated on the price schedule shall be delivered duty paid (DDP) i.e. inclusive of all applicable taxes. The price of other

(Incidental) services, if any, listed in the bid data sheet will be entered separately.

- 10.3 The bidder's separation of price components in accordance with ITB clause 10.2 above will be solely for the purpose of facilitating the comparison of bids by the procuring agency and will not in any way limit the procuring agency's right to contract on any of the terms offered.
- 10.4 Prices quoted by the bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account unless otherwise specified in the bid Data sheet. A bid submitted with an adjustable price quotation will be treated as nonresponsive and will be rejected. **Two or more prices for single item will be treated as non-responsive.**
11. Bid Currencies 11.1 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.
12. Documents, Establishing Bidders qualification 12.1 Pursuant to ITB clause 8, the bidder shall furnish, as part of its documents establishing the Bidder's eligibility to bid and its qualifications to Perform the contract if its bid is accepted.
- 12.2. The documentary evidence of the bidder's qualifications to perform the contract, if its bid is accepted, shall establish to the procuring agency's satisfaction that the bidder meets the qualification criteria listed in the data sheet.
13. Bid Security 13.1 Pursuant to ITB clause 8, the bidder shall furnish, as Part of its bid, a bid security in the amount specified in the bid data sheet.
- 13.2 The bid security is required to protect the procuring agency against the risk of bidder's conduct which would warrant the security's forfeiture, pursuant to ITB clause 13.7
- 13.3 The bid security shall be in Pak rupees and shall be in one of following forms: -
- a) Irrevocable en-cashable call-deposit. /bank draft/ pay order in name of the procuring agency given under 1TB clause 13.1 of Bid Data Sheet.
- 13.4 Any bid not secured in accordance with ITB clauses 13.1 and 13.3 of the BDS will be rejected by the procuring agency

as nonresponsive, pursuant to ITB clause 22.

- 13.5 Unsuccessful bidder's bid security will be discharged or returned as soon as possible.
- 13.6 The successful bidder's bid security will be discharged upon the bidder's successful supply of goods duly acceptable to the procuring agency.
- 13.7 The bid security may be forfeited: -
 - a. If a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form or.
 - b. If a bidder is found indulged in fraudulent/ corrupt practices.
 - c. In the case of successful bidder, if the bidder fails,
 - i. To sign the contract in accordance with ITB clause 30
 - ii. Fails to deliver the goods within stipulated time period as per schedule of requirements.

13.8 Performance Guarantee will be required as given in bid data Sheet

14. Period of
Validity of bids

14.1 Bids shall remain valid for the period specified in the bid data sheet after the date of bid opening prescribed by the procuring agency

14.2 In exceptional circumstances, the procuring agency may solicit the bidders consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided under ITB clause 13 shall also be suitable extended. A bidder may refuse the request without forfeiting its bid security. A bidder granting the request will not be required nor permitted to modify its bid

15. Format and
signing of bid

15.1 The bidder shall prepare an original and the number of copies of the bid. Indicated in the bid data sheet, clearly marking each **“ORIGINAL BID”** AND **“COPY OF BID”**, as appropriate. In the event of any discrepancy between them, the original shall govern.

15.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

15.3 Any erasures, or overwriting shall not be valid even if they are initialed by the person or persons signing the bid. The bid should be

duly binded (bound) and each page signed/stamped by authorized person.

C. Submission of Bids

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| 16. Sealling and Marking of bids | <p>16.1 The Bidder Shall Seal the original and each copy of the bid in separate envelopes, duly marking the Envelopes as Original and Copy. The envelopes than be sealed in an Outer envelope.</p> <p>16.2 The inner and outer envelopes shall;</p> <p style="margin-left: 40px;">a. Be addressed to the procuring Agency at the address given in the Bid Data Sheet and</p> <p style="margin-left: 40px;">b. Bear the name indicated in the bid Data Sheet, the invitation for bids title and number indicated in the bid Data Sheet, and a statement; DO NOT OPEN BEFORE; to be completed with the time and the data specified in the Bid Data Sheet; pursuant to ITB Clause 20.</p> <p>16.3 The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared late;</p> <p>16.4 If the outer envelopes in not sealed and marked as required by ITB Clause 16.2, the bid will not be accepted.</p> |
| 17. Deadline for Submission Of bids | <p>17.1 Bids must be received by the procuring Agency at the address specified in the bid data sheet no later than the time and date specified in the bid data sheet.</p> <p>17.2 The procuring Agency may, at its direction, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 6, in which case all rights and obligations of the procuring Agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.</p> |
| 18. Late bids | <p>18.1 Any bid received by the procuring Agency after the deadline for submission of bids prescribed by the</p> |

Procuring Agency pursuant to ITB Clause 17 will be rejected and returned unopened to the bidder.

19. Modification
and withdrawal
of bids

19.1 The bidder may modify or withdraw its bid after the Bids submission, provided that written notice of the modification, Including substitution or withdrawal of the bids, is received by the procuring Agency prior to the deadline prescribed for submission of bids.

19.2 The bidder's modification or withdrawal notice shall be Prepared sealed, marked and dispatched in accordance With the provision of ITB Clause 16.A withdrawal notice may also be sent by cable, but followed by a singed

Confirmation

copy, postmarked no later than the deadline for Submission of bids.

19.3 No bid may be modified after the deadline for submission of Bids.

19.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid Validity specified by the by Bidder on the bid from. Withdrawal of a bid during this interval may result in the Bidders forfeiture of its bid security, pursuant to the ITB Clause 13.7

E-OPENING AND EVALUATION OF BIDS

20. Opening of Bids
By the procuring
Agency

20.1 The procuring Agency will open all bids in the presence of Bidders, their representative who chose to attend, at the time, on the date and at the place Specified in the Bid data sheet. The bidders representatives who are present shall again a register/attendance sheet evidencing their attendance

20.2 The bidder's names bid modification or withdrawals, bid prices, Discounts, and the presence or absence of requisite bid Security and such other details as the procuring Agency, at its Discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the bidder pursuant to ITB Clause 18.

20.3 Bids (and modification sent pursuant to ITB Clause 19.2) that are Not opened and read out at bid opening shall not be considers further for evaluation, irrespective of the circumstance. Withdrawn bids will return unopened to the bidders.

- 20.4 The procuring Agency will prepare minutes of the bid opening.
21. Clarification of Bid
- 21.1 During evolution of the bids, the procuring agency may, at its discretion to ask the bidder for clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
22. Preliminary Examination
- 22.1 The procuring agency will examine the bids to determine whether they are complete, whether any Computational errors have made, whether required sureties have been furnished, whether the documents have been [properly signed, and whether the bids are generally in order.
- 22.2 Arithmetical errors will rectify on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the supplier does not accept the correction of the errors, the bid will be rejected, and bid security may be forfeited. If there is discrepancy between words and figure, the amount in words will prevail.
- 22.3 The procuring Agency may waive any minor informality, nonconformity, or irregularity in a Bid which does not constitute a material deviation, Provided such waiver dose not prejudice or affect the relative ranking of any Bidder.
- 22.4 Prior to the detailed evaluation, pursuant to ITB Clause 23 the procuring Agency will determine the Substantial responsiveness of each bid to the bidding documents for purposes of these Clauses a substantially responsive Bid is one which confirms to all terms and conditions of the bidding documents without Material deviations. Deviations from or objections or reservations to critical Provision such as those concerning Bid security (ITB Clause 13) and taxes and duties will be deemed to Be a material deviation. The procuring agency's determination of a bids responsiveness is to base on the contents of the bid itself without recourse to extrinsic evidence.
- 22.5 If a bid is not substantially responsive, it will be rejected by the procuring Agency and may not subsequently be made responsively by the bidder by correction of the nonconformity

23. Evaluation and comparison of bids	23.1	The procuring agency will evaluate and compare the bids which have been determined to be substantially responsive, Pursuant to ITB clause 22
	23.2	The Procuring Agency's evaluation of a bid, further elaborated under bid data sheet, will be on delivered duty paid (DDP) price inclusive of prevailing duties and transportation charges, and it will exclude any allowance for price adjustment during the period of execution of the contract, if provided in the bid.
24. Contacting the Procuring agency	24.1	Subject to ITB clause 21, no bidder shall contact the procuring agency on any matter relating to its bid, from the bid opening to the contract is awarded. If the bidder wishes to bring additional information to the notice of the procuring agency, it should be done in writing
	24.2	Any effort by a bidder to influence the procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the bidder's bid
F. <u>AWARD OF CONTRACT</u>		
25. Qualification	25.1	In the absence of prequalification, the procuring agency will determine to its satisfaction whether the bidder that is selected as having submitted the lowest evaluated responsive bid qualified to perform the contract satisfactorily.
	25.2	The determination will take into account the bidders Compliance with qualification criteria defined in the bid data sheet.
26. Award Criteria	26.1	Subject to ITB clause 28, the procuring agency will award the contract to the successful bidder whose bid has been determined to be subsequently responsive and has been determined to be the lowest evaluated bid, provided further that the bidder is determined to be qualified to perform the contract satisfactorily.
27. Procuring Agency	27.1	The procuring agency reserves the right at the time of Right to vary quantities contract award to increase or decrease the quantity, by the at the time of award percentage indicated in the bid data sheet, the quantity of goods and Services originally specified in the schedule of requirements without any change in unit price of other terms and conditions.
28. Procuring agency	28.1	The procuring agency reserves the right to accept or right to accept/ reject all bids, and to annul the bidding process and reject all bids at any time prior to acceptance of the bids, without thereby incurring any liability to the effected bidder of bidders. The procuring agency will inform the effected bidder or bidders of the grounds for the procuring agency's action, if so

requested, but the procuring agency shall not be required to justify the grounds.

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| 29. Notification of Award | 29.1 | Prior to expiration of the period of bid validity and subject to ITB clause 29.3, the procuring agency will notify the successful bidder in writing by registered letter, or by cable, to be confirmed in writing by registered letter, that its bid has been accepted. |
| | 29.2 | The notification of award under ITB 29.1 will constitute the formation of the contract. |
| | 29.3 | The procuring agency shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least three days prior to the award of contract. |
| 30. Signing of Contract | 30.1 | At the same time as the procuring agency notifies the successful bidder, the procuring agency will send the bidder the contract form provided in the bidding documents, incorporating all agreements between the parties. |
| | 30.2 | After three days of announcement of evaluation report, the successful bidder shall sign the contract and return it to the procuring agency. |
| 31. Corrupt or Fraudulent Practices | 31.1 | <p>The procuring agency observes the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the procuring agency:</p> <ul style="list-style-type: none">a. Defines, for the purposes of this provision, the terms set forth below as follows:

“ Corrupt , and fraudulent practices” includes the offering giving, receiving or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of the facts in order to influence a procurement process or the execution of a contract collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty”.b. Will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question; |

- c. Will declare a firm ineligible, either indefinitely or for a stated period of time, that was awarded PTV Hqrs financial contract, if at any time determines that the firm has engaged in corrupt and fraudulent practices in competing for, or in executing, a PTV Hqrs financial contract.

32. Blacklisting

- 32.1 The procuring Agency may blacklist a bidder/firm found under obligation of the aforementioned Wrongdoings vide clause 31.1(a, b and c) or who consistently fails to perform satisfactorily.
- 32.2 Before blacklisting of the firm show cause notice will be issued to the bidder followed by personal hearing in case of non-resolution of issue. The nature of blacklisting of firm, whether temporary or permanent will depend upon the gravity of offense.

SECTION-II

BID DATA SHEET (BDS)

BID DATA SHEET

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (IT B): Section-I. Whenever there is a conflict, the provisions herein shall prevail over those in invitation to Bid.

A. THE BIDDING DOCUMENT		
ITB 7.1	Language of the bid	English
B. PREPARATION OF BIDS		
ITB 10.2	The price quoted shall be	Delivered Duty Paid (Inclusive of all Applicable taxes & Transportation charges in Pak Rupees.
ITB 10	The price shall be	Fixed and must include the income & General sales taxes (GST) and other taxes and duties, where applicable as per law. If there is no mention of taxes, the offered/ Quoted price(s) will be considered as inclusive of all the taxes / duties prevailing/ levied hereafter.
ITB 12.2 (a)	Qualification Requirements.	<p>I. The bidder must submit National Tax No., Sales Tax No. Certificates and Professional Tax Certificate as well as Certificate of incorporation/ registration of the firm.</p> <p>1. The bidder must be on Active Taxpayers List of FBR.</p> <p>2. Documentary evidence to this effect must be provided with the Bid, which includes copy of contract / purchase order etc.</p> <p>3. Any other qualification set in PPRA Rules.</p>
ITB 13.1	Amount of Bid Security	PKR One million fix in the form of Bank Draft/pay Order on the name of DDO I&B Division.
ITB 13.2	Form of Bid Security	<p>1. The tenders found deficient of the amount as bid security compared to total bid price will not be considered.</p> <p>2. No personal cheques will be acceptable at any cost</p> <p>3. The previous bid security will not be considered or carried forward.</p>
ITB 13.8	Performance Guarantee	PKR One million to be discharged after completion of warranty/guarantee period. It will be in the form of bank Draft/ pay order / Bank guarantee.
ITB 14.1	Bid validity period.	Bid Should remain valid for at least twenty days from the last day of bid submission.

C. SUBMISSION OF BIDS		
ITB 17.1	Address for bid Submission.	PAKISTAN TELEVISION CORPORATION LIMITED TV CENTER KARACHI
ITB 17.1	Deadline for bid Submission	02.02.2026 at 14:00hours
D. OPENING AND EVALUATION OF BIDS		
ITB 20.1	Date, Time and place for bid opening.	<u>02.02.2026, at 15:00 hours Conference Room, Television Centre Karachi</u>
ITB 23.2	Criteria for bid	<ol style="list-style-type: none"> 1. Delivered Duty Paid (Inclusive of all applicable taxes & evaluation Transportation charges) Price Only. 2. A Bidder, if he so chooses, can bid for selective items from the list of goods provided for in the schedule of Requirements. A Bidder is also at a liberty to bid for all the goods mentioned in the Schedule of Requirements. 3. However, Bidders cannot bid for partial quantities of an item in the schedule of requirement. THE BID MUST BE FOR THE WHOLE QUANTITY OF AN ITEM REQUIRED IN THE SCHEDULE OF REQUIREMENT. The Tenderer has to quote only one rate for each item as per tender specification. No alternate model or separate accessories will be accepted. 4. Any other criteria set in PPRA Rules 2004.
E. AWARD OF CONTRACT		
ITB 27.1	Percentage for quantity increase or decrease	Quantity may be increased or decreased.

PART TWO

- i. Scheduled of Requirements and Technical Specifications
- ii. Standard Forms

1. SCHEDULED OF REQUIREMENTS

DELIVERY SCHEDULE: Within five days of the supply order in ordinary cases. In case of urgency, items have to be supplied on the same day of issuance of Supply Order.

LIST OF EQUIPMENT AND SERVICES

S/N	Item Description/ Specifications	Per Unit Price
	Lighting:	
1.	Philips LED Rod Lights (36W, 18W, in both standard and "Day Light" variants)	01 Each
2.	Philips / Osaka LED Lights (40W, 20W)	01 Each
3.	Philips / Osaka LED Bulbs (18W, 24W, 50W)	01 Each
4.	Philips / Osaka Standard Bulb (12W)	01 No.
5.	Hero Bulb Holders (½ inch, Pin Type)	01 Each
	Wiring & Cables:	
6.	Pakistan/Fast/Newage Various electrical cables (2 Core and 3 Core, in sizes like 2/76, 3/29, 40/76, 70/76, 110/76, 7/29, 7/36)	01 Each
7.	Connectors & Accessories:	
8.	Philips Starters (S-10, S-2)	01 Each
9.	Hero/PPI Switch Sockets (10 Amp, 20 Amp)	
10.	Hero/ PPI Three Pin Plugs and Sockets (10 Amp, 20 Amp, including Adapter Types)	
11.	Hero/ PPI Multi Plug boards (3 pin, 10 Amp & 20 Amp)	
12.	Extension Board (Hero/PPI, 8 Points)	
13.	Hero Iron Connectors (Male, Female)	
14.	JPI Connector Strips (60 Amp, 100 Amp)	
15.	Hero Male/Female connector (10 Amp, ½ inch)	
	Safety & Protection:	
16.	ABB / Eaton / Siemens Circuit Breakers (10 Amp, 20 Amp, 32 Amp 2 pole, 32 Amp 1 pole)	01 Each
17.	Osaka / Nito Insulation Tape	
18.	Osaka / Nito PVC Tape (½ inch)	
	Other Components:	
19.	AdamJee PVC Ducts (for cable management, sizes 16x38, 16x25)	01 Each
20.	Rahmani Rod Type Heater Element	
21.	Adamjee Nails Steel (½ inch , 2")	
22.	AdamJee Screw 1"', 1.5"', 2"', 3"', 3.5'''	
23.	Pakistan/AdamJee Rawal Plug	
24.	Pakistan/AdamJee Wire Clip 6,7 and 8	
25.	Amber/FUII Capacitor 3.5uf, 3uf	
26.	ESR / SHALIMAR PVC Box 3x3 4x4	

Material / Items with size/Description/Specification	Per Unit Price
Mobil Oil (Havoline) (SAE 20W-50) (4 Liter)	01 No.
Liquid Detergent	01 No.
Kerosene Oil	01 No.
Grease (CALTEX 500 Gm) High Temperature	01 No.
Pipe Clamps 2"	01 No.
Samad Bond(Tin)300ml	01 No.
WD 40 (Large 330 ml)	01 No.
Contact Cleaner (Philips) (400ml)	01 No.
Hacksaw Blades (Poland)	01 No.
Cotton Gloves	01 No.
Rubber Gloves	01 No.
Epoxy Magic Steel (Large) (460 g)	01 No.
Depoxy Magic Steel (Large) (460 g)	01 No.
Elfie 50g (GMSA)	01 No.
Silicon Grey Tubes (Meg Grey) 85g (GMSA)	01 No.
Emery Paper (Grit # 150, 220, 400)	01 No.
Teflon Tapes (Protech) (Large)	01 No.
PVC Insulation Tapes (OSAKA)	01 No.
Masking Tape (Large) 3"	01 No.
Waste Cloth (Large Size)	01 No.
Ball Vales ½", ¾", 1" (Kitz)	01 No.
Gate Vales 1", 1½", 2" (Kitz)	01 No.
Non Return Valve (½", ¾", 1") (Kitz)	01 No.
Brass Spring Check Valve (3")	01 No.
Pipe Nipples (2" X 4") (SS)	01 No.
Metal Sheet Screws ½" & 1"	01 No.
Fibre Glass Material (Resin With Cobalt & Hardener)	01 No.
Mat For Fibre Glass	01 No.
Temperature Gauge (Chrome body) (4" dial) (0-100 C)	01 No.
Pressure Gauge (Chrome Body) (4" dial) (0-15 Psi) (0-150 Psi)	01 No.
Nuts & Bolts (M6X1, M10X1, M20X1)	01 No.
Red Oxide (1 Gall) (Nippon)	01 No.
Enamel Paint (White, Blue, Green, Orange) (1 Gall) (Nippon)	01 No.
R-22 Refrigerant Cylinder (13.6 kg) (Made in USA)	01 No.
R-410a Refrigerant Cylinder (11.3 kg) (Made in USA)	01 No.
R-32 Refrigerant Cylinder (9.5 kg) (Made in USA)	01 No.
Fan Capacitor (3.5 uf) (4.5uf) (6 uf)(AMBER)	01 No.
Drain Pipe	01 No.
Wrapping tape	01 No.
Universal Remotes for AC Units (AC/DC)	01 No.
Compressor 1.5 TR (MISTUBISHI)	01 No.
Compressor 2 TR (MISTUBISHI)	01 No.
3-Phase motor rewinding with 99.99% pure copper	01 No.
3-Phase motor Connection plate	01 No.
Copper Thimbles (6mm, 8mm, 10mm)(JPI)	01 No.
Connecting Strip (50A, 100A) (JPI)	01 No.

Material / Items with size/Description/Specification	Units	Per Unit Price (DDP)	Total Price
Mobil Oil (Havoline) (SAE 20W-50) (4 Liter)	01 No.		
Liquid Detergent	01 No.		
Kerosene Oil	01 No.		
Grease (CALTEX 500 Gm) High Temperature	01 No.		
Pipe Clamps 2"	01 No.		
Samad Bond(Tin)300ml	01 No.		
WD 40 (Large 330 ml)	01 No.		
Contact Cleaner (Philips) (400ml)	01 No.		
Hacksaw Blades (Poland)	01 No.		
Cutting Discs 4" For Baby Grinder	01 No.		
Grinder Discs For Baby Grinder	01 No.		
Cotton Gloves	01 No.		
Rubber Gloves	01 No.		
Epoxy Magic Steel (Large) (460 g)	01 No.		
Depoxy Magic Steel (Large) (460 g)	01 No.		
Elfie 50g (GMSA)	01 No.		
Silicon Grey Tubes (Meg Grey) 85g (GMSA)	01 No.		
Emery Paper (Grit # 150, 220, 400)	01 No.		
Rubber Bushes for pump motor coupling (Size 06)	01 No.		
Rubber Bushes for pump motor coupling (Size 08)	01 No.		
Teflon Tapes (Protech) (Large)	01 No.		
PVC Insulation Tapes (OSAKA)	01 No.		
Masking Tape (Large) 3"	01 No.		
Mercury-Filled Armored Thermometers (0-300 Fahrenheit) (UK)	01 No.		
Waste Cloth (Large Size)	01 No.		
Ball Vales ½", ¾", 1" (Kitz)	01 No.		
Gate Vales 1" , 1½", 2" (Kitz)	01 No.		
Non Return Valve (½", ¾", 1") (Kitz)	01 No.		
Brass Spring Check Valve (3")	01 No.		
Pipe Nipples (2" X 4") (SS)	01 No.		
Metal Sheet Screws ½" & 1"	01 No.		
Fibre Glass Material (Resin With Cobalt & Hardener)	01 No.		
Mat For Fibre Glass	01 No.		
Temperature Gauge (Chrome body) (4" dial) (0-100 C)	01 No.		
Pressure Gauge (Chrome Body) (4" dial) (0-15 Psi) (0-150 Psi)	01 No.		
Nuts & Bolts (M6X1, M10X1, M20X1)	01 No.		
Red Oxide (1 Gall) (Nippon)	01 No.		
Enamel Paint (White, Blue, Green, Orange) (1 Gall) (Nippon)	01 No.		
Capacitor (02 poll) 50uf (AMBER)	01 No.		
Capacitor (02 poll) 60uf(AMBER)	01 No.		
Capacitor (03 poll) 60uf(AMBER)	01 No.		
Fan Capacitor (3.5 uf) (4.5uf) (6 uf)(AMBER)	01 No.		
Compressor Wiring Cables	01 No.		
Brass Flare Nuts 5/8", 3/8", ½", ¼"	01 No.		
Brass Union 5/8", 3/8", ½", ¼"	01 No.		

Copper Pipe with insulation Aero flex (1/4" , 1/2", 5/8", 3/8") (Mueller)	01 No.		
03/04 Core Flexible Cable (7/36) (110/76) (Pakistan Cable)	01 No.		
Drain Pipe	01 No.		
Wrapping tape	01 No.		
Universal Remotes for AC Units (AC/DC)	01 No.		
Compressor 1.5 TR (MISTUBISHI)	01 No.		
Compressor 2 TR (MISTUBISHI)	01 No.		
3-Phase motor rewinding with 99.99% pure copper	01 No.		
3-Phase motor Connection plate	01 No.		
Copper Thimbles (6mm, 8mm, 10mm)(JPI)	01 No.		
Connecting Strip (50A, 100A) (JPI)	01 No.		

Material / Items with size/Description/Specification	Units	Per Unit Price (DDP)	Total Price
LNB C Band	01 No		
RF Cable 50 Ohms (90 Mtrs)	01 Roll		
Coxial Cable (90 Mtrs)	01 Roll		
RF Connectors	01 No		
RF Coupler	01 No		
BNC Connector	01 No		
Dish Stand	01 No		
Satellite Receiver	01 No		
Surf	01 No		
Soap	01 No		
Phenyl Bottle	01 No		
Wiper cloth	01 No		
Broom	01 No		
Duster	01 No		
Tissue Paper	01 No		
Toilet Brush	01 No		
Towels	01 No		
Rim A4 Size	01 No		
Rim Legal Size	01 No		
Ball point Box	01 No		
Carbon paper	01 No		
Stamp pad	01 No		
File Covers (card)	01 No		
File Cover (BOX)	01 No		
Stapler Pins	01 No		
File Covers	01 No		
Gum Stick	01 No		
Envelop All Sizes	01 Each		
Register Large Size	01 No		
Dispatch Register	01 No		
Fluid pens	01 No		
Highlighter	01 No		
Drawing Markers	01 No		
Scotch Tape	01 No		
Packing Tape	01 No		
Cell AA Size	01 No		
CTC	01 Bottle		
Solder Wire	01 Roll		
WD 40	01 No		
Contact Cleaner	01 No		
Duster for cleaning	01 No		
Bed Sheet	01 No		
Water Set	01 No		
Tea Set	01 No		
Dinner Set	01 No		
Water Motor	01 No		
Log Book	01 No		
Generator Batteries	01 No		
Sharpener	01 No		

Soft Raiser	01 No		
Feet Scales	01 No		
Led Pencil Box	01 No		
Air Fresheners	01 No		
Highlighters Pen	01 No		
Glue Stick	01 No		
Gum Bottle Large	01 No		
Fire Extinguishers	01 No		
Mineral Water Bottles (20 ltr)	01 No		
PABX (DC) (Siemens)	01 No		
Repair & Maintenance of Official Vehicles of different makes i.e. Suzuki, Toyota and Honda, Mazda, Super Power (Motor Cycle) (Petrol / Diesel) etc.	01 No		

INFORMATION TECHNOLOGY (KTV, CSO Karachi)

PARTICULARS	Qty
Firewall Security & Other Services-Fullguard (Yearly Subscription)	1
End Point Protection-Antivirus (Yearly Subscription)	50 users
Microsoft Office 2024 Professional	1
Microsoft Office Professional	1
Data Recovery Software	1
Title Box	1
Vlz Art Engin + Trio	1
Windows 11	1
AD Server	1
Software Development & Maintenance Yearly Contract – Essential	
Media Management Software (All Channels),(MMS) General Accounting Management System, New Software for Payroll & Inventory System Finance, Traffic, Sales, with various subsidiary reports (CSO Karachi)	1
Software Development & Maintenance Yearly Contract - Essential	
General Accounting Management System, Finance including genial leger Fixed Asset, Payroll & Inventory System with various subsidiary reports, (KTV Karachi)	1
Servers Repairing/Replacement of Faulty Parts:	
HP Server motherboards parts Repairing/Replacements	1
HP Server Processor parts Repairing/Replacements	1
HP Server Smart Array card part Repairing/Replacement	1
HP Server EEC Ram DDR4, 16GB	1
HP Power supply Repairing/Replacement	1
HP hard drives (LFF/SFF/NVMe SSDs) 500GB, 1TB	1
HP Power supply cooling fans Repair/Replacement	1
HP storage controllers (RAID controllers or HBA cards) Repairing/Replacement	1
Working station Repairing/Replacement of Faulty Parts:	
HP Z400,Z600,Z800 Series motherboards parts Repairing/Replacements	1
HP Z400,Z600,Z800 Processor parts Repairing/Replacements	1
HP Z400,Z600,Z800 Smart Array card part Repairing/Replacement	1
HP Z400,Z600,Z800 Ram , 16GB	1
HP Z400,Z600,Z800 Power supply Repairing/Replacement	1
HP Z400,Z600,Z800 hard drives (LFF/SFF/NVMe SSDs) 500GB, 1TB	1
HP Z400,Z600,Z800 Power supply cooling fans Repair/Replacement	1
HP Z400,Z600,Z800 storage controllers (RAID controllers or HBA cards) Repairing/Replacement	1
Laptops Repairing/Replacement of Faulty Parts:	
Laptop motherboards parts Repairing/Replacements	1
Laptop Processor parts Repairing/Replacements	1
Laptop screen part Repairing/Replacement	1
Laptop Rams DDR3, DDR4, 8GB	1
Laptop body repairing/Replacement	1
Laptop Graphic cards with Fans	1
Laptop Repair/Replacement including batteries	1
UPS Repairing/Replacement of Faulty Parts:	
UPS motherboard Parts Repair/ Replacement	1
Repair/Replacement of UPS Dry Batteries 12v, 7 AMP	1
Repair/Replacement of UPS Batteries 160 AMP	1
Computer Replacement of Faulty Parts:	
Motherboard i3	1
Motherboard i5	1
Motherboard i7	1

Processor i3	1
Processor i5	1
Processor i7	1
Hard Disk 1TB	1
Hard Disk 2TB	1
Hard Disk 4TB	1
Hard Disk 10TB	1
Hard Disk 500GB,	1
Hard Disk 250GB,	1
SSD Drive, 258GB	1
SSD Drive 128GB	1
MV2 128GB	1
MV2 256GB	1
DDR 3 RAM 4GB	1
DDR3 RAM 8GB,	1
DDR4 RAM 4GB,	1
DDR4 RAMS 8GB,	1
Graphic Cards 4 GB DDR 5	1
Power Supply 300W,	1
Power Supply 400W,	1
Power Supply 500W,	1
Power Supply 800W	1
Branded Power codes 2 Metter'	1
Branded VGA/DVI Cable	1
Mouse with pad'	1
Keyboard for Computers	1
Micro SD Cards 512	1
USB Disks for Staff 64GB	1
USB Disks for Staff 128GB	1
Black Magic HD Broadcast card	1
Black Magic SD Broadcast card	1
PC-Based Logo Generator	1
Graphic interface accessories	1
Monitor/LCD/ LED of Faulty Parts	
LCD/LED 18.5 Inches Mainboard Repairing/Replacement	1
LCD/LED 18.5 Inches power board Repairing/Replacement	1
LCD/LED 18.5 Inches screen Repairing/Replacement	1
LCD/LED 22 Inches Mainboard Repairing/Replacement	1
LCD/LED 22 Inches power board Repairing/Replacement	1
LCD/LED 22 Inches screen' Repairing/Replacement	1
LCD/LED 24 Inches Mainboard Repairing/Replacement	1
LCD/LED 24 Inches power board Repairing/Replacement	1
LCD/LED 24 Inches screen Repairing/Replacement	1
Computer HP Printers of Faulty Parts	
HP Toner Cartridge	1
HP Toner Cartridge Drum	1
HP Toner Cartridge Pressure Roller	1
HP Toner Cartridge Pressure Belt	1
HP Toner Refilling depend of Demand	1
HP Printer Format card	1
HP printer M/B card Repairing/Replacement	1
HP printer heater Repairing/Replacement	1
HP printer Roller Developer, Transfer, Repairing/Replacement	1

HP printer scanner card Repairing/Replacement	1
HP printer scanner M/B Card Repairing/Replacement	1
HP printer scanner Led Lights Repairing/Replacement	1
HP printer scanner glass Repairing/Replacement	1
HP printer image drum Repairing/Replacement	1
HP printer power supply Repairing/Replacement	1
HP printer control panel Repairing/Replacement	1
HP printer paper handling Repairing/Replacement	1
HP printer paper tray and feed rollers Repairing/Replacement	1
Computer Epson Printers of Faulty Parts	
Epson Dot Matrix Printer Cartridge	1
Epson Dot Matrix Printer Print Head	1
Epson Dot Matrix Printer Ribbon	1
Epson Dot Matrix Printer Paper Feed Mechanism	1
Epson Dot Matrix Printer tractor feed	1
Epson Dot Matrix Printer rollers, and gears etc	1
Epson Dot Matrix Printer Carriage Assembly with its drive belt	1
Epson Dot Matrix Printer Logic Board	1
Epson Dot Matrix Printer Main Board	1
Epson Dot Matrix Printer Power Supply	1
Epson Dot Matrix Printer damage casing repairing/Replacement	1
Networking Maintenance/Repairing/Replacement of faulty items	
CAT-6 Cable Roll UTP 1000Ft 305 Meter (Pure Copper)	1
RJ-45 Connector (Box) 100 PCS	1
Cable Tie (Packet) 08-Inch	1
Cable Tie (Packet) 06-Inch	1
Lan Cards 1000GB	1
Network Switches	1
POE Switches	1
Biometric Mainboard	
Biometric Battery & Cell	
Biometric LED Screen	
Biometric face & Finger sensors	
WiFi Switches & Router	1
High Quality Flexible Pipe 1-Inch dia with Accessories	1
Pach Code 1 meter	1
Cable Tester Battery	1
High Quality ID Mapping Ethernet Network Cable Tester	1
Dual IO Port with faceplate with Box	1
Adamjee Channel Patti (10Ft) 60X60	1
Adamjee Channel Patti (10Ft) 40X40	1
Adamjee Channel Patti (10Ft) 25X25	1
Network Tools & Accessories	1
IP Cameras	1
Computer Power Extension Board Accessories	
Computer German Socket	1
High Quality Pure Cooper Wire 90 meter 3/29	1
Computer Switch Button	1
Wood Boxes with fiber sheet 18/4.5 inches complete	1
Data Server Room Electrically Accessories of Faulty Parts	
AC Backer For server room AC/Split	1
12, 16 AMP Bracker For server room Power	1

Electric Cable High Quality pure copper 3/29 Wire Black, Red, Yalow, Green	1
Switch Button with sheet High Quality	1
Have duty single Bracker for Server room	1
Racks Fans	1
Printer Papers for Computer users etc	1
A4 80 Gram	1
A4 70 Gram	1
Legal 80 Gram	1
Legal 70 Gram	1
Dot Matrix P1 500 Sheets 80 Column	1
Dot Matrix9.5 x 11 inches (241 x 279 mm)	1
Dot Matrix15 x 11 inches (381 x 279 mm)	1
Dot Matrix A4 (210 x 297 mm)	1
Dot Matrix A3 (297 x 420 mm)	1
Dot Matrix 10x12 inches (254 x 305 mm)	1

II. **STANDARD FORMS**

- i. BID FORM
- ii. PRICE SCHEDULE
- iii. CONTRACT FORM

BID FORM

To: **Chairman Tender Committee**

Date:

I. Television Centre Karachi

II. Central Sales Office, Karachi

No:

Dear Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver the goods in conformity with the said bidding documents for the sum of Rs. _____

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our bid is accepted, we hereby agree that our bid Security as being provided herewith this "Bid Form" will remain with the Procuring agency according to Clause 13.6 of Instructions to Bidders.

We also agree to abide by this Bid for financial year 2025-2026 from the date fixed for bid opening under Clause-20 of the instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification award, shall constitute a binding contract between us.

Dated this _____ day of —2026

[Signature]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of _____

CONTRACT FORM

Contract for Pre-Qualification of Firms for Procurement of Repair & Maintenance Services

(Financial Year 2025-2026)

This Agreement is entered into on this _____ day of _____ 2026, by and between:

1. Pakistan Television Corporation Limited Central Sales Office Karachi (hereinafter referred to as “The Purchaser”) having its principal office at Pakistan Television Corporation Limited, TV Center Karachi and Central Sales Office, Shaheed Sibgatullah Shah Rashdi Road Karachi.

2. M/s. _____ (hereinafter referred to as “The Firm”) having its principal office at (_____) Karachi registered with the e-Pak Acquisition & Disposal System (e-PADS) bearing Registration Number_____.

WHEREAS:

1. The Purchaser invited proposals for the pre-qualification of firms/vendors for various procurement of Repair and Maintenance services required during the financial year 2025-2026.
2. The Firm submitted its proposal and met the requisite eligibility criteria, qualifying to provide the required services and works as mentioned in the Bid Document.
3. Both parties are agreed to enter into this binding contract to govern their rights, obligations, and responsibilities regarding the provision of services & works.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS.

1. Scope of Work

The firm agreed to provide services and works for the following categories, as and when required by the Purchaser:

- i. Repair & Maintenance of Official Vehicles of different makes i.e. Suzuki, Toyota and Honda, Super Power (Motor Cycle) etc.
- ii. Repair & Maintenance of Hardware & Software and associated services for IT Equipment i.e. Computers, Laptops, Printers, LCDs/LEDs, Networking accessories, Servers, etc.
- iii. Repair & Maintenance of Plant & Machinery Items i.e. Photocopier Machines, UPS, Air conditioners (AHU/window/split/Cooling tower), water coolers / dispensers, Fans & other Machinery & Electronic Items etc.
- iv. Repair & Maintenance of Furniture & Fixture items i.e. Chairs Tables, Almirahs, Cabinets and Roller Blinds / Curtains, etc.
- v. Repair and maintenance of Office buildings, PABX etc.
- vi. Procurement of common use items, services (including Printing services), supply of mineral water and commodities.
- vii. common use items, services and commodities, gardening, safety & security items Fire Extinguishers etc. housekeeping materials, stationery, printing items, sanitary & hardware items

2. Duration of Contract

This contract is valid from 1st July, 2025 to 30th June, 2026, unless earlier terminated as per the terms outlined herein.

3. Obligations of the Firm

- **Timely Services:** The Firm shall provide the required services & works promptly upon receiving a written request or work order from The Purchaser.
- **Compliance:** The Firm shall adhere to all applicable government Rules/Regulation, including PPRA Rules and The Purchaser’s policies.
- **Quality Standards:** The Firm shall ensure the quality and reliability of all repairs, maintenance, and procured items.

- **Pricing:** The Firm agrees to charge competitive and pre-agreed rates as per the financial Quotation/bid or framework agreement.

4. Obligations of the Purchaser

- The Purchaser shall issue written requests/work orders detailing the services/items required.
- The Purchaser shall make payments for services/items in accordance with the terms and conditions set forth in this contract.
- The Purchaser reserves the right to inspect, reject, or request corrections to services/items not meeting the agreed-upon standards.

5. Payment Terms

Payment shall be made upon satisfactory completion of services or delivery of items and submission of valid bills/invoices. Payment shall be processed within 30 days of invoice submission, subject to verification and approvals from competent Authority.

6. Termination:

Either party may terminate this contract with 30 days written notice, provided that all obligations incurred before termination are fulfilled. The Purchaser may terminate immediately for breach of terms The Firm.

7. Penalty Clause

In case of delay or non-compliance, The Purchaser reserves the right to impose penalties, including withholding payment or blacklisting/debarring the Firm, as per applicable rules.

8. Confidentiality

The Firm agrees to maintain the confidentiality of all information and materials provided by The Purchaser and shall not disclose the same to any third party without prior written consent.

9. Dispute Resolution

Any disputes arising in between the parties under this agreement shall be resolved amicably. If unresolved, they shall be referred to arbitration to the Pakistan Television Corporation Limited and he will be the sole Arbitration.

10. Miscellaneous

- Amendment: Any amendments to this contract must be agreed upon in written by both the parties.
- Entire Agreement: This contract constitutes the entire agreement between the parties and supersedes all prior agreements or understanding.

IN WITNESS WHEREOF, the parties have executed this contract on the date first mentioned above For Pakistan Television Corporation Limited.

For Firm_____

Signature _____

Signature _____

Name: _____

Name: _____

Designation: _____

Designation: _____

Witnesses:

1. _____

2. _____

PART THREE

SECTION-I

GENERAL CONDITIONS OF CONTRACT (GCC)

GENERAL CONDITIONS OF CONTRACT (GCC)

- Definitions. 1.1 In this contract, the following terms shall be interpreted as indicated:
- (a) "The Contract" means the agreement entered into between the Procuring Agency and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual Obligations.
 - (c) "The Goods" means the supply of Misc. stores, Maintenance, Electrical and other items which the Supplier is required to supply to the Procuring Agency under the Contract.
 - (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
 - (e) "GCC" means the General Conditions of Contract contained in this Section.
 - (f) "SCC" means the Special Conditions of Contract.
 - (g) "The Procuring Agency" means Pakistan Television Corporation, Television Centre and Central Sales Office, Karachi
 - (h) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract
 - (i) "Day" means calendar day.
2. Application 2.1 These General Conditions shall apply to the extent that they are not Superseded by provisions of other parts of the Contract.
3. Standards 3.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the, Goods' country of origin. Such standards shall be the latest issued by the concerned institution.

4. Inspection and Test & Training	4.1	<p>The inspections and tests may be conducted on the premises of the Supplier or its subcontractors), at point of delivery, and/or at the Good final destination. If conducted</p> <p>On the premises of the Supplier or its subcontractors), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Agency.</p>
	4.2	Should any inspected or tested Goods fail to conform to the Specifications, the Procuring Agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring Agency.
	4.3	The Procuring Agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival at the Procuring Agency's delivery point shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring Agency or its representative prior to the 'Goods' shipment from the factory/warehouse.
	4.4	Nothing in GCC Clause 4 shall in any way release the Supplier from any warranty or other obligations under this Contract.
	4.5	After installation of equipment, supplier shall impart the training(s) to the relevant staff of Procuring Agency on the operations, working and manuals of the equipment.
5. Packing	5.1	<p>The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.</p>
	5.2	The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring Agency.
6. Delivery and Documents	6.1	Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of requirements.
7. Transportation	7.1	The Supplier is required under the Contact to transport the Goods to a specified place of destination i.e. PTV Centre and Central Sales Office, Karachi
8. Warranty	8.1	The Supplier warrants that the Goods supplied under the Contracts are new, unused, of the most recent or current models, and that they Incorporate all recent improvements in design and materials unless provided

otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring Agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country.

- | | | |
|------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9. Payment | 9.1 | The supplier's request for payment be made to the procuring agency in writing by an invoice/Bill of goods delivered. |
| 10. Prices | 10.1 | Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid. |
| 11. Change orders | 11.1 | The Procuring Agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 21, make changes within the general scope of the Contract. |
| | 11.2 | If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within fifteen (15) days from the date of the Supplier's receipt of the Procuring Agency's change order. |
| 12. Contract Amendments | 12.1 | No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties. |
| 13. Assignment | 13.1 | The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract. |
| 14. Delays in the Supplier's Performance | 14.1 | Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Agency in the Schedule of requirements. |
| | 14.2 | If at any time during performance of the Contract, the Supplier or its subcontractors) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring Agency in writing of the fact of the delay, its likely duration and its cause(s). |
| | 14.3 | Except as provided under GCC Clause 17, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC.Clause 15, unless an extension of time is agreed upon pursuant to GCC Clause 14.2 without the application of liquidated damages. |

- | | |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 15. Liquidated Damages | 15.1 Subject to GCC Clause 17, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the Period specified in the Contract, the Procuring Agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Special Conditions of the Contract: Once the maximum deduction is reached, the Procuring Agency may consider termination of the Contract pursuant to GCC Clause 16. |
| 16. Termination for Default | <p>16.1 The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:</p> <ul style="list-style-type: none"> (a) If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring Agency pursuant to GCC Clause 14.2; or (b) If the Supplier fails to perform any other obligations) under the contract. (c) If the Supplier, in the judgment of the Procuring Agency has engaged in corrupt and fraudulent practices in competing for or in executing the Contract. <p>For the purpose of this clause:</p> <p style="padding-left: 40px;">"Corrupt and fraudulent practices" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive level and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty".</p> <p>16.2 In the event the Procuring Agency terminates the Contract in whole or in part, pursuant to GCC Clause 16.1, the Procuring Agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.</p> |
| 17. Force Majeure | <p>17.1 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring Agency in its sovereign capacity, war or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.</p> <p>17.2 If a Force Majeure situation arises, the Supplier shall</p> |

promptly notify the Procuring Agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

18. Resolution of Disputes	18.1	The Procuring Agency and supplier shall designate a person by name or as the holder of an office who will appoint an arbitrator for adjudication of differences arising during the execution of the contract.
	18.2	The proceedings of the Arbitration process will govern under the provisions available in the Arbitration Act, 1940.
19. Governing Language	19.1	The Contract shall be written in the language specified in SCC. Subject to GCC Clause 20, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.
20. Applicable Law	20.1	The Contract shall be interpreted in accordance with PPRA Ordinance 2002, Public Procurement Rules 2004 and other laws of Islamic Republic of Pakistan. If there is any discrepancy between the laws and these bidding documents, the provisions of the laws and rules will prevail.
21. Notices	21.1	Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC.
	21.2	A notice shall be effective when delivered or on the notice's effective date, whichever is later.
22. Taxes & Duties	22.1	Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency.
23. Performance Guarantee	23.1	Supplier shall furnish performance guarantee of 5% (where required) of the contract price and will be discharged after completion of warranty / guarantee period.

SECTION-II

SPECIAL CONDITIONS OF CONTRACT (SCC)

SPECIAL CONDITION OF CONTRACT (SCC)

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Condition of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. Inspections and Tests (GCC Clause 4)

GCC 4.1-Inspection and tests prior to supply of Goods and at final acceptance are as follows: The Procuring Agency or its representative shall have the right to inspect and or to test the supplies at the destination to confirm their conformity to the Contract Specifications at no extra cost to the Procuring Agency.

2. Packing (GCC Clause 5)

GCC 5.2 - Packing & accessories: The bidder shall deliver the supplies at the destination in scratch-less condition with all the manufacturer supplied accessories.

3. Payment (GCC Clause 9)

GCC 9.1 & 9.3 -The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment shall be made in Pak. Rupees on completely delivered goods within thirty (30) days of submission of claim supported by the acceptance certificate issued by the Procuring Agency.

4. Prices (GCC Clause 10)

GCC 10.1- Prices shall be: Fixed.

5. Liquidated Damages (GCC Clause 15)

GCC 15.1- Applicable rate: Applicable rates shall not exceed one (1.0) % per day and the "maximum shall not exceed **ten (10) % of the contract price.**

6. Resolution of Disputes (GCC Clause 18)

GCC 18.2- The dispute resolution mechanism to be applied pursuant 18.2 shall be as follows: In the case of a dispute between the Supplier, the dispute shall be referred to arbitration in of the Islamic Republic of Pakistan.

7. Governing Language (GCC Clause 19)

GCC 19.1- The Governing Language shall be: English.

ELIGIBILITY CRITERIA FOR THE FIRMS

- The rate shall be quoted on PTV Karachi Centre & Central Sales Office, Karachi document, issued after payment of Rs. 5,000/- of the bidding documents fee, otherwise the financial bid shall be not consider, the quantity and standard must be kept in view while quoting the rates, inferior quality/substandard items or work would not be accepted.
- The PTV, reserves the right to accept or reject any proposal or cancel the tender at any stage under PPRA rules.
- The PTV reserve the right to accept/reject the tender, the decision of the PTV on all matter relating to this tender shall be final.
- The PTV does not pledge to accept the lowest tender and reserves the right to accept full or part quantity and bidders should supply the same at rates quoted by them.
- The firm must have the proper office/shops and PTV will pay physical verification for furniture and fixture.
- The firms/companies/sole proprietor duly registered with SECP/PEC/FBR can participate for any or all categories.
- They must not have been blacklisted in the last five years and should possess at least five years of relevant experience affidavit.
- The firms must be NTN/GST registered and maintain an active taxpayer status.
- Attach the last three years' Bank statement along with the statement of FBR tax returns.
- The interested bidders must have to visit the place of work. In case of any ambiguity the PTV Technical team will clarify the query. The ambiguities/deficiencies in then technical proposals can cause disqualification for the bidders.
- The Technical Committee will be constituted by the competent authority, which will visit the office/shops to assess the technical capabilities of the bidder by inspecting the stock along with the technical staff. The Technical Committee will submit its visit report to the Purchase Committee.
- The Technical report of the Committee will be evaluated and examined by the Purchase Committee and only bidders fulfilling the technical requirements as per Tender documents and having sound technical manpower and capacity based on the Technical Committee report, will be declared as technically qualified.
- The financial proposals of technically qualified bidders will be opened on the date to be indicated by the Chairman Purchase Committee.
- Professional tax Certificate.
- Karachi Base firm cease Agreement.
- Bid Security PKR **50,000/-**.

SUPPLIER'S ADDRESS FOR NOTICE PURPOSES:

Ph. _____

E-mail.

Fax No.

Cell No.

EVALUATION CRITERIA

QUESTION FOR EVALUATION OF THE FIRMS

FIRM NAME:.....

NAME/ DESCRIPTION OF SERVICES/ CONTRACT ETC:.....

TOTAL : 50 MARKS

Sr No	Evaluation Criteria	Marks	Tick (✓) Appropriate Option	Remarks/ Requirements
1	Experience	10		Attach supporting documents (work orders/ completion certificate)
	≥ 10 years	08		
	≥ 5 years	06		
	≥ 2 years	02		
	≥ 1 year			
2	Work shop/ Workstations in Karachi.			Provide Complete address & contact Details
	≥ 03 Locations	10		
	≥ 02 Locations	06		
	≥ 01 Location	04		
3	Human Resources (Technical/ Non- Technical)			Submit Staff List with designations and contact information
	≥ 10 employees	10		
	≥ 08 employees	08		
	≥ 05 employees	05		
	≥ 03 employees	03		
4	Financial Status			Attach Bank Statements/ Certified Financial Documents
	≥ Rs. 5 million turnover	10		
	≥ Rs. 4 million turnover	08		
	≥ Rs. 3 million turnover	05		
	≥ Rs. 0.5 million turnover	02		
5	Public Sector Experience			Provide client references with contracts
	≥ 02 year Experience	10		
	≥ 01 year Experience	05		

DOCUMENTS NEEDED

- I. Sales Tax Registration Certificate
- II. NTN Certificate
- III. Active Taxpayers Certificate (Income Tax & Sales Tax)
- IV. Dealership Certificate (if any)
- V. Last One year bank statement of company /firm
- VI. Affidavit for being not Blacklisted/Debarred ever
- VII. Detail of employees of the firm (Permanent, Temporary, Technical staff experience (No of years), supporting staff) with designation.
- VIII. Professional Training Certificates of Technical Staff (Local/Overseas).
- IX. Annual Turnover supported by Income Tax Return.
- X. Previous details of works with Government/Semi Government or Private Organization with documentary proof.