



# QUAID-E-AWAM UNIVERSITY

OF ENGINEERING, SCIENCE AND TECHNOLOGY, NAWABSHAH

Sakrand road, Nawabshah, 67450

## PROCUREMENT OFFICE

Dated: 20.01.2026

No: QUEST/NH/PROC/20

### NOTICE INVITING TENDER

Bids on Single Stage One Envelop Procedure is invited from interested Firms /Contractors / Parties / Caterers / Event Managers for running of "Building of Student's Canteen/Tuck Shop and Shopping Center on Rental Basis- details as follows:

S#	Tender	Tender Schedule – Date and Time				Tender Fee Rs	
		Issue / Sale		Submission	Opening		
		From	To				
1	Running of Building for Student's Shopping Center & Canteen/Tuck Shop on Rental Basis at Sector-A QUEST, Nawabshah	23.01.2026	11.02.2026	11.02.2026 12:00 P.M	11.02.2026 12:30 P.M	5,000/-	

Bid Security of 5% of the first-year total rent offered by bidder in the shape of Pay Order in favor of Director Finance, QUEST, Nawabshah.

Tender documents can be purchased from the Procurement Office and downloaded from the SPPRA e-PADS portal against a Pay Order in favour of the Director Finance, QUEST, Nawabshah, and shall be opened as per the above schedule in the same office

#### Eligibility:

- i. Registration with FBR & SRB and must have Active Taxpayer status.
- ii. Annual Audited Financial Statements of last three years.
- iii. At-least three years' experience in the relevant field with documentary evidences.
- iv. Valid Professional Tax Certificate issued from Government of Sindh.
- v. Annual Turnover of last three years; and average turnover of last three years should not be less than Rs 10 million per annum, as per online returns submitted to FBR.
- vi. Affidavit on (non-judicial stamp paper of Rs 100/-) of no litigation history, non-blacklisting, never indulge in any corrupt, fraudulent and collusive practices, also undertaking that the information and documents provided with are correct.
- vii. Valid Sindh Food Authority Certificate.

A complete detail including eligibility criteria and specifications of the aforesaid tender can be downloaded from University & SPPRA (Epads) websites <https://www.quest.edu.pk>, & <http://www.ppmss.pprasindh.gov.pk>. (Epads) Procuring Agency may reject all or any bid subject to the SPPRA Rules. Bidders are requested to give their Best and Final Prices as "No Negotiations" is permitted. For further information (if requires) may contact in person or via e-mail to Procurement Manager Tel +92 (0244) 930389 & (Ext. 3154, 3159) e-mail: [pm@quest.edu.pk](mailto:pm@quest.edu.pk).

Procurement Manager  
QUEST, Nawabshah

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# THE EXPRESS TRIBUNE

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**The New York Times**  
INTERNATIONAL EDITION

Thursday

JANUARY 22, 2026

SHABAN 2, 1447 A.H.

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KARACHI



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**PROCUREMENT MANAGER**  
**QUEST, Nawabshah**

PID (H) 279/2025

GOVERNMENT OF PAKISTAN - CABINET DIVISION

جمعرات 2 رجبان المعمم 1447ھ 22 جنوری 2026ء

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## قائدِ عوام پونیورسٹی

آفانجینئرنگ، سائنس اینڈ تیکنالوژی، نوابشاہ  
سکریئنرڈ، نوابشاہ، 67450



پروکیور منٹ آفس

20-01-2026 5/6

QUEST/NH/PROC/2012

نام و نام خانوادگی	نام و نام خانوادگی	نام و نام خانوادگی	نام و نام خانوادگی	تاریخ و وقت		نام و نام خانوادگی	نام و نام خانوادگی
				تاریخ	وقت		
سالی پیش، سالی نام پیش از هر چند کسی، کسی که از جراحت کیکار (پیش از آنکه) این دستور مکمل شود	پیش از کسی که از جراحت کیکار (پیش از آنکه) این دستور مکمل شود	پیش از کسی که از جراحت کیکار (پیش از آنکه) این دستور مکمل شود	پیش از کسی که از جراحت کیکار (پیش از آنکه) این دستور مکمل شود	11.02.2026	11.02.2026	23.01.2026	11.02.2026
5000/-	11.02.2026	11.02.2026	11.02.2026	11.02.2026	11.02.2026	23.01.2026	11.02.2026
	تاریخ	تاریخ	تاریخ	تاریخ	تاریخ	تاریخ	تاریخ
	12:30:50	12:30:50	12:30:50	12:30:50	12:30:50	12:30:50	12:30:50
	وقت	وقت	وقت	وقت	وقت	وقت	وقت

کوئی نہ کرو کر اپنے سارے QUEST اور PADS کے لئے اپنے کام کریں۔ اس کے لئے اپنے کام کرنے کی صورت میں اپنے کام کریں۔ اس کا ایک ایسا نتیجہ ہے جو اپنے کام سے اپنی کامیابی کا سچی ترین پیغام دے سکے گی۔

1

پروگیورمنٹ مینیجر

لوازمه QUEST

بر حکم قاضی حنفی جو چی ایج ای و در ۱۰۰۰ هجری  
امداد علی شاه کی حکمرانی دین بعد تعلق اسپهان  
میتواند جو درود رکیم چی ایچ ایچ ایچ ایچ  
آنچه ایس سان گلگاتی کشی  
بر حکم قاضی حنفی سریع مسجیحی حییت دی  
سیکندر چین چین چین چین چین چین چین  
گلبری پنهانی چین چین چین چین چین چین چین  
خاصخانی سمیت سمرن نون چون چون چون  
انصاف پیوچون خون ذات لیخ تی مسلمان  
عهدیدان ایشان چن چن چن چن چن چن چن

## قائد عوام یونیورسٹی

آف انجنیئر نگ، سائنس ایند ټکنالاجی، نو ایشاہ

سک ند رو د نو اشاده، 67450

پرو گیور میٹ آفیس

No: QUEST/NH/PROC/20

Dated: 20.01.2026

تپندر گھرائٹ لاۓ نو تیس

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اہلیت

ایف بی آر ۴ ایس آر بی سان رجسٹریشن ۶ فعال تیکس ادا کنداز حیثیت هجمن گھر جی  
گنربیل تن سالن جا سالیانی آدت تیل مالی استئمپیشن.  
لاکپیل شعبی بر دستاویزی ثبوتن سان گھٹت بر گھٹت تن سالن جو تجربه  
سند حکومت کان جاری کھیل ویلے پیشور تیکس سرتیلختی.  
گنربیل تن سالن جو سالیانی ترن اورو: ۶ گنربیل تن سالن جو سراسری ترن اوور ایف بی آر  
گھٹت نہ هجمن گھر جی.  
(۱۰) رپین جی غیر عدالتی استامپ پیپر) تی حلف نامو جنهن بر کو بر قانونی ٹکارو اونی  
سازشی عمل بر مالوٹ نہ هجمن، اهو پڑن یقین ڈیاریو تو مهیا کھیل معلومات ۶ دستاویز صحت  
ویلے سند نوڈ اتاری، سرتیلختی.

می ذکر کیل تبیر جی قابلت جی میعادر ۽ وضاحتن سیت مکمل تفصیل یونیورسٹی ۽ ایس پی پی آر ای (ای پیپس) ویب سائیٹن <http://www.ppmis.pprasindh.gov.pk> تاں داون لوہ کھری سگھجی تو۔ (ای پیپس) پروگرمنگ ایجنسی ایس پی پی آر ای جی ضابطن جی تھت سینی یا کھنہن بد یہ کی رد کھری سگھی لی۔ آج ڈنڈلان کی درخواست ڪکی وجو تی تاہی پنهنجون بھترین ۽ حتمی قیمتون دین چاھاں تھا بے گالہ بولہن جی اجازت ناهی ڌیک معلومات لاو (جیڪڻهن ضرورت هجی) ذاتی طور تی یا ای میل ذریعی پروگرمنگ مینٹ منیجمنٹ سان رابطہ کھری سگھن تا ٽیلفون 93038989 (0244) 92 +92 (3154) 3159 ای (ایسکسیشن

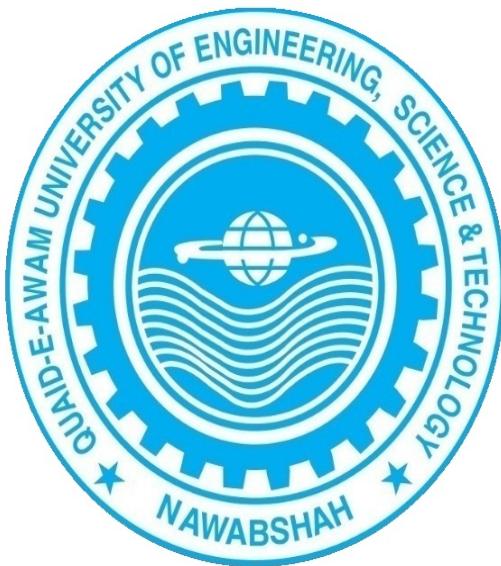
## PROCUREMENT MANAGER QUEST, Nawabshah



**QUAID-E-AWAM UNIVERSITY**  
OF ENGINEERING, SCIENCE AND TECHNOLOGY, NAWABSHAH  
Sakrand road, Nawabshah, 67450

**PROCUREMENT OFFICE**

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**Running of Building for Student's Shopping Center &  
Canteen/Tuck Shop on Rental Basis at Sector-A  
QUEST, Nawabshah**

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**Procurement Manager  
QUEST, Nawabshah**

# Terms and Conditions

## 1. Scope of Contract & Contract Period

1.1 The Contractor shall operate, manage, and run the *Running of Building for Student's Shopping Center & Canteen/Tuck Shop on Rental Basis at Sector-A QUEST, Nawabshah* in the newly constructed building of Quaid-e-Awam University of Engineering, Science & Technology (QUEST), Nawabshah as per terms given in the bidding documents.

1.2 The Contractor shall bear all costs related to **interior fit-out, furnishing, fixtures, equipment, and operational setup.**

1.3 The Annually rent payable to QUEST, Nawabshah shall be paid in advance as quoted in the Financial Bid.

1.4 All utility bills including electricity, water, gas, and other services shall be paid by the Contractor on actual consumption basis.

1.5 The total contract period shall be **Ten (10) years**, subject to satisfactory performance and fulfillment of all terms and conditions.

## 2. Site Visit

2.1 Bidders are advised to visit and examine the site and its surroundings to obtain all necessary information for preparing the bid.

2.2 Site visit shall be arranged by the Director Works & Services in coordination with the Director Student Affairs (DSA).

2.3 All expenses related to the site visit shall be borne by the bidder.

## 3. Site Assessment

3.1 The bidder shall make its own assessment regarding the existing building condition, layout, utilities, and surroundings before submission of the bid.

## 4. Insurance

4.1 The Contractor shall obtain and maintain Third-Party Liability Insurance including coverage of Employer's property for the entire contract duration.

4.2 Insurance shall cover injury, death, or property damage arising out of operation of the facility.

4.3 Insurance company rating must be **minimum "A" by PACRA / JCR-VIS.**

4.4 Insurance policy and premium receipt shall be produced when required by QUEST.

## 5. Monitoring & Coordination

5.1 Operational monitoring of the Shopping Center and Canteen shall be carried out by the **Directorate of Student Affairs (DSA).**

5.2 All correspondence related to operations shall be made through the Office of DSA.

## **6. Fit-Out & Equipment Installation**

- 6.1 The Contractor shall arrange installation of all required kitchen equipment, furniture, fixtures, and accessories at its own cost.
- 6.2 All installations shall comply with food safety, fire safety, and relevant regulatory standards.
- 6.3 No structural alteration shall be made without prior written approval of QUEST.

## **7. Commencement of Operations**

- 7.1 The Contractor shall make the facility fully operational within the time specified in the bidding documents.
- 7.2 Rent shall be payable from the date of commencement of operations, unless otherwise specified.

## **8. Facilities & Equipment**

- 8.1 The Contractor shall provide all necessary facilities including but not limited to refrigerators, deep freezers, cooking ranges, microwave ovens, fryers, display showcases, crockery, cutlery, and other required equipment.

## **9. Operating Hours**

- 9.1 The canteen shall operate as per timings notified by the Director Student Affairs.
- 9.2 Operation during weekends, holidays, or special events shall be subject to prior approval of the competent authority.

## **10. Bid Validity**

- 10.1 Bids shall remain valid for **90 days** from the date of bid opening.
- 10.2 Extension of bid validity may be requested as per SPPRA Rules.

## **11. Bid Security**

- 11.1 Bid Security equivalent to **5% of first-year total rent** shall be submitted in favor of **Director Finance, QUEST, Nawabshah**.

11.2 Any bid not accompanied by valid Bid Security shall be rejected as non-responsive.

## **12. Forfeiture of Bid Security**

Bid Security shall be forfeited if the bidder:

- Withdraws bid during validity
- Refuses correction of bid price
- Fails to submit Performance Security or sign contract

## **13. Alternate Bids**

- 13.1 Alternate or conditional bids shall not be entertained.

## **14. Late Bids**

14.1 Late bids shall be returned unopened. Delays due to courier or transit shall not be accepted.

## **15. Award of Contract**

15.1 Contract shall be awarded to the **highest evaluated responsive bidder** offering maximum monthly rent and agreeing to operate the facility as per TOR.

## **16. Right to Accept or Reject**

16.1 QUEST, Nawabshah reserves the right to accept or reject any or all bids without assigning any reason.

## **17. Negotiation**

17.1 No post-bid negotiation shall be allowed; however, clarification meetings may be held.

## **18. Performance Security**

18.1 Performance Security equal to **5% of the contract price** shall be submitted in the form of unconditional irrevocable bank guarantee valid for the contract period.

## **19. Contract Agreement**

19.1 The formal Contract Agreement shall be executed within **14 days** of issuance.

## **20. Food Quality & Penalties**

20.1 Food quality and services shall be monitored by the **Canteen Management Committee (CMC)**.

20.2 Penalty ranging from **Rs. 3,000 to Rs. 5,000 per verified complaint** may be imposed.

## **21. Hygiene, Staffing & Sub-letting**

21.1 Contractor shall ensure cleanliness, hygiene, pest control, and uniformed staff.

21.2 Sub-letting or assignment of contract is strictly prohibited.

21.3 CNIC-verified staff list shall be submitted to DSA.

## **22. Responsibility of Assets**

22.1 QUEST shall not be responsible for loss or damage of Contractor's assets.

22.2 All fixtures provided by QUEST shall be returned in good condition, normal wear and tear excepted.

## **23. Dispute Resolution**

23.1 All disputes shall be referred to the **Vice Chancellor, QUEST, Nawabshah**, whose decision shall be final and binding.

## **24. Rent Exemption Period**

24.1 Rent shall not be charged during long vacations (exceeding 15 days) however, such period shall count toward contract tenure.

## **25. Discipline & Conduct**

25.1 Political, religious, or promotional activities inside the premises are strictly prohibited.

25.2 Contractor and staff shall obtain University passes as required.

## **26. Indemnity**

26.1 Contractor shall indemnify QUEST against all claims arising under labor and compensation laws.

## **27. Force Majeure**

27.1 No penalties shall apply for delays due to force majeure events.

## **28. Taxes & Duties**

28.1 Contractor shall be responsible for all applicable federal and provincial taxes, duties, and license fees.

## **29. Governing Rules**

29.1 Sindh Public Procurement Rules, 2010 (as amended) shall prevail in case of conflict.

## **30. Ethical Standards**

30.1 All parties shall observe the highest ethical standards in accordance with SPPRA Act, 2009 and Rules.

<b>Company's Official Stamp</b>	<b>Name &amp; Signature</b>

# BIDDING DATA

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**a. Name and address of the Procuring Agency:**

The Procuring Agency is Quaid-e Awam University of Engineering Science and Technology Nawabshah. Phone: +92 (0244) 930389 Ext: 3159, 3154

**b. Time Limit for Clarification**

The QUEST, Nawabshah will respond to any request for clarification which he receives earlier than 07 (Seven) Days prior to the deadline for submission of bids.

**c. Language of Bid**

The bid and all correspondence and documents related to the bid exchanged by a bidder and the Employer shall be in the English language

**d. Currency of Bid and Payment**

The monthly rent shall be quoted by the Bidder entirely in Pak Rupees. The QUEST, Nawabshah shall receive monthly rent only in Pak Rupees and no foreign currency payments are admissible. A Bidder expecting to incur expenditure in other currencies for inputs to the works supplied from outside the country shall bear all costs and risks for arranging the requirements of such currencies through his own resources.

**e. Bid Validity**

Bids shall remain valid for the 90 Days after the Date of Bid Opening.

**f. Bid Security**

Bid Security of which should be equivalent to 5% of the first-year total rent offered by the bidder in the form of Pay order / Bank Draft, as defined in the terms and conditions of the bidding documents.

**g. Deadline for Submission of Bid**

As notified in the NIT

**h. Venue, Time and Date of Bid opening:**

As notified in the NIT

**i. Eligibility Criteria**

i. Registration with FBR & SRB and must have Active Taxpayer status.

ii. Annual Audited Financial Statements of last three years.

iii. At-least three years experience in the relevant field with documentary evidences.

- iv. Valid Professional Tax Certificate issued from Government of Sindh.
- v. Annual Turnover of last three years; and average turnover of last three years should not be less than Rs 10 million per annum, as per online returns submitted to FBR
- vi. Affidavit on (non-judicial stamp paper of Rs 100/-) of no litigation history, non blacklisting, never indulge in any corrupt, fraudulent and collusive practices, also undertaking that the information and documents provided with are correct..

**j. Selection Criteria**  
Most Advantageous Bidder who agreed with the terms and conditions of the Bidding Documents and also offered the net highest rent that to be worked-out as mentioned at page 16.

**k. Performance Guarantee**  
The Performance Security / Security Deposit shall be 5% of the total contract value for 10 years as specified in the terms and conditions of the bidding documents.

**l. Others**

- i. In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening, bid shall be submitted / opened on next working day at the given time.
- ii. QUEST, Nawabshah may reject all or any bid subject to relevant provision of SPP Rules and may cancel the bidding process at any time prior to acceptance of bid or proposal as per relevant SPP Rules.
- iii. Incomplete, conditional and tender without required bid security as specified in the bidding documents, shall be rejected. Each page of bidding documents should be signed and stamped.
- iv. Bidders are advised that before filling the bidding documents all pages of bidding documents should carefully be rechecked. If any page(s) / paper(s) of bidding documents are missing that can be downloaded from the official website of this University and also can be obtained from the Procurement office QUEST, Nawabshah. Bid with incomplete bidding documents will straightaway be rejected.

- v. The quantity, quality, hygiene, and standard of food items shall be periodically inspected by a Committee notified by QUEST University. The same Committee shall also review, approve, and regulate the rates at which food items and other articles are offered for sale.
- vi. The contractor shall be responsible for preparing and submitting construction plans, shop drawings, and kitchen layout designs. All kitchen fixtures, fittings, and accessories shall strictly comply with the standards and regulations prescribed for commercial kitchens by the relevant Consumer and Regulatory Authorities.
- vii. All matters relating to the operation, management, development, and improvement of the Student Shopping Center and Canteen/Tuck Shop shall be governed by the directives issued by QUEST University, which shall be final and binding upon the contractor and all concerned parties.
- viii. Each page of the bidding documents shall be duly signed and stamped by the bidder as a token of acceptance of all terms and conditions.
- ix. The bidder shall agree to bear all costs associated with the upgrading, renovation, and improvement of the “Student Canteen/Tuck Shop and Shopping Center on Rental Basis” strictly in accordance with the terms, conditions, specifications, and drawings provided in the bidding documents.

## **1. Scope of Work**

- 1.1 The successful bidder (hereinafter referred to as “the Contractor”) shall operate, manage, and run the Student Shopping Center & Canteen/Tuck Shop on a rental basis at Sector-A, QUEST, Nawabshah, strictly in accordance with the terms and conditions of this contract.
- 1.2 The facility shall primarily serve students, faculty, staff, and authorized visitors of the University.
- 1.3 The Contractor shall ensure uninterrupted, efficient, and hygienic services throughout the contract period.

## **2. Contract Period**

- 2.1 The contract shall initially be awarded for a period of **10 years**, extendable on satisfactory performance and approval of the competent authority.
- 2.2 QUEST University reserves the right to terminate or extend the contract as per performance evaluation.

## **3. Rental Charges**

- 3.1 The Contractor shall pay a fixed monthly rental amount as quoted in the financial bid.
- 3.2 Rental charges shall be payable in advance on or before the due date.
- 3.3 Any increase in rent (if applicable) shall be governed by the terms mentioned in the bidding documents.

## **4. Renovation, Upgradation & Fit-Out**

- 4.1 The Contractor shall be responsible for all renovation, upgrading, and improvement works of the Shopping Center & Canteen/Tuck Shop at its own cost.
- 4.2 All works shall be carried out strictly in accordance with the drawings, specifications, and guidelines approved by QUEST University.
- 4.3 No structural alterations shall be made without prior written approval of the University.

## **5. Kitchen Setup & Equipment**

- 5.1 The Contractor shall provide and install all commercial kitchen equipment, fixtures, and accessories required for smooth operation.
- 5.2 All installations shall comply with applicable food safety, fire safety, and consumer regulatory standards.
- 5.3 The Contractor shall remain solely responsible for maintenance and replacement of equipment.

## **6. Quality, Hygiene & Food Safety**

- 6.1 The Contractor shall ensure high standards of quality, hygiene, cleanliness, and food safety at all times.
- 6.2 The quantity, quality, and standard of food shall be periodically inspected by a Committee notified by QUEST University.
- 6.3 Use of substandard, expired, or unhygienic food items shall strictly be prohibited.

## **7. Rates & Price Control**

- 7.1 The rates of food items and articles shall be reasonable and affordable for students.
- 7.2 All prices shall be reviewed, approved, and regulated by the University-notified Committee.
- 7.3 No item shall be sold at unapproved or inflated rates.

## **8. Manpower & Conduct**

- 8.1 The Contractor shall deploy trained, well-mannered, and properly dressed staff.
- 8.2 The staff shall strictly follow University rules, discipline, and code of conduct.
- 8.3 Any misconduct, misbehavior, or violation shall render the Contractor liable to penalties or termination.

## **9. Utilities & Operational Expenses**

- 9.1 Electricity, water, gas, and other utility charges shall be paid by the Contractor as per actual consumption or agreed terms.
- 9.2 The Contractor shall ensure efficient usage of utilities and shall not misuse University resources.

## **10. Maintenance & Cleanliness**

- 10.1 The Contractor shall be responsible for daily cleaning, sanitation, and general upkeep of the premises.
- 10.2 Periodic pest control and fumigation shall be carried out at the Contractor's expense.
- 10.3 Any damage caused to University property shall be repaired at the Contractor's cost.

## **11. Inspections & Compliance**

- 11.1 QUEST University reserves the right to inspect the premises at any time without prior notice.
- 11.2 The Contractor shall promptly comply with all observations and directives issued by the University.

## **12. Prohibitions**

- 12.1 Sale of substandard, unhygienic, or prohibited items is strictly forbidden.
- 12.2 Smoking, drugs, alcohol, or any illegal activity within the premises shall not be allowed.
- 12.3 Sub-letting or assignment of the contract shall not be permitted in any case.

### **13. Penalties & Liquidated Damages**

- 13.1 In case of non-compliance, poor performance, or violation of terms, the University may impose penalties.
- 13.2 Repeated violations may lead to termination of the contract without compensation.

### **14. Termination of Contract**

**14.1** Either party (QUEST University or the Contractor) reserves the right to terminate the contract, wholly or partially, at any time by giving notice in accordance with the terms and conditions of the tender.

**14.2** Upon termination, the Contractor shall vacate the premises immediately without claiming any compensation or damages.

### **15. Force Majeure**

**15.1** Neither party shall be liable for failure to perform obligations due to events beyond reasonable control, subject to applicable rules.

### **16. Governing Law & Jurisdiction**

**16.1** The contract shall be governed by the laws of the Islamic Republic of Pakistan.

**16.2** Any dispute shall be subject to the jurisdiction of courts located in Sindh.

### **17. Final Authority**

**17.1** In all matters relating to interpretation, implementation, and enforcement of these TORs, the decision of QUEST University shall be final and binding.

**Proforma to be filled by the Contractor**

**CNIC No.**

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**Name of the Company / Contractor:**

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**Date of Establishment:**

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**Corporate Status:**

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**Owner / Proprietor / MD / CE**

**Name:**

**Mailing Address:**

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**Contact No (s).**

---

**Cell No(s).**

---

**Email Address:**

---

**NTN No.**

---

**GST No./SST No.**

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**Bank Name & Account No.**

**(for which statement is enclosed)**

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**Company's Stamp**

**Signature**

## Rent Offered by the Bidder

[As per terms and conditions of the bidding documents, the Contract Period is Ten Years]

RENT OFFERED BY CONTRACTOR	AMOUNT (RS.)	Remarks
MONTHLY RENT OFFERED		Rent shall be increased annually at a minimum rate of ten percent (10%) per annum on the amount paid in the last year. The contractor shall pay the annual rent to QUEST, Nawabshah, in advance, through a Pay Order in favor of “QUEST, University, Nawabshah”. The rent shall be payable on or before the <b>5th day of month</b> , calculated from the <b>date of signing of the contract</b> , in accordance with the English calendar
ANNUAL RENT OFFERED (12 MONTHS)		
Year 1		
Year 2		
Year 3		
Year 4		
Year 5		
Year 6		
Year 7		
Year 8		
Year 9		
Year 10		
<b>Total</b>		

Most Advantageous Bidder who agreed with the terms and conditions of the Bidding Documents and also offered the **Net Highest Rent**, which will be calculated as under.

- i. Net Rent to QUEST, NAWABSHAH

**Other Information:**

- a. Most Advantageous Bidder who agreed with the terms and conditions of the Bidding Documents and also offered highest monthly rent, as specified in the said documents, shall be awarded the contract.
- b. CSA will raise the bill for collection of rent amount from Contractor and will deposit with the Finance Department whereas Services Department will recover the utilities bills.
- c. Finance Department will maintain the Rent and Utilities Recovery Accounts and will intimate outstanding amount to CSA and DWS for recovery of the same.
- d. All provincial and federal government taxes and duties etc shall be borne by the Contractor in addition to the monthly rent amount.

**Company's Official Stamp**

**Name and Signature**

## **CERTIFICATE TO BE FILLED BY THE BIDDER**

1. We guarantee to provide the requisite services exactly in accordance with the requirement / specification in the invitation to this tender.
  
2. We accept the terms and conditions of the contract as well as general provision applicable to government contracts.

Signature \_\_\_\_\_

Name of Official \_\_\_\_\_

C.N.I.C. No. \_\_\_\_\_

Designation \_\_\_\_\_

Company Name \_\_\_\_\_

Company Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No.: \_\_\_\_\_

e-mail ID.: \_\_\_\_\_

## ARTICLE OF AGREEMENT

This **Agreement** made this \_\_\_\_\_ day of \_\_\_\_\_ 2026, by and between the Vice Chancellor, QUEST University of Engineering, Science and Technology, Nawabshah, including has successors in office and Assignees/ Agents, acting through the Registrar, hereinafter called the “University” of the one part.

And

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of

(Name and signature authorized person)

located at \_\_\_\_\_, hereinafter called the “**Contractor**” which expression shall include their successors, local representatives of the second part.

Whereas the QUEST University intends to rent-out the Student Resident Canteen at Main Campus, and whereas the Contractor has agreed to perform/provide said services for the period of \_\_\_\_\_ years, subject to the terms and conditions set forth in the bidding documents of the University’s Tender No. \_\_\_\_\_, hereinafter, which have been accepted by the Contractor.

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meaning as are respectively to them in the Conditions of Contract herein after referred to.
2. The following documents which, for the purpose of identification, have been signed by

\_\_\_\_\_ on behalf of the Contractor, any by

(Name and signature authorized person)

\_\_\_\_\_ on behalf of the University, all of which

(name and designation of the authorized person) shall be

deemed to form and be read constructed as a part of this

Agreement viz.: a) Articles of Agreement

b) Instructions of Tenderers / Terms and Conditions

c) Conditions of Contract:

d) Contractor’s Offer including the relevant correspondence prior to signing of this Agreement with all duly filled in:

e) The specifications of items; and

f) Bill of Quantity with prices.

3. In consideration of the payment to the made to the Contractor hereby covenants with the University to provide services in conformity in all respect of the Contract & the order form No. \_\_\_\_\_.

In witness thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

WITNESSES:

University Registrar \_\_\_\_\_

Contractor \_\_\_\_\_

Witness No. 1 \_\_\_\_\_

Witness No. 1 \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

## CONTRACT PERFORMANCE BOND

(Bank Guarantee)

Guarantee No. \_\_\_\_\_

Executed on \_\_\_\_\_

Expiry date \_\_\_\_\_

### **Letter by the Guarantor (Bank) to the Employer (University)**

Name of Guarantor (Bank) with address:

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Name of Principal (Tenderer) with address:

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Penal sum of Security (Bond), (in figures and words):

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Letter of Acceptance No. \_\_\_\_\_ Date \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENT, that in pursuance of the Tender Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal (Contractor) we, the Guarantor above named, are held and firmly bound unto the Vice Chancellor, QUEST University of Engineering, Science and Technology, Nawabshah, acting through the Registrar, QUEST, University {hereinafter called the Employer (University) in the penal sum of amount stated above for the payment of which sum well and truly to be made to the said Employer

(University), we bind ourselves, our heirs, executors, administrators and successors, jointly and severely, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the principal (Contractor) has accepted the Employer's (University's) the contract regarding Student Resident Canteen on Rental Basis at QUEST University of Engineering, Science and Technology, Nawabshah.

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertaking, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer (University), with or without notice to the Guarantor, which notice is hereby waived and shall also well and truly perform and fulfill and the undertaking, covenants, terms and conditions of the Contract and of any and all modification of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till the expiry of the guaranty period

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any under this Guarantee.

We, \_\_\_\_\_ (the Guarantor), waiving all objections and defenses under the

Contract, do hereby irrevocably and independently guarantee to pay to the employer (University) without delay upon the Employer's (University) to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's (University's) written declaration that the Principal (Contractor) has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to the Employer's (University's) designated Bank and Account Number.

PROVIDED ALSO THAT the Employer (University) shall be the sole and final judge for deciding whether the principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling the said obligations, and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer (University) forthwith and without any reference to the principal (Contractor) or any other person.

IN WITNESS WHEREOF, the above bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being, hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

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Guarantor (Bank)

**Witness:**

1. \_\_\_\_\_  
(Signature) \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Name, Title and Address (Seal) \_\_\_\_\_  
(Name)

2. \_\_\_\_\_  
(Signature) \_\_\_\_\_  
(Title)

\_\_\_\_\_  
Name, Title and Address (Seal) \_\_\_\_\_  
(Corporate Guarantor (Seal))

## CANTEEN MANAGEMENT COMMITTEE

### CHECK LIST

#### A. PERSONAL HYGIENE (Food & Shop Staff)

S.No.	Standard	Yes	No	Remarks
1	Staff wear clean uniform, cap/hair net where applicable			
2	Fingernails short, clean, and hygienic			
3	Gloves used when handling unpacked food items			
4	Open cuts/wounds properly covered			
5	Handwashing facilities available and functional			
6	Staff aware of hygiene practices			
7	Smoking strictly prohibited inside premises			

#### B. UTENSILS, EQUIPMENT & SHOP FITTINGS

S.No	Standard	Yes	No	Remarks
1	Utensils/equipment clean and sanitized			
2	Display counters, shelves, and racks clean			
3	Electrical equipment safe and functional			
4	Refrigeration units working properly (if applicable)			
5	Storage racks clean and organized			
6	Equipment stored safely and hygienically			

#### C. FOOD & PRODUCT HYGIEN

S.No	Standard	Yes	No	Remarks
1	Food/products sourced from approved suppliers			
2	Raw and cooked food stored separately (canteen)			
3	Products stored in clean and labeled containers			
4	Products stored at least 15 cm above floor			
5	FIFO system followed (where applicable)			
6	Products protected from contamination			

## **D. FOOD & PRODUCT PRICE AND QUALITY**

No.	Standard	Yes	No	Remarks
1	Items sold strictly as per QUEST-approved rate list			
2	Quantity/weight as per approved rates			
3	Quality, freshness, and expiry dates satisfactory			

## **E. CLEANING & SANITIZATION**

No.	Standard	Yes	No	Remarks
1	Cleaning schedule implemented			
2	Deep cleaning conducted as per schedule			
3	Approved cleaning chemicals used			
4	Separate tools for floor and counter cleaning			
5	Cleaning equipment stored properly			
6	Public areas, aisles, and sitting spaces clean			

## **F. GARBAGE & WASTE MANAGEMENT**

No.	Standard	Yes	No	Remarks
1	Garbage bins clean and covered			
2	Waste area protected from pests			
3	Waste disposal follows QUEST procedure			
4	Waste removed daily			
5	Cooking oil and other waste disposed properly			

## **G. PEST CONTROL**

No.	Standard	Yes	No	Remarks
1	Pest control measures in place			
2	No signs of insects or rodents			

## H. RECEIVING OF GOODS (Canteen & Shops)

No.	Standard	Yes	No	Remarks
1	Goods received from approved suppliers			
2	Goods inspected upon receipt			
3	Goods promptly moved to storage/display			
4	Expiry and damage checked			
5	Goods protected from contamination			

## I. STORAGE & DISPLAY (Shopping Center Focus)

No.	Standard	Yes	No	Remarks
1	Food and non-food items stored separately			
2	Chemicals stored away from consumables			
3	Shelves and display units clean			
4	Adequate ventilation and lighting			
5	Storage area clean and organized			

## J. COLD STORAGE & REFRIGERATION

No.	Standard	Yes	No	Remarks
1	Items properly wrapped and labeled			
2	Correct temperature maintained			
3	Segregation of food categories maintained			

## K. SAFETY & COMPLIANCE (Shopping Center & Canteen)

No.	Standard	Yes	No	Remarks
1	Fire extinguishers available and functional			
2	Emergency exits clear and accessible			
3	Electrical wiring safe and covered			
4	No unauthorized electrical extensions			
5	Safety signage displayed			

## L. HEALTH & STAFF DOCUMENTATION

No.	Standard	Yes	No	Remarks
1	Staff medical certificates valid (if applicable)			
2	Staff CNIC and university passes verified			
3	Food safety / hygiene training records available			

## M. DISCIPLINE & UNIVERSITY COMPLIANCE.

No.	Standard	Yes	No	Remarks
1	No political or religious material displayed			
2	No unauthorized advertising or branding			
3	Compliance with QUEST policies and instructions			

## COMMENT & CORRECTIVE ACTION SHEET

No	Corrective Action Required	Responsible Person	Due Date
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

**Note:**

*All corrective actions shall be implemented within the stipulated time and verified by the Canteen Management Committee (CMC), QUEST, Nawabshah. Non-compliance may attract penalties as per contract*

Issued by (Print Name)

**Received by (Print Name):**

Contractor's Representative

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Position: \_\_\_\_\_

Date: _____	Date: _____
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## **A F F I D A V I T**

I. \_\_\_\_\_ S/O \_\_\_\_\_ Muslim,  
adult      Holding      CNIC      No. \_\_\_\_\_ Resident      of \_\_\_\_\_.

\_\_\_\_\_, do hereby declare on oath and solemnly as under: -

1. That I am the deponent of this affidavit and fully conversant with the facts mentioned herein.
2. That I am the Owner/Partner/Director of \_\_\_\_\_ situated at \_\_\_\_\_, Nawabshah.
3. That I hereby further declare on oath that my firm never remains black listed with any government authorities/office or in private sector.
4. That my firm is not involved in any dispute, litigation or Arbitration with any person, with any department of Federal/ Provincial or City Government, Agencies, or Organization, in any court of Law. I and my firm are never indulged in any corrupt, fraudulent and collusive practices.
5. That our firm is Technically & Financially strong & is capable to do the tendered work.

That whatever stated above is true and correct of the best of my knowledge and belief.

Nawabshah – Dated \_\_\_\_\_ **DEPONENT** \_\_\_\_\_

## Integrity Pact

### **DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.** **PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.**

Contract Number: \_\_\_\_\_ Dated: \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as a consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

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[Procuring Agency]

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[Supplier /Contractor/Consultant]