



TENDER NO. FSC&RD/ESTL-KTL/PSDP/124

Islamabad, the 19th January, 2026**TENDER DOCUMENT**

Federal Seed Certification and Registration Department (FSC&RD) for its developmental project titled "**Establishment of Seed Testing Laboratories at Khuzdar, Turbat and Loralai**" invites single stage two envelop sealed tenders according to Federal Public Procurement Regulatory Authority (PPRA) Rules from the reputed local parties/firms/Vendors registered in E-Pak Acquisition and Disposal System (EPADS)/PPRA and Income Tax & Sale Tax department as well as in the active tax payer list of FBR for the supply of Lab equipment. Bidder are required to quote per unit cost (Rs.) inclusive and exclusive of GSTs in separate columns valid till 30th June 2026. Closing date for submitting sealed tenders is up to **10-02-2026 till 1100Hrs**. The tenders shall be opened on the **same day at 1200Hrs** by the Purchase/evaluation Committee of the project in the presence of bidders or their authorized representatives.

- ❖ Tender procedure will base upon "Single Stage-Two Envelope" as prescribed under PPRA Rules.
- ❖ A complete set of tender documents may be obtained by interested bidders during office hours *i.e.*, 0830 to 1630 from Director (SAE)/Member Secretary (Project Purchase Committee) FSC&RD G-9/4, Mauve Area, Islamabad. Tender documents may also be viewed/downloaded electronically from the PPRA Website/E-PADs Portal or from Department website (www.federalseed.gov.pk).
- ❖ The Technical Bids must be accompanied with fixed amount of the earnest money @ 05% of the total bid value in the form of Bank Draft (refundable) drawn in favor of the Project In-charge, "Establishment of Seed Testing Laboratories at Khuzdar, Turbat and Loralai"
- ❖ The bidders shall chronologically serialize all the pages of the tender document submitted. Each page provided by the bidder must be duly stamped, sealed/signed and numbered.
- ❖ Complete bids along with documents must reach at the office of the Project Director/Director (SAE) "Federal Seed Certification & Registration Department (FSC&RD), Mauve Area, G-9/4, Islamabad" on or before **10th-February, 2026 till 1100 hours** as well as **must be uploaded on EPADs portal against each item (item wise)**. Incomplete and late received bids will be rejected.
- ❖ Tenders will be opened immediately after the deadline at 1200 hours on 10 February 2026 in the conference room of the FSC&RD HQ, located at Mauve Area, G-9/4, Islamabad. Bids will be publicly opened in the presence of the bidders or their authorized representatives.
- ❖ A Grievance Redressal Committee (GRC) has been constituted under rule 48 of PPRA to entertain the bidder's grievance (If any).
- ❖ The details of required items along with specifications are provided as under;

Sr.#	Equipment	Specifications	Qty
01	Centrifugal Seed Divider	Centrifugal action of a motor driven revolving neoprene disc positioned under the hopper. A smooth inside finish virtually	03

		eliminates any of the sample sticking to the inner surfaces. Stainless steel anti-rust material, 5" x 5" graduated aluminum cup, fits nicely under the 106 spouts and holds approximately 1 quart/1 liter. The cup is graduated with 1/4, 1/2, and 3/4 marks. Net wt: 35lbs, Actual dims: 9" (L) x 12" (W) x 20" (H), Precision Divider, 500RPM Motor, 5" x 5" Graduated Beaker, Aluminum Capacity, quart/liter Transformer for 220V Operation and stabilizer control for electrical/ voltage fluctuation. Minimum 1 year warranty	
02	Precision Balance 0.000gm	Analytical balance minimum readability 0.001 gram, capacity 400-600gm, top loading, operable at 220V, Line voltage, glass cover or top, digital display, no software required, stainless steel pan. Overload alarms and protection. Available measurement at least in gram, mg, ounce, carat, %. Full tare range by subtraction Minimum 1 year warranty	01
03	Seed Blower with cups	Seed blower Table preferably made of stainless steel, 220V, 50/60Hz, 3450RPM, 1/3HP Motor, Adjustable motor speed and detachable blower cups and compartments, seed testing laboratory grade. Minimum 01 year of warranty.	03
04	Stabilizer	1000 VA main line voltage stabilizer, plastic body, overcurrent protection, digital display and easy control system. 01 year or above warranty.	06
05	Laptop	Core i-7, 13 th Generation, Minimum RAM 32 GB with minimum 1 TB storage capacity, Maximum 13 inch screen size, Full/ultra-HD non-touch display, USB Port, finger print scan option, windows 11 or above along with shoulder laptop bag, Minimum 01 years of service warranty.	01
06	Printer	Small portable type printer weighing less than 5 kg, Black and white with a speed of minimum 12 pages per minute, Option to print both sides of the page automatically, connectivity options of wifi, Bluetooth and USB wire, High quality printing, Power connectivity 220-240 volts, easy or auto installation with the devices. Minimum 01-year warranty.	01
07	Officer Chair	Rotatable, Lumbar support, adjustable height, cushioned arm rests, sliding wheels, High quality breathable material with aesthetic design, capacity to hold 140 kg of weight, subject to sample approval.	01
08	Steel Almirah	Minimum 5 ft height from the bottom shelf, minimum 3 ft wide, Made of anti-rust material preferably with Galvanized coating, two doors with lock option, multiple shelves and internal small compartment with a different lock, subject to sample approval.	03
09	Solar System with Installation	9 KV off-grid solar system along with proper installation including all components, Battery system for night lamps, fan and Refrigerator/Germinator etc uses, Over load, short circuit and deep discharge protection, including all the wires, ducts, switches,	

		circuits, iron grills, nuts/bolts etc required for proper installation and working, minimum 05 years of warranty and services	
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General Terms & Conditions

1. No proposal/bid will be entertained if:
 - i. Received without required documentation or found incomplete.
 - ii. Received later than the date and time fixed for submission both via portal and physical;
 - iii. The Proposal is unsigned/unstamped.
 - iv. The Proposal is signed/stamped by the unauthorized agent of the Firm/company (Proof of authority must be attached).
 - v. The Proposal is from a firm which is black listed or in litigation that may lead to its black listing.
 - vi. The Proposal is received by telephone/telex/fax/telegram;
 - vii. Technical bids received without earnest money;
 - viii. In contradiction with the specification given by the FSC&RD;
 - ix. Without sample of the items; where particularly demanded.
2. The bidder should be on the Active Tax Payer List for GST and Income Tax of FBR.
3. Applicable Income tax and GST will be deducted at source/as per Rules.
4. No advance payment will be permissible.
5. In case, the selected/successful bidder(s) impose any conditions at a later stage; the earnest money will be confiscated and/or will be bar from further work with the department for a period determined by it.
6. Deadlines will strictly be observed, and penalty will be imposed if deadlines are not met.
7. Any attempt by a bidder to influence in the examination, evaluation, comparison, and post qualification of the Bids or Contract award decisions may result in the rejection of the bid;
8. The department reserves the right to accept or reject any or all proposals, at any time, as per PPRA Rules.
9. In case of any clarification in the proposal, please visit the office of the undersigned.
10. Bids should be valid at least till 30th June 2026 without any conditions. Any condition, whatsoever, will disqualify the firm from the process.
11. The delivery of items/equipment must be made within 28 days upon issuance of supply order. In case of late supply, the supplier shall be penalized for 1% of the its total bid for the said item for the each passing day.
12. The unit and total prices should be quoted in PKR both inclusive as well as exclusive of all the taxes.
13. No request for correction will be entertained after opening of the bid.
14. FSC&RD shall disqualify any firm(s), if at any stage; it finds that the information submitted, or documents provided are inaccurate, fake, ambiguous or incomplete.
15. In case of any conflict in the price/cost quoted by the bidder; the unit cost quoted by the bidder will be consider. In case, if no GST is mentioned along with the items. The prices/cost will be considered as inclusive of GST.
16. In case of any holiday is announced by the Govt. or any unforeseeable circumstances that prevent the tender from being opened on the date announced (Force Majure Situation), the tenders will be opened on the very next working day. Timing will remain same as mentioned in the tender notice.
17. Do not submit any irrelevant document.
18. Applicable Income tax and GST will be deducted at source/as per rules. In case of exemption, please mention and attach the proper documentation duly verified from the concerned authorities.

19. Acceptance or rejection of the exemption certificate is the discretion of the department and refund (if any) may be claimed from FBR.
20. FSC&RD is authorized to vary/change quantities of the items at the time of issuing supply order or as decided latterly according to its requirement. Further, successful bidder shall be informed to supply the items along with proper installation at FSC&RD stations as specified during issuance of supply orders.
21. Any proposal/tender received by FSC&RD after the deadline will be returned unopened to the bidder concerned. Delays in the mail or courier, delays of person in transit, or delivery of a proposal to the wrong office shall not be accepted as an excuse for failure to deliver a proposal at the proper place and time. It shall be the bidder's responsibility to determine the manner in which timely delivery of his proposal will be accomplished either in person, by messenger or by mail to the concerned office.
22. Items have to be delivered and install to the specified stations of FSC&RD across the country.
23. Technical bids will be evaluated on the basis of specifications mentioned along with the items, in case no item completely matches the specification, the committee reserve rights to consider the bidders whose specifications will be more suitable and closer to the provided specification. The decision of evaluation committee shall be considered final in this regard. Financial bids shall be evaluated on the basis of unit price per item.
24. FSC&RD may completely or partially award (complete or item wise) the contract to the successful bidders on the basis of technical and financial evaluation of the bids.
25. The bidders may lodge a written complaint concerning his grievance to GRC not later than fifteen days after the announcement of bid evaluation report under PPRA Rules.
26. The department reserves the right to cancel the above tender as per Rule No. 33 PPRA 2004.
27. The department may increase/decrease the quantity/No. of items as per availability of Funds.
28. The department reserve rights to cancel any tender item before the issuance of purchase order.
29. The successful bidder(s) shall submit a performance guarantee @5% of the contract value of item(s) as a performance guarantee during the warranty period where applicable.
30. The supplier must declare on an affidavit that the supplied items are unused and brand new.
31. The bills shall be processed upon supply/installation of the items through AGPR only.

Further Instruction to Bidders

- The bid must be valid till 30 June 2026. Payment of GST and other taxes will be the responsibility of supplier/firm. The supply along with installation may be at different stations of FSC&RD across the country.
- The bidders are required to provide detailed specifications of the items along with prices in PKR both inclusive and exclusive of GSTs, make and model of the equipment, country of manufacturing along with other supporting documents (if any).
- Company/supplier/firm profile along with record/experience and details of supply of scientific equipment accomplished to public sector institutes.
- An affidavit of not being blacklisted and not involved in any litigation that may lead to its blacklisting in the future.
- Proof of authorization from the manufacturing company and its valid dealership license/proof require to enclose with the technical bids.
- Current financial position along with bank statements of last six months need to attach with the bids.
- Details of registration with FBR along with details of Tax paying IDs (NTN & STRN certificates etc) need to submit by the bidders.
- Affidavits mentioning the Mode of Guarantee of the supplied items in case of major or minor faults along with after sale services/backup support/maintenance.

Bid evaluation criteria

The bids shall be evaluated on the basis of both technical specifications and financial proposals through single stage two envelop procedure

- The envelop for technical proposals will be opened first by the committee in the presence of bidders or their authorized representatives on the tender opening date.
- Technical bids will be evaluated on the basis of specifications mentioned along with each of the item, in case no item completely matches the specification, the committee reserve rights to consider the bidders whose specifications will be more suitable and closer to the provided specification. The decision of evaluation committee shall be considered final in this regard.
- The envelop for financial bids shall be opened only for those bidders whose technical bids will be considered/evaluated as relevant and suitable by the evaluation committee.
- Tender opening and evaluation committee/procuring agency shall make recommendations in a form of comparative statement both for technical and financial duly signed by members of the committee for procurement of items/equipment under the tender for award of work order.
- Committee reserve rights to completely or partially award the contract (complete or item wise) to the successful bidders on the basis of technical and financial evaluation of bids.
- Any fake information or fake document/statement, if found/proved during scrutiny or at later stage, the action will be initiated in light of provision/instruction given in PPRA Rules.
- Any other condition, instruction as may deem necessary and enforced by competent authority.
- Firm will be disqualified if:
 - 1- The forgery/misleading in given details identifies
 - 2- Experience certificate found cancelled by the any procuring agency, blacklisted or incomplete supplies.



(Dr. Hayatullah Tareen)
Director (SAE) / Project Director
FSC&RD, Islamabad

Deputy Director (IT & Web),

Public Procurement Regulatory Authority, 1st Floor FBC Building

near State Bank, Sector G-5/2, Islamabad- [with request to up-load the said advertisement in PPRA, website and send a bill for payment].

CC:

1. Section officer (Plan-I), MNFS&R, Islamabad
2. Concerned file

TENDER NOTICE

Federal Seed Certification and Registration Department (FSC&RD) for its development project titled, "Establishment of Seed Testing Laboratories at Khuzdar, Turbat and Loralai" invites sealed tenders from the reputed local parties/firms registered on E-Pak Acquisition and Disposal System (EPAD)/PPRA as well as with income/Sales tax department and should be in the active tax payers list of FBR for the supply of following items.

Sr. No.	Item	Qty	Sr. No.	Item	Qty
Category-I: LABORATORY EQUIPMENT			Category-III Computer Equipment		
1.	Centrifugal Seed Divider	03	1.	Laptop	01
2.	Precision weight Balance (0.000 gm)	01	2.	Printer	01
3.	Seed Blower with cups	03	Category-IV Office Furniture		
Category-II Office Equipment			1.	Officer Chair	01
1.	Stabilizer	06	2.	Steel Almirah	03
2.	09 KV Solar System with batteries and installation.	03			

2. Complete bids along with documents must reach at FSC&RD, G-9/4, Mauve Area, Islamabad on or before 10-02-2026 till 11:00 hours as well as must be uploaded on EPADs portal. Incomplete and late received bids shall be rejected.
3. Tender procedure will base upon "Single Stage-Two Envelope" as prescribed under PPRA Rules.
4. Tender shall be opened on 10-02-2025 at 12:00 in the conference room of the FSC&RD HQ, located at Mauve Area, G-9/4, Islamabad. Bids will be publicly opened in the presence of the bidders or their authorized representatives.
5. Tender documents may be obtained by interested bidders during office hours i.e., 0830 to 1630 from Director (SAE)/Member Secretary (Project Purchase Committee) FSC&RD G-9/4, Mauve Area, Islamabad. Tender documents may also be viewed/downloaded electronically from the PPRA Website/E-PADs Portal or from Department website (www.federalseed.gov.pk).
6. The Technical Bids must be accompanied with fixed amount of the earnest money @ 05% of the total bid value in the form of Bank Draft (refundable) drawn in favor of the Project In-charge, "Establishment of Seed Testing Laboratories at Turbat, Khuzdar and Loralai".



(Dr. Hayat Ullah Tareen)
Director/ Project Incharge
Mauve Area, G-9/4, Islamabad.
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