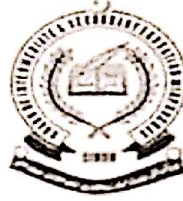


BOARD OF INTERMEDIATE
& SECONDARY EDUCATION,
MIRPURKHAS, SINDH.



شالونی و اعلیٰ شالونی تعلیمی ریلوڈ
میرپورخاص (سندھ)

ANNUAL PROCUREMENT PLAN

(Non-Development / Revenue Works)

For The Financial Year 2025 - 2026



BOARD OF INTERMEDIATE & SECONDARY EDUCATION, MIRPURKHAS

Annual Procurement Plan (Non-Development / Revenue Works) F/Y 2025 - 2026

(WORKS / GOODS & SERVICES)

(WORKS / GOODS & SERVICES)											
S#	Name of Works	Item No.	Item to be Executed Description	Quantity		Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated / Actual Date of Completion	Remarks
1	Printing of Answer Script & Examinations Material										
1	Printing of Answer Script & Examinations Material	1	Award List Size 8" x 13" (60 - 62 Gram)	500	Books	50 Million	Through Open Tender and as per guidelines envisaged in SPP Rule 2010 (amended rules 2013)				After issue of Job Order material will be supplied within the period of 20/30 days
		2	Fees Statement Proforma SSC (Enrollment) 8.5" x12" (60-62 Gram)	50	Books						
		3	Fees Statement Proforma HSC (Enrollment) 8.5" x13" (60-62 Gram)	50	Books						
		4	Code Sheet Proforma Size 8.5"x13" (SSC-HSC(S) (60-62 Gram)	200	Books						
		5	Lotting Sheet Proforma Size 8.5"x13" (SSC-HSC(S) (60-62 Gram)	100	Books						
		6	Signature sheets Size 8.5"x13" (62-65 Gram)	1,000	Books						
		7	Contingent Sheet Proforma Size 8.5"x13" (62-65 Gram)	100	Books						
		8	Letter Proforma (Pacca) Certificate Size 8.5"x13" (62-65 Gram) as per sample	100	Books						
		9	Proforma (Migration) Size 8.5"x13" (62-65 Gram) as per sample	30	Books						
		10	Migration Certificate Size 8.5"x13" (75-80 Gram) as per sample	5,000	Nos						
		11	Marks Certificate SSC-I Size 8.5x12 (80 to 90 Gram) Indonesian Paper including QR Code & Water Mark Logo	40,000	Nos.						
		12	Marks Certificate SSC-II Size 8.5x12 (80 to 90 Gram) Indonesian Paper along with QR Code & Water Mark Logo	70,000	Nos.						
		13	Marks Certificate HSC-I Size 8.5x12 (80 to 90 Gram) Indonesian Paper along with QR Code & Water Mark Logo	30,000	Nos.						
		14	Marks Certificate HSC-II Size 8.5x12 (80 to 90 Gram) Indonesian Paper along with QR Code & Water Mark Logo	50,000	Nos.						

Muhammad Asim
Assistant Secretary (Store)
MEMBER / Secretary

Azam Khan
Assistant Computer Programmer
Tech: Member

Muhammad Asif Khan
Principal, GBHSS, Bhansingabad, Mps
Member

Engr: Anwer Aleem Khanzada
Controller of Examination, BISE, Mps
Tech: Member

Muhammad Jameel Qureshi
Deputy Director, (ES&H/S)
Convener



BOARD OF INTERMEDIATE & SECONDARY EDUCATION, MIRPURKHAS

Annual Procurement Plan (Non-Development / Revenue Works) F/Y 2025 - 2026

(WORKS / GOODS & SERVICES)

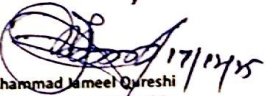
S#	Name of Works	Item to be Executed		Quantity		Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated / Actual Date of Completion	Remarks
		Item No.	Description								
1	Printing of Answer Script & Examinations Material	15	Pacca Certificate of Class X & XII (All Group) will be printed on 100grams Imported Security Paper, Four color offset printing in front side & one color printing in back side with Manufacturing Watermark Board's Monogram in background, size 8½" x 14" Board's logo (visible under ultra violet light only). Printing of Barcode in random in each certificate (de-code provided in CD & Register), QRC code printed in each certificate of back side, Serial No. & Security Embossed Seal in each certificate. Packing 1000 Certificate in seal pack box. (Sample must be attached in tender otherwise rate will not be consider)	200,000	Nos	50 Million	Through Open Tender and as per guidelines envisaged in SPP Rule 2010 (amended rules 2013)				After issue of Job Order material will be supplied within the period of 20/30 days
		16	Pacca Certificate Application Performa (Pacca Branch)	200	Books						
		17	Correction Order Perofarma (HSC Conduct)	200	Books						
		18	Correction Final Perofarma (HSC Conduct)	800	Books						
		19	Result Declaration Perofarma (HSC Conduct)	500	Books						
		20	Contingent Sheet (Account Expencess)	50	Books						
		21	T.A / D.A Performa (Account Expencess)	10	Books						
		22	Cheque Issue Register (Account Expencess)	1000	Pages						
		23	CPF / GPF Register (Account Expencess)	500	Pages						
		24	D.D Disposer Ledger Paper (Account Income)	1000	Pages						


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BOARD OF INTERMEDIATE & SECONDARY EDUCATION, MIRPURKHAS

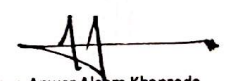
Annual Procurement Plan (Non-Development / Revenue Works) F/Y 2025 - 2026 (WORKS / GOODS & SERVICES)

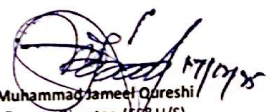
S#	Name of Works	Item to be Executed		Quantity		Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated / Actual Date of Completion	Remarks
		Item No.	Description								
1	Printing of Answer Script & Examinations Material	25	Correction Final (SSC Conduct)	15	Books	50 Million	Through Open Tender and as per guidelines envisaged in SPP Rule 2010 (amended rules 2013)				After Issue of Job Order material will be supplied within the period of 20/30 days
		26	Correction Approval (SSC Conduct)	15	Books						
		27	Fees Statement (SSC Conduct)	20	Books						
		28	Printing & Supply of Answer Script 24 Pages (Including Title Two color) on white printing paper high finish which should not be Ink-smudged in size 23 x 36/8" of 60 to 63 gram offset paper	600000	Copies						
		29	Printing & Supplementary Script 04 Pages (Including Title Two color) on white printing paper high finish which should not be Ink-smudged in size 23 x 36/8" of 60 to 55 gram offset paper	800000	Copies						
		30	Printing & Supply of Answer Script / sheet size 80 grams imported BLC IK Vairable digital "QR" code OMR Copies.	600000	Copies						
		31	Printing & Supply of OMR sheet, 80 grams Imported BLC IK Variable digital "QR" Code	600000	Sheets						
		32	Proforma Invigilator Report	1000	Books						
		33	Proforma Appendix "C"	50	Books						
		34	Proforma Statement of Consumption	50	Books						
		35	Outer	25000	Nos						
		36	Envelops (9"x4") Printed	40000	Nos						
		37	Envelops (11"x5") Printed	10000	Nos						
		38	Bank Challan	50000	Nos						


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Convener



BOARD OF INTERMEDIATE & SECONDARY EDUCATION, MIRPURKHAS

Annual Procurement Plan (Non-Development / Revenue Works) F/Y 2025 - 2026

(WORKS / GOODS & SERVICES)

S#	Name of Works	Item No.	Item to be Executed Description	Quantity		Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated / Actual Date of Completion	Remarks
2	Stationary & General Items / Articles										
2	Stationary & General Items / Articles	1	Ball Pen Red (Signature) OR Equivalent	200	Packet	10 Million	Through Open Tender and as per guidelines envisaged in SPP Rule 2010 (amended rules 2013)				After issue of Job Order material will be supplied within the period of 20/30 days
		2	Ball Pen Green (Signature) OR Equivalent	100	Packet						
		3	Gel Pen (Green Germany) OR Equivalent	24	Packet						
		4	Butter Paper Legal Size	20	Packet						
		5	Paper Rim Legal Size AA Quality OR Equivalent	40	Box						
		6	Ladger Paper A3 Size AA Quality OR Equivalent	40	Box						
		7	Register (400 Pages)	200	Nos						
		8	Envolep (Big) 15" x 14"	50,000	Nos						
		9	China Lock (Large) Steel	48	Nos						
		10	China Lock (Mediaum) Steel	48	Nos						
		11	Tissue Paper (Rose Petal) OR Equivalent	120	Nos						
		12	Room Spray (Best Quality)	60	Nos						
		13	Table Set (Wood)	12	Nos						
		14	Chairs (Net Wood)	100	Nos						
		15	Flag Page Color Full	24	Box						
		16	Sealing Wax (Large)	20	Cottan						
		17	Solotion Tape (Nito) OR Equivalent	48	Nos						
		18	Fry Pan (Large)	2	Nos						
		19	Spoon Large	2	Nos						
		20	Water Coller (150 Litter)	12	Nos						
		21	Water Coller (300 Litter)	4	Nos						
		22	Water Glass (Shisha)	10	Dzn						
		23	Tea Cup Set Toyo Nasic OR Equivalent	100	Nos						
		24	Dustbin	24	Nos						
		25	Ball Pens (Blue)	250	Packet						
		26	Ball Pens (Red)	200	Packet						
		27	Gum Stick	50	Packet						
		28	Pencil Deer	50	Packet						
		29	Pencil Red	10	Packet						
		30	Strappler Pin Big Siz	20	Packet						
		31	Table Basket	24	Nos						
		32	Inner Black	25,000	Nos						

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BOARD OF INTERMEDIATE & SECONDARY EDUCATION, MIRPURKHAS

Annual Procurement Plan (Non-Development / Revenue Works) F/Y 2025 - 2026

(WORKS / GOODS & SERVICES)

S#	Name of Works	Item to be Executed		Quantity		Funds Allocated	Proposed Procurement Method	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated / Actual Date of Completion	Remarks
		Item No.	Description								
2	Stationary & General Items / Articles	33	Toshiba Cell	24	Nos	10 Million	Through Open Tender and as per guidelines envisaged in SPP Rule 2010 (amended rules 2013)				After issue of Job Order material will be supplied within the period of 20/30 days
		34	L E D Sever Bulb (12 Volt)	100	Nos						
		35	Holder Chori Walay	48	Nos						
		36	Towel Size Or 3 Pc Set	24	Nos						
		37	Phenyle - Mediam	98	Bottles						
		38	Plass Ingo Multi-Function Universal 8" OR Equivalent	6	Nos						
		39	Permanent Marker (Big) Dallor OR Equivalent	400	Packet						
		40	Wiper	24	Nos						
		41	Pocha	24	Nos						
		42	Jharu (loose)	80	Kg						
		43	Soap (Safeguard)	48	Nos						
		44	Rubber Pipe Water For Mali (1 inch)	1	Roll						
		45	Rubber Pipe Water For Mali (1/9 Poni ka)	1	Roll						
		46	Drill Machine Boss (LT) OR Equivalent	1	No						
		47	Burma (Complete Set All Size) BOSS OR Equivalent	1	No						
		48	Funner (Ari Blade) Poland OR Equivalent	6	Nos						
		49	Cutter Plas Mediam	2	Nos						
		50	Nose Plass Mediam	2	Nos						
		51	Taster Screw Driver Mediam	10	Nos						
		52	Cloth Bag White Color Size 2' W x 3' L Feet (Include Dori)	7,000	Nos						
		53	Cloth Bag Pink Color Size 2' W x 3' L Feet (Include Dori)	3,000	Nos						
		54	Binding Tap	24	Nos						
		55	Binding Sheet (A4 Siz)	100	Nos						
		56	Binding Sheet (Legal Siz)	50	Nos						
		57	Outer	25,000	Nos						
		58	Scale Steel	10	Dozn						
		59	Color paper (Legal & A4)		Nos						
		60	Sheet Transperant (Legal A4)		Nos						
		61	Gunny Bag	500	Nos						
		62	Strapler (Steel)	300	Nos						

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Controller of Examination, BISE, Mps
Tech: Member

Muhammad Jameel Qureshi
Deputy Director, (ES&H/S)
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BOARD OF INTERMEDIATE & SECONDARY EDUCATION, MIRPURKHAS

Annual Procurement Plan (Non-Development / Revenue Works) FY 2025 - 2026

(WORKS / GOODS & SERVICES)

(WORKS / GOODS & SERVICES)											
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		Item No.	Description								
3		Office Equipments / Electronics & Computer Items									
3	Office Equipments / Electronics & Computer Items	1	Computer Set Dell Core i7 7th Generation Desktop Computer 8GB DDR4 256GB SSD and 500GB HDD OR Equivalent	10	Nos	4 Million	Through Open Tender and as per guidelines envisaged in SPP Rule 2010 (amended rules 2013)				After issue of Job Order material will be supplied within the period of 20/30 days
		2	HP Laptop 15.6 inch Silver Intel® Core™ Ultra i7 processor. Windows 11 Home. 15.6" diagonal FHD display with Intel® Arc™ Graphics. 16 GB DDR5 RAM. 512 GB SSD Hard drive. Backlit keyboard/ HP True Vision 1080p FHD camera/ Fingerprint reader. Resulation 1920x1080 OR Equivalent	12	Nos						
		3	Printer Konika Minolta 501 (Black) Speed B/W, 50 Pages Per Minute, Resolution 600 X 600 dpi, Paper Capacity Dual 500 Sheet Paper Drawer, Toner Impressions B/W 32,200 Impressions, Copier Type Office Copier, Color Capability Black and White Copier, Properties Copier-Printer-Scan-fax Or Equivalent	2	Nos						
		4	Epson Work Force Pro WF-4730 Wireless All-in-One Color Inkjet Printer, Copier, Scanner with Wi-Fi Direct Additional features • Powered by Precision Core® • 20 ISO PPM black, 20 ISO PPM color* • Up to 50% lower printing costs vs. color laser • 500-sheet capacity tray • Powerful & compact printer • Print-shop-quality results • 35-page ADF/auto 2-sided printing • Wireless/Wi-Fi Direct/ NFC • Smartphone/tablet printing* • 2.7" color Touch-screen	2	Nos						
		5	Mouse Dell Company Or Equivalent	10	Nos						
		6	Keybord Dell Company Or Equivalent	10	Nos						
		7	USB 16GB/64GB Kingston Or Equivalent	12	Nos						
		8	Power Cable For P.C System	12	Nos						
		9	Power Cable Male/Female	12	Nos						
		10	Remote Cell A.C	48	Packet						
		11	Extention Plug	12	Nos						
		12	Extension Wire 15 Feet	12	Nos						
		13	Bracket Fan Khursheed AC/DC Or Equivalent	12	Nos						
		14	Ceiling Fan Khursheed AC/DC Or Equivalent	12	Nos						

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BOARD OF INTERMEDIATE & SECONDARY EDUCATION, MIRPURKHAS

Annual Procurement Plan (Non-Development / Revenue Works) F/Y 2025 - 2026

(WORKS / GOODS & SERVICES)

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		Item No.	Description							
3	Office Equipments / Electronics & Computer Items	15	Pedestal Fan Khursheed AC/DC Or Equivalent	6	4 Million	Through Open Tender and as per guidelines envisaged in SPP Rule 2010 (amended rules 2013)				
		16	Emergency Light Table Lamp DP Or Equivalent	7						
		17	Coil Electric Wire 3/29 Milion Supreme OR Equivalent	2						
		18	Polycarbonate) Copper, Plastic Light Socket (Pin)	50						
		19	Laser Jet Pro M 402n Tonner	20						
		20	Laser Jet Pro 400 Tonner	5						
		21	Nashwaterc MP 2501 SP Tonner	6						
		22	Konica Tonner	20						
		23	HP (P 2055d)	2						
		24	Table Set (Wood)	12						
		25	Chairs (Net Wood)	100						
		26	Hard Drive 1TB	1						
		27	External Hard Drive	1						
		28	HP Lesar Jet Pro M 402n	1						
		29	Printer Tonner No CF226A	3						
		30	Printer Tonner Konica	20						
		31	UPS for backup Computer	7						
		32	Printer Black Desk Jet	1						
		33	HP Lesar Jet Pro MFP 4103 FDW	1						
		34	26A Tonner	10						
		35	05A Tonner	5						
		36	80A Tonner	5						
		37	55A Tonner	5						
		38	Bulb Lamp / Holder, 6 Amp AC Bulb Holder Pack of 1 pc (Made of Polycarbonate) Copper, Plastic Light Socket (Chori)	50						

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Deputy Director, (E&H/S)
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BOARD OF INTERMEDIATE & SECONDARY EDUCATION, MIRPURKHAS

Annual Procurement Plan (Non-Development / Revenue Works) F/Y 2025 - 2026

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		Item No.	Description								
3	Office Equipments / Electronics & Computer Items	39	Water Cooler (Electric) Compressor New Compressor (1/3) HPSecop /DANFOSS/SYBERIA OR Equivalent Fan motor Copper motor Elco Brand OR Equivalent Condenser Copper + Aluminum fins Condenser Taps Front Push type Brass Water Taps two in two quantity Thermostat DANFOS/Ranco brand OR Equivalent imported famous brand high quality to prevent freezing with temperature rang 9 to 14 degrees adjustable Inner tank 1.2mm thickness Non-Magnetic stainless steel 304 grade Copper Copper 0.5mm thickness Dia 5/6 copper pipes Cabinet stainless steel 430 grade body Water filter main line water filter ,micron filters remove dirt. sand ,rust size 10inch stage-1 polypropylene Yarran 10" stage-two CTO 10"slim activated carbon GAC 10"; stage 3 micro capacity filter/Ultra violet system, Wiring Pure 100% copper wires. Insulation proper insulation water tank with 25% energy saving Cooling Capacity 45 liter cooling capacity per hour Built-in stabilizer with copper winding 170-220 V Dimension height 49", width 23", depth 20" Earth breaker 1.3 ampere, Refrigerant R134/CFC Free	2	Nos	4 Million	Through Open Tender and as per guidelines envisaged in SPP Rule 2010 (amended rules 2013)				After issue of Job Order material will be supplied within the period of 20/30 days
		40	Table (Incharge) Size Depth 3 Width 5 Height 2.5 Right Side Two Draz & Cabnet	24	Nos						
		41	Almari (Iron) Material: Stainless Steel, Color: Grey, Size: 77.9 x 19.1 x 36 Inch, Gage: 22, Two Door, Appearance: Modern, Surface Finishing: Powder Coated, Shape: Rectangular	6	Nos						
		42	Table (Staff) Size Depth 2.5' Width 4.5 Height 2.5 Right Side Two Droz & Cabnet	24	Nos						

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Deputy Director, (ES&H/S)
Convener



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, MIRPURKHAS

ATTENDANCE OF THE MEETING OF THE PROCUREMENT
COMMITTEE OF THE BOARD HELD ON WEDNESDAY, 17TH
DECEMBER, 2025 OFFICE OF THE AUDIT OFFICER, B.I.S.E.
MIRPURKHAS, REGARDING "ANNUAL PROCURMENT PLAN AND
BIDDING DOCUMENT" FOR ANNUAL TENDER FOR THE YEAR 2025-
2025

1. Mr. Muhammad Jameel Qureshi
Dy: Director (ES & HS)
Mirpurkhas

Convenor
17/12/25

2. Engr. Anwer Aleem K. Rajput
Controller of Examinations
BISE Mirpurkhas

Tech: Member

3. Prof: Muhammad Asif Khan
Principal
Govt: (B) H/Sec: School, Bhansingabad
Mirpurkhas

Member

4. Mr. Azam Khan
Assistant Computer Programmer
BISE, Mirpurkhas

Member

5. Mr. Muhammad Asim Hashmi
Assistant Secretary (Store)
BISE, Mirpurkhas

Secretary/Member

17/12/25



MIRPURKHAS-SINDH

TENDER DOCUMENT FOR THE YEAR 2025 – 2026

Tender Notice Reference No BISE/Gen-Store/MPS/-413, Dated: 18.12.2025

Printing of Proformas / Certificates & Examination Materials (Single Stage Two Envelop)

Tender Document issued to M/s_____

The deadline for submission is Friday 16th January, 2026 at 2:00 Noon,

Tender will be opened on same day at 03:00.PM

Table of Contents

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Section–III	Bid Data Sheet / Eligibility Criteria	19 – 22
Section–IV	Draft Agreement & Integrity Pact	23 – 27
Section–V	Financial Proposal	28 – 30




SECTION – I

**INVITATION
OF
BIDS**






BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, MIRPURKHAS, SINDH

No.BISE/Gen-Store/MPS/- 4/3

Dated: 18/12/2025

TENDER NOTICE

The Sealed Tenders are invited from reputed / established firms / suppliers / contractors / Importers registered with Income Tax, FBR and Sales Tax authorities for supply of following Goods & Services.

S#	Tender Title	Cost of Bidding Document	Issuance of Document date	Deadline for submission	Opening of Bid	Method of Procurement	Bid Security
01	Procurement of Answer Scripts & Examination Material.	Rs.3000/-	22-12-2025 10:00 AM	06-01-2026 02:00 PM	06-01-2026 03:00 PM	Single Stage two Envelop	5%
02	Procurement of Stationary Articles & Items	Rs3000/-	22-12-2025 10:00 AM	06-01-2026 02:00 PM	06-01-2026 03:00 PM	Single Stage two Envelop	5%
03	Procurement of Equipment/ Computers / Machines and Furniture	Rs.3000/-	22-12-2025 10:00 AM	06-01-2026 02:00 PM	06-01-2026 03:00 PM	Single Stage two Envelop	5%

The bid documents along with terms and conditions can be had from the Assistant Secretary (Store), Board of Intermediate & Secondary Education, Mirpurkhas by depositing fee of Rs.3,000/- per bid document in the shape of DD / Pay Order / Bank Challan (Non-Refundable).

In case of the any member of the Procurement Committee is out of head quarter or in case of Public Holiday or any extraordinary circumstances owing to law and orders situation, a natural calamity or holiday accounted by the Government the bid shall be opened in the next working day.

Tender must be accompanied by Pay Order of the value as mentioned above as Bid Security in favour of the Secretary, Board of Intermediate & Secondary Education, and Mirpurkhas.

This N.I.T can also be seen at the website of this Board / Government at:

i) www.bisemirpurkhas.edu.pk ii) www.sindh.gov.pk iii) www.pprasindh.gov.pk

The procuring agency may reject any or all offers subject to the relevant provisions of SPPRA Rules.


SECRETARY
 (Acting)
 0300-3318984

Copy FWCS to:

1. The Director Information (Advertisement) Govt. of Sindh, Block No.95 – 96 Sindh Secretariat, Karachi. (With a request that this Notice may please be got published in three leading / Nationwide newspaper viz. English, Urdu, Sindhi in one insertion only on usual payment.
2. The Director PPRA Sindh, Secretariat Karachi (For favour of Information & Placement of N.I.T on website of the SPPRA).
3. All concerned officers, BISE, Mirpurkhas
4. The P.S to Chairman, BISE, Mirpurkhas.





BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, MIRPURKHAS

No.BISE/Gen-Store/MPS/- 399

Dated: 03/12/2025

NOTIFICATION

In pursuance of Rule-07 of SPRA Rules, 2010 and with the approval of the competent authority, a "Procurement Committee", comprising the following, is hereby constituted to invite, evaluate and finalize the Bids for procurement of Goods & Services for BISE, Mirpurkhas and recommend the successful Bidder / Firm to the competent authority for award to contract:

- | | |
|---|--------------------|
| 1. Mr.Muhammad Jameel Qureshi
DSE (ES & HS) Mirpurkhas. | Convener |
| 2. Engr: Anwar Aleem K.Rajput
(Controller of Examination BISE, MPS) | Tec: Member |
| 3. Prof: Muhammad Asif Khan
Principal
Govt: (B) H/Sec: School, Bhansingabad
Mirpurkhas | Member |
| 4. Mr.Azam Khan
(Asst: Computer Programmer) | Tec: Member |
| 5. Mr.Muhammad Asim Hashmi
(Asst: Secretary Store) | Member / Secretary |

TERMS OF REFERENCES (TORS)

The Procurement Committee shall function and perform its duties / responsibilities according to the following Terms & Conditions.

1. To select appropriate method of procurement, as specified in SPRA Rules;
2. To prepare bidding pre-qualification documents, as per SPRA Rules.
3. To prepare invitation of bids / pre-qualification notice, as per SPRA Rules.
4. To carry-out technical as well as financial evaluation of the bids; as per SPRA Rules.
5. To prepare bid evaluation report; with conformity of Rules.
6. To make recommendations for the award of contract of otherwise, after fulfillment of all codal formalities as per rules, to the Competent Authority.
7. To perform any other function ancillary and incident thereto.

SECRETARY
(ACTING)
(BISE, Mirpurkhas)



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, MIRPURKHAS

No.BISE/Gen-Store/MPS/- 400

Dated: 03/12/2025

NOTIFICATION

In pursuance of Rule-31 of Sindh Public Procurement Rules 2024, with the approval of the competent authority, a "Complaint Redressal Committee" comprising the following, is hereby constituted to address the complaints of bidders that may occur during the procurement it proceedings:

- | | |
|---|-------------|
| 1. Col® Dr Alamdar Raza
(CHAIRMAN B.I.S.E MIRPURKHAS) | Convener |
| 2. MR.SHAHID SALEEM
Registrar DSE (ES & HS)
Mirpurkhas. | Tec: Member |
| 3. FOZIA MEMON
DD DSE (ES & HS)
Mirpurkhas. | Member |
| 4. MR. UMAIR YAR KHAN
(Asst: Secretary Establishment) | Member |
| 5. MR.MUHAMMAD ASIM HASHMI
(Asst: Secretary Store) | Member |

Terms of Reference

- On receipt a complaint from an aggrieved bidder may, if satisfied;
- Prohibit the Procurement Committee from acting or deciding in a manner, inconsistent with SPPRA rules and regulations;
- Annual in whole or in part any unauthorized act or decision of the Procurement Committee.
- Reserve any decision of the Procurement Committee or substitute its own decision for such a decision;
- May ask to provide any record relevant to the complaint or bidding.
- Shall announce its decision within seven (7) days receipt of complaint.

**SECRETARY
(ACTING)**
(BISE, Mirpurkhas)

Copy to:

1. The Committee Concerned.
2. The P.A to Chairman, BISE, Mirpurkhas.

NEWS PAPER CUTTING

بورڈ آف انٹرمیڈیٹ و سیکنڈری ایجوکیشن میرپورخاص، سندھ
No.BISE/Gen-Store/MPS/413 Dated: 18.12.2025

ٹینڈر نوٹس

مندرجہ ذیل سامان اور خدمات کی فراہمی کیلئے انٹرنیشنل بڈنگس کے ذریعہ رجسٹرڈ و سرفائٹنگڈ کمپنیوں (پرائیویٹ اور پبلک) کو اپوزسٹ سے سہ ماہیہ ٹینڈر طلب ہیں۔

سلا	ٹینڈر نمبر	ٹینڈر نام	ٹینڈر کی قیمت	ڈسٹریکشن	ڈسٹریکشن کی تاریخ	ڈسٹریکشن کی تاریخ	ڈسٹریکشن کی تاریخ	ڈسٹریکشن کی تاریخ	ڈسٹریکشن کی تاریخ
01	آئرس کرپس اور اسٹال	Rs.3000/-	22.12.2025	06.01.2026	06.01.2026	06.01.2026	06.01.2026	06.01.2026	06.01.2026
02	اسٹیشنری آرٹیکلز / آئٹمز	Rs.3000/-	22.12.2025	06.01.2026	06.01.2026	06.01.2026	06.01.2026	06.01.2026	06.01.2026
03	ایکویپمنٹ / کمپیوٹر / اسٹیشنری	Rs.3000/-	22.12.2025	06.01.2026	06.01.2026	06.01.2026	06.01.2026	06.01.2026	06.01.2026

نوٹ: ہر ٹینڈر کے ساتھ ایک ڈی ڈی / سپارڈا چیک جالان کی ضرورت ہے جس کی قیمت Rs.3000/- (تین ہزار روپے) ہونی چاہئے۔

بورڈ آف انٹرمیڈیٹ و سیکنڈری ایجوکیشن، میرپورخاص سے حاصل کی جاسکتی ہیں۔

پروکوریٹمنٹ کے تحت ہر ٹینڈر کے ساتھ ایک ڈی ڈی / سپارڈا چیک جالان کی ضرورت ہے جس کی قیمت Rs.3000/- (تین ہزار روپے) ہونی چاہئے۔

ایک اعلان کی صورت میں ہر ٹینڈر کے ساتھ ایک ڈی ڈی / سپارڈا چیک جالان کی ضرورت ہے جس کی قیمت Rs.3000/- (تین ہزار روپے) ہونی چاہئے۔

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ان کی ڈی ڈی / سپارڈا چیک جالان کی ضرورت ہے جس کی قیمت Rs.3000/- (تین ہزار روپے) ہونی چاہئے۔

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سیکرٹری (انعام)

0300-33318984 INF/KRY/4446/2025

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بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن میرپورخاص، سندھ
No.BISE/Gen-Store/MPS/413 Dated: 18.12.2025

ٹینڈر نوٹس

ہیجان گنز و سرویز جی فراہمی، لاء انڈسٹری، سرب و سپارڈا چیکس اختیارین سان رجسٹرڈ ساک وارین/چنگی طرح قائم ٹیل فرم (سپلائر) ٹیکسیدار/مہورٹز کان مہینہ ٹینڈر کھولین تا۔

S#	ٹینڈر نمبر	ٹینڈر نام	ٹینڈر کی قیمت	ڈسٹریکشن	ڈسٹریکشن کی تاریخ	ڈسٹریکشن کی تاریخ	ڈسٹریکشن کی تاریخ	ڈسٹریکشن کی تاریخ	ڈسٹریکشن کی تاریخ
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شرطیں و ضابطہ سان گڈ واک دستاویز اسسٹنٹ سیکریٹری (اسٹور)، بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن، میرپورخاص مان فی واک دستاویز 3000 روپا بصورت دی دی / پی آرڈر / بینک چالان (نا قابل واپسی) ادا کی گئی ہوگی۔

پروکوریٹمنٹ کے تحت ہر ٹینڈر کے ساتھ ایک ڈی ڈی / سپارڈا چیک جالان کی ضرورت ہے جس کی قیمت Rs.3000/- (تین ہزار روپے) ہونی چاہئے۔

ایک اعلان کی صورت میں ہر ٹینڈر کے ساتھ ایک ڈی ڈی / سپارڈا چیک جالان کی ضرورت ہے جس کی قیمت Rs.3000/- (تین ہزار روپے) ہونی چاہئے۔

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سیکرٹری (ایکٹنگ)

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**BIDDERS ARE ADVISED TO READ THE
CONTENTS OF THE INSTRUCTION TO BIDDERS (ITB)
CAREFULLY**

1. Scope of Bid

- 1.1 The BISE Mirpurkhas bids for conclusion of contract for **“Supply & Printing of Answer Script / Various Type of Printing Materials, Stationary Articles and Equipment”** “as specified in the Schedule of Requirements.

Interested bidders can download the bidding document from SPPRA website and also from BISE Mirpurkhas website.

2. Source of Funds

- 2.1 Annual Budget 2025-2026.

3. Eligible Bidders

- 3.1 The Invitation for Bids is open to all bidders for **“Answer Script / Various Type of Printing Materials, Stationary Articles and Equipment”** more specifically described in the Schedule of Requirement (Section-III).
- 3.2 Government-owned enterprises in Pakistan may participate only if they are legally and financially autonomous and authorized to participate in bidding.
- 3.3 Bidders under a declaration of ineligibility for corrupt and fraudulent practice issued by any Government (Federal, Provincial or Local) or a public sector organization are NOT ELIGIBLE.

4. Corruption and Fraud.

- 4.1 Corrupt and Fraudulent Practice are define by SPPRA as “the offering, giving, receiving or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the Procuring agencies; or misrepresenting of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty”
- 4.2 Indulgences in corrupt and fraudulent practices is liable to result in rejection of Bids, cancelation of contracts, debarring and blacklisting of the Bidders, for a stated or indefinite period of time.

5. Eligible Products and Services.

- 5.1 All Products and related services to be supplied under the contract shall conform to the policies of the Government of Sindh in vogue. All Expenditures made under the contract shall be limited to such product and service. For purpose of this clause, (a) the term “Product” includes any Product that are the subject of this Invitation

for Bids and (b) the term “Services” includes related ancillary services such as deployment, training and after sale services etc (c) the product should be serviceable, or should have warranty support in Pakistan.

6. **Cost of Bidding.**

The Bidders shall bear all costs associated with the preparation and submission of its bid, and the BISE Mirpurkhas shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

7. **Bidding for Selective Items.**

7.1 A Bidder can choose or select to any part to quote. But it should quote whole quantity of that part. The Bidder cannot quote for partial quantity of any item.

THE BIDDING PROCEDURE

8. **The Governing Rule.**

8.1 The Bidding procedure shall be governed by SPPRA Rules, 2010 as amended in 2023.

9. **Applicable Bidding Procedure.**

9.1 The bidding procedure is governed by Rule 46 “Procedure of open Competitive Bidding” Sub-Rule (2) “Single stage –Two Envelope Procedure”

9.2 The bidding procedure prescribed in SPPRA Rules is explained as below.

Single Stage: Two Envelope Procedure

- a) Bid shall comprise a single stage package containing two separate envelopes each envelope shall contain separately the financial proposal and the technical proposal.
- b) Envelops shall be marked “Financial Proposal” and “Technical Proposal” in bold and liable letter to avoid confusion;
- c) Initially, only the envelop marked “Technical Proposal” shall be opened.
- d) Enveloped marked as “Financial Proposal” shall be retained in the custody of the procuring agency with being opened;
- e) Procuring agency shall evaluate the Technical Proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirement.
- f) No amendment in the technical proposal shall be permitted during the technical evaluation;
- g) Financial proposal of technically qualification bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
- h) Financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders; and
- i) Bid found to be the lowest evaluation or best evaluation bid shall be accepted.

THE BIDDING DOCUMENTS

10. Contents of the Bidding Documents

- 10.1 The goods required, applicable bidding procedures, and Contract terms are prescribe in the Bidding Documents. In addition to the invitation for Bids, the Bidding Documents includes:
- (a) Instructions to Bidders (ITB)
 - (b) Schedule of Requirement
 - (c) Bid Forms
 - i) Affidavit
 - ii) Financial Forms
 - (d) Draft Contract.
- 10.2 The “Invitation for Bids” is not a formal part of the Bidders Documents and is included as a reference only. In case of discrepancies between the Invitation for bid and the Bidding Documents listed in **10.1** above, the Bidding Documents shall take precedence.
- 10.3 The Bidder is expected to examine all instructions, forms, terms, and is specification in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or to submit a bid not substantially responsive to the Bidding Documents in every respect shall be at the Bidder’s risk and may result in the rejection of its bid.

11. Clarification(s) on Bidding Documents.

- 11.1 A Prospective Bidder requiring any clarification(s) on the Bidding Documents may notify the Secretary BISE Mirpurkhas in writing. The Secretary BISE shall respond in writing to any request for clarification(s) of the bidding documents, which it receives not later than Seven (7) days prior to the deadline for the submission of bids.

12. Amendment(s) on Bidding Documents.

- 12.1 At any time prior to the deadline for submission of bids, the BISE Mirpurkhas, for any reason, whether at its own initiative or in response to a clarification(s) requested by a prospective Bidder, may modify the Bidding Documents by amendment(s).
- 12.2 All prospective Bidders that have received the Bidding Documents shall be notified of the amendment(s) in writing through Post, e-mail or fax, and shall be bidding on them.
- 12.3 In order to allow prospective Bidders reasonable time for taking the amendment(s) into account in preparing their bids, the BISE Mirpurkhas, at its discretion, may extend the deadline for the submission of bids.

Two handwritten signatures in blue ink are visible at the bottom left of the page. The first signature is on the left, and the second, which appears to be 'Ali', is on the right.

PREPARATION OF BIDS

13. Language of Bids.

- 13.1 All correspondence, communications, associated with preparation of Bids, clarification, amendments, submissions shall be written either in English, Urdu or Sindhi Languages. Supporting document and printed literature furnished by the Bidder may be in any language as listed above.

14. Document comprising the Bids.

- 14.1 The Bid shall comprise of the Bid Form of this Bidding Document and all those ancillary documentation that are prescribed for the eligibility of the bidder and goods and ancillary services that are found necessary and highlighted in the B.O.Q in Section III.
- 14.2 The Bidder shall complete the B.O.Q and an appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, their general and specific characteristics, ancillary services that the bidder is willing or required to provide along with the proposed price.

15 Bid Price.

- 15.1 The Bidder shall indicate on the appropriate form prescribed in this Bidding Documents the unit price and total bid price of the goods, it proposes to supply under the Contract.
- 15.2 Form prescribed for quoting of prices is to be filled-in very carefully, preferably typed. Any alteration / correction in unit price will result rejection of bid. Every page is to be signed and stamped at the bottom. Serial number of the quoted item may be marked with red / yellow marker.
- 15.3 The Bidder should quote the prices of goods according to the specifications as provided in Section III of this document. The specifications of goods, different from the required specifications, shall straightway be rejected.
- 15.4 The Bidder is required to offer a competitive price. All prices must include the taxes and duties, where applicable. If there is no mention of taxes, the offered / quoted price shall be considered as inclusive of all prevailing taxes / duties.
- 15.5 The benefit of exemption from or reduction in the taxes and duties shall be passed on to the BISE Mirpurkhas.
- 15.6 Prices offered should be for the entire quantity of an item demanded in the B.O.Q partial quantity offered shall straightway be rejected. Conditional offer shall also be considered as non-responsive Bid.
- 15.7 While making a price quote, trend / inflation in the rate of goods and services in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods and services shall entertain.

16 Bid Currencies.

- 16.1 Bidders from Pakistan can quote Brands from all world country of origin other than Israel.

17 Samples.

- 17.1 The Bidder shall provide sample of quoted goods along with the financial bid at its own coast and in quantity prescribed by the BISE Mirpurkhas in Section III.

18 Bid Security / Earnest Money.

- 18.1 The Bidder shall furnish 2.5% Bid Security of the total bid value which should reach the BISE Mirpurkhas. The Earnest money should be in the form of Demand Draft / Pay Order / Call Deposit in favour of Secretary BISE Mirpurkhas. Bids without, deficient or other forms of earnest money except Demand Draft / Pay Order / Call Deposit will not be entertained.
- 18.2 The successful Bidder's bid security shall be discharged upon signing of contract and furnishing the performance security.
- 18.3 The bid Security may be forfeited:
- a) If a Bidder withdraws its bid during the period of bid validity;
 - OR
 - b) In the case of a successful Bidder, if the Bidder fails to sign the Contract or fails to provide a performance security (if any).

19 Bid Validity.

- 19.1 Bids shall remains valid for the period identified in the Bid Data sheet after the date of opening of financial bid prescribed by the BISE Mirpurkhas. Bids should be valid for 90 days. A bid for a shorter period shall be rejected by the BISE Mirpurkhas as non-responsive.
- 19.2 The BISE Mirpurkhas shall ordinarily be under an obligation to process and evaluation the bid within the stipulated bid validity period. However under exceptional circumstances and for reason to be recorded in writing, if an extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity period. Such extension shall be for not more than the period equal to the period of the original bid validity.

19.3 Bidders Which:-

- (a) Agree to the BISE Mirpurkhas requested for extension of bid validity period shall not be permitted to change the substance of their bids; and.
- (b) Do not agree to an extension of the bid validity period shall be allowed to withdraw their bids without forfeiture of their bid securities.



20 Format and Signing of Bids.

- 20.1 The Bidder shall prepare and submit its bid and provide original documents, as appropriate. Copies of any documents must be signed and stamped by their bidder.
- 20.2 The Bid shall be accompanied by the original receipt for payment made for the purchase of the bidding document. In an event where the Bidder has downloaded the bidding document from the web, he will to get the original bidding document against original payment receipt of the prescribed fee from the BISE Mirpurkhas well before the date of submission of bid.
- 20.3 The original bid shall be typed or written in indelible ink and shall be signed & stamped / sealed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. The person or persons signing the bid shall sign all pages of the bid form.
- 20.4 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

SUBMISSION OF BIDS

21 Sealing and Marking of Bids.

- 21.1 The envelope shall:
- (a) Be addressed to the Secretary, BISE Mirpurkhas; and
 - (b) Bid Reference No. indicated in the Bid Data Sheet, and a statement: "DO NOT OPEN BEFORE," the time and the date specified in the Bid Data Sheet for opening of Bids.
- 21.2 The envelope shall also indicate the name and address of the Bidder.
- 21.3 If the envelope is not sealed and marked as required above, the BISE Mirpurkhas shall assume no responsibility for the bid's misplacement or premature opening.

22 Deadline for Submission of Bids.

- 22.1 Bids must be submitted by the Bidder and received by the BISE Mirpurkhas at the address on the time and date specified in the Data Sheet. **Bids received later than the time and date specified in the Data Sheet will stand summarily rejected.**

23. Late Bids.

- 23.1 Any bid received by the BISE Mirpurkhas, after the date and time as announced in Gallop Tender Notice will be rejected / not entertained.

24 Withdrawal of Bids.

- 24.1 The Bidder may withdraw its bid after the bid's submission and prior to the deadline prescribed for submission of bids.
- 24.2 No bid may be withdraw in the period between deadline for submission of bids and the expiration of the period of bid validity specified in Bid Data Sheet. Withdraw of a bid during this period may result in forfeiture of the Bid Security submitted by the Bidder.



OPENING OF BIDS

25. Opening of Bids by the BISE Mirpurkhas.

- 25.1 All bids received, shall be opened by the BISE Mirpurkhas publicly in presence of Bidders or their representatives on the date, time and venue prescribed in the Bid Data Sheet.
- 25.2 The opening of Bids shall be subject to the Bidding Procedure prescribed in the Bid Data Sheet and elaborated in ITB Clause 9 above.
- 25.3 All Bidders in attendance shall sign an attendance sheet.
- 25.4 The BISE Mirpurkhas shall open Bids at a time and read out its contents which may include name of the Bidder, items bided for and unit prices and total amount of the Bid (if applicable). The BISE Mirpurkhas may choose to announce any other details which it deems appropriate if not in conflict with the SPPRA-2010, specifically Rule 41(Opening of Bid).
- 25.5 The BISE Mirpurkhas shall have the minutes of the Bid opening recorded.
- 25.6 No bid shall be rejected except for late bids, which shall be returned unopened to the Bidder.
- 25.7 The financial Bids found having without Bid Security shall also be returned unannounced to the bidders. However, prior to return to the Bidder, the Convener of the Procurement Committee shall record a statement giving reasons for return of such bid(s).

26. Clarification of Bids.

- 26.1 During evaluation of the bids, the BISE Mirpurkhas may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and response shall be in writing, and no charge in the prices or substance of the bid shall be sought, offered, or permitted.

27. Preliminary Examination.

- 27.1 The BISE Mirpurkhas shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been properly signed, and whether the documents have been properly signed, and whether the bids are generally in order.
- 27.2 In the financial bids the arithmetical error shall be rectified on the following basis.

- a) If there is a discrepancy between the unit price and the total price is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected.
- b) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected.

- c) If there is a discrepancy between word and figures, the amount in words shall prevail.

27.3 The BISE Mirpurkhas may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

28. Rejection of Bids

28.1 The BISE Mirpurkhas may reject any or all bids at any time prior to the acceptance of a bid. The BISE Mirpurkhas upon request shall communicate to any Bidder who submitted a bid, the grounds for rejection of any or all bids, but is not required to justify those grounds.

28.2 The BISE Mirpurkhas incurs no liability, solely by virtue of its invoking Clause 28.1 towards Bidders who have submitted bids.

28.3 Notice of the rejection of any or all bid shall be given promptly to the concerned Bidders who submitted bids.

29. Announcement of rates.

29.1 The BISE Mirpurkhas shall announce and encircle the item wise prices quoted by the bidders and all the members of Procurement Committee shall sign each and every page of the financial proposal.

29.2 Any effort by a Bidder to influence the BISE Mirpurkhas in its decision on Contract award may result in the rejection of the Bidder's bid. Canvassing by any Bidder at any stage of the bid evaluation strictly prohibited, Any infringement shall lead to disqualification.

AWARD OF CONTRACT

30. Award of Contract.

30.1 The lowest rate Bidder shall be eligible for award of contract

31. BISE Mirpurkhas' right to vary quantities at the time of Award.

31.1 The BISE Mirpurkhas reserves the right at the time of award of Contract to increase or decrease, the quantity of goods originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

32. Notification of Award.

32.1 The notification of award shall constitute the formation of the Contract between the BISE Mirpurkhas and the Bidders.

32.2 The enforcement of the Contract shall be governed by SPPRA-2010.

33. Signing of Contract.

- 33.1 After the completion of the contract, the BISE Mirpurkhas shall send the Bidder the Contract Form provided in the bidding documents, incorporating all agreement between the Parties.
- 33.2 Within ONE week of receipt of the Contract Form, the successful Bidder and the BISE Mirpurkhas shall sign the Contract in accordance with the legal requirement in vogue.
- 33.3 If the successful Bidder, after completion of all codal formalities shows an inability to sign the Contract then its Bid Security shall stand forfeited and the firm may be blacklisted and de-barred from future participation, whether temporarily or permanently. In such situation the BISE Mirpurkhas may award the contract to the next lowest Bidder or call for new bids.
- 33.4 The Contract shall become effective upon affixation of signature of the BISE Mirpurkhas and the selected Bidder on the Contract document, and shall be governed for ONE year period and by the term and conditions mutually agreed in the contract.

34. Performance Security.

- 34.1 On the date of signing of Contract, the successful Bidder shall furnish a performance security, on the form and in the manner prescribed by the BISE Mirpurkhas.
- 34.2 The Bid Security submitted by the bidder at the time of submitting its bid shall be returned to the Bidder upon submission of Performance Security.
- 34.3 Failure to provide a Performance Security by the Bidder is a sufficient ground for annulment of the award and forfeited of Bid Security, in such event the BIDE Mirpurkhas may award the contract to the next lowest evaluated bidder or call for new bid.

35. Delivery.

The supplied goods should reach at the stores of BISE Mirpurkhas within 04 to 06 weeks from the date of signing contract.

36. Payment.

- 1) Payment will be issued in shape of cross cheque favour of supplier / firm after the delivery is reached at store of BISE Mirpurkhas. The Inspection Committee of BISE Mirpurkhas will inspect the goods and after satisfaction a joint Inspection Report will be issued. The payment will be released after submission of bills along with joint Inspection Report and receipt of stores with proper entry of stock page numbers. The payment will be released after deduction of applicable Taxes such as Income Tax @ 5% and 1/5th of GST amount.

SECTION – III

**Bid Data Sheet
/ Eligibility
Criteria**

 Ali

Web: www.bisekmpk.edu.pk Ph: (0233) 9290351

INSTRUCTIONS TO BIDDERS

General Conditions Of Contract:

The instructions to Bidders (ITB) and General Conditions of Conditions (GCC) applied in this Contract shall be the same as per Standard x Bing Documents for Goods, Issued by SPPRA. For further references the same may be downloaded from SPPRA's website www.ppeasindh.gov.pk it may provided from this office if it may be demanded by the bidder. Whenever there is a conflict, the provisions hereafter shall prevail over those in the instruction of Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

BID DATA SHEET

<u>INTRODUCTION</u>		
ITB 1.1	Name of Contract	Tender For Procurement of Printing & Supply of Answer Script Proformas, Certificate and Examination materials.
ITB 4.1	Name of Procuring Agency	Board of Intermediate & Secondary Education Mirpurkhas
ITB 6.1	Procuring agency address, telephone, telex, and facsimile numbers	Board of Intermediate & Secondary Education, Tando Adam Naka, Ring Road, Mirpurkhas Tel: 9290351
ITB 8.1	Language of the Bid	English

<u>BID PRICE AND CURRENCY</u>	
ITB 11.2	The price shall be in Pakistan currency inclusive of all Taxes, Transportation, Material and labour charges involved therein.
ITB 11.5	During the entire period of bid validity, the price shall be fixed and the bidder will have to supply the required items as per specifications and quoted rates.

ITB 15.1	Amount of Bid security (Refundable)	5% (Five percent) of the bid price, which should be submitted in shape of Pay Order in the name of Secretary, Board of Intermediate & Secondary Education, Mirpurkhas and shall remain valid for a period of 28 days beyond the validity period for bid.
ITB 16.1	Bid Validity Period	90 days from the date of opening of Tender.
ITB 18.2 (a)	Address of Bid Submission	The Assistant Secretary (Store) Board of Intermediate & Secondary Education, Tando Adam Naka, Ring Road, Mirpurkhas

ITB 18.2 (b)	IFB Title and Number	Title: Printing & Supply of Answer Script Proformas, Certificate and Examination Materials etc. IFB No: BIE/AG/L&N/1308/2025 DATED: 27-01-2025
ITB 19.1	Date & Time for issuance of Bidding Documents	<u>FROM 29.12.2025 to 16.01.2026 @ 2:00.PM</u> Sealed bids duly filled-in, mentioning on top of the envelope Printing & Supply of Answer Script Proformas, Certificate and Examination materials.
ITB 22.1	Deadline for submission of Bidding Documents and opening of bid	Bids duly stamped on each document must be submitted through EPAD & In shape of hard copy in office of the Store Section, Board of Intermediate & Secondary Education, Tando Adam Naka, Ring Road, Mirpurkhas in a sealed cover on <u>16.01.2025</u> up to <u>02:00 PM</u> and will be opened on the a same day at <u>3:00 PM</u> in the presence of bidder's representatives who wish to attend.
ITB 25.4 (b)	Delivery schedule	The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least <u>60 DAYS</u> after issuance of work which may be increased or decrease due to demand of time/situation as per SPPRA Rules.




BIDDING FIRM QUALIFICATION / ELIGIBILITY CRITERIA FOR PRINTING OF PROFORMA / CERTIFICATES & EXAMINATION MATERIALS ETC:

Category.	DESCRIPTION						Remarks
1	Bidding Firm will be disqualified in case of failure to provide Mandatory Requirement as below.						40
	Sr.No.	Certificate	Marks	Sr.No.	Certificate	Marks	
	1	Attested Copy of NTN & GST Certificates	10	2	Office Address of firm should be same as declared to FBR	3	
	3	Attested Copy of SRB Certificate	10	4	Attested Copy of Registration with Labor Dept	3	
	5	Active Tax Payer Status on FBR	10	6	Affidavit that the firm is not Black listed	4	
	Firm should must get YES to qualify (The procuring Agency will verify the factors as stated here in above)						
	Financial Position:						
2	SR.No.	REQUIREMENT				Marks	30
	1	Total of Annual Turnover for last three years should be at least 06 Million (2.00M) in each year. Firm should provide Monthly Sales Tax RETURNS along with SALES SUMMARIES from July 2022 to June 2025. Showing stated turn over. No any other document will be considered at place of the required documents, bidder should not attach, Sales Tax Acknowledgements, Challans, Returns/ summaries of un-relevant period. Because no marks will be given on such junk documents.				15	
	2	The firm should provide Annual Income Tax Returns for last five years.				15	
	If Firm provided all documents but the figures are not matching with each other YES will not been pertained. Hence the Firm must get YES in all two financial requirements to qualify.						
3	Company profile, comprising of following details:-						20
	SR.No.	REQUIREMENT				YES/NO	
	1	Details of Company / Firm Profile.				10	
	2	Provide minimum 5 Purchase Orders of similar Nature along with completion Certificates for the works completed in last 3 years				10	
Firm should must get YES in all two requirements to qualify.							
4.	Past experience if any with BISE, Mirpurkhas: Those bidders who did not supplied good son-time or their material was rejected due to poor quality will not be considered and their bids will be rejected.						10

Bidders will be qualified who will stand as QUALIFIED in 85% Marking otherwise bidder will be disqualified.

SECTION – V

**Draft
Agreement &
Integrity Pact**



AGREEMENT

This agreement is made on _____ between the Secretary Board of Intermediate & Secondary Education, Mirpurkhas the first party (hereinafter called the Board) and M/s _____, of the second party (here in after called the Supplier / contractor), Whereas the Board have invited the tender for printing and supply of Examination Material / Answer Scripts & Printed Stationery.

The Board authority has decided to accept and to pay the rate offered by the party of the following items as specified in the purchase order No. _____ dated: _____.

Sr.	Item	Name& Description	QTY	Unite Price	Total Amounts
Total					

THIS AGREEMENT DEED IS WITNESSES AS UNDER

1. The Board hereby appoints the second party as supplier of the material.
2. The supplier shall bound for supplying the material as per the lowest rate offered by him and shall be bound to rectify any defect in the supplied material at anytime/ stage.
3. As per the Tender Document clause 36, the Supplier bound to complete the job within al located delivery lead time of 30 days (public holidays (if any) coming in this period will not be counted) according to the design / sample and specimen approved by committee appointed by the Board Authority, and shall make supply of the material as per purchase order issued by the first party. In case of delay, the Chairman, BISE, Mirpurkhas may impose the penalty @ 0.5% of the contract amount for each day of delay subject to maximum of 5%. The delivery period countdown starts from the date of signing of Contract agreement.
4. If the work is not executed according to the satisfaction to the first party, the Board reserves the right to reject it all-together or impose a penalty not exceeding to 10% of the contract amount.




5. If the progress of the work is not up to the satisfaction of the first party (Board). The Board authority has the right to cancel the job order, forfeit the security deposit and get the work done by some other Tender subject to the condition that if the first party has to pay any amount in excess to the agreed amount, the difference will be recovered from the second party (first Tenderer).
6. Each party agrees to perform its part as per contract of this agreement and in case of default the parties will bind itself to identify the others.
7. In case of any dispute on any matter (item) arising out of the purchase order, the decision of the Chairman, BISE, Mirpurkhas shall be final and binding on the second party.
8. The revenue stamps @ 0.35% of the contract amount must be affixed on this agreement as per stamp duty act.
9. The amount deposited as 10% Performance Security /Security Deposit by the firm/ party will be refunded after three months of the final payment of the bill.
10. This agreement has been made in duplicate. The original will remain with the first party and the duplicate with the second party.

In witness where of Secretary, BISE, Mirpurkhas, and Mr. _____,
of M/s _____ have affixed their signatures to this
document on the day and year abovementioned.

Name of Contractor
M/s Bidding Firm Name

Secretary, BISE, Mirpurkhas

Witness(1) _____

Witness(2) _____

CNIC No. _____

CNIC No. _____



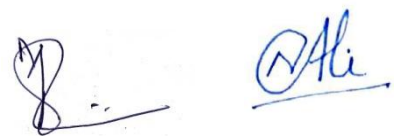
INTEGRITY PACT

Declaration of Charges, Fee, Commission, Taxes, Levies etc, payable by the contractor;
M/s _____, the contract hereby declares that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefits from the BISE, Mirpurkhas or any administrative or financial offices therefore or any other department under the control of the BISE, Mirpurkhas through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the contractor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the BISE, Mirpurkhas directly or indirectly through any means any commission, grafting, bribe gifts, kickback, whether described as consultation fee or otherwise, with the object of obtaining or include the procurement or service contract or order or other obligations whatsoever from the BISE, Mirpurkhas, except that which has been expressly declared pursuant hereto.
- (c) He contractor accept full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade in purpose of declaration, representation and warranty, it agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the BISE, Mirpurkhas under any law, contract, or other instrument, be stand void at the discretion of the BISE, Mirpurkhas.
- (d) Notwithstanding any right and remedies exercised by the BISE, Mirpurkhas in this regards, contractor agrees to indemnify the BISE, Mirpurkhas for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the BISE, Mirpurkhas in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the contractor as aforesaid for the purpose of obtaining or inducing procurement/ work /service or other obligation or benefits in whatsoever from the BISE, Mirpurkhas.

Note:

The integrity pact is mandatory requirement other than auxiliary service/works.



CERTIFICATE

I / We have carefully read & understand the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I / We guarantee to supply / delivery / install / the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Intermediate & Secondary Education, Mirpurkhas.

NAME OF FIRM: _____

ADDRESS OF FIRM: _____

FULL NAME OF CONCERNED PERSON: _____

CNIC NUMBER: _____

POSITION HELD ON: _____

PHONE NUMBER(S): _____

MOBILE NUMBER(S): _____

FAX NUMBER(S): _____

NATIONAL TAX NUMBER: _____

GENERAL SALES TAX NUMBER: _____

PAY ORDER NUMBER: _____

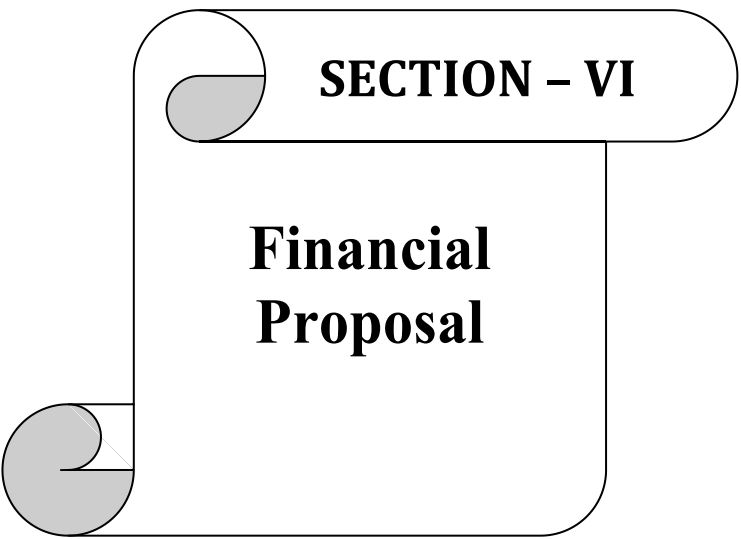
BANK & BRANCH NAME: _____

SIGNATURE WITH DATE: _____

DATED: _____

STAMP OF THE FIRM: _____





SECTION – VI

Financial Proposal



PROCUREMENT OF PRINTING & SUPPLY OF ANSWER SCRIPT PROFORMAS, CERTIFICATE AND EXAMINATION MATERIALS

Financial Proposal / Bill of Quantities

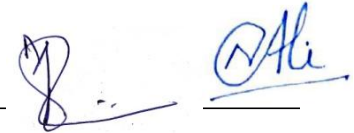
Last Date and time for submission:-

Upto 02.00pm of 16/01/2026

Opening:-

At 03.00pm of 16/01/2026.

Submitted by M/s _____



S#	Description	Approximate Quantity		Unit Price (With all Govt: Tax)	Total Price
1	Award List Size 8" x 13" (60 - 62 Gram)	500	Books		
2	Fees Statement Proforma SSC (Enrollment) 8.5" x12" (60-62 Gram)	50	Books		
3	Fees Statement Proforma HSC (Enrollment) 8.5" x13" (60-62 Gram)	50	Books		
4	Code Sheet Proforma Size 8.5"x13" (SSC-HSC(S) (60-62 Gram)	200	Books		
5	Lotting Sheet Proforma Size 8.5"x13" (SSC-HSC(S) (60-62 Gram)	100	Books		
6	Signature sheets Size 8.5"x13" (62-65 Gram)	1,000	Books		
7	Contingent Sheet Proforma Size 8.5"x13" (62-65 Gram)	100	Books		
8	Letter Proforma (Pacca) Certificate Size 8.5"x13" (62-65 Gram) as per sample	100	Books		
9	Proforma (Migration) Size 8.5"x13" (62-65 Gram) as per sample	30	Books		
10	Migration Certificate Size 8.5"x13" (75-80 Gram) as per sample	5,000	Nos.		
11	Marks Certificate SSC-I Size 8.5x12 (80 to 90 Gram) Indonesian Paper including QR Code & Water Mark Logo	40,000	Nos.		
12	Marks Certificate SSC-II Size 8.5x12 (80 to 90 Gram) Indonesian Paper along with QR Code & Water Mark Logo	70,000	Nos.		
13	Marks Certificate HSC-I Size 8.5x12 (80 to 90 Gram) Indonesian Paper along with QR Code & Water Mark Logo	30,000	Nos.		
14	Marks Certificate HSC-II Size 8.5x12 (80 to 90 Gram) Indonesian Paper along with QR Code & Water Mark Logo	50,000	Nos.		
15	Pacca Certificate of Class X & XII (All Group) will be printed on 100grams Imported Security Paper, Four color offset printing in front side & one color printing in back side with Manufacturing Watermark Board's Monogram in background, size 8½" x 14" Board's logo (visible under ultra violet light only), Printing of Barcode in random in each certificate (decode provided in CD & Register), QRC code printed in each certificate of back side, Serial No. & Security Embossed Seal in each certificate. Packing 1000 Certificate in seal pack box. (Sample must be attached in tender otherwise rate will not be consider)	200,000	Nos		

S#	Description	Approximate Quantity		Unit Price (With all Govt: Tax)	Total Price
16	Pacca Certificate Application Performa (Pacca Branch)	200	Books		
17	Correction Order Perofarma (HSC Conduct)	200	Books		
18	Correction Final Perofarma (HSC Conduct)	800	Books		
19	Result Declaration Perofarma (HSC Conduct)	500	Books		
20	Contingent Sheet (Account Expencess)	50	Books		
21	T.A / D.A Performa (Account Expencess)	10	Books		
22	Cheque Issue Register (Account Expencess)	1000	Pages		
23	CPF / GPF Register (Account Expencess)	500	Pages		
24	D.D Disposer Ledger Paper (Account Income)	1000	Pages		
25	Correcton Final (SSC Conduct)	15	Books		
26	Correction Approval (SSC Conduct)	15	Books		
27	Fees Statement (SSC Conduct)	20	Books		
28	Printing & Supply of Answer Script 24 Pages (Including Tittle Two color) on white printing paper high finish wich should not be Ink-smudged in size 23 x 36/8" of 60 to 63 gram offset paper	600000	Copies		
29	Printing & Supplementary Script 04 Pages (Including Tittle Two color) on white printing paper high finish wich should not be Ink-smudged in size 23 x 36/8" of 60 to 55 gram offset paper	800000	Copies		
30	Printing & Supply of Answer Script / sheet size 80 grams imported BLC IK Vairable digital "QR" code OMR Copies.	600000	Copies		
31	Printing & Supply of OMR sheet, 80 grams Imported BLC IK Variable digital "QR" Code	600000	Sheets		
32	Proforma Invigilator Report	1000	Books		
33	Proforma Appendix "C"	50	Books		
34	Proforma Statement of Consumption	50	Books		
35	Outer	25000	Nos		
36	Envelops (9"x4") Printed	40000	Nos		
37	Envelops (11"x5") Printed	10000	Nos		
38	Bank Challan	50000	Nos		

Grand Total In Words: _____

1. The rates must be quoted inclusive of all Government taxes.
2. The rates quoted for the items mentioned above shall be valid for 90 days from the date of opening of tender.

3. The Items should be delivered at specified consignees at risk and cost of contracting firm.
4. The Payment shall be subject deduction of Income / Sales Tax / SRB at source, inspection and production of delivery Challans as being delivered the stores in full quantity & quality.
5. The rates quoted in this schedule are inclusive of all the applicable taxes and written against each item with fountain pen in figures and words without any cutting / error.
6. In case of discrepancy between unit price and total, the unit price shall prevail.



(_____)
Signature of Supplier with stamp