

BIDDING DOCUMENT



Procurement of General Stationery Articles, Printing Paper and Printing Press Material for Various Institutes / Departments / Offices and Campuses University of Sindh for the Financial Year 2025-2026

Name of Company/Contractor: _____

NTN No. _____, Sale Tax Registration No. _____, SRB No. _____

Address: _____

Contact No.: (Tel) _____ (Mob) _____

Email: _____

Bank Challan / Demand Draft of Rs. 5,000/- (PO No. _____ Dated: _____)

Advertisement Ref. PSO/UoS/1345 / Dated:1st December

Tender form Issuing Date & Time :	9 th December 2025 08:30 am
Tender submission Date & Time :	29 th December 2025 12:00 pm
Tender opening date & Time :	29 th December 2025 12:30 pm
Tendering Process :	SINGLE STAGE – ONE ENVELOPE

Purchase Store Office, Allama I.I. Kazi Campus,
University of Sindh, Jamshoro.
Phone No. 03332601049 | Email: psu@usindh.edu.pk



UNIVERSITY OF SINDH

ALLAMA I.I. KAZI CAMPUS JAMSHORO

Tel. No. 022-9213-224 | Email: psu@usindh.edu.pk

Purchase Store Officer

CONSOLIDATED NOTICE INVITING TENDER (NIT)

University of Sindh, Jamshoro invites sealed bids under SPPRA Rule No. 15(b) – Open Competitive Bidding (National) from reputable companies, firms, and vendors registered with Income Tax and Sales Tax Departments, for the procurement of the following Goods:

Sr.	Tender Description	Issue from	To	Submission	Opening	Method	Bid Security	Performance Security	Turn Over (at least)
1.	Procurement of General Stationary Articles, Printing Papers and Press Material for Various Institutes / Departments / Offices, and Campuses University of Sindh for the financial year 2025-2026.	9 th December 2025 8:30 am to 3:00 Pm	29 th December 2025 Up to 10:00 am	29 th December 2025 12:00 pm	29 th December 2025 12:30 pm	Single Stage One Envelope	02%	05%	PKR 37 million.
	Procurement of Furniture / Chairs for Students Class Rooms for Various Institutes / Departments / Office and Campuses University of Sindh for the Year 2025-26	9 th December 2025 8:30 am to 3:00 Pm	29 th December 2025 Up to 10:00 am	29 th December 2025 12:30 pm	29 th December 2025 1:00 pm	Single Stage One Envelope	02%	05%	PKR 18 million.

Eligibility Criteria

1. The bidder must have a minimum of 03 years of experience in the relevant field and provide supply/work/completion certificates.
2. The bidder must submit Audit Reports of the last 3 years showing the required minimum turnover for each category.
3. The bidder must provide valid Income Tax (FBR) and Sales Tax (GST) registration certificates at the time of bid submission.

Bidding Document Fee & Bid Security

Bidding Document Fee: Rs. 5,000/- for each tender (non-refundable).

Bid Security: 2% of the total bid amount (refundable), in the form of a Pay Order in favor of Director Finance, University of Sindh, Jamshoro.

Bidding documents may be obtained from and submitted to the office of the undersigned according to the above schedule.

Detailed bidding documents are also available on the following websites:

www.usindh.edu.pk

<https://portalsindh.eprocure.gov.pk/#/>

Bid opening will be conducted at the office of the undersigned as per the above-mentioned dates and times.

General Terms

In case of any unavoidable circumstances or if the Government declares a holiday on the scheduled submission/opening date, the bids will be submitted/opened on the next working day at the same time and venue.

The Procuring Agency reserves the right to reject any or all bids in accordance with Rule 25 of SPP Rules 2010 (Amended up to date).

Purchase Store Officer

University of Sindh Jamshoor

Bungalow No. A-05, Allama I.I. Kazi Campus, Jamshoro-

76080.Tel. No. 022-9213-224 | email: psu@usindh.edu.pk

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1. **Introduction**

Dear Tenderer:

Thank you for the interest you have shown in response to the advertisement of University of Sindh which has floated on University of Sindh & SSPRA websites for “**General Stationery Articles Printing Paper and Printing Press Material**” for **Various Institutes / Departments / Offices and Campuses University of Sindh for the financial Year 2025-2026.**

The University of Sindh, the oldest University of the country, was constituted under the University of Sindh Act. No. XVII of 1947 passed by the Legislative Assembly of Sindh. The Act was subsequently revised and modified in 1961 and later. The Act of 1972 under which the University is presently functioning provided for greater autonomy and representation of teachers.

We expect to avail services/works/items of high standards meet our prime & basic specifications through this transaction.

Please contact the undersigned for any information and query.

Thank you.

PRUCHASE STORE OFFICER

Bungalow No. A-5,
Allama I.I. Kazi Campus,
University of Sindh, Jamshoro-76080.
Phone No. + 92-22- 9213224
Email: psu@usindh.edu.pk

2. INSTRUCTIONS

- a. The University of Sindh (UoS) expects that aspirant manufacturers / firms / supplier / companies / distributors / dealers should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp every page. Moreover, attach required supporting document according to the requirement.
- b. It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item/column un-answered please, write 'Doesn't Apply/Doesn't Arise'. If you need more space, please attach a paper & clearly mention item/column name or number etc. that referred the column/item of the Tender Form.
- c. You can collect the Tender Document from the office of the Purchase & Stores Section, Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro-76080 from **9th December 2025 to 29th December 2025** during working hours 8:30 a.m. to 3:00 p.m. (Up to Last date 29th December 2025 Time: 10:00 am)
- d. The last date of submit the Tender Document in sealed envelope is **29th December 2025 by 12:00 pm** in the Office of the Purchase & Stores Section, Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro-76080. The Tender will be opened on same day at **12:30 pm** in the presence of representatives who may care to attend.
- e. **Bid Security of 2% of total charges will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of favor of Director Finance University of Sindh Jamshoro.**
- f. Successful bidder should provide **5% Performance Security** of total value of Purchase Order / Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work /Contract.
- g. University of Sindh Jamshoro may reject any bid subject to relevant provision of SPP Rules 2010 may cancel the bidding Process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

Stamp & Signature

3. **DEMAND / SPECIFICATION OF MATERIAL**

Sr.	Name of Item	Quantity		Unit Rate with all Taxes	Total Amount
	General Stationary Articles				
1.	Plain Paper A-4 Size (70 gm) BLC Imported Substance of 210x297 70 GSM (500 Sheets each ream) Indonesia or equivalent	8260	Reams		
2.	Envelopes Khaki Size 9"x4" 110 grams (Brand: Liner Company) or equivalent	58900	Nos.		
3.	Envelopes Khaki Size 5"x11" 110 grams (Brand: Liner Company) or equivalent	24600	Nos.		
4.	Envelope Khaki 11"x15" 110 grams (Brand: Liner Company) or equivalent	37900	Nos.		
5.	Envelopes Khaki 12"x15". 110 grams (Brand: Liner Company) or equivalent	35000	Nos.		
6.	Envelopes Khaki Size 12"x6" 110 grams (Brand: Liner) or equivalent	5000	Nos.		
7.	Stapler Pins Model 369. Brand: Dux Original Size 24/6, 1000 PCS in a packet or equivalent.	6049	Pkt.		
8.	Ballpoint Pen Black, Blue and Red Printed University of Sindh Jamshoro (Brand: Paino G5) or equivalent.	2184	Pkt.		
9.	Gum Liquid (Bottle) Gum paste in 30 Oz Plastic Bottles Superior quality leak-proof caps Bonus or equivalent	331	Bottles		
10.	Jem Clip 36 mm (Brand: APEX)	138	Pkt.		
11.	Roller Ball Pen – Black & Blue (Brand: Uni-ball eye fine) or equivalent.	96	Pkt.		
12.	Sealing Vex (Brand Umbrella) or equivalent	500	Pkt.		
13.	Board File (Pacca Files 20 Oz) good quality Size 9"x14" Printed Logo University of Sindh Jamshoro as per available sample Purchase & Stores Section or equivalent	17750	Nos.		
14.	White Imported Paper Size (23x36/68 grams) (Brand: Crown) (500 Sheets each Ream) or equivalent.	2200	Reams		
15.	White Imported Paper Size (23x36/70 grams) (Brand: Crown) (500 Sheets each Ream) or equivalent.				
16.	Stapler Machine Model No. E0416 Plier (Brand: Deli) or equivalent	1255	Nos.		
17.	Punching Machine (Brand: OPAL 600P) or equivalent.	470	Nos.		
18.	Paper Tray / File Tray (Brand: Deli-923) or equivalent.	105	Nos.		
19.	Dust Bin Small No. 5 Black Color (Brand: My Choice Company) with Plastic Bags. or equivalent	110	Nos.		
20.	Poly Tape (Plastic Dori) or equivalent	177	Kg.		
21.	Stamp Pad Violet Color Size 3" x 4 ½" Brand: Crystal in original manufacturer's packing. or equivalent	365	Nos.		
22.	Lead Pencil Black with rubber (Brand: Dux Company) or equivalent	575	Pkt.		
23.	File Laces Black (Shoelaces) 25 Nos. each Bunch good quality or equivalent	1512	Bunch		
24.	Gum Stick 40 grams large size (Brand: UHU) or equivalent	99	Nos.		
25.	Common Paper Pin China (Brand: Three Follower) Size No. 2 Wt. 50 grams or equivalent.	75	Pkt.		
26.	Card File Cover Imported Card 350 grams Size A-4 Color Brown Printed Logo University of Sindh Jamshoro as per available sample Purchase & Stores Section, or equivalent.	18100	Nos.		
27.	Flap File cover as per available sample (32 Oz. Board with Regzin Flapper Size 10"x15") or equivalent	400	Nos.		
28.	White Fluid Pen (Brand Pelikan / Uni-ball Original) or equivalent	407	Nos.		
29.	Foot Scale Steel Chania 12" or equivalent	17	Nos.		

Sr.	Name of Item	Quantity		Unit Rate with all Taxes	Total Amount
30.	Pencil Rubber (Brand: Dux) or equivalent	24	Nos.		
31.	Pencil Sharpener (Brand: Dux) or equivalent.	48	Nos.		
32.	Highlighter Marker / Fluorescent Highlighter Pen Yellow and Pink (Brand Dollar Company) or equivalent	13	Pkt.		
33.	Squash Tape 2" (Brand: Deer Company) or equivalent.	28	Nos.		
34.	Water Paid or equivalent	12	Nos.		
35.	Thread Ball for Binding (Fish Brand Reg. No. 492236) or equivalent	182	Ball		
36.	Ink Stamp Pad (Brand: Crystal) Or equivalent	34	Nos.		
37.	Pointer Pen (0.7mm) Black (Brand: Dollar) or equivalent	14	Pkt.		
38.	Cloth Scissor - High Quality Cloth Cutting Scissor - Size 9 Inch (Brand Singer). or equivalent	14	Nos.		
39.	One Line Register 400 Pages good quality or equivalent	22	Nos.		
40.	One Line Register 200 Pages good quality or equivalent	12	Nos.		
41.	Cartridge Sheet for Drawing 190 grams (Size 20"x30") Imported. or equivalent	300	Sheets		
42.	White Board Marker Ink Black (Brand: Dollar Company) or equivalent	610	Nos.		
43.	White Board Marker Temporary Black (Brand: Dollar Company) or equivalent	88	Pkt.		
44.	PVC D-Ring File Folders (Brand: Elegant) or equivalent.	30	Nos.		
45.	Stapler Remover. (Brand: Opal) or equivalent.	11	Nos.		
46.	White Board Duster good quality or equivalent	74	Nos.		
47.	One Line Register 300 Pages good quality or equivalent	20	Nos.		
48.	Calculator SDC-3298 14 Digit (Brand: Citizen) or equivalent	8	Nos.		
49.	Box File Closed Legal Size (500 sheets capacity) good quality. or equivalent	10	Nos.		
50.	Stapler Machine Heavy Duty Large STD HS-3000 Or equivalent	6	Nos.		
51.	Paper Cutter Large size Chaina or equivalent	12	Nos.		
52.	White Chalk (Brand: Igra) or equivalent	10000	Pkt.		
53.	Punch Machine (Brand: Kangaro HDP-2320N) Heavy Duty Paper Punches through 300 sheets of paper soft grip handle Durable metal construction encased by high impact ABS or equivalent	3	Nos.		
54.	Stapler Pin Remover (Brand: Fuji R-500) Heavy Duty or equivalent	4	Nos.		
55.	Paper A-3 size (70 gm) (500 Sheets each) (Brand: IK) or equivalent.	60	Reams		
56.	Brown Paper (Brand: AA) (500 Sheet each ream) or equivalent.	14	Reams		
57.	Rubber Band Large Size Heavy duty ½ Kgs (Brand: Bata) or equivalent	5	Kg.		
58.	Marker Permanent Round-Blue & Black (Brand: Dollar) or equivalent	48	Pkt.		
	Binding Material				
59.	Binding Cloth (Brand: American) Or equivalent	420	Meters		
60.	Gatta Brand: Karachi (28 Oz) or equivalent	15	Pkt.		
61.	Glue Tip Top 1 Kg. Each Theeli Or equivalent	80	kg.		
62.	Malmal Cloth Than or equivalent	4	Than		
63.	Art Abree Paper Imported or equivalent.	4	Ream		
64.	Offset Paper 30x40/90 grams (Brand: Ik) or equivalent	3	Ream		
65.	Bookbinding Needles large Size or equivalent	3	Pkt.		

Sr.	Name of Item	Quantity		Unit Rate with all Taxes	Total Amount
66.	Glue Tip Top 16 Kgs. Each Burni Or equivalent	2	Burney		
67.	Gatta Brand: Karachi (24 Oz) or equivalent	9	Pkt.		
68.	Brushes Black Cat 2.5 (Brand: Universal) or equivalent	4	Nos.		
69.	Samad Bond Adhesive 300ml, Made in Pakistan or equivalent	2	Nos.		
70.	Scissors Large Size for Cutting of Gattat or equivalent	2	Nos.		
71.	Sandpaper (Raig Maal) or equivalent	6	Feet		
72.	Binding Sheets Imported (Xray Sheet) for Books, Size A-4 (100 Pcs each Pkt 18mm PVC Cover Sheets, Transparent Binding Sheets or equivalent	1	Pkt.		
73.	Plate Solna (Brand: Fuji) Or equivalent	11	Pkt.		
74.	Rota Plate (Brand: Fuji) or equivalent.	2	Pkt.		
75.	Rota Blanket 4 Ply (Brand: Phoenix) Or equivalent	2	Nos.		
76.	Jehlum Plate Roda Sool (23x36) Or equivalent	3	Pkt.		
77.	Developer DP4 (Brand: Fuji Japan) Or equivalent	5	cans		
78.	Gallops or equivalent	4	Pkt.		
79.	Cotton Large Size or equivalent	2	Pkt.		
80.	Peony Bronze Blue 3300 Ink Or equivalent	4	Lbs.		
81.	Peony Peacock Blue Ink Or equivalent	10	Lbs.		
82.	Peony Bronze Red 3300 Ink Or equivalent	5	Lbs.		
83.	Peony Ink Blue 33/20 or equivalent.	5	Lbs.		
84.	Peony Pink Medium Ink Or equivalent	4	Lbs.		
85.	Peony Ink Black (1 Pond) or equivalent	20	Lbs.		
86.	Dumping Tube Solna-124 (3 ¼" size) Germany Brand Or equivalent	270	Inches		
87.	Acid Phosphors Or equivalent	1	Kg.		
88.	Sresh Hard Or equivalent	2	Kg.		
89.	Sresh Medium Or equivalent	2	Kg.		
90.	Plate Cleaner (Power Speed, each bottle contain 750 ml) Or equivalent	4	Nos.		
91.	Daihan Ink Blue Or equivalent	5	Kg.		
92.	Daighan Ink Red (Mergenta) Or equivalent	5	Kg.		
93.	Daihan Yellow Ink Or equivalent	4	Kg.		
94.	Daihan Black Ink Or equivalent	5	Kg.		
95.	Spray Powder Or equivalent	2	Nos.		
96.	Dryer Paste Or equivalent	3	Kg.		
97.	Ruler Paste Urgenta Or equivalent	1	Kg.		
98.	Thinner or equivalent	20	Ltrs.		
99.	Binzul Imported use for Printing Machine or equivalent	1	Ltrs.		
100.	Khurshed Black Ink Or equivalent	1	Tin.		
101.	Dumping Tube Jehlum (42"x42") Germany or equivalent	20	Mtr		
102.	Gatta Brand: Karachi (16 Oz) or equivalent	3	Pkt.		
103.	Blade for Cutting China Machine 36" Or equivalent	1	Nos.		
104.	Scissors Large Size Binding for Cutting of Gattat	2	Nos.		
105.	Rolling Machine ink Black Or equivalent	10	Kg.		
106.	Rolling Machine ink Red Or equivalent	5	Kg.		
107.	Rolling Cloth or equivalent	20	Mtr		
108.	Nepal Rolling Machine or equivalent	24	Nos.		
109.	Rolling Ring Copper or equivalent	48	Nos.		

Sr.	Name of Item	Quantity		Unit Rate with all Taxes	Total Amount
110.	Chandler Machine Serial Gutka or equivalent	8	Nos.		
111.	Book Number Gutka or equivalent	4	Nos.		
112.	Max Numbering Machine 6 Digit N607 or equivalent	5	Nos.		
113.	Avery Card Imported 150/grams (Color white, yellow, green, pink and black each 2 Pkt) or equivalent.	10	Pkt.		
114.	Mat Finish Paper Size 20x30/115 grams (Brand: Nevia Chania) or equivalent	15	Reams		
115.	Art Card Indonesia Size 41x31/260 grams (Brand: Pindo) or equivalent	1.5	Pkt.		
116.	Art Card Indonesia Paper Size (22x28/260 grams 100 Sheets each Pkt. (Brand: Pindo Company) or equivalent.	72	Pkt.		
	Total Amount:				
	Total Bid Security 2%				

Total Amount Rupees (in words) _____

Total Bid Security 2% Amount Rupees (in words) _____

Stamp & Signature

4. **BIDDING DATA**

a. **Name of Procuring Agency:** Purchase & Stores Office, University of Sindh, Jamshoro.

Brief Description of Works: Provide & Supply of General Stationary Articles Printing Paper and Printing Press Material for Various Institutes / Departments / Offices and Campuses University of Sindh

b. **Procuring Agency's address:** - Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro – 76080.

c. **Amount of Bid Security:** - **Bid Security of 2%** of total amount/cost will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only **in favor of Director Finance University of Sindh.**

d. **Period of Bid Validity (days):** - Ninety Days

e. **Performance Security Deposit:** Successful bidder should provide **5% Performance Security** of total value of Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work /Contract.

f. **Deadline for Submission of Bids along with time:** - The last date of submit the Tender Document sealed envelope on **29th December 2025 by 12:00 pm** in the Office of the Purchase & Store Section, Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro-76080. The Tender will be opened date & time at **29th December 2025 12:30 pm** in the presence of representatives who may care to attend.

g. **Venue, Time, and Date of Bid Opening:** Tender will be opened on **29th December 2025 at 12:30 PM** at Office of the Purchase & Stores Section, Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro-76080.

h. **Time for Completion from written order of commence:** -one week

i. **Liquidated damages:** - 2% liquidated damages of the total amount will be imposed per month for which the contractor failed to complete work within the execution period.

j. **Deposit Receipt No: Date: Amount:(in words and figures) Pay Order / Demand Draft**

(PO/DD) #....., Amount: Rs.....

Drawn on Bank.....Dated.....

Stamp & Signature

5. **BIDDER QUALIFICATION CRITERIA**

Sr.	Mandatory Eligibility Criteria (Attach Supporting Document)	Remarks Yes / No
1.	Last 3 years' relevant experience Supply / Work / Service completion Certificate (2022-2023, 2023-2024 and 2024-2025)	
2.	Last 3 years' turnover with minimum 37 million (per year) as bank statement and Audit Report / Chartered Accountant Report) (2022-2023, 2023-2024 and 2024-2025)	
3.	"Income Tax / Sales tax registration (both NTN & GST)" certifications	

Bid Evaluation Criteria:

The bids will be evaluated based on lowest items rate keeping in view our required configuration fulfillment of mandatory criteria only.

Stamp & Signature

6. **TERMS & CONDITIONS**

The following terms of the supply are agreed by the manufacturer / supplier / distributor / firms or companies:

- (i) **Receiving / Acceptance of Purchase/Work Order:** The manufacturers / supplier / distributor will sign the copy of the Purchase/Work Order as acknowledgement.
- (ii) **Delivery Challan:** Copies of Delivery Challan on which the Order number, date of delivery execution, quantity, quality, specs, manufacturer name clearly mentioned. Non-compliance with this condition renders the goods liable to non-acceptance. After seven days, University of Sindh will not be responsible for any claim(s) /responsibility.
- (iii) **Place of Delivery:** As specified in the Purchase/Work Order unless otherwise informed accordingly.
- (iv) **Delayed Delivery:** 2% liquidated damages of the total amount will be imposed per month for which the company/firm/agency failed to deliver within the delivery/execution period and maximum up to 10%.
- (v) **Inspection:** Physical inspection will be carried out by University of Sindh authority. Ordered material is subject to final inspection at the time of delivery.
- (vi) **Quantity Delivered:** Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason and contractor will abide the instruction.
- (vii) **Condition of Goods:** All items must meet in all respects with the specs & conditions of the Order and must be in good condition otherwise they will be liable to reject.
- (viii) **Delivery of Goods:** All the items must be delivered to the relevant departments through store section as per mentioned in supply order receipt with stamp on delivery note.
- (ix) **Rejection of Goods:** We reserve the right to cancel any or all the items if material is not in accordance with our specification or if the delivery is delayed.
- (x) **Sub-letting:** No sub-letting in any case and form will be acceptable.
- (xi) **Termination:** That upon termination of this agreement the service provider shall be permitted to (ix) remove all its devices and equipment which may have been placed at premises from the time to time.
- (xii) **Submission of Invoices:** Invoice / Bill should be submitted to Purchase Store Officer, University of Sindh, Jamshoro.
- (xiii) **Advance Payment:** Advance Payment subject to Bank Guarantee.
- (xiv) **Validity of Bid:** Validity is for ninety (90) days.
- (xv) **Company Profile:** Company Profile be attached with this document.
- (xvi) **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA.
- (xvii) **Price / Rate:** must be quoted on Tender Form only and submitted in sealed envelope.
- (xviii) **General Sales Tax:** will be paid on applicable items only by the company/firm/agency.
- (xix) **Bid Security:** 2% Bid Security should be deposited along with the tender form in shape of PAY ORDER / DEMAND DRAFT only in favor of Director Finance University of Sindh.

Stamp & Signature

- (xx) **Arbitration:** In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the University of Sindh Jamshoro and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Jamshoro binding to the parties.
- (xxi) **Performance Security:** Successful bidder should provide **5% Performance Security** of total value of Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract / Warranty, whichever is longest.
- (xxii) **Government tax(es), levi(es) and charges(s):** It will be charged at actual as per SRO.
- (xxiii) **Rights:** University of Sindh reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA. University of Sindh also reserve the right to issue Purchase Order / Work Order for any single items to different lowest responsive bidders or issue Purchase Order / Work Order for all the items to any lowest responsive bidder.
- (xxiv) **Tender Document:** Tender Document available at the Office of Purchase Store Officer, Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro-76080.
- (xxv) **Discourage Child Labor:** All staff must have CNIC and clearly mentioned to discourage work through child labor.
- (xxvi) **Environmental Friendly Procedure:** Supplier / Manufacturer / Distributor must ensure Environmental Friendly procedure of manufacturing and avoid the use of Toxic material.
- (xxvii) **Submission of Tender:** Last date for submission is **29th December 2025 Time 12:00 pm**
- (xxviii) **Opening of Tender:** Tender will be opened on **29th December 2025 at 12:30 pm** at Office of the Purchase & Stores Officer, Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro-76080.
- (xxix) **Government tax(es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase Order.
- (xxx) **Stamp Duty:** 0.35% against total value of Work Order will be levied accordingly.
- (xxxi) **Currency:** All currency in the proposal shall be quoted in Pakistan Rupees (PKR).
- (xxxii) **Active Taxpayer:** Manufacturers / Firms / Supplier / Companies / Distributors shall maintain its status as an active/filer taxpayer with taxation authorities while rendering services to University of Sindh, Jamshoro.
- (xxxiii) **Delivery Time:** The items should be delivered within four weeks from the date of acceptance of Purchase Order.

Stamp & Signature

7. **INTEGRITY PACT**

Declaration of Charges Fees, commission, Taxes Levies etc. payable by the manufacturer / supplier / Distributor works.

M/s, _____ The manufacturers / companies / distributor / firm hereby declare that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the University of Sindh or any administrative or financial offices thereof or any other department under the control of the University of Sindh through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing, the manufacturers / companies / distributor / firm represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the University of Sindh directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the University of Sindh , except that which has been expressly declared pursuant hereto.
- (c) The manufacturers / companies / distributor / firm accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the University of Sindh under any law, contract, or other instrument, be stand void at the discretion of the University of Sindh.
- (d) Notwithstanding any right and remedies exercised by the University of Sindh in this regard, manufacturers / companies / distributor / firm agrees to indemnify the University of Sindh for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the University of Sindh in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the manufacturers / companies / distributor / firm as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the University of Sindh .

NOTE:

This integrity pact is mandatory requirement other than auxiliary services / works.

Stamp & Signature

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s _____

Contact Person _____

Address _____

Tel # _____ Fax _____

Mobile _____ email _____

SIGNATURE & STAMP