

**BOARD OF INTERMEDIATE EDUCATION,  
KARACHI**



**STANDARD BIDDING DOCUMENTS  
FOR  
NATIONAL COMPETITIVE BIDDING  
SINGLE STAGE  
TWO ENVELOPES PROCEDURE**

**TENDER FOR PRINTING & SUPPLY  
OF ANSWER SCRIPTS (OLD) &  
E-MARKING SCRIPTS**

**TECHNICAL PROPOSAL**

**VOLUME – I**

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

**IN RESPECT OF THE  
BIE/AG/L&N/1677/2026 Dated: 16-02-2026**



## Board of Intermediate Education

Bakhtiari Youth Center, North Nazimabad,  
Karachi - 74700

### NOTICE INVITING TENDERS

Bids invited through E-Pak Acquisition and Disposal System (EPADS) from reputed / established firms / suppliers / contractors, registered with concerned Tax authorities for supply of following goods.

S.No	Tender Title	Cost of Bidding Document	Issuance of bidding documents	Deadline for submission	Opening of Bid	Method of Procurement	Bid Security
01	Tender for Printing & Supply OF Answer Scripts (Old) & E-Marking Scripts	Rs.3,000/=	23.02.2026 10:00AM TO 09.03.2026 12:00 NOON	09.03.2026 at 02:30 PM	09.03.2026 at 03:00 PM	NCB Single Stage Two Envelopes	3% Of the Estimated cost

The interest bidders can obtain bidding documents containing terms & conditions, can be downloaded from <https://portalsindh.eprocure.gov.pk/#/> or [www.biek.edu.pk](http://www.biek.edu.pk) and the Tender Documents fee @Rs.3,000/= (Non-refundable) must be submitted in shape of pay order in favor of Secretary, Board of Intermediate Education, Karachi on any working day as per schedule mentioned above.

The preparation of bids must in accordance with the instructions in the bidding documents and the bids must be submitted on EPADS on or before submission deadline as per schedule mentioned above. Bids should be submitted electronically through EPADS and original Bids must be submitted in Procurement Wing, Administration General Section, Old Building, 1st Floor, Room No.31 before deadline as mentioned above. Only those bid will be entertained which is already submitted on EPADS.

All interest bidders must register themselves At EPADS at:  
<https://sindh.eprocure.gov.pk/#/supplier/registration>

In case of unexpected announcement of holiday, unforeseen situation, climate changing & disaster in city, the tender will be opened on next working day on the same venue & time as mentioned above.

The Bid Security in shape of pay order in favor of the Secretary, Board of Intermediate Education, Karachi in Procurement Wing, Administration General Section, Old Building, 1st Floor, Room No.31 before deadline as mentioned above.

The original Bid Security along with the Original hard copy of Bid (duly signed and stamped) must be delivered to BIE, Karachi on above mentioned address before the deadline as mentioned above.

Interested bidders shall submit a Confidentiality & Non-Disclosure Undertaking on a non-judicial stamp paper of Rs.500, duly signed and notarized, confirming that any data received from Board of Intermediate Education Karachi shall remain strictly confidential and shall not be disclosed, copied, or used for any purpose other than execution of the contract.

"The Procuring Agency may reject all or any bid subject to the relevant provision of SPPRA rules".



**BOARD OF INTERMEDIATE EDUCATION,**  
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,  
KARACHI-74700

Website:  
[www.biek.edu.pk](http://www.biek.edu.pk)  
Phone:  
99260211-12-13  
Ext: 130

**INSTRUCTIONS TO BIDDERS &  
GENERAL CONDITIONS OF CONTRACT:**

The Instructions to Bidders and General Conditions of Contract applied in this Contract shall be the same as per Standard Bidding Documents for Goods, issued by SPPRA. For further references the same may be downloaded from SPPRA's website <https://portalsindh.eprocure.gov.pk/#/>. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract.

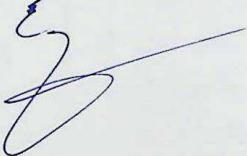
**SECTION - I  
BID DATA SHEET**

<b>INTRODUCTION</b>	
Name of Contract	PRINTING & SUPPLY OF ANSWER SCRIPTS (OLD) & E-MARKING SCRIPTS
Name of Procuring Agency	<b>Board of Intermediate Education, Karachi</b>
Procuring Agency's Address, Telephone, Telex and Facsimile Numbers	Board of Intermediate Education, Bakhtiyari Youth Center North Nazimabad Tel: 99260211, 99260212, 99260213 Fax: 99260203 & 99260208

<b>BID PRICE AND CURRENCY</b>
The price shall be in Pakistani currency inclusive of all Taxes, Transportation, Material and Labour charges involved therein.
During the entire period of bid validity, the price shall be fixed and the bidder will have to supply the required items as per specifications and quoted rates.

<b>PREPARATION AND SUBMISSION OF BIDS</b>	
Amount of Bid Security (Refundable)	<b>3% (Three percent)</b> of the Estimated cost, which should be submitted in shape of Pay Order in the name of Secretary, Board of Intermediate Education Karachi and shall remain valid for a period of 28 days beyond the validity period for bid.
Estimated Cost	<b>104.00 Million (Ten Crore Forty Lac Only)</b>
Bid Validity Period	90 days from the date of opening of Tender.
Address for Bid Submission	The office of the (Procurement Wing) Admin General Section Old Building, 1 <sup>st</sup> Floor, Room No.31.
IFB Title and Number	Title: <b>PRINTING &amp; SUPPLY OF ANSWER SCRIPTS (OLD) &amp; E-MARKING SCRIPTS</b> IFB No: <b>BIE/AG/L&amp;N/1677/2026 DATED: 16-02-2026</b>
Date & Time for Issuance of Bidding Documents	<b>FROM 23-02-2026 10:00 AM to 09-03-2026 12:00 Noon</b>

Deadline for submission of Bidding Documents and opening of bid	Bids duly stamped on each document must be submitted electronically through EPADS and original bids in a sealed cover along with bid security must be submitted on or before <b>09/03/2026</b> up to <b>02:30 P.M</b> in the office of the Administration General Section Old Building, 1 <sup>st</sup> Floor, Room No.31, Board of Intermediate Education, Karachi, and bid will be opened on the same day at <b>03:00 P.M</b> in the presence of bidder's representatives who wish to attend.
Delivery schedule	The delivery shall be made at our designated site strictly before the <b>commencement of Examination 2026</b> . The minimum time period for completion of delivery shall be at least <b>Sixty (60)</b> days from the date of issuance of the Work Order. However, said time period may be increased with mutual understanding subject to SPPRA rules.



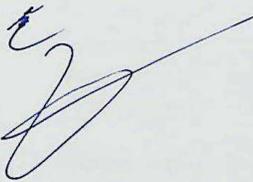
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KARACHI-74700Website:  
[www.biek.edu.pk](http://www.biek.edu.pk)  
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99260211-12-13  
Ext: 130**QUALIFICATION CRITERIA**  
**PRINTING & SUPPLY OF ANSWER SCRIPTS (OLD) &**  
**E-MARKING SCRIPTS**

S#	Criteria	Description	Max. Marks	Required Documents
1	<b>Legal Status &amp; Tax Compliance</b>	Valid NTN, GST registration & active on FBR ATL.	5	Print of NTN, GST Certificate, Active Tax Payer Status Certificate
2	<b>Year of Establishment</b>	3-5 years = 2 Marks 6-10 years = 4 Marks 10+ years = 5 Marks	5	Company Profile
3	<b>Relevant Experience</b>	Work Order up to Rs.60M/year = 7 marks, Above Rs.60M/year = 10 marks <i>Note: This condition shall apply to 28-pages &amp; 20-pages Answer Scripts (old) only.</i>	10	Relevant Work Orders for last three years
		Work Order up to Rs.30M/year = 7 marks, Above Rs.30M/year = 10 marks <i>Note: This condition shall apply to 22 Pages &amp; 30 Pages E-Marking Scripts only.</i>	10	<ul style="list-style-type: none"><li>•Relevant Work order for last three years</li><li>•Minimum one completed Job order / Work order of E-Marking Script Printing in any Govt., Semi-Govt., or reputable organization is required.</li></ul>
4	<b>Financial Turnover of last three financial years</b>	From 100 to 120Million = 5 marks, From 121 to 150Million = 10 marks, From 151 to 170Million & above = 15 marks	15	Auditor's Report / Tax Returns / Bank Statement
5	<b>Printing Capacity</b>	Upto 50,000/day = 5 marks, From 50,001-100,000/day = 10 marks, Above 100,000/day = 15 marks <i>Note: This condition shall apply to 28-pages and 20-pages Answer Scripts (old) only.</i>	10	Machinery, Press Details & Undertaking on letterhead for Printing capacity
		Upto 30,000/day = 5 marks, From 30,001-50,000/day = 10 marks, Above 50,000/day = 15 marks <i>Note: This condition shall apply to 22 Pages &amp; 30 Pages E-Marking Scripts only.</i>	10	Machinery, Press Details & Undertaking on letterhead for Printing capacity
6	<b>Qualified Technical Staff</b>	Adequate & qualified printing, numbering, QC staff	5	Detail of Employees along with appointment Letters
7	<b>Infrastructure &amp; Facility</b>	Own in-house press, binding, numbering & storage	5	Site Layout, Address Proof

8	<b>PCSIR Lab Certificate</b>	<p>The bidder shall provide a valid PCSIR Lab Test Certificate verifying that the paper is non-recycled, 65–70 GSM, and meets the following specifications:</p> <ul style="list-style-type: none"> <li>• Brightness: 70%</li> <li>• Burst Factor: 10</li> <li>• Tear Factor: CD-35, MD-40</li> <li>• Un-trimmed size: 9" × 11½"</li> <li>• Trimmed size: 8.6" × 10.7"</li> <li>• Ink must not smudge.</li> </ul> <p>Non-submission of the PCSIR Lab Test Certificate shall result in disqualification.  <i>Note: This condition shall apply to 28-pages and 20-pages Answer Scripts (old) only.</i></p>	5	PCSIR Lab Test Certificate
9	<b>Paper Sample</b>	Quality verification (GSM, brightness)	5	10 sheet of Paper
10	<b>QR Code &amp; Digital Serial Numbering</b>	Readable QR Code & Barcode & unique serial number capability	5	Sample Print / Demo
11	<b>Press Declaration Certificate</b>	Valid press ownership proof	5	Press Declaration Certificate
12	<b>Affidavit / Declaration</b>	Not blacklisted + authenticity of documents	5	Affidavit

**Evaluation Criteria:**

- Total Marks: 100
- Minimum Technical Qualification Marks: 70
- Only technically qualified bidders' the financial bids shall be opened.





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**SECTION - II**  
**GENERAL CONDITIONS**

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security or specimen/samples shall be rejected.

Bids not submitted on Standard Bidding documents issued by the procuring agency shall be rejected or treated as **Non Responsive**.

Prior to submission of bids, the bidders may obtain further information from the office of **Procurement Wing, Administration General Section (Old Building, 1<sup>st</sup> Floor, Room No.31)** and completely satisfy themselves about the required items for which they are bidding for.

An interested bidder, who has obtained bidding documents, may submit request for clarification of contents of the bidding document on EPADS at least five calendar days prior to the date of opening of bid.

The bidders shall quote only one rate for every item. Dual rates or alternate bid is strictly restricted / prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.

The quoted rates shall be inclusive with all involved operations such as Composing, Calligraphy, Folding, Gathering, Pad-making, Bundling, Hole Punching, Perforation, Numbering, Wire Stitching etc., all Govt. Taxes, Transportation, Material and Labour charges involved therein i.e. complete in all respects.

Inferior, low quality or substandard products will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.

**The bidder with the most advantageous Bid, but not necessarily the lowest submitted Price, shall be awarded the procurement contract, within the original or extended period of bid validity.**



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**SECTION - III**  
**SPECIAL CONDITIONS OF CONTRACT**

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the indicated in parentheses.

**1. DEFINITIONS**

1)	The Procuring agency is:	Board of Intermediate Education, Karachi.
2)	The Procuring agency's country is:	Islamic Republic of Pakistan.

**2. COUNTRY OF ORIGIN**

All countries and territories in the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement"

**3. PERFORMANCE SECURITY**

1)	The amount of <b>Performance Security</b> , as a percentage of the Contract Price, shall be <b>Ten (10) percent</b> of the Contract Price which should be submitted in shape of <b>Pay Order</b> in the name of <b><i>Secretary, Board of Intermediate Education Karachi.</i></b>
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**4. RESOLUTION OF DISPUTES**

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.

**5. GOVERNING LANGUAGE**

1)	The Governing Language shall be:	English.
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**6. NOTICES**

Procuring agency's address for notice purposes:

Office of the Procurement Wing of Administration General Section, 1<sup>st</sup> Floor, Old Building, Room No.31 of Board of Intermediate Education, Karachi.

**7. PENALTY**

- 1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:
  - i. Rejection of the unsatisfactory Supplied material
  - ii. Blacklisting of the firm
  - iii. Liquidity damages will be imposed as per SPPRA rule
  - iv. Forfeiting of whole Security amount

Anyone or more than one from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award.
- b) In case of transgression, deviation, mistake or low quality found in the supplied Item(s)
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material or complete the job in time or in the required criteria.

**8. SUBJECT TO RELEVANT SPPRA RULES,  
THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:**

- (a) Divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation.
- (b) Accept or reject all or any bid.
- (c) Increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29.
- (d) "BIEK" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 days' notice.

**9. SPECIAL CLAUSE (TERMS & CONDITIONS)**

- 1) Under following conditions bid will be rejected:-
  - i. Conditional and telegraphic bids/tenders
  - ii. Bids not accompanied by Bid Security of required amount and form
  - iii. Bids received after specified date and time
  - iv. Bids of Blacklisted firms
- 2) Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.
- 3) Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security and original challan shall be rejected.
- 4) Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.
- 5) An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
- 6) The offered products should be prime quality products. Cheap products of low quality or substandard shall not be accepted and the said bid shall be treated as Irresponsive.
- 7) Inferior, low quality or substandard material will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.

- 8) The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract subject to compatibility/suitability of the item(s).
- 9) The bidder shall supply the article(s) as per approved specifications mentioned in the Contract Award and finalized by the relevant officer. The article(s) not found in conformity with the approved specifications shall be rejected at the risk & cost of the bidder.
- 10) The Contract Award may be assigned at any time during the period of bid validity.
- 11) **Performance Security:**
  - a) The amount of **performance security is 10%** of the Contract Price.
  - b) After delivery and acceptance of the goods, the performance security shall be released as per SPPRA Rules.
- 12) The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Bid Security shall remain valid for a period of 28 days beyond the validity period for bids, whereas Performance Security shall be released ninety days beyond the date of completion of contract to cover defects liability period subject to final acceptance by the procuring agency in accordance with SPPRA Rules.
- 13) Print Line must be given by the Printer on every Printed material.
- 14) **Before the start of final printing, the supplier shall obtain approval of the specimen and final proof from the concerned officer(s) within one week of acknowledgment of the Award of Contract.**
- 15) Placement of Contract Award will be subject to payment of Performance Security.
- 16) The material shall be delivered to Concerned Section, through the concerned Officers as the case may be, against delivery challan in triplicate along with samples of material in duplicate.
- 17) **The delivery shall be made at our designated site strictly before the commencement of Examination 2026. The minimum time period for completion of delivery shall be at least Sixty (60) days from the date of issuance of the Work Order. However, the time period may be increased with mutual consent subject to SPPRA rules.**
- 18) SPPRA Rules-2010 (Amended) shall strictly be followed.
- 19) **The Payment** shall be subject to deduction of Income Tax / Sales Tax / GST / SRB as per Govt. rules, satisfactory report of concerned officer, completion certificate and production of delivery challans as being delivered the items in full quantity & quality.
- 20) **Stamp Duty @ 0.35%** of the cost of transaction / Work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 21) The validity of the contract will be effective from the date of issue of Purchase/Work Order.
- 22) Liquidity damages shall be imposed as per SPPRA Rules.

#### **10. EQUIVALENCY OF STANDARDS AND CODES**

Reference to brand name, catalogue number or country where used, they should always be read with followed by the words "or at least equivalent."



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**TECHNICAL SPECIFICATIONS**  
**PRINTING & SUPPLY OF OLD ANSWER SCRIPTS &**  
**E-MARKING SCRIPTS**

Article No.	Name of Article	Technical Specifications	Approx. Quantity
1	Answer Scripts (28 Pages)	Answer Scripts of 28 Pages on white printing paper (Non-Recycled) 65 to 70 grams including Title Page which should consist readable QR code and Digital Serial Numbering with Brightness 70% Burst Factor 10, Tear factor (CD-35 MD-40) containing 28 pages – un-trimmed size 9"X11½". Trimmed size 8.6"X 10.7" which should not be ink smudged. The monogram (as per specimen) will appear on each page in back ground. Printing and rolling in black color & over-locked stitched duly spine in any color and each bundle containing 200 copies (as per specimen).	800,000
2	Answer Scripts (20 Pages)	Answer Scripts of 20 Pages on white printing paper (Non-Recycled) 65 to 70 grams including Title Page which should consist readable QR code and Digital Serial Numbering with Brightness 70% Burst Factor 10, Tear factor (CD-35 MD-40) containing 20 pages – un-trimmed size 9"X11½". Trimmed size 8.6"X 10.7" which should not be ink smudged. The monogram (as per specimen) will appear on each page in back ground. Printing and rolling in black color & over-locked stitched duly spine in any color and each bundle containing 200 copies (as per specimen).	550,000
3	E-Marking Script (30 Pages)	E-SCRIPTS of 30 Pages with stapling for optical reading and assessment, printed on 80-gram imported A4-size white paper (BLC/IK or equivalent) with duplex printing in black & white, including OMR sheet. Security mark printing shall be done on high-speed industrial printers with a minimum printing resolution of 1200 dpi. Board's monogram in green color shall appear on the title page. Paper should have a high-finish surface to prevent ink smudging and shall include digital serial numbering, 02 QR codes, and 01 barcode (readable and reliable) on each page as per specimen or requirement. Each QR code shall embed a unique secure code/identifier for authentication and digital assessment (E-Marking) of descriptive-type questions.	235,000
4	E-Marking Script (22 Pages)	E-SCRIPTS of 22 Pages with stapling for optical reading and assessment, printed on 80-gram imported A4-size white paper (BLC/IK or equivalent) with duplex printing in black & white, including OMR sheet. Security mark printing shall be done on high-speed industrial printers with a minimum printing resolution of 1200 dpi. Board's monogram in green color shall appear on the title page. Paper should have a high-finish surface to prevent ink smudging and shall include digital serial numbering, 02 QR codes, and 01 barcode (readable and reliable) on each page as per specimen or requirement. Each QR code shall embed a unique secure code/identifier for authentication and digital assessment (E-Marking) of descriptive-type questions.	60,000

**NOTE:** Bidder(s) are hereby directed to examine the specimen before submission of the bid and quote the rates inclusive of all operations, including composing, printing, stapling, folding, gathering, ruling, block-making, cost of paper, government taxes, and all other related processes.

## **CONTRACT AGREEMENT**

Tender title: **PRINTING & SUPPLY OF ANSWER SCRIPTS (OLD) & E-MARKING SCRIPTS**

This AGREEMENT is executed at KARACHI, on this day \_\_\_\_\_ 2026.

### **BETWEEN**

M/s. Board of Intermediate Education, Karachi, through its Secretary, hereinafter called and referred to as "BIEK" (when expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

### **AND**

M/s. \_\_\_\_\_, having its office at \_\_\_\_\_, Karachi, hereinafter referred to as "Supplier" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successors and assigns), through its Managing Partner Mr. \_\_\_\_\_, holding CNIC No. \_\_\_\_\_ on the SECOND PART.

WHEREAS "BIEK" intends to obtain Answer Scripts "THE SUPPLIER" have offered to provide Answer Scripts Items as per Technical Specification mentioned in bidding documents and handing over the material to the "BIEK" having accepted the offer.

"BIEK" hereby offer to appoint "THE SUPPLIER" as their official supplier for the supply of Answer Scripts in respect with the Terms & Conditions of the Bidding documents. "THE SUPPLIER" hereby agrees to the offer of the "BIEK" in acceptance of the terms & conditions here in below forth.

### **ARTICLE – I**

#### **DUTIES & SCOPE OF SUPPLIES & AGREEMENT**

1.1 Requirement mentioned in Tender BOQ.

Article No.	S.No	Item Description	Qty.	Rate Per Script (with all taxes)	Amount
<b>GRAND TOTAL =</b>					

- 1.1 "SUPPLIER" agrees to provide item to "BIEK" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.2 "SUPPLIER" will coordinate with Superintendent (Procurement Wing), Administration General Section, of the "BIEK" who will assist "SUPPLIER" in Supervision of proposed work / supply.
- 1.3 "THE SUPPLIER" hereby agrees to accept variation if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.4 All logistic charges will be borne by "THE SUPPLIER"

**ARTICLE-II**  
**SCOPE OF PROFESSIONAL SERVICES**

- 2.1 "THE SUPPLIER" hereby agrees and acknowledges for the periodic supervision of the work and to check the execution of work in accordance with the Description & Specification.
- 2.2 "THE SUPPLIER" hereby agrees and acknowledges the acceptance of attending the meetings with the Superintendent Administration General Section "BIEK" as & when required.
- 2.3 **The delivery shall be made at our designated site strictly before the commencement of Examination 2026. The minimum time period for completion of delivery shall be at least Sixty (60) days from the date of issuance of the Work Order. However, the time period may be increased or decreased with mutual understanding subject to SPPRA rules.**

**ARTICLE-III**  
**PRICE AND PAYMENT TERMS**

- 3.1 The cost offered by the Supplier is Rs. \_\_\_\_\_ /= (Rupees \_\_\_\_\_  
**Only**) (inclusive of all taxes) supply of Answer Scripts vide tender # **BIE/AG/L&N/1677/2026** variation may occurred. The cost is inclusive of labour/transportation/supplies/etc.
- 3.2 Liquidity damages as per SPPRA Rules.
- 3.3 **The Payment** shall be subject to deduction of Income / Sales Tax at source, Satisfactory report of concerned officer, completion certificate and production of delivery challans as being delivered to the stores. Store incharge shall be taken in stock register.
- 3.4 **Performance Security 10%** of value of contract amount will be provided by the party.
- 3.5 **Stamp Duty @ 0.35%** of the cost of transaction / Work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es) Challan(s) / Levy(ies). If any on additional will be paid / borne by SUPPLIER as per SRO Notification.

**ARTICLE-IV**  
**ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to Chairman BIEK whose decision will be binding on the parties and cannot be challenged in the court of law.

**ARTICLE - V**  
**TERMINATION**

- 5.1 "BIEK" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 days' notice.

**ARTICLE -VI**  
**NOTICE**

- 6.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**ARTICLE –VII**  
**INDEMNITY**

7.1 “THE SUPPLIER” in its individual capacity shall indemnify and keep BIEK and any person claiming through BIEK fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by “THE SUPPLIER”, as a result of any defect in the title of BIEK or any fault, neglect or omission by “THE SUPPLIER” which disturbs or damage the reputation, quality or the standard of services provided by “THE BIEK” and any person claiming through the BIEK.

**ARTICLE –VIII**  
**MISCELLANEOUS**

8.1 Any addition & alteration (s) made for item(s) as required by BIEK on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately / extra on ‘Quantum Merit’ basis before & on final material handed over to the “BIEK”. After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.

8.2 The terms & conditions of this AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

8.3 The validity of the contract will be effective from the date of issue of Work Order.

8.4 All terms and conditions of tender vide # BIE/AG/L&N/1677/2026 will be the integral part of this agreement and can't be revoked.

The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:

- a) the Bid Form and Price Schedule submitted by the Bidder
- b) the Schedule of Requirements;
- c) the Technical Specifications;
- d) the General Conditions of Contract;
- e) the Special Conditions of Contract;
- f) the Purchaser’s Notification of Award.

“Board of Intermediate Education, Karachi”

M/s. \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

CNIC# \_\_\_\_\_

CNIC # \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**WITNESS: 1**

**WITNESS: 2**

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

CNIC# \_\_\_\_\_

CNIC # \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

# **INTEGRITY PACT**

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the contractor;  
M/s \_\_\_\_\_, the contract hereby declares that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the BIEK or any administrative or financial offices thereof or any other department under the control of the BIEK through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the contractor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the BIEK directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the BIEK, except that which has been expressly declared pursuant hereto.
- (c) He contractor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the BIEK under any law, contract, or other instrument, be stand void at the discretion of the BIEK.
- (d) Notwithstanding any right and remedies exercised by the BIEK in this regard, contractor agrees to indemnify the BIEK for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the BIEK in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the contractor as aforesaid for the purpose of obtaining or inducing procurement/ work/ service or other obligation or benefit in whatsoever from the BIEK.

**Note:**

**This integrity pact is mandatory requirement other than auxiliary services / works.**





**BOARD OF INTERMEDIATE EDUCATION,**  
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,  
KARACHI-74700

Website:  
[www.biek.edu.pk](http://www.biek.edu.pk)  
Phone:  
99260211-12-13  
Ext. 130

<b>SUMMARY OF TURN-OVER OF LAST THREE YEARS</b>		
<b>YEAR</b> <b>2022-2023</b>	<b>YEAR</b> <b>2023-2024</b>	<b>YEAR</b> <b>2024-2025</b>
<b>TOTAL:</b>		

# CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to supply/deliver the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Intermediate Education, Karachi.

NAME OF FIRM: \_\_\_\_\_

ADDRESS OF FIRM: \_\_\_\_\_

FULL NAME OF CONCERNED PERSON: \_\_\_\_\_

CNIC NUMBER: \_\_\_\_\_

POSITION HELD IN: \_\_\_\_\_

PHONE NUMBER(S): \_\_\_\_\_

MOBILE NUMBER(S): \_\_\_\_\_

FAX NUMBER(S): \_\_\_\_\_

NATIONAL TAX NUMBER: \_\_\_\_\_

GENERAL SALES TAX NUMBER: \_\_\_\_\_

PAY ORDER NUMBER: \_\_\_\_\_

BANK & BRANCH NAME: \_\_\_\_\_

SIGNATURE WITH DATE: \_\_\_\_\_

DATED: \_\_\_\_\_

STAMP OF THE FIRM: \_\_\_\_\_



**BOARD OF INTERMEDIATE EDUCATION,  
KARACHI**



**STANDARD BIDDING DOCUMENTS  
FOR  
NATIONAL COMPETITIVE BIDDING  
SINGLE STAGE  
TWO ENVELOPES PROCEDURE**

**TENDER FOR PRINTING & SUPPLY  
OF ANSWER SCRIPTS (OLD) &  
E-MARKING SCRIPTS**

**FINANCIAL PROPOSAL**

**VOLUME – II**

**IN RESPECT OF THE  
BIE/AG/L&N/1677/2026 Dated: 16-02-2026**



**BOARD OF INTERMEDIATE EDUCATION,**  
**BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,**  
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**BID SUBMISSION SHEET**

Date: \_\_\_\_\_

ICB NO.: \_\_\_\_\_

Invitation for Bid No.: \_\_\_\_\_

Alternative No.: \_\_\_\_\_

**The Deputy Secretary (Administration General)**  
**Board of Intermediate Education,**  
**North Nazimabad,**  
**Karachi**

We, the undersigned, declare that:

We have examined and have no reservations to the Bidding Document, including Addenda No.: \_\_\_\_\_;

- (a) We offer to supply in conformity with the Bidding Document and in accordance with the delivery schedule specified in the Schedule of Supply, the Goods and Related Services.
- (b) The total price of our Bid, excluding any discounts offered in item (d) below is: Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_);
- (c) The discounts offered and the methodology for their application are:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (d) Our Bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) If our Bid is accepted, we commit to obtain a **Performance Security @ 10%** of the Contract Price for the due performance of the Contract;
- (f) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from these eligible countries; \_\_\_\_\_; \_\_\_\_\_;  
\_\_\_\_\_;
- (g) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- (h) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the contract, has not been declared ineligible by the Government;

- (i) The following commissions, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract:

<u>Name of Receipt</u>	<u>Address</u>	<u>Reason</u>	<u>Amount</u>
_____	_____	_____	_____
_____	_____	_____	_____

(If none has been paid or is to be paid, indicate "none.")

- (j) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- (k) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Name \_\_\_\_\_

- (l) In the capacity of \_\_\_\_\_

(m) Signed \_\_\_\_\_

- (n) Duly authorized to sign the security for and on behalf of \_\_\_\_\_

Date \_\_\_\_\_.





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**FINANCIAL PROPOSAL**  
**PRINTING & SUPPLY OF ANSWER SCRIPTS (OLD)**  
**& E-MARKING SCRIPTS**

Article No.	Name of Article	Technical Specifications	Approx. Quantity	Unit Price (With all Govt. Taxes)	Total Price
1	Answer Scripts (28 Pages)	Answer Scripts of 28 Pages on white printing paper (Non-Recycled) 65 to 70 grams including Title Page which should consist readable QR code and Digital Serial Numbering with Brightness 70% Burst Factor 10, Tear factor (CD-35 MD-40) containing 28 pages – un-trimmed size 9"X11½". Trimmed size 8.6"X 10.7" which should not be ink smudged. The monogram (as per specimen) will appear on each page in back ground. Printing and rolling in black color & over-locked stitched duly spine in any color and each bundle containing 200 copies (as per specimen).	800,000		
2	Answer Scripts (20 Pages)	Answer Scripts of 20 Pages on white printing paper (Non-Recycled) 65 to 70 grams including Title Page which should consist readable QR code and Digital Serial Numbering with Brightness 70% Burst Factor 10, Tear factor (CD-35 MD-40) containing 20 pages – un-trimmed size 9"X11½". Trimmed size 8.6"X 10.7" which should not be ink smudged. The monogram (as per specimen) will appear on each page in back ground. Printing and rolling in black color & over-locked stitched duly spine in any color and each bundle containing 200 copies (as per specimen).	550,000		
3	E-Marking Script (30 Pages)	E-SCRIPTS of 30 Pages with stapling for optical reading and assessment, printed on 80-gram imported A4-size white paper (BLC/IK or equivalent) with duplex printing in black & white, including OMR sheet. Security mark printing shall be done on high-speed industrial printers with a minimum printing resolution of 1200 dpi. Board's monogram in green color shall appear on the title page. Paper should have a high-finish surface to prevent ink smudging and shall include digital serial numbering, 02 QR codes, and 01 barcode (readable and reliable) on each page as per specimen or requirement. Each QR code shall embed a unique secure code/identifier for authentication and digital assessment (E-Marking) of descriptive-type questions.	235,000		

4	E-Marking Script (22 Pages)	E-SCRIPTS of 22 Pages with stapling for optical reading and assessment, printed on 80-gram imported A4-size white paper (BLC/K or equivalent) with duplex printing in black & white, including OMR sheet. Security mark printing shall be done on high-speed industrial printers with a minimum printing resolution of 1200 dpi. Board's monogram in green color shall appear on the title page. Paper should have a high-finish surface to prevent ink smudging and shall include digital serial numbering, 02 QR codes, and 01 barcode (readable and reliable) on each page as per specimen or requirement. Each QR code shall embed a unique secure code/identifier for authentication and digital assessment (E-Marking) of descriptive-type questions.	60,000		
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**NOTE: Bidders are hereby directed to see the specimen before submission of bid.**

GRAND TOTAL IN WORDS: \_\_\_\_\_.

1. The rates must be quoted inclusive of all government taxes.
2. The rates quoted for the items mentioned above shall be valid for 90 days from the date of opening of tender.
3. The items should be delivered at specified consignees at risk and cost of contracting firm.
4. The payment shall be subject to deduction of Income/Sales Tax/SRB at source, inspection and production of delivery challans as being delivered the stores in full quantity & quality.
5. The rates quoted in this schedule are inclusive of all the applicable taxes and written against each item with fountain pen in figures and words without any cutting/error.
6. In case of discrepancy between unit price and total, the unit price shall prevail.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

CNIC # \_\_\_\_\_





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	Rupees In Words	Rupees In Figures
Total cost of the Bid: (as offered by the Bidder)		
Bid Security @3% (Three percent) equivalent to Estimated Cost (Refundable)		
Performance Security @10% (Ten Percent) of the Contract Price (Refundable)		