



OFFICE OF THE
ADDL: INSPECTOR GENERAL OF POLICE,
KARACHI RANGE.

No. GB-III-T/130029-33 dated 24-12-2025.

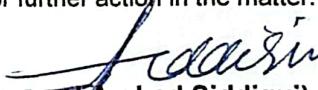
The Director Information
(Advertisement)
Public Relation Department,
Government of Sindh,
Block-96, Sindh Secretariat,
Karachi.

Subject **TENDER NOTICE**

Reference to IGP / Sindh order's No. G-I/513, dated 24.07.2025, please find herewith Draft of Tender Notice (Seven copies) for publication in the leading Newspapers simultaneously on latest by 26-12-2025, positively:

1. One Daily English
2. One Daily Urdu
3. One Daily Sindhi

2. One copy each of the Newspapers containing the advertisement in question may please be sent to this department along-with bill for further action in the matter.


(Muhammad Arshad Siddiqui) SPS,
ADIGP/ Administration
For Addl. Inspector General of Police,
Karachi Range.
(Secretary)

Copy forwarded to the following for information and necessary action please.

1. The Home Secretary to Government of Sindh.
2. The Inspector General of Police Sindh, Karachi.
3. The AIGP/Logistic CPO Sindh, Karachi.
4. The Manager (Assessment) Government of Sindh Public Procurement Regulatory Authority Barack No.8 Sindh Secretariat No.4-A Court Road, Karachi for publication on website.
5. Director Civil Defence Government of Sindh, Karachi.
6. Director IT CPO Sindh Karachi (alongwith copy of draft tender notice for placing on website of Sindh Police Department www.sindhpolice.gov.pk).
7. Assistant Engineer, CPO Sindh, Karachi.
8. Master File.


(Muhammad Arshad Siddiqui) SPS,
ADIGP/ Administration
For Addl. Inspector General of Police,
Karachi Range.
(Secretary)



OFFICE OF THE
ADDITIONAL INSPECTOR GENERAL OF POLICE
KARACHI RANGE
TENDER NOTICE

Sealed tenders are invited in accordance with the Sindh Public Procurement Rules, 2010 (Amended 2019) from contractors/contracting firms for following works of the Police Department.

S #	SCOPE OF THE WORK	Estimated Cost (approximate)	EARNEST MONEY	TENDER FEE	DURATION OF COMPLETION WORK
1.	Repair / Renovation Work of General Washrooms of KPO Building Karachi.	Rs.2.500 million	2.5 % of quoted Bid	Rs. 3,000/-	60 Days
1.	Repair / Renovation Work of Offices of KPO Building Karachi.	Rs.2.500 million	2.5 % of quoted Bid	Rs. 3,000/-	90 Days

TERMS & CONDITIONS

1. The blank tender forms will be downloaded from the date of publication in Print Media as well as on EPADS Website. The tenders duly filled shall be received back till **15.01.2026** at 12:00 PM & opened on same day at 12:30 PM in presence of all interested bidders who wish to attend & Procurement Committee at Conference Room, 4th Floor, Addl: IGP Karachi Range.
2. Sealed Tenders accompanied by the Pay Order of **Earnest Money 2.5% of total Bid Amount** in favor of Addl: **IGP Karachi Range** must receive in 1st Floor General Branch Karachi Police Office.
3. Any Tender without Earnest Money or short amount of Earnest Money or conditional tenders will not acceptable.
4. In order to receive tender documents, NTN, SRB Certificates, Copy of CNIC, Bank Statement previous Three Years and Experience Certificate / Work Orders related to Maintenance & Repair Works must be attached with covering letterhead.
5. The annual turnover / average annual financial turnover not less than equivalent cost of the scheme / project during last five years and should have experience of similar nature of works (at least one work of 80% of the estimated cost or two works of 50% of the estimated cost) executed during last five years. Detailed Terms & Conditions are contained in Tender Documents.
6. All Bids should be valid for a period of 90 days and no extra premium will be given to any bidder.
7. Any firm that will submit their bid without pay order of 2.5% bid amount will be banned from Police Department for 5 years.
8. 5.5 % Performance Security will be submitted at the time of signing contract agreement. Without Performance Security Work Order Will not be issued.
9. The successful bidders who refuse or fail execute the contract, shall be liable to forfeit of their bid security as penalty.
10. If the competent authority remains out of Head Quarter on the date of opening of the tenders, or any unforeseen disturbance or any holiday announced by Government, then tenders will be received & opened on the next working day on same schedule & place.
11. Every intending contractor should submit an affidavit to the effect that he is not involved in any litigation with any Procuring Agency and has not abandoned the work in any Government Department and has not been black listed by any Procuring Agency.
12. Any government firm that was previously declared blacklisted by the Government Department and currently the said firm is D-listed then such firm will have to provide evidence of d-listing and then participated in tender.

13. Any government firm that will be downloaded the bidding documents from SPPRA website for participation in tender, then the such firm will have to make a tender fee pay order in favor of Secretary Procurement Committee that will be submitted with their tender documents.
14. The Procuring Agency may reject any or all bids at any time prior to the acceptable of a Bid under SPPRA Rules 2010 (Amended up-to-Date)

NOTE: - This NIT can be seen on EPADS Website at www.sindh.eprocure.gov.pk & Sindh Police Website www.sindhpolice.gov.pk and can also be downloaded from above both websites.



(Muhammad Arshad Siddiqui) SPS,
(Secretary / ADIGP/ Admin)
For Addl. Inspector General of Police,
Karachi Range



OFFICE OF THE ADDL: INSPECTOR GENERAL OF POLICE,
KARACHI RANGE.

ANNUAL PROCUREMENT PLAN
(WORKS, GOODS & SERVICE)
FINANCIAL YEAR 2025-26.

S.#	Description of Procurement	Quantity where	Estimate Unit	Estimate d Total	Funds Allocated	Source of funds	Proposed Procurement	Timing of Procurement				Remarks
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	Repair / Renovation Work of General Washrooms of KPO During the Current Financial Year 2025-26.	Complete Job	N/A	Rs. 2.500 Million	Approved Finance Department	Non ADP	Single Stage One Envelope	-	-	3rd Qtr	-	-
2	Repair / Renovation Work of Offices of KPO Building Karachi During the Current Financial Year 2025-26.	Complete Job	N/A	Rs. 2.500 Million	Approved Finance Department	Non ADP	Single Stage One Envelope	-	-	3rd Qtr	-	-


(AHMED NAWAZ) PSP,
DIGP/Administration,
For Addl. Inspector General of Police,
Karachi Range.



GOVERNMENT OF SINDH
POLICE DEPARTMENT

No. G-I/ 513 /2025/Karachi

Dated 24 -07-2025.

1456
31/7

ORDER

Subject:-

CONSTITUTION OF COMMITTEES FOR REPAIR/RENOVATION WORK OF KPO BUILDING FOR THE YEAR 2025-26.

The following Committees are hereby constituted for Repair & Renovation Work of Karachi Police Office (KPO) Building for the financial year 2025-26:-

1. Procurement Committee

1. DIGP/Admin, Karachi Range	(Chairman)
2. ADIGP/Admin, Karachi Range	(Secretary/ Member)
3. Assistant Engineer, CPO Sindh Karachi	(Member)
4. Rep. of Home Department Sindh	(Member)
5. Rep. of Civil Defence Sindh	(Member)

2. Inspection Committee

1. DIGP/Investigation, Karachi Range	(Chairman)
2. SSP/City, Karachi	(Member)
3. SSP/Crime Scene Unit, Karachi	(Member)
4. Rep. of Works & Services Deptt: Karachi	(Member)
5. Rep. of Education Deptt: Karachi	(Member)

3. Redressal of Grievances & Settlement of Disputes Committee

1. Addl. IGP/Karachi Range	(Chairman)
2. SSP/East, Karachi	(Member)
3. SSP/Central, Karachi	(Member)
4. Rep. of Accountant General Sindh Karachi	(Member)
5. Rep. of Information Science & Technology Dept.	(Member)

GB

Ref No... 5875470
Date.... 29 - 07 - 25

Sd/-

**(GHULAM NABI MEMON) PSP
INSPECTOR GENERAL OF POLICE,
SINDH, KARACHI.**

Copy to the:-

ADDL IGP KHI

DIGP KHI

9

ADIGP KHI

ADP KHI

ADP KHI

ADP KHI

SP/CCU

CB. II

DSR/LLD

DSP/OPS

PSO

HR/ISSUE BR

1. Secretary, Home Department, Govt. of Sindh, Karachi, request for nominating the representative.
2. Secretary Works & Services Deptt: Govt. of Sindh, request for nominating the representative.
3. Secretary IS&T, Department, Govt. of Sindh, Karachi, request for nominating the representative.
4. Secretary, Education Department, Govt. of Sindh, Karachi, request for nominating the representative.
5. The Accountant General Sindh, request for nominating the representative.
6. Director Civil Defence, Govt. of Sindh, request for nominating the representative.
7. Addl: IGP/ Karachi
8. DIGP/Admin, Karachi Range
9. DIGP/Investigation Karachi Range.
10. ADIGP/Admin Karachi Range.
11. SSP/City, Karachi
12. SSP/Crime Scene Unit, Karachi.
13. SSP/East, Karachi.
14. SSP/Central, Karachi.
15. Assistant Engineer, CPO Sindh Karachi
16. PS to IGP Sindh.
17. PS to Addl: IGP Finance, Welfare & Logistics Sindh.
18. PA to DIGP/Finance, CPO Sindh Karachi.

**(KHAWAR AKBAR SHAIKH) PSP
AIGP/Logistics,
For Inspector General of Police,
Sindh Karachi:**

KS



THE EXPRESS TRIBUNE

PARTNER OF
The New York Times

INTERNATIONAL EDITION

Saturday
DECEMBER 27, 2025
RAJAB 6, 1447 A.H.
Rs50
tribune.com.pk
KARACHI

POPULATION SURGE
Pakistan stands at a defining moment of its demographic change

UN Population Fund Country Representative Dr Luay Shabaneh

ZIMBABWE TOURNEY

Players are confident and excited as we head into the tri-series

Pakistan U-19 captain Farhan Yousaf



OFFICE OF THE ADDITIONAL INSPECTOR GENERAL OF POLICE KARACHI RANGE

TENDER NOTICE

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NOTE:- This NIT can be seen on EPADS Website at www.sindhprocure.gov.pk & Sindh Police website www.sindhpolice.gov.pk and can also be downloaded from above both websites.

Sd/-

(Muhammad Arshad Siddiqui) SPS,
(Secretary / ADIGP / Admin)
For Addl. Inspector General of Police,
Karachi Range

INF/KRY/4504/2025

SPPRA BIDDING DOCUMENT

STANDARD BIDDING DOCUMENT

PROCUREMENT OF WORKS

(For Contracts Costing up to Rs 2.5 MILLION)

Standard Bidding Document is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurement's contracts.

Instructions to Bidders/ Procuring Agencies. General

Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. Fixed Price Contracts: The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. Conditional Offer: Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
 - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
 - (B) **In case of item rates**, If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
 - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

BIDDING DATA

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are not normally included in this Section, but rather in the appropriate sections of the *Conditions of Contract* and/or *Contract Data*.

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

- (a). Name of Procuring Agency Addl: IGP Karachi Range.**
- (b). Brief Description of Works Repair/ Renovation Works of General Washrooms of KPO Building Karachi Range.**
- (c). Procuring Agency's address: -Office of the Addl: IGP Karachi Range. 4th Floor Conference Room K.P.O.**
- (d). Estimated Cost:- Rs. 2.500 Million.**
- (e). Amount of Bid Security: -2.5% of the Bid** (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 5%)
- (f). Period of Bid Validity (days):- 60 days**
- (g). Security Deposit: - (including bid security): 8%**
(in % age of bid amount /estimated cost equal to 05%)
- (h). Percentage, if any, to be deducted from bills: -Income Tax 7.50% _____**
- (i). Deadline for Submission of Bids along with time: - 15.01.2025 @ 12:00 PM**
- (j). Venue, Time, and Date of Bid Opening: 15.01.2025 @ 12:30 PM**
- (k). Time for Completion from written order of commence: - 60-days**
- (l). Liquidity damages:-25000** (1% of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).
- (m). Deposit Receipt No: Date: Amount: (in words and figures) **Rs.5000/- (Rupees Five Thousand Only.****

(Assistant Engineer /Authority issuing bidding document).

Conditions of Contract

Clause – 1: Commencement & Completion Dates of work. The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority, the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

Clause – 2: Liquidated Damages. The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

Clause – 3: Termination of the Contract.

(A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists: -

- (i) contractor causes a breach of any clause of the Contract;
- (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
- (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
- (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;

(B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-

- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
- (ii) to finalize the work by measuring the work done by the contractor.

(C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-

- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
- (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

Clause 4: Possession of the site and claims for compensation for delay. The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

Clause -5: Extension of Intended Completion Date. The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

Clause -6: Specifications. The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

Clause – 7: Payments.

(A) Interim/Running Bill. A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

(B) The Final Bill. A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

Clause – 8: Reduced Rates. In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

Clause – 9: Issuance of Variation and Repeat Orders.

(A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.

(B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C)** In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D)** The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E)** In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F)** **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

Clause-10: Quality Control.

- (A)** **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B)** **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C)** **Uncorrected Defects:**
 - (i)** In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

(ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

Clause – 11:

(A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.

(B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

Clause – 12: Examination of work before covering up.

(A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;

(B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

Clause – 13: Risks. The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

Clause-14: Measures for prevention of fire and safety measures. The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

Clause-15:Sub-contracting. The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

Clause – 16: Disputes. All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

Clause –17: Site Clearance. On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in- charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

Clause –18: Financial Assistance /Advance Payment.

- (A) Mobilization advance** is not allowed.
- (B) Secured Advance against materials brought at site.**
 - (i)** Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
 - (ii)** Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

Clause –19: Recovery as arrears of Land Revenue. Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

Clause –20: Refund of Security Deposit/Retention Money. On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

Divisional Accountant

Contractor

Executive Engineer/Procuring Agency

BILL OF QUANTITIES**(A) Description and rate of Items based on Composite Schedule of Rates.**

Item No	Quantities	Description of item to be executed at site	Rate	Unit	Amount in Rupees
1	2	3	4	5	6

Amount TOTAL (a)

----- % above/below on the rates of CSR. Amount to be added/deducted on the basis
Of premium quoted. **TOTAL (b)**

Total (A) = a+b in words & figures:

Contractor

Executive Engineer/Procuring Agency

(B) Description and rate of Items based on Market (Offered rates)

Item No	Quantities	Description of item to be executed at site	Rate	Unit	Amount in Rupees

Total (B) in words & figures:

Contractor

Executive Engineer/Procuring Agency

Summary of Bill of Quantities.

Cost of Bid	Amount
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1. (A) Cost based on Composite Schedule of Rates.

2. (B) Cost based on Non/Offered Schedule of Rates.

TOTAL COST OF BID (C) = Total (A) + Total (B)

Contractor	Executive Engineer/Procuring Agency
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NAME OF WORK: MAINTENANCE & REPAIR WORK OF GENERAL WASHROOMS OF KPO BUILDING, KARACHI.								
SCHEDEULE "B"								
Civil works schedule items:								
S.NO	Descriptions	Nos	length	weidth	height	Unit	total area/quantity	
1	Dismantling cement block masonry. (SI-14 / P-19) walls of washrooms at Rs. 50.70 per Cft	4	5	0.5	12	Cft	120	120 6,084
2	P/L 1:3:6 cement concrete solid block masonry wall above 6" in thickness set in 1:6 cement mortar in ground floor super structure in/c raking out joints & curing etc complete. (SI.23/P-27). Long walls of washrooms short walls washrooms at Rs. 493.79 per Cft	8 4	7 5	0.5 0.5	8 8	Cft Cft Cft P/Cft Rs	224 80 304 150,112	
3	Applying floating coat of Cement 1/32" thick. (SI No:14-ii / P-52) Long walls washrooms both sides short walls washrooms both sides walls of rooms walls of rooms at Rs. 22.63 per Sft	2 2 2 2	8 4 6 6	7 5 20 22	8 8 12 12	Sft Sft Sft Sft P/Sft Rs	896 320 2880 3168 7264 164,384	
4	Cement plaster 1:3 upto 12' height. (SI No:10-C / P-38) Long walls washrooms both sides short walls washrooms both sides walls of rooms walls of rooms at Rs. 55.87 per Sft	2 2 2 2	8 4 6 6	7 5 20 22	8 8 12 12	Sft Sft Sft Sft P/Sft Rs	896 320 2880 3168 7264 405,840	
5	Preparing the surface and painting with matt finish I/c rubbing the surface with Bathy (silicon carbide rubbing brick) filling the voids with zink /chalk / plaster of paris mixture, applying first coat premix, making the surface smooth and then painting. (SI No:36-A / P-40) Long walls washrooms both sides short walls washrooms both sides walls of rooms walls of rooms at Rs. 49.27 per Sft	2 2 2 2	8 4 6 6	7 5 20 22	8 8 12 12	Sft Sft Sft Sft P/Sft Rs	896 320 2880 3168 7264 357,897	
6	Laying floors of approved coloured glazed tiles 1/4" thick floor of approved color & size jointing in white cement and laid over 1:2 cement sand mortor 3/4" thick including grouting with matching color and finishing. (SI-25/P-46) washrooms floor at Rs. 325.40 per Sft	2	8	12		Sft	192	
7	325.40 Laying floor of approved with glazed tiles 1/4" thick dado of approved color & size jointing in white cement and laid over 1:2 cement sand mortor 3/4" thick including grouting with matching color and finishing. (SI-24/P-45) long walls of washrooms short walls of washrooms Total	325.40	x	192	P/Sft	Rs	62,477 336 224 560	

	at Rs. 389.36 per Sft	389.36	x	560	P/Sft	Rs	218,042
8	Providing and fixing in position doors, windows and ventilators of first class deodar wood frames, and 1-3/4" thick commercial ply veneer shutters of first class deodar skeleton (Solid Door) and commercial ply wood (3 ply) on both sides including hold fasts, hinges, iron tower bolts, handles and cleats with cord and one Mortice lock and hooks.						
	record room door	8	2.5		7	Sft	140
				Total		Sft	140
	at Rs. 2998.14 per Sft	2998.14	x	140	P/Sft	Rs	419,740
					Total Amount:		1,784,575
					10% Below on item No:6,7,8		70,026
					Grand Total Amount:		1,714,550

Electric works schedule items Part-B:

S.NO	Descriptions	Nos	length	weidth	height	Unit	total area/quantity
1	Wiring for light or fan point with 3/029 PVC insulated wire in 20mm (3/4") PVC conduit recessed in the wall or column as required. (SI-102/P-236)						
	electric points	1	x	20		Each	20
				Total		Each	20
	at Rs. 6573.50 per point	6573.50	x	20	Each	Rs	131,470
2	Providing and laying (Main or sub main)PVC insulated with size 2-7/29 copper conductor in 3/4"dia PVC conduit recessed in the wall as required. (SI-10/P-229)						
	wiring	3	x	100		Rft	300
				Total		Rft	300
	at Rs. 400.92 per Rft	400.92	x	300	Rft	Rs	120,276
3	Providing & fixing circuit breaker 6, 10 , 15, 0,30,40,50 & 63 SP (TB-5S)on prepared board as required (SI-178/P-243)						
	circuit breaker	1	x	6		Each	6
				Total		Each	6
	at Rs. 2504.12 per no.	2504.12	x	6	Each	Rs	15,025
4	Providing & fixing channel patti 2" as required as per instruction of EI (SI-251/P-249)						
	channel patti 2" thick	2	x	100		Rft	200
				Total		Rft	200
	at Rs. 492.68 per Rft	492.68	x	200	Rft	Rs	98,536
					Total Amount of Part-B:		365,307
					15 % below on total amount:		54,796
					Grand Total Amount of Part-B:		310,511

Sanitary works schedule items Part-C:

S.NO	Descriptions	Nos	length	weidth	height	Unit	total area/quantity
1	Providing, Laying UPVC Pressure Pipes of Class 'D' (equivalent make) fixing in trench i/c cutting, fitting and jointing with 'Z' joint with one rubber ring i/c testing with water to a head 122 meter or 400 ft. f) 100 mm (4" dia) (SI-3-f/P-111)						
	4" dia pipe	3	x	100		Rft	300
				Total		Rft	300
	at Rs. 631.87 per Rft	631.87	x	300	Rft	Rs	189,561

2	Providing, Laying UPVC Pressure Pipes of Class 'D' (equivalent make) fixing in trench i/c cutting, fitting and jointing with 'Z' joint with one rubber ring i/c testing with water to a head 122 meter or 400 ft. f) 100 mm (2" dia) (SI-2-a /P-110)	3	x	100	Rft	300
				Total	Rft	300
	2" dia pipe				Rft	
	at Rs. 150.84 per Rft	150.84	x	300	Rs	45,252
3	Providing and fixing squatting type white glazed earthen ware W.C pan with front flush inlet & complete with including the cost of flushing cistern with internal fitting and flush pipe with bend and requisite number of holes in walls plinth & floor pipe connection & making good in cement concrete 1:2:4 Far.(23 inch (SI-1a-i /P-184)	1	x	4	Each	4
	indian WCs for washrooms			Total	Each	4
	at Rs. 10440.50 Each	10440.50	x	4	Rs	41,762
4	Providing and fixing 24x18" lavatory basin in white glazed earthen ware complete with & e including the cost of W.I. or C.I. cantilever bracket 6 inches built into wall, painted white in two coats after a primary coat of red lead paint, a pair of 1/2" dia chrome plated pillar taps, 1-1/2" rubber plug & chrome plated brass chain 1-1/4" dia malleable iron brass traps malleable iron or brass unions and making requisite number of holes in walls, plinth & floor for pipe connection & making good in cement concrete 1:2:4 (Standard Pattern) (Karam Ceramics). (SI-8 /P-187)	1	x	4	Each	4
	wash basins			Total	Each	4
	at Rs. 9495.14 Each	9495.14	x	4	Rs	37,981
5	Supplying & fixing wash basin mixture of superior quality with C.P. Crystal head 1/2" dia (SI-14-b /P-199)	1	x	4	Each	4
	wash basin mixture			Total	Each	4
	at Rs.4890.60 Each	4890.60	x	4	Rs	19,562
					Total Amount of Part-C:	334,118
					10 % below on total amount:	33,412
					Grand Total Amount of Part-C:	300,706

Non-Schedule items Part-D:

S.NO	Descriptions	Nos	length	weidth	height	Unit	total area/quantity
1	Supplying & fixing earthen ware European commode set (Porta /USA Make) coupled with flush tank & seat cover complete with internal fittings, fixtures, clamps, necessary lead connection and making requisite No of holes in wall plinth or floor for pipe connection & making good in c.c. 1:2:4 as directed by the Engineer Incharge.	1	x	1		Each	1
	commode			Total		Each	1
	at Rs. Each		x	1	Each	Rs	
2	P/F (Asia local make or equivalent) flush tank (Push button type) having capacity of 3.0 gallon i/c necessary lead connection with pipe & bend etc making requisite number of holes in wall, plinth & floor for pipe connection and making good in c.c. 1:2:4 as per instruction of the Engineer Incharge.	1	x	6		Each	6
	flush tank			Total		Each	6
	at Rs. Each		x	6	Each	Rs	
3	P/F sanitary fitting chrome plated heavy gauge of approved quality (Sonex make) fitted with completed accessories as directed by the Engineer Incharge. TEE STOP COCK 1/2" DIA.	1	x	4		Each	4
	Tee-Stop Cock			Total		Each	4
	at Rs. Each		x	4	Each	Rs	

4	P/F sanitary fitting chrome plated heavy gauge of approved quality (Master / Sonex make) fitted with completed accessories as directed by the Engineer Incharge. Side pillar cock . ½" dia	1	x	4	Each	4
				Total		
			x	4	Each	4
	at Rs. Each				Rs	
5	P/F Switch 5-Amp Plug Socket with fancy type Sheet (Imported make) including Plastic Board with necessary electric connection etc complete (Clipsal or equivalent)	1	x	12	Each	12
				Total		
			x	12	Each	12
	at Rs. Each				Rs	
6	S/F Focus LED Light / rawed light of Polite, Philips, Sogo or equivalent of aproved quality from 150 watt to 600 watt fancy type in/c power swithces as directed by the Engineer Incharge.	1	x	24	Each	24
				Total		
			x	24	Each	24
	at Rs. Each				Rs	
7	Patch plastering work on disturb / defective area wall & ceiling surface (specially heritage) building having seepage or complete the strength period, using lime plaster then supplying water proofing / chemical treartemnt, applying floating coat and cement plaster ratio 1:4 ½" thick (2-3 time) as required, finishing curing etc complete i/c the cost of labour, material & charges of using scaffolding for extra height etc complete as directed by the engineer incharge	1	12	35.33	Sft	424
				Total		
			x	424	Sft	424
	at Rs. Per Sft				Rs	

Total Amount of Part-D:
 Grand Total Amount of Part-A+B+C+D:
 in Million:

SPPRA BIDDING DOCUMENT

STANDARD BIDDING DOCUMENT

PROCUREMENT OF WORKS

(For Contracts Costing up to Rs 2.5 MILLION)

Standard Bidding Document is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurement's contracts.

Instructions to Bidders/ Procuring Agencies. General

Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. Fixed Price Contracts: The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. Conditional Offer: Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
 - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
 - (B) **In case of item rates**, If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
 - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

BIDDING DATA

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are not normally included in this Section, but rather in the appropriate sections of the *Conditions of Contract* and/or *Contract Data*.

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency Addl: IGP Karachi Range.

(b). Brief Description of Works Repair/ Renovation Works of Offices of KPO Building Karachi Range.

(c). Procuring Agency's address: -Office of the Addl: IGP Karachi Range. 4th Floor Conference Room K.P.O.

(d). Estimated Cost:- Rs. 2.500 Million.

(e). Amount of Bid Security: -2.5% of the Bid (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 5%)

(f). Period of Bid Validity (days):- 90 days

(g). Security Deposit: - (including bid security): 8%
(in % age of bid amount /estimated cost equal to 05%)

(h). Percentage, if any, to be deducted from bills: -Income Tax 7.50%

(i). Deadline for Submission of Bids along with time: - 15.01.2025 @ 12:00 PM

(j). Venue, Time, and Date of Bid Opening: 15.01.2025 @ 12:30 PM

(k). Time for Completion from written order of commence: - 90-days

(l). Liquidity damages: - 25000 (1% of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).

(m). Deposit Receipt No: Date: Amount: (in words and figures) Rs.5000/- (Rupees Five Thousand Only.

(Assistant Engineer /Authority issuing bidding document).

Conditions of Contract

Clause – 1: Commencement & Completion Dates of work. The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority, the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

Clause – 2: Liquidated Damages. The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

Clause – 3: Termination of the Contract.

(A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists: -

- (i) contractor causes a breach of any clause of the Contract;
- (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
- (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
- (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;

(B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-

- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
- (ii) to finalize the work by measuring the work done by the contractor.

(C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-

- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
- (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

Clause 4: Possession of the site and claims for compensation for delay. The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

Clause –5: Extension of Intended Completion Date. The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

Clause –6: Specifications. The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

Clause – 7: Payments.

(A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

(B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

Clause – 8: Reduced Rates. In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

Clause – 9: Issuance of Variation and Repeat Orders.

(A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.

(B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C)** In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D)** The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E)** In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F)** **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

Clause-10: Quality Control.

- (A) Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) Uncorrected Defects:**
 - (i)** In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

(ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

Clause – 11:

(A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.

(B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

Clause – 12: Examination of work before covering up.

(A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;

(B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

Clause – 13: Risks. The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

Clause-14: Measures for prevention of fire and safety measures. The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

Clause-15:Sub-contracting. The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

Clause – 16: Disputes. All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

Clause –17: Site Clearance. On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in- charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

Clause –18: Financial Assistance /Advance Payment.

- (A) Mobilization advance** is not allowed.
- (B) Secured Advance against materials brought at site.**
 - (i)** Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
 - (ii)** Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

Clause –19: Recovery as arrears of Land Revenue. Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

Clause –20: Refund of Security Deposit/Retention Money. On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

Divisional Accountant

Contractor

Executive Engineer/Procuring Agency

BILL OF QUANTITIES**(A) Description and rate of Items based on Composite Schedule of Rates.**

Item No	Quantities	Description of item to be executed at site	Rate	Unit	Amount in Rupees
1	2	3	4	5	6

Amount TOTAL (a)

----- % above/below on the rates of CSR. Amount to be added/deducted on the basis
Of premium quoted. **TOTAL (b)**

Total (A) = a+b in words & figures:

Contractor

Executive Engineer/Procuring Agency

(B) Description and rate of Items based on Market (Offered rates)

Item No	Quantities	Description of item to be executed at site	Rate	Unit	Amount in Rupees

Total (B) in words & figures:

Contractor

Executive Engineer/Procuring Agency

Summary of Bill of Quantities.

Cost of Bid	Amount
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1. (A) Cost based on Composite Schedule of Rates.

2. (B) Cost based on Non/Offered Schedule of Rates.

TOTAL COST OF BID (C) = Total (A) + Total (B)

Contractor	Executive Engineer/Procuring Agency
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NAME OF WORK: MAINTENNACE & REPAIR WORKS OF OFFICES OF KARACHI POLICE OFFICE, KARACHI.								
SCHEDULE B								
Civil works schedule items:								
S.NO	Descriptions		Nos	length	weidth	height	Unit	total area/quantity
1	Dismantling cement block masonry. (SI-14 / P-19) walls of old pickets at Rs. 50.70 per Cft		4 50.70	10 x	0.5 240	12	Cft P/Cft Rs	240 240 12,168
2	P/L 1:3:6 cement concrete solid block masonry wall above 6" in thickness set in 1:6 cement mortar in ground floor super structure in/c raking out joints & curing etc complete. (SI.23/P-27). Partition wall of PCA Branch Partition wall of Whatsapp Branch long walls of Santry Post Short walls of Santry Post at Rs. 493.79 per Cft		1 1 2 2 493.79	26 26 8 5 x	0.5 0.5 0.5 0.5 520	15 15 10 10 P/Cft	Cft Cft Cft Cft Rs	195 195 80 50 520 256,771
3	Applying floating coat of Cement 1/32" thick. (SI No:14-ii / P-52) Partition wall of PCA Branch both sides Partition wall of Whatsapp Branch both sides long walls of Santry Post both sides short walls of Santry Post both sides at Rs. 22.63 per Sft		2 2 2 2 22.63	2 26 26 8 5 x	26 15 15 10 10 3640	15 Sft Sft Sft Sft P/Sft	Sft 1560 1560 320 200 3640 82,373	
4	Cement plaster 1:3 upto 12' height. (SI No:10-C / P-38) Partition wall of PCA Branch both sides Partition wall of Whatsapp Branch both sides long walls of Santry Post both sides short walls of Santry Post both sides at Rs. 55.87 per Sft		2 2 2 2 55.87	2 26 26 8 5 x	26 15 15 10 10 3640	15 Sft Sft Sft Sft P/Sft	1560 1560 320 200 3640 203,367	
5	Preparing the surface and painting with matt finish I/c rubbing the surface with Bathy (silicon carbide rubbing brick) filling the voids with zink /chalk / plaster of paris mixture, applying first coat premix, making the surface smooth and then painting. (SI No:36-A / P-40) Partition wall of PCA Branch both sides Partition wall of Whatsapp Branch both sides long walls of Santry Post both sides short walls of Santry Post both sides at Rs. 49.27 per Sft		2 2 2 2 49.27	2 26 26 8 5 x	26 15 15 10 10 3640	15 Sft Sft Sft Sft P/Sft	1560 1560 320 200 3640 179,343	
6	Providing & Laying Full Body Porcelain Tile 24"x24"x5/16" in Flooring or Facing of Approved Design Set in Gry Cement Motor 1:2 or of 3/4" Thickinss I/C Washing & Joints With White Cement Slurry Using Colour Pigment for matching complete as per Spacification. (SI-28 vii-ix/P-46) floor of i/c offices skirting of rooms skirting of rooms at Rs. 439.57 per Sft		2 4 4 439.57	12.5 12.5 12.5 x	12.5 0.66 0.66 379	Sft Sft Sft P/Sft	313 33 33 379 166,597	

7	Providing & fixing false ceiling of thermopile in panels of required design and size including frame work of Aluminum T-section hanged with nail wire to ceiling etc: completed. (SI-43 /P-43)						
	ceiling of offices	2	12.5	12.5		Sft	313
	at Rs. 216.75 per Sft	216.75	x	313	P/Sft	Rs	67,843
8	S/F wall panels fiber sheet of good quality i/c transporting charges making with aluminum patti of best quality complete in all respect as desired. (SI-43 /P-43)						
	long walls of i/c room	4	12.5	12	Sft	600	
	short walls of i/c room	4	12.5	12	Sft	600	
			Total		Sft		1200
	at Rs. 315.13 per Sft	315.13	x	1200	P/Sft	Rs	378,156
9	Supplying & fixing in position Aluminum channels framing for hinged doors or made with 5 mm thick tinted glass glazing (Belgium) and Alpha (Japan) locks I/c handles, stoppers etc. (b) Deluxe model (Bronze). (SI-83-b/P-83)						
	i/c office door	1	4	8	Sft	32	
			Total		Sft		32
	at Rs. 1656.14 per Sft	1656.14	x	64	P/Sft	Rs	105,993
10	Supplying & fixing in position Aluminum channels framing for sliding windows & ventilators of made with 5 mm thick tinted glass glazing (Belgium) & Aluminum fly screen I/c handles stoppers & locking arrangement etc. complete. (b) Deluxe model (Bronze). (SI-84-b/P-83)						
	windows	2	4	6	Sft	48	
			Total		Sft		48
	at Rs. 2386.73 per Sft	2386.73	x	48	P/Sft	Rs	114,563
11	Providing and fixing in position doors, windows and ventilators of first class deodar wood frames, and 1-3/4" thick commercial ply veneer shutters of first class deodar skeleton (Solid Door) and commercial ply wood (3 ply) on both sides including hold fasts, hinges, iron tower bolts, handles and cleats with cord and one Mortice lock and hooks.						
	office door	4	4	8	Sft	128	
			Total		Sft		128
	at Rs. 2998.14 per Sft	2998.14	x	128	P/Sft	Rs	383,762
12	Supplying & fixing in position iron/steel grill of 3/4" x 1/4" size flat iron of approved design including painting 3 coats etc. complete (weight not to be less than 3.7 Lbs./Sq . Foot of finished grill).						
	windows grill	4	4	6	Sft	96	
			Total		Sft		96
	at Rs. 1124.10 per Sft	1124.10	x	96	P/Sft	Rs	107,914
					Total Amount:		2,058,849
					10% Below on item No:6,7,9,10,11		83,876
					Grand Total Amount:		1,974,973

Electric works schedule items Part-B:

S.NO	Descriptions		Nos	length	width	height	Unit	total area/quantity
1	Wiring for light or fan point with 3/029 PVC insulated wire in 20mm (3/4") PVC conduit recessed in the wall or column as required. (SI-102/P-236)							
	electric points	1	x	30			Each	30
				Total			Each	30
	at Rs. 6573.50 per point	6573.50	x	30	Each		Rs	197,205
2	Providing and laying (Main or sub main)PVC insulated with size 2-7/.29 copper conductor in 3/4"dia PVC conduit recessed in the wall as required. (SI-10/P-229)							
	wiring	4	x	100			Rft	400
				Total			Rft	400
	at Rs. 400.92 per Rft	400.92	x	400	Rft		Rs	160,368

3	Providing & fixing circuit breaker 6, 10 , 15, 0,30,40,50 & 63 SP (TB-5S)on prepared board as required (SI-178/P-243)						
	circuit breaker	1	x	18		Each	18
				Total		Each	18
	at Rs. 2504.12 per no.	2504.12	x	18	Each	Rs	45,074
4	Providing & fixing channel patti 2" as required as per instruction of EI (SI-251/P-249)						
	channel patti 2" thick	2	x	100		Rft	200
				Total		Rft	200
	at Rs. 492.68 per Rft	492.68	x	200	Rft	Rs	98,536
						Total Amount of Part-B:	501,183
						15 % below on total amount:	75,177
						Grand Total Amount of Part-B:	426,006

Non-Schedule items Part-C:

S.NO	Descriptions		Nos	length	weidth	height	Unit	total area/quantity
1	P/F Switch 5-Amp Plug Socket with fancy type Sheet (Imported make) including Plastic Board with necessary electric connection etc complete (Clipsal or equivalent)							
	electric boards	1	x	25			Each	25
				Total			Each	25
	at Rs. Each		x	25	Each	Rs		
2	S/F Focus LED Light / rawed light of Polite, Philips, Sogo or equivalent of aproved quality from 150 watt to 600 watt fancy type in/c power swithces as directed by the Engineer Incharge.							
	LED lights	1	x	30			Each	30
				Total			Each	30
	at Rs. Each		x	30	Each	Rs		
3	P/L Pre cast cemented sheets slab roof by using pre coat beams of required size & no and precast slab of size 4.0x2.0x0.25 after leveling of wall by CC erection of beams & slab, filling joints in cement sand mortar as directed by the Engineer Incharge.							
	roof of pickets	4	5	8			Sft	160
				Total			Sft	160
	at Rs. Per Sft		x	160	Sft	Rs		
							Total Amount of Part-C:	
							Grand Total Amount of Part-A+B+C:	
							in Million:	