

**ANNUAL PROCUREMENT PLAN**  
**TMC MANGHOPIR TOWN KARACHI**  
**FINANCIAL YEAR 2025-26**

EE/B&R/TMC/MPiR/24/2025-26

S. #	Name of Scheme	Actual Funds Allocated	Cost of Ongoing Works (Expenditure already incurred)	Funds earmarked for ongoing works	Cost of New Work (Components)	Funds for New Work	Nature of Procurement	Method of Procurement	Anticipated /Actual Date of Advertisement	Anticipated/ Actual Date of Start	Anticipated/ Actual Date of Completion
a	b	c	d	e	f	g	h	i	j	k	L
1.	P/F Paver Block in front of Community Centre Ramzan Goth UC# 01 TMC Manghopir.	3.0 million	-----	-----	2.998 million	3.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
2.	P/F Paver Block at Farooq-e-Azam Masjid UC# 01 TMC Manghopir.	3.0 million	-----	-----	2.998 million	3.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
3.	Motorable of Road at Khairabad to Al Jannat City Arz Muhammad Goth UC # 01 TMC Manghopir Town.	2.0 million	-----	-----	1.998 million	2.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
4.	Motorable of Road at Ijtimah Gah Gate # 09,10,11,12 & Surrounding area of Ijtimah Gah in TMC Manghopir Town.	2.0 million	-----	-----	1.995 million	2.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
5.	Motorable of Road at Gate # 13 to Rickshaw Stop, Zaitoon Foundation near Ijtimah Gah in TMC Manghopir Town.	2.0 million	-----	-----	1.998 million	2.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
6.	P/F RCC Ring Slab & Manhole Covers Manghopir Division in TMC Manghopir Town.	2.0 million	-----	-----	1.996 million	2.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
7.	Cleaning of Nallah & Construction of Culvert near Mustafa Masjid & Tayyaba Masjid in UC # 15 TMC Manghopir Town.	2.0 million	-----	-----	1.998 million	2.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
8.	P/F RCC Ring Slab Manhole Covers in UC # 01,03 & 15 in TMC Manghopir Town.	2.0 million	-----	-----	1.996 Million	2.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
9.	P/F Paver Block at Masha Allah Hotel Main MPR Road in UC # 15 TMC Manghopir.	3.0 million	-----	-----	2.998 Million	3.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course

10	<b>Imp/Repair Road Patch work at Shine Star School Main Ijtimah Gah Road TMC Manghopir.</b>	3.0 million	-----	-----	2.997 million	3.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
11	<b>Imp/Repair Road Patch work at Al Habib Hospital towards Main Road Infront of Aridi Goth TMC Manghopir.</b>	3.0 million	-----	-----	2.997 million	3.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
12	<b>Imp/Repair Road Patch work at Madina Bakery near TCF School in TMC Manghopir.</b>	3.0 million	-----	-----	2.997 million	3.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
13	<b>Imp/Repair Road Patch work in different Location of Ijtimah Gah Roads in TMC Manghopir.</b>	3.0 million	-----	-----	2.997 million	3.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course
14	<b>Hiring of Machinery for cleaning of Nallah on emergency basis in different UCs of Manghopir Division in TMC Manghopir Town.</b>	2.0 million	-----	-----	1.993 million	2.0 million	Work & Services	SPPRA Rule 15(b)&16	In due Course	In due Course	In due Course



# Town Municipal Corporation Manghopir, Karachi West

No: EE/B&R/TMC/MPIR/24/2025-26

Dated:22-12-2025

## TENDER NOTICE

(THROUGH WEBSITE OF EPADS SINDH E-PRECURMENT PORTAL)

Tenders in sealed covers are invited for the following work (s) through SPPRA Rules 2010 (Amended 2019) from the firms having adequate experience in the relevant field. The tentative cost of work is under Rs. 3.00 million.

S. No	Name of Work	E/Cost Rs.	Bids Security 05 %	Cost of Tender
01	P/F Paver Block in front of Community Centre Ramzan Goth UC# 01 TMC Manghopir.	Rs:2998369/-	5 % S. D	3000/-
02	P/F Paver Block at Farooq-e-Azam Masjid UC# 01 TMC Manghopir.	Rs:2998369/-	5 % S. D	3000/-
03	Motorable of Road at Khairabad to Al Jannat City Arz Muhammad Goth UC # 01 TMC Manghopir Town.	Rs:1998107/-	5 % S. D	2000/-
04	Motorable of Road at Ijtimah Gah Gate # 09,10,11,12 & Surrounding area of Ijtimah Gah in TMC Manghopir Town.	Rs:1995907/-	5 % S. D	2000/-
05	Motorable of Road at Gate # 13 to Rickshaw Stop, Zaitoon Foundation near Ijtimah Gah in TMC Manghopir Town.	Rs:1998107/-	5 % S. D	2000/-
06	P/F RCC Ring Slab & Manhole Covers Manghopir Division in TMC Manghopir Town.	Rs:1996737/-	5 % S. D	2000/-
07	Cleaning of Nallah & Construction of Culvert near Mustafa Masjid & Tayyaba Masjid in UC # 15 TMC Manghopir Town.	Rs:1998381/-	5 % S. D	2000/-
08	P/F RCC Ring Slab Manhole Covers in UC # 01,03 & 15 in TMC Manghopir Town.	Rs:1996737/-	5 % S. D	2000/-
09	P/F Paver Block at Masha Allah Hotel Main MPR Road in UC # 15 TMC Manghopir.	Rs:2998369/-	5 % S. D	3000/-
10	Imp/Repair Road Patch work at Shine Star School Main Ijtimah Gah Road TMC Manghopir.	Rs:2997588/-	5 % S. D	3000/-
11	Imp/Repair Road Patch work at Al Habib Hospital towards Main Road Infront of Aridi Goth TMC Manghopir.	Rs:2997588/-	5 % S. D	3000/-
12	Imp/Repair Road Patch work at Madina Bakery near TCF School in TMC Manghopir.	Rs:2997588/-	5 % S. D	3000/-
13	Imp/Repair Road Patch work in different Location of Ijtimah Gah Roads in TMC Manghopir.	Rs:2997588/-	5 % S. D	3000/-
14	Hiring of Machinery for cleaning of Nallah on emergency basis in different UCs of Manghopir Division in TMC Manghopir Town.	Rs:1993155/-	5 % S. D	2000/-

A. Tender Schedule Shall be as follows.

SCHEDULE	DATE & TIME	VENUE
Receiving of Application & Issuance of Tenders	<u>22-12-2025 to 05-01-2026</u> During Office Hours	Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi (West).
Dropping of Tenders	<u>06-01-2026</u> 02:00 PM	Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi (West).
Opening of Tenders	<u>06-01-2026</u> 02:30 PM	Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi (West).

**B. Eligibility / Criteria:**

- 1 NTN Certificate/ Federal Board of Revenue (FBR) on the Active Tax Payer List (ATL).
- 2 Valid Professional Tax.
- 3 Valid Registration with Sindh Board of Revenue (S.R.B) Active Tax Payer List (ATL).
- 4 Valid PEC with Category of C6 or higher.
- 5 Bidder must submit Income Tax Return of last two years and Financial Audit Report as well, showing Annual Financial turnover not less than equivalent Cost of the Estimate during last five years.
- 6 Relevant Experience.

**C. Mandatory Requirements:**

- 1 Affidavit that the firm has never been black listed.
- 2 The Participants must Quote their rates both in words and figures.
- 3 Bid Should be signed along with the company's stamp.
- 4 The firm Should must possess of concrete casting work at project(s) or running concrete mix plant etc.
- 5 Bid Security/ Earnest Money should be made from the Account of the Company / Firm of the Participants.
- 6 The Bidder Shall submit non-refundable Tender Cost(s) as mentioned in the NIT in the Shape of Pay-order / Demand Draft from any Scheduled Bank of Pakistan in Favor of Karachi "Town Municipal Corporation Manghopir West".

**D. Methods of Procurements:**

- 1 Single Stage, One Envelope
- 2 Bidding Documents shall be download from the website of **EPADS** (<http://portal.Sindh.eprucurement.gov.pk>)" SPPRA Sindh.

**E. Announcement of Bid and Venue:**

- 1 All the tender shall be dropped on as per above Schedule up to 02:00 P.M and will be opened by the Tender Opening Committee in the office of Executive Engineer (B&R) TMC Manghopir (West) Karachi at 02:30 P.M in presence of the contractor who wish to be present.

**F. Terms & Conditions: -**

- 1 In case the date of sale / dropping / opening declared as a public holiday by the Government, or non-working day due to any reason the next official working day shall be deemed to be the date for sale submission and opening of tenders at the same time.
- 2 The Procuring agency may reject all or any bids or proposals at any time prior to the acceptance of a bid or proposal, subject to the relevant provision of SPPRA Rule 2010.
- 3 Canvassing in connection with tenders is strictly prohibited and tenders submitted by the contractors who report canvassing will liable for rejection.
- 4 Tenders will not be received after the schedule time.

- G.** In case of any reason, if the tenders are not responded on the above dates the next date of submission and opening will be 13/01/2026 and the tender documents will also be available up to 12/01/2026.

**EXECUTIVE ENGINEER B&R  
TOWN MUNICIPAL CORPORATION  
MANGHOPIR KARACHI (WEST)**

1. **CHAIRMAN TMC MANGHOPIR (West)**
2. **PS to Managing Executive Engineer SPPRA.**
3. **Office File.**

**EXECUTIVE ENGINEER B&R  
TOWN MUNICIPAL CORPORATION  
MANGHOPIR KARACHI (WEST)**



**TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI**  
**GARAM CHASHMA AT MANGHOPIR ROAD KARACHI**

**SCHEDULE OF QUANTITIES**

**WORK NO: 01**

Estimate Amount of RS. **29,98,369/-**

Earnest Money of RS. **5%**,

Tender Cost Rs. **3000/-**

Time Limit **90** Days.

Penalty Per day Rs. **3000/-**

**SUBJECT: P/F Paver Block in front of Community Centre Ramzan Goth UC# 01 TMC Manghopir.**

S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Preparing of sub grade i/c earth excavation leveling to an average depth of 9" dressing to camber and consolidation with power roller. (H/ways- 2/9)	9000 Sft	1639.71% SFT	147574/-
	P/L Aggregate base course material in proper grade & camber having CBR 80 % as per AASHO standard specification grader, Vibratory roller, & smooth wheel roller etc) watering & maintain the moisture content the compaction of each layer shall 100% to the max dry density. (Rtae i/c all cost of materials T&P and carriage upto 3 chains. (5/13 B.H way)	2610 CFT	13849.22 %CFT	361465/-
	P/L 1:4:8CC using GSB 2" to 3" and i/c leveling compacting, curing etc complete without shuttering. (16/5-i)	328CFT	348.83 P/CFT	114416/-
	P/L CC 1:2:4 i/c plain including placing compacting, finishing and dividing into panels. (Ch-4/15/5-f)	133 SFT	443.54 P/SFT	58991/-
	Colored Cement Tiles (Pattern 12" x 12" x 1" of approved Shade & Pattern lead flat in 1:2 Gray Cement mortar over a bed of 3/4" thick grey Cement mortar 1:2	900 SFT	176.10 P/SFT	158490/-
	Providing and fixing Cement Paving Blocks flooring having size 197 x 197 x60 (mm) of city/quddra/cobble shape with natural colors, having strength b/w 5000 psi to 8500 psi i/c filling the joint with hill sand and laying in specified manner /patter and design etc complete. (Made by envicrete or equivalent)	9000 SFT	197.48 P.SFT	1777320/-
	Excavation for pipe line in trenches & pits in all kind of soil of murum i/c trimming and dressing sides to true alignment & shape leveling of beds of trenches to correct level & grade cutting joints holes & disposal of surplus earth with in one chain as directed by Engineer in charge. (63/5)	1125 Cft	23622.00 %0CFT	26575/-
	P/L RCC Rubber ring Pipe of class " A" and fixing in trenches i/c cutting, fitting & jointing with rubber ring i/c testing with water to specified pressure. 12" Dia	300 Rft	1257.32 RFT	377196/-
	Construction of main holes 4'ft dia inside & 5'ft clear depth in (1:2:4) C.C wall 9" thick & bedding, cast in situ with fair face steel shuttering i/c cost iron frame 8 KG,21" dia RCC manhole cover concrete ratio (1:2:4) 3" deep from center , with reinforced 1/2" tor bar 4" c/c welded M.S sheet 3/16 thick, i/c excavation, back filling & disposal of surplus stuffer up to one chain etc complete.(app/rate)	10 NO	37550/- EACH	375500/-
	Add for extra depth beyond 5 feet depth, lass then 5 ft depth deduct the same rate.	(-) 15	7800/- P.RFT	(-) 117000/-
	Re filling of excavated stuff in trenches 6"th layer i/c watering ramming to full compaction etc complete (78/24).	2025 CFT	14020.80 %0 CFT	28392/-
	Manufacturing and supplying of 21" dia R.C.C main hole cover, cast in 1:2:4 concrete ratio, 3" inch deep at center with reinforced 1/2 tor bar 4" c/c welded M.S sheet 3/16 thick 2" two hook of 3/8" dia tor bar i/c curing and transportation within 10 miles. (Ch 16/31/01) 21" dia	02 NO	3238.79 EACH 3730.24EACH	6478/-
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:1 1/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	02 NO	7504.67 EACH	15009/-

**EXECUTIVE ENGINEER (B&R)**  
**Town Municipal Corporation**  
**Manghopir, Karachi (West)**

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs:
02	Item Rate Base non Schedule item Rates Amount.	RS:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS: \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rete must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abode all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

**STANDARD BIDDING DOCUMENT**

**PROCUREMENT OF WORKS**

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA

### WORK NO:01

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: P/F Paver Block in front of Community Centre Ramzan Goth UC# 01 TMC Manghopir.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 2998369/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount
- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06/01/2026 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:3000/- Per Day.
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_.

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

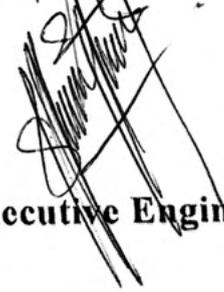
**Clause -18: Financial Assistance /Advance Payment.**

- (A) **Mobilization advance** is not allowed.
- (B) **Secured Advance against materials brought at site.**
- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
  - (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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**TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI**  
**GARAM CHASHMA AT MANGHOPIR ROAD KARACHI**

**SCHEDULE OF QUANTITIES**

**WORK NO: 02**

Estimate Amount of RS. **29,98,369/-**

Earnest Money of RS. **5%**,

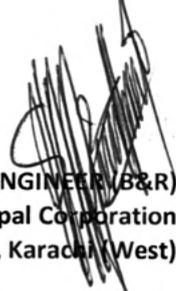
Tender Cost Rs. **3000/-**

Time Limit **90** Days.

Penalty Per day Rs. **3000/-**

**SUBJECT: P/F Paver Block at Farooq-e-Azam Masjid UC# 01 TMC Manghopir.**

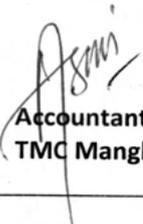
S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Preparing of sub grade i/c earth excavation leveling to an average depth of 9" dressing to camber and consolidation with power roller. (H/ways- 2/9)	9000 Sft	1639.71% SFT	147574/-
	P/L Aggregate base course material in proper grade & camber having CBR 80 % as per AASHO standard specification grader, Vibratory roller, & smooth wheel roller etc) watering & maintain the moisture content the compaction of each layer shall 100% to the max dry density. (Rtae i/c all cost of materials T&P and carriage upto 3 chains. (5/13 B.H way)	2610 CFT	13849.22 %CFT	361465/-
	P/L 1:4:8CC using GSB 2" to 3" and i/c leveling compacting, curing etc complete without shuttering. (16/5-i)	328CFT	348.83 P/CFT	114416/-
	P/L CC 1:2:4 i/c plain including placing compacting, finishing and dividing into panels. (Ch-4/15/5-f)	133 SFT	443.54 P/SFT	58991/-
	Colored Cement Tiles (Pattern 12" x 12" x 1" of approved Shade & Pattern lead flat in 1:2 Gray Cement mortar over a bed of 3/4" thick grey Cement mortar 1:2	900 SFT	176.10 P/SFT	158490/-
	Providing and fixing Cement Paving Blocks flooring having size 197 x 197 x60 (mm) of city/quddra/cobble shape with natural colors, having strength b/w 5000 psi to 8500 psi i/c filling the joint with hill sand and laying in specified manner /patter and design etc complete. (Made by envicrete or equivalent)	9000 SFT	197.48 P.SFT	1777320/-
	Excavation for pipe line in trenches & pits in all kind of soil of murum i/c trimming and dressing sides to true alignment & shape leveling of beds of trenches to correct level & grade cutting joints holes & disposal of surplus earth with in one chain as directed by Engineer in charge. (63/5)	1125 Cft	23622.00 %0CFT	26575/-
	P/L RCC Rubber ring Pipe of class " A" and fixing in trenches i/c cutting, fitting & jointing with rubber ring i/c testing with water to specified pressure. 12" Dia	300 Rft	1257.32 RFT	377196/-
	Construction of main holes 4'ft dia inside & 5'ft clear depth in (1:2:4) C.C wall 9" thick & bedding, cast in situ with fair face steel shuttering i/c cost iron frame 8 KG, 21" dia RCC manhole cover concrete ratio (1:2:4) 3" deep from center, with reinforced 1/2 " tor bar 4" c/c welded M.S sheet 3/16 thick, i/c excavation, back filling & disposal of surplus stuffer up to one chain etc complete.(app/rate)	10 NO	37550/- EACH	375500/-
	Add for extra depth beyond 5 feet depth, lass then 5 ft depth deduct the same rate.	(-) 15	7800/- P.RFT	(-) 117000/-
	Re filling of excavated stuff in trenches 6"th layer i/c watering ramming to full compaction etc complete (78/24).	2025 CFT	14020.80 %0 CFT	28392/-
	Manufacturing and supplying of 21" dia R.C.C main hole cover, cast in 1:2:4 concrete ratio, 3" inch deep at center with reinforced 1/2 tor bar 4" c/c welded M.S sheet 3/16 thick 2" two hook of 3/8" dia tor bar i/c curing and transportation within 10 miles. (Ch 16/31/01) 21" dia	02 NO	3238.79 EACH 3730.24EACH	6478/-
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:11/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	02 NO	7504.67 EACH	15009/-

  
**EXECUTIVE ENGINEER (B&R)**  
**Town Municipal Corporation**  
**Manghopir, Karachi West)**

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs:
02	Item Rate Base non Schedule item Rates Amount.	RS:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rate must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abide all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# **SPPRA BIDDING DOCUMENT**

**STANDARD BIDDING DOCUMENT**

**PROCUREMENT OF WORKS**

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:02

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: P/F Paver Block at Farooq-e-Azam Masjid  
UC# 01 TMC Manghopir.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN  
MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 2998369/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount  
(ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06 01/2026 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC  
Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:3000/- Per Day.
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_.

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorated basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.
- Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be xceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

- (A) **Mobilization advance** is not allowed.
- (B) **Secured Advance against materials brought at site.**
- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
- (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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**TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI  
GARAM CHASHMA AT MANGHOPIR ROAD KARACHI**

**SCHEDULE OF QUANTITIES**

**WORK NO: 03**

Estimate Amount of RS. **19,98,107/-**

Earnest Money of RS. **5%**,

Tender Cost Rs. **2000/-**

Time Limit **90** Days.

Penalty Per day **Rs.2000/-**

**SUBJECT: Motorable of Road at Khairabad to Al Jannat City Arz Muhammad Goth UC # 01 TMC Manghopir**

**Town.**

S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Earth work excavation of road side nails forming its bank or putting the same on embankment as directed breaking vlogs dressing etc complete in ordinary soil.	10800 CFT	6733.27 %CFT	72719/-
	Preparing of sub grade i/c earth excavation leveling to an average depth of 9" dressing to camber and consolidation with power roller. (H/ways- 2/9)	14400 SFT	1639.71 %SFT	236118/-
	Preparing sub base by supplying and spreading well graded pit or bed run gravel having aliquot limit not greater than 25 & plasticity index not greater than 6 in proper camber & grade i/c watering rolling & compacting in layer, thickness of each compacted layer not exceeding 6" compacted upto 98-100% density as per modified AASHO density (Rate i/c all cost of materials T&P and carriage upto 3 chains. (4/11 D.H way)	6048 CFT	9706.88 %CFT	587072/-
	P/L Aggregate base course material in poper grade & camber having CBR 80 % as per AASHO standard specification grader, Vibratory roller, & smooth wheel roller etc) watering & maintain the moisture content the compaction of each layer shall 100% to the max dry density. (Rtae i/c all cost of materials T&P and carriage upto 3 chains. (5/13 B.H way)	3600 CFT	13849.22 %CFT	498572/-
	Manufacturing and supplying of 21" dia R.C.C main hole cover, cast in 1:2.4 concrete ratio, 3" inch deep at centre with reinforced ½ tor bar 4" c/c welded M.S sheet 3/16 thick 2" two hook of 3/8" dia tor bar i/c curing and transportation within 10 miles (Ch 16/31/01) 21" dia 24" dia	10 NOS  10 Nos	  3238.79 EACH 3730.24 EACH	32388/-  37302/-
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:11/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	10 NOS	7504.67 EACH	75047/-
	<b>Hiring Of Excavator</b> for Desalting and Cleaning of Nallah Long Boom i/c POL. (For 8 hours Per Day)	16 Hour	6500 Hour	104000/-
	<b>Hiring Seal Dumpers Hino</b> for Lifting of Garbage & silt of nallah i/c loading and un loading in all respect with POL. (For 8 Hours Per Day)	32 Hour	5945.98 P.Hour	190271/-
	<b>Hiring of Tractor Blade</b> heavy Duty for Cleaning of Garbage, Steer or Road side earth etc with POL. (For 8 Hours Per Day)	04Hours	3500.00 P. Hour	14000/-
	<b>Hiring of Tractor Trolley</b> heavy Duty for Cleaning of Garbage, Street or Road side earth i/c loading, unloading complete with POL. (For 8 Hours Per Day)	08Trip	1800.00 P. Trip	14400/-
	<b>Hiring of Loader</b> for lifting of Garbage & silt etc with POL. (For 8 Hours Per Day)	08 Hour	8227.20 Hour	65818/-
	<b>Hiring of Private Labor</b> for Cleaning of Nallah (by Afghani or Bajorri for 8 Hours.)	32 No	2200/- Each	70400/-

**EXECUTIVE ENGINEER (B&R)**  
**Town Municipal Corporation**  
**Manghopir, Karachi (West)**

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs: _____
02	Item Rate Base non-Schedule item Rates Amount.	RS: _____

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

- 1.I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rete must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
- 3.I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abode all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

**STANDARD BIDDING DOCUMENT**

**PROCUREMENT OF WORKS**

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements: Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.

7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.

8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.

9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.

10. Bid without bid security of required amount and prescribed form shall be rejected.

11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;

(A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.

(B) **In case of item rates**, If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.

(C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:03

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: Motorable of Road at Khairabad to Al Jannat City Arz  
Muhammad Goth UC # 01 TMC Manghopir Town.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN  
MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 1998107/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount  
(ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06/01/2026 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC  
Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days
- l. Liquidity damages: Rs:2000/- Per Day
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### Clause-10: Quality Control.

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. If any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

(A) **Mobilization advance** is not allowed.

(B) **Secured Advance against materials brought at site.**

(i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

(ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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**TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI**  
**GARAM CHASHIMA AT MANGHOPIR ROAD KARACHI**

**SCHEDULE OF QUANTITIES**

**WORK NO: 04**

Estimate Amount of **RS.19,95,907/-**

Earnest Money of RS. **5%**,

Tender Cost Rs. **2000/-**

Time Limit **90** Days.

Penalty Per day **Rs.2000/-**

**SUBJECT: Motorable of Road at Ijtimah Gah Gate # 09,10,11,12 & Surrounding area of Ijtimah Gah in TMC**

**Manghopir Town.**

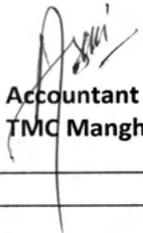
S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Earth work excavation of road side nails forming its bank or putting the same on embankment as directed breaking vloods dressing etc complete in ordinary soil.	10800 CFT	6733.27 %CFT	72719/-
	Preparing of sub grade i/c earth excavation leveling to an average depth of 9" dressing to camber and consolidation with power roller. (H/ways- 2/9)	14400 SFT	1639.71 %SFT	236118/-
	Preparing sub base by supplying and spreading well graded pit or bed run gravel having aliquot limit not greater than 25 & plasticity index not greater than 6 in proper camber & grade i/c watering rolling & compacting in layer, thickness of each compacted layer not exceeding 6" compacted upto 98-100% density as per modified AASHO density (Rate i/c all cost of materials T&P and carriage upto 3 chains. (4/11 D.H way)	6048 CFT	9706.88 %CFT	587072/-
	P/L Aggregate base course material in proper grade & camber having CBR 80 % as per AASHO standard specification grader, Vibratory roller, & smooth wheel roller etc) watering & maintain the moisture content the compaction of each layer shall 100% to the max dry density. (Rtae i/c all cost of materials T&P and carriage upto 3 chains. (5/13 B.H way)	3600 CFT	13849.22 %CFT	498572/-
	Manufacturing and supplying of 21" dia R.C.C main hole cover, cast in 1:2:4 concrete ratio, 3" inch deep at centre with reinforced ½ tor bar 4" c/c welded M.S sheet 3/16 thick 2" two hook of 3/8" dia tor bar i/c curing and transportation within 10 miles.(Ch 16/31/01)	10 NOS		32388/-
	21" dia 24" dia	10 Nos	3238.79 EACH 3730.24 EACH	37302/-
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:1 1/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	10 NOS	7504.67 EACH	75047/-
	<b>Hiring Of Excavator</b> for Desalting and Cleaning of Nallah Long Boom i/c POL. (For 8 hours Per Day)	16 Hour	6500 Hour	104000/-
	<b>Hiring Seal Dumpers Hino</b> for Lifting of Garbage & silt of nallah i/c loading and un loading in all respect with POL. (For 8 Hours Per Day)	32 Hour	5945.98 P.Hour	190271/-
	<b>Hiring of Tractor Blade</b> heavy Duty for Cleaning of Garbage, Steer or Road side earth etc with POL. (For 8 Hours Per Day)	04Hours	3500.00 P. Hour	14000/-
	<b>Hiring of Tractor Trolley</b> heavy Duty for Cleaning of Garbage, Street or Road side earth i/c loading, unloading complete with POL. (For 8 Hours Per Day)	08Trip	1800.00 P. Trip	14400/-
	<b>Hiring of Loader</b> for lifting of Garbage & silt etc with POL. (For 8 Hours Per Day)	08 Hour	8227.20 Hour	65818/-
	<b>Hiring of Private Labor</b> for Cleaning of Nallah (by Afghani or Bajorri for 8 Hours.)	31No	2200/- Each	68200/-

**EXECUTIVE ENGINEER (B&P)**  
**Town Municipal Corporation**  
**Manghopir, Karachi (West)**

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs:
02	Item Rate Base non-Schedule item Rates Amount.	RS:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_  
Address: \_\_\_\_\_  
Cell. \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rete must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abode all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

## STANDARD BIDDING DOCUMENT

### PROCUREMENT OF WORKS

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements: Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

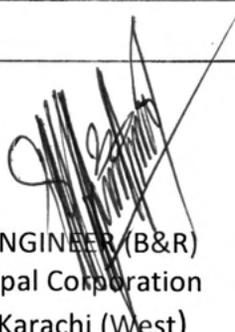


# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:04

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: Motorable of Road at Ijtimah Gah Gate # 09,10,11,12 & Surrounding area of Ijtimah Gah in TMC Manghopir Town.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 1995907/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount
- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06 / 01 /2026 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:2000/- Per Day.
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_.

CONTRACTOR

  
EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

**Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be xceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

(A) **Mobilization advance** is not allowed.

(B) **Secured Advance against materials brought at site.**

(i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

(ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI  
GARAM CHASHMA AT MANGHOPIR ROAD KARACHI

**SCHEDULE OF QUANTITIES**

WORK NO: 05

Estimate Amount of RS.19,98,107/-

Earnest Money of RS. 5%,

Tender Cost Rs. 2000/-

Time Limit 90 Days.

Penalty Per day Rs.2000/-

**SUBJECT: Motorable of Road at Gate # 13 to Rickshaw Stop, Zaitoon Foundation near Ijtimah Gah in TMC  
Manghopir Town.**

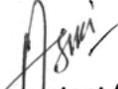
S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Earth work excavation of road side nails forming its bank or putting the same on embankment as directed breaking vloods dressing etc complete in ordinary soil.	10800 CFT	6733.27 %CFT	72719/-
	Preparing of sub grade i/c earth excavation leveling to an average depth of 9" dressing to camber and consolidation with power roller.(H/ways- 2/9)	14400 SFT	1639.71 %SFT	236118/-
	Preparing sub base by supplying and spreading well graded pit or bed run gravel having aliquot limit not greater than 25 & plasticity index not greater than 6 in proper camber & grade i/c watering rolling & compacting in layer, thickness of each compacted layer not exceeding 6" compacted upto 98-100% density as per modified AASHO density (Rate i/c all cost of materials T&P and carriage upto 3 chains. (4/11 DH way)	6048 CFT	9706.88 %CFT	587072/-
	P/L Aggregate base course material in poper grade & camber having CBR 80 % as per AASHO standard specification grader, Vibratory roller, & smooth wheel roller etc) watering & maintain the moisture content the compaction of each layer shall 100% to the max dry density. (Rtae i/c all cost of materials T&P and carriage upto 3 chains. (5/13 B.H way)	3600 CFT	13849.22 %CFT	498572/-
	Manufacturing and supplying of 21" dia R.C.C main hole cover, cast in 1:2:4 concrete ratio, 3" inch deep at centre with reinforced ½ tor bar 4" c/c welded M.S sheet 3/16 thick 2" two hook of 3/8" dia tor bar i/c curing and transportation within 10 miles.(Ch 16/31/01)	10 NOS 10 Nos	3238.79 EACH 3730.24 EACH	32388/- 37302/-
	21" dia 24" dia			
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:1 1/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	10 NOS	7504.67 EACH	75047/-
	<b>Hiring Of Excavator</b> for Desalting and Cleaning of Nallah Long Boom i/c POL. (For 8 hours Per Day)	16 Hour	6500 Hour	104000/-
	<b>Hiring Seal Dumpers Hino</b> for Lifting of Garbage & silt of nallah i/c loading and un loading in all respect with POL. (For 8 Hours Per Day)	32 Hour	5945.98 P.Hour	190271/-
	<b>Hiring of Tractor Blade</b> heavy Duty for Cleaning of Garbage, Steer or Road side earth etc with POL. (For 8 Hours Per Day)	04Hours	3500.00 P. Hour	14000/-
	<b>Hiring of Tractor Trolley</b> heavy Duty for Cleaning of Garbage, Street or Road side earth i/c loading, unloading complete with POL. (For 8 Hours Per Day)	08Trip	1800.00 P. Trip	14400/-
	<b>Hiring of Loader</b> for lifting of Garbage & silt etc with POL. (For 8 Hours Per Day)	08 Hour	8227.20 Hour	65818/-
	<b>Hiring of Private Labor</b> for Cleaning of Nallah (by Afghani or Bajorri for 8 Hours.)	32 No	2200/- Each	70400/-

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir, Karachi (West)

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs:
02	Item Rate Base non-Schedule item Rates Amount.	Rs:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address: \_\_\_\_\_  
Cell. \_\_\_\_\_

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rete must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abode all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

STANDARD BIDDING DOCUMENT

PROCUREMENT OF WORKS

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements (percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:05

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: Motorable of Road at Gate # 13 to Rickshaw Stop, Zaitoon Foundation near Ijtimah Gah in TMC Manghopir Town.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 1998107/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount
- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06/01/2026 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:2000/- Per Day
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_

CONTRACTOR

  
EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15: Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

- (A) **Mobilization advance** is not allowed.
- (B) **Secured Advance against materials brought at site.**
- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
- (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI  
GARAM CHASHMA AT MANGHOPIR ROAD KARACHI

**SCHEDULE OF QUANTITIES**

WORK NO:06

Estimate Amount of RS.19,96,737/-

Earnest Money of RS. 5%,

Tender Cost Rs. 2000/-

Time Limit 90 Days.

Penalty Per day Rs.2000/-

**SUBJECT: P/F RCC Ring Slab & Manhole Covers Manghopir Division in TMC Manghopir Town.**

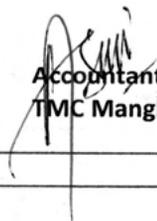
S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Manufacturing and supplying of 21" dia R.C.C main hole cover, cast in 1:2:4 concrete ratio, 3" inch deep at centre with reinforced 1/2 tor bar 4" c/c welded M.S sheet 3/16 thick 2" two hook of 3/8" dia tor bar i/c curing and transportation within 10 miles.(Ch 16/31/01) 21" dia	204 No	3238.79 EACH	660713/-
	24" dia	54 No	3730.24 EACH	201433/-
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:1 1/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	120 No	7504.67 EACH	900560/-
	Shifting & fixing of 36" dia Ring Slab in Perfect Position on damaged man holes in proper shape and laying of cement mortar of 2" thickness and disposal of debris.(CH-16/30/\$)	120 No	1787.76 Each	214531/-
	Add for extra depth beyond 5 feet depth, less then 5 ft depth deduct the same rate.	+2.5	7800 Each	19500

EXECUTIVE ENGINEER (S&P)  
Town Municipal Corporation  
Manghopir, Karachi (West)

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs:
02	Item Rate Base non Schedule item Rates Amount.	RS:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_  
\_\_\_\_\_  
Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rate must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abide all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

## STANDARD BIDDING DOCUMENT

### PROCUREMENT OF WORKS

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements: Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

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NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

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allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

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7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:06

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: P/F RCC Ring Slab & Manhole Covers Manghopir  
Division in TMC Manghopir Town.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN  
MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 1996737/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount
- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06/01/2026 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC  
Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:2000/- Per Day.
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_.

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the wok, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exits:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be xceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. If any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15: Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

(A) **Mobilization advance** is not allowed.

(B) **Secured Advance against materials brought at site.**

(i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

(ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI  
GARAM CHASHMA AT MANGHOPIR ROAD KARACHI

**SCHEDULE OF QUANTITIES**

WORK NO: 07

Estimate Amount of RS.19,98,381/-

Earnest Money of RS. 5%,

Tender Cost Rs. 2000/-

Time Limit 90 Days.

Penalty Per day Rs.2000/-

**SUBJECT: Cleaning of Nallah & Construction of Culvert near Mustafa Masjid & Tayyaba Masjid in UC # 15 TMC Manghopir Town.**

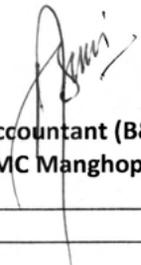
S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Dismantling of RCC, separating reinforcement from concrete, cleaning and straightening same. (10/20)	108 CFT	229.72 P/CFT	24810/-
	Dismantling of cement concrete C.C 1:2:4 Plain flooring.	120 CFT	133.08 P/CFT	15970/-
	Dismantling of cement concrete C.C 1:4:8 Plain flooring. (10/19 a.b.c)	150 CFT	68.12 P/CFT	10218
	Cement Plaster 1:6 up to 12'	400 SFT	37.01 P/Sft	14804/-
	Excavation in Foundation of building Bridges & other structure i/c Dag belling dressing refilling around the structure with excavated watering & darning Lead up to one chain and lift up to 5 feet in ordinary soil (P-2/7-b)	6960 CFT	11.88 P/Cft	82685/-
	P/L 1:4:8 CC using GSB 2" to 3" and i/c levelling compacting curing etc complete without shuttering. (Ch-4/15/5-i)	210 CFT	296.69 P/ CFT	62304/-
	Erection and removal of cantering for R.CC plain cement concrete works of partial wood. (ii) Vertical (Ch-4/17/19-b-ii)	1020 SFT	106.52 P/ SFT	108650/-
	P/L CC 1:2:4 i/c plain including placing compacting, finishing and dividing into panels. (Ch-4/15/5-f)	510 SFT	443.54 P/ SFT	226205/-
	RCC work in roof slab, beams, columns rafts, lintels and other structural members laid in situ or precast laid in position complete in all respects. Ratio 1:2:4 (Ch-4/16/6-ai)	742 CFT	717.59 P/CFT	532452/-
	Fabrication of tor steel reinforcement for cement concrete i/c cutting, bending, binding & laying in position, making joints and fastening i/c the cost of binding works and removal of rust from bars. (19/7-ii B)	23.187 CWT	18271.01 CWT	423650/-
	Precast reinforcement cement concrete in column beams lentils stair case shape etc ratio (1:11/2 :3) page /16/B-1)	130.54 CFT	717.59 P/CFT	93287/-
	Erection and fixing in position precast cement concrete or stone slab in roof lentrels etc lift upto 20 ft i/c all charges p-16/B-1.	130.54 CFT	126.23 P/CFT	16410/-
	<b>Hiring Of Excavator</b> for Desalting And Cleaning Of Nallah Long Boom i/c POL.(For 8 hours Per Day)	08 HOURS	6500 P/Hour	52000/-
	<b>Hiring Seal Dumpers Hino</b> for Lifting of Garbage & silt of nallah i/c loading and un loading in all respect with POL.(For 8 Hours Per Day)	16 HOURS	5945.98 P/Hour	95136/-
	<b>Hiring of Private Labour</b> for Cleaning of Nallah (by Afghani or Bajorri for 8 Hours.)	109 NO	2200 Each	239800/-

  
EXECUTIVE ENGINEER (S&R)  
Town Municipal Corporation  
Manghopir, Karachi (West)

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs:
02	Item Rate Base non-Schedule item Rates Amount.	RS:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rete must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abode all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# **SPPRA BIDDING DOCUMENT**

**STANDARD BIDDING DOCUMENT**

**PROCUREMENT OF WORKS**

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:07

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: Cleaning of Nallah & Construction of Culvert near Mustafa Masjid & Tayyaba Masjid in UC # 15 TMC Manghopir Town.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 1998226/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount
- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06 / 01 / 2026 at 12:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:2000/- Per Day.
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be xceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

(A) **Mobilization advance** is not allowed.

(B) **Secured Advance against materials brought at site.**

(i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

(ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI  
GARAM CHASHMA AT MANGHOPIR ROAD KARACHI

**SCHEDULE OF QUANTITIES**

WORK NO:08

Estimate Amount of RS.19,96,737/-

Earnest Money of RS. 5%,

Tender Cost Rs. 2000/-

Time Limit 90 Days.

Penalty Per day Rs.2000/-

**SUBJECT: P/F RCC Ring Slab Manhole Covers in UC # 01,03 & 15 in TMC Manghopir Town.**

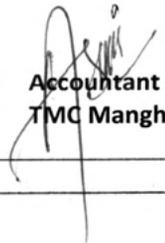
S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Manufacturing and supplying of 21" dia R.C.C main hole cover, cast in 1:2:4 concrete ratio, 3" inch deep at centre with reinforced ½ tor bar 4" c/c welded M.S sheet 3/16 thick 2" two hook of 3/8" dia tor bar i/c curing and transportation within 10 miles.(Ch 16/31/01) 21" dia 24" dia	204 No 54 No	3238.79 EACH 3730.24 EACH	660713/- 201433/-
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:1 1/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	120 No	7504.67 EACH	900560/-
	Shifting & fixing of 36" dia Ring Slab in Perfect Position on damaged man holes in proper shape and laying of cement mortar of 2" thickness and disposal of debris.(CH-16/30/\$)	120 No	1787.76 Each	214531/-
	Add for extra depth beyond 5 feet depth, lass then 5 ft depth deduct the same rate.	+2.5	7800 Each	19500

EXECUTIVE ENGINEER (P/F)  
Town Municipal Corporation  
Manghopir, Karachi (West)

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	RS:
02	Item Rate Base non Schedule item Rates Amount.	RS:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rete must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abode all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

**STANDARD BIDDING DOCUMENT**

**PROCUREMENT OF WORKS**

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements: Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:08

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: P/F RCC Ring Slab Manhole Covers in UC # 01,03 & 15 in TMC Manghopir Town.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 1996737/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount
- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06/01/2025 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days
- l. Liquidity damages: Rs:2000/- Per Day
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

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When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

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## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be xceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. If any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15: Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

(A) **Mobilization advance** is not allowed.

(B) **Secured Advance against materials brought at site.**

(i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

(ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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**TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI**  
**GARAM CHASHMA AT MANGHOPIR ROAD KARACHI**

**SCHEDULE OF QUANTITIES**

**WORK NO: 09**

Estimate Amount of **RS.29,98,369/-**

Earnest Money of RS. **5%**,

Tender Cost Rs. **3000/-**

Time Limit **90** Days.

Penalty Per day **Rs.3000/-**

**SUBJECT: P/F Paver Block at Masha Allah Hotel Main MPR Road in UC # 15 TMC Manghopir.**

S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Preparing of sub grade i/c earth excavation leveling to an average depth of 9" dressing to camber and consolidation with power roller. (H/ways- 2/9)	9000 Sft	1639.71% SFT	147574/-
	P/L Aggregate base course material in proper grade & camber having CBR 80 % as per AASHO standard specification grader, Vibratory roller, & smooth wheel roller etc) watering & maintain the moisture content the compaction of each layer shall 100% to the max dry density. (Rtae i/c all cost of materials T&P and carriage upto 3 chains. (5/13 B.H way)	2610 CFT	13849.22 %CFT	361465/-
	P/L 1:4:8CC using GSB 2" to 3" and i/c leveling compacting, curing etc complete without shuttering. (16/5-i)	328CFT	348.83 P/CFT	114416/-
	P/L CC 1:2:4 i/c plain including placing compacting, finishing and dividing into panels. (Ch-4/15/5-f)	133 SFT	443.54 P/SFT	58991/-
	Colored Cement Tiles (Pattern 12" x 12" x 1" of approved Shade & Pattern lead flat in 1:2 Gray Cement mortar over a bed of 3/4" thick grey Cement mortar 1:2	900 SFT	176.10 P/SFT	158490/-
	Providing and fixing Cement Paving Blocks flooring having size 197 x 197 x60 (mm) of city/quddra/cobble shape with natural colors, having strength b/w 5000 psi to 8500 psi i/c filling the joint with hill sand and laying in specified manner /patter and design etc complete. (Made by envicrete or equivalent)	9000 SFT	197.48 P.SFT	1777320/-
	Excavation for pipe line in trenches & pits in all kind of soil of murum i/c trimming and dressing sides to true alignment & shape leveling of beds of trenches to correct level & grade cutting joints holes & disposal of surplus earth with in one chain as directed by Engineer in charge. (63/5)	1125 Cft	23622.00 %0CFT	26575/-
	P/L RCC Rubber ring Pipe of class " A" and fixing in trenches i/c cutting, fitting & jointing with rubber ring i/c testing with water to specified pressure. 12" Dia	300 Rft	1257.32 RFT	377196/-
	Construction of main holes 4'ft dia inside & 5'ft clear depth in (1:2:4) C.C wall 9" thick & bedding, cast in situ with fair face steel shuttering i/c cost iron frame 8 KG,21" dia RCC manhole cover concrete ratio (1:2:4) 3" deep from center , with reinforced 1/2" tor bar 4" c/c welded M.S sheet 3/16 thick, i/c excavation, back filling & disposal of surplus stuffer up to one chain etc complete.(app/rate)	10 NO	37550/- EACH	375500/-
	Add for extra depth beyond 5 feet depth, lass then 5 ft depth deduct the same rate.	(-) 15	7800/- P.RFT	(-) 117000/-
	Re filling of excavated stuff in trenches 6"th layer i/c watering ramming to full compaction etc complete (78/24).	2025 CFT	14020.80 %0 CFT	28392/-
	Manufacturing and supplying of 21" dia R.C.C main hole cover, cast in 1:2:4 concrete ratio, 3" inch deep at center with reinforced 1/2 tor bar 4" c/c welded M.S sheet 3/16 thick 2" two hook of 3/8" dia tor bar i/c curing and transportation within 10 miles. (Ch 16/31/01) 21" dia	02 NO	3238.79 EACH 3730.24EACH	6478/-
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:1 1/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	02 NO	7504.67 EACH	15009/-

**EXECUTIVE ENGINEER (B&R)**  
**Town Municipal Corporation**  
**Manghopir, Karachi (West)**

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs:
02	Item Rate Base non Schedule item Rates Amount.	RS:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rate must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abide all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

## STANDARD BIDDING DOCUMENT

### PROCUREMENT OF WORKS

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements: Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:09

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: P/F Paver Block at Masha Allah Hotel Main MPR Road in UC # 15 TMC Manghopir.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 2998369/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount
- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06 / 01 /2028 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:3000/- Per Day
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

(A) **Mobilization advance** is not allowed.

(B) **Secured Advance against materials brought at site.**

(i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

(ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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**TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI  
GARAM CHASHMA AT MANGHOPIR ROAD KARACHI**

**SCHEDULE OF QUANTITIES**

**WORK NO: 10**

Estimate Amount of RS.29,97,588/-

Earnest Money of RS. 5%,

Tender Cost Rs. 3000/-

Time Limit 90 Days.

Penalty Per day Rs.3000/-

**SUBJECT: Imp/Repair Road Patch work at Shine Star School Main Ijtimah Gah Road TMC Manghopir.**

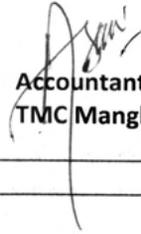
S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Dismantling of existing asphalt concrete road i/c base, sub base & disposal of dismantled to designated place.	200 Sft	2758.09 %Sft	5516/-
	Dismantling of cement concrete C.C 1:2:4 plain flooring (10/19)	369 Cft	133.8 %CFT	6920/-
	Earth work excavation of road side nails forming its banks or putting the same on embankment as directed breaking clods dressing etc complete in ordinary soil. (1/4-H/ways)		6733.27 %CFT	
	Preparing of sub grade i/c earth excavation leveling to an average depth of 9" dressing to camber and consolidation with power roller. (H/ways- 2/9)	12096 Sft	1639.71 %SFT	198339/-
	Preparing sub base course material over sub grade bed run gravel having aliquot limit not greater than 25 & plasticity index not greater than 6 in proper camber & grade i/c watering rolling & compacting in layer, thickness of each compacted layer not exceeding 6" compacted upto 147-65 (1980) compacting dry density as per modified AASHO density (Rate i/c all cost of materials T&P and carriage upto 3 chains. (4/11 D.H way)	396 Cft	9706.88 %CFT	38439/-
	P/L Aggregate base course material in proper grade & camber having CBR 80 % as per AASHO standard specification grader, Vibratory roller, & smooth wheel roller etc) watering & maintain the moisture content the compaction of each layer shall 100% to the max dry density. (Rate i/c all cost of materials T&P and carriage upto 3 chains. (5/13 B.H way)	4536 Cft	13849.22 %CFT	628201/-
	1 1/2" thick Asphalt concrete Laying mechanically to proper line and grade plant mixed Asphalt concrete specified formula according to job mixed formula approved by the Engineer Incharge rolling and finishing to design proper grade line level POL cost of material carriage.	12096 Sft	16859.36 %SFT	2039308/-
	Priming coat or tack coat with approved binder at the required rate i/c cleaning the road surface thoroughly, heating to the required temperature and spraying the binder with pressure as directed etc. complete.	12096 Sft	350.29 %SFT	42371/-
	P/L 1:2:4 RCC manhole cover i/c tor bar frame using GSB 3/4" and down gauge etc Complete (ch-16/31-1) 21" dia 24" dia	04 No	3238.79 EACH 3730.24EACH	12955/-
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:11/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	02 NO	7504.67 EACH	15009/-
	Add for extra depth beyond 5 feet depth, less then 5 ft depth deduct the same rate.	+1.35 Rft	7800/- P.RFT	+ 10530/-

**EXECUTIVE ENGINEER (B&R)**  
Town Municipal Corporation  
Manghopir, Karachi (West)

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	RS:
02	Item Rate Base non-Schedule item Rates Amount.	RS:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rete must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abode all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# **SPPRA BIDDING DOCUMENT**

**STANDARD BIDDING DOCUMENT**

**PROCUREMENT OF WORKS**

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:10

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: Imp/Repair Road Patch work at Shine Star School Main Ijtimah Gah Road TMC Manghopir.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 2997588/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount
- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06 / 01 /2025 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days
- l. Liquidity damages: Rs:3000/- Per Day
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

- (A) **Mobilization advance** is not allowed.
- (B) **Secured Advance against materials brought at site.**
- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
- (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI  
GARAM CHASHMA AT MANGHOPIR ROAD KARACHI

SCHEDULE OF QUANTITIES

WORK NO: 11

Estimate Amount of RS.29,97,588/-

Earnest Money of RS. 5%,

Tender Cost Rs. 3000/-

Time Limit 90 Days.

Penalty Per day Rs.3000/-

**SUBJECT:** Imp/Repair Road Patch work at Al Habib Hospital towards Main Road Infront of Aridi Goth TMC Manghopir.

S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Dismantling of existing asphalt concrete road i/c base, sub base & disposal of dismantled to designated place.	200 Sft	2758.09 %Sft	5516/-
	Dismantling of cement concrete C.C 1:2:4 plain flooring (10/19)	369 Cft	133.8 %CFT	6920/-
	Earth work excavation of road side nails forming its banks or putting the same on embankment as directed breaking clods dressing etc complete in ordinary soil. (1/4-H/ways)		6733.27 %CFT	
	Preparing of sub grade i/c earth excavation leveling to an average depth of 9" dressing to camber and consolidation with power roller. (H/ways- 2/9)	12096 Sft	1639.71 %SFT	198339/-
	Preparing sub base course material over sub grade bed run gravel having aliquot limit not greater than 25 & plasticity index not greater than 6 in proper camber & grade i/c watering rolling & compacting in layer, thickness of each compacted layer not exceeding 6" compacted upto 147-65 (1980) compacting dry density as per modified AASHO density (Rate i/c all cost of materials T&P and carriage upto 3 chains. (4/11 D.H way)	396 Cft	9706.88 %CFT	38439/-
	P/L Aggregate base course material in proper grade & camber having CBR 80 % as per AASHO standard specification grader, Vibratory roller, & smooth wheel roller etc) watering & maintain the moisture content the compaction of each layer shall 100% to the max dry density. (Rate i/c all cost of materials T&P and carriage upto 3 chains. (5/13 B.H way)	4536 Cft	13849.22 %CFT	628201/-
	1 1/2" thick Asphalt concrete Laying mechanically to proper line and grade plant mixed Asphalt concrete specified formula according to job mixed formula approved by the Engineer Incharge rolling and finishing to design proper grade line level POL cost of material carriage.	12096 Sft	16859.36 %SFT	2039308/-
	Priming coat or tack coat with approved binder at the required rate i/c cleaning the road surface thoroughly, heating to the required temperature and spraying the binder with pressure as directed etc, complete.	12096 Sft	350.29 %SFT	42371/-
	P/L 1:2:4 RCC manhole cover i/c tor bar frame using GSB 3/4" and down gauge etc Complete (ch-16/31-1) 21" dia 24" dia	04 No	3238.79 EACH 3730.24EACH	12955/-
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:11/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	02 NO	7504.67 EACH	15009/-
	Add for extra depth beyond 5 feet depth, less then 5 ft depth deduct the same rate.	+1.35 Rft	7800/- P.RFT	+ 10530/-

EXECUTIVE ENGINEER (B&S)  
Town Municipal Corporation  
Manghopir, Karachi (West)

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs:
02	Item Rate Base non-Schedule item Rates Amount.	RS:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_  
Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rete must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abode all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

STANDARD BIDDING DOCUMENT

PROCUREMENT OF WORKS

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements: Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:11

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: Imp/Repair Road Patch work at Al Habib Hospital towards Main Road Infront of Aridi Goth TMC Manghopir.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 2997588/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount
- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06 / 01 /2025 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:3000/- Per Day.
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.
- Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be xceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

- (A) **Mobilization advance** is not allowed.
- (B) **Secured Advance against materials brought at site.**
- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
- (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI  
GARAM CHASHMA AT MANGHOPIR ROAD KARACHI

SCHEDULE OF QUANTITIES

WORK NO: 12

Estimate Amount of RS.29,97,588/-

Earnest Money of RS. 5%,

Tender Cost Rs. 3000/-

Time Limit 90 Days.

Penalty Per day Rs.3000/-

**SUBJECT:** Imp/Repair Road Patch work at Madina Bakery near TCF School in TMC Manghopir.

S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Dismantling of existing asphalt concrete road i/c base, sub base & disposal of dismantled to designated place.	200 Sft	2758.09 %Sft	5516/-
	Dismantling of cement concrete C.C 1:2:4 plain flooring (10/19)	369 Cft	133.8 %CFT	6920/-
	Earth work excavation of road side nails forming its banks or putting the same on embankment as directed breaking clods dressing etc complete in ordinary soil. (1/4-H/ways)		6733.27 %CFT	
	Preparing of sub grade i/c earth excavation leveling to an average depth of 9" dressing to camber and consolidation with power roller. (H/ways- 2/9)	12096 Sft	1639.71 %SFT	198339/-
	Preparing sub base course material over sub grade bed run gravel having aliquot limit not greater than 25 & plasticity index not greater than 6 in proper camber & grade i/c watering rolling & compacting in layer, thickness of each compacted layer not exceeding 6" compacted upto 147-65 (1980) compacting dry density as per modified AASHO density (Rate i/c all cost of materials T&P and carriage upto 3 chains. (4/11 D.H way)	396 Cft	9706.88 %CFT	38439/-
	P/L Aggregate base course material in proper grade & camber having CBR 80 % as per AASHO standard specification grader, Vibratory roller, & smooth wheel roller etc) watering & maintain the moisture content the compaction of each layer shall 100% to the max dry density. (Rate i/c all cost of materials T&P and carriage upto 3 chains. (5/13 B.H way)	4536 Cft	13849.22 %CFT	628201/-
	1 1/2" thick Asphalt concrete Laying mechanically to proper line and grade plant mixed Asphalt concrete specified formula according to job mixed formula approved by the Engineer Incharge rolling and finishing to design proper grade line level POL cost of material carriage.	12096 Sft	16859.36 %SFT	2039308/-
	Priming coat or tack coat with approved binder at the required rate i/c cleaning the road surface thoroughly, heating to the required temperature and spraying the binder with pressure as directed etc, complete.	12096 Sft	350.29 %SFT	42371/-
	P/L 1:2:4 RCC manhole cover i/c tor bar frame using GSB 3/4" and down gauge etc Complete (ch-16/31-1) 21" dia 24" dia	04 No	3238.79 EACH 3730.24EACH	12955/-
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:1 1/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	02 NO	7504.67 EACH	15009/-
	Add for extra depth beyond 5 feet depth, lass then 5 ft depth deduct the same rate.	+1.35 Rft	7800/- P.RFT	+ 10530/-

EXECUTIVE ENGINEER (E&R)  
Town Municipal Corporation  
Manghopir, Karachi (West)

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs:
02	Item Rate Base non-Schedule item Rates Amount.	Rs:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rate must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abide all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

## STANDARD BIDDING DOCUMENT

### PROCUREMENT OF WORKS

*(For Contracts Costing up to Rs 2.5 MILLION)*

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Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:12

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: Imp/Repair Road Patch work at Madina Bakery near TCF School in TMC Manghopir.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 2997588/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount
- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06/01/2026 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:3000/- Per Day
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorated basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause –5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause –6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15: Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

- (A) **Mobilization advance** is not allowed.
- (B) **Secured Advance against materials brought at site.**
- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
  - (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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**TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI  
GARAM CHASHMA AT MANGHOPIR ROAD KARACHI**

**SCHEDULE OF QUANTITIES**

**WORK NO: 13**

Estimate Amount of RS. **29,97,588/-**

Earnest Money of RS. **5%**,

Tender Cost Rs. **3000/-**

Time Limit 90 Days.

Penalty Per day Rs. **3000/-**

**SUBJECT: Imp/Repair Road Patch work in different Location of Ijtimah Gah Roads in TMC Manghopir.**

S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Dismantling of existing asphalt concrete road i/c base, sub base & disposal of dismantled to designated place.	<b>200 Sft</b>	<b>2758.09 %Sft</b>	<b>5516/-</b>
	Dismantling of cement concrete C.C 1:2:4 plain flooring (10/19)	<b>369 Cft</b>	<b>133.8 %CFT</b>	<b>6920/-</b>
	Earth work excavation of road side nails forming its banks or putting the same on embankment as directed breaking clods dressing etc complete in ordinary soil. (1/4-H/ways)		<b>6733.27 %CFT</b>	
	Preparing of sub grade i/c earth excavation leveling to an average depth of 9" dressing to camber and consolidation with power roller. (H/ways- 2/9)	<b>12096 Sft</b>	<b>1639.71 %SFT</b>	<b>198339/-</b>
	Preparing sub base course material over sub grade bed run gravel having aliquot limit not greater than 25 & plasticity index not greater than 6 in proper camber & grade i/c watering rolling & compacting in layer, thickness of each compacted layer not exceeding 6" compacted upto 147-65 (1980) compacting dry density as per modified AASHO density (Rate i/c all cost of materials T&P and carriage upto 3 chains. (4/11 D.H way)	<b>396 Cft</b>	<b>9706.88 %CFT</b>	<b>38439/-</b>
	P/L Aggregate base course material in proper grade & camber having CBR 80 % as per AASHO standard specification grader, Vibratory roller, & smooth wheel roller etc) watering & maintain the moisture content the compaction of each layer shall 100% to the max dry density. (Rate i/c all cost of materials T&P and carriage upto 3 chains. (5/13 B.H way)	<b>4536 Cft</b>	<b>13849.22 %CFT</b>	<b>628201/-</b>
	1 1/2" thick Asphalt concrete Laying mechanically to proper line and grade plant mixed Asphalt concrete specified formula according to job mixed formula approved by the Engineer Incharge rolling and finishing to design proper grade line level POL cost of material carriage.	<b>12096 Sft</b>	<b>16859.36 %SFT</b>	<b>2039308/-</b>
	Priming coat or tack coat with approved binder at the required rate i/c cleaning the road surface thoroughly, heating to the required temperature and spraying the binder with pressure as directed etc, complete.	<b>12096 Sft</b>	<b>350.29 %SFT</b>	<b>42371/-</b>
	P/L 1:2:4 RCC manhole cover i/c tor bar frame using GSB 3/4" and down gauge etc Complete (ch-16/31-1) 21" dia 24" dia	<b>04 No</b>	<b>3238.79 EACH 3730.24EACH</b>	<b>12955/-</b>
	Manufacturing & Supplying of R.C.C Ring Slab of 21" dia outside 3.5 ft & 6" th with 3/8" dia tor bars steel two concentric ring with 3/8" dia 8 Nos cross linked bars welded and two sunk type hooks, casted in 1:11/2:3 concrete with 15 Kg C.I frame in perfect position i/c transportation charge for an average lead of 20 km per trip from casting yard to Town Office (Minimum of 25 slab per trip will be transported). (Ch 16/31/02)	<b>02 NO</b>	<b>7504.67 EACH</b>	<b>15009/-</b>
	Add for extra depth beyond 5 feet depth, less then 5 ft depth deduct the same rate.	<b>+1.35 Rft</b>	<b>7800/- P.RFT</b>	<b>+ 10530/-</b>

**EXECUTIVE ENGINEER (P&R)  
Town Municipal Corporation  
Manghopir, Karachi (West)**

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs:
02	Item Rate Base non-Schedule item Rates Amount.	RS:

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address. \_\_\_\_\_  
Cell. \_\_\_\_\_

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rete must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abode all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

STANDARD BIDDING DOCUMENT

PROCUREMENT OF WORKS

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements: Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

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4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

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11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:13

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: Imp/Repair Road Patch work in different Location of Ijtimah Gah Roads in TMC Manghopir.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 2997588/-.
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- (ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06/01/2026 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:3000/- Per Day
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause –5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause –6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be xceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

- (A) **Mobilization advance** is not allowed.
- (B) **Secured Advance against materials brought at site.**
- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
- (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

  
**Executive Engineer/Procuring Agency**

**Contractor**

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TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI  
GARAM CHASHMA AT MANGHOPIR ROAD KARACHI

**SCHEDULE OF QUANTITIES**

WORK NO: 14

Estimate Amount of RS. 19,93,155/-

Earnest Money of RS. 5%,

Tender Cost Rs. 2000/-

Time Limit 90 Days.

Penalty Per day Rs.2000/-

**SUBJECT: Hiring of Machinery for cleaning of Nallah on emergency basis in different UCs of Manghopir Division in TMC Manghopir Town.**

S.No	DESCRIPTION OF WORK	QUANTITY	RATE/UNIT	AMOUNT
	Hiring Of Excavater for Desalting And Cleaning Of Nallah Long Boom i/c POL.(For 8 hours Per Day)	64 Hour	6500 P.Hour	416000/-
	Hiring Seal Dumpers Hino for Lifting of Garbage & silt of nallah i/c loading and un loading in all respect with POL.(For 8 Hours Per Day)	128 Hour	5945.98 P.Hour	761085/-
	Hiring of Tractor Blade heavy Duty for Cleaning of Garbage, Steer or Road side earth etc with POL. (For 8 Hours Per Day)	08 Hour	3500.00 P.Hour	28000/-
	Hiring of Tractor Trolley heavy Duty for Cleaning of Garbage, Street or Road side earth i/c loading, unloading complete with POL. (For 8 Hours Per Day)	08 Trip	1800.00 P.Trip	14400/-
	Hiring of Loader for lifting of Garbage & silt etc with POL. (For 8 Hours Per Day)	32 Hour	8227.20 P.Hour	263270/-
	Hiring of Private Labour for Cleaning of Nallah (by Afghani or Bajorri for 8 Hours.)	232 NO	2200/- Each	510400/-

EXECUTIVE ENGINEER (E&R)  
Town Municipal Corporation  
Manghopir, Karachi (West)

Checked by \_\_\_\_\_

01	@ _____ % Above / Below i/c The Cost of Carriage of Material and Difference of Cost of.	Rs: _____
02	Item Rate Base non-Schedule item Rates Amount.	RS: _____

M/S: \_\_\_\_\_  
Pay Order NO: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_  
I/We hereby quoted Rates @ % \_\_\_\_\_ / Above / Below.  
Total Amount is RS. \_\_\_\_\_  
(Rupees) \_\_\_\_\_

  
**Accountant (B&R)**  
**TMC Manghopir**

Address: \_\_\_\_\_  
Cell: \_\_\_\_\_

1. I/we shall abide SPPRA Rules 2010 (Amended 2020)
2. Rete must be quoted on Total Amount of Schedule rate either above or below not accepted item wise or part wise.
3. I/We read the stranded bidding Documents available in SPPRA website ([www.PPRA.sind.govt.pk](http://www.PPRA.sind.govt.pk)) and agreed to abode all of them and also provide documents with signature & when directed.

**Executive Engineer (KW&SC)**  
**Member**

**Senior Accounts Officer**  
**Secretary**

**Superintending Engineer(B&R)**  
**Chairman**

# SPPRA BIDDING DOCUMENT

STANDARD BIDDING DOCUMENT

PROCUREMENT OF WORKS

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements: (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified, in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



# TOWN MUNICIPAL CORPORATION MANGHOPIR KARACHI

## BIDDING DATA WORK NO:14

- a. Name of Procuring Agency Town Municipal Corporation Manghopir Karachi.
- b. Brief Description of Works: Hiring of Machinery for cleaning of Nallah on emergency basis in different UCs of Manghopir Division in TMC Manghopir Town.
- c. Procuring Agency's address: TMC MANGHOPIR NEAR GARAM CHASHMA MAIN MANGHOPIR ROAD KARACHI.
- d. Estimated Cost: 1993155/-.
- e. Amount of Bid Security: 5 % S.D
- f. Period of Bid Validity (days): 90 days
- g. (i) Security Deposit:-(i/c bid security): 05.00 % of Contract/Sanction Amount  
(ii) 5% Retention Money of the bill amount will be deducted from Running Bill.
- h. Percentage, if any, to be deducted from bills: 8 %- & 11 %-Income Tax + 5 % SRB
- i. Deadlines for Submission of Bids along with time: 06/01/2026 at 02:00 pm.
- j. Venue, Time and Date of Bid Opening: Office of the Executive Engineer (B&R) TMC Manghopir Town near Garam Chashma at Manghopir Road Karachi at 12:30 P.M.
- k. Time for Completion from written order of commence: 90 days.
- l. Liquidity damages: Rs:2000/- Per Day
- m. (0.05 of Estimated Cost or Bid Cost per day of delay, but total not exceeding 10%)
- n. Tender Cost Vide Pay Order No: \_\_\_\_\_ Dated: \_\_\_\_\_
- o. Amount: \_\_\_\_\_
- p. Bidding Documents issued to: M/S: \_\_\_\_\_

CONTRACTOR

EXECUTIVE ENGINEER (B&R)  
Town Municipal Corporation  
Manghopir Karachi (West)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorated basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

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When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

## Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

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**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

## Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

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work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be xceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### Clause-10: Quality Control.

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. If any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

(A) **Mobilization advance** is not allowed.

(B) **Secured Advance against materials brought at site.**

- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
- (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

  
**Divisional Accountant**

**Executive Engineer/Procuring Agency**

**Contractor**