



NATIONAL INSURANCE COMPANY LIMITED

(OWNED BY THE GOVERNMENT OF PAKISTAN)

CUIN # 0041095

REGISTERED ADDRESS: NICL BUILDING, ABBASI SHAHEED ROAD,

KARACHI-PAKISTAN-74400

Phone # +92-21-111-642-642

Website: www.nicl.com.pk

TENDER NOTICE

Hiring of Property Management Services for NICL’s Offices at Liberty House, DIFC, Dubai (NICL/Procurement/2026/1)

National Insurance Company Limited, Ministry of Commerce, Government of Pakistan, invites e-Bids from Property Management Services companies/firms based in Dubai, United Arab Emirates (UAE) for provision of Property Management Services for NICL’s offices at Liberty House, Dubai International Finance Centre (DIFC), Dubai for a contract period of **1 year** and renewal up to next **2 years upon mutual agreement** as per schedule below,

| Bid Submission Deadline | Bid Opening (via E-PADS) |
|---|---|
| 23rd Feb 2026 11:00 am Pakistan Standard Time | 23rd Feb 2026 11:30 am Pakistan Standard Time |

Electronic bidding documents containing scope of work, property details, eligibility criteria, evaluation Method, bid securing declaration form, bid validity, opening of bids and other related information are available for download by registered suppliers on E-PADS at <https://eprocure.gov.pk>.

The tendering process shall be as per **Single Stage – Single Envelope (Least cost method)** and Bids to be submitted via E-PADS by the deadline stated above. Bid Securing Declaration Form must be submitted on company letterhead as per (Annexure C) via E-PADS and email to procurement@nicl.com.pk. (scanned in PDF format) before the bid submission deadline.

The Bid Opening will be conducted through the NICL E-PADS portal in the presence of the Bid Opening Committee and participating suppliers, as per the schedule mentioned above. Bidders who have submitted their bids via E-PADS may also attend the bid opening by joining the online meeting using the details provided in bidding documents.

Clarifications, if any, may be submitted via E-PADS by **18th February 2026 5:00 pm (Pakistan Standard Time)**.

Manager (Procurement)

5th Floor, Left Wing, NICL Building,

Abbasi Shaheed Road

Karachi, Pakistan

procurement@nicl.com.pk.