



**OFFICE OF THE EXECUTIVE ENGINEER  
PROJECT DIRECTORATE OF  
COMMISSIONER KARACHI**

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No. EE/PD/CKD/15/2025-26

Dated: 12/02/2026

**NOTICE INVITING TENDER**

Procuring Agency invites sealed bids in **Single Stage One Envelope Method** from all the interested bidders under SPPRA Rules 2010 (Amended upto date) for the procurement of the following works who meet the following qualification criteria, terms and conditions: -

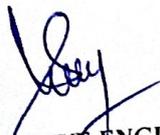
**Mandatory / Eligibility Criteria**

1. Similar nature of work with 01 work of 80% of cost of estimate or two works of 50% cost of estimate of having completion certificate issued by the executing agency & 4 colour photographs of work completed during last three years.
2. Bidding documents containing detailed Terms & Conditions can be viewed / downloaded from <https://portalsindh.eprocure.gov.pk>.
3. Electronic Bids should be submitted through EPADS ONLY; Interested Bidders are required to register themselves on EPAD System at the link: <https://sindh.eprocure.gov.pk/#/supplier/registration> for submission of electronic-bids.
4. The Bid Security equal to 2% of total estimated cost amount in shape of pay order / call deposit from any scheduled Bank on company / firm account in favor of Executive Engineer Project Directorate of Commissioner Karachi must be enclosed with tender / bid documents as per Eligibility Criteria otherwise the tender will be rejected.
5. Blank tender documents can be obtained from the date of Publication from office of the Executive Engineer Project Directorate of Commissioner Karachi, 4-Club Road Main Commissioner Office Karachi, on payment of cost of tender (not refundable) viz pay order as mentioned in the list on any working day up to 02-03-2026 up to 5:00 P.M or also downloaded from the website:- <https://ppms.pprasindh.gov.pk/> and the same will be received back in sealed envelope up to 03-03-2026 up-to 11:00 A.M and the same will be opened on the same day at (11:30 A.M) in presence of the intending contractors or their authorized representative who may like to be present. The un-responded tenders will be issued up to 18-03-2026 at 05:00 P.M and same would be received back on 19-03-2026 up-to 11:30 A.M and will be opened on the same day at (11:30 A.M) respectively in same manners.
6. The original instrument of tender fee as mentioned above against each tender in shape of pay order / call deposit (non-refundable) and bid security of @ 2% of estimate amount, in the shape of pay order/ Bank Draft/CDR in original for submission and must reach procuring agency before the deadline for submission of e-bids, which will be opened on the same day at 11:30 A.M. at the address, Executive Engineer Project Directorate of Commissioner Karachi, 4-Club Road Main Commissioner Office Karachi, in the presence of all Committee Members of Procurement Committee as well as such Contractors / Parties / Firms / Bidders who wish to be present.
7. The interested contractors / proprietor where applicable must show / provide original current CNIC, valid Income Tax Certificate & Active GST where applicable from FBR and active SRB Registration Certificate under relevant category.

8. The Contractors must mention their complete and correct present postal address in tender documents.
9. If any fake documents are found then the tender is liable to be rejected / cancelled without any compensation with penalty as per rules.
10. Canvassing in connection of tenders is strictly prohibited and tenders submitted by the contractors who are reported to be involved in canvassing will be liable for rejection.
11. The Bids, prepared in accordance with the instructions in the bidding documents, must be submitted on EPADS by till 03-03-2026 at 11:00 A.M.
12. The procuring agency may reject all or any bids/ tenders at any time prior to the acceptance of a bid or proposal subject to the relevant provision under Rule-25 of SPPRA Rules-2010 (Amended-up to date).
13. In case of any difficulty prospective bidders may contact EPADS Helpline 051-111-137-237 during working days/hours.
14. Every page of profile must be numbered signed and stamp by firm owner.
15. Bid validity period: - 90 days.
16. Affidavit to the effect that firm has not been black listed previously by any executing agency.
17. Affidavits to the effect that all documents / particulars / information furnished are true and correct. If any fake document found, the tender will be rejected / cancelled without any compensation and penalty will be imposed as per rules.
18. Total bid amount as well as the rate of items must be filled both in figure and words and incase any corrections is made by the contractor himself then each corrections must be initialed by contractor otherwise the Tenders will liable to be rejected / cancelled.
19. In case of holiday and unforeseen circumstances on opening date the bids shall be submitted and opened on the next working day, other terms and conditions shall remain same.
20. Conditional Tenders will not be entertained.

The successful contractors whose tenders are accepted will have to obtain adhesive stamps from Assistant Superintendent Stamps, Government of Sindh, and Karachi on payment of Stamps fees according to schedule prescribed in the Sixth Finance Act 1996 amended rule 2015 and signed the agreement.

S. NO.	NAME OF WORKS	Earnest Money	TENDER FEES	TIME OF COMPLETION
1.	M & R TO COMMISSIONER KARACHI'S OFFICE (ESTABLISHMENT / REFURBISHMENT OF DDO OFFICE, P&F KHAPRAIL TILE OVER ROOF, PHOTO FRAMES & OTHER WORKS)	2% of quoted amount	1000/-	04 Months

  
 EXECUTIVE ENGINEER  
 PROJECT DIRECTORATE OF  
 COMMISSIONER KARACHI

**ANNUAL PROCUREMENT PLAN (2025-26)  
(WORKS, GOODS & SERVICES)**

**DEPARTMENT NAME:- OFFICE OF THE EXECUTIVE ENGINEER, PROJECT DIRECTORATE, OF COMMISSIONER, KARACHI.**

S. NO	Description of procurement	Quantity where Applicable	Funds Allocated (2025-26)	Source of funds (ADPs Non ADPs)	Proposed Procurement Method	Timing of Procurement				Remarks
						1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
	<b>OFFICE OF THE PROJECT DIRECTORATE, OF COMMISSIONER, KARACHI.</b>									
1	M & R TO COMMISSIONER KARACHI'S OFFICE (ESTABLISHMENT / REFURBISHMENT OF DDO OFFICE, P&F KHAPRAIL TILE OVER ROOF, PHOTO FRAMES & OTHER WORKS)		25.00 (Million)	NON ADP	Single Stage One Envelope			J		

  
**ASSISTANT ENGINEER**  
 Project Directorate of  
 Commissioner Karachi

  
**EXECUTIVE ENGINEER**  
 Project Directorate of  
 Commissioner Karachi

# **SPPRA BIDDING DOCUMENT**

## **STANDARD BIDDING DOCUMENT**

### **PROCUREMENT OF WORKS**

*(For Contracts Costing up to Rs 3.00 MILLION)*

**NAME OF WORK:**

**M & R TO COMMISSIONER KARACHI'S  
OFFICE (ESTABLISHMENT /  
REFURBISHMENT OF DDO OFFICE,  
P&F KHAPRAIL TILE OVER ROOF,  
PHOTO FRAMES & OTHER WORKS)**

**Cost: -**

**Offer Rate Basis**

**Bid Security: -**

**2% Bid Cost**

**Tender Cost: -**

**Rs. 1,000/-**

## **Instructions to Bidders/ Procuring Agencies.**

### **General Rules and Directions for the Guidance of Contractors.**

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

**1.** All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

**2.** Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

**3. Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

**4.** The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

**5. Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) **In case of item rates**, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

## BIDDING DATA

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). **Name of Procuring Agency:** Executive Engineer Project Directorate of Commissioner Karachi.

(b). **Brief Description of Works:** M & R TO COMMISSIONER KARACHI'S OFFICE (ESTABLISHMENT / REFURBISHMENT OF DDO OFFICE, P&F KHAPRAIL TILE OVER ROOF, PHOTO FRAMES & OTHER WORKS)

(c). **Procuring Agency's address:** - Executive Engineer Project Directorate of Commissioner Karachi, 4 Club Road Main Commissioner Office, Karachi.

(d). **Cost:** - Offer Rate Basis

(e). **Amount of Bid Security:** - 2% of Bid Cost.

(f). **Period of Bid Validity (days):** - 90 Days.

(g). **Security Deposit:-**  
(Including bid security):- 10% of Cost (2% bid cost and remaining will be 8% deducted as security deposit from running payments).

(h). **Deadline for Submission of Bids along with time:** - 03-03-2026 upto 11:00 AM

(i). **Venue, Time, and Date of Bid Opening:** - 03-03-2026 at 11:30 AM, at Office of the Executive Engineer Project Directorate of Commissioner Karachi. 4 Club Road Main Commissioner Office, Karachi.

(j). **Time for Completion from written order of commence:** - 04 Months

(k). **Liquidity damages:** - (0.05 of Estimated Cost or Bid cost per day of delay but total not exceeding 10%).

(L). **Deposit Receipt No: Date:** Amount Rs. 1000 (Rupees One Thousand Only) in the name of Executive Engineer/Authority issuing bidding document)

  
**Executive Engineer**  
Project Directorate of  
Commissioner Karachi

## **Conditions of Contract**

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exits:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.



- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause –5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause –6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

**Clause – 7: Payments.**

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**Clause – 9: Issuance of Variation and Repeat Orders.**

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.



- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.



**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labor shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.



**Clause –18: Financial Assistance /Advance Payment.**

- (A) **Mobilization advance** is not allowed.
- (B) **Secured Advance against materials brought at site.**
- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
  - (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause –19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause –20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

**Divisional Accountant**



**Contractor**

**Executive Engineer/Procuring Agency**

## SUMMARY

**NAME OF WORK:** M & R TO COMMISSIONER KARACHI'S OFFICE (ESTABLISHMENT / REFURBISHMENT OF DDO OFFICE, P&F KHAPRAIL TILE OVER ROOF, PHOTO FRAMES & OTHER WORKS)

I / We hereby quoted as follows:		<u>In Figure</u>	<u>In Words</u>
01	Part. A (Item based on S/R)  _____ % Below / Above	Rs.	
02	Part. B (Item based on O/R)	Rs.	
03	Part. C (Item based on A/R)  Add: 15% S.R.B Tax		
Grand Total (A+B+C)		Rs.	

The Total amount is Rs. \_\_\_\_\_ in Words \_\_\_\_\_

\_\_\_\_\_ for the complete job for all schedule of rate & offer rates (which ever included in the BOQ).

I/We have attached a Bid Security amounting to Rs. \_\_\_\_\_/- as per NIT is shape of pay order bearing No. \_\_\_\_\_ dated \_\_\_\_\_ issued from \_\_\_\_\_.

Time Limit: 1 Month      Penalty Per Day: Rs. 1,000/- per day (Max.10% of Sanctioned Cost)

**Validity: 90 Days as per SPPRA Rules 2010**

Note:

- Tender must be quoted in figure & in words both otherwise liable to be cancelled.
- All over writing & correction if any must be initialed & stamped by the bidder.
- We/I read the standard bidding Documents (Volume-I, II, III, & IV) and agreed to abide all of them and also provide all these documents with our signatures as & when directed.

Signature of the contractor with stamp

Address: \_\_\_\_\_  
\_\_\_\_\_

  
**EXECUTIVE ENGINEER**  
Project Directorate of  
Commissioner Karachi



S.#	Description	Unit	Quantity	Rate	Amount
	<b>PART "B-I" Non-Schedule Item (Civil Work)</b>				
1	P/F fully glazed / matt glazed tiles having size 8" x 24" or 12" x 24" or 9" x 36" or 12" x 18" of approved quality / make / design and color in/c . Jointing in White cement and washing of tiles and filling of joints with slurry of white cement or tile grout in desired shape with finishing in/c. cutting of tiles to proper profile i/c. carriage, labour and necessary required material as directed by the Engineer Incharge etc. Complete.	P.Sft	308.00		
2	Dismantling of Old damaged / deteriorated PVC paneling and disposing at specified place as directed by Engineer Incharge.	P.Sft	682.00		
3	P/F PVC wall paneling having section 9" x 10'-0" of approved quality make & design fixed on existing wall with screws etc complete, as directed by Engineer Incharge.	P.Sft	384.29		
4	P/F Lasani sheet 3/4" thick (Al-Noor or equivalent) on existing wall paneling including cutting to proper size & fixing with screws / nails. The cost also i/c cost of labour required at site as directed by Engineer Incharge.	P.Sft	104.00		
5	Providing & Fixing false ceiling of Gypsum board in panels of size 2'-0" x 2'-0" or required design & size in/c frame work of aluminum T-section hanged with nail wire to ceiling etc complete as directed by Engineer Incharge.	P.Sft	120.00		
6	Removing & Re-fixing false ceiling of Gypsum board in panels of size 2'-0" x 2'-0" or required design & size on existing frame work of Aluminum T-section hanged with nail, wire to ceiling including fixing old sheets as directed by Engineer.	P.Sft	80.00		
7	S/F fine quality Roller blinds in approved design & shape made up of good quality fabric or cloth i/c steel angle, iron rod, roller, dori & required fixtures, fixed with screws as per window size etc complete.	P.Sft	45.00		
8	Providing and fixing wooden cabinets / Book Shelve / Wardrobe using Lassani wood 3/4"( Al-noor or equivalent) and partial wood sheet frame 2" x 1", with complete fixtures i/c all hardware fittings, hinges, handles, cabinet closers, etc. complete in all respects as directed by Engineer Incharge.	P.Sft	90.66		
9	Providing & fixing of wooden cabinets shutter without back shelves with frame work of 2" x 1" partial wood & 3/4" lasani sheet (Al-Noor or equivalent) with complete fixture i.e. hinges, handles, catchers etc, as directed by Engineer Incharge.	P.Sft	17.24		
10	Providing & fixing marble Top 3/4" thick (china Verona or equivalent) for vanity counter or kitchen counter having size upto 5'-0"x2'-0" i/c cutting into proper size, making round gola and filling joints in white cement with pigment i/c grinding and chemical polishing. The cost i/c wastage for making curve, all T& P carriage etc. complete as directed by Engineer Incharge.	P.Sft	14.00		
11	Providing & fixing door closer heavy type KGI or equivalent i/c all fitting accessories as directed by Engineer Incharge.	Each	2.00		

12	P/F Al-drop of approved quality & make i/c hardware fitting as required as directed by Engineer Incharge.	Each	1.00		
13	Supplying & Fixing fancy type Door Inter Lock of approved quality & make as directed by Engineer Incharge.	Each	2.00		
14	Dismantling existing stone masonry wall 7'-0" x 10'-0" and upto 27" thick by L.T drilling & chiseling then repairing surface by plastering as directed by Engineer Incharge.	P.Job	1.00		
15	Removing dismantled material / debries etc including hiring mazda, loading by labour, takingout to commissioner's Office premises, unloading and disposing outside KMC limits as directed by Engineer Incharge. The cost includes all charges of hiring Mazda, POL, labour tools & plants required as directed by Engineer Incharge.	P.Job	3.00		
16	Removing of old damaged / broken Khaprail / Manglor tile from Jack Arch / Trussed wooden roof having crown height upto 40'-0" i/c, stripping with care, embark from roof to ground & disposing out side Commissioner Office premises. The cost includes all protection arrangements, scaffolding, T&P etc. complete.	P.Sft	750.50		
17	Providing & fixing Khaprail / Mangalore tiles of size 15" x 9-1/2"x 3/4" matching with old khaprail of 100 years age i/c providing water proofing chemical under tile for controlling rain water intrusion. The rate includes making necessary protection arrangements to work on sloped surface of trussed roof having crown height of 40'-0" ft., carriage of material, lifting new khaprail to roof, all labour, T & P etc complete as directed by Engineer Incharge.	P.Sft	750.50		
18	Making & fixing photo frames of Commissioners of Karachi i/c taking fresh photos or arranging the portrait pictures of Commissioners in required resolution / pixels by expert photographer, zooming upto required size i.e. 12" x 18", taking print on good quality paper then placing in wooden frame classic type with all around architrave beading in double strips, providing 5mm glass in front & 4mm hard board sheet on back with paper, providing doori and hook & then fixing on wall as directed by Engineer Incharge.	Each	13.00		
19	Providing & applying Epoxy coating 2mm thick on existing stair steps, including cleaning the surface with thinner, spirit, applying two or more coats of epoxy upto 2mm thick mixed with pigment to match with color of polish etc complete as directed by Engineer Incharge.	P.Sft	67.50		
20	Providing & fixing Brass Alphabets of incumbency board having height 1-1/2" including making moulds first, filling brass material in moulds & then lacquer polishing and fixing on glass sheet with elfy / glue / solution as directed by Engineer Incharge.	Each	22.00		
21	Cleaning, Polishing & re-fixing of Brass Alphabets on incumbency board including pasting on existing acrylic sheet with glue / bond as directed by Engineer Incharge.	Each	25.00		

22	Making & providing Revolving chair Medium back with arms, Cushioned seat & back made up of Master Molty foam covered with good quality cloth / fabric / ragzine of approved shade & colour, base made of Aluminum frame having five wheels assembly (imported), complete in all respect as per drawing, design. The cost includes all tools & plants in making & carriage from showroom to site of work as directed by Engineer Incharge.	Each	2.00		
23	Making & providing study table of approved design & shape having size 3'-0" x 2'.50" with top & shelf at bottom for keeping books, made up of iron pipe, wooden base & laminated lasani top, including polishing of wooden surface etc complete as directed by Engineer Incharge.	Each	1.00		
24	Making & Providing table side rack of size 4'-0" x 1'-25" x 2/5 made up of 10mm MDF sheet and & frame work of partial wood, having drawers as per design & drawing complete, with hardwares fixture i.e. hinges, handles, catchers sliding channel & polished with same colour of existing furniture. The cost includes all T&P in making & carriage from showroom to site of work, as directed by Engineer Incharge.	Each	1.00		
25	Supplying of room Fridge / Refrigerator of Dawlance model DAW-DMB-4467 mini bar or equivalent i/c providing electric connection at desired location. The cost includes carriage from shop to site of work as directed by Engineer Incharge	Each	1.00		
26	Making & providing of fancy type stool of size 14" dia, 22" height made up of laminated board sheet & M.S. pipe 1/2" dia i/c painting of pipe to required coats. The cost includes carriage from shop to site of work as directed by Engineer Incharge.	Each	1.00		
<b>Total Part-B-II (Civil Work)</b>					

Total (B-I) Rupees \_\_\_\_\_

In Words \_\_\_\_\_

Contractor



**EXECUTIVE ENGINEER  
PROJECT DIRECTORATE OF  
COMMISSIONER KARACHI**

S.#	Description	Unit	Quantity	Rate	Amount
	<b>PART "A-II" Schedule Item (Sanitary Work)</b>				
1	Providing UPVC. pipes specials and clamps etc including fixing cutting and fittings complete with and including the cost of breaking through walls and roof making good etc. with pigment to match the colour of the building and testing with water to a pressure bead of 200 feet and handling. (S.I. 2 / P-193)				
i)	1/2 "dia UPVC Pipe (CPVC SCH-40) (S.I. 2(i) / P-193)	P.Rft	15.00	159.30	2,390
ii)	4 "dia UPVC Pipe (SDR SERIES) (S.I. 2(v) / P-193)	P.Rft	15.00	465.53	6,983
2	P/F Elbow 1/2" (CPVC SCH-40) Sanitary Tape/Sofaida I/C all Labour(S.I. 5(a) / P-194)	Each	5.00	519.48	2,597
3	P/F Socket 1/2" (CPVC SCH-40) Sanitary Tape/Sofaida I/C all Labour(S.I. 6(a) / P-194)	Each	6.00	550.37	3,302
4	P/F Tee 1/2" (CPVC SCH-40)Sanitary Tape/Sofaida I/C all Labour(S.I. 10(B) / P-194)	Each	4.00	485.50	1,942
5	A Supplying & fixing C.P muslim shower with double bib cock and ring pipe etc. complete (S.I. 2-C / P-197)	Each	2.00	5475.60	10,951
6	Providing and fixing Orisa type white glazed earthen ware W.C. pan with front flush inlet & complete with including the cost of flushing cistern with internal fitting and flush pipe with bend and making requisite number of holes in walls, plinth & floor for pipe connection & making good in cement concrete 1:2:4. (S.I. 3-b / P-186)	Each	1.00	11282.90	11,283
7	Providing and fixing European type white glazed earthen ware wash down W.C. pan complete with & including the cost of white / black plastic seat ( Best quality ) and lid with C.P. brass hinges best quality and buffers 3 gallons white glazed earthen ware low level flushing cistern with siphon fitting 1½ " dia white porcelain enameled flush bend dia and making requisite number of holes in walls , plinth & floor for pipe connection & making good in cement concrete 1:2:4 ( Foreign quality ) . ( ICL or equivalent ). (S.I. 4 / P-186)	Each	1.00	44244.72	44,245
8	Supplying & fixing bathroom accessories set (7 pieces) i/c towel rod ,Brush holder ,soap tray ,shelf of approved quality and design etc. complete (S.I. 22 / P-199)	Each	1.00	9640.80	9,641
				<b>Total</b>	<b>93,334</b>

I/we hereby quoted \_\_\_\_\_% above/below the Scheduled Rate.

In words \_\_\_\_\_

Contractor



**EXECUTIVE ENGINEER  
PROJECT DIRECTORATE OF  
COMMISSIONER KARACHI**

S.#	Description	Unit	Quantity	Rate	Amount
	<b>PART "B-II" Non-Schedule Item (Sanitary Work)</b>				
1	P/F UPVC fitting of schedule 40(E) ASTM-D-1785 Standard (AGM or Pak Arab make) with the cost of breaking through walls and roof in/c jointing with PVC solvent / JTG solution and fixing at any height / floor using Jhoola or long ladder or scaffolding in horizontal or vertical position as directed by the Engineer Incharge.				
	4" dia uPVC P-Trap	Each	2.00		
	3" dia uPVC P-Trap	Each	1.00		
2	Providing / Fixing Sanitary Fixture chrome plated or powder coated , heavy guage with crystal head prime quality Master /Sonex /Idress or equivalent make , fitted with complete accessories as directed by Engineer Incharge				
	Swan Piller Cock	Each	1.00		
	Shower Mixture	Each	1.00		
	Tee Cock	Each	3.00		
3	P/F PVC floor trap jali or top tile size 6" x 6" of approved colour & design as directed by Engineer Incharge.	Each	3.00		
4	P/F Waste Pipe of approved quality & make (Master or equivalent)etc, complete as directed by Engineer Incharge.	Each	1.00		
5	Providing and Fixing White or coloured glazed earthen ware Vanity Basin ( Marachi, ACL, Durr or equivalent ) Standard size including cutting of marble to fix with paste or jelly with fine finishing etc complete as directed bt Engineer Incharge.	Each	1.00		
<b>Total Part-B-II (Sanitary Work)</b>					

Total (B-I) Rupees\_\_\_\_\_

In Words\_\_\_\_\_

Contractor

  
**EXECUTIVE ENGINEER**  
**PROJECT DIRECTORATE OF**  
**COMMISSIONER KARACHI**

S.#	Description	Unit	Quantity	Rate	Amount
	<b>PART "A-III" Schedule Item (Electric Work)</b>				
1	Providing & laying (Main or Sub Main) PVC insulated with size 2-3/.029 copper conductor in ¾" Dia PVC conduit in surface. (S.I. 1 / P- 228)	P.Rft	196.80	288.68	56,812
				<b>Total</b>	<b>56,812</b>

I/we hereby quoted \_\_\_\_\_% above/below the Scheduled Rate.

In words \_\_\_\_\_

\_\_\_\_\_

Contractor



**EXECUTIVE ENGINEER  
PROJECT DIRECTORATE OF  
COMMISSIONER KARACHI**

S.#	Description	Unit	Quantity	Rate	Amount
	<b>PART "B-III" Non-Schedule Item (Electric Work)</b>				
1	P/F Ceiling Light metal base with LED chip EPI i/c necessary connection (warm / white illumination) (Osaka / Luman / Aiwa or equivalent) of approved quality fitted on false ceiling as directed by Engineer Incharge.				
i	Ceiling Light 12 Watt metal	Each	4.00		
ii	Ceiling Light 24 Watt metal	Each	6.00		
2	P/F False ceiling / cassette Type Fan plastic body 24" x 24" size of approved quality (Pak / Royal / GFC) make and fitted on false ceiling, necessary electric connection nuts & bolts, as directed by Engineer Incharge.	Each	2.00		
3	P/F Flush type Switch 5 amp / plug socket 2 pin of approved quality to required colour / shape fitted on switch board with connection etc complete as directed Engineer Incharge.	Each	19.00		
4	Providing & Fixing Power plug 3 pin 20 amp of approved quality & make fitted on surface or concealed i/c electric connection as required.	Each	1.00		
5	S/F Universal Multi light plug 3 pin 15 amp of approved quality & make i/c electric connection as required.	Each	1.00		
	<b>TOTAL B-III (NON- SCH. ITEM)</b>				

Total (B-I) Rupees \_\_\_\_\_

In Words \_\_\_\_\_

Contractor

  
**EXECUTIVE ENGINEER**  
**PROJECT DIRECTORATE OF**  
**COMMISSIONER KARACHI**

# (INTEGRITY PACT)

## DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC; PAYABLE BY CONTRACTORS (FOR CONTRACTS WORTH RS. 10.00 MILLION OR MORE)

Contract Value: \_\_\_\_\_

**Contract Title: M & R TO COMMISSIONER KARACHI'S OFFICE  
(ESTABLISHMENT / REFURBISHMENT OF DDO OFFICE,  
P&F KHAPRAIL TILE OVER ROOF, PHOTO FRAMES &  
OTHER WORKS)**

M/S \_\_\_\_\_, hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Project Directorate of Commissioner Karachi, or any administrative subdivision or agency thereof or any other entity owned or controlled by it Project Directorate of Commissioner Karachi, through any corrupt business practice.

Without limiting the generality of the foregoing, M/S \_\_\_\_\_, represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest privilege or other obligation or benefit in whatsoever form, from Procuring Agency (PA) except that which has been expressly declared pursuant hereto.

M/S \_\_\_\_\_ accepts full responsibility and strict liability that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/S \_\_\_\_\_ accepts full responsibility and strict liability for making any false declaration, not making disclosure, misrepresenting facts or taking any action likely to defeat the purpose of the declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, M/S \_\_\_\_\_, agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/S \_\_\_\_\_, as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege, or other obligation or benefit in whatsoever form, from PA.

[Contractor]

M/S \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**EXECUTIVE ENGINEER**  
Project Directorate of  
Commissioner Karachi



**OFFICE OF THE EXECUTIVE ENGINEER  
PROJECT DIRECTORATE OF  
COMMISSIONER KARACHI**

4, Club Road, Main Commissioner Office Karachi.  
Tel No. 99205637, Fax 99205638,  
Email: [pdcommissionerate@gmail.com](mailto:pdcommissionerate@gmail.com)

Bidders are advised to submit following documents with bidding documents for Eligibility / Qualification Criteria.

**Eligibility Criteria.**

<u>Sr.#</u>	<u>Eligibility Criteria.</u>
01	Similar nature of work with 01 work of 80% of cost of estimate or two works of 50% cost of estimate of having completion certificate issued by the executing agency during last three years.
02	The interested contractors / proprietor where applicable must show / provide original current CNIC, valid Income Tax Certificate & Active GST where applicable from FBR and active SRB Registration Certificate under relevant category

**Qualification Criteria.**

<u>Sr.#</u>	<u>Qualification Criteria.</u>
02	Required Bid security must be attached.
02	Bid is signed named and stamped by the authorized person of the firm along with Authorization letter.
03	Affidavits to the effect that firm is not black listed, not involved in any litigation, departmental rift or unnecessary delay in completion of work and all documents / particulars / information furnished are true and correct. If any fake document found, the tender will be rejected / cancelled without any compensation and penalty will be imposed as per rules.
04	Total bid amount as well as the rate of items must be filled both in figure and words and incase any corrections is made by the contractor himself then each corrections must be initialed by contractor otherwise the Tenders will liable to be rejected / cancelled.

**EXECUTIVE ENGINEER  
Project Directorate of  
Commissioner Karachi**