



Ministry of Finance & Revenue
(Finance Division)

TENDER NOTICE



**URAAN
PAKISTAN**

توڑا میں ہے پرواز ہے کام تیرا

The Finance Division, Ministry of Finance & Revenue, Islamabad invites sealed bids from reputed and authorized firms registered with PPRA, PEC, FBR and SECP for "ESTABLISHMENT OF OFFICE SET-UP AT AN AREA MEASURING 3400 SQ.FT (SUITE NO. 4, GROUND FLOOR, EVACUEE TRUST COMPLEX, ISLAMABAD)" comprising the following: -

LOTS	DESCRIPTION
Lot # 1	Preliminary & Civil / Interior Works
Lot # 2	Electrical Works including Purchase / Installation of Hardware / IT Equipment / Plant & Machinery (including ACs)
Lot # 3	Plumbing Works
Lot # 4	Purchase / Installation of Furniture and Fixtures

Terms & Conditions

- Bidding shall be conducted through Single Stage-Two Envelope Bidding Procedure as per PPRA Rules. Envelopes should be clearly marked as **TECHNICAL & FINANCIAL PROPOSALS** in bold & legible letters on respective envelopes. The bidders are bound to provide their complete information along with postal as well as valid email addresses and phone number(s) on each of the respective envelopes.
- Bidding documents (TORS), detailed description and quantities of items (BOQ), can be collected from the address mentioned below. Bids prepared in accordance with instructions in bidding document must reach on PPRA eProcurement Portal-EPADS at www.eprocure.gov.pk and room 517, 5th Floor Ministry of Finance & Revenue "Q" Block, Pak Secretariat on or before 10:30 a.m. on 02-02-2026. The bids shall be opened on the same day at 11:00 a.m. by the Procurement Committee in the presence of Representatives of the bidders in the Ministry of Finance & Revenue, "Q" Block, Pak Secretariat, Islamabad. **Bids submitted after due date & time shall not be entertained.** The bid must be accompanied with Bid Security of Rs.01 Million in the shape of Pay Order / Demand Draft in the name of the DDO, Finance Division, Ministry of Finance & Revenue, Islamabad.
- Bids / Rates shall be quoted in Pak Rupees and on FOR basis (delivery at premises) inclusive of all taxes where applicable.
- Bidders shall offer cost inclusive of all the taxes, as negotiations on quoted rates are not allowed under the PPRA rules. (the bid must be valid up to 120 days (Mutually extendable) from date of opening of the bid).
- Bids must be computer printed. Handwritten or overwritten quotation shall be rejected.
- Bids shall be on the original company pads according of the BOQ provided by undersigned. (Photocopy will not be accepted).
- The firm / supplier will be bound to pay all sorts of taxes, income tax sales tax, or any other tax imposed earlier or during the financial year by the government on any quoted items.
- Firms / dealers must be bound for the replacement of substandard items.
- The advertisement along with bidding document is also available on PPRA web address www.ppra.org.pk.
- For further details contact phone No. 051-9217882.
- After Inspection by the Procurement Committee and /or any other committee, formulated for the purpose, substandard and those items which are not according to specifications shall be rejected. Note: The Finance Division reserves the right to reject any or all the bids as per provisions contained in the Public Procurement Rules, 2004.

Akbar Ghani Khan Khattak
Section Officer (Services-II)
Ministry of Finance & Revenue

Room No. 517, 5th Floor Q-Block, Pak Secretariat, Islamabad



Government of Pakistan
Ministry of Finance and Revenue
Finance Division

ESTABLISHMENT OF OFFICE SET-UP AT SUITE NO. 4, GROUND FLOOR, EVACUEE
TRUST COMPLEX, ISLAMABAD, MEASURING 3400 SQ.FT FOR THE FINANCIAL YEAR
2025-26



Government of Pakistan
Ministry of Finance and Revenue

Bidding Document For

ESTABLISHMENT OF OFFICE SET-UP AT SUITE NO. 4, GROUND FLOOR, EVACUEE
TRUST COMPLEX, ISLAMABAD, MEASURING 3400 SQ.FT FOR THE FINANCIAL YEAR
2025-26

[Handwritten signature]

BIDDING DOCUMENTS

**ESTABLISHMENT OF OFFICE SET-UP AT SUITE NO. 4, GROUND FLOOR,
EVACUEE TRUST COMPLEX, ISLAMABAD, MEASURING 3400 SQ.FT FOR
THE FINANCIAL YEAR 2025-26**

SINGLE STAGE – TWO ENVELOPES (SSTE) BIDDING PROCEDURE

PPRA e-Procurement portal- EPADS at www.eprocure.gov.pk

Ministry of Finance and Revenue
Finance Division

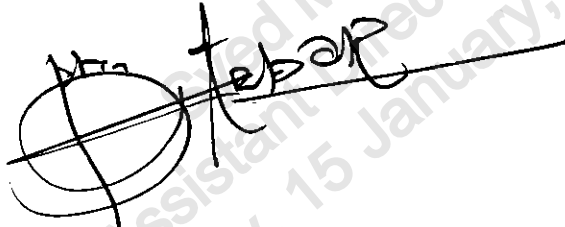
A handwritten signature in black ink, appearing to read "Mr. Faraz", is written over a horizontal line. The signature is stylized with a large loop and a long horizontal stroke extending to the right.

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A handwritten signature, possibly reading 'Mohsin Hassan', is written over a large, circular, stylized stamp or seal. The signature is in black ink and is slanted upwards to the right. The stamp is also in black ink and has a complex, swirling design. The entire signature and stamp are positioned over the bottom right portion of the table of contents.

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INVITATION FOR BIDS

As

Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM

Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM

INSTRUCTIONS TO BIDDERS

(Note: These Instructions to Bidders along with Bidding Data Sheet **will not** be the part of the Contract and will cease to have effect once the contract is signed.)

A. GENERAL

IB.1 Scope of Bid

- 1.1 The Employer as defined in the Bidding Data Sheet hereinafter called "the Employer" wishes to receive bid for the ESTABLISHMENT OF OFFICE SET-UP AT SUITE NO. 4, GROUND FLOOR, EVACUEE TRUST COMPLEX, ISLAMABAD, MEASURING 3400 SQ.FT FOR THE FINANCIAL YEAR 2025-26 as described in these Bidding Documents, and summarized in the Bidding Data Sheet hereinafter referred to as the "Works".

IB.2 Completion of Bid

- 2.1 The successful Bidder should complete the works within the time specified in Appendix A to Bid.

IB.3 Eligible Bidders

- 3.1 This Invitation for Bids is open to all Bidders meeting the following requirements:

IB.4 One Bid per Bidder

- 4.1 Each Bidder shall submit only one bid.

IB.5 Cost of Bidding

- 5.1 The Bidders shall bear all costs associated with the preparation and submission of their respective bids and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

IB.6 Site Visit (If required) (Site Drawing is also attached)

- 6.1 The Bidders are advised to visit and examine the site of work and its surroundings and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid and entering into a contract for renovation/upgradation of the work. All cost in this respect shall be at the Bidder's own expense.

B. BIDDING DOCUMENTS

IB.7 Contents of Bidding Documents

- 7.1 The Bidding Documents, in addition to invitation for bids, are those stated below and should be read in conjunction with any Addenda issued in accordance with Clause IB.9.
1. Instructions to Bidders.
 2. Bidding Data Sheet.
 3. Form of Bid & Appendices to Bid.
 4. Form of Contract Agreement.
- 7.2 The Bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of bid submission will be at the Bidder's own risk. Bids which are not substantially responsive to the requirements of the Bidding Documents will be rejected.

IB.8 Clarification of Bidding Documents

- 8.1 Any prospective Bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Employer in writing at the Employer's address indicated in the Invitation for Bids.

IB.9 Amendment of Bidding Documents

- 9.1 At any time prior to the deadline for submission of bids, the Employer may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by issuing addendum.
- 9.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to IB 7.1 hereof and shall be communicated in writing. Prospective Bidders shall acknowledge receipt of each addendum in writing to the Employer.
- 9.3 To afford prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Employer may extend the deadline for submission of bids in accordance with Clause IB.20.

C. PREPARATION OF BIDS

IB.10 Language of Bid

- 10.1 The bid and all correspondence and documents related to the bid exchanged by a Bidder and the Employer shall be in the bid language stipulated in the Bidding Data Sheet and Particular Conditions of Contract.

IB.11 Documents Comprising the Bid

- 11.1 The Bid shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in Bidding Data Sheet under the heading of IB 11.1 A & B

respectively. Both envelopes to be enclosed together in an outer single envelope called the Bid. Each Bidder shall furnish all the documents as specified in Bidding Data Sheet 11.1 A & B.

- 11.2 Since the scope of work is limited, Bids based on JV, therefore, shall not be entertained in order to avoid prospective delays in execution of the desired work.
- 11.3 The Bidder shall furnish, as part of the Technical Bid, a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated in the Bidding Forms, in sufficient detail to demonstrate the adequacy of the Bidders' proposal to meet the work requirements and the completion time.

IB.12 Bid Prices

- 12.1 Bid Price shall be inclusive of all duties, taxes & levies.
- 12.2 The Bidder shall furnish, as part of its bid, a Bid Security/Earnest Money equivalent to 2% of the total bid price for quoted items in the name of DDO Finance Division, Ministry of Finance and Revenue.

IB.13 Currencies of Bid and Payment

- 13.1 The unit rates and the prices shall be quoted by the Bidder entirely in Pak rupees.

IB.14 Bid Validity

- 14.1 Bids shall remain valid for the period stipulated in the Bidding Data Sheet after the Date of Bid Opening specified in Clause IB.23.
- 14.2 In exceptional circumstances, prior to expiry of the original bid validity period, the Employer may request that the Bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing. A Bidder may refuse the request without forfeiting his Bid Security. A Bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of his Bid Security for the period of the extension, and in compliance with Clause IB.15 in all respects.

IB.15 Bid Security

- 15.1 Each Bidder shall furnish, as part of his bid, a Bid Security in the amount stipulated in the Bidding Data Sheet in Pak Rupees.

- 15.2 Any bid not accompanied by an acceptable Bid security shall be rejected by the Employer as non-responsive.
- 15.3 The bid securities of unsuccessful Bidders will be returned as promptly as possible
- 15.4 The Bid Security of the successful Bidder will be returned after successful completion of the work / project.
- 15.5 The Bid Security may be forfeited:
- (a) If the Bidder withdraws his bid except as provided in IB 22.1;
 - (b) If the Bidder does not accept the correction of his Bid Price pursuant; or
 - (c) In the case of successful Bidder, if he fails to satisfactorily complete the work within the specified time limit in addition to the extended time limit as the case may be

IB.16 Pre-Bid Meetings

- 16.1 The Employer may, on his own motion or at the request of any prospective bidder(s), hold a pre-bid meeting to clarify issues and to answer any questions on matters related to the Bidding Documents. The date, time and venue of pre-bid meeting, if convened, is as stipulated in the Bidding Data Sheet. All prospective bidders or their authorized representatives shall be invited to attend such a pre-bid meeting.
- 16.2 The bidders are requested to submit questions, if any, in writing so as to reach the Employer on or before the proposed pre-bid meeting.
- 16.3 Minutes of the pre-bid meeting, including the text of the questions raised and the replies given, will be transmitted without delay to all purchasers of the Bidding Documents. Any modification of the Bidding Documents listed in IB 7.1 hereof, which may become necessary as a result of the pre-bid meeting shall be made by the Employer exclusively through the issue of an Addendum pursuant to Clause IB.9 and not through the minutes of the pre-bid meeting.
- 16.4 Absence at the pre-bid meeting will not be a cause for disqualification of a bidder.

IB.17 Format and Signing of Bid

- 17.1 Bidders are particularly directed that the amount entered on the Letter of Price Bid shall be for performing the Contract strictly in accordance with the Bidding Documents.
- 17.2 All appendices to Bid are to be properly completed and signed. No

alteration is to be made in the Letters of Price and Technical Bids nor in the Appendices thereto except in filling up the blanks as directed. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.

- 17.3 The Bidder shall prepare one original of the Technical Bid and one original of the Price Bid comprising the Bid as described in Bidding Data Sheet against IB 11 and clearly mark it "ORIGINAL - TECHNICAL BID" and "ORIGINAL - PRICE BID."
- 17.4 The original copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the Bidding Data Sheet and shall be attached to the bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid, except for un-amended printed literature, shall be signed or initialed by the person signing the bid.
- 17.5 Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.
- 17.6 Bidders shall indicate in the space provided in the Letter of Technical and Price Bids, their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent. Bidders should retain a copy of the Bidding Documents as their file copy.

D. SUBMISSION OF BIDS FOR SINGLE STAGE TWO ENVELOPE BIDDING PROCEDURE

IB.18 Bids Submission

- 18.1 The bidding documents, containing detailed terms and conditions can be downloaded from PPRA (EPADS Portal), mof.gov.pk website and from print media.
- 18.2 Electronic copy of the bids is required to be submitted online PPRA e-Procurement portal- EPADS at www.eprocure.gov.pk on or before 1030 hours on 02-02-2026. Bids will be opened on the same day at 1100 hours.
- 18.3 Bids which are received through PPRA e-Procurement portal- EPADS will be considered only. Late submission of bids on EPADS will not be accepted. Any bid not submitted through EPADS shall stand rejected as per PPRA's S.R.O No. 296(1)/2023. The S.R.O is available at PPRA's website (www.ppra.org.pk/doc/epronotif.pdf).
- 18.4 Hard copies of bids will also be submitted on given address:
Section Officer (Services-II), Finance Division, 5th Floor, Room No.517, Q-Block, Pak. Secretariat, Islamabad.

IB.19 Deadline for Submission of Bids

- 19.1 Bids must be received by the Employer at the address specified no later than the time and date stipulated in the Bidding Data Sheet. Bids with charges payable will not be accepted, nor will arrangements be undertaken to collect the bids from any delivery point other than that specified above. Bidders shall bear all expenses incurred in the preparation and delivery of bids. No claims will be entertained for refund of such expenses.
- 19.2 The Employer may, at his discretion, extend the deadline for submission of Bids by issuing an amendment in accordance with Clause IB.9, in which case all rights and obligations of the Employer and the Bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

IB.20 Late Submitted Bids

- 20.1 Any bid received by the Employer after the deadline for submission of bids prescribed in Clause IB.20 will be returned unopened to such Bidder.

IB.21 Late Received Bids

- 21.1 Delays in the mail, delays of person in transit, or delivery of a bid to the wrong office/address shall not be accepted as an excuse for failure to deliver a bid at the proper place and time. It shall be the Bidder's responsibility to determine the manner in which timely delivery of his bid will be accomplished either in person, by messenger or by mail.

IB.22 Modification, Substitution and Withdrawal of Bids

- 22.1 Any Bidder may modify, substitute or withdraw his bid after bid submission provided that the modification, substitution or written notice of withdrawal is received by the Employer prior to the deadline for submission of bids.
- 22.2 No bid may be modified by a Bidder after the deadline for submission of bids.

E BID OPENING AND EVALUATION FOR SINGLE STAGE TWO ENVELOPE BIDDING PROCEDURE

IB. 23 Bid Opening

- 23.1 The Employer will open the Technical Bids in public at the address, date and time specified in the Bidding Data Sheet in the presence of Bidders designated representatives and anyone who choose to attend. The Price Bids will remain unopened and will be held in custody of the Employer until the specified time of their opening.
- 23.2 The Employer shall examine the Technical Bid to confirm that all the

documents have been provided, and to determine the completeness of each document submitted.

23.3 The Employer shall confirm that all the documents and information have been provided for evaluation of Technical bid as required under these bidding documents.

23.4 At the end of the evaluation of the Technical Bids, the Employer will invite only those Bidders who have submitted substantially responsive Technical Bids and who have been determined as being qualified for award to attend the opening of the Price Bids.

The date, time, and location of the opening of Price Bids will be advised in writing by the Employer. Bidders shall be given reasonable notice for the opening of Price Bids. The Employer shall conduct the opening of Price Bids of all Bidders who submitted substantially responsive Technical Bids, publicly in the presence of Bidders' representatives who choose to attend at the address, date and time specified by the Employer. The Bidder's representatives who are present shall be requested to sign a register evidencing their attendance.

23.5 All envelopes containing Price Bids shall be opened one at a time and the following read out and recorded:

- (a) The name of the Bidder;
- (b) The Bid Prices, including any discounts and alternative offers; and
- (c) Any other details as the Employer may consider appropriate.

Only Price Bids and discounts, read out and recorded during the opening of Price Bids shall be considered for evaluation. No Bid shall be rejected at the opening of Price Bids.



IB.24 Process to be Confidential

24.1 Information relating to the examination, clarification, evaluation and comparison of bid and recommendations for the award of a contract shall not be disclosed to Bidders or any other person not officially concerned with such process before the announcement of bid evaluation report which shall be done at least ten 10 days prior to issue of Letter of Acceptance.

IB.25 Clarification of Bids

25.1 To assist in the examination, evaluation and comparison of bids, the Employer may, at his discretion, ask any Bidder for clarification of his bid, including breakdowns of unit rates. The request for clarification and the response shall be in writing but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the bids in accordance with Clause IB.28.

- 25.2 *If a Bidder does not provide clarifications of its Bid by the date and time set in the Employer's request for clarification, its bid may be rejected.*

IB.26 Examination of Bids

- 26.1 *Prior to the detailed evaluation of bids, the Employer will determine whether each bid is substantially responsive to the requirements of the Bidding Documents.*
- 26.2 *If a bid is not substantially responsive, it may not subsequently be made responsive by correction or withdrawal of the non-conforming material deviation or reservation.*
- 26.3 *The Employer may, however, seek confirmation/ clarification in writing which shall be responded in writing.*

IB.27 Bids Responsiveness

- 27.1 *A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) is accompanied by the required Bid Security; (iv) Includes signed Integrity Pact where required and (v) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Employer's rights or the Bidder's obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other Bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.*

IB.28 Evaluation and Comparison of Bids

- 28.1 *The Employer will evaluate and compare only the Bids determined to be substantially responsive in accordance with Clause IB.26.*
- 28.2 *The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be considered in Bid evaluation.*
- 28.3 *If the Bid of the successful Bidder is seriously unbalanced in relation to the Employer's estimate of the cost of work to be performed under the contract, the Employer may require the Bidder to produce detailed price analyses for any or all items of the Bill of Quantities to demonstrate the internal consistency of those prices with the construction methods and schedule proposed.*

F. AWARD OF CONTRACT

IB.29 Award

- 29.1 *The Employer will award the contract to the Bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the best qualitative and cost efficient (value to money) Bid price, provided that such Bidder has been determined to be eligible in accordance with the provisions of Clause IB.3 and qualify pursuant to IB 29.2.*
- 29.2 *The Employer, at any stage of the bid evaluation, having credible reasons for or prima facie evidence of any defect in Bidder's capacities, may require the Bidders to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not provided that such qualification shall only be laid down after recording reasons in writing. They shall form part of the records of that bid evaluation report.*

IB.30 Employer's Right to Accept any Bid and to Reject any or all Bids

- 30.1 *Notwithstanding Clause IB.29, the Employer reserves the right to accept or reject any Bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected Bidders or any obligation except that the grounds for rejection of all bids shall upon request be communicated to any Bidder who submitted a bid, without justification of grounds. Rejection of all bids shall be notified to all Bidders.*

IB.31 Notification of Award

- 31.1 *Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful Bidder in writing ("Letter of Acceptance") that his Bid has been accepted. This letter shall name the sum which the Employer will pay the Contractor in consideration of the execution and completion of the works by the Contractor as prescribed by the contract.*
- 31.2 *No Negotiation with the Bidder having evaluated as lowest responsive or any other Bidder shall be permitted.*
- 31.3 *The notification of award and its acceptance by the Bidder will constitute the formation of the Contract, binding the Employer and the Bidder till signing of the formal Contract Agreement.*
- 31.4 *Upon furnishing by the successful Bidder of a Performance Security, the Employer will promptly notify the other Bidders that their Bids have been unsuccessful and return their bid securities.*

IB.32 Performance Security

- 32.1 The successful Bidder shall furnish to the Employer a Performance Security in the form and the amount stipulated in the Bidding Data Sheet and the Conditions of Contract within a period of 14 days after the receipt of Letter of Acceptance.
- 32.2 Failure of the successful Bidder to comply with the requirements of IB.32.1 or IB.33 or IB.35 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.

IB.33 Signing of Contract Agreement

- 33.1 Within 14 days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Employer will send the successful Bidder the Contract Agreement in the form provided in the Bidding Documents, incorporating all agreements between the parties.
- 33.2 The formal Agreement between the Employer and the successful Bidder shall be executed within 14 days of the receipt of the Contract Agreement by the successful Bidder from the Employer.

IB. 34 General Performance of the Bidders

- 34.1 The Employer reserves the right to obtain information regarding performance of the Bidders on their previously awarded contracts/works. The Employer may in case of consistent poor performance of any Bidder as reported by the employers of the previously awarded contracts, reject his bid.

IB. 35 Integrity Pact

- 35.1 The Bidder shall sign and stamp the Integrity Pact provided at Appendix-C to Bid in the Bidding Documents for all Federal Government procurement contracts exceeding Rupees ten million. Failure to provide such Integrity Pact shall make the bidder nonresponsive.

IB. 36 Instructions not Part of Contract

- 36.1 Bids shall be prepared and submitted in accordance with these Instructions which are provided to assist bidders in preparing their bids, and do not constitute part of the Bid or the Contract Documents

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BIDDING DATA SHEET

Al

Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM

Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM

DOCUMENTS CHECK LIST

Date: _____

**ESTABLISHMENT OF OFFICE SET-UP AT SUITE NO. 4, GROUND FLOOR,
EVACUEE TRUST COMPLEX, ISLAMABAD, MEASURING 3400 SQ.FT FOR THE
FINANCIAL YEAR 2025-26**

M/s. _____

Note: All documents stated in the checklist above are mandatory. If any requirement stated

S.No.	BIDS DOCUMENTS	TICK APPROPRIATE BOX	
		Availability (Yes / No)	
1	Sealed Envelope of the Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2	Name & year of establishment of the Firm, Registered Address and Fax / Telephone numbers / email etc	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3	Valid ATPL Certificate and SECP's Registration with trail of minimum 03 years	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4	Financial status with Bank Certificate	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5	Valid NTN / GST Registration	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6	Detail of dispute / arbitration / litigation, if any. (Submission of statement on Rs.100/- stamp paper	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7	Earnest Money @02% of the total Bid Value	Yes <input type="checkbox"/>	No <input type="checkbox"/>

above (1-7) is not marked, the bid will be turned down and will not be considered in the competition.

Signature of the Bidder



Checked & Verified by
Finance Division, Ministry
of Finance and Revenue

DATA SHEET

1	The name of the Assignment is: ESTABLISHMENT OF OFFICE SET-UP AT SUITE NO. 4, GROUND FLOOR, EVACUEE TRUST COMPLEX, ISLAMABAD, MEASURING 3400 SQ.FT FOR THE FINANCIAL YEAR 2025-26
2	The name of the Client is: Finance Division, Ministry of Finance and Revenue, 5 th Floor, Room No.517, Q-Block, Pak. Secretariat, Islamabad. Ph. No.051-9217882
3	Phasing of the Assignment (if any): No.
4	The name and address of the Client is: As specified in the Tender Notice
5	The Client shall provide the following inputs: Designs Lay out and corresponding BOQs which will be open for further amendments, if so required, with the successful bidders on mutual consent
6	Joint Venture of Firms / Bidders: Not allowed
7	The number of copies of the Financial proposals are: Original only
8	The address for writing on the proposal is: As specified in the Tender Notice
9	Date and time of proposal submission is: As specified in the Tender Notice
10	Date and time of opening of the Proposals is: As specified in the Tender Notice
11	Validity period of the proposal is: 120 days
12	Pre-Bid Meeting: May be convened, if required by the Client, or desired by the Bidders
13	The location for submission of the proposals is: As specified in the Tender Notice
14	Assignment completion period: 30 days subject to just one-time extension of 10 days

A2

Bidding Data

The following specific data for the Works to be bided shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.

IB-Clause Reference	Instructions to Bidders
1	Name and address of the Employer: <i>As specified in the Tender Notice</i>
2	Name of the Projects (Summary of the Works): <i>As specified in the Tender Notice</i>
3	Bid language: English.
4	Documents Comprising the Bid: The Bidder shall submit with its Technical Bid the following documents: <ul style="list-style-type: none"> (a) Letter of Technical Bid (b) Bid Security (c) Written confirmation authorizing the signatory of the Bid to commit the Bidder (d) Organization Chart (e) Integrity Pact (f) Detail Drawings (If required) (g) Detailed Design Methodology (h) Design Parameters and outline Specifications
5	Documents Comprising the Bid: The Bidder shall submit with its Price Bid the following documents: <ul style="list-style-type: none"> (a) Letter of Price Bid (b) Bill of Quantities
6	50% of the payment will be made in advance, 50% upon completion of work
7	Period of Bid Validity: 120 days after the deadline for Bid submission.
8	Amount of Bid Security: All Financial bids must be accompanied by a bid security 02% of quoted amount.
9	Number of copies of the Bid to be completed and returned: One original Copy.
10	Employer's address for the purpose of Bid submission: <i>As specified in the Tender Notice</i>



11	Name and Number of the Contract: <i>As specified in the Tender Notice</i>
12	Deadline for submission of bids: <i>As specified in the Tender Notice</i>
13	Bid Opening/Venue: <i>As specified in the Tender Notice</i>
14	Pre-Bid Meeting / Venue: (optional) <p style="text-align: center;">Thursday, 22nd January 2026 at 11:30 A.M. Finance Division, 6th Floor Committee Room, Q-Block, Pak. Secretariat, Islamabad</p>
15	Preliminary Examination of Technical Bids <i>The Employer shall first examine qualification and experience Data as per appendix E submitted by the Bidder. The technical proposal examination of those Bidders only shall be taken in hand who meet the minimum requirement as mentioned in appendix E. Only substantially responsive qualification shall be considered for further evaluation.</i>

Handwritten signature

Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM

**Letters of Technical & Price Bids,
(Appendices to Bid)**

A handwritten signature in black ink, appearing to be 'A2' or similar, with a horizontal line extending from the bottom left.

Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM

Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM

Letter of Technical Bid

Date:

Bid Reference No:
(Name of Contract/Works)

To:

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents.
- (b) We offer to execute and complete in conformity with the Bidding Documents the following Works.
- (c) Our Bid consisting of the Technical Bid and the Price Bid shall be valid for a period of days from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- (d) As security for due performance of the under takings and obligations of our bid, we submit here with a Bid security, in the amount specified in Bidding Data Sheet.
- (e) We are not participating, as a Bidder or as a subcontractor, in more than one bid in this bidding process, other than alternative offers submitted in accordance with IB 4 (as applicable).

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date

Address.....



Letter of Price Bid

Date:

Bid Reference No:
(Name of Contract/Works)

To:

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents.
- (b) The total price of our Bid, excluding any discounts offered in item (c) below is:
- (c) The discounts offered and the methodology for their application are:
- (d) Our Bid shall be valid for a period of days from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) If our Bid is accepted, we commit to obtain a performance security in accordance with the Bidding Documents;
- (f) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed and we do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other Bidder for the Works.
- (g) If awarded the contract, the person named below shall act as Contractor's Representative.

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date

Address.....



PROPOSED CONSTRUCTION SCHEDULE

Pursuant to the conditions of the contract, the Works shall be completed on or before the date stated in Appendix-A to Bid. The Bidder shall provide the Construction Schedule in presentable form, showing the sequence of work items and the period of time during which, he proposes to complete each work item in such a manner that his proposed programme for completion of the whole of the Works and parts of the Works may meet Employer's completion targets in days.

Description Time for Completion

LOTS	DESCRIPTION	Completion Time
Lot # 1	Preliminary & Civil / Interior Works	20 Days
Lot # 2	Electrical Works including Purchase / Installation of Hardware / IT Equipment / Plant & Machinery (including ACs)	10 Days
Lot # 3	Plumbing Works	05 Days
Lot # 4	Purchase / Installation of Furniture and Fixtures	10 Days

Note: The above completion time period of the assignment will be extendable upto 10 days only. The number of days mentioned against each Lot # (work involved) are just for reference. The bidder may execute the work at his own convenience but within the maximum completion period of 40 days including the one-time extension.



ORGANIZATION CHART
SUPERVISORY STAFF AND LABOUR

Az

Format for CV-One Pager (Technical Resources)

Name	
Designation	

Education

Degree	Year	Institution Name	Subject

Certifications/ Trainings:

- 1.
- 2.

Experience:

○ Total Experience (Years): _____

○ Details of Experience:

Company Name	Designation / Position	Experience Years / Months

Ac

BL-1

Appendix-C to Bid

(INTEGRITY PACT)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN
CONTRACTS WORTH RS. 10.00 MILLION OR MORE

Contract No. _____
Contract Value: _____
Contract Title: _____

Dated _____

..... [Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether escribed as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [Name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP. Notwithstanding any rights and remedies exercised by GoP in this regard.

[Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Name of Employer:

Name of Contractor:

Signature:

Signature:

[Seal]

[Seal]



BILL OF QUANTITIES

A handwritten signature in black ink, appearing to be 'A' or a similar stylized letter, located below the title 'BILL OF QUANTITIES'.

INITIAL BOQ FOR ESTABLISHMENT OF OFFICE SET-UP AT SUITE NO. 4, GROUND FLOOR, EVACUEE TRUST COMPLEX, ISLAMABAD, MEASURING 5770 SQ.FT FOR THE FINANCIAL YEAR 2025-26

Lot # 1

Preliminary & Civil / Interior Works (Diagram/Architecture Attached)

Lot # 2

Electrical Works including Purchase / Installation of Hardware / IT Equipment / Plant & Machinery (including ACs)

Lot # 3

Plumbing Works

Lot # 4

Purchase / Installation of Furniture and Fixtures

AZ

**MINISTRY OF FINANCE AND REVENUE
FINANCE DIVISION**

BILL OF QUANTITIES

LOTS	DESCRIPTION OF WORKS	TOTAL AMOUNT	TOTAL AMOUNT
		(PKR)	IN MILLION (PKR)
1	Preliminary & Civil / Interior Works (Diagram/Architecture Attached)		
2	Electrical Works including Purchase / Installation of Hardware / IT Equipment / Plant & Machinery (including ACs)		
3	Plumbing Works		
4	Purchase / Installation of Furniture and Fixtures		
GRAND TOTAL (PKR)			

A2

Bill of Quantities

TAX POLICY OFFICE

Suite No. 4, Ground Floor, Evacuee Trust Complex, Islamabad

Dated:

S.No	Description	Unit	Qty.	Rate.	BOQ's Price Rupees
LOT 1					
A: PRELIMINARY & CIVIL / INTERIOR WORKS					
1A	Dismantling and Preparation of Site Dismantling of existing masonry walls , etc. and disposal of debris, complete in all respects, Including cost of transport, Labour.	Job.	1		
B					
1B	Raised Floor Providing and laying brick masonry for raised floor of 6" height set in (1:3) cement sand mortar including 1/8" thick mild steel flat 1" wide running in full length of floor at every 4th course, pre-painted with rust inhibiting paint, including making arrangements for pipes and other works raking out joints, scaffolding, lifting hoisting, washing, brushing, etc., frequently to remove any efflorescence and salts, curing, etc., complete in all respect as per drawing and specifications as directed by the Consultants. Including cost of Transport, Labour and installation on site.	Sft.	200		
2B	Brick Masonry "4½" Providing and laying brick masonry walls 4½" thick, and 10.5 Feet height, set in (1:3) cement sand mortar including 1/8" thick mild steel flat 1" wide running in full length of wall at every 4th course, pre-painted with rust inhibiting paint, including making arrangements for pipes and other works raking out joints, scaffolding, lifting hoisting, washing, brushing, etc., frequently to remove any efflorescence and salts, curing, etc., complete in all respect as per drawing and specifications as directed by the Consultants. Including cost of Transport, Labour and installation on site.	Rft.	80		

3B	Surface Rendering (Floor) Providing and laying 1/2" to 1½" thick cement sand plaster (1:4) for preparing surface for Tile laying and, carpet installation, finishing scaffolding, curing, etc., complete in all respect as directed by the Consultants. Including cost of Transport, Labour and installation on site.	Sft.	3,400		
4B	Surface Rendering (Masonry Walls) Providing and laying 1/2" to 1½" thick cement sand plaster (1:4) for preparing surface of brick walls making edges and corners, finishing scaffolding, curing, etc., complete in all respect as directed by the Consultants. Including cost of Transport, Labour and installation on site.		1,800		
5B	2' x 4' Ceramic Tile Flooring Providing and Installation at Site for Floor Tiles of size 2 Feet x 4 Feet. Colour and design as approved by consultant, fixed with Tile Bond including mixing of Pigment for Grouting to match the colour of Tiles. Including cost of Transport, Labour and installation on site. Brand (RAK) or equal in market.	Sft.	400		
6B	Ceramic Wooden Texture Tile Flooring Providing and Installation at Site for Floor Tiles of size suggested by consultant. Colour and design as approved by consultant, fixed with Tile Bond including mixing of Pigment for Grouting to match the colour of Tiles. Including cost of Transport, Labour and installation on site. Brand (RAK) or equal in market.	Sft.	3,000		
7B	Ceramic Bathroom Tile (Flooring & Walls) Providing and Installation at Site for Floor & Wall Tiles of size suggested by consultant. Colour and design as approved by consultant, fixed with Tile Bond including mixing of Pigment for Grouting to match the colour of Tiles. Including cost of Transport, Labour and installation on site. Brand (RAK) or equal in market.	Sft.	150		



8B	Full Height Partitions Framework (Including above Ceiling Partitions) Providing and fixing Wooden partition Framework using 3"x1½" partial wood battens @ 2' c/c horizontal and vertical, including filling partial frame cavities with 2" thick Glass-wool with all necessary fittings, complete in all respect, including anti-termite treatment, and cost of Transport, Labour and Installation on Site.	Rft	500		
9B	Wall Panelling (MDF) Providing and fixing of Wall Panel with 5/8" thick MDF, including 1" grooves as per drawings/instructions of Consultant, complete in all respect. Including cost of Transport, Labour and Installation on Site. Brand (ZRK) or equal in market.	Sft.	10,000		
10B	Wall Panelling (UPVC & Fabric) Providing and fixing of Wall Panel with 5/8" thick MDF, inclosed in half inch thick foam, inclosed in Fabric, and Brass 1" stripes, as borders as per drawings provided by Consultant, complete in all respect. Including cost of Transport, Labour and Installation on Site. Brand (ZRK) or equal in market.	Sft.	5,000		
11B	12 mm Glazing Providing and fixing 12mm thick clear glass partitions using aluminum section frame on top & bottom & sides, including all the cost of material and patch fittings, as per drawing and design and directed by the Consultant, complete in all respect. Including cost of Labour and Installation on Site. Brand (Tariq Float or Ghani) or equal in market.	Sft.	300		
12B	Glass Doors Panels (Single) Providing and fixing 12mm thick clear glass door Panels of size 3' x 7' with patch fitting including all necessary fittings, imported floor mounted door machines, door stoppers, corner patch, complete in all respect. Including cost of Labour and Installation on Site. Brand (Tariq Float or Ghani) or equal in market. Brand (Dorma - Dubai) or equal in market.	Panels	13		
13B	Glass Door Handles Providing and fixing of brushed Stainless Steel handles in Golden colour for Fixed glass doors and for each panel as per approved design, complete in all respects. Including cost of Labour and Installation on Site.	Nos.	26		


13

14B	Wooden Doors (Double) Providing and fixing of Solid Wooden Flush Doors with all necessary fittings, Brass Strips, etc., Including Transport, Labour and Installation on Site. Size of Door Panel, Height : 8 Feet Width : 3 Feet	Panels	2		
15B	Wooden Doors (Double) Providing and fixing of Solid Wooden Flush Doors with all necessary fittings, Brass Strips, etc., Including Transport, Labour and Installation on Site. Size of Door Panel Height : 8 Feet Width : 2.5 Feet	Panels	4		
16B	Wooden Door Handles Providing and fixing of brushed Stainless Steel handles for doors and for each panel as per approved design, complete in all respects. Including cost of Labour and Installation on Site.	Nos.	12		
17B	Door Closers Providing and fixing good quality door closers on all the wooden doors of Yale, New Star or equivalent, complete in all respects. Including cost of Labour and Installation on Site. Brand (Yale, New Star) or equal in market	Nos.	6		
18B	Wooden Bathroom & Kitchenette Doors (Single) Providing and fixing of Solid Wooden Flush Doors with all necessary fittings, Including Transport, Labour and Installation on Site. Size of Door Panel Height : 7 Feet Width : 2.5 Feet	Panels	4		
19B	Wooden Bathroom & Kitchenette Door Handles Providing and fixing of brushed Stainless Steel handles for Fixed doors, complete in all respects. Including cost of Labour and Installation on Site.	Nos.	4		
20B	Pelmets Providing and fixing wooden Pelmets for hanging Blinds and their mechanism, complete in all respects. Including cost of Labour and Installation on Site.	Rft	15		

18

21B	Roller Blinds Providing and installation of Roller blinds of approved quality, texture and colour and complete in all respects, Including cost of Labour and Installation on Site. Brand (Protector) or equal in market.	Sft.	60		
22B	Reflective Frosting Providing and fixing of Reflective frosted film on the glass partitions and doors, etc. Including cost of Labour and Installation on Site. Brand (Armour Coat) or equal in market.	Sft.	800		
23B	Plain Frosting (Outer Glass Panels) Providing and fixing of Plain frosted film on the glass partitions and doors, etc. Including cost of Labour and Installation on Site. Brand (Armour Coat) or equal in market.	Sft.	200		
24B	Gypsum Board Designed Ceiling (with bands and corners) Providing and Fixing of Gypsum board Designed false ceiling properly hanged slabs with 14 swg steel wires and fixed with suspension system, as per approved design & specifications including cost of tapes, filling of joints, as per design and direction of the consultant, complete in all respects. Including Labour and Installation on Site. Brand (United) or equal in market. Brand (CKM) or equal in market.	Sft.	3,200		
25B	Ceiling Acrilic Providing and Installation at Site for Ceiling Light Features using 2mm Acrilic of size, shape and texture + color as suggested by consultant. Including cost of Transport, Labour and installation on site. Brand () or equal in market.	Sft.	1,000		
26B	False Ceiling 2' x 2' Laminated Gypsum Providing and fixing of Laminated Gypsum 2' x 2' false ceiling properly hanged with the slabs with 14 swg steel wires and fixed on suspension system, complete in all respects. Brand (United) or equal in market. Brand (CKM) or equal in market.	Sft.	200		



27B	Paint Providing and painting of three coats of matt enamel / emulsion paint on Walls, Wooden partitions, Roof Slabs and Gypsum Board False Ceilings of desired color and shade and a prime coat. Preparation of wooden/ plastered surfaces with putty as per manufacturer's specifications and approval of Consultant, complete in all respects. Including cost of Labour and Installation on Site. Brand (Nippon, ICI Dulux) or equal in market.	Sft.	17,000		
28B	Polish Providing and applying of high quality lacquer or matt polish on all Wooden Doors and Surfaces after proper filling and smoothening of wooden surfaces in colours and shades as per the instruction of the consultant. Including cost of Labour and Installation on Site.	Sft.	600		
29B	Cabinets Providing and fabrication of laminated wood 2' deep Counter type cabinets of height 3' and Hanging cabinets of height 2' for kitchenettes. Work consists of 3/4" thick laminated board boxing and 1/4"x3/4" PVC lipping or gola on sides of the leaves.. Wood work will be lacquer polished and all fittings, i.e., screws, bolts imported hinges, catchers, locks, handles and other all accessories are the part of job, anti-termite treatment, etc., complete in all respects., as per specifications provided by the consultant. Including cost of Labour, Transport and installion on site. Brand (ZRK) or equal in market.	Sft.	260		
30B	Wall Features Providing and fabrication of laminated wood 2' as per given design by constlant. Wood work will be lacquer polished and all fittings, i.e., screws, bolts imported hinges, catchers, locks, handles and other all accessories are the part of job, anti-termite treatment, etc., complete in all respects., as per specifications provided by the consultant. Including cost of Labour, Transport and installion on site. Brand (ZRK) or equal in market.	Sft.	2,000		
31B	Granite Providing and laying pre-polished Granite for Kitchenette counter tops. This includes making of MS frame for fixing and holding granite slabs, including joint filling with cement mixed with matching colour pigment including cutting straight or curved, finishing, etc., complete in all respects, as shown on drawings and as directed by the Consultant. Including cost of Labour, Transport and installion on site.	Sft.	24		

32B	In-Let Duct Providing and fixing of Air In-let vent of specified design as per requirements. Including cost of Labour, Transport and installion on site.	No.	25		
33B	Out-Let Duct Providing and fixing of Air Out-let vent of specified design as per requirements. Including cost of Labour, Transport and installion on site.	No.	25		
34B	Carpet Tile Flooring Providing and fixing of Carpet tiles of specified design as per requirements. Including cost of Labour, Transport and installion on site.	Sft.	700		
35B	Ceramic Pots Providing and placing of Planters with Plants and as per the instruction of the consultant.	No.	30		

B	Priliminary & Civil/ Interior Works	Total	
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TAX

	Sum Total	
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Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM


Bill of Quantities

TAX POLICY OFFICE

Suite No. 4, Ground Floor, Evacuee Trust Complex, Islamabad

Dated:

S.No	Description	Unit	Qty.	Rate.	BOQ's Price Rupees
LOT 2 C: ELECTRICAL WORKS INCLUDING PURCHASE / INSTALLATION OF HARDWARE / IT EQUIPMENT / PLANT & MACHINERY (INCLUDING ACS)					
A.C					
1C	1/1.5 TON AC COPPER PIPING - 1/4" + 3/8" Copper Pipes 22 Gauge Brand (Popular) or equal in market. - Insulation - PVC Taping - Control Cable - Earth Cable Brand (Pakistan Cables) or equal in market.	Rft.	2,000		
2C	2 TON AC COPPER PIPING - 5/8" + 3/8" Copper Pipes 22 Gauge (Brand: Popular) Brand (Popular) or equal in market. - Insulation - PVC Taping - Control Cable - Earth Cable Brand (Pakistan Cables) or equal in market.	Rft.	1,000		
3C	1/1.5 TON Wall mounted Split Ac units. Supply and fixing, including all required nails, brackets, etc., Included (If required) all type of pipe and fitting according to site requirements. including cutting, making, all type of excavation, dismantle (RCC, PCC), back filling with PCC 1:2:4. Including cost of Transport, Labour and installation on site. Brand (Kenwood) or equal in market.	No.	9		
4C	2 TON Wall mounted Split Ac units. Supply and fixing, including all required nails, brackets, etc., Included (If required) all type of pipe and fitting according to site requirements. including cutting, making, all type of excavation, dismantle (RCC, PCC), back filling with PCC 1:2:4. Including cost of Transport, Labour and installation on site. Brand (Kenwood) or equal in market.	No.	5		

5C	Wire Conduits (Floor & Bathrooms) Supply and fixing of electrical pipes and fittings, for all lights, technology boxes and power plugs, power switches camera connections and wiring, networking connections etc. Wiring includes 7/36 coils for ACs, 7/29 for power plugs and UPS, 1/44 for Earth, CAT6 for networking cable. 1 inch pipe bend and sockets as required at site, including anti-termite treatment, Included (If required) all type of pipe and fitting according to site requirements. including cutting, making, all type of excavation, dismantle (RCC, PCC), back filling with PCC 1:2:4. Including cost of Transport, Labour and installation on site. Brand (Master) or equal in market.	Rft.	3,000		
6C	Wire Conduits (Ceiling and Walls) Supply and fixing of electrical pipes and fittings, for all lights, technology boxes and power plugs, power switches camera connections and wiring, networking connections etc. Wiring includes 7/36 coils for ACs, 7/29 for power plugs and UPS, 1/44 for Earth, CAT6 for networking cable. 1 inch pipe bend and sockets as required at site, including anti-termite treatment, Included (If required) all type of pipe and fitting according to site requirements. including cutting, making, all type of excavation, dismantle (RCC, PCC), back filling with PCC 1:2:4. Including cost of Transport, Labour and installation on site. Brand (Master) or equal in market.	Rft.	3,000		
7C	Electrical wiring Wiring of light circuits with 3x2.5mm sq pvc/pvc s/c copper conductor cable. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Points.	50		
8C	Electrical wiring Wiring for switch board to switch board with 3x2.5mm sq pvc/pvc s/c copper conductor Cable. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Points.	25		
9C	Electrical wiring Wring of light points, fan points /exhaust fan points from switch to point with 3X1.5 mm sq copper conductor cable. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Points.	180		
10C	Electrical wiring Same as item no.2C above but wiring of light point to point on same switch with 3X1.5 mm sq copper conductor cable. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Points.	120		
11C	Electrical wiring Wiring of raw power for 13/15 Amp DB to switch socketwith 3X2.5 mm sq copper conductor cable. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Points.	35		

12C	Electrical wiring Wiring for switch board to switch board with 13/15 Amp switch socket 3x2.5mm sq pvc/pvc s/c copper conductor cable. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Points.	100		
13C	Electrical wiring Wiring for AC/Gyser 3x4mm sq pvc/pvc s/c copper conductor cable. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Points.	20		
14C	Electrical wiring Flexible power cable 23/76 2 core. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Coil.	3		
15C	Connector Strip Connector strip 32 Amp. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Box.	3		
16C	Power Cable 35mm 4core Power cable. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Mtr.	12		
17C	Power Cable 16mm 1core power cable. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Mtr.	50		
18C	Power Cable 70mm 4core power cable. Including cost of Transport, Labour and installation on site. Brand (Fast Cables)	Mtr.	50		
19C	Power Distribution Board Providing and installation as per design, and location. Complete in all respects. Including cost of Transport, Labour and Installation on site. Brand (Schneider) or equal in market.	No.	1		
20C	LED Down Lights Providing and Installation of LED down Lights of 3" dia and of 10-12 watts. Including cost of Transport, Labour and Installation on site. Brand (Philps) or equal in market.	No.	250		
21C	Neon Rope Light Providing and Installation of LED down Lights of 3" dia and of 10-12 watts. Including cost of Transport, Labour and Installation on site. Brand (Philps) or equal in market.	Rft	6		



22C	LED Tube Lights Providing and Installation of Tube lights 4 Inch x 4 Feet of 40 watts. Including cost of Transport, Labour and Installation on site. Brand (Philps) or equal in market.	Rft	20		
23C	LED Feature Lights Providing and Installation of Feature lights 1 Inch x 2 Feet of 40 watts. Including cost of Transport, Labour and Installation on site. Brand (Philps) or equal in market.	No.	20		
24C	Exhaust Fan Providing and Installation of Exhaust Fan 1 Foot x 1 Foot. Including cost of Transport, Labour and Installation on site. Brand (PakFan) or equal in market.	No.	6		
25C	Power Sockets 13A (Wall) Providing and installation of Power Plug including Plate and Box at required locations. Including cost of Transport, Labour and installation on site. Brand (Clipsal) or equal in market	No.	80		
26C	Power Sockets 16A (Wall) Providing and installation of Power Plug including Plate and Box at required locations. Including cost of Transport, Labour and installation on site. Brand (Clipsal) or equal in market	No.	20		
27C	SWITCHES (Single Gang) Providing and installation of Light Switch including Plate and Box at required locations. Including cost of Transport, Labour and installation on site. Brand (Clipsal) or equal in market	No.	6		
28C	SWITCHES (Double Gang) Providing and installation of Light Switch including Plate and Box at required locations. Including cost of Transport, Labour and installation on site. Brand (Clipsal) or equal in market	No.	20		
29C	SWITCHES (Triple Gang) Providing and installation of Light Switch including Plate and Box at required locations. Including cost of Transport, Labour and installation on site. Brand (Clipsal) or equal in market	No.	40		
30C	SWITCHES (4-Gang) Providing and installation of Light Switch including Plate and Box at required locations. Including cost of Transport, Labour and installation on site. Brand (Clipsal) or equal in market	No.	20		

31C	SWITCHES (6-Gang) Providing and installation of Light Switch including Plate and Box at required locations. Including cost of Transport, Labour and installation on site. Brand (Clipsal) or equal in market	No.	10		
32C	Power Sockets 2x13A (Technology Box) Providing and installation of Power Plug including Plate and Box at required locations. Including cost of Transport, Labour and installation on site. Brand (Clipsal) or equal in market	No.	40		
33C	Cat6 UTP Cable Cat6 UTP cable 4 pair 305 mtr roll. Including cost of Transport, Labour and Installation on site. Brand (Dlink) or equal in market.	Roll.	10		
34C	Cat6 UTP Patch Cable Patch cable cat6 UTP 1 Mtr. Including cost of Transport, Labour and Installation on site. Brand (Dlink) or equal in market.	Points.	60		
35C	Cat6 UTP Patch Cable Patch cable cat6 UTP 3 Mtr. Including cost of Transport, Labour and Installation on site. Brand (Dlink) or equal in market.	Points.	60		
36C	Patch Panel Patch Panel loaded with IO 24 port. Including cost of Transport, Labour and Installation on site. Brand (Dlink) or equal in market.	Points.	12		
37C	Cable Manager Cable manager 19". Including cost of Transport, Labour and Installation on site. Brand (Dlink) or equal in market.	Points.	12		
38C	Face Plate Single face plate with 1 X IO and back box. Including cost of Transport, Labour and Installation on site. Brand (-) or equal in market.	Points.	60		
39C	PDU PDU 8 way. Including cost of Transport, Labour and Installation on site. Brand (-) or equal in market.	Points.	4		
40C	Data Cabinet Data Cabinet 42U. Including cost of Transport, Labour and Installation on site. Brand (Toten/Equi) or equal in market.	No.	1		

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41C	Data Cabinet Data Cabinet 27U. Including cost of Transport, Labour and Installation on site. Brand (Toten/Equi) or equal in market.	No.	1		
42C	OM3 Fiber Cable 6 Core Multimode OM3 fiber cable. Including cost of Transport, Labour and Installation on site. Brand (-) or equal in market.	Mtr.	30		
43C	ODF 12 port loaded ODF with couplers & pigtails. Including cost of Transport, Labour and Installation on site. Brand (-) or equal in market.	No.	2		
44C	Fiber Patch Cord Fiber patch cord multimode OM3. Including cost of Transport, Labour and Installation on site. Brand (-) or equal in market.	No.	6		
45C	Cat6 UTP Cable Cat6 UTP cable 4 pair 305 mtr roll. Including cost of Transport, Labour and Installation on site. Brand (Dlink) or equal in market.	Roll.	1		
46C	NVR NVR 24 channel with 1 X 8 TB hdd. Including cost of Transport, Labour and Installation on site. Brand (Dahua) or equal in market.	No.	1		
47C	CCTV Cameras Ip camera 4mp. Including cost of Transport, Labour and Installation on site. Brand (Dahua) or equal in market.	No.	8		
48C	RFID RFID power and data cabling. Including cost of Transport, Labour and Installation on site. Brand (-) or equal in market.	Job.	1		
49C	WIFI Cabling WIFI network cabling. Including cost of Transport, Labour and Installation on site. Brand (-) or equal in market.	Job.	1		
50C	Power Cabling for Fire Alarm System Power cabling for Fire Alarm system from Panel to call point, smoke detectors & sounder. Including cost of Transport, Labour and Installation on site. Brand (-) or equal in market.	Job.	1		

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51C	LCD Screen 40" Including cost of Transport, Labour and Installation on site. Brand (TCL) or equal in market.	Job.	1		
52C	Conduits for Fire Alarm System Duct/Pipe/Flexible mix sizes with accessories. Including cost of Transport, Labour and Installation on site. Brand (-) or equal in market.	Job.	1		
53C	Labour Serives Services for all Electric, Networking, CCTV, Fire Alarm System.	Job.	1		
54C	Video Conference Camera Including cost of Transport, Labour and Installation on site. Brand (Logitech) or equal in market.	No.	2		
55C	Table Mic of Camera Including cost of Transport, Labour and Installation on site. Brand (Logitech) or equal in market.	No.	22		
56C	Table Mic (for audio) Including cost of Transport, Labour and Installation on site. Brand (Logitech) or equal in market.	No.	2		
57C	2/4 MP, Full HD Network IR Dome/Bullet IP Camera Type: 2.8mm IR: 50m IP67 Including cost of Transport, Labour and Installation on site. Brand (Hkvision) or equal in market.	No.	1		
58C	8 Port GB POE Including cost of Transport, Labour and Installation on site. Brand (Logitech) or equal in market.	No.	16		
59C	4 Port GB POE Including cost of Transport, Labour and Installation on site. Brand (Logitech) or equal in market.	No.	9		
60C	Data/ Wifi Router Including cost of Transport, Labour and Installation on site. Brand (Tendea) or equal in market.	No.	1		
61C	Wifi Back to Back Printer Including cost of Transport, Labour and Installation on site. Brand (Logitech) or equal in market.	No.	1		
62C	Port Spliter Including cost of Transport, Labour and Installation on site. Brand () or equal in market.	No.	8		

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63C	LED TV 85" Including cost of Transport, Labour and Installation on site. Brand (TCL) or equal in market.	No.	1		
64C	Laptop X1 carbon gen 12 Ultra 7, 155U, 16 GB/1TB Brand (ThinkPad) or equal in market.	No.	1		
65C	4 Pair UTP cable CAT-7 From each voice outlet to comm MOLEX Including cost of Transport, Labour and Installation on site. Brand () or equal in market.	Mtr.	50		
66C	PVC Conduits 1" Dia Including cost of Transport, Labour and Installation on site. Brand (Master) or equal in market.	Mtr.	200		
67C	MTJB of 50 Pair Including cost of Transport, Labour and Installation on site. Brand () or equal in market.	No.	1		
68C	2 Pair Telephone Cable Including cost of Transport, Labour and Installation on site. Brand (Logitech) or equal in market.	Mtr.	50		
69C	Floor Boxes Pop-out Type along with the faceplate of RJ-11 and Power Socket Including cost of Transport, Labour and Installation on site. Brand () or equal in market.	No.	24		
70C	Data Outlet with single shutter face plate with I/O UTP - CAT 7, Keystone Jack Including cost of Transport, Labour and Installation on site. Brand (Logitech) or equal in market.	No.	8		
71C	4 Pairs UTP cable - CAT 7, from each Voice Outlet to Comm Including cost of Transport, Labour and Installation on site. Brand () or equal in market.	Mtr.	50		
72C	PVC Conduits 1" Dia Including cost of Transport, Labour and Installation on site. Brand (Master) or equal in market.	Mtr.	200		
73C	PAB x 4 Trunk lines & 48 extentions Including cost of Transport, Labour and Installation on site. Brand (Master) or equal in market.	No.	1		
74C	Digital Operator Console (Master Set) Including cost of Transport, Labour and Installation on site. Brand (Master) or equal in market.	No.	1		

C	Electrical Works	Total	
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TAX

	Sum Total	-
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Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM

Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM


Bill of Quantities

TAX POLICY OFFICE

Suite No. 4, Ground Floor, Evacuee Trust Complex, Islamabad

Dated:

S.No	Description	Unit	Qty.	Rate	BOQ's Price Rupees
LOT 3 D: PLUMBING WORKS					
1D	32mm Ø PPR CWP & HWP Providing, Laying, fixing, testing PPR pipe for all Water system from supply line to required areas. Including specials such as tee, cross reducer, bend, union, elbow, plug, socket, manufacturing of manholes with covers at desired spaces etc. Included (If required) all type of pipe and fitting according to site requirements. including cutting, making, all type of excavation, dismantle (RCC, PCC), back filling with PCC 1:2:4. Including cost of Transport, Labour and installation on site. Brand (Master) or equal in market.	Rft.	120		
2D	3" Ø Soil Pipe Providing, Laying, fixing, testing UPVC pipe for all Drainage system to nearest man holes or septic tanks. Including specials such as tee, cross reducer, bend, union, elbow, plug, socket, manufacturing of manholes with covers at desired spaces etc. Included (If required) all type of pipe and fitting according to site requirements. including cutting, making, all type of excavation, dismantle (RCC, PCC), back filling with PCC 1:2:4. Including cost of Transport, Labour and installation on site. Brand (Master) or equal in market.	Rft.	120		
3D	3" Ø Waste Pipe Providing, Laying, fixing, testing UPVC pipe for all Sewerage system to nearest man holes or septic tanks. Including specials such as tee, cross reducer, bend, union, elbow, plug, socket, manufacturing of manholes with covers at desired spaces etc. Included (If required) all type of pipe and fitting according to site requirements. including cutting, making, all type of excavation, dismantle (RCC, PCC), back filling with PCC 1:2:4. Including cost of Transport, Labour and installation on site. Brand (Master) or equal in market.	Rft.	30		

4D	AC Drain Pipe Providing, Laying, fixing, testing UPVC pipe for all AC Drainage system to nearest man holes or septic tanks. Including specials such as tee, cross reducer, bend, union, elbow, plug, socket, manufacturing of manholes with covers at desired spaces etc. Included (If required) all type of pipe and fitting according to site requirements. including cutting, making, all type of excavation, dismantle (RCC, PCC), back filling with PCC 1:2:4. Including cost of Transport, Labour and installation on site. Brand (Master) or equal in market.	Rft.	800		
5D	Wash Closet Providing and installation W.C with all necessary fittings, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Porta) or equal in market.	No.	3		
6D	Wash Basin + Mixer Providing and installation of Counter Top with all necessary fittings including MS frame for fixing vanity, complete in all respects. Providing and installation of Wash Basin and Sink Mixers, including T-Stop Cocks and Double Bib Cocks, etc., complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Porta) or equal in market.	No.	3		
7D	Kitchenette Basin + Mixer Providing and installation of Counter Top with all necessary fittings including MS frame for fixing vanity, complete in all respects. Providing and installation of Wash Basin and Sink Mixers, including T-Stop Cocks and Double Bib Cocks, etc., complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Porta) or equal in market.	No.	1		
8D	Muslim Shower Providing and installation of Muslim Shower, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Master) or equal in market.	No.	3		
9D	Floor Trap Providing and installation of Floor Traps, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Master) or equal in market.	No.	4		
10D	Mirror Providing and installation of Mirrors, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Master) or equal in market.	No.	4		

11D	Towel Holder Providing and installation of Towel Holder, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Master) or equal in market.	No.	5		
12D	Soap Dispenser Providing and installation of Soap Dispenser, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Master) or equal in market.	No.	4		

D	Plumbing Works	Total	
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	Sum Total	-
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Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM

Syed Mohsin Hassan
Assistant Director (Web Design)
Thursday, 15 January, 2026, 2:34:15 PM

Bill of Quantities

TAX POLICY OFFICE

Suite No. 4, Ground Floor, Evacuee Trust Complex, Islamabad

Dated:

S.No	Description	Unit	Qty.	Rate	BOQ's Price Rupees
LOT 4 E: PURCHASE / INSTALLATION OF FURNITURE & FIXTURES					
D.G OFFICE					
1E	D.G Table with Side Rack Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
2E	Executive Revolving Chair Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
3E	Visitor Chair - leatherette Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		2		
4E	Single Sofa: Single seater Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
5E	Single Sofa: 2 seater Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
6E	Coffee Table Big Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
7E	Coffee Table Small Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		

8E	Credenza Providing and installation, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Interwood) or equal in market.		1		
9E	Credenza 2 Providing and installation, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Interwood) or equal in market.		1		
10E	Table Providing and installation, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Interwood) or equal in market.		1		
11E	Revolving Chair Providing and installation, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Interwood) or equal in market.		1		
12E	Credenza 3 Providing and installation, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Interwood) or equal in market.		1		
13E	WORKSTATION TABLE (TYPE A) Providing and installation, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Interwood) or equal in market.		3		
14E	WORKSTATION TABLE (TYPE B) Providing and installation, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Interwood) or equal in market.		2		
15E	WORKSTATION TABLE (TYPE C) Providing and installation, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Interwood) or equal in market.		1		
16E	WORKSTATION TABLE (TYPE D) Providing and installation, complete in all respects. Including cost of Labour, Transport and installation on site. Brand (Interwood) or equal in market.		1		

17E	Revolving Chair Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		23		
18E	Director Table with Side Rack Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		6		
19E	Executive Revolving Chair Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		6		
20E	Visitor Chair - leatherette Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		12		
21E	Cabinet 1 Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		6		
22E	Credenza 2 Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		6		
23E	Conference Table Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
24E	Executive Revolving Chair Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		20		
25E	Reception Table Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		

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26E	Revolving Chair Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		2		
27E	Single Sofa: Single seater Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
28E	Single Sofa: 2 seater Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
29E	Coffee Table Big Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
30E	Coffee Table Small Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
31E	Revolving Chair Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		2		
32E	Table Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		1		
33E	Table Providing and installation, complete in all respects. Including cost of Labour, Transport and installion on site. Brand (Interwood) or equal in market.		2		

E	Furniture	Total	
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TAX

	Sum Total	
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