



**OFFICE OF THE MEDICAL SUPERINTENDENT
DR. RUTH K.M. PFAU, CIVIL HOSPITAL, KARACHI**

No. MS/DRKMP-CHK/2025-2026/- 1560 dated 9-2-2026.

The Director (A & F)
Sindh Public Procurement
Regulatory Authority
Karachi

Subject: NOTICE INVITING TENDER (N.I.T) FOR DRUGS / MEDICINES @ DR. RUTH K.M. PFAU CIVIL HOSPITAL KARACHI

I am enclosing herewith the above noted subject N.I.T, along with Standard Bidding Documents (SBDs) with the request that the same may please be hoisted on the E-Pak Acquisition & Disposal System (EPADS) website & oblige.

Your co-operation will be appreciated.


MEDICAL SUPERINTENDENT
DR. RUTH K.M. PFAU CIVIL HOSPITAL KARACHI

Encl:

- (i) Standard Bidding Documents (SBDs)
- (ii) Notification of Procurement Committee (PC)
- (iii) Notification of Complaint Redressal Committee (CRC)
- (iv) Copy of Procurement Plan (FY 2025-26)


MEDICAL SUPERINTENDENT

BIDDING DOCUMENTS (BDs)
PURCHASE OF DRUGS / MEDICINES
DR. RUTH K.M. PFAU, CIVIL HOSPITAL –KARACHI
FOR THE FINANCIAL YEAR 2025-2026.

COST OF TENDER DOCUMENTS:	Rs. 2000/= Rupees Two Thousand Only (Non-Refundable)
TENDER PROCEDURE:	Single Stage - One Envelope / SPP Rule 46(1)
TENDER OBTAINING DATE AND TIME:	From the date of publishing to 24th February, 2026 during office hours.
TENDER SUBMISSION DATE AND TIME:	On 24th February, 2026 upto 11:00 a.m. to 12:00 noon.
TENDER SUBMISSION PLACE :	Procurement Department 1st Floor Admin Block, Dr. Ruth K.M Pfau Civil Hospital Karachi.
TENDER OPENING DATE AND TIME :	On 24th February, 2026 at 12:30 p:m.
TENDER OPENING PLACE :	Committee Room, 2nd Floor Admin Block, Dr. Ruth K.M Pfau Civil Hospital, Baba e Urdu Road, Karachi.

NOTE:

- 1. Tender fee: Rs. 2,000/-** Tender Purchase Receipt obtained from procurement department 01st floor at Dr. Ruth K.M Pfau Civil Hospital, Karachi must be attached; else the offer will be rejected.
- 2.** No tender will be accepted after closing of the tender date, what so ever reason may be.
- 3.** All the participants must sign each & every page of bid documents, else offer will be rejected.
- 4.** The Dr. Ruth K.M. Pfau Civil Hospital Karachi invites E-bids through E-Pak.

ROUGH COST ESTIMATE
Rs. 2.995 Million



DR. RUTH K.M. PFAU ,CIVIL HOSPITAL,
BABA E URDU ROAD – KARACHI
Ph: 99215740 - 5 Fax: 99215733

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BIDDING DATA

Procuring Agency	:	Medical Superintendent Dr. Ruth K.M.Pfau, Civil Hospital Karachi
Address	:	Baba – e – Urdu Road – Karachi
Name of Item	:	Supply of Drugs / Medicines
Bid Validity	:	90 Days
Amount of Bid Security	:	2.5% of Bid Quoted Price
Date of Submission	:	As per Tender Enquiry
Date of Opening	:	As per Tender Enquiry
Performance Security	:	5 % of the Contract Value
Language of Bid	:	English
Bidding Procedure	:	Single Stage – One Envelope Procedure
Eligibility / Technical Evaluation Criteria	:	As per Annexure - A
Advance Payment	:	No Advance Payment
Inspection Authority	:	AMS (Stores) AMS (Indoor) & AMS (Tech)
Place of Inspection	:	Medical Stores, Dr. Ruth K.M. Pfau, Civil Hospital Karachi
Place of Delivery	:	General Stores, Dr. Ruth K.M. Pfau, Civil Hospital Karachi

INSTRUCTIONS TO BIDDERS

DR. Ruth K.M Pfau Civil Hospital Karachi. (DRKMPCHK) invites bids through E-Pak Acquisition & Disposal Systems (EPADS) on **Single Stage One Envelope Procedure** as per **clause 46(1)** Sindh Public Procurement Rules 2010, (Amended till date) from Manufacturers / Importers / Sole Agents / Authorized Distributors / Contractors registered for “**Purchase of Drugs / Medicines**” for the financial year 2025-2026.

2. Bidders are required to check that Tender Documents issued to them are complete in all respects as per table of content.
3. Bidders should examine carefully the table of content. They should visit and inspect the site at their own expense, responsibility and obtain all necessary information prior to submitting the tender. Any detail/specification missing in the document should be obtained from **Procurement Department, (DRKMP-CHK)** – Karachi before bidding. Once the tender is submitted, it will be assumed that no further clarification was required.
4. **TENDER FEE:-** Tender Purchase Receipt obtained from Procurement Department 01st Floor at Dr. Ruth K.M Pfau Civil Hospital, Karachi must be attached; else the offer will be rejected.
5. Bidder will attach **BID SECURITY** (as per amount mentioned under Bidding Data) in shape of pay order issued from any scheduled Bank of Pakistan in favor of **DR. Ruth K.M Pfau Civil Hospital Karachi. (DRKMP-CHK), submit with bid.**
6. The original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
7. The Bidder shall indicate on the appropriate Price Schedule (in PKR) the units (where applicable) and total bid price of the goods/services it proposes to supply/execute under the contract.
8. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the Procuring Agency may seek and accept clarification to the bids that do not change substances of the bids.
9. The Procuring Agency may reject all or any bid or proposal at any time prior to the acceptance of a bid or proposal. Subject to relevant provision of SPP Rules, 2010 (Amended till Date). The Procuring Agency upon request communicate to bidder who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
10. The quoted rates should include all costs of whatsoever description and expenses necessary for the whole work together with all risks, taxes, liabilities and obligations, specific or implied, in the Tender Documents. Arithmetical errors, if any shall be corrected and Tender price amended accordingly as per SPP Rules 2010 (amended till date)

No unauthorized alteration may be made in the Tender documents. If any such alteration is made, tender may be liable for rejection.

12. Clarification, revision, addition or deletion, in the tender documents may be made by the authority before the submission and opening of Tender in the form of Addendum/Corrigendum. This will be made only by formal Addendum/ Corrigendum issued by the concerned authority and will become part of the contract documents. Each Addendum shall be signed by the Vendor and returned with other Tender documents.
13. The vendor has to quote only one rate for each goods/work as per tender specifications. In case of hand written tenders or any over writing, cutting, the bid will be rejected.
14. The entire Tender Documents, listed duly priced, signed & stamped on each page and completed must reach at designated place in due time and dates as defined in the Bidding Data of the Tender.
15. Contractors who win the tender will be required to enter into a Contract Agreement as defined in the Form of Agreement.
16. No bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.
17. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
18. Conditional tender and tender without bid security shall not be considered.
19. GST / Income Tax Certificate must be accompanied with tender.
20. Bids shall remain valid for a period of 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
21. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
22. Bid / offer will be evaluated as per criteria for evaluation of bid's terms & conditions.
23. The quoted rates once offered by the firms will not be changed during the contract period.

The quoted rates should be in Pak. Rupees and must be valid till contract period that is 1 year starting from signing of contract agreement; Orders will be placed as per requirement after receiving demand from the concern department of DR. Ruth K.M Pfau Civil Hospital Karachi. (DRKMP-CHK)

25. All Bidders should provide **SAMPLES FREE OF COST** of the each quoted products.
26. All bidder(s) must submit samples (in commercial pack) of all quoted items as per specification mentioned in the technical bid; each sample pack should be marked with Section & Item # (as mentioned in bill of quantities and price schedule). List of sample along with item brochures / leaflet duly acknowledged should also be submitted in the office of Procurement Dept. 1st floor DR. Ruth K.M Pfau Civil Hospital Karachi. (DRKMPCHK) at least 2 days before the submission of the tender. Non submission of the samples will lead to rejection of item(s).
27. The tendered rate should be inclusive of all applicable taxes to Federal & Provincial Govt. or local bodies and will be deducted from the bill of the contractors / suppliers.
28. **All the (applicable) Government taxes (Income Tax, General Sales Tax / Sindh Sales Tax, 0.35% Stamp Duty of the value of the contract amount will be affixed on the bills or on the contract agreement of the full contract value by the Contractors / Suppliers.**
29. **All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index, else Procurement Committee reserves the right to accept or reject bid.**
30. The bidders shall quote their firm and final price both in figure and in words on free delivery basis to Dr. Ruth K.M Pfau Civil Hospital Karachi (DRKMP-CHK).

TERMS AND CONDITIONS

SUPPLY OF "PURCHASE OF DRUGS / MEDICINES" @ DR. RUTH K.M. PFAU, CIVIL HOSPITAL- KARACHI

1. Sealed Tenders are invited for the supply of "Purchase of Drugs / Medicines" for the financial year 2025-2026. **Single Stage One Envelope Procedure** basis, as per Clause 46 (1) of SPP Rules- 2010 (Amended till date), as per the detailed mentioned in **Annexure – B** of this Tender Form for use in Dr. Ruth K.M. Pfau, Civil Hospital, Karachi.
2. The date for submission of the Tender is fixed on **24-02- 2026 up to 11:00 am to 12:00 noon**. Through E-Pak Acquisition & Disposal System (EPADS) This will be opened before the **PROCUREMENT COMMITTEE** Constituted by the Health Department Government of Sindh in the Committee Room in presence of the bidders or their authorized representatives who wish to be present on the same date at time **12:30p.m.**
3. The Tender form should be completed by typing in both words and in figures against each item sequentially according to our Tender Serial Numbers. **The Tender filled up with hand and showing over writing will not be Entertained / Accepted.**
4. **Tender Purchase Receipt** of Tender Fee amounting to **Rs. 2,000/-** (Non-Refundable) must be attached with offer (In Original). else the bids will be rejected. For **alternate offer** a separate Purchase Receipt of Tender Fee amounting to **Rs. 2,000/-** (Non-Refundable) shall be submitted, otherwise both offers will be ignored.
5. Offers should be inclusive of all Government Taxes.
6. Copy of NTN / GST certificate should be attached with the tender documents else the bids will not be entertained / Considered.
7. The firm will be responsible for supply of **Drugs / Medicines** at consignee end Dr. Ruth K.M. Pfau, Civil Hospital Karachi (If it fails the Security Deposit will be forfeited).
8. The Procuring Agency reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2010 (Amended till date).
9. The Contractors / Suppliers / Manufacturers / Authorized Distributors should attach **2.5%** of total value of the quoted items with bid as **BID SECURITY** in shape of Pay Order / Bank Draft issued from the any scheduled Bank of Pakistan in favor of Medical Superintendent, Dr. Ruth K.M. Pfau, Civil Hospital Karachi.
10. **PERFORMANCE SECURITY:** The successful bidders will have to deposit the requisite Performance Security in the shape of a Pay Order / Demand Draft or Bank Guarantee at **5 %** of the Contract Value. The same will be released after successful / satisfactory completion duly signed for the AMS Stores of contract period.

11. Conditional Tenders against the Government rules / policy will not be entertained.
12. All the applicable Government Taxes will be deducted from the bills as per Government Rules.
13. Bidder should submit FBR Report and Bank Certificate for the turn over for the last three years, else the bids will not be entertained.
14. Bidders should submit the quoted samples with their names for the purpose of "Sample Evaluation." The product will be rejected if the Bidder fails to submit the samples of the quoted brand.
15. **Brand Names along with Strength / Weight / Volume / other units of measurement** should be mentioned in the Bidding offer, otherwise the product will be rejected.
16. The ordered quantity should be supplied within stipulated time as mentioned in purchase order. In case of delay supply late delay charges will also be paid by the bidder as per rules.
17. In case of failing the supply on what so ever reason may be the Bid Security will be forfeited in favor of Dr. Ruth K.M. Pfau, Civil Hospital Karachi.
18. Items must be supplied as per **Approved samples**.
19. In the Tender Documents, arithmetical errors, if any shall be corrected by the competent Authority.
20. No bidder shall contact the procuring agency on any matter relating to its bid, from the time of the bid opening till the time of contract is awarded.
21. Late submitted bids due to any reason what so ever, shall not be considered / received.
22. The representative who attends the bid opening meeting should submit the authorization letter along with CNIC # and Cell # on letterhead of the company / firm / supplier.

CRETIFICATE

We guarantee to supply the store exactly in accordance with the requirement as specified by the Medical Superintendent Dr. Ruth K.M. Pfau, Civil Hospital, Karachi as per term conditions.

Signature of Bidder _____

Name of Firm with full Address _____

E-mail Address. _____

Office Telephone Ph. Office _____ **Fax.** _____ **Cell No.** _____

ELIGIBILITY CRITERIA / TECHNICAL EVALUATION CRITERIA**PURCHASE OF DRUGS / MEDICINES**

S. #	CRITERIA	YES / NO
1	Tender Purchase Receipt must be attached with offer (In Original). (Mandatory)	
2	2.5% Bid Security in shape of Pay order/Demand draft (Original) (Mandatory) .	
3	Copy of Registration National Tax Number (NTN), General Sale Tax (GST), Income Tax Certificate. (Mandatory)	
4	Professional Sales Tax Return (enclosed copy) (Mandatory)	
5	Copy of Valid Drug License (Mandatory)	
6	Registration Certificate with Ministry of Health if applicable (DRAP). (Mandatory)	
7	The documents must be according to the terms & condition as in bidding documents. (Mandatory)	
8	Copy of Undertaking regarding supply of required items within stipulated time as per Approved Sample. (Mandatory)	
9	Financial turn over in each year not less than 100 Millions, verified from FBR for the last 03 years with Bank Certificate must be attached. (Mandatory)	
10	Relevant experience of last three years at least 03 Governmental / Semi Governmental Institutions must be attached. (Mandatory)	
11	Previous Satisfactory Performance certificate at least 03 Governmental / Semi Governmental Institutions must be attached. (Mandatory)	
12	An undertaking regarding that the Firm is never black listed / involved in any litigation against Government Institutions (Mandatory)	
13	Each page should be signed & stamped by company authorized Person.	
14	Bid Documents should contain proper Index and Page Numbers should be written on each and every page. (Mandatory)	
15	Company Profile	

CONTRACT FORM

THIS AGREEMENT made the ____ day of _____ 2026____ between [name of Procuring Agency] of [country of Procuring agency] (here in after called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (here in after called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz. [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (here in after called "the Contract Price"):

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Bid Form and the Price Schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The Terms Conditions of Contract;
 - (d) The Special Conditions of Contract; (if any)
 - (e) The Procuring agency's Notification of Award.
 - (f) The Terms Conditions of the bidding documents
3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered _____ by _____ the (for the Procuring Agency)

Signed, sealed, delivered _____ by _____ the (for the Supplier)

INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS

Contract Number: NO.

Dated:

Contract Value: Rs.

Contract Title: "Purchase of Drugs / Medicines".

M/s. _____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s. _____ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Civil Hospital Karachi (PA), except that which has been expressly declared pursuant hereto.

M/s. _____ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. _____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, M/s. _____ agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s. _____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

M/s.

Medical Superintendent



Tender Fees: Rs. 2000/-
(Non - Refundable)

**OFFICE OF THE MEDICAL SUPERINTENDENT
DR. RUTH K M PFAU, CIVIL HOSPITAL KARACHI
SCHEDULE FORM FOR DRUGS / MEDICINES.**

S. No.	Type	Description	A/U	Qty	Brand / MGF	Unit Rate (Rs.)	Total Amount (Rs.)
1	Surg	Catgut Chromic "0" 40mm ½ circle round body 75cm Box of 12 foils	No.	1500			
2	Surg	Catgut Chromic "1" 40mm ½ circle round body 75cm Box of 12 foils	No.	1500			
3	Surg	Catgut Chromic "1" 30mm ½ circle round body 75cm Box of 12 foils	No.	1500			
4	Surg	Catgut Absorbing 2/0 40mm ½ circle round body 75cm Box of 12 foils	No.	1500			
5	Surg	Opsite Dressing 15x28	No.	1500			
6	Surg	Diathermy Lead 40mm 1 pin	No	1200			
7	Surg	BP Cuff	No	300			
8	Jel	Ultrasound Jel	No	300			

SIGNATURE OF CONTRACTOR: _____

SUPPLIER: _____

NAME OF FIRM ADDRESS: _____

TELEPHONE NO: _____

CELL # _____