Website: www.bsek.edu.pk
Email: pnp@bsek.edu.pk

Phone No. 99260252-6
99260079

BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

1

No. BSE/P&P/841/2025 *Dated 10-12-2025*

Notice Inviting Tender

Sealed bids are invited from interested suppliers/firms for items mentioned below:-

S. No.	***Name of Items***	***Bid Security***	***Tender Fee***	***Completion Time***
1.	Procurement of Printing Items for the financial year 2025-2026	Rs.250,000/- (Rupees Two Lac Fifty Thousand only) (Refundable) in shape of Pay Order in the name of *Secretary,* Board of Secondary Education Karachi	Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of *Secretary,* Board of Secondary Education Karachi	One month after issuance of contract award

Note:-
(Complete specification of above items are mentioned in bid documents, Bids shall be evaluated on quality-cum-rate basis)

2. ELIGIBILITY CRITERIA

i. Tender Fee @ Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of *Secretary*, Board of Secondary Education Karachi

ii. Bid Security @ Rs.250,000/- (Rupees Two Lac Fifty Thousand only) (Refundable) in shape of Pay Order in the name of *Secretary,* Board of Secondary Education Karachi

iii. 03 years experience of executing the similar job/assignment having comparable cost in one or more Educational Boards, Universities or any reputed Examination conducting authority

iv. Turn-over of last three years having a sum of minimum Rs.12,500,000/- (Rupees Twelve Million Five Hundred Thousand only) (copy of Financial Statement/Audit Report be attached)

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BOARD OF SECONDARY EDUCATION, KARACHI

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v. Registration with EPADS (SPPRA)

vi. Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax

vii. Press Declaration Certificate along with detail of working staff & machinery

viii. An Undertaking on Stamp Paper (Rs.200/-) as per specimen attached with Bid documents

3. Method of Procurement: (Single Stage One Envelope Procedure)

4. Bidding/Tender Documents:

i. **Issuance:** Bid Documents will be issued from the first date of publication/hoisting to Monday 29-12-2025 up to 01:30 p.m.
ii. **Submission:** Last date will be Monday 29-12-2025 up to 02:00 p.m.
iii. **Opening:** will be opened on Monday 29-12-2025 up to 02:30 p.m.

5. Terms & Conditions:

a) Under following conditions bid will be rejected:-

i. Conditional bids/tenders
ii. Bids not accompanied by Tender Fee and Bid Security of required amount and form
iii. Bids received after specified date and time
iv. Bids of Blacklisted firms
(Detailed Terms & Conditions are mentioned in bid documents)

b) Bid Validity Period: 90 days from the date of opening of Tender.
c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2025).
d) Purpose and Scope: Smooth conduct of SSC Examinations.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

(Convener Procurement Committee)
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BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

1

PRICE: RS.2,000/-
(NON-REFUNDABLE)

BIDDING DOCUMENTS

FOR

NATIONAL COMPETITIVE BIDDING

SINGLE STAGE – ONE ENVELOPE PROCEDURE

TENDER FOR PROCUREMENT OF PRINTING ITEMS FOR THE FINANCIAL YEAR 2025-2026

IN RESPECT OF THE
IFB No.BSE/P&P/841/2025 dated 10-12-2025

PART ONE (FIXED)

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

Issued by:

(P&P Section)
Board of Secondary Education
Karachi

Website: www.bsek.edu.pk
Email: pnp@bsek.edu.pk

Phone No. 99260252-6
99260079

BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

No. BSE/P&P/841/2025 *Dated 10-12-2025*

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Note:-
(Complete specification of above items are mentioned in bid documents, Bids shall be evaluated on quality-cum-rate basis)

2. ELIGIBILITY CRITERIA

i. Tender Fee @ Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of *Secretary*, Board of Secondary Education Karachi

ii. Bid Security @ Rs.250,000/- (Rupees Two Lac Fifty Thousand only) (Refundable) in shape of Pay Order in the name of *Secretary,* Board of Secondary Education Karachi

iii. 03 years experience of executing the similar job/assignment having comparable cost in one or more Educational Boards, Universities or any reputed Examination conducting authority

iv. Turn-over of last three years having a sum of minimum Rs.12,500,000/- (Rupees Twelve Million Five Hundred Thousand only) (copy of Financial Statement/Audit Report be attached)

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iii. Bids received after specified date and time
iv. Bids of Blacklisted firms

(Detailed Terms & Conditions are mentioned in bid documents)

b) Bid Validity Period: 90 days from the date of opening of Tender.
c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2025).
d) Purpose and Scope: Smooth conduct of SSC Examinations.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

(Convener Procurement Committee)
BOARD OF SECONDARY EDUCATION KARACHI
NAZIMABAD KARACHI-75990

INSTRUCTIONS TO BIDDERS & GENERAL CONDITIONS OF CONTRACT

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per draft Bidding Documents, issued by SPPRA. For further references the same may be downloaded from SPPRA's EPADS website https://portalsindh.eprocure.gov.pk/#/ or it may be provided from this Office if it may be demanded by the bidder. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

BID DATA SHEET

INTRODUCTION		
ITB 1.1	Name of Contract	Procurement of Printing Items for the financial year 2025-2026
ITB 4.1	Name of Procuring Agency	Board of Secondary Education Karachi
ITB 6.1	Procuring agency's address, telephone, telex, and facsimile numbers	Board of Secondary Education Nazimabad, Karachi-75990 Tel: 99260252-6 Tel: 99260079 Fax: 99260262 Website: www.bsek.edu.pk Email: pnp@bsek.edu.pk
ITB 8.1	Language of the bid	English, Urdu or Sindhi

BID PRICE AND CURRENCY	
ITB 11.2	The price shall be in Pakistani currency inclusive of all Taxes, Transportation, Material and Labour charges involved therein.
ITB 11.5	During the entire period of bid validity, the price shall be fixed and the bidder will have to print/supply the required items as per specifications and quoted rates.

PREPARATION AND SUBMISSION OF BIDS		
ITB 13.3 (d)	Qualification Requirements	• Tender Fee @ Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of *Secretary,* Board of Secondary Education Karachi • Bid Security @ Rs.250,000/- (Rupees Two Lac Fifty Thousand only) (Refundable) in shape of Pay Order in the name of *Secretary,* Board of Secondary Education Karachi • 03 years experience of executing the similar job/assignment having comparable cost in one or more Educational Boards, Universities or any reputed Examination conducting authority • Turn-over of last three years having minimum Rs.12,500,000/- (Rupees Twelve Million Five Hundred Thousand only) (copy of Financial Statement/Audit Report be attached) • Registration with EPADS (SPPRA) • Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax • Press Declaration Certificate along with detail of working staff & machinery • An Undertaking on Stamp Paper (Rs.200/-) as per specimen attached with Bid documents
ITB 15.1	Amount of bid security (refundable)	• Bid Security @ Rs.250,000/- (Rupees Two Lac Fifty Thousand only) (Refundable) in shape of Pay Order in the name of *Secretary,* Board of Secondary Education Karachi and shall remain valid for a period of 28 days beyond the bid validity date.
ITB 16.1	Bid Validity Period	90 days from the date of opening of Tender.
ITB 17.1	Number of copies	02 Copies of the Bid shall be submitted by the bidder. One soft/e-copy of bid as submitted on EPADS (SPPRA) website through file uploading method and one hard copy of the same in sealed envelope.
ITB 18.2 (a)	Address for bid submission	The office of the *Secretary* (Room No. 33), 1st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.

ITB 18.2 (b)	IFB title and number	Title: Procurement of Printing Items for the financial year 2025-2026 IFB No: *BSE/P&P/841/2025 dated 10-12-2025*
ITB 19.1	Deadline for bid submission	Monday 29-12-2025 up to 02:00 P.M
ITB 22.1	Time, date, and place for bid opening	E-Bids duly submitted on EPADS (SPPRA) website through file uploading method up to 02:00 P.M and will be opened on the same day at 02:30 P.M at the Meeting Room of the Board, 1st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi, in presence of the bidders' representatives who choose to attend at 02:30 P.M on Monday 29-12-2025.

ITB 25.4 (b)	Delivery schedule	The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award/Job Order. Minimum time period will be at least one month after issuance of contract award which may be increased or decreased due to demand of time/situation.

BID EVALUATION CRITERIA

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Tender Fee & Bid Security and the bid is properly submitted on EPADS (SPPRA) website. Submission of E-bid on EPADS (SPPRA) website is mandatory failing which hard copy of the same if submitted in this Office, shall not be entertained.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.

Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.

The quoted rates shall be inclusive with all involved operations such as Composing, Calligraphy, Folding, Gathering, Pad-making, Hole Punching, Perforation, Numbering, Wire Stitching etc. whichever may be required and all Taxes, Transportation, Material and Labour charges involved therein i.e complete in all respects.

The offered products should be prime quality products. Cheap products of inferior, low quality or substandard shall not be accepted and the said bid shall be treated as Irresponsive and Security Money shall be forfeited and the bidder may also be blacklisted (as the case may be).

The bidder with the "Lowest Submitted Price" shall be liable to provide specimen/sample of items failing which the bid will not be evaluated and shall be rejected.

The specimen/sample of items as supplied by the bidders of "Lowest Submitted Price", should must be strictly in accordance with the approved specifications, requirement and/or the specimen/sample shown by the procuring agency failing which the bid will not be evaluated and shall be rejected.

The bidder(s) shall be liable to provide documentary evidence, specially for branded products like Flying, Century etc., in shape of "Manufacturer's Certificate" in case a Bidder is offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce.

Bids shall be evaluated on quality-cum-rate basis.

If a bid is found "Lowest Submitted Price" but the specimen/samples provided by the said bidder are found inferior, low quality, substandard products, not upto the requirement or fails to provide "Manufacturer's Certificate" (where required), in such case, the said bid shall not be evaluated and may be rejected.

The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract.

SECTION III.

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. DEFINITIONS (GCC CLAUSE 1)

1)	**GCC 1.1 (g)**	The Procuring agency is:	Board of Secondary Education Karachi.
2)	**GCC 1.1 (h)**	The Procuring agency's country is:	Islamic Republic of Pakistan.
3)	**GCC 1.1 (j)**	The Project Site is:	Same as GCC 1.1(g) mentioned above.

2. COUNTRY OF ORIGIN (GCC CLAUSE 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. PERFORMANCE SECURITY (GCC CLAUSE 7)

1)	**GCC 7.1**	The amount of performance security, as a percentage of the Contract Price, shall be Ten (10) percent of the Contract Price which should be submitted in shape of Pay Order in the name of *Secretary,* Board of Secondary Education Karachi.

4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.

5. GOVERNING LANGUAGE (GCC CLAUSE 29)

1)	**GCC 29.1**	The Governing Language shall be:	English.

6. NOTICES (GCC CLAUSE 31)

GCC 31.1 — Procuring agency's address for notice purposes:

Office of the Assistant Secretary (P&P) Room No. 40, 1st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.

7. PENALTY

1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:

i. rejection of the unsatisfactory Supplied material
ii. Blacklisting of the firm
iii. Liquidated damages shall be adjusted as per SPPRA rules
iv. Deduction of amount from 2% to 10% per week of the total value of Bill
v. forfeiting of whole Bid Security amount

Anyone or more than one from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

a) In case of transgression/deviation of the time given in the Contract Award

b) In case of transgression, deviation, mistake or low quality found in the Supply, after approval of the final proof

c) In case the rates of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material in time or in the required quantity or quality

2) In case any complaint received regarding short receipt/supply due to missing Serial Number(s), a penalty of Rs.500/- (Rupees Five Hundred) per mistake shall be imposed upon the Supplier and may be deducted from their bill.

8. THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:

(a) divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation.

(b) accept or reject all or any bid.

(c) increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29.

(d) to recast and amend the contents of the material at any stage before final machine proof is Okayed/approved.

(e) of accepting whole or any part of the Tender for portion of the quantity offered by the Bidders on quality-cum-rate basis. The Contract Award will be given to one or all Bidders for part/or full supply against the lowest rates & quality approved by the Board.

9. SPECIAL CLAUSE (TERMS & CONDITIONS)

1) Under following conditions bid will be rejected:-
   i. Conditional bids/tenders
   ii. Bids not accompanied by Tender Fee and Bid Security of required amount and form
   iii. Bids received after specified date and time
   iv. If more than one rate for a single item has been quoted
   v. Bids of Blacklisted firms

2) Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Tender Fee & Bid Security and the bid is properly submitted on EPADS (SPPRA) website. Submission of E-bid on EPADS (SPPRA) website is mandatory failing which hard copy of the same if submitted in this Office, shall not be entertained.

3) Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.

4) Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.

5) An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

6) The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.

7) The quoted rates shall be inclusive with all involved operations such as Composing, Calligraphy, Folding, Gathering, Pad-making, Hole Punching, Perforation, Numbering, Wire Stitching etc. and all Taxes, Transportation, Material and Labour charges involved therein i.e complete in all respects.

8) The offered products should be prime quality products.

9) Inferior, low quality or substandard products will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.

10) The procurement under this contract is made for a certain volume or quantity of particular goods or a set of goods over a specific period against an agreed sum or rate (lump sum or per item).

11) The Competent Authority reserves the right to extend/renew this contract at the agreed/approved rates over a period of time not exceeding one year.

12) The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract.

13) The bidder shall supply the article(s) as per approved specifications mentioned in the Contract Award. The article(s) not found in conformity with the approved specifications shall be rejected at the risk & cost of the Bidder.

14) The Contract Award may be assigned at any time during the period of bid validity.

15) The rates should be written both in Figures as well as in Words as indicated against the specifications.

16) The successful bidder will have to deposit Performance Security @ upto 10% of the value of Contract Award which is refundable after Ninety days of the satisfactory completion of supplies.

17) Print Line must be given by the Printer on every Printed material.

18) The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Validity of performance security shall extend to cover defects liability period and subject to final acceptance by the procuring agency.

19) The printed material shall be numbered and packed in lot containing 100 to 1000 (as may be required) shall be supplied in proper sequence with file cover or tagging or stapling properly, in required numbers, where required/necessary.

20) Before start of final printing the Supplier should get the specimen and final proof approved by the concerned Officer(s), within one week of acknowledgement of the Award of Contract.

21) Placement of Contract Award will be subject to payment of Performance Security.

22) The material shall be delivered to Storekeeper, through the concerned Officers as the case may be, against delivery challan in triplicate along with samples of material in duplicate. Two copies of the bills and challan shall be retained by the Storekeeper while the third copy shall be returned to the supplier for his own record.

23) The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least one month after issuance of contract award which may be increased or decreased due to demand of time/situation.

24) SPPRA Rules-2010 (Amended 2025) shall strictly be followed.

10. EQUIVALENCY OF STANDARDS AND CODES

Reference to brand name, catalogue number or country where used, they should always be read with followed by the words "or at least equivalent."

Reference to the required weight/grammage where used, a difference of plus/minus 05 should be tolerated.

SECTION-IV.

SCHEDULE OF REQUIREMENTS

SCHEDULE OF REQUIREMENTS:

The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least one month after issuance of contract award which may be increased or decreased due to demand of time/situation.

MODE OF PAYMENT

MODE OF PAYMENT:

The currency of payment shall be Pak. Rupees.

The Supplier's request(s) for payment shall be made to the Board in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted, and upon fulfillment of other obligations stipulated in the Contract.

Payment shall be made 100% of the Contract Price on complete delivery of awarded items to Store(s) within thirty (30) days on submission of claim supported by Acceptance Certificate from the Authorized Officers of the Board declaring Goods have been delivered and that all contracted services have been performed.

Part payment on part supply may be allowed only in case when permitted/approved by the Chairman BSE, Karachi.

CONTRACT AGREEMENT

THIS AGREEMENT made the _____ day of _____ 20 _____ between Board of Secondary Education Karachi, of Islamic Republic of Pakistan (hereinafter called "the Procuring agency") of the one part and M/S_____ of Karachi, Pakistan (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., Procurement of Printing Items for the financial year 2025-2026 (complete specification as mentioned in Bid Documents and has accepted a bid by the Supplier/Bidder for the supply of those goods and services in the sum of approximately Rs. *(in figure)* (Rupees _____ *(in words)* only) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
(a) the Bid Form and the Price Schedule submitted by the Bidder;
(b) the Schedule of Requirements;
(c) the Technical Specifications;
(d) the General Conditions of Contract;
(e) the Special Conditions of Contract; and
(f) the Procuring agency's Notification of Award.
(g) the Terms & Conditions laid down in Bidding Documents

3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by

_____
Convener of Procurement Committee
Board of Secondary Education Karachi

Signed, sealed, delivered by

_____
(for the Supplier/Bidder)

Website: www.bsek.edu.pk
Email: pnp@bsek.edu.pk

Phone No. 99260252-6
99260079

BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

18

INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: BSE/P&P/xxxx/2025 Dated: xx-xx-2025

Contract Value: _____

Contract Title: Procurement of Printing Items for the financial year 2025-2026

M/S_____, hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/S_____, represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/S_____, certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/S_____, accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest , privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, M/S_____, agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by M/S_____, as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

_____
Convener of Procurement Committee
Board of Secondary Education Karachi

_____
Supplier/Bidder/Contractor

Website: www.bsek.edu.pk
Email: pnp@bsek.edu.pk

Phone No. 99260252-6
99260079

BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

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UNDERTAKING

I _____ S/o _____ bearing CNIC # _____ holding the post/designation of _____ in the firm named _____ having NTN # _____ STRN # _____ SRB # _____(if any), do hereby solemnly state:-

i) that the above named firm has never been Blacklisted in any Government, Semi-Government, Autonomous body or any other organization.

ii) that I/we have carefully read & understood the Terms & Conditions and specification of the required item(s)/article(s)whatever has been stated herein the Bidding Documents and abide to the same.

iii) that I/we have briefly seen/understood all the required item(s)/article(s) for which I/we am/are bidding for, and ensure to supply the item(s)/article(s) exactly as per requirement.

Signature : _____

Name : _____

Designation : _____

Dated: _____

Stamp : _____

Website: www.bsek.edu.pk
Email: pnp@bsek.edu.pk

Phone No. 99260252-6
99260079

BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

SECTION-V.

TECHNICAL SPECIFICATIONS

TECHNICAL/FINANCIAL PROPOSAL

(Procurement from this part is requisite however quantity may be increased or decreased)

S. No.	***Form No.***	***S P E C I F I C A T I O N***	***Quantity***	***Rates Including All Taxes***
1)	01	Printing & Supply of ***Secret Appointment Letter for Paper Setter.*** Size: 17 x 27/4". Both sides Printing without ruling. Rates should cover involved operations such as composing/calligraphy, Printing, (Printing in Two Colours) and all other operations, etc., plus cost of White Printing Paper 45 to 50 Grams. Complete in all respects.	1,000	Rs._____ per 1000
2)	08	Printing & Supply of ***Envelopes.*** Size: **6 ½ x 13"**. Complete in all respects. Rates should cover Composing, Printing and all other operations involved therein with cost of Kraft Paper 100 Grams without Cloth Lined (Brown Paper).	60,000	Rs._____ per 1000 Envelopes
3)	16	Printing & Supply of ***Daily Receipt and Return of Answer Books (Room Wise).*** Size: 17 x 27/2". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing, e.t.c., plus cost of White Printing Paper of 45 to 50 Grams.	30,000	Rs._____ per 1000

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S. No.	Form No.	SPECIFICATION	Quantity	Rates Including All Taxes
4)	34	Printing & Supply of ***Remuneration Bill Forms.*** Size: 17 x 27/4". Both side Printing. Without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Printing Paper of 45 to 50 Grams.	35,000	Rs._____ per 1000
5)	46	Printing & Supply of ***Daily Diary of Co-Examiner.*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing /Calligraphy, Printing e.t.c., plus cost of White Printing Paper. Complete in all respects. (45 to 50 Grams).	40,000	Rs._____ per 1000
6)	46-A	Printing & Supply of ***Consolidated Daily Diary of Assessment.*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing /Calligraphy, Printing e.t.c., plus cost of White Printing Paper. Complete in all respects. (45 to 50 Grams).	35,000	Rs._____ per 1000
7)	47	Printing & Supply of ***Daily Assessment/Checking Record Sheet.*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Printing Paper. Complete in all respects. (45 to 50 Grams).	50,000	Rs._____ per 1000

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S. No.	***Form No.***	***S P E C I F I C A T I O N***	***Quantity***	***Rates Including All Taxes***
8)	49	Printing & Supply of ***Consolidated Numerical Record of Assessment/Checker.*** Size: 17 x 27/2". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Printing Paper. Complete in all respects (45 to 50 Grams).	30,000	Rs._____ per 1000
9)	51	Printing & Supply of ***Date wise Progress Record of Assessment Centre.*** Size: 17 x 27/2". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Printing Paper. Complete in all respects. (45 to 50 Grams).	20,000	Rs._____ per 1000
10)	56	Printing & Supply of ***Forms for Deduction of Mistakes in the Scripts Assessed at SSC Annual/ Supplementary Examinations*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Printing Paper. Complete in all respects. (45 to 50 Grams).	25,000	Rs._____ per 1000

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S. No.	Form No.	SPECIFICATION	Quantity	Rates Including All Taxes
11)	63	Printing & Supply of ***Covering Letter of Bundle of Script of Oriental Languages Annual/Supplementary Examinations.*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Printing Paper. Complete in all respects. (45 to 50 Grams).	60,000	Rs._____ per 1000
12)	64	Printing & Supply of ***Daily Return Forms*** Size: 17 x 27/4". Both sides Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Printing Paper. Complete in all respects. (45 to 50 Grams).	60,000	Rs._____ per 1000
13)	65	Printing & Supply of ***Attendance Sheet of Candidates.*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Printing Paper. Complete in all respects. (45 to 50 Grams).	200,000	Rs._____ per 1000
14)	68-P	Printing & Supply of ***Packing Certificate Forms.*** Size: 17 x 27/8". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Paper. Complete in all respects (45 to 50 Grams).	40,000	Rs._____ per 1000

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S. No.	Form No.	SPECIFICATION	Quantity	Rates Including All Taxes
15)	70	Printing & Supply of ***Examination Material Consumption & Return Forms.*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Printing Paper. Complete in all respects. (45 to 50 Grams).	5,000	Rs._____ per 1000
16)	73	Printing & Supply of ***Datewise Numerical Statement of Centre Staff*** Size: 17 x 27/2". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing, e.t.c., plus cost of White Printing Paper of 45 to 50 Grams.	5,000	Rs._____ per 1000
17)	74	Printing & Supply of ***Attendance Sheet of Centre Staff*** Size: 17 x 27/2". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing, e.t.c., plus cost of White Printing Paper of 45 to 50 Grams.	10,000	Rs._____ per 1000
18)	81	Printing and Supply of ***Graph Sheet.*** Size: 18 x 23/4". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of Adamjee Bond Paper of 45 to 50 Grams.	400,000	Rs._____ per 1000

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S. No.	Form No.	SPECIFICATION	Quantity	Rates Including All Taxes
19)	82	Printing and Supply of ***Chemistry Practical Sheets for Class-IX (New Scheme of Studies).*** Containing 05 sets of 20 leaves in each Pad. Size: 17 x 27/4". Rates should cover composing/calligraphy, printing, perforation, Pad-making, etc. Plus cost of White Printing Paper 45 to 50 Grams.	5,000 Pads	Rs._____ per 1000 pads
20)	82-A	Printing and Supply of ***Chemistry Practical Sheets for Class-X (New Scheme of Studies).*** Containing 05 sets of 20 leaves in each Pad. Size: 17 x 27/4". Rates should cover composing/calligraphy, printing, perforation, Pad-making, etc. Plus cost of White Printing Paper 45 to 50 Grams.	4,500 Pads	Rs._____ per 1000 pads
21)	83	Printing and Supply of ***Physics Practical Sheets for Class-IX (New Scheme of Studies).*** Containing 05 sets of 20 leaves in each Pad. Size: 17 x 27/4". Rates should cover composing/calligraphy, printing, perforation, Pad-making, etc. Plus cost of White Printing Paper 45 to 50 Grams.	5,000 Pads	Rs._____ per 1000 pads
22)	83-A	Printing and Supply of ***Physics Practical Sheets for Class-X (New Scheme of Studies).*** Containing 05 sets of 20 leaves in each Pad. Size: 17 x 27/4". Rates should cover composing/calligraphy, printing, perforation, Pad-making, etc. Plus cost of White Printing Paper 45 to 50 Grams.	4,500 Pads	Rs._____ per 1000 pads

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S. No.	Form No.	SPECIFICATION	Quantity	Rates Including All Taxes
23)	87	Printing and Supply of ***Biology Practical Sheets for Class-IX (New Scheme of Studies).*** Containing 05 sets of 20 leaves in each Pad. Size: 17 x 27/4". Rates should cover composing/calligraphy, printing, perforation, Pad-making, etc. Plus cost of White Printing Paper 45 to 50 Grams.	4,000 Pads	Rs._____ per 1000 pads
24)	87-A	Printing and Supply of ***Biology Practical Sheets for Class-X (New Scheme of Studies).*** Containing 05 sets of 20 leaves in each Pad. Size: 17 x 27/4". Rates should cover composing/calligraphy, printing, perforation, Pad-making, etc. Plus cost of White Printing Paper 45 to 50 Grams.	4,000 Pads	Rs._____ per 1000 pads
25)	–	Printing and Supply of ***Computer Practical Sheets for Class-IX (New Scheme of Studies).*** Containing 05 sets of 20 leaves in each Pad. Size: 17 x 27/4". Rates should cover composing/calligraphy, printing, perforation, Pad-making, etc. Plus cost of White Printing Paper 45 to 50 Grams.	3,500 Pads	Rs._____ per 1000 pads
26)	–	Printing and Supply of ***Computer Practical Sheets for Class-X (New Scheme of Studies).*** Containing 05 sets of 20 leaves in each Pad. Size: 17 x 27/4". Rates should cover composing/calligraphy, printing, perforation, Pad-making, etc. Plus cost of White Printing Paper 45 to 50 Grams.	3,500 Pads	Rs._____ per 1000 pads

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S. No.	Form No.	SPECIFICATION	Quantity	Rates Including All Taxes
27)	87	Printing and Supply of ***Biology Practical Sheets for Class-IX (New Scheme of Studies).*** Containing 05 sets of 20 leaves in each Pad. Size: 17 x 27/4". Rates should cover composing/calligraphy, printing, perforation, Pad-making, etc. Plus cost of White Printing Paper 45 to 50 Grams.	120,000 Pads	Rs._____ per 1000 pads
28)	87-A	Printing and Supply of ***Biology Practical Sheets for Class-X (New Scheme of Studies).*** Containing 05 sets of 20 leaves in each Pad. Size: 17 x 27/4". Rates should cover composing/calligraphy, printing, perforation, Pad-making, etc. Plus cost of White Printing Paper 45 to 50 Grams.	120,000 Pads	Rs._____ per 1000 pads

S. No.	SPECIFICATION	Quantity	Rates Including All Taxes
29)	Printing and Supply of ***Drawing Sheets with Board's Logo*** Size : 10" x 15" containing 500 Sheets per Ream of 85 to 90 Grams.	2000 Ream	Rs._____ each Ream of 500 Sheets
30)	Printing & Supply of ***Envelopes.*** **Size: 15" x 20"**. Complete in all respects. Rates should cover Composing, Printing and all other operations involved therein with cost of Craft Paper 80 Grams without Cloth Lined (Brown Paper).	4,000	Rs._____ per 1000

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S. No.	***S P E C I F I C A T I O N***	***Quantity***	***Rates Including All Taxes***
31)	Printing & Supply of ***Stock Entry Registers of 300 Folios*** on Pakistani Ledger Paper (70 Grams). Complete in all respects. Rates should cover Composing, Printing, Ruling, Red and Blue Inks, Gathering, Numbering, Binding (Back and Corners, Cloth sides Juzbandi Stitching) Cost of Paper and suitable Strawboard on the Open Size 17 x 27 and Volume. *(as per sample).*	04 Resister	Rs._____ per Register
32)	Printing & Supply of **Brown Envelopes** on Craft Paper Size: **4" x 9½"** (65 Grams) without Cloth Lined. Complete in all respects. Rates should cover Composing, Printing and all other operations involved therein with cost of Brown Paper.	200,000	Rs._____ per 1000
33)	Printing and Supply of ***Brown Envelopes*** on Craft Paper. **Size: 10'' x 14''** (80 Grams) without Cloth Lined. Complete in all respects. Rates should cover Composing, Printing and all other operations involved therein with cost of Brown Paper.	50,000	Rs._____ per 1000
34)	Printing & Supply of ***Envelopes.*** **Size: 12" x 16"**. Complete in all respects. Rates should cover Composing, Printing and all other operations involved therein with cost of Craft Paper 80 Grams without Cloth Lined (Brown Paper).	50,000	Rs._____ per 1000

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S. No.	***S P E C I F I C A T I O N***	***Quantity***	***Rates Including All Taxes***
35)	Printing & Supply of ***Enrolment Fee Statement Forms Class-IX*** Size: 17 x 27/8". One side Printing **(NCR)** without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of three different Colours Paper 45-50 Grams. Complete in all respects.	20 Books	Rs._____ per Book of 100 Sets.
36)	Printing and Supply of ***Enrolment Nominal Sheets***. Size: 17 x 27/4. One Side Printing without Ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing and all other operations etc., plus cost of White Printing Paper 45 to 50 Grams. Complete in all respects.	50,000	Rs._____ per 1000
37)	Printing and Supply of ***SSC Certificate (Pakka Certificate) Forms.*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing /Calligraphy, Printing, Perforation, Numbering, Pad making of 100 leaves e.t.c., plus cost of White Printing Paper. Complete in all respects. (80 to 85 Grams).	10,000	Rs._____ per Pad of 100 Leaves
38)	Printing & Supply of ***Duplicate Certificate Forms.*** Size: 17 x 27/2". Both sides Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing e.t.c., plus cost of White Printing Paper of 80 to 85 Grams.	10.000	Rs._____ per 1000

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S. No.	***S P E C I F I C A T I O N***	***Quantity***	***Rates Including All Taxes***
39)	Printing & Supply of ***Certificate Verification Forms.*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing, Perforation, Numbering, Pad making of 100 leaves and all other operations etc., plus cost of Green Coloured Printing Paper of 80 to 85 Grams.	50,000	Rs._____ per 1000
40)	Printing & Supply of ***Marks Sheet Verification Forms.*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing, Perforation, Numbering, Pad making of 100 leaves and all other operations etc., plus cost of Blue Coloured Printing Paper of 80 to 85 Grams.	50,000	Rs._____ per 1000
41)	Printing & Supply of ***Duplicate Marks Sheets Forms.*** Size: 17 x 27/4". One side Printing without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing, Perforation, Numbering, Pad making of 100 leaves and all other operations etc., plus cost of White Printing Paper of 80 to 85 Grams.	50,000	Rs._____ per 1000
42)	Printing and Supply of ***Computerized Enrolment Forms*** without any slip ***(Science Group)*** for Regular Students of SSC Part-I Annual Examinations (as per specimen). One sheet of size 17 x 27/4" both sides Black & White Printing. Rates should cover Composing/ Calligraphy, Folding, Gathering, Perforation, Pasting and all other operations that may be involved therein plus cost of Flying Offset Paper 80 to 85 Grams.	200,000	Rs._____ per 1000

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S. No.	SPECIFICATION	Quantity	Rates Including All Taxes
43)	Printing & Supply of ***Permission Forms***. Size: 17 x 27/2". Both sides Printing without any slip and without ruling. Rates should cover involved operations such as Composing/ Calligraphy, Printing and all other operations etc., plus cost of White Printing Paper of 80 to 85 Grams.	10,000	Rs._____ per 1000
44)	Printing and Supply of ***Scrutiny Forms.*** Size: 17 x 27/4. Both Sides Printing without Ruling. Rates should cover involved operations such as Composing/Calligraphy, Printing and all other operations etc., plus cost of White Printing Paper 80 to 85 Grams. Complete in all respects.	15,000	Rs._____ per 1000
45)	Printing and Supply of ***Registration Forms for SSC Part-I (Private) in ORANGE Colour*** (as per specimen). One sheet of size 17 x 27/2" both sides Printing without any slip. Rates should cover Composing/Calligraphy, Folding, Gathering, Numbering, Perforation, Pasting and all other operations that may be involved therein plus cost of Flying Offset Paper 80 to 85 Grams.	10,000	Rs._____ per 1000
46)	Printing and Supply of ***Renewal of Recognition Forms*** on Legal size Card/Paper 275 to 300 grams. Pink colour both sides printing. Rates should cover Composing, Printing and all other operations plus cost of Card/Paper. Complete in all respects (as per sample).	20,000	Rs._____ per 1000

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S. No.	SPECIFICATION	Quantity	Rates Including All Taxes
47)	Printing and Supply of Booklets of Rules of Recognition ***(Green Book)*** of 20 pages including Title Page. Size: 17 x 27/8". Rates should cover Composing, Printing, Blockmaking, Folding, Stitching and all other operations on White Printing Paper 45 to 50 Grams.	20,000 Booklets	Rs._____ per 100 Booklets of 20 Pages
48)	Printing & Supply of ***File Boards.*** SIZE: 10" x 15". Rates should cover Composing/ Calligraphy, Plus cost of extra Board of 30 oz with Two Flaps 3" & Dori "BOARD OF SECONDARY EDUCATION, KARACHI" must be printed on both flaps.	50,000	Rs._____ per 1000
49)	Printing & Supply of ***File Covers.*** SIZE : 14" x 23". Rates should cover composing/calligraphy, Printing in One Side, Plus cost of Coloured Card Pakistani of 500 Grams in Four different coloures on Cloth One Side. Complete in all respects (as per sample).	50,000	Rs._____ per 1000
50)	Printing and Supply of ***Cash Receipt Books*** of 2 Sheets, each Sheet containing 4 parts, Perforated Original Sheet having Blue Colour in White Offset Paper 70 to 75 Grams and Duplicate Sheet on Yellow Colour 55 to 60 Grams as per specification. Each Book containing 200 Receipts with Serial Number and Title Cover with Book Number etc. Screen Printing should be named in the Board of Secondary Education, Karachi on receipt. Each Original Receipt having Blue and White Colour in Centre with Monogram. Size: 18 x 23/4". Complete in all respects with Perforation and Binding as per specimen.	500	Rs._____ per Book of 200 Receipts each

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S. No.	***S P E C I F I C A T I O N***	***Quantity***	***Rates Including All Taxes***
51)	Printing and Supply of ***Contributory/Provident Fund Registers of 200 Folios.*** Size: 20 x 30/2 Open Size. Complete in all respects. Rates should cover Composing, Printing, Ruling, Red and Blue Inks, Gathering, Numbering, Binding (Back and Corners, Cloth sides Juzbandi Stitching) Cost of ***Pakistani Ledger Paper (70 Grams)*** and suitable Strawboard on the Open Size and Volume.	10 Register	Rs._____ per Register
52)	Printing & Supply of ***Cash Books of 200 Folios on Imported Ledger Paper 60 Grams.*** Size: 17 x 27/2". Complete in all respects. Rates should cover Composing, Printing, Ruling, Red and Blue Inks, Gathering, Numbering, Binding (Back and Corners, Cloth sides Juzbandi Stitching) Cost of Paper and suitable Strawboard on the open size and volume.	10 Books	Rs._____ per Book of 200 Folios each
53)	Printing and supply of ***Income and Expenditure Ledger Registers of 30 Folios.*** Size: size 25"x32". Complete in all respects. Rates should cover Composing, Printing, Ruling, Red and Blue Inks, Gathering, Numbering, Binding (Back and Corners, Cloth sides Juzbandi Stitching) cost of ***Ledger Crown Anchor Paper*** and suitable Strawboard on the Open Size and Volume.	02 Register	Rs._____ per Register

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B.O.Q

	Rupees In Figures	*Rupees In Words*
Total cost of the Bid: *(as offered by the Bidder)*		
Bid Security (Refundable)		
10% (ten percent) amount of the Contract Price Performance Security (Refundable)		

SUMMARY OF TURN-OVER OF LAST THREE YEARS		
YEAR-2022	***YEAR-2023***	***YEAR-2024***
TOTAL:		

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CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the Bidding Documents and abide to the same.

I/We have briefly seen all the printable material and ensure that our rates for each and every item are inclusive with all involved operations such as Composing, Calligraphy, Folding, Gathering, Pad-making, Hole Punching, Perforation, Numbering, Wire Stitching etc. and all Taxes, Transportation, Material and Labour charges involved therein i.e Complete in all respects.

I/We guarantee to print/supply/deliver/serve the items exactly in accordance with the requirements and enclosed the Bid Security (Refundable) payable to Board of Secondary Education Karachi.

SIGNATURE WITH DATE: _____

NAME OF FIRM: _____

ADDRESS OF FIRM: _____

_____

FULL NAME OF CONCERNED PERSON: _____

CNIC NUMBER: _____

POSITION HELD IN: _____

PHONE NUMBER(S): _____

MOBILE NUMBER(S): _____

FAX NUMBER(S): _____

NATIONAL TAX NUMBER: _____

GENERAL SALES TAX NUMBER: _____

STAMP OF THE FIRM: _____

PAY ORDER NUMBER WITH DATE: _____

BANK & BRANCH NAME: _____

FOR RUPEES: _____

DRAWN: _____
as Bid Security is enclosed herewith.

بورڊ آف سيڪنڊري ايجوڪيشن، ڪراچي

ناظم آباد ڪراچي-75990
ويب سائٽ: www.bsek.edu.pk، اي ميل: pnp@bsek.edu.pk
فون: 99260252-6, 99260079

No.BSE/P&P/841/2025 Dated: 10.12.2025

ٽينڊر گهرائڻ جو نوٽيس

دلچسپي رکندڙ سپلائرز/فرمن کان هيٺ ڄاڻايل آئٽمز لاءِ مهربند واڪ گهرائجن ٿا.

S#	آئٽمز جو نالو	واڪ سيڪيورٽي	ٽينڊر فيس	تڪميل جو وقت
1.	مالي سال 2025-2026 لاءِ پرنٽنگ آئٽمز جي پروڪيورمينٽ.	250000 رپيا (ٻه لک رپيا پنجاهه هزار رپيا فقط) (قابل واپسي) پي آرڊر جي صورت ۾ بحق سيڪريٽري، بورڊ آف سيڪنڊري ايجوڪيشن ڪراچي	2000 رپيا (ٻه هزار رپيا فقط) (ناقابل واپسي) پي آرڊر جي صورت ۾ بحق سيڪريٽري بورڊ آف سيڪنڊري ايجوڪيشن ڪراچي	ڪانٽريڪٽ ايوارڊ جي اجراءَ کانپوءِ هڪ مهينو

نوٽ:
(مٿين آئٽمز جون مڪمل تصريحات واڪ دستاويزن ۾ ڄاڻايل آهن، واڪن جي ڪوالٽي-ڪم-ريٽ بنيادن تي چونڊ ڪئي ويندي).

2. اهليت جو معيار:

(i) ٽينڊر فيس 2000 رپيا (ٻه هزار رپيا فقط) (ناقابل واپسي) پي آرڊر جي صورت ۾ نالي سيڪريٽري بورڊ آف سيڪنڊري ايجوڪيشن ڪراچي.

(ii) 250000 رپيا (اکرين ٻه لک پنجاهه هزار رپيا فقط) تي واڪ سيڪيورٽي (قابل واپسي) پي آرڊر جي صورت ۾ نالي سيڪريٽري بورڊ آف سيڪنڊري ايجوڪيشن ڪراچي.

(iii) هڪ يا وڌيڪ تعليمي بورڊن، يونيورسٽين يا ڪنهن ساک واري امتحان منعقد ڪندڙ اختياري ۾ پيٽنٽ جو ڳچي لاڳت رکندڙ ساڳي ڪم/اسائنمينٽ جي عملدرآمد جو 03 سال تجربو.

(iv) گذريل ٽن سالن جو گهٽ ۾ گهٽ ٽرن اوور 12500000 رپيا (بارنهن ملين پنج سئو هزار رپيا فقط) جو رکندڙ هجي (فنانشل اسٽيٽمينٽ/آڊٽ رپورٽ جي ڪاپي شامل ڪريو).

(v) EPADS (ايس پي پي آر اي) سان رجسٽريشن.

(vi) فيڊرل بورڊ آف رونيو (FBR) وٽ انڪم ٽيڪس ۽ سيلز ٽيڪس لاءِ رجسٽريشن.

(vii) پريس ڊڪليئريشن سرٽيفڪيٽ گڏوگڏ ڪم رکندڙ اسٽاف ۽ مشينري جا تفصيل.

(viii) (200 روپين) جي حلفنامي تي واڪ ڪاغذن سان شامل نمونن موجب لکت.

3. پروڪيورمينٽ جو طريقو (سنگل اسٽيج هڪ لفافي جو طريقيڪار)

4. واڪ/ٽينڊر دستاويز:

i) اجراءَ: واڪ ڪاغذ اشاعت/هوسٽنگ جي پهرين تاريخ کان سومر 29.12.2025 تي منجهند 01:30 وڳي تائين جاري ڪيا ويندا.

ii) جمع ڪرائڻ: آخري تاريخ سومر 29.12.2025 تي منجهند 02:00 وڳي تائين هوندي.

iii) کولڻ: سومر 29.12.2025 تي منجهند 02:30 وڳي کوليا ويندا.

5. شرط ۽ ضابطا:

اي. هيٺ ڄاڻايل شرطن تحت واڪ رد ڪيا ويندا:

i) شرطيه واڪ / ٽينڊر.

ii) ٽينڊر فيس ۽ گهربل رقم جي واڪ سيڪيورٽي ۽ فارم ڪانسواءِ واڪ.

iii) مقرر ڪيل تاريخ ۽ وقت کانپوءِ وصول ٿيل واڪ.

iv) بليڪ لسٽ ڪيل فرمن جا واڪ.

(تفصيلي شرط ۽ ضابطا واڪ دستاويزن ۾ ڏنل آهن).

بي) واڪ جي ڪارآمد هئڻ جو مدو: ٽينڊر جي کلڻ جي تاريخ کان 90 ڏينهن

سي) پروڪيورنگ ايجنسي سنڌ پبلڪ پروڪيورمينٽ رولز 2010 (ترميم ٿيل 2025) جي لاڳاپيل تشريحات جي شرط سان ڪنهن به يا سمورن واڪن کي رد ڪرڻ جو حق محفوظ رکي ٿي.

ڊي) مقصد ۽ نوعيت: SSC امتحان جو هموار انعقاد.

6. ٽينڊر کولڻ واري تاريخ تي شهر ۾ ڪنهن اڻوٿندڙ صورتحال جي پيدا ٿيڻ يا حڪومت طرفان عام موڪل ظاهر ڪرڻ جي صورت ۾ واڪن / ٽينڊرن جاري ڪرڻ، اماڻڻ ۽ کولڻ جي آخري تاريخ ورندڙ ڪم ڪار وارو سرڪاري ڏينهن، ساڳيو وقت جيئن مٿي ڄاڻايل آهي، هوندا.

(ڪنوينر پروڪيورمينٽ ڪميٽي)

بورڊ آف سيڪنڈري ايجوڪيشن ڪراچي

ناظم آباد ڪراچي-75990

INF/KRY.No:4194/2025

iWORK FOR SINDH www.iwork4sindh.com JOB PORTAL BY INFORMATION DEPARTMENT

15/12/25

Website: www.bsek.edu.pk
Email: pnp@bsek.edu.pk

Phone No. 9 [illegible]
99260079

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/746/2025 *Dated 20-11-2025*

NOTIFICATION

Subject: **RE-CONSTITUTION OF PROCUREMENT COMMITTEE FOR THE FINANCIAL YEAR 2025-2026 & ONWARDS**

It is hereby notified for information of all concerned that the Chairman has been pleased to re-constitute the Procurement Committee for the financial year 2025-2026, under Rule-7 & 8 of SPPRA Rules-2010 (Amended 2025). The Procurement Committee shall comprise of the following Officers:-

1)	Mr. Muhammad Zia ul Haq Acting Secretary, Board of Secondary Education Karachi	Convener
2)	Mr. Khan Muhammad Tunio Associate Professor, A.R.G Govt. Degree College Razzakabad Karachi	Member other than Procuring Agency/I.T Expert
3)	Shaikh Muhammad Tariq Karim Officiating D.C.E, Board of Secondary Education Karachi	Member
4)	Mr. Noor Nabi Assistant Secretary, Board of Secondary Education Karachi	Member
5)	Mr. Muhammad Nadeem Ikram Assistant Secretary, Board of Secondary Education Karachi	Member/Secretary of Committee

The above Officers are further directed to acquire essential training of EPADS as & when announced by SPPRA .

Functions and Responsibilities of Procurement Committee (TORs)

Procurement committee(s) shall be responsible for;
(1) Preparing and/or Reviewing bidding documents;
(2) Carrying out technical as well as financial evaluation of the bids;
(3) Preparing evaluation report as provided in Rule 45;
(4) Making recommendations for the award of contract to the competent authority; and
(5) Perform any other function ancillary and incidental to the above.
(6) Two-third of the members shall form the quorum and presence of one outside member shall be mandatory.
(7) The decision of the Procurement Committee shall be taken on the basis of majority of votes of the total strength of the Committee.

(MUHAMMAD NADEEM IKRAM)
Assistant Secretary (P&P)/
Secretary of Procurement Committee

Copy to: -
1) P.S to Chairman
2) P.A to Secretary

Website: www.bsek.edu.pk
Email: pnp@bsek.edu.pk
99260079

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/399/2025 *Dated 24-09-2025*

NOTIFICATION

Subject: **CONSTITUTION OF COMPLAINT/GRIEVANCE REDRESSAL COMMITTEE (CRC/GRC) FOR THE FINANCIAL YEAR 2025-2026 & ONWARDS**

It is hereby notified for information of all concerned that the Chairman has been pleased to constitute Complaint/Grievance Redressal Committee (CRC/GRC) of the Board of Secondary Education Karachi, for the financial year 2025-2026 & onwards, under Rule-31 of SPPRA Rules-2010 (Amended 2025). The Committee shall comprise of the following Officers:-

1)	Chairman, Board of Secondary Education Karachi	Convener
2)	Representative of the Accountant General, Sindh	Member
3)	Secretary, Board of Intermediate Education Karachi	Member (Independent Professional)

This issues with approval of the Authority.

(MUHAMMAD NADEEM IKRAM)
Assistant Secretary (P&P)

Copy to: -
1) P.S to Chairman
2) P.A to Secretary
3) P.A to Controller of Examinations

Website: www.bsek.edu.pk
Email: pnp@bsek.edu.pk

BOARD OF SECONDARY EDUCATION, KARACHI

Phone No. 99260252-6
99260079

PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2025-2026

Procurement Type	*Item/Scheme Title*	*Procurement Description*	*Quantity (where applicable)*	*Estimated Unit Cost (where applicable)*	*Estimated Total Cost (In Million Rs.)*	*Funds Allocated (In Million Rs.)*	*Source of Funds (ADP/Non ADP)*	*Source Reference No.*	*Proposed Procurement Procedure*	*Proposed Procurement Method*	*Tentative Timing of Procurement*	*Remarks*
Goods	Printing Items for SSC Examinations 2026	Procurement of Printing Items for SSC Examinations 2026	–	–	12,500,000	12,500,000	Non ADP		Single Stage One Envelope Procedure *(Framework Contract)*	National Competitive Bidding	2nd Quarter	General Printing. Syllabus/ Model Paper. Calibre/ Souvenier. Research Magazine. Examination Forms
Goods	Installation of CCTV Surveillance System	Procurement and Installation of CCTV Surveillance System	–	–	8,000,000	40,000,000	Non ADP		Single Stage One Envelope Procedure	National Competitive Bidding	2nd Quarter	Machinery & Equipment.
Services	Maintenance of Computer, UPS, Machinery, Equipments etc.	Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items	–	–	8,000,000	8,000,000			Single Stage One Envelope Procedure	National Competitive Bidding	3rd Quarter	Maintenance of Machinery & Equipment Maintenance of Computer

(Syed Muneer Hasan)
Acting Audit Officer/ Presenter of Budget estimates

(M. Nadeem Ikram)
Assistant Secretary/Member

(Sh. M. Tariq Karim)
Assistant Controller of Examinations/Member

(Khan Muhammad Tunio)
Associate Professor, ~~D J Science~~ A & S College Karachi/Member other than Procuring Agency

(M. Zia ul Haq)
Acting Secretary/Member

(Dr. Hamzo Khan Tagar)
Controller of Examinations/Convener

Sr. No	Name of Procurement (Description)	Estimated Cost (Rs)	Procurement Method**	Tentative date of Procurement Notice Publication	Tentative date of Award of Contract	Tentative date of Completion	Remarks (if any)
18	Printing Items for SSC Examinations 2026	12,500,000	Open Competitive Bidding	17-10-2025	16-11-2025	16-12-2025	General Printing. Examination Forms
19	Procurement of Generator	15,000,000	Open Competitive Bidding	17-10-2025	16-11-2025	16-12-2025	These are optional tenders, placed as a preventative attempt, subject to requirement, if invited and the amount may be adjusted from other budget heads.
20	Renovation of Office Building	20,000,000	Open Competitive Bidding	24-11-2025	27-12-2025	26-01-2026	Maintenance of Office Building
21	Rental Furniture for SSC Examinations-2026	60,000,000	Open Competitive Bidding	27-10-2025	26-11-2025	26-12-2025	Hire of Furniture
22	Services of Armed Security Guards	1,500,000	Open Competitive Bidding	08-12-2025	07-01-2026	06-02-2026	Security Guards/Security measures
23	Shields, Medals, Badges and Sports Items	2,500,000	Open Competitive Bidding	15-01-2026	14-02-2026	16-03-2026	Social Welfare
24	Solar Energy System/Plant	40,000,000	Open Competitive Bidding	17-10-2025	16-11-2025	16-12-2025	Solar Energy System
25	Stationery Tender for SSC Examinations 2026	25,000,000	Open Competitive Bidding	27-10-2025	26-11-2025	26-12-2025	Stationery & other consumable articles
26	Various Miscellaneous Jobs (Binding tender)	10,000,000	Open Competitive Bidding	17-10-2025	16-11-2025	16-12-2025	Misc. Exam. Contingencies, Binding of T.R

* The Annual Procurement Plan may be prepared on the assumption that total allocated budget will be released.
** Procurement method means Open Competitive Bidding/Petty Purchases/Quotations/Director Contracting/Negotiated Tendering.