

GOVERNMENT OF SINDH
CULTURE, TOURISM, ANTIQUITIES & ARCHIVES DEPARTMENT



WORK NO. 10
REPAIR & RENOVATION OF SINDH LANGUAGE
AUTHORITY, HYDERABAD

PROCURING AGENCY:
PLANNING, DEVELOPMENT, MONITORING & IMPLEMENTATION CELL (PDM&I
CELL), CULTURE, TOURISM, ANTIQUITIES & ARCHIVES DEPARTMENT

M/S _____

NIT Reference No.XEN/PDM&I-CELL/CTA&AD/NIT-M&R-05/2025-26/155
Dated: 26thNovember, 2025

2025-26



INVITATION FOR BIDS





NOTICE INVITING TENDER (N.I.T)

No. XEN/PDM&I-CELL/CTA&AD/NIT-M&R-05/2025-26/155

Dated: 26th November, 2025

PDM&I Cell invites E-Bids through E-Pak Acquisition and Disposal System (EPADS) from all the interested Contractors/ Firms /Companies on standard bidding documents forms for the Procurement of the following works through under Rule 46(2) – Single Stage - Two Envelope Procedure – specified under SPPRA Rules 2010 (Amended up to date).

SR. NO.	SCOPE OF WORK	MANDATORY PEC CATEGORY & SPECIALIZATION CODES	COMPLETION PERIOD
01	Repair & Renovation of Allama I.I Kazi Library Dadu	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
02	Repair & Renovation of Lal Shahbaz Government Library, Sehwan Sharif	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
03	Repair & Renovation of Sindh Government Library, Mirpurkhas	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
04	Repair & Renovation of Cultural Complex Mirpurkhas	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
05	Repair & Renovation of Sachal Sarmast Complex at Daraza Sharif	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
06	Repair & Renovation of Office of Assistant Engineer PDM&I-Cell, Larkana	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
07	Provision of Drainage System for Auditorium & Library at Dadu	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
08	Repair & Renovation of Zulfiqar Ali Bhutto Public Library Qambar	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
09	Repair & Renovation of Khan Bahadur Khan Azeem Sindh Government Library, Hyderabad	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
10	Repair & Renovation of Sindh Language Authority, Hyderabad	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
11	Repair & Renovation of Exploration & Excavation Branch	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
12	Repair & Maintenance of Mehran Arts Council at Hyderabad	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
13	Upgradation & Improvement of External Development Works at PDM&I Cell Office Karachi	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months

1. Eligibility Criteria (Mandatory):

- Detail eligibility criteria/conditions are attached/available with the bidding documents.
- Valid Registration with **Pakistan Engineering Council (PEC)** in relevant category and specialization codes, Valid Registration with **Income Tax Department (NTN)** & Valid **Sindh Revenue Board certificate (SRB)**, (all required registrations are subject to be where / if applicable). The contractors must be on Active Tax Payer list of the FBR and SRB, where applicable.
- The Firm having atleast One project of a similar nature with a minimum value of 80% or more of the estimated cost, or Two projects of a similar nature, each with a minimum value of 50% or more of the estimated cost.
- Average Annual Financial Turn-over not less than equivalent cost of the scheme/ project during last (03) Three years. The bidder should provide following documents i.e.
 - Bank statement of last (03) three years.
 - Annual Tax returns of last (03) three years.
 - Audited financial statement of last (03) three years from registered Chartered Accountant.
- List of equipment, machinery and transport owned / leased hired by the bidder related to above works.
- Bio data of Engineering and Technical Staff working with firm along with Attested CVs.



2. Bidding/Tender Documents (Issuance, Opening & Submission):

The interested bidders may accessed/downloaded the bidding documents from the SPPRA website of EPADS(<https://portalsindh.eprocure.gov.pk>) with effect from **28-11-2025 to 16-12-2025**. Interested bidders are requested to register their firm/company on SPPRA website of EPADS <https://portalsindh.eprocure.gov.pk> for submission of E-Bid.

- a) The bids, duly completed in all respect and signed by authorized person, must be submitted through EPADS till **17-12-2025 till 11:30 AM**. The technical bids will be opened on the same day (**17-12-2025 at 12:30 PM**) at the office of the Executive Engineer, PDM&I Cell, Behind Rumi Graveyard; Near Grid Station at Northern By-Pass, Karachi. Manual bid will not be accepted.
- b) The bidders are required to submit bid security in the form of Call on deposit or pay order or demand draft or Bank Guarantee in favour of "DDO PDM&I Cell CTA&AD, Government of Sindh", (which should be debited from firm / bidder own Bank Account & duly mentioning the name & title of the firm). The copy of the bid security and tender fee instrument must be submitted online on the E-PAD system and original instrument of tender fee Rs.2,000/- and bid security as mentioned above must reach at the office of the Executive Engineer, PDM&I Cell, Behind Rumi Graveyard, Near Grid Station at Northern By-Pass, Karachi on or before the tender opening. The bid security must be valid for 28 days beyond the bid validity period/date. The bid of those bidders who failed to submit bid security and tender fee in original to the Procuring Agency prior to deadline of submission of bids shall be rejected. The bids must be valid for a period of 90 days.

3. Terms & Conditions:

- a) Joint Ventures (JV) will be considered only if a notarized JV agreement is provided and both the JV entity (with its own valid NTN & SRB) and each partner individually hold valid PEC registration, NTN, SRB, and tax compliance certificates.
- b) Each page of tender / bidding documents should be signed & stamped by the firm / bidder, conditional bid will not be considered.
- c) Bid received without supporting documents as mentioned / required in eligibility criteria would be declared as **non-responsive** bid. The procurement agency reserves the right to cross verify any information provided with the bidding order to keep verification or authenticity of provided information.
- d) Undertaking on Affidavit of Rs. 100/- that firm is not blacklisted /involved in any litigation / has not abandoned any work in any department & provided information / documents are true and correct.
- e) In case of a representative must have authority on stamp paper / company letter head from his firm/company's owner including details of owners along with CNIC.
- f) In case of holiday or any unforeseen circumstances, the schedule of submission & opening shall be **on next working day**. The procuring agency may reject all or any bid and may cancel the bidding process subject the relevant provision of SPPRA Rules 2010 (Amended upto date).
- g) Due to non-availability of landline number of PTCL, for further assistance, please contact Executive Engineer Cell # 0331-3263107 during office hours



Ilhan
EXECUTIVE ENGINEER
PDM&I CELL, CTA&AD
GOVERNMENT OF SINDH
Behind Rumi Graveyard, Near Grid
Station at Northern By-Pass, Karachi



EVALUATION/QUALIFICATION CRITERIA

In this section evaluation criteria are being given, which is based on Yes/No system. Firm must have to qualify following Criteria.

SR. NO.	DESCRIPTION	YES ✓	NO x
01	Scanned Copy tender fee Rs.2,000/-Pay Order should be attached with uploaded profile on EPADS.		
02	Scanned Copy of the bid security in shape of Call deposit/ pay order/ demand draft/Bank Guarantee		
03	Valid registration with Pakistan Engineering Council (PEC) certificate and Specialization Code mentioned in NIT		
04	Valid registration with FBR Certificate (must be Active)		
05	Valid NTN Certificate (must be Active)		
06	Valid Sindh Revenue Board (SRB) Certificate (must be Active)		
07	The Firm having at least One project of a similar nature with a minimum value of 80% or more of the estimated cost, with their duly supported by documents evidence (work order/contract agreement by Concerned Department, the information about experiences of work(s) executed previously can also be verified from SPPRA website or Two projects of a similar nature, each with a minimum value of 50% or more of the estimated cost		
08	Average Annual Financial Turn-over not less than equivalent cost of the scheme/ project during last (03) Three years		
09	Bank statement of last (03) three years. (last three years starting from 1 st July to 30 th June for each year separately).		
11	Annual Tax returns of last (03) Three years. (last three years starting from 1 st July to 30 th June for each year separately).		
12	Audited financial statement from registered audit firm of last (03) three years.(last three years starting from 1 st July to 30 th June for each year separately).		
13	List of equipment, machinery and transport owned / leased hired by the bidder: 1. Concrete Mixer Machine (01 No.) 2. Lift Set for Concrete (01 No.) 3. Concrete Vibrator (01 No.) 4. Earth Rammer (01 No.) 5. Survey Equipment (01 No.) 6. Wooden Form Work (01 No.) 7. Scaffolding upto 20" height (01 No.)		
14	Bio data of Engineering and Technical Staff working with firm along with Attested CVs. a. Project Engineer Qualification: B.E Civil Experience: (08 years experience) b. Site Supervisor Qualification: Diploma in Civil Experience: (05 years experience) c. Quantity Surveyor Qualification: Diploma in Civil Experience: (05 years experience)		
15	Undertaking on Affidavit of Rs. 100/- that firm is not blacklisted /involved in any litigation / has not abandoned any work in any department & provided information / documents are true and correct		
16	Each page of tender / bidding documents should be signed & stamped by the firm / bidder, conditional bid will not be considered.		

The bidders failing in Mandatory requirements will be disqualified technically.



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INSTRUCTIONS TO BIDDERS



INSTRUCTIONS TO BIDDERS

(Note: These Instructions to Bidders along with Bidding Data will not be part of the Contract and will cease to have effect once the contract is signed.)

A. GENERAL

IB.1 Scope of Bid & Source of Funds

1.1 Scope of Bid

The Procuring Agency as defined in the Bidding Data (hereinafter called the Procuring Agency) wishes to receive Bids for the Works summarized in the Bidding Data (hereinafter referred to as the Works).

Bidders must quote for the complete scope of work. Any Bid covering partial scope of work will be rejected as non-responsive.

1.2 Source of Funds

The Procuring Agency has arranged funds from its own sources or *Federal/ Provincial/ Donor agency or any other source*, which may be indicated accordingly in bidding data towards the cost of the project/scheme.

IB.2 Eligible Bidders

2.1 Bidding is open to all firms and persons meeting the following requirements:

a) Duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of works.

Provided that the works costing Rs. 2.5 million or less shall not require any registration with PEC.

b) duly pre-qualified with the Procuring Agency. (*Where required*).

In the event that prequalification of potential bidders has been undertaken, only bids from prequalified bidders will be considered for award of Contract.

c) if prequalification has not undertaken, the procuring agency may ask information and documents not limited to following:-

(i) company profile;

(ii) works of similar nature and size for each performed in last 3/5 years;

(iii) construction equipments;

(iv) qualification and experience of technical personnel and key site management;

(v) financial statement of last 3 years;

(vi) Information regarding litigations and abandoned works if any.



B. BIDDING DOCUMENTS

IB.4 Contents of Bidding Documents

- 4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with Sub-Clause IB.6.1.
 1. Instructions to Bidders & Bidding Data
 2. Form of Bid, Qualification Information & Schedules to Bid Schedules to Bid comprise the following:
 - i. Schedule A: Schedule of Prices/ Bill of Quantities (BoQ).
 - ii. Schedule B: Specific Works Data
 - iii. Schedule C: Works to be Performed by Subcontractors
 - iv. Schedule D: Proposed Programme of Works
 - v. Schedule E: Method of Performing Works
 - vi. Schedule F: Integrity Pact (works costing Rs 10 million and above)
 3. Conditions of Contract & Contract Data
 4. Standard Forms:
 - (i) Form of Bid Security,
 - (ii) Form of Performance Security; (iii) Form of Contract Agreement;
 - (iv) Form of Bank Guarantee for Advance Payment.
 5. Specifications
 6. Drawings, if any

IB.5 Clarification of Bidding Documents

- 5.1 A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Engineer/Procuring Agency at the Engineer's/Procuring Agency's address indicated in the Bidding Data.
- 5.2

An interested bidder, who has obtained bidding documents, may request for clarification of contents of bidding documents in writing and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid (SPP Rule 23-1).

IB.6 Amendment of Bidding Documents (SPP Rules 22(2) & 22).

- 6.1 At any time prior to the deadline for submission of Bids, the Procuring Agency may, for any reason, whether at his own initiative or in response to a clarification requested by a interested bidder, modify the Bidding Documents by issuing addendum.
- 6.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub- Clause 6.1 hereof, and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Procuring Agency.
- 6.3 To afford interested bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency may at its discretion extend the deadline for submission of Bids.

C. PREPARATION OF BIDS



IB.7 Language of Bid

7.1 All documents relating to the Bid shall be in the language specified in the Contract Data.

IB.8 Documents Comprising the Bid

8.1 The Bid submitted by the bidder shall comprise the following:

- (a) Offer /Covering Letter
- (b) Form of Bid duly filled, signed and sealed, in accordance with IB.14.3.
- (c) Schedules (A to F) to Bid duly filled and initialed, in accordance with the instructions contained therein & in accordance with IB.14.3.
- (d) Bid Security furnished in accordance with IB.13.
- (e) Power of Attorney in accordance with IB.14.5.
- (f) Documentary evidence in accordance with IB.2(c) & IB.11
- (g) Documentary evidence in accordance with IB.12.

IB.9 Sufficiency of Bid

- 9.1** Each bidder shall satisfy himself before Bidding as to the correctness and sufficiency of his Bid and of the premium on the rates of CSR / rates and prices quoted/entered in the Schedule of Prices, which rates and prices shall except in so far as it is otherwise expressly provided in the Contract, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the works.
- 9.2** The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Works.

IB.10 Bid Prices, Currency of Bid and Payment

- 10.1** The bidder shall fill up the Schedule of Prices (Schedule A to Bid) indicating the percentage above or below the Composite Schedule of Rates/unit rates and prices of the Works to be performed under the Contract. Prices in the Schedule of Prices/Bill of Quantities shall be quoted entirely in Pak Rupees keeping in view the instructions contained in the Preamble to Schedule of Prices.
- 10.2** Unless otherwise stipulated in the Conditions of Contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the Contract and not subject to variation on any account.
- 10.3** The unit rates and prices in the Schedule of Prices or percentage above or below on the composite schedule of rates shall be quoted by the bidder in the currency as stipulated in Bidding Data.
- 10.4** Items for which no rate or price is entered by the Bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities.

IB.11 Documents Establishing Bidder's Eligibility and Qualifications



- 11.1 Pursuant to Clause IB.8, the bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- 11.2 Bidder must possess and provide evidence of its capability and the experience as stipulated in Bidding Data and the Qualification Criteria mentioned in the Bidding Documents.

IB.12 Documents Establishing Works' Conformity to Bidding Documents

- 12.1 The documentary evidence of the Works' conformity to the Bidding Documents may be in the form of literature, drawings and data and the bidder shall furnish documentation as set out in Bidding Data.
- 12.2 The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers, if any, designated by the Procuring Agency in the Technical Provisions are intended to be descriptive only and not restrictive.

IB.13 Bid Security

- 13.1 Each bidder shall furnish, as part of his bid, at the option of the bidder, a Bid Security as percentage of bid price/estimated cost or in the amount stipulated in Bidding Data in Pak. Rupees in the form of *Deposit at Call/ Payee's Order or a Bank Guarantee* issued by a Scheduled Bank in Pakistan in favour of the Procuring Agency valid for a period up to twenty eight (28) days beyond the bid validity date (*Bid security should not be below 1% and not exceeding 5% of bid price/estimated cost SPP Rule37*).
- 13.2 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring Agency as non-responsive.
- 13.3 The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidder or on the expiry of validity of Bid Security whichever is earlier.
- 13.4 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security, and signed the Contract Agreement (SPP Rule37).
- 13.5 The Bid Security may be forfeited:
- (a) if a bidder withdraws his bid during the period of bid validity; or
 - (b) if a bidder does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) hereof; or
 - (c) in the case of a successful bidder, if he fails within the specified time limit to:
 - (i) furnish the required Performance Security or
 - (ii) sign the Contract Agreement.

IB.14 Validity of Bids, Format, Signing and Submission of Bid

- 14.1 Bids shall remain valid for the period stipulated in the Bidding Data after the date of bid opening.
- 14.2 In exceptional circumstances, Procuring Agency may request the bidders to extend the period of validity for a additional period but not exceeding 1/3 of the original period. The request and the bidders' responses shall be made in writing or by cable. A Bidder may refuse the request without



forfeiting the Bid Security. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid, but will be required to extend the validity of Bid Security for the period of the extension, and in compliance with IB.13 in all respects (SPP Rule38).

14.3 All Schedules to Bid are to be properly completed and signed.

No alteration is to be made in the Form of Bid except in filling up the blanks as directed. If any alteration be made or if these instructions be not fully complied with, the bid may be rejected

14.4 Each bidder shall prepare Original and number of copies specified in the Bidding Data of the documents comprising the bid as described in IB.8 and clearly mark them -ORIGINAL and -COPY as appropriate. In the event of discrepancy between them, the original shall prevail.

14.5 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign (in the case of copies, Photo stats are also acceptable). This shall be indicated by submitting a written Power of Attorney authorising the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initialed and official seal be affixed by the person or persons signing the bid.

14.6 The Bid shall be delivered in person or sent by registered mail at the address to Procuring Agency as given in Bidding Data



D. SUBMISSION OF BIDS

IB.15 Deadline for Submission, Modification & Withdrawal of Bids

- 15.1 Bids must be received by the Procuring Agency at the address/provided in Bidding Data not later than the time and date stipulated therein.
- 15.2 The inner and outer envelopes shall
- (a) be addressed to the Procuring Agency at the address provided in the Bidding Data;
 - (b) bear the name and identification number of the Contract as defined in the Bidding and Contract Data; and
 - (c) provide a warning not to open before the specified time and date for Bid opening as defined in the Bidding Data.
 - (d) in addition to the identification required in 15.2, the inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared late.
 - (e) If the outer envelope is not sealed and marked as above, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the Bid.
- 15.3 Bids submitted through telegraph, telex, fax or e-mail shall not be considered.
- 15.4 Any bid received by the Procuring Agency after the deadline for submission prescribed in Bidding Data will be returned unopened to such bidder.
- 15.5 Any bidder may modify or withdraw his bid after bid submission provided that the modification or written notice of withdrawal is received by the Procuring Agency prior to the deadline for submission of bids.
- 15.6 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security pursuant to IB.13.5(a).

IB.16 Late Bids

21.1

- (a) Any bid received by the Procuring Agency after the deadline for submission of bids prescribed in Clause IB.20 will be returned unopened to such bidder.
- (b) Delays in the mail, delays of person in transit, or delivery of a bid to the wrong office shall not be accepted as an excuse for failure to deliver a bid at the proper place and time. It shall be the bidder's responsibility to submit the bid in time.



E. BID OPENING AND EVALUATION

IB.17 Bid Opening, Clarification and Evaluation (SPP Rules 41, 42 & 43)

- 17.1 The Procuring Agency will open the bids, in the presence of bidders' representatives who choose to attend, at the time, date and in the place specified in the Bidding Data.
- 16.1 The bidder's name, Bid Prices, any discount, the presence or absence of Bid Security, and such other details as the Procuring Agency at its discretion may consider appropriate, will be announced by the Procuring Agency at the bid opening. The Procuring Agency will record the minutes of the bid opening. Representatives of the bidders who choose to attend shall sign the attendance sheet.
Any Bid Price or discount which is not read out and recorded at bid opening will not be taken into account in the evaluation of bid.
- 16.2 To assist in the examination, evaluation and comparison of Bids the Engineer/Procuring Agency may, at its discretion, ask the bidder for a clarification of its Bid. The request for clarification and the response shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted (SPP Rule 43).
- 16.3 (a) Prior to the detailed evaluation, pursuant to IB.16.7 to 16.9, the Engineer/Procuring Agency will determine the substantial responsiveness of each bid to the Bidding Documents. For purpose of these instructions, a substantially responsive bid is one which conforms to all the terms and conditions of the Bidding Documents without material deviations. It will include determining the requirements listed in Bidding Data.
- (b) Arithmetical errors will be rectified on the following basis:
If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. If there is a discrepancy between the Total Bid price entered in Form of Bid and the total shown in Schedule of Prices-Summary, the amount stated in the Form of Bid will be corrected by the Procuring Agency in accordance with the Corrected Schedule of Prices.
If the bidder does not accept the corrected amount of Bid, his Bid will be rejected and his Bid Security forfeited.
- 16.4 A Bid determined as substantially non-responsive will be rejected and will not subsequently be made responsive by the bidder by correction of thenon-conformity.
- 16.5 Any minor informality or non-conformity or irregularity in a Bid which does not constitute a material deviation (**major deviation**) may be waived by Procuring Agency, provided such waiver does not prejudice or affect the relative ranking of any other bidders.

(A). Major (material) Deviations include:-



- (i) has been not properly signed;
- (ii) is not accompanied by the bid security of required amount and manner;
- (iii) stipulating price adjustment when fixed price bids were called for;
- (iv) failing to respond to specifications;
- (v) failing to comply with Mile-stones/Critical dates provided in Bidding Documents;
- (vi) sub-contracting contrary to the Conditions of Contract specified in Bidding Documents;
- (vii) refusing to bear important responsibilities and liabilities allocated in the Bidding Documents, such as performance guarantees and insurance coverage;
- (viii) taking exception to critical provisions such as applicable law, taxes and duties and dispute resolution procedures;
- (ix) a material deviation or reservation is one:
 - (a) which affect in any substantial way the scope, quality or performance of the works;
 - (b) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

(B) Minor Deviations

Bids that offer deviations acceptable to the Procuring Agency and which can be assigned a monetary value may be considered substantially responsive at least as to the issue of fairness. This value would however be added as an adjustment for evaluation purposes only during the detailed evaluation process.

- 16.6 The Engineer/Procuring Agency will evaluate and compare only the bids previously determined to be substantially responsive pursuant to IB.16.4 to 16.6 as per requirements given hereunder. Bids will be evaluated for complete scope of works. The prices will be compared on the basis of the Evaluated Bid Price pursuant to IB.16.8 hereinbelow.

Technical Evaluation: It will be examined in detail whether the works offered by the bidder complies with the Technical Provisions of the Bidding Documents. For this purpose, the bidder's data submitted with the bid in Schedule B to Bid will be compared with technical features/criteria of the works detailed in the Technical Provisions. Other technical information submitted with the bid regarding the Scope of Work will also be reviewed.

16.7 Evaluated Bid Price

In evaluating the bids, the Engineer/Procuring Agency will determine for each bid in addition to the Bid Price, the following factors (adjustments) in the manner and to the extent indicated below to determine the Evaluated Bid Price:

- i. making any correction for arithmetic errors pursuant to IB.16.4 hereof.
- ii. discount, if any, offered by the bidders as also read out and recorded at the time of bid opening.
- iii. excluding **provisional sums** and the provisions for **contingencies** in the Bill of Materials, and including **Day work**, where priced competitively.

IB.18 Process to be Confidential

- 17.1 Subject to IB.16.3 heretofore, no bidder shall contact Engineer/Procuring Agency on any matter relating to its Bid from the time of the Bid opening



to the time the bid evaluation result is announced by the Procuring Agency. The evaluation result shall be announced at least seven (07) days prior to award of Contract (SPP Rule 45). The announcement to all bidders will include table(s) comprising read out prices, discounted prices, price adjustments made, final evaluated prices and recommendations against all the bids evaluated.

172 Any effort by a bidder to influence Engineer/Procuring Agency in the Bid evaluation, Bid comparison or Contract Award decisions may result in the rejection of his Bid. Whereas any bidder feeling aggrieved, may lodge a written complaint to Complaint Redressal Committee as per terms and conditions mentioned in SPP Rules 31 & 32. However, mere fact of lodging a complaint shall not warrant suspension of procurement process.

173 Bidders may be excluded if involved in **"Corrupt and Fraudulent Practices"** means either one or any combination of the practices given below SPP Rule 2(q);

- **Coercive Practice** means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;
- **Collusive Practice** means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, non-competitive levels for an wrongful gain;
- **"Corrupt Practice"** means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
- **Fraudulent Practice** means any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
- **"Obstructive Practice"** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.



F. AWARD OF CONTRACT

IB.18. Post Qualification

- 181 The Procuring Agency, at any stage of the bid evaluation, having credible reasons for or *prima facie* evidence of any defect in contractor's capacities, may require the contractors to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not:
Provided, that such qualification shall only be laid down after recording reasons therefore in writing. They shall form part of the records of that bid evaluation report.
- 182 The determination will take into account the bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the bidders' qualifications submitted under B.11, as well as such other information required in the Bidding Documents.

IB.19 Award Criteria & Procuring Agency's Right

- 191 Subject to IB.19.2, the Procuring Agency will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the lowest evaluated Bid Price, provided that such bidder has been determined to be qualified to satisfactorily perform the Contract in accordance with the provisions of the IB.18.
- 192 Notwithstanding IB.19.1, the Procuring Agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for the Procuring Agency's action except that the grounds for its rejection of all bids shall upon request be communicated, to any bidder who submitted a bid, without justification of the grounds. Notice of the rejection of all the bids shall be given promptly to all the bidders (SPP Rule25).

IB.20 Notification of Award & Signing of Contract Agreement

- i. Prior to expiration of the period of bid validity prescribed by the Procuring Agency, the Procuring Agency will notify the successful bidder in writing (Letter of Acceptance) that his bid has been accepted (SPP Rule49).
- ii. Within seven (07) days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Procuring Agency will send the successful bidder the Form of Contract Agreement provided in the Bidding Documents, incorporating all agreements between the parties.
- iii. The formal Agreement between the Procuring Agency and the successful bidder duly stamped at rate of ----% of bid price(updated from time to time) stated in Letter of Acceptance shall be executed within seven (07) days of the receipt of Form of Contract Agreement by the successful bidder from the Procuring Agency.



IB.21 Performance Security

- 21.1 The successful bidder shall furnish to the Procuring Agency a Performance Security in the form and the amount stipulated in the Conditions of Contract within a period of fourteen (14) days after the receipt of Letter of Acceptance (SPP 39).
- 21.2 Failure of the successful bidder to comply with the requirements of Sub-Clauses IB.20.2 & 20.3 or 21.1 or Clause IB.22 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.
- 21.3 Publication of Award of Contract: within seven days of the award of contract, the procuring shall publish on the website of the authority and on its own website, if such a website exists, the results of the bidding process, identifying the bid through procurement identifying Number if any and the following information:
- (1) Evaluation Report;
 - (2) Form of Contract and letter of Award;
 - (3) Bill of Quantities or Schedule of Requirements. (SPP Rule 50)

IB.22 Integrity Pact

The Bidder shall sign and stamp the Form of Integrity Pact provided at Schedule-F to Bid in the Bidding Document for all Sindh Government procurement contracts exceeding Rupees ten (10) million. Failure to provide such Integrity Pact shall make the bid non-responsive (SPP Rule 89).



BIDDING DATA



BIDDING DATA

1.1 Name and Address of the Procuring Agency:

**Planning, Development, Monitoring & Implementation Cell,
Culture, Tourism, Antiquities & Archives Department,
Government of Sindh Behind Rumi Graveyard, near Grid
Station at Northern Bypass, Karachi.**

1.1 Name of the Project & Summary of the Works:

**Repair & Renovation of Sindh Language Authority,
Hyderabad**

Scope of work is provided in the Bill of Quantities, Specifications and Drawings.

2.1 Name of the Borrower/Source of Financing/Funding Agency:

The Work is financed by Culture, Tourism, and Antiquities & Archives Department Government of Sindh.

2.1 Amount and type of financing: 8.000 (M)

8.1 Time limit for clarification:

Bidders may seek clarification in writing at least five (05) days before Pre bid meeting.

10.1 Bid language:

English

11.1 (a) Prequalification Information to be updated:

Updated information shall be submitted in accordance with the Appendices to the Tender along with current contractual and financial commitments.

13.1 Bidders to quote entirely in Pak. Rupees only.

14.1 Period of Bid Validity:

90 days after the date of Bid opening

Amount of Bid Security:

*5% of Bid Security of **Rs. 0.400 (M)** of total estimated amount in the form of Deposit at Call/Banker's Cheque or a Bank Guarantee issued by a Scheduled Bank in Pakistan in favor of the Procuring Agency.*



17.1 Venue of the pre-Bid meeting:

Venue: Planning, Development, Monitoring & Implementation Cell, Culture, Tourism, Antiquities & Archives Department Government of Sindh. Behind Rumi Graveyard near Grid Station at Northern By-Pass, Karachi

18.4 Number of copies of the Bid to be uploaded on SPPRA "EPAD System:

One copy attached with Technical & Financial proposals including relevant required documents complete in all respect.

19.2(a) Employer's address for the purpose of Bid submission:

Each bidder shall submit his bid as under through SPPRA website of "EPAD system"

19.2(b) Name and Number of the Contact person for any query:

EXECUTIVE ENGINEER-0331-3263107

20.1(a) Deadline for submission of bids:

As notified in Notice Inviting Tenders NIT

23.1 Venue, time, and date of Bid opening:

Venue: Office of The Executive Engineer, Planning, Development, Monitoring & Implementation Cell, Culture, Tourism, Antiquities & Archives Department Government of Sindh. Behind Rumi Graveyard near Grid Station at Northern By-Pass, Karachi

Date *as notified in NIT*

Time for opening of bids: *As notified in NIT*

26. Examination of Bids and Determination of Responsiveness:

The bids shall be prepared and submitted as per "Single Stage Two Envelope" bidding process. However, it is essential that each bidder shall submit all required data / information as per Appendices to demonstrate responsiveness. All the blanks in tender/bidding documents should be filled and each page should be signed & stamped by the contractor/bidder.



32.1 Standard form and amount of Performance Security acceptable to the Employer:

Performance Security shall be equal to 5% of Contract Amount stated in the Letter of Acceptance. Such Security shall be in the form of pay order/call deposit/ unconditional on-demand bank guarantee from a Schedule bank in Pakistan

32.3 Validity of Performance Security:

Performance Security shall be valid up to completion of Defects Liability Period.

33.3 Signing of Contract Agreement:

Within fourteen (14) days from the date of furnishing acceptable Performance security, the successful bidder shall bring Contract Agreement (as per format given in Tender documents) on stamp paper of the value as per stamp duty Act latest version.

32.3 Stamp duty

Stamp duty on contract agreement or other papers shall be paid by the successful bidder/contractor as per percentage given in stamp duty Act latest version.



LINE PLAN



FORM OF BID AND APPENDICES TO BID



SPECIAL STIPULATIONS

Clause

Conditions of Contract

1.	Amount of Performance Security	4.2	5% of Contract Price in the shape of Pay order/Call deposit/Bank Guarantee
2.	Time for Furnishing Programme	8.3	Within 07 days from the date of receipt of letter of acceptance/Work Award
3.	Time for Commencement	8.1	Within 07 days from the date of receipt of Engineer's Notice to Commence, this shall be issued within 14 days after signing of Contract Agreement
4.	Time for Completion (works & sections)	8.2 & 10.2	08 months from the date of receipt of Engineer's Notice to Commence.
5.	Amount of Liquidity Damages/Delay Damages/Penalties	8.7	0.05% of Contract Price per Day But total amount will not be more than 10% of Contract Price
6.	Defects Liability Period	11.1	365 days from the effective Date of Taking Over Certificate
7.	Adjustment in Change of Cost	13.8	Not Applicable
8.	Percentage of Retention Money	14.9	5% of the Amount of interim/Running Payment Certificate
9.	Limit of Retention Money	14.9	5% of the Contract price
10.	Time of Payment from delivery of Engineer's Interim/Running Payment Certificate to the Procuring agency.	14.7	30 days



FOREIGN CURRENCY REQUIREMENTS

1. The Bidder may indicate here in below his requirements of foreign currency (if any), with reference to various inputs to the Works.
2. Foreign Currency Requirement as percentage of the Bid including Provisional Sums
_____ %.
3. Table of Exchange Rates

Unit of Currency

Australian Dollar

Euro

Japanese Yen

U.K. Pound

U.S Dollar

equivalent to Pak. Rupees



**PRICE ADJUSTMENT UNDER CLAUSE 70/13.8
OF CONDITIONS OF CONTRACT**

A. Weight ages or coefficients are used for price adjustment.

The source of indices and the weight ages or coefficients for use in the adjustment formula under Clause 13.8 shall be as follows:

(To be filled by the procuring agency)

Cost Element	Description	Weight ages	Applicable index
1	2	3	4
(i)	Fixed Portion	0.350	
(ii)	Local Labor		Government of Pakistan (GoP) Federal Bureau of Statistics (FBS) Monthly Statistical Bulletin.
(iii)	Cement – in bags		" "
(iv)	Reinforcing Steel		" "
(v)	High Speed Diesel (HSD)		" "
(vi)	Bricks		" "
(vii)	Bitumen		" "
(viii)			
	Total		

Notes:

- Indices for "(ii)" to "(vii)" are taken from the Government of Pakistan Federal Bureau of Statistics, Monthly Statistical Bulletin. The base cost indices or prices shall be those applying 28 days prior to the latest day for submission of bids. Current indices or prices shall be those applying 28 days prior to the last day of the billing period.
- Any fluctuation in the indices or prices of materials other than those given above shall not be subject to adjustment of the Contract Price.
- Fixed portion shown here is for typical road project, procuring agency to determine the weight age of Fixed Portion considering only those cost elements having cost impact of seven (7) percent or more on his specific project.

B. When Escalation is allowed on the materials only. Price adjustment on following items shall be allowed:

Cost Element	Description	Base price	Applicable index
1	2	3	4
(i)	Cement – in bags		Government of Pakistan (GoP) Federal Bureau of Statistics (FBS) Monthly Statistical Bulletin. " "
(ii)	Reinforcing Steel		" "
(iii)	Bricks		" "
(iv)	Bitumen		" "
(v)	Wood (Composite item)		" "
	Total five items.		



BILL OF QUANTITIES



**BIDDING DOCUMENT
(FINANCIAL)**



GOVERNMENT OF SINDH

NAME OF PROCURING AGENCY

**PLANNING, DEVELOPMENT, MONITORING & IMPLEMENTATION CELL
CULTURE, TOURISM, ANTIQUITIES & ARCHIVES DEPARTMENT**

Name of Project/Scheme

**REPAIR & RENOVATION OF SINDH LANGUAGE AUTHORITY
HYDERABAD**



Document issued to

M/S _____

REPAIR & RENOVATION OF SINDH LANGUAGE AUTHORITY HYDERABAD

SR. NO.	NAME OF COMPONENTS	TOTAL AMOUNT
1	REPAIR & RENOVATION OF SINDH LANGUAGE AUTHORITY HYDERABAD	
	SUB TOTAL	
	ADD SRB 15%	
	SUB TOTAL	



GENERAL ABSTRACT

**NAME OF WORK:- REPAIR & RENOVATION OF SINDH LANGUAGE AUTHORITY
HYDERABAD**

S #	NAME OF COMPONENTS	AMOUNT	
A	<u>CIVIL WORK</u>		
i	SCHEDULE ITEMS	Rs.	
ii	NON-SCHEDULE ITEMS	Rs.	
	SUB-TOTAL	Rs.	



REPAIR & RENOVATION OF SINDH LANGUAGE AUTHORITY HYDERABAD

SR. NO.	ITEMS	QTY	UNIT	RATE	AMOUNT
A - CIVIL WORK (SCHEDULE ITEMS)					
1	SCRAPING (b) Ordinary distemper, oil bound distemper or paint on walls.	14,839.83	P.SFT	10.30	152,850.25
2	Applying chemical polishing on existing mosaic / Marble flooring / dado including cleaning, grinding with carborandum stone / sand paper and applying chemical polish as per requirement.	9,270.41	P.SFT	114.79	1,064,150.07
3	Providing Anti-termite treatment as a post construction treatment by drilling holes 1"dia in floor @3' along the periphery walls at a depth of 18" and injecting Neptachlar 0.5% Emulsion by pressure at 1 little of emulsion in each holes. Also spraying emulsion on doors/window and chowkhats.	8,140.38	P.SFT	71.89	585,212.27
SUB TOTAL				=	1,802,212.58
ADD ABOVE/BELOW ON SCHEDULE ITEMS					
TOTAL				=	
NON-SCHEDULE ITEMS					
1	Preparing the surface for applying 3 coats of matt finish paint, oil based of approved makers, prepair the surface with rubbing the wall with batti, fill all voids with the mixture of zink, chalk and plaster of paris or used any well known machine made acyralic phutty as applying first priming coat for make the surface smooth rubbing remaining voids with batti then applying 3 coats of matt finish paint of approved make, this rate includes all kind of labour, material, carriage or ledder / jhola etc. complete as per directed by Engineer / Incharge. (New Surface) (Berger / Nippon / Dulux / Master / Happilac / Nelson / Rainbow or any other equivalent)	9,893.22	P.SFT		
2	Preparing the surface for applying 3 coats of Wether Sheet paint, oil based of approved makers, prepair the surface with rubbing the wall with batti, fill all voids with the mixture of zink, chalk and plaster of paris or used any well known machine made acyralic phutty as applying first priming coat for make the surface smooth rubbing remaining voids with batti then applying 3 coats of matt finish paint of approved make, this rate includes all kind of labour, material, carriage or ledder / jhola etc. complete as per directed by Engineer / Incharge. (New Surface) (Berger / Nippon / Dulux / Master / Happilac / Nelson / Rainbow or any other equivalent)	4,946.61	P.SFT		
3	Providing and fixing door handle lock of approved color and quality (Khas or Equivalent), including necessary hardware, complete as directeted by incharge.	2.00	P.NOS		
4	Repairing & Maintenace Wooden Door And windows etc. complete as per directed by Engineer / Incharge.	2.00	P.NOS		
5	Applying French / Lecquer or spirit polishing, two coat of approved make on wood work at any height in any floor	33.00	P.SFT		
SUB TOTAL				=	



PROPOSED CONSTRUCTION SCHEDULE

Pursuant to Sub -Clause 8.2 of the General Conditions of Contract, the Works shall be completed on or before the date stated in Appendix-A to Bid. The Bidder shall provide as Appendix-E to Bid, the Construction Schedule in the bar chart (CPM, PERT or any other to be specified herein) at least in form of latest MS Project or approved, showing the sequence of work items and the period of time during which he proposes to complete each work item in such a manner that his proposed programme for completion of the whole of the Works and parts of the Works may meet Employer's overall completion targets in days noted below and counted from the date of receipt of Engineer's Notice to Commence. The bidders shall propose completion time for major milestones of the project to ensure effective monitoring:

<u>Description</u>	<u>Time for Completion</u>
a) Whole Works	Eight (08) Calendar Months



METHOD OF PERFORMING THE WORK

The Bidder is required to submit a narrative outlining the method of performing the Work. The narrative should indicate in detail and include but not be limited to:

1. Organization Chart indicating head office and field office personnel involved in management and supervision, engineering, equipment maintenance and purchasing.
2. Mobilization, the type of facilities including personnel accommodation, office accommodation, provision for maintenance and for storage, communications, security and other services to be used.
3. The method of executing the Works, the procedures for installation of equipment and machinery and transportation of equipment and materials to the site.



LIST OF MAJOR EQUIPMENT – RELATED ITEMS

The Bidder will provide on Sheet 2 of this Appendix a list of all major equipment and related items, under separate heading for items owned, to be purchased or to be arranged on lease by him to carry out the Works. The information shall include make, type, capacity, and anticipated period of utilization for all equipment which shall be in sufficient detail to demonstrate fully that the equipment will meet all requirements of the Specifications.

LIST OF MAJOR EQUIPMENT (to be filled in by bidder/contractor)

Owned Purchase d or Leased	Description of Unit (Make, Model, Year)	Capacity HP Rating	Condition	Present Locatio n or Source	Date of Delivery at Site	Period of Work on Project
(1)	(2)	(3)	(4)	(5)	(6)	(7)
a. Owned						
b. To be Purchased						
c. To be arranged on Lease						



CONSTRUCTION CAMP AND HOUSING FACILITIES

The Contractor in accordance with the Conditions of Contract shall provide description of his construction camp's facilities and staff housing requirements.

The Contractor shall be responsible for pumps, electrical power, water and electrical distribution systems, and sewerage system including all fittings, pipes and other items necessary for servicing the Contractor's construction camp.

The Bidder shall list or explain his plans for providing these facilities for the service of the Contract as follows:

1. Site Preparation (clearing, land preparation, etc.).
2. Provision of Services.
 - a) Power (expected power load, etc.).
 - b) Water (required amount and system proposed).
 - c) Sanitation (sewage disposal system, etc.).
3. Construction of Facilities
 - a) Contractor's Office. Workshop and Work Areas (areas required and proposed layout, type of construction of buildings, etc.).
 - b) Warehouses and Storage Areas (area required, type of construction and layout).
 - c) Housing and Staff Facilities (Plans for housing for proposed staff, layout, type of construction, etc.).
4. Construction Equipment Assembly and Preparation (detailed plans for carrying out this activity).
5. Other Items Proposed (Security services, etc.).



LIST OF SUBCONTRACTORS

I/We intend to subcontract the following parts of the Work to subcontractors. In my/our opinion, the subcontractors named hereunder are reliable and competent to perform that part of the work for which each is listed.

Enclosed are documentation outlining experience of subcontractors, the curriculum vitae and experience of their key personnel who will be assigned to the Contract, equipment to be supplied by them, size, location and type of contracts carried out in the past.

Part of Works (Give Details)	Subcontractor (With Complete Address)
(1)	(2)



ESTIMATED PROGRESS PAYMENTS (SAMPLE)

Bidder's estimate of the value of work which would be executed by him during each of the periods stated below, based on his Programme of the works and the Rates in the Bill of Quantities, expressed in Pakistani Rupees:

Quarter/ Year/ Period	Amounts (in thousands)
1	2



**ORGANIZATION CHART
FOR THE
SUPERVISORY STAFF AND LABOUR**

(To be filled in by the bidder/contractor)

The Contractor should have team of reasonably skilled persons in the field of building construction led by a Project Manager (B.E Civil) registered in PEC as Professional Engineer, having atleast 05 years'experience in the relevant field. The Project Manager should be authorized to take instruction from the Engineer and direct contractor's crew to complete the works in accordance with the specifications.

The Contractor shall depute B.E civil site engineers in appropriate number as per law and atleast one experienced supervisor (DAE) at each school site to be directly responsible for the execution of works at site. The contractor must employ experienced lab technician in his laboratory to conduct required QA/QC testing at site / lab and to keep record of all tests.



(INTEGRITY PACT)

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS CONTRACT**

Contract No. _____ Dated _____
Contract Value: _____
Contract Title: _____

..... [name of Contractor] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Contractor] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder s fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from, from Procuring Agency (PA)

except that which has been expressly declared pursuant hereto. [name of Contractor] accepts full responsibility and strict liability that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [name of Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder s fee or kickback given by [name of Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from PA.

Name of Buyer:
Signature:
[Seal]

Name of Seller/Supplier:
Signature:
[Seal]



FORMS

PERFORMANCE SECURITY CONTRACT AGREEMENT MOBILIZATION ADVANCE GUARANTEE/BOND INDENTURE BOND FOR SECURED ADVANCE



FORM OF BID SECURITY
(Bank Guarantee)

Guarantee No. _____
Executed on _____

(Letter by the Guarantor to the Procuring Agency)

Name of Guarantor (Scheduled Bank in Pakistan) with
address: _____

Name of Principal (Bidder) with
address: _____

Sum of Security (express in words and
figures): _____

Bid Reference No. _____ Date of Bid _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal, we the Guarantor above-named are held and firmly bound unto the _____, (hereinafter called The —Procuring Agency) in the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying Bid numbered and dated as above for

_____ (Particulars of Bid) to the said Procuring
Agency; and

WHEREAS, the Procuring Agency has required as a condition for considering the said Bid that the Principal furnishes a Bid Security in the above said sum to the Procuring Agency, conditioned as under:

- A that the Bid Security shall remain valid for a period of twenty eight (28) days beyond the period of validity of the bid;
- B that in the event of;
- 28.6 the Principal withdraws his Bid during the period of validity of Bid, or
- 28.7 the Principal does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) of Instructions to Bidders, or
- 28.8 failure of the successful bidder to
furnish the required Performance Security, in accordance with Sub-Clause IB 21.1 of Instructions to Bidders, or
sign the proposed Contract Agreement, in accordance with Sub-Clauses IB-20.2 & 20.3 of Instructions to Bidders,



The entire sum be paid immediately to the said Procuring Agency for delayed completion and not as penalty for the successful bidder's failure to perform.

NOW THEREFORE, if the successful bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract Agreement with the said Procuring Agency in accordance with his Bid as accepted and furnish within fourteen (14) days of receipt of Letter of Acceptance, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Procuring Agency for the faithful performance and proper fulfillment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Guarantor shall forthwith pay to the Procuring Agency the said sum stated above upon first written demand of the Procuring Agency without cavil or argument and without requiring the Procuring Agency to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Procuring Agency by registered post duly addressed to the Guarantor at its address given above.

PROVIDED ALSO THAT the Procuring Agency shall be the sole and final judge for deciding whether the Principal has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Procuring Agency forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

Guarantor (Bank)

Witness:

1. _____

Corporate Secretary (Seal)

2. _____

(Name, Title & Address)

1. Signature _____

Name _____

Title _____

Corporate Guarantor (Seal)



FORM OF PERFORMANCE SECURITY (Bank Guarantee)

Guarantee No. _____
 Executed on _____
 Expiry date _____

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with address: _____
 (Scheduled Bank in Pakistan) Name of Principal (Contractor) with
 address: _____

Penal Sum of Security (express in words and figures) _____
 Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____ (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Employer's above said Letter of Acceptance for _____ (Name of Project) _____ (Name of Contract) for the

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 11, Defects Liability, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Witness:

1. _____

Corporate Secretary (Seal)

2. _____

Name, Title & Address

Guarantor (Bank)

Signature _____

Name _____

Title _____

Corporate Guarantor (Seal)



FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the _____ day of _____ (month) 20____ between _____ (hereafter called the "Employer") of the one part and _____ (hereafter called the "Contractor") of the other part.

WHEREAS the Employer is desirous that certain Works, viz _____ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnessed as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
 2. The following documents after incorporating addenda, if any, except those parts relating to Instructions to Bidders shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Contract Agreement;
 - (b) The Letter of Acceptance;
 - (c) The completed Form of Bid;
 - (d) Special Stipulations (Appendix-A to Bid);
 - (e) The Particular Conditions of Contract – Part II;
 - (f) The General Conditions – Part I;
 - (g) The priced Bill of Quantities (Appendix-D to Bid);
 - (h) The completed Appendices to Bid (B, C, E to L);
 - (i) The Drawings;
 - (j) The Specifications.
 - (k) _____ (any other)
 3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects with the provisions of the Contract.
 4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
- IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

(Name, Title and Address)

Signature of Employer

(Seal)



Witness:

(Name, Title and Address)

MOBILIZATION ADVANCE GUARANTEE

Guarantee No. _____ Date _____

WHEREAS _____ (hereinafter called the 'Employer') has entered into a Contract for

(Particulars of Contract)

with _____ (hereinafter called the "Contractor").

AND WHEREAS, the Employer has agreed to advance to the Contractor, at the Contractor's request, an amount of Rupees _____ (Rs _____) which amount shall be advanced to the Contractor as per provisions of the Contract.

AND WHEREAS, the Employer has asked the Contractor to furnish Guarantee to secure the mobilization advance for the performance of his obligations under the said Contract

AND WHEREAS, _____
(Scheduled Bank in Pakistan or Insurance Company acceptable to the Employer)
(hereinafter called the "Guarantor") at the request of the Contractor and in consideration of the Employer agreeing to make the above advance to the Contractor, has agreed to furnish the said Guarantee.

NOW, THEREFORE, the Guarantor hereby guarantees that the Contractor shall use the advance for the purpose of above mentioned Contract and if he fails and commits default in fulfillment of any of his obligations for which the advance payment is made, the Guarantor shall be liable to the Employer for payment not exceeding the aforementioned amount.

Notice in writing of any default, of which the Employer shall be the sole and final judge, on the part of the Contractor, shall be given by the Employer to the Guarantor, and on such first written demand, payment shall be made by the Guarantor of all sums then due under this Guarantee without any reference to the Contractor and without any objection.

This Guarantee shall remain in force until the advance is fully adjusted against payments from the Interim Payment Certificates of the Contractor or until _____ whichever is earlier. (Date)

The Guarantor's liability under this Guarantee shall not in any case exceed the sum of Rupees _____ (Rs _____).

This Guarantee shall remain valid up to the aforesaid date and shall be null and void after the aforesaid date or earlier if the advance made to the Contractor is fully adjusted against payments from Interim Payment Certificates of the Contractor provided that the Guarantor agrees that the aforesaid period of validity shall be deemed to be extended if on the above mentioned date the advance payment is not fully adjusted.

GUARANTOR

1. Signature _____
2. Name _____
3. Title _____

WITNESS

Corporate Secretary (Seal)

2. _____

(Name Title & Address)

Corporate Guarantor(Seal)

INDENTURE FOR SECURED ADVANCES

(For use in cases in which is contract is for finished work and the contractor has entered into an agreement for the execution of a certain specified quantity of work in a given time).

This INDENTURE made the day of
20..... BETWEEN (hereinafter called "the Contractor" which expression shall where the context so admits or implied be deemed to include his heirs, executors, administrators and assigns) of the one part and THE GOVERNOR OF SINDH (hereinafter called "the Government" of the other part).

WHEREAS by an agreement, dated (hereinafter called the said agreement, the contractor has agreed to perform the under-mentioned works (hereinafter referred to as the said work):- (Here enter (the description of the works). 1

AND WHEREAS the contractor has applied to the for an advance to him of Rupees (Rs.) on the security of materials absolutely belonging to him and brought by him to the site of the said works the subject of the said agreement for use in the construction of such of the said works as he has under taken to execute at rates fixed for the finished work (inclusive of the cost of materials and labour and other charge) AND

WHEREAS the Government has agreed to advance to the Contractor the sum of Rupees, (Rs.) on the security of materials the quantities and other particulars of which are detailed in Part II of Running Account Bill (B). the said works signed by the contractor Fin R.Form.17.A On and on such covenants and conditions as are hereinafter contained and the Government has reserved to itself the option of marking any further advance or advances on the security of other materials brought by the Contractor to the site of the said works.

NOW THIS INDENTURE WTTNESSETH that in pursuance of the said agreement and in consideration of the sum of Rupees..... (Rs.) on or before the execution of these presents paid to the Contractor by the Government (the receipt whereof the Contractor doth hereby acknowledge) and of such further advances (if any) as may be made to him as aforesaid (all of which advances are hereinafter collectively referred to as the said amount) the Contractor doth her eby assign unto the Government the said materials by way of security for the said amount And doth hereby covenant and agree with the Government and declare ay follow :-

- (1) That the said sum of Rupees.
Rs.) so advanced by the Government to the Contractor as aforesaid and all or any further sum or sums which may be advanced as aforesaid shall be employed by the contractor in or towards expending the execution of the said works and for no other purpose whatsoever.
- (2) That the materials detailed in the said Running Account Bill (B) which have been offered to and accepted by (he Government as security for the said amount are absolutely by the Contractors own property free from encumbrances of any kind and the Contractor will not make any application for or receive a further advance on the security of materials which are not absolutely his own property and free from encumbrances of any kind and the contractor hereby agrees, at all times, to indemnify and save harmless the Government against all claims whatsoever to any materials in respect of which an advance has been made to him as aforesaid.
- (3) That the said materials detailed in the said Running Account Bill (B) and all other materials on the security of which any further advance or advances may hereafter be made as aforesaid (hereinafter called the Said materials) shall be used by the Contractor solely in the execution of the Said works in accordance with the directions of the Divisional Officer (hereinafter Called the Divisional Officer) and in the terms of the said agreement.
- (4) That the Contractor shall make at his own cost all necessary and adequate arrangements for the proper watch, safe custody and protection against all risks of the said material and that until used in construction as aforesaid the said materials shall remain at the site of the said works in the Contractor's custody and at his own risk and on his own responsibility and shall at all times be open to inspection by (he Divisional Officer or any officer authorized by him. In the event of the said materials of any part (hereof being stolen, destroyed or damaged or becoming deteriorated in a greater degree than is due to reasonable use and wear thereof Contractor will forthwith replace the same with other materials of like qualify or repair and make good The same as required by the Divisional Officer and the materials so brought to replace the said materials so repaired and made good shall also be considered as security for the said amount.
- (5) Hurt the said materials shall not on any account be removed from the site of the said works except with the written permission of the Divisional officer an officer authorized by him in that behalf
- (6) That thesaid amount shall be payable in full when or before the Contractor receives payment, from the Government of the price payable to him for the said works under the terms and provisions of the said agreement PROVIDED THAT if any intermediate payments are made to the contractor on account of work done then on the occasion of each such payment the Government will be at



liberty to make a recovery from the Contractors Bill for such payment by deducting there from in the value of the said materials (hen actually used in the construction and in respect of which recovery has not been made previously the value for this purpose being determined in respect of each description of material at (he rates at which the amount of the advances made under these presents were calculated. At if the Contractor shall at any time make any default in the performance or observation in any respect of any of the terms and provisions of the said agreement or of these presents the total amount of the advance or advances that may still be owing to the Government shall immediately on the happening of such default be repayable by the Contractor to the Government together with interest thereon at twelve percent per annum from the date or respective dates of such advance or advances to the date or repayment and with all costs, charges, damages and expenses incurred by the Government in or for the recovery thereof or the enforcement of this security or otherwise by reason of (he default of the Contractor and any moneys so becoming due and payable shall constitute a debt due from the Contractor to the Government and the Contractor hereby covenants and agrees with the Government to repay and the same respectively to it accordingly.

- (7) That the Contractor hereby charges all the said materials with the repayment to the Government of the said sum of Rupees..... (Rs.....) and any further sum or sums which may be advanced as aforesaid and a l l costs charges damages and expenses payable under these present PROVIDED ALWAYS and it is hereby agreed and declared that not, withstanding anything in the said agreement and without prejudice to the powers contained therein if and whether the covenant for payment and repayment hereinbefore contained shall become enforceable and the money owing shall not be paid to accordingly. Once there with the Government may at any time thereafter adopt all or any of following courses as it may deem best :-
- (a) Seize and utilize the said materials or any part thereof in the completion of the said works on behalf of the Contractor in accord dance with the provisions in this behalf contained in the said agreement debiting the Contractor with the actual cost of effecting such completion the amount due in respect of advances under these presents and crediting the Contractor with the value of work done as he had carried it out in accordance with the said agreement and at the rates thereby provided. If the balance is against the Contractor he is to pay the same to the Government on demand.
- (b) Remove and sell by public auction the seized materials or any part thereof and out of the moneys arising from the sale retain all the sums aforesaid repayable to the Government under these presents and pay over the surplus (if any) to the Contractor.
- (c) Deduct all or any part of the moneys owing out of the security deposit or any sum due to the Contractor under the said agreement.
- (9) That except as is expressly provided by the presents interest on the said advance shall not be payable.
- (10) That in the event of any conflict between the provisions of these presents and the said agreement the provisions of these presents shall prevail and in the event of any dispute or difference arising over the construction or effect of these presents the settlement of which hasnot been hereinbefore expressly provided for the same shall be referred to the Superintending Engineer/Executive District Officer/Officer one grade higher to officer signed the agreement Circle whose decision shall be final and the provisions of the Arbitration Act 1940 for the time being in force so far as they are applicable shall apply to any such reference.

1. Signature _____
2. Name _____
3. Title _____

WITNESS

1. _____
(Name Title & Address)

Corporate Secretary (Seal)

2. _____
(Name Title & Address)

Corporate Guarantor(Seal)

WITNESS

01 _____
(Name Title & Address)

Corporate Secretary (Seal)

02 _____
(Name Title & Address)

Corporate Guarantor(Seal)



CONDITIONS OF CONTRACT



CONDITIONS OF CONTRACT

1. GENERAL PROVISIONS

1.1 Definitions

In the Contract as defined below, the words and expressions defined shall have the following meanings assigned to them, except where the context requires otherwise:

The Contract

- 1.1.1 Contract means the Contract Agreement and the other documents listed in the Contract Data.
- 1.1.2 Specifications means the document as listed in the Contract Data, including Procuring Agency's requirements in respect of design to be carried out by the Contractor (if any), and any Variation to such document
- 1.1.3 Drawings means the Procuring Agency's drawings of the Works as listed in the Contract Data, and any Variation to such drawings.

Persons

- 1.1.4 Procuring Agency means the person named in the Contract Data and the legal successors in title to this person, but not (except with the consent of the Contractor) any assignee.
- 1.1.5 Contractor means the person named in the Contract Data and the legal successors in title to this person, but not (except with the consent of the Procuring Agency) any assignee.
- 1.1.6 Party means either the Procuring Agency or the Contractor.

Dates, Times and Periods

- 1.1.7 Commencement Date means the date fourteen (14) days after the date the Contract comes into effect or any other date named in the Contract Data.
- 1.1.8 Day means a calendar day
- 1.1.9 Time for Completion means the time for completing the Works as stated in the Contract Data (or as extended under Sub-Clause 7.3), calculated from the Commencement Date

Money and Payments

- 1.1.10 Cost means all expenditure properly incurred (or to be incurred) by the Contractor, whether on or off the Site, including overheads and similar charges but does not include any allowance for profit.

Other Definitions

- 1.1.11 Contractor's Equipment means all machinery, apparatus and other things required for the execution of the Works but does not include Materials or Plant intended to form part of the Works.
- 1.1.12 Country means the Islamic Republic of Pakistan.
- 1.1.13 Procuring Agency's Risks means those matters listed in Sub-Clause 6.1.
- 1.1.14 Force Majeure means an event or circumstance which makes performance of a Party's obligations illegal or impracticable and which is beyond that Party's reasonable control.
- 1.1.15 Materials means things of all kinds (other than Plant) to be supplied and incorporated in the Works by the Contractor.
- 1.1.16 Plant means the machinery and apparatus intended to form or forming part of the Works.
- 1.1.17 Site means the places provided by the Procuring Agency where the Works are to be executed, and any other places specified in the Contract as forming part of the Site.



- 1.1.18 Variation means a change which is instructed by the Engineer/Procuring Agency under Sub-Clause 10.1.
- 1.1.19 Works means any or all the works whether Supply, Installation, Construction etc. and design (if any) to be performed by the Contractor including temporary works and any variation thereof.
- 1.1.20 Engineer means the person notified by the Procuring Agency to act as Engineer for the purpose of the Contract and named as such in Contract Data.

1.2 **Interpretation**

Words importing persons or parties shall include firms and organizations. Words importing singular or one gender shall include plural or the other gender where the context requires.

1.3 **Priority of Documents**

The documents forming the Contract are to be taken as mutually explanatory of one another. If an ambiguity or discrepancy is found in the documents, the priority of the documents shall be in accordance with the order as listed in the Contract Data.

1.4 **Law**

The law of the Contract is the relevant Law of Islamic Republic of Pakistan.

1.5 Communications

All Communications related to the Contract shall be in English language.

1.6 Statutory Obligations

The Contractor shall comply with the Laws of Islamic Republic of Pakistan and shall give all notices and pay all fees and other charges in respect of the Works.

2. THE PROCURING AGENCY

a) **Provision of Site**

The Procuring Agency shall provide the Site and right of access thereto at the times stated in the Contract Data.

Site Investigation Reports are those that were included in the bidding documents and are factual and interpretative reports about the surface and subsurface conditions at the Site.

b) **Permits etc.**

The Procuring Agency shall, if requested by the Contractor, assist him in applying for permits, licenses or approvals which are required for the Works.

c) **Engineer's/Procuring Agency's Instructions**

The Contractor shall comply with all instructions given by the Procuring Agency or the Engineer, if notified by the Procuring Agency, in respect of the Works including the suspension of all or part of the works.

d) **Approvals**

No approval or consent or absence of comment by the Engineer/Procuring Agency shall affect the Contractor's obligations.



3. ENGINEER'S/PROCURING AGENCY'S REPRESENTATIVES

Authorized Person

The Procuring Agency shall appoint a duly authorized person to act for him and on his behalf for the purposes of this Contract. Such authorized person shall be duly identified in the Contract Data or otherwise notified in writing to the Contractor as soon as he is so appointed. In either case the Procuring Agency shall notify the Contractor, in writing, the precise scope of the authority of such authorized person at the time of his appointment.

Engineer's/Procuring Agency's Representative

The name and address of Engineer's/Procuring Agency's Representative is given in Contract Data. However the Contractor shall be notified by the Engineer/Procuring Agency, the delegated duties and authority before the Commencement of works.

4. THE CONTRACTOR

2. General Obligations

The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labour, Materials, Plant and Contractor's Equipment which may be required

3. Contractor's Representative

The Contractor shall appoint a representative at site on full time basis to supervise the execution of work and to receive instructions on behalf of the Contractor but only after obtaining the consent of the Procuring Agency for such appointment which consent shall not be withheld without plausible reason(s) by the Procuring Agency. Such authorized representative may be substituted/ replaced by the Contractor at any time during the Contract Period but only after obtaining the consent of the Procuring Agency as aforesaid.

4. Subcontracting

The Contractor shall not subcontract the whole of the works. The Contractor shall not subcontract any part of the works without the consent of the Procuring Agency.

5. Performance Security

The Contractor shall furnish to the Procuring Agency within fourteen (14) days after receipt of Letter of Acceptance a Performance Security at the option of the bidder, in the form of Payee's order /Bank Draft or Bank Guarantee from scheduled bank for the amount and validity specified in Contract Data.

5. DESIGN BY CONTRACTOR

1.1 Contractor's Design

The Contractor shall carry out design to the extent specified, as referred to in the Contract Data. The Contractor shall promptly submit to the Engineer/Procuring Agency all designs prepared by him, within fourteen (14) days of receipt the Engineer/Procuring Agency shall notify any comments or, if the design submitted is not in accordance with the Contract, shall reject it stating the reasons. The

Contractor shall not construct any element of the works designed by him within fourteen (14) days after the design has been submitted to the Engineer/Procuring Agency or which has been rejected. Design that has been rejected shall be promptly amended and resubmitted. The Contractor shall resubmit all designs commented on taking these comments into account as necessary.

5.2 Responsibility for Design



The Contractor shall remain responsible for his bided design and the design under this Clause, both of which shall be fit for the intended purposes defined in the Contract and he shall also remain responsible for any infringement of any patent or copyright in respect of the same. The Engineer/Procuring Agency shall be responsible for the Specifications and Drawings.

6. PROCURING AGENCY'S RISKS
6.1 The Procuring Agency's Risks

The Procuring Agency's Risks are:-

- a) war, hostilities (whether war be declared or not), invasion, act of foreign enemies, within the Country;
- b) rebellion, terrorism, revolution, insurrection, military or usurped power, or civil war, within the Country;
- c) riot, commotion or disorder by persons other than the Contractor's personnel and other employees including the personnel and employees of Sub-Contractors, affecting the Site and/or the Works;
- d) ionizing radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component of such an assembly, except to the extent to which the Contractor/Sub-Contractors may be responsible for the use of any radio-active material;
- e) Pressure waves caused by aircraft or other aerial devices travelling at sonic or supersonic speeds;
- f) use or occupation by the Procuring Agency of any part of the Works, except as may be specified in the Contract;
- g) late handing over of sites, anomalies in drawings, late delivery of designs and drawings of any part of the Works by the Procuring Agency's personnel or by others for whom the Procuring Agency is responsible;
- h) a suspension under Sub-Clause 2.3 unless it is attributable to the Contractor's failure; and
- (i) physical obstructions or physical conditions other than climatic conditions, encountered on the Site during the performance of the Works, for which the Contractor immediately notified to the Procuring Agency and accepted by the Procuring Agency.

7. TIME FOR COMPLETION

5.1 Execution of the Works

The Contractor shall commence the Works on the Commencement Date and shall proceed expeditiously and without delay and shall complete the Works, subject to Sub-Clause 7.3 below, within the Time for Completion.

5.2 Programme

Within the time stated in the Contract Data, the Contractor shall submit to the Engineer/Procuring Agency a programme for the Works in the form stated in the Contract Data.

5.3 Extension of Time

The Contractor shall, within such time as may be reasonable under the circumstances, notify the Procuring Agency/Engineer of any event(s) falling within the scope of Sub-Clause 6.1 or 10.3 of these Conditions of Contract and request the Procuring Agency/Engineer for a reasonable extension in the time for the completion of works. Subject to the aforesaid, the Procuring Agency/Engineer shall determine such reasonable extension in the time for the completion of works as may be justified in the light of the details/particulars supplied by the Contractor in connection with the such determination by the Procuring Agency/Engineer within such period



as may be prescribed by the Procuring Agency/Engineer for the same; and the Procuring Agency may extend the time for completion as determined.

5.4 **Late Completion**

If the Contractor fails to complete the Works within the Time for Completion, the Contractor's only liability to the Procuring Agency for such failure shall be to pay the amount as **liquidity damages** stated in the Contract Data for each day for which he fails to complete the Works.

8. TAKING-OVER.

C. **Completion**

The Contractor may notify the Engineer/Procuring Agency when he considers that the Works are complete.

7.1 **Taking-Over Notice**

Within fourteen (14) days of the receipt of the said notice of completion from the Contractor the Procuring Agency/Engineer shall either takeover the completed works and issue a Certificate of Completion to that effect or shall notify the Contractor his reasons for not taking-over the works. While issuing the Certificate of Completion as aforesaid, the Procuring Agency/Engineer may identify any outstanding items of work which the Contractor shall undertake during the Maintenance Period.

9. REMEDYING DEFECTS

7.2 **Remedying Defects**

The Contractor shall for a period stated in the Contract Data from the date of issue of the Certificate of Completion carry out, at no cost to the Procuring Agency, repair and rectification work which is necessitated by the earlier execution of poor quality of work or use of below specifications material in the execution of Works and which is so identified by the Procuring Agency/Engineer in writing within the said period. Upon expiry of the said period, and subject to the Contractor's faithfully performing his aforesaid obligations, the Procuring Agency/Engineer shall issue a Maintenance Certificate whereupon all obligations of the Contractor under this Contract shall come to an end.

Failure to remedy any such defects or complete outstanding work within a reasonable time shall entitle the Procuring Agency to carry out all necessary works at the Contractor's cost. However, the cost of remedying defects not attributable to the Contractor shall be valued as a Variation.

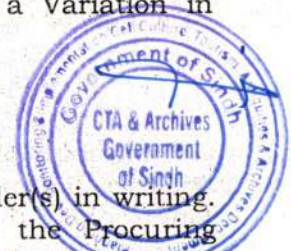
7.3 **Uncovering and Testing**

The Engineer/Procuring Agency may give instruction as to the uncovering and/or testing of any work. Unless as a result of an uncovering and/or testing it is established that the Contractor's design, materials, plant or workmanship are not in accordance with the Contract, the Contractor shall be paid for such uncovering and/or testing as a Variation in accordance with Sub-Clause 10.2.

10. VARIATIONS AND CLAIMS

9.1 **Right to Vary**

The Procuring Agency/Engineer may issue Variation Order(s) in writing. Where for any reason it has not been possible for the Procuring Agency/Engineer to issue such Variations Order(s), the Contractor may confirm any verbal orders given by the Procuring Agency/Engineer in writing and if the same are not refuted/denied by the Procuring Agency/Engineer within ten (10) days of the receipt of such confirmation the same shall be deemed to be a Variation Orders for the purposes of this Sub-Clause.



10.1 Valuation of Variations

Variations shall be valued as follows:

at a lump sum price agreed between the Parties, or
where appropriate, at rates in the Contract, or

in the absence of appropriate rates, the rates in the Contract shall be used
as the basis for valuation, or failing which at appropriate new rates, as may
be agreed or which the Engineer/Procuring Agency considers appropriate,
or

if the Engineer/Procuring Agency so instructs, at day work rates set out in
the Contract Data for which the Contractor shall keep records of hours of
labour and Contractor's Equipment, and of Materials, used.

10.2 Changes in the Quantities.

If the final quantity of the work done differs from the quantity in the Bill of
Quantities for the particular item by more than 25 percent, provided the
change exceeds 1 percent of the Initial Contract Price, the Procuring
Agency/Engineer shall adjust the rate to allow for the change and will be
valued as per sub clause 10.2.

The Engineer shall not adjust rates from changes in quantities if thereby
the Initial Contract Price is exceeded by more than 15 percent, except with
the prior approval of the Procuring Agency.

If requested by the Engineer, the contractor shall provide the Engineer with
a detailed cost breakdown of any rate in the Bill of Quantities.

Early Warning

The Contractor shall notify the Engineer/Procuring Agency in writing as
soon as he is aware of any circumstance which may delay or disrupt the
Works, or which may give rise to a claim for additional payment.

To the extent of the Contractor's failure to notify, which results to the
Engineer/Procuring Agency being unable to keep all relevant records or
not taking steps to minimize any delay, disruption, or Cost, or the value of
any Variation, the Contractor's entitlement to extension of the Time for
Completion or additional payment shall be reduced/rejected.

10.3 Valuation of Claims

If the Contractor incurs Cost as a result of any of the Procuring Agency's
Risks, the Contractor shall be entitled to the amount of such Cost. If as a
result of any

Procuring Agency's Risk, it is necessary to change the Works, this shall
be dealt with as a Variation subject to Contractor's notification for
intention of claim to the

Engineer/Procuring Agency within fourteen (14) days of the occurrence of
cause.

11.1 Variation and Claim Procedure

The Contractor shall submit to the Engineer/Procuring Agency an itemized
detailed breakdown of the value of variations and claims within twenty
eight (28) days of the instruction or of the event giving rise to the claim.
The Engineer/Procuring Agency shall check and if possible agree the value.
In the absence of agreement, the Procuring Agency shall determine the
value.

11. CONTRACT PRICE AND PAYMENT

(c) (a) Terms of Payments



The amount due to the Contractor under any Interim Payment Certificate issued by the Engineer pursuant to this Clause, or to any other terms of the Contract, shall, subject to Clause 11.3, be paid by the Procuring Agency to the Contractor within 30 days after such Interim Payment Certificate has been jointly verified by Procuring Agency and Contractor, or, in the case of the Final Certificate referred to in Sub-Clause 11.5, within 60 days after such Final Payment Certificate has been jointly verified by Procuring Agency and Contractor;

Provided that the Interim Payment shall be caused in thirty (30) days and Final Payment in 60 days in case of foreign funded project. In the event of the failure of the Procuring Agency to make payment within 90 days then Procuring Agency shall pay to the Contractor compensation at the 28 days rate of KIBOR+2% per annum in local currency and LIBOR+1% for foreign currency, upon all sums unpaid from the date by which the same should have been paid.

(a) **Valuation of the Works**

The Works shall be valued as provided for in the Contract Data, subject to Clause 10.

1 **Monthly Statements**

The Contractor shall be entitled to be paid at monthly intervals:

11.3 the value of the Works executed less to the cumulative amount paid previously; and

11.4 value of secured advance on the materials and valuation of variations (if any).

The Contractor shall submit each month to the Engineer/Procuring Agency a statement showing the amounts to which he considers himself entitled.

12.1 **Interim Payments**

Within a period not exceeding seven (07) days from the date of submission of a statement for interim payment by the Contractor, the Engineer shall verify the same and within a period not exceeding thirty (30/60) days from the said date of submission by the Contractor, the Procuring Agency shall pay to the Contractor the sum subject to adjustment for deduction of the advance payments and retention money.

12.2 **Retention**

Retention money shall be paid by the Procuring Agency to the Contractor within fourteen (14) days after either the expiry of the period stated in the Contract Data, or the remedying of notified defects, or the completion of outstanding work, all as referred to in Sub-Clause 9.1, whichever is the later.

12.3 **Final Payment**

Within twenty one (21) days from the date of issuance of the Maintenance Certificate the Contractor shall submit a final account to the Engineer to verify and the Engineer shall verify the same within fourteen (14) days from the date of submission and forward the same to the Procuring Agency together with any documentation reasonably required to enable the Procuring Agency to ascertain the final contract value.

Within sixty (60) days from the date of receipt of the verified final account from the Engineer, the Procuring Agency shall pay to the Contractor any amount due to the Contractor. While making such payment the Procuring Agency may, for reasons to be given to the Contractor in writing, withhold any part or parts of the verified amount.

12.4 **Currency**

Payment shall be in the currency stated in the Contract Data.



12. DEFAULT

12.3 Defaults by Contractor

If the Contractor abandons the Works, refuses or fails to comply with a valid instruction of the Engineer/Procuring Agency or fails to proceed expeditiously and without delay, or is, despite a written complaint, in breach of the Contract, the Procuring Agency may give notice referring to this Sub-Clause and stating the default.

If the Contractor has not taken all practicable steps to remedy the default within fourteen (14) days after receipt of the Procuring Agency's notice, the Procuring Agency may by a second notice given within a further twenty one (21) days, terminate the Contract. The Contractor shall then demobilize from the Site leaving behind any Contractor's Equipment which the Procuring Agency instructs, in the second notice, to be used for the completion of the Works at the risk and cost of the Contractor.

12.4 Defaults by Procuring Agency

If the Procuring Agency fails to pay in accordance with the Contract, or is, despite a written complaint, in breach of the Contract, the Contractor may give notice referring to this Sub-Clause and stating the default. If the default is not remedied within fourteen (14) days after the Procuring Agency's receipt of this notice, the Contractor may suspend the execution of all or parts of the Works.

If the default is not remedied within twenty eight (28) days after the Procuring Agency's receipt of the Contractor's notice, the Contractor may by a second notice given within a further twenty one (21) days, terminate the Contract. The Contractor shall then demobilize from the Site.

12.5 Insolvency

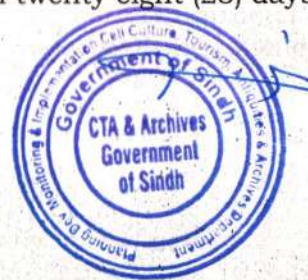
If a Party is declared insolvent under any applicable law, the other Party may by notice terminate the Contract immediately. The Contractor shall then demobilize from the site leaving behind, in the case of the Contractor's insolvency, any Contractor's Equipment which the Procuring Agency instructs in the notice is to be used for the completion of the Works.

12.6 Payment upon Termination

After termination, the Contractor shall be entitled to payment of the unpaid balance of the value of the works executed and of the Materials and Plant reasonably delivered to the site, adjusted by the following:

any sums to which the Contractor is entitled under Sub-Clause 10.4, any sums to which the Procuring Agency is entitled, if the Procuring Agency has terminated under Sub-Clause 12.1 or 12.3, the Procuring Agency shall be entitled to a sum equivalent to twenty percent (20%) of the value of parts of the Works not executed at the date of the termination, and if the Contractor has terminated under Sub-Clause 12.2 or 12.3, the Contractor shall be entitled to the cost of his demobilization together with a sum equivalent to ten percent (10%) of the value of parts of the works not executed at the date of termination.

The net balance due shall be paid or repaid within twenty eight (28) days of the notice of termination.



13. RISKS AND RESPONSIBILITIES

14.1 Contractor's Care of the Works

Subject to Sub-Clause 9.1, the Contractor shall take full responsibility for the care of the Works from the Commencement Date until the date of the Procuring Agency's/Engineer's issuance of Certificate of Completion under Sub-Clause 8.2. Responsibility shall then pass to the Procuring Agency. If any loss or damage happens to the Works during the above period, the Contractor shall rectify such loss or damage so that the Works conform with the Contract.

Unless the loss or damage happens as a result of any of the Procuring Agency's Risks, the Contractor shall indemnify the Procuring Agency, or his agents against all claims loss, damage and expense arising out of the Works.

15.1 Force Majeure

If Force Majeure occurs, the Contractor shall notify the Engineer/Procuring Agency immediately. If necessary, the Contractor may suspend the execution of the Works and, to the extent agreed with the Procuring Agency demobilize the Contractor's Equipment.

If the event continues for a period of eighty four (84) days, either Party may then give notice of termination which shall take effect twenty eight (28) days after the giving of the notice.

After termination, the Contractor shall be entitled to payment of the unpaid balance of the value of the Works executed and of the Materials and Plant reasonably delivered to the Site, adjusted by the following:

any sums to which the Contractor is entitled under Sub-Clause 10.4, the cost of his demobilization, and less any sums to which the Procuring Agency is entitled.

The net balance due shall be paid or repaid within thirty five (35) days of the notice of termination.

14. INSURANCE

16.1 Arrangements

The Contractor shall, prior to commencing the Works, effect insurances of the types, in the amounts and naming as insured the persons stipulated in the Contract Data except for items (a) to (e) and (i) of the Procuring Agency's Risks under Sub-Clause 6.1. The policies shall be issued by insurers and in terms approved by the Procuring Agency. The Contractor shall provide the Engineer/Procuring Agency with evidence that any required policy is in force and that the premiums have been paid.

16.2 Default

If the Contractor fails to effect or keep in force any of the insurances referred to in the previous Sub-Clause, or fails to provide satisfactory evidence, policies or receipts, the Procuring Agency may, without prejudice to any other right or remedy, effect insurance for the cover relevant to such as a default and pay the premiums due and recover the same plus a sum in percentage given in Contractor Data from any other amounts due to the Contractor.

15. RESOLUTION OF DISPUTES



16.3

Engineer's Decision

If a dispute of any kind whatsoever arises between the Procuring Agency and the Contractor in connection with the works, the matter in dispute shall, in the first place, be referred in writing to the Engineer, with a copy to the other party. Such reference shall state that it is made pursuant to this Clause. No later than the twenty eight (28) days after the day on which he received such reference, the Engineer shall give notice of his decision to the Procuring Agency (Superintending Engineer) and the Contractor.

Unless the Contract has already been repudiated or terminated, the Contractor shall, in every case, continue to proceed with the work with all due diligence, and the Contractor and the Procuring Agency (Superintending Engineer) shall give effect forthwith to every such decision of the Engineer unless and until the same shall be revised, as hereinafter provided in an arbitral award.

16.4

Notice of Dissatisfaction

If a Party is dissatisfied with the decision of the Engineer of consultant or if no decision is given within the time set out in Sub-Clause 15.1 here above, the Party may give notice of dissatisfaction referring to this Sub-Clause within fourteen (14) days of receipt of the decision or the expiry of the time for the decision. If no notice of dissatisfaction is given within the specified time, the decision shall be final and binding on the Parties. If notice of dissatisfaction is given within the specified time, the decision shall be binding on the Parties who shall give effect to it without delay unless and until the decision of the Engineer is revised by an arbitrator.

If a contractor is dissatisfied with the decision of the Engineer of the department or decision is not given in time then he can approach Superintending Engineer within 14 days, in case of dissatisfaction with decision of Superintending Engineer or not decided within 28 days, then arbitration process would be adopted as per clause 15.3.

16.5

Arbitration

A dispute which has been the subject of a notice of dissatisfaction shall be finally settled as per provisions of Arbitration Act 1940 (Act No. X of 1940) and Rules made there under and any statutory modifications thereto. Any hearing shall be held at the place specified in the Contract Data and in the language referred to in Sub-Clause 1.5.

16

INTEGRITY PACT

17.1

If the Contractor or any of his Sub-Contractors, agents or servants is found to have violated or involved in violation of the Integrity Pact signed by the Contractor as Schedule-F to his Bid, then the Procuring Agency shall be entitled to:

recover from the Contractor an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Contractor or any of his Sub-Contractors, agents or servants;
terminate the Contract; and recover from the Contractor any loss or damage to the Procuring Agency as a result of such termination or of any other corrupt business practices of the Contractor or any of his Sub-Contractors, agents or servants.

On termination of the Contract under Sub-Para (b) of this Sub-Clause, the Contractor shall demobilize from the site leaving behind Contractor's Equipment which the Procuring Agency instructs, in the termination notice, to be used for the completion of the works at the risk and cost of the Contractor. Payment upon such termination shall be made under Sub-Clause 12.4, in accordance with Sub-Para (c) thereof, after having deducted the amounts due to the Procuring Agency under Sub-Para (a) and (c) of this Sub-Clause.



CONTRACT DATA

(Note: Except where otherwise indicated, all Contract Data should be filled in by the Procuring Agency prior to issuance of the Bidding Documents.)

Sub-Clauses of Conditions of Contract

18.1 Procuring Agency's Drawings, if any
(Attached)

18.2 **The Procuring Agency** means
Planning, Development, Monitoring & Implementation Cell, Culture, Tourism, Antiquities & Archives Department Government of Sindh

18.3 **The Contractor** means

A. **Commencement Date** means the date of issue of Notice to Commence which shall be issued within fourteen (14) days of the signing of the Contract Agreement.

* **Time for Completion 08 Months**

1 **Documents forming the Contract listed in the order of priority:**

- 19.3 The Contract Agreement
- 19.4 Letter of Acceptance
- 19.5 The completed Form of Bid
- 19.6 Contract Data
- 19.7 Conditions of Contract
- 19.8 The completed Schedules to Bid including Schedule of Prices
- 19.9 The Drawings, if any
- 19.10 The Specifications

20.1 **Provision of Site:** On the Commencement Date

21.2 **Authorized person:** ***Executive Engineer of P.A***

21.3 **Name and address of P.A Representative**



Executive Engineer Planning, Development, Monitoring & Implementation Cell, Culture, Tourism, Antiquities & Archives Department Government of Sindh

22.1 **Performance Security:**

Amount: 5 %

Validity till the completion of work

7.2 **Programme:**

Time for submission: Within fourteen (14) days* of the Commencement Date.

Form of programme: _____ (Bar Chart/ CPM/ PERT or other)

Amount payable due to failure to complete shall be ___% per day up to a maximum of (10%) of sum stated in the Letter of Acceptance (Usually

the liquidated damages are set between 0.05 percent and 0.10 percent per day.)

A Early Completion

In case of earlier completion of the Work, the Contractor is entitled to be paid bonus up-to limit and at a rate equivalent to 50% of the relevant limit and rate of liquidated damages stated in the contract data.

iv. Period for remedying defects

23.1 (e) Variation procedures:

Day work rates _____
(details)

23.4 Terms of Payments

Mobilization Advance

Mobilization Advance up to 10 % of the Contract Price stated in the Letter of Acceptance shall be paid by the Procuring Agency to the Contractor on the works costing Rs.2.5 million or above on following conditions:

- 25.1 on submission by the Contractor of a Mobilization Advance Guarantee for the full amount of the Advance in the specified form from a Scheduled Bank in Pakistan to the Procuring Agency;
- 25.2 Contractor will pay interest on the mobilization advance at the rate of 10% per annum on the advance; and This Advance including the interest shall be recovered in 5 equal installments from the five (05) R.A bills and in case the number of bills is less than five (05) then 1/5th of the advance **inclusive of the interest** thereon shall be recovered from each bill and the balance together with interest be recovered from the final bill. It may be insured that there is sufficient amount in the final bill to enable recovery of the Mobilization Advance.

OR

26.1 Secured Advance on Materials

- 26.2 The Contractor shall be entitled to receive from the Procuring Agency Secured Advance against an INDENTURE BOND in P W Account Form No. 31 (Fin. R. Form No. 2 acceptable to the Procuring Agency of such sum as the Engineer may consider proper in respect of non-perishable materials brought at the Site but not yet incorporated in the Permanent Works provided that:
- 26.3 The materials are in accordance with the Specifications for the Permanent Works;
- 26.4 Such materials have been delivered to the Site and are properly stored and protected against loss or damage or deterioration to the satisfaction and verification of the Engineer but at the risk and cost of the Contractor;
- 26.5 The Contractor's records of the requirements, orders, receipts and use of materials are kept in a form approved by the Engineer, and such records shall be available for inspection by the Engineer;
- 26.6 The Contractor shall submit with his monthly statement the estimated value of the materials on Site together with such documents as may be required by



- the Engineer for the purpose of valuation of materials and providing evidence of ownership and payment therefore;
- 26.7 Ownership of such materials shall be deemed to vest in the Procuring Agency and these materials shall not be removed from the Site or otherwise disposed of without written permission of the Procuring Agency;
- 26.8 The sum payable for such materials on Site shall not exceed 75 % of the (i) landed cost of imported materials, or (ii) ex-factory / ex-warehouse price of locally manufactured or produced materials, or (iii) market price of stands other materials;
- (i) Secured Advance should not be allowed unless & until the previous advance, if any, fully recovered;
 - (ii) Detailed account of advances must be kept in part II of running account bill; and
 - (iii) Secured Advance may be permitted only against materials/quantities anticipated to be consumed / utilized on the work within a period of 3 months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract
- (vi) Recovery of Secured Advance:
- (a) Secured Advance paid to the Contractor under the above provisions shall be effected from the monthly payments on actual consumption basis, but not later than period specified in the rules not more than three months (even if unutilized); other conditions.
 - (b) As recoveries are made the outstanding accounts of the items concerned in Part II should be reduced by making deduction entries in the column; —deduct quantity utilized in work measured since previous bill, equivalent to the quantities of materials used by the contractor on items of work shown as executed in part I of the bill.
 - (vii) Interim payments: The Contractor shall submit to the Engineer monthly statements of the estimated value of the work completed less the cumulative amount certified previously.
 - (a) The value of work completed comprises the value of the quantities of the items in the Bill of Quantities completed.
 - (b) value of secured advance on the materials and valuation of variations (if any).
 - (c) Engineer may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.
 - (v) Retention money and other advances are to be recovered from the bill Submitted by contractor



STANDARD FORMS

(Note: Standard Forms provided in this document for securities are to be issued by a bank. In case the bidder chooses to issue a bond for accompanying his bid or performance of contract or receipt of advance, the relevant format shall be tailored accordingly without changing the spirit of the Forms of securities).



SPECIFICATIONS

[Note for Preparing the Specifications]

A set of precise and clear specifications is a prerequisite for bidders to respond realistically and competitively to the requirements of the user without qualifying their Bids. The specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, performance of the works. Only if this is done objectives of economy, efficiency, and fairness in procurement will be realized and responsiveness of Bids can be ensured, and the subsequent task of bid evaluation can be facilitated. The specifications should require that materials to be incorporated in the works be new, unused, and of the most recent or current models, and incorporated all recent improvements in design and materials unless provided for otherwise in the contract.

Samples of specifications from similar to previous procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the works and the repetitiveness of the type of procurement, it may be advantageous to standardize the Technical Specifications that should cover all classes of workmanship, materials and equipment although not necessarily to be used in a particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials; and workmanship, recognized international standards should be used as much as possible. The specifications shall consider all conditions but not limited to seismic conditions, weather conditions and environmental impact. The specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Specifications:

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Specifications to specific standards and codes to be met by Works to be furnished and tested, the provisions of the latest current edition or revision of the relevant shall apply, unless otherwise expressly stated in the Contract. Other authoritative standards that ensure equivalence to the standards and codes specified will be acceptable.



DRAWINGS



DRAWINGS





GOVERNMENT OF SINDH

CULTURE, TOURISM, ANTIQUITIES & ARCHIVES DEPARTMENT
PLANNING, DEVELOPMENT, MONITORING & IMPLEMENTATION CELL,
BEHIND RUMI GRAVEYARD, NEAR GIRD STATION AT NORTHERN
BY-PASS, KARACHI

Karachi, dated: 26th November, 2025

To,

The Director (Advertisement),
Information Department,
Government of Sindh,
Karachi.

Subject: **PUBLICATION OF NOTICE INVITING TENDER (NIT).**

I am directed to refer subject cited above and enclosed herewith seven (7) copies of Notice Inviting Tender (NIT) for various M&R works of Planning, Development, Monitoring & Implementation Cell, Culture, Tourism, Antiquities & Archives Department, Government of Sindh, Karachi.

You are requested to publish the same in three widely circulated leading newspapers i.e. Urdu (Daily Jang, Daily Express & Daily Ummat), Sindhi (Daily Kawish, Daily Ibrat & Daily Sobh) & English (Dawn, The News & Daily Times) etc.

(AKHTIAR AHMED MANGI)

EXECUTIVE ENGINEER

PDM&I CELL

EXECUTIVE ENGINEER
Planning Development Monitoring & Implementation Cell
Culture Tourism Antiquities & Archives Department
Government of Sindh

C.C. to:

1. P.S to Secretary, Culture, Tourism, Antiquities & Archives Department, Government of Sindh, Karachi.
2. P.A to Resident Director, Planning, Development, Monitoring & Implementation Cell, Culture, Tourism, Antiquities & Archives Department, Government of Sindh, Karachi.
3. Office File.



**PLANNING, DEVELOPMENT, MONITORING & IMPLEMENTATION CELL
CULTURE, TOURISM, ANTIQUITIES & ARCHIVES DEPARTMENT,
GOVERNMENT OF SINDH
BEHIND RUMI GRAVEYARD, NEAR GRID STATION AT NORTHERN
BY-PASS, KARACHI**

NOTICE INVITING TENDER (N.I.T)

No. XEN/PDM&I-CELL/CTA&AD/NIT-M&R-05/2025-26/155

Dated: 26th November, 2025

PDM&I Cell invites E-Bids through E-Pak Acquisition and Disposal System (EPADS) from all the interested Contractors/ Firms /Companies on standard bidding documents forms for the Procurement of the following works through under Rule 46(2) – Single Stage - Two Envelope Procedure – specified under SPPRA Rules 2010 (Amended up to date).

SR. NO.	SCOPE OF WORK	MANDATORY PEC CATEGORY & SPECIALIZATION CODES	COMPLETION PERIOD
01	Repair & Renovation of Allama I.I Kazi Library Dadu	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
02	Repair & Renovation of Lal Shahbaz Government Library, Sehwan Sharif	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
03	Repair & Renovation of Sindh Government Library, Mirpurkhas	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
04	Repair & Renovation of Cultural Complex Mirpurkhas	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
05	Repair & Renovation of Sachal Sarmast Complex at Daraza Sharif	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
06	Repair & Renovation of Office of Assistant Engineer PDM&I-Cell, Larkana	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
07	Provision of Drainage System for Auditorium & Library at Dadu	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
08	Repair & Renovation of Zulfiqar Ali Bhutto Public Library Qambar	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
09	Repair & Renovation of Khan Bahadur Khan Azeem Sindh Government Library, Hyderabad	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
10	Repair & Renovation of Sindh Language Authority, Hyderabad	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
11	Repair & Renovation of Exploration & Excavation Branch	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
12	Repair & Maintenance of Mehran Arts Council at Hyderabad	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
13	Upgradation & Improvement of External Development Works at PDM&I Cell Office Karachi	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months

1. Eligibility Criteria (Mandatory):

- Detail eligibility criteria/conditions are attached/available with the bidding documents.
- Valid Registration with **Pakistan Engineering Council (PEC)** in relevant category and specialization codes, Valid Registration with **Income Tax Department (NTN)** & Valid **Sindh Revenue Board certificate (SRB)**, (all required registrations are subject to be where / if applicable). The contractors must be on Active Tax Payer list of the FBR and SRB, where applicable.
- The Firm having atleast One project of a similar nature with a minimum value of 80% or more of the estimated cost, or Two projects of a similar nature, each with a minimum value of 50% or more of the estimated cost.
- Average Annual Financial Turn-over not less than equivalent cost of the scheme/ project during last (03) Three years. The bidder should provide following documents i.e.
 - Bank statement of last (03) three years.
 - Annual Tax returns of last (03) three years.
 - Audited financial statement of last (03) three years from registered Chartered Accountant.
- List of equipment, machinery and transport owned / leased hired by the bidder related to above works.
- Bio data of Engineering and Technical Staff working with firm along with Attested CVs.

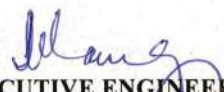
2. Bidding/Tender Documents (Issuance, Opening & Submission):

The interested bidders may accessed/downloaded the bidding documents from the SPPRA website of EPADS(<https://portalsindh.eprocure.gov.pk>) with effect from **28-11-2025** to **16-12-2025**. Interested bidders are requested to register their firm/company on SPPRA website of EPADS <https://portalsindh.eprocure.gov.pk> for submission of E-Bid.

- a) The bids, duly completed in all respect and signed by authorized person, must be submitted through EPADS till **17-12-2025** till **11:30 AM**. The technical bids will be opened on the same day (**17-12-2025** at **12:30 PM**) at the office of the Executive Engineer, PDM&I Cell, Behind Rumi Graveyard; Near Grid Station at Northern By-Pass, Karachi. Manual bid will not be accepted.
- b) The bidders are required to submit bid security in the form of Call on deposit or pay order or demand draft or Bank Guarantee in favour of **"DDO PDM&I Cell CTA&AD, Government of Sindh"**, (which should be debited from firm / bidder own Bank Account & duly mentioning the name & title of the firm). The copy of the bid security and tender fee instrument must be submitted online on the E-PAD system and original instrument of tender fee Rs.2,000/- and bid security as mentioned above must reach at the office of the Executive Engineer, PDM&I Cell, Behind Rumi Graveyard, Near Grid Station at Northern By-Pass, Karachi on or before the tender opening. The bid security must be valid for 28 days beyond the bid validity period/date. The bid of those bidders who failed to submit bid security and tender fee in original to the Procuring Agency prior to deadline of submission of bids shall be rejected. The bids must be valid for a period of 90 days.

3. Terms & Conditions:

- a) Joint Ventures (JV) will be considered only if a notarized JV agreement is provided and both the JV entity (with its own valid NTN & SRB) and each partner individually hold valid PEC registration, NTN, SRB, and tax compliance certificates.
- b) Each page of tender / bidding documents should be signed & stamped by the firm / bidder, conditional bid will not be considered.
- c) Bid received without supporting documents as mentioned / required in eligibility criteria would be declared as **non-responsive** bid. The procurement agency reserves the right to cross verify any information provided with the bidding order to keep verification or authenticity of provided information.
- d) Undertaking on Affidavit of Rs. 100/- that firm is not blacklisted /involved in any litigation / has not abandoned any work in any department & provided information / documents are true and correct.
- e) In case of a representative must have authority on stamp paper / company letter head from his firm/company's owner including details of owners along with CNIC.
- f) In case of holiday or any unforeseen circumstances, the schedule of submission & opening shall be **on next working day**. The procuring agency may reject all or any bid and may cancel the bidding process subject the relevant provision of SPPRA Rules 2010 (Amended upto date).
- g) Due to non-availability of landline number of PTCL, for further assistance, please contact Executive Engineer Cell # 0331-3263107 during office hours


EXECUTIVE ENGINEER
PDM&I CELL, CTA&AD
GOVERNMENT OF SINDH
Behind Rumi Graveyard, Near Grid
Station at Northern By-Pass, Karachi





PLANNING, DEVELOPMENT, MONITORING &
IMPLEMENTATION CELL
CULTURE, TOURISM, ANTIQUITIES & ARCHIVES
DEPARTMENT,
GOVERNMENT OF SINDH
BEHIND RUMI GRAVEYARD, NEAR GRID STATION AT
NORTHERN BY-PASS, KARACHI

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12	Repair & Renovation of Exploration & Excavation Branch	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months
13	Upgradation & Improvement of External Development Works at PDM&I Cell Office Karachi	C6 & Above (CE-01, CE-09, CE-10, EE-02, EE-04)	08 Months

1. Eligibility Criteria (Mandatory):

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- Average Annual Financial Turn-over not less than equivalent cost of the scheme/project during last (03) Three years. The bidder should provide following documents i.e.
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 - Annual Tax returns of last (03) three years.
 - Audited financial statement of last (03) three years from registered Chartered Accountant.
- List of equipment, machinery and transport owned / leased hired by the bidder related to above works
- Bio data of Engineering and Technical Staff working with firm along with Attested CVs.

2. Bidding/Tender Documents (Issuance, Opening & Submission):

- The interested bidders may accessed/downloaded the bidding documents from the SPPRA website of EPADS (<https://portalsindh.eprocure.gov.pk>) with effect from 26-11-2025 to 16-12-2025. Interested bidders are requested to register their firm/company on SPPRA website of EPADS <https://portalsindh.eprocure.gov.pk> for submission of E-Bid.
- The bids, duly completed in all respect and signed by authorized person, must be submitted through EPADS till 17-12-2025 till 11:30 AM. The technical bids will be opened on the same day (17-12-2025 at 12:30 PM) at the office of the Executive Engineer, PDM&I Cell, Behind Rumi Graveyard, Near Grid Station at Northern By-Pass, Karachi. Manual bid will not be accepted.
 - The bidders are required to submit bid security in the form of Call on deposit or pay order or demand draft or Bank Guarantee in favor of "DDO PDM&I Cell CTA&AD, Government of Sindh", (which should be debited from firm / bidder own Bank Account & duly mentioning the name & title of the firm). The copy of the bid security and tender fee instrument must be submitted online on the EPAD system and original instrument of tender fee Rs 2,000/- and bid security as mentioned above must reach at the office of the Executive Engineer, PDM&I Cell, Behind Rumi Graveyard, Near Grid Station at Northern By-Pass, Karachi on or before the tender opening. The bid security must be valid for 28 days beyond the bid validity period/date. The bid of those bidders who failed to submit bid security and tender fee in original to the Procuring Agency prior to deadline of submission of bids shall be rejected. The bids must be valid for a period of 90 days.

3. Terms & Conditions:

- Joint Ventures (JV) will be considered only if a notarized JV agreement is provided and both the JV entity (with its own valid NTN & SRB) and each partner individually hold valid PEC registration, NTN, SRB, and tax compliance certificates.
- Each page of tender / bidding documents should be signed & stamped by the firm / bidder, conditional bid will not be considered.
- Bid received without supporting documents as mentioned / required in eligibility criteria would be declared as non-responsive bid. The procurement agency reserves the right to cross verify any information provided with the bidding order to keep verification or authenticity of provided information.
- Undertaking on Affidavit of Rs. 100/- that firm is not blacklisted involved in any litigation/ has not abandoned any work in any department & provided information / documents are true and correct.
- In case of a representative must have authority on stamp paper / company letter head from his firm/company's owner including details of owners along with CNIC.
- In case of holiday or any unforeseen circumstances, the schedule of submission & opening shall be on next working day. The procuring agency may reject all or any bid and may cancel the bidding process subject the relevant provision of SPPRA Rules 2010 (Amended up to date).
- Due to non-availability of landline number of PTCL, for further assistance, please contact Executive Engineer Cell # 0331-3263107 during office hours.

EXECUTIVE ENGINEER
PDM&I CELL, CTA&AD
GOVERNMENT OF SINDH
Behind Rumi Graveyard, Near Grid
STATION AT NORTHERN BY-PASS, KARACHI#

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INFORMATION DEPARTMENT

INF/KRY/38625



**GOVERNMENT OF SINDH
CULTURE, TOURISM, ANTIQUITIES
& ARCHIVES DEPARTMENT**

NOTIFICATION

No. SO(G)/CTA&AD/7-162/2024: In pursuance of Rule 31 of Sindh Public Procurement; Rules 2010 (Amended upto date); Complaint Redressal Committee (CRC) is hereby constituted comprising the following g officers for scrutinizing the complaints of aggrieved bidders during the year 2025-26, in respect of Planning, Development, Monitoring & Implementation Cell, Culture, Tourism, Antiquities & Archives Department with immediate effect as under:-

- | | |
|---|-------------------------|
| 1. Mr. Roshan Ali Kanasro
Resident Director,
Planning, Development, Monitoring & Implementation Cell,
Culture, Tourism, Antiquities & Archives Department | Chairman |
| 2. Engr. Muhammad Tanweer
Ex- Archaeological Engineer | Member |
| 3. Assistant Director
Culture, Tourism, Antiquities & Archives Department | Member/Secretary |
| 4. Representative of AG Office/DAO
Office of the Accountant General Sindh, | Member |
| 5. The Section Officer (General),
Culture, Tourism, Antiquities & Archives Department | Member |

Terms of Reference:

- As provided under Rule 31 of Sindh Public Procurement Rules 2010 (Amended 2019) and to perform any other function ancillary and incidental related to complaints.

KHAIR MUHAMMAD KALWAR
Secretary to Govt. of Sindh

No. SO(G)/CTA&AD/7-162/2024/733

Karachi, dated the 10th July, 2025.

A copy is forwarded for information and necessary action to:-

1. The Chairman, Planning Development Board, Govt. of Sindh, Karachi.
2. The Secretary, Finance Department, Govt. of Sindh, Karachi.
3. The Managing Director, SPPRA, Government of Sindh, Karachi
4. The Accountant General Sindh, Karachi with request to nominate your representative for the above Complaint Redressal Committee.
5. The Director General (Culture), CTA&AD, Govt. of Sindh, Karachi.
6. The Director General (A&A), CTA&AD, Govt. of Sindh, Karachi.
7. PS to Minister for Culture, Tourism, Antiquities & Archives Department, Karachi.
8. PS to Secretary, CTA&AD, Govt. of Sindh, Karachi.
9. PA to Resident Director (PDM&I Cell), CTA&AD, Govt. of Sindh, Karachi.
10. Member(s) of the Committee.
11. Notification File.



(SECTION OFFICER - GEN)



**GOVERNMENT OF SINDH
CULTURE, TOURISM, ANTIQUITIES
& ARCHIVES DEPARTMENT**

NOTIFICATION

No. SO(G)/CTA&AD/7-162/2024: In supersession of this Department's Notification of even number dated 10-07-2025 and in pursuance of Rule 7 & 8 of Sindh Public Procurement Rules 2010 (Amended upto date); a Procurement Committee (Capital Components) is hereby re-constituted for the ADP Schemes, M&R Project and Non-ADP (Grant-in-Aid) for the year 2025-26, in respect of Planning, Development, Monitoring & Implementation Cell, Culture, Tourism, Antiquities & Archives Department, with immediate effect, is as under:-

- | | | |
|----|---|------------------|
| 1. | Mr. Akhtiar Ahmed Mangi
Executive Engineer,
Planning, Development, Monitoring & Implementation Cell,
Culture, Tourism, Antiquities & Archives Department | Chairman |
| 2. | Mr. Abdul Wahab
Accountant
Planning, Development, Monitoring & Implementation Cell,
Culture, Tourism, Antiquities & Archives Department | Member/Secretary |
| 3. | Mr. Khalil Ahmed
Executive Engineer,
Education Works Department,
Sub-Division, Saddar, South, Karachi | Member |

Terms of Reference:

- i. Preparing of Bidding Documents.
- ii. Carrying out technical as well as financial evaluation of the bids
- iii. Making evaluation report as provided in SPP Rules 45.
- iv. Making recommendations for the award of contract to the Competent Authority.
- v. Perform any other function ancillary and incidental to the above.

KHAIR MUHAMMAD KALWAR
Secretary to Govt. of Sindh

No. SO(G)/CTA&AD/7-162/2024 / 7767 Karachi, dated the 24th September, 2025.

A copy is forwarded for information and necessary action to:-

1. The Chairman, Planning & Development Board, Government of Sindh, Karachi.
2. The Accountant General Sindh, Karachi.
3. The Secretary, Finance Department, Government of Sindh, Karachi.
4. The Managing Director, SPPRA, Government of Sindh, Karachi
5. The Secretary, SGA&CD, Government of Sindh, Karachi
6. The Director General (Culture), CTA&AD, Govt. of Sindh, Karachi
7. The Director General (Antiquities & Archaeology), CTA&AD, Govt. of Sindh, Karachi.
8. Member(s) of the Committee.
9. PS to Minister for Culture, Tourism, Antiquities & Archives Sindh, Karachi.
10. PS to Secretary, CTA&AD, Govt. of Sindh, Karachi.
11. PA to Resident Director (PDM&I Cell), CTA&AD, Govt. of Sindh, Karachi.
12. Notification File.

(SECTION OFFICER - GEN)

ANNUAL PROCUREMENT PLAN 2025-26
PLANNING, DEVELOPMENT, MONITORING & IMPLEMENTATION CELL
CULTURE, TOURISM, ANTIQUITIES & ARCHIVES DEPARTMENT, GOVERNMENT OF SINDH

Sr. No.	Description of Procurement	Quantity (Where applicable)	Estimated Unit Cost (Where applicable)	Estimated Total Cost (PKR Millions)	Funds Allocated (PKR Millions)	Source of Funds (ADP / Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks
								1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
1	WORKS (ADP)											
1	CONSOLIDATION / REHABILITATION AT SAADH BELLO SUKKUR	N/A	N/A	1249.201	1249.201	ADP - 123	Single Stage Two Envelope	✓				
2	CONSTRUCTION NEW HUTS AND PROVISION OF ALLIED FACILITIES AT KEENJAR LAKE RESORT AT THATTA	N/A	N/A	500.000	500.000	ADP - 108	do	✓				
3	PREPARATION OF MASTER PLAN AND UPGRADATION OF MUSEUM, REST HOUSE AND BEAUTIFICATION OF EXTERNAL DEVELOPMENT OF MOHEN-JO-DARO (WORLD HERITAGE SITE OF UNESCO)	N/A	N/A	532.400	532.400	ADP - 124	do	✓				
				TOTAL	2281.601	2281.601						
2	REPAIR & RENOVATION (M&R)											
1	REPAIR & RENOVATION OF VARIOUS LIBRARIES, MUSEUMS, REST HOUSES, CULTURE COMPLEXES, AUDITORIUM HALLS, HERITAGE BUILDINGS OFFICE BUILDINGS & OFFICES OF PDM&I CELL	N/A	N/A	1,547.407	1,547.407	NON ADP	Single Stage Two Envelope	✓				
				TOTAL	1,547.407	1,547.407						
3	GOODS / SERVICES (REGULAR BUDGET)											
1	STATIONERY	N/A	N/A	42.500	42.500	NON-ADP Regular Budget	Single Stage one Envelope	✓				
2	PRINTING & PUBLICATION	N/A	N/A	81.500	81.500	do	do	✓				
3	COST OF OTHER STORES	N/A	N/A	46.000	46.000	do	do	✓				
4	OTHERS	N/A	N/A	171.000	171.000	do	do	✓				
				TOTAL	341.000	341.000						
4	GOODS / SERVICES (DEVELOPMENT BUDGET)											
1	PROVISION OF ALLIED FACILITIES AT CULTURAL COMPLEX THATTA	N/A	N/A	14.887	14.887	ADP - 85	Single Stage Two Envelope	✓				
2	CONSTRUCTION OF LIBRARY / CULTURAL CENTRE & MUSEUM AT LUARI SHARIF DISTRICT BADIN	N/A	N/A	10.846	10.846	ADP - 87	do	✓				
3	EXTENSION & IMPROVEMENT OF PUBLIC LIBRARY LATIFABAD, DISTRICT HYDERABAD	N/A	N/A	6.633	6.633	ADP - 91	do	✓				
4	ESTABLISHMENT OF MUHAMMAD IBRAHIM JOYO TRANSLATION BUREAU & BOOK SHOP AT LIAQUAT MEMORIAL LIBRARY AT KARACHI	N/A	N/A	23.950	23.950	ADP - 93	do	✓				
5	ESTABLISHMENT OF CULTURE CENTER AT BAJARA UC BAJARA TALUKA SEHWAN DISTRICT JAMSHORO	N/A	N/A	14.688	14.688	ADP - 96	do	✓				
6	ESTABLISHMENT OF CULTURE CENTER AT VILLAGE QAZI NOOR MUHAMMAD LEGHARI, TALUKA TANDO MARRI, DISTRICT TANDO ALLAHYAR	N/A	N/A	14.540	14.540	ADP - 98	do	✓				
7	ESTABLISHMENT OF PUBLIC LIBRARY AT VILLAGE TALTI, TALUKA SEHWAN, DISTRICT JAMSHORO	N/A	N/A	6.837	6.837	ADP - 99	do	✓				
8	EXTENSION OF ROOPLO KOLHI RESORT AND CONSTRUCTION OF RESTAURANT NAGARPARKAR, DISTRICT THARPARKAR	N/A	N/A	21.350	21.350	ADP - 104	do	✓				
9	UPGRADATION & IMPROVEMENT OF MARVI REST HOUSE AT MITHI, DISTRICT THARPARKAR	N/A	N/A	10.265	10.265	ADP - 107	do	✓				
				TOTAL	123.996	123.996						

