



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

1

No. BSE/P&P/1266/2026

Dated 19-02-2026

Notice Inviting Tender

Sealed bids are invited from interested suppliers/firms for items mentioned below:-

| <u>S. No.</u> | <u>Name of Items</u> | <u>Quantity</u> | <u>Bid Security</u> | <u>Tender Fee</u> | <u>Completion Time</u> |
|---------------|--|-----------------|---|---|---|
| 1. | Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items | — | Rs.160,000/- (Rupees One Lac Sixty Thousand only) (Refundable) in shape of Pay Order in the name of <i>Secretary</i> , Board of Secondary Education Karachi | Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of <i>Secretary</i> , Board of Secondary Education Karachi | Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time/situation |

Note:-

(Complete detail of above job is mentioned in bidding documents)

2. ELIGIBILITY CRITERIA

- (i) Tender Fee @ Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of *Secretary*, Board of Secondary Education Karachi
- (ii) Bid Security @ Rs.160,000/- (Rupees One Lac Sixty Thousand only) (Refundable) in shape of Pay Order in the name of *Secretary*, Board of Secondary Education Karachi
- (iii) Turn-over of last three years having a sum of minimum Rs.8,000,000/- (Rupees Eighty Lac only) (copy of Financial Statement/Audit Report be attached)
- (iv) Registration with EPADS (SPPRA)
- (v) Registration with Federal Board of Revenue (FBR)
- (vi) Registration with the Sindh Revenue Board (SRB)
- (vii) An Affidavit on Stamp Paper @ Rs.200/- that the firm has never been Blacklisted
- (viii) Price List of spare parts of the Machines



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

2

3. Method of Procurement: N.C.B (Single Stage One Envelope Procedure)

4. Bidding/Tender Documents:

- i. **Issuance:** Bid Documents will be issued from the first date of publication/hoisting to Monday 09-03-2026 up to 01:30 p.m.
- ii. **Submission:** Last date will be Monday 09-03-2026 up to 02:00 p.m.
- iii. **Opening:** will be opened on Monday 09-03-2026 up to 02:30 p.m.

5. Terms & Conditions:

a) Under following conditions bid will be rejected:-

- i. Conditional bids/tenders
- ii. Bids not accompanied by Bid Security of required amount and form
- iii. Bids received after specified date and time
- iv. Bids of Blacklisted firms

(Detailed Terms & Conditions are mentioned in bidding documents)

b) **Bid Validity Period:** 90 days from the date of opening of bids.

c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2025).

d) **Purpose and Scope:** Smooth working of equipments.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

(Convener Procurement Committee)

BOARD OF SECONDARY EDUCATION KARACHI
NAZIMABAD KARACHI-75990



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

1

**PRICE: RS.2,000/-
(NON-REFUNDABLE)**

Bidding Document # _____

M/S _____

BIDDING DOCUMENTS FOR NATIONAL COMPETITIVE BIDDING

SINGLE STAGE – ONE ENVELOPE PROCEDURE

TENDER FOR PROCUREMENT OF SERVICES FOR REPAIRING, MAINTENANCE
& SERVICE OF COMPUTER, UPS, MACHINERY, EQUIPMENTS AND OTHER
RELATED ITEMS

*IN RESPECT OF THE
IFB No.BSE/P&P/1266/2026 dated 19-02-2026*



PART ONE (FIXED)

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

Issued by:

(P&P Section)
Board of Secondary Education
Karachi



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

2

No. BSE/P&P/1266/2026

Dated 19-02-2026

Notice Inviting Tender

Sealed bids are invited from interested suppliers/firms for items mentioned below:-

| <u>S. No.</u> | <u>Name of Items</u> | <u>Quantity</u> | <u>Bid Security</u> | <u>Tender Fee</u> | <u>Completion Time</u> |
|---------------|--|-----------------|---|---|---|
| 1. | Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items | — | Rs.160,000/- (Rupees One Lac Sixty Thousand only) (Refundable) in shape of Pay Order in the name of <i>Secretary</i> , Board of Secondary Education Karachi | Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of <i>Secretary</i> , Board of Secondary Education Karachi | Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time/situation |

Note:-

(Complete detail of above job is mentioned in bidding documents)

2. ELIGIBILITY CRITERIA

- (i) Tender Fee @ Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of *Secretary*, Board of Secondary Education Karachi
- (ii) Bid Security @ Rs.160,000/- (Rupees One Lac Sixty Thousand only) (Refundable) in shape of Pay Order in the name of *Secretary*, Board of Secondary Education Karachi
- (iii) Turn-over of last three years having a sum of minimum Rs.8,000,000/- (Rupees Eighty Lac only) (copy of Financial Statement/Audit Report be attached)
- (iv) Registration with EPADS (SPPRA)
- (v) Registration with Federal Board of Revenue (FBR), for Income Tax
- (vi) Registration with the Sindh Revenue Board (SRB), for Sales Tax
- (vii) An Affidavit on Stamp Paper @ Rs.200/- that the firm has never been Blacklisted
- (viii) Price List of spare parts of the Machines



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

3

3. Method of Procurement: N.C.B (Single Stage One Envelope Procedure)

4. Bidding/Tender Documents:

- i. **Issuance:** Bid Documents will be issued from the first date of publication/hoisting to Monday 09-03-2026 up to 01:30 p.m.
- ii. **Submission:** Last date will be Monday 09-03-2026 up to 02:00 p.m.
- iii. **Opening:** will be opened on Monday 09-03-2026 up to 02:30 p.m.

5. Terms & Conditions:

a) Under following conditions bid will be rejected:-

- i. Conditional bids/tenders
- ii. Bids not accompanied by Bid Security of required amount and form
- iii. Bids received after specified date and time
- iv. Bids of Blacklisted firms

(Detailed Terms & Conditions are mentioned in bidding documents)

b) Bid Validity Period: 90 days from the date of opening of bids.

c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2025).

d) Purpose and Scope: Smooth working of equipments.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

(Convener Procurement Committee)
BOARD OF SECONDARY EDUCATION KARACHI
NAZIMABAD KARACHI-75990



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

4

INSTRUCTIONS TO BIDDERS & GENERAL CONDITIONS OF CONTRACT

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per draft Bidding Documents, issued by SPPRA. For further references the same may be downloaded from SPPRA's website <https://portalsindh.eprocure.gov.pk/#/> or it may be provided from this Office if it may be demanded by the bidder. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

BID DATA SHEET

| INTRODUCTION | | |
|---------------------|---|---|
| ITB 1.1 | Name of Contract | Tender for Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items |
| ITB 4.1 | Name of Procuring Agency | Board of Secondary Education Karachi |
| ITB 6.1 | Procuring agency's address, telephone, telex, and facsimile numbers | Board of Secondary Education Nazimabad, Karachi-75990 Tel: 99260252-6 Tel: 99260079 Fax: 99260262 |
| ITB 8.1 | Language of the bid | English, Urdu or Sindhi |

| BID PRICE AND CURRENCY | |
|-------------------------------|---|
| ITB 11.2 | The price shall be in Pakistani currency inclusive of all Taxes, Transportation, material and labour charges involved therein. |
| ITB 11.5 | The price shall be fixed and the bidder will have to provide the services as per approved specification/description and quoted rates. |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

5

| PREPARATION AND SUBMISSION OF BIDS | | |
|---|-------------------------------------|---|
| ITB 13.3 (d) | Qualification Requirements | <ul style="list-style-type: none">• Tender Fee @ Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi• Bid Security @ Rs.160,000/- (Rupees One Lac Sixty Thousand only) (Refundable) in shape of Pay Order in the name of <i>Secretary</i>, Board of Secondary Education Karachi• Turn-over of last three years having a sum of minimum Rs.8,000,000/- (Rupees Eighty Lac only) (copy of Financial Statement/Audit Report be attached)• Registration with EPADS (SPPRA)• Registration with Federal Board of Revenue (FBR), for Income Tax• Registration with the Sindh Revenue Board (SRB), for Sales Tax• An Affidavit on Stamp Paper @ Rs.200/- that the firm has never been Blacklisted• Price List of spare parts of the Machines |
| ITB 15.1 | Amount of bid security (refundable) | <ul style="list-style-type: none">• Rs.160,000/- (Rupees One Lac Sixty Thousand only) (Refundable), which should be submitted in shape of Pay Order in the name of <i>Secretary</i>, Board of Secondary Education Karachi and shall remain valid for a period of 28 days beyond the bid validity date. |
| ITB 16.1 | Bid Validity Period | 90 days from the date of opening of bids. |
| ITB 17.1 | Number of copies | 02 Copies of the Bid shall be submitted by the bidder. One soft/e-copy of bid as submitted on EPADS (SPPRA) website and one hard copy of the same in sealed envelope. |
| ITB 18.2 (a) | Address for bid submission | The office of the <i>Secretary</i> (Room No. 33), 1 st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi. |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

6

| | | |
|---------------------|---------------------------------------|---|
| ITB 18.2 (b) | IFB title and number | Title: Tender for Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items IFB No: <i>BSE/P&P/1266/2026</i> <i>dated 19-02-2026</i> |
| ITB 19.1 | Deadline for bid submission | <u>Monday 09-03-2026 up to 01:30 p.m</u> Sealed bids duly filled-in, mentioning on top of the envelope " <i>Tender for Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items</i> " |
| ITB 22.1 | Time, date, and place for bid opening | Bids duly stamped on each document must be submitted in the office of the <i>Secretary</i> (Room No. 33), 1 st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi, in a sealed cover up to <u>02:00 P.M</u> and will be opened on the same day at <u>02:30 P.M</u> in the presence of bidders' representatives who choose to attend at <u>02:30 P.M</u> on Monday 09-03-2026. |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

7

BID EVALUATION CRITERIA

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Tender Fee & Bid Security and the bid is properly submitted on EPADS (SPPRA) website. Submission of E-bid on EPADS (SPPRA) website is mandatory failing which hard copy of the same if submitted in this Office, shall not be entertained.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.

Prior to submission of bids, the bidders shall survey the SITE and obtain further information and completely satisfy themselves about the required items for which they are bidding for.

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.

Price List of consumable parts should be attached with the tender documents, bids received without Price List cannot be evaluated and may be rejected.

The bidder with the “Lowest Evaluated Cost” but not necessarily the “Lowest Submitted Price” shall be awarded the Procurement Contract.



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

8

SECTION III.

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. DEFINITIONS (GCC CLAUSE 1)

| | | | |
|----|--------------------|------------------------------------|---------------------------------------|
| 1) | GCC 1.1 (g) | The Procuring agency is: | Board of Secondary Education Karachi. |
| 2) | GCC 1.1 (h) | The Procuring agency's country is: | Islamic Republic of Pakistan. |
| 3) | GCC 1.1 (j) | The Project Site is: | Same as GCC 1.1(g) mentioned above. |

2. COUNTRY OF ORIGIN (GCC CLAUSE 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. PERFORMANCE SECURITY (GCC CLAUSE 7)

| | | |
|----|----------------|---|
| 1) | GCC 7.1 | The amount of performance security, as a percentage of the Contract Price, shall be upto Ten (10) percent of the Contract Price which should be submitted in shape of Pay Order in the name of <i>Secretary</i> , Board of Secondary Education Karachi. |
|----|----------------|---|

4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

9

5. GOVERNING LANGUAGE (GCC CLAUSE 29)

| | | | |
|----|-----------------|----------------------------------|----------|
| 1) | GCC 29.1 | The Governing Language shall be: | English. |
|----|-----------------|----------------------------------|----------|

6. NOTICES (GCC CLAUSE 31)

GCC 31.1 — Procuring agency's address for notice purposes:

Office of the Assistant Secretary (P&P) Room No. 40, 1st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.

18. PENALTY

- 1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:
 - i. rejection of the unsatisfactory works/jobs done by Contractor
 - ii. Blacklisting of the firm
 - iii. Deduction of amount from 2% to 10% per week of the total value of Bill
 - iv. Liquidated damages shall be deducted in accordance with SPPRA Rules
 - v. forfeited whole Security amount

Anyone or more from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award
- b) In case of transgression, deviation, mistake or low quality found or work/job done by Contractor
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material in time or in the required criteria.



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

10

19. THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:

- (a) divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation
- (b) accept or reject all or any bid
- (c) increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29
- (d) to extend/renew this contract with 10% increase in the agreed/approved rates over a period of time not exceeding one year
- (e) to recast and amend the contents/specification of the material at any stage
- (f) of accepting whole or any part of the Tender for portion of the quantity offered by the Bidders on quality-cum-rate basis. The Contract Award will be given to one or all Bidders for part/or full job/work against the lowest rates & quality approved by the Board.



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

11

9. SPECIAL CLAUSE (TERMS & CONDITIONS)

- 1) Under following conditions bid will be rejected:-
 - i. Conditional and telegraphic bids/tenders
 - ii. Bids not accompanied by Bid Security of required amount and form
 - iii. Bids received after specified date and time
 - iv. Bids of Blacklisted firms
- 2) In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.
- 3) Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Tender Fee & Bid Security and the bid is properly submitted on EPADS (SPPRA) website. Submission of E-bid on EPADS (SPPRA) website is mandatory failing which hard copy of the same if submitted in this Office, shall not be entertained.
- 4) Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.
- 5) Prior to submission of bids, the bidders shall survey the SITE and obtain further information and completely satisfy themselves about the required items for which they are bidding for.
- 6) An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
- 7) The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.
- 8) Price List of consumable parts should be attached with the tender documents, bids received without Price List cannot be evaluated and may be rejected.
- 9) The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract.
- 10) The Contract may be terminated at any time if the performance is not found satisfactory.



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

12

- 11) Successful Bidder or in his crew/staff must be Diploma (DAE) holder (as the case may be).
- 12) The repairing/maintenance/servicing (including minor repairs and adjustments will be done within the premises of the Board.
- 13) Satisfactory Service/Repair Report for equipment(s) shall be obtained from the concerned Officer and submitted along with the bill and Sales Tax Invoice.
- 14) After repairing/maintenance/servicing, every equipment must be in perfect running condition. In case any defect or fault remains even after the repairing/servicing, it should be made in perfect order for which no extra charges shall be paid.
- 15) In case of replacement of parts or major defect, an estimate in writing shall be submitted for approval before its repairs are taken up however price(s) of part(s) shall not excess from prevailing market price of Article/Part(s).
- 16) Certificate of seller/producer/manufacturer/importer or sole distributor/sub agent must be given by the vendor with genuineness of parts to be installed.
- 17) A guarantee for reasonable period of parts being repaired/replaced shall be recorded on the estimate bill. If an equipment or its part(s) goes out of order during guarantee period, it shall be brought in perfect order without any further charges.
- 18) Qualified person(s) shall inspect and carry out routine maintenance service and a Certificate of the Technician's/Engineer's visit duly signed by the concerned officer shall be submitted by the bidder after each month.
- 19) The worn-out parts (replaced) shall have to be returned to this office along with a list of such parts in duplicate duly verified by the Officer/Incharge where it is installed.
- 20) Emergency cases shall be attended immediately on telephonic call from this office failing which a fine of Rs.500/- will be charged and even the contract may be terminated with a notice.
- 21) The Chairman BSEK reserves the right to terminate the contract at any time without assigning any reason or cause thereof.
- 22) Neither transportation nor wages of any type shall be borne by the Board.
- 23) All applicable Taxes including GST @ and other as announced by the Govt. will be deducted from the Bill(s).



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

13

- 24) The Contract Award may be assigned at any time during the period of bid validity.
- 25) The successful bidder will have to deposit Performance Security @ upto 10% of Contract price.
- 26) The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Validity of performance security shall extend to cover defects liability period and subject to final acceptance by the procuring agency.
- 27) Placement of Contract Award will be subject to payment of Performance Security, Contract Agreement/Form and Integrity Pact.
- 28) The job regarding Annual Maintenance Contract of Machine(s) may be awarded on the basis of total maintenance cost of each Machine including rate(s) of Annual Maintenance and spare parts of equipments.
- 29) Annual Maintenance is the major part of job therefore the bidder to whom major part of job has been awarded shall be liable to accept the lowest rates (lowest evaluated cost) of the minor part of job i.e spare parts of equipments.
- 30) SPPRA Rules-2010 (Amended 2025) shall strictly be followed.

10. EQUIVALENCY OF STANDARDS AND CODES

Reference to brand name, catalogue number or country where used, they should always be read with followed by the words “or at least equivalent.”

Reference to the required weight/grammage where used, a difference of $\pm 5\%$ (plus/minus 05) should be tolerated.



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

14

SECTION-IV.

SCHEDULE OF REQUIREMENTS

SCHEDULE OF REQUIREMENTS:

Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time/situation.

MODE OF PAYMENT

MODE OF PAYMENT:

The currency of payment shall be Pak. Rupees.

The Supplier's request(s) for payment shall be made to the Board in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted, and upon fulfillment of other obligations stipulated in the Contract.

Payment shall be made 100% of the Contract Price on complete delivery of awarded items to Store(s) within thirty (30) days on submission of claim supported by Acceptance Certificate from the Authorized Officers of the Board declaring Goods have been delivered and that all contracted services have been performed.

Part payment on part supply may be allowed only in case when permitted/approved by the Chairman BSE, Karachi.



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

15

CONTRACT AGREEMENT

THIS AGREEMENT made the ____ day of _____ 20 ____ between Board of Secondary Education Karachi, of Islamic Republic of Pakistan (hereinafter called “the Procuring agency”) of the one part and M/S _____ of Karachi, Pakistan (hereinafter called “the Supplier”) of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items (complete specification as mentioned in Bid Documents and has accepted a bid by the Supplier/Bidder for the supply of those goods and services in the sum of approximately Rs. _____ (*in figure*) (Rupees _____ (*in words*) only) (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring agency’s Notification of Award.
 - (g) the Terms & Conditions laid down in Bidding Documents



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

16

3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by

Convener of Procurement Committee
Board of Secondary Education Karachi

Signed, sealed, delivered by

(for the Supplier/Bidder)



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

17

INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: BSE/P&P/xxxx/2026 Dated: xx-xx-2026

Contract Value: _____

Contract Title: Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items

M/S _____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/S _____ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/S _____ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

18

M/S _____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, M/S _____ agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/S _____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

Convener of Procurement Committee
Board of Secondary Education Karachi

Supplier/Bidder/Contractor



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

19

UNDERTAKING

Title of Tender: Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items

I _____ s/o _____ bearing CNIC # _____ holding the post/designation of _____ in the firm named _____ having NTN # _____ STRN # _____ SRB # _____ (if any), do hereby solemnly state:-

- i) that the above named firm has never been Blacklisted in any Government, Semi-Government, Autonomous body or any other organization.
- ii) that I/we have carefully read & understood the Terms & Conditions and requirements of the job for which I/we am/are bidding for, whatever has been stated herein the Bidding Documents and abide to the same and ensure my compliance exactly as per requirement.
- iii) that I/we have briefly seen/understood all the required item(s)/article(s) for which I/we am/are bidding for, and ensure to supply the item(s)/article(s) exactly as per requirement.
- iv) that I/we ensure that taxes, conveyance, transportation, material and labour charges etc. involved therein shall be borne by the bidder and our rates are inclusive of all applicable taxes.

Signature : _____

Name : _____

Designation : _____

Dated: _____

Stamp : _____



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

20

SECTION-V.

TECHNICAL SPECIFICATIONS

TECHNICAL/FINANCIAL PROPOSAL

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|--|-----------------|---|
| 1) | Copy Printers Model: SF-5230 Sr. No.42401001 Sr. No.42401002 Sr. No.42401003 Sr. No.42401004 Sr. No.44200233 Sr. No.44200234 Sr. No.44200489 Sr. No.44200490 Sr. No.44200491 Including rate/charges of qualified Engineer/technician to be detained (day/night) during bulk printing | 09 Nos. | Rs. _____ per annum for each Machine |
| i) | Presser Roller Part # CP265983 | | Rs. _____ each |
| ii) | Tatron Screen Part # CT005896 | | Rs. _____ each |
| iii) | Paper Feeding Clutch Part # CP698547 | | Rs. _____ each |
| iv) | Paper Feed Roller Set Part # CP589652 | | Rs. _____ each |
| v) | Paper Feed Pad Part # CP589558 | | Rs. _____ each |
| vi) | Paper Transport Belt Part # CE005698 | | Rs. _____ each |
| vii) | Master Removal Belt Set Part # CM065982 | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

21

| | | |
|--------------------|---|----------------|
| viii) | Paper Drive Belt Part # CE005698 | Rs. _____ each |
| ix) | Paper Feeding Sensor Part # CP456984 | Rs. _____ each |
| x) | Metal Screen Part # CM065982 | Rs. _____ each |
| xi) | Main Programming Board | Rs. _____ each |
| Total Cost: | | Rs. _____ each |

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|--|-----------------|---|
| 2) | Copy Printers Model: EZ-230 Sr. No.79790087 Sr. No.79790345 Sr. No.79790524 Sr. No.79791162 Sr. No.79791697 Sr. No.79791661 Sr. No.79791660 Sr. No.79791698 Sr. No.79680112 Sr. No.79564010 Including rate/charges of qualified Engineer/technician to be detained (day/night) during bulk printing | 10 Nos. | Rs. _____ per annum for each Machine |
| i) | Presser Roller Part # CP265983 | | Rs. _____ each |
| ii) | Tatron Screen Part # CT005896 | | Rs. _____ each |
| iii) | Paper Feeding Clutch Part # CP698547 | | Rs. _____ each |
| iv) | Paper Feed Roller Set Part # CP589652 | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

22

| | | |
|--------------------|--|----------------|
| v) | Paper Feed Pad Part # CP589558 | Rs. _____ each |
| vi) | Paper Transport Belt Part # CE005698 | Rs. _____ each |
| vii) | Master Removal Belt Set Part # CM065982 | Rs. _____ each |
| viii) | Paper Drive Belt Part # CE005698 | Rs. _____ each |
| ix) | Paper Feeding Sensor Part # CP456984 | Rs. _____ each |
| x) | Metal Screen Part # CM065982 | Rs. _____ each |
| xi) | Main Programming Board | Rs. _____ each |
| Total Cost: | | Rs. _____ each |

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|--|-----------------|---|
| 3) | Copy Printers Ricoh Nashuatec Model: DD-3344 Sr. No.D267Z200225 Including rate/charges of qualified Engineer/technician to be detained (day/night) during bulk printing | 01 No. | Rs. _____ per annum for each Machine |
| i) | Presser Roller | | Rs. _____ each |
| ii) | Tatron Screen | | Rs. _____ each |
| iii) | Paper Feeding Clutch | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

23

| | | | |
|--------------------|-------------------------|-----------|------|
| iv) | Paper Feed Roller Set | Rs. _____ | each |
| v) | Paper Feed Pad | Rs. _____ | each |
| vi) | Paper Transport Belt | Rs. _____ | each |
| vii) | Master Removal Belt Set | Rs. _____ | each |
| viii) | Paper Drive Belt | Rs. _____ | each |
| ix) | Paper Feeding Sensor | Rs. _____ | each |
| x) | Metal Screen | Rs. _____ | each |
| xi) | Main Programming Board | Rs. _____ | each |
| Total Cost: | | Rs. _____ | each |

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|--|-----------------|---|
| 4) | Nashuatec Colour Laser Printer Model SPC 840dn Sr. No.Y229M220032 Sr. No.Y229M320010 | 02 Nos. | Rs. _____ per annum for each Machine |
| i) | Including rate/charges of qualified Engineer/technician to be detained (day/night) during bulk printing Filter:Preventfence:10 Part # D1477937 | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

24

- | | |
|---|----------------|
| ii) Ozone Filter Part # D1497938 | Rs. _____ each |
| iii) Cleaning Unit:Belt Cleaning Part # D2416141 | Rs. _____ each |
| iv) Sleeve Fusing:220/240V Part # D2424042 | Rs. _____ each |
| v) Fusing Unit:Service:Assy Part # M0AJ4012 | Rs. _____ each |
| vi) Transfer Roller:Second Assy Part # M0AJ6213 | Rs. _____ each |
| vii) PCDU:Black:Click:Service Part # M9452310 | Rs. _____ each |
| viii) PCDU:Cyan:Click:Service Part # M9452311 | Rs. _____ each |
| ix) PCDU:Magenta:Click:Service Part # M9452312 | Rs. _____ each |
| x) PCDU:Yellow:Click:Service Part # M9452313 | Rs. _____ each |
| xi) Pickup Roller Part # AF030094 | Rs. _____ each |
| xii) Paper Feed Roller Part # AF031094 | Rs. _____ each |
| xiii) Separation Roller Part # AF032094 | Rs. _____ each |
| xiv) PCDU Black Part # M9452369 | Rs. _____ each |
| xv) Cleaning Unit Part # D0BQ6141 | Rs. _____ each |
| xvi) Transfer Belt Part # D2416097 | Rs. _____ each |

Total Cost: Rs. _____ each



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

25

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|--|-----------------|---|
| 5) | Nashuatec Colour Laser Printer Model SPC 830dn Sr. No.T365G700173 Sr. No.T365G700234 | 02 Nos. | Rs. _____ per annum for each Machine |
| | Including rate/charges of qualified Engineer/technician to be detained (day/night) during bulk printing | | |
| i) | Filter:Right Rear Part # B2231276 | | Rs. _____ each |
| ii) | Ozone Filter Part # G1331295 | | Rs. _____ each |
| iii) | Ozone Filter:No.2:P Part # G1331296 | | Rs. _____ each |
| iv) | PCU:M:Service:Assy Part # M1252059 | | Rs. _____ each |
| v) | PCU:C:Service:Assy Part # M1252060 | | Rs. _____ each |
| vi) | PCU:Y:Service:Assy Part # M1252061 | | Rs. _____ each |
| vii) | Fusing Unit:P:Maintenance Part # M1254252 | | Rs. _____ each |
| viii) | Transfer Unit:Intermediate Part # M1256012 | | Rs. _____ each |
| ix) | Filter:Preventfence:10 Part # D1477937 | | Rs. _____ each |
| x) | Ozone Filter Part # D1497938 | | Rs. _____ each |
| xi) | Cleaning Unit:Belt Cleaning Part # D2416141 | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

26

- xii) Sleeve Fusing:220/240V
Part # D2424042 Rs. _____ each
- xiii) Fusing Unit:Service:Assy
Part # M0AJ4012 Rs. _____ each
- xiv) Transfer Roller:Second Assy
Part # M0AJ6213 Rs. _____ each
- xv) PCDU:Black:Click:Service
Part # M9452310 Rs. _____ each

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|---|-----------------|----------------------------------|
| 5) | Nashuatec Laser Printer Model SPC 830dn (Colour) Sr. No.T365G700173 Sr. No.T365G700234 | | |
| xvi) | PCDU:Cyan:Click:Service Part # M9452311 | | Rs. _____ each |
| xvii) | PCDU:Magenta:Click:Service Part # M9452312 | | Rs. _____ each |
| xviii) | PCDU:Yellow:Click:Service Part # M9452313 | | Rs. _____ each |
| xvix) | Pump Unit Black Part # D1443221 | | Rs. _____ each |
| xvx) | Pump Unit Magenta Part # D1443224 | | Rs. _____ each |
| xvxi) | Fusing Sleeve Part # M1254097 | | Rs. _____ each |
| xvxii) | Separation Roller Part # AF032046 | | Rs. _____ each |
| xvxiii) | Pickup Roller Part # AF030049 | | Rs. _____ each |
| xvxiv) | Feed Roller Part # AF031046 | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

27

| | | |
|------------|---|----------------|
| xv xv) | Development Section Part # G1792303 | Rs. _____ each |
| xv xv i) | Drum Unit Black Part # TYPE 830 | Rs. _____ each |
| xv xv ii) | Cleaning Unit: Transfer Unit Part # D1440622 | Rs. _____ each |
| xv xv iii) | Pressure Roller Part # D1444057 | Rs. _____ each |

Total Cost: Rs. _____ each

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|---|-----------------|---|
| 6) | Nashuatec Laser Printer (Black) Model SP 8400dn Sr. No.Y877R810039 Sr. No.Y879RB10314 Sr. No.Y877RC10240 Sr. No.Y878R110165 Conf. Sr. No.Y877R610165 CM Sr. No.Y877R910144 CM Sr. No.Y878R210145 CM | 07 Nos. | Rs. _____ per annum for each Machine |
| | Including rate/charges of qualified Engineer/technician to be detained (day/night) during bulk printing | | |
| i) | Roller:Charge Part # AD027034 | | Rs. _____ each |
| ii) | Blade:Cleaning:8799:Assy Part # AD041161 | | Rs. _____ each |
| iii) | Brush Roller:Cleaner Part # AD042086 | | Rs. _____ each |
| iv) | Radial Ball Bearing Part # AE030097 | | Rs. _____ each |
| v) | OPC Drum Part # D1979510 | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

28

| | | | |
|-------|--|-----------|------|
| vi) | Developer Black Part # D1979641 | Rs. _____ | each |
| vii) | Pickoff Pawl:Assy Part # D2022335 | Rs. _____ | each |
| viii) | Seal:Development:Assy Part # D2023028 | Rs. _____ | each |
| ix) | Plain Shaft Bearing:Screw,R Part # D2023119 | Rs. _____ | each |
| x) | Plain Shaft Bearing:Screw,L Part # D2023121 | Rs. _____ | each |
| xi) | Plain Shaft Screw Transport Part # D2023123 | Rs. _____ | each |
| xii) | Shaft Bearing:Tra.Rear Assy Part # D2023125 | Rs. _____ | each |
| xiii) | Filter:Development Part # D2023152 | Rs. _____ | each |
| xiv) | Sleeve:Fusing:Service Part # M0AN4032 | Rs. _____ | each |
| xv) | Pressure Roller:Dia32 Part # M0AN4235 | Rs. _____ | each |

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|----------------------------------|-----------------|----------------------------------|
|---------------|----------------------------------|-----------------|----------------------------------|

- 6) Nashuatec Laser Printer
(Black) Model SP 8400dn
Sr. No.Y877R810039
Sr. No.Y879RB10314
Sr. No.Y877RC10240
Sr. No.Y878R110165 Conf.
Sr. No.Y877R610165 CM

Including rate/charges of
qualified Engineer/technician
to be detained (day/night)
during bulk printing



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

29

| | | |
|--------------------|---|----------------|
| xvi) | Transfer Roller:Assy Part # M0AN6311 | Rs. _____ each |
| xvii) | Collection Bottle:Assy Part # M0AN6410 | Rs. _____ each |
| xviii) | Thermistor Part # AW100190 | Rs. _____ each |
| xvix) | Paper Feed Roller Part # AF031094 | Rs. _____ each |
| xvx) | Pickup Roller Part # AF030094 | Rs. _____ each |
| xvxi) | Separation Roller Part # AF032094 | Rs. _____ each |
| xvxii) | PCU:Assy Part # M9552220 | Rs. _____ each |
| Total Cost: | | Rs. _____ each |

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|----------------------|--|------------------------|---|
| 7) | Nashuatec Laser Printer (Black) Model SP 8300dn Sr. No.T426G100144 Sr. No.T424M330106 Sr. No.T426G100147 Including rate/charges of qualified Engineer/technician to be detained (day/night) during bulk printing | 03 Nos. | Rs. _____ per annum for each Machine |
| i) | Transfer Belt Part # A2323880 | | Rs. _____ each |
| ii) | Pick-off Pawl Part # AD025021 | | Rs. _____ each |
| iii) | Charge Roller Part # AD027012 | | Rs. _____ each |
| iv) | Transfer Belt Cleaning Blade Part # AD041135 | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

30

| | | |
|-------|---|----------------|
| v) | Hot Roller Part # AE011132 | Rs. _____ each |
| vi) | Pressure Roller Part # AE020199 | Rs. _____ each |
| vii) | Web Holder Roller Part # AE040099 | Rs. _____ each |
| viii) | Hot Roller Strippers Part # AE044099 | Rs. _____ each |
| ix) | Cleaning Web Part # AE045099 | Rs. _____ each |
| x) | Brake Pad Part # B0654247 | Rs. _____ each |
| xi) | Developer Part # B2969640 | Rs. _____ each |
| xii) | Drum Cleaning Blade Part # D0092351 | Rs. _____ each |
| xiii) | Development Filter Part # D0093086 | Rs. _____ each |
| xiv) | Thermistor Part # D0094177 | Rs. _____ each |
| xv) | Drum Part # D0099510 | Rs. _____ each |

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|----------------------------------|-----------------|----------------------------------|
|---------------|----------------------------------|-----------------|----------------------------------|

| | | | |
|----|--|--|--|
| 7) | Nashuatec Laser Printer (Black) Model SP 8300dn Sr. No.T426G100144 Sr. No.T424M330106 Sr. No.T426G100147 Including rate/charges of qualified Engineer/technician to be detained (day/night) during bulk printing | | |
|----|--|--|--|



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

31

| | | | |
|--------------------|--|-----------|------|
| xvi) | Cleaning Roller Part # G7902329 | Rs. _____ | each |
| xvii) | Separation Roller Part # AF032090 | Rs. _____ | each |
| xviii) | Paper Feed Roller Part # AF031090 | Rs. _____ | each |
| xvix) | Pickup Roller Part # AF030090 | Rs. _____ | each |
| xvix) | Joint Paddle Part # D0093078 | Rs. _____ | each |
| xvxi) | Entrance Seal Part # D0093066 | Rs. _____ | each |
| xvxii) | Filter: Development Front Part # D0093084 | Rs. _____ | each |
| xvxiii) | Filter: Development Rear Part # D0093085 | Rs. _____ | each |
| xvxiv) | Seal: Toner Supply Entrance Part # D0092279 | Rs. _____ | each |
| xvxv) | Spring Part # AA060948 | Rs. _____ | each |
| xvxvi) | Toner Hopper Part # D0093209 | Rs. _____ | each |
| xvxvii) | Cleaning Web Part # D1294305 | Rs. _____ | each |
| Total Cost: | | Rs. _____ | each |

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|--|-----------------|---|
| 8) | Emerson ITA 10 KVA UPS with external Battery cabinet Sr. No.21012006102128010012 | 01 No. | Rs. _____ per annum for each Machine |
| i) | Inverter Board | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

32

| | | | |
|--------------------|---------------------------------|-----------|------|
| ii) | Input EMI Board | Rs. _____ | each |
| iii) | Output EMI Board | Rs. _____ | each |
| iv) | Communication Board | Rs. _____ | each |
| v) | Display Board | Rs. _____ | each |
| vi) | Parallel Board | Rs. _____ | each |
| vii) | Monitor Board | Rs. _____ | each |
| viii) | Auxiliary Board | Rs. _____ | each |
| ix) | Driver Board | Rs. _____ | each |
| x) | Rectifier Board | Rs. _____ | each |
| xi) | Inverter Filter Capacitor Board | Rs. _____ | each |
| Total Cost: | | Rs. _____ | each |

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---|--|------------------------|---|
| 9) | Printronix Line Printer P8220 (2000 LPM) Sr. No.8P8V42111001 | 01 No. | Rs. _____ per annum for each Machine |
| Including rate/charges of qualified Engineer/technician to be detained (day/night) during bulk printing | | | |
| i) | Shuttle Assembly | | Rs. _____ each |
| ii) | Control Panel | | Rs. _____ each |
| iii) | Paper Feed Belt | | Rs. _____ each |
| iv) | R.M 2000 lpm | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

33

| | | | |
|-------|--------------------|-----------|------|
| v) | Shuttle 2000 lpm | Rs. _____ | each |
| vi) | Fret Assy 2000 lpm | Rs. _____ | each |
| vii) | Power Supply 2000 | Rs. _____ | each |
| viii) | PPC Main Board V6 | Rs. _____ | each |
| ix) | Paper Feed Motor | Rs. _____ | each |

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>RATES INCLUDING ALL TAXES</u> |
|---------------|--|-----------------|----------------------------------|
| 10) | Printronix Line Printer P8220 (2000 LPM) Sr. No.8P8V42111001 Including rate/charges of qualified Engineer/technician to be detained (day/night) during bulk printing | 01 No. | |
| x) | SD Ram 32MB | | Rs. _____ each |
| xi) | Tractor 2000 | | Rs. _____ each |
| xii) | Platen Belt | | Rs. _____ each |
| xiii) | Platen Stop Lever Kit | | Rs. _____ each |
| xiv) | Barcode Sensor | | Rs. _____ each |
| xv) | Platen Switch | | Rs. _____ each |
| xvi) | PMD Sensor | | Rs. _____ each |
| xvii) | Platen Motor | | Rs. _____ each |
| xviii) | Ribbon Motor with spool | | Rs. _____ each |
| xvix) | HB Fan | | Rs. _____ each |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

34

| | | |
|---------|-------------------|----------------|
| xvx) | Intake Fan | Rs. _____ each |
| xvxi) | PCI Network Card | Rs. _____ each |
| xvxii) | Paper Ironer Assy | Rs. _____ each |
| xvxiii) | Spline Shaft | Rs. _____ each |
| xvxiv) | Platen Assy | Rs. _____ each |

Total Cost: Rs. _____ each

| <u>S. NO.</u> | <u>DESCRIPTION OF EQUIPMENTS</u> | <u>QUANTITY</u> | <u>Annual Rate Including All Taxes</u> |
|---------------|--|-----------------|---|
| 11) | Tally Genicom Line Printer TG-6218 (1800 LPM) Sr. No.L28B228439 Sr. No.B28J100556 | | Rs. _____ per annum for each Machine |
| 12) | IBM Infoprint 6500 Model 6500 v 20 (2000 LPM) Sr. No.01V1216 | | Rs. _____ per annum for each Machine |
| 13) | Branded and Unbranded Computers | | Rs. _____ per annum for each Machine |
| 14) | UPS 10 KVA | | Rs. _____ per annum for each Machine |
| 15) | Laser Printers | | Rs. _____ per annum for each Machine |
| 16) | Scanners | | Rs. _____ per annum for each Machine |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

35

B.O.Q

| | <i>Rupees In Figures</i> | <i>Rupees In Words</i> |
|---|--------------------------|------------------------|
| Total cost of the Bid: (as offered by the Bidder) | | |
| 2% (two percent) amount of the Bid Price Bid Security (Refundable) | | |
| Upto 10% (ten percent) amount of the Contract Price Performance Security (Refundable) | | |

| SUMMARY OF TURN-OVER OF LAST THREE YEARS | | |
|---|-------------------------|-------------------------|
| <i>YEAR-2023</i> | <i>YEAR-2024</i> | <i>YEAR-2025</i> |
| | | |
| TOTAL: | | |



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

36

CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to service/repair/replace the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Secondary Education, Karachi.

SIGNATURE WITH DATE:

NAME OF FIRM:

ADDRESS OF FIRM:

FULL NAME OF CONCERNED PERSON:

CNIC NUMBER:

POSITION HELD IN:

PHONE NUMBER(S):

MOBILE NUMBER(S):

FAX NUMBER(S):

NATIONAL TAX NUMBER:

GENERAL SALES TAX NUMBER:

STAMP OF THE FIRM:

PAY ORDER NUMBER:

BANK & BRANCH NAME:

DATED:

FOR RUPEES:

DRAWN:

as Bid Security is enclosed herewith.

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/746/2025

Dated 20-11-2025

NOTIFICATION

Subject: RE-CONSTITUTION OF PROCUREMENT COMMITTEE FOR THE FINANCIAL YEAR 2025-2026 & ONWARDS

It is hereby notified for information of all concerned that the Chairman has been pleased to re-constitute the Procurement Committee for the financial year 2025-2026, under Rule-7 & 8 of SPPRA Rules-2010 (Amended 2025). The Procurement Committee shall comprise of the following Officers:-

- | | |
|--|---|
| 1) Mr. Muhammad Zia ul Haq Acting Secretary, Board of Secondary Education Karachi | Convener |
| 2) Mr. Khan Muhammad Tunio Associate Professor, A.R.G Govt. Degree College Razzakabad Karachi | Member other than Procuring Agency/I.T Expert |
| 3) Shaikh Muhammad Tariq Karim Officiating D.C.E, Board of Secondary Education Karachi | Member |
| 4) Mr. Noor Nabi Assistant Secretary, Board of Secondary Education Karachi | Member |
| 5) Mr. Muhammad Nadeem Ikram Assistant Secretary, Board of Secondary Education Karachi | Member/Secretary of Committee |

The above Officers are further directed to acquire essential training of EPADS as & when announced by SPPRA .

Functions and Responsibilities of Procurement Committee (TORs)

Procurement committee(s) shall be responsible for;

- (1) Preparing and/or Reviewing bidding documents;
- (2) Carrying out technical as well as financial evaluation of the bids;
- (3) Preparing evaluation report as provided in Rule 45;
- (4) Making recommendations for the award of contract to the competent authority; and
- (5) Perform any other function ancillary and incidental to the above.
- (6) Two-third of the members shall form the quorum and presence of one outside member shall be mandatory.
- (7) The decision of the Procurement Committee shall be taken on the basis of majority of votes of the total strength of the Committee.


(MUHAMMAD NADEEM IKRAM)
Assistant Secretary (P&P)/
Secretary of Procurement Committee

Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/399/2025

Dated 24-09-2025

NOTIFICATION

Subject: CONSTITUTION OF COMPLAINT/GRIEVANCE REDRESSAL COMMITTEE (CRC/GRC) FOR THE FINANCIAL YEAR 2025-2026 & ONWARDS

It is hereby notified for information of all concerned that the Chairman has been pleased to constitute Complaint/Grievance Redressal Committee (CRC/GRC) of the Board of Secondary Education Karachi, for the financial year 2025-2026 & onwards, under Rule-31 of SPPRA Rules-2010 (Amended 2025). The Committee shall comprise of the following Officers:-

- 1) Chairman, Board of Secondary Education Karachi Convener
- 2) Representative of the Accountant General, Sindh Member
- 3) Secretary, Board of Intermediate Education Karachi Member
(Independent Professional)

This issues with approval of the Authority.


(MUHAMMAD NADEEM IKRAM)
Assistant Secretary (P&P)

Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary
- 3) P.A to Controller of Examinations

PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2025-2026

| Procurement Type | Item/Scheme Title | Procurement Description | Quantity (where applicable) | Estimated Unit Cost (where applicable) | Estimated Total Cost (In Million Rs.) | Funds Allocated (In Million Rs.) | Source of Funds (ADP/Non ADP) | Source Reference No. | Proposed Procurement Procedure | Proposed Procurement Method | Tentative Timing of Procurement | Remarks |
|------------------|--|--|-----------------------------|--|---------------------------------------|----------------------------------|-------------------------------|----------------------|--|------------------------------|---------------------------------|--|
| Goods | Printing Items for SSC Examinations 2026 | Procurement of Printing Items for SSC Examinations 2026 | — | — | 12,500,000 | 12,500,000 | Non ADP | | Single Stage One Envelope Procedure (Framework Contract) | National Competitive Bidding | 2 nd Quarter | General Printing. Syllabus/ Model Paper. Calibre/ Souvenir. Research Magazine. Examination Forms |
| Goods | Installation of CCTV Surveillance System | Procurement and Installation of CCTV Surveillance System | — | — | 8,000,000 | 40,000,000 | Non ADP | | Single Stage One Envelope Procedure | National Competitive Bidding | 2 nd Quarter | Machinery & Equipment. |
| Services | Maintenance of Computer, UPS, Machinery, Equipments etc. | Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items | — | — | 8,000,000 | 8,000,000 | | | Single Stage One Envelope Procedure | National Competitive Bidding | 3 rd Quarter | Maintenance of Machinery & Equipment Maintenance of Computer |


(Syed Muneer Hasan)
Acting Audit Officer/ Presenter
of Budget estimates


(M. Nadeem Ikram)
Assistant Secretary/Member


(Sh. M. Tariq Karim)
Assistant Controller of
Examinations/Member


(Khan Muhammad Tunio)
Associate Professor, D.J Science
College Karachi/Member other
than Procuring Agency


(M. Zia ul Haq)
Acting Secretary/Member


(Dr. Hanzoo Khan Tagar)
Controller of
Examinations/Convener

| Sr. No | Name of Procurement (Description) | Estimated Cost (Rs) | Procurement Method** | Tentative date of Procurement Notice Publication | Tentative date of Award of Contract | Tentative date of Completion | Remarks (if any) |
|--------|--|---------------------|--------------------------|--|-------------------------------------|------------------------------|---|
| 9 | Machinery & I.T related Items | 32,000,000 | Open Competitive Bidding | 27-10-2025 | 26-11-2025 | 26-12-2025 | Machinery & Equipment, Since allocated fund is derived from the same budget head i.e Machinery & Equipment, therefore in case of variation in cost, the amount may be adjusted. |
| 10 | Maintenance of Air Conditioners | 4,500,000 | Open Competitive Bidding | 17-10-2025 | 16-11-2025 | 16-12-2025 | Maintenance of Machinery & Equipment |
| 11 | Maintenance of Computer, UPS, Machinery, Equipments etc. | 8,000,000 | Open Competitive Bidding | 15-01-2026 | 14-02-2026 | 16-03-2026 | Maintenance of Machinery & Equipment, Maintenance of Computer |
| 12 | Miscellaneous Items | 3,000,000 | Open Competitive Bidding | 09-03-2026 | 08-04-2026 | 08-05-2026 | This is an optional tender, placed as a preventative attempt, subject to requirement of any item(s) if left from above tenders or new requirement. |
| 13 | Office Furniture | 10,000,000 | Open Competitive Bidding | 15-01-2026 | 14-02-2026 | 16-03-2026 | Furniture and Fixture |
| 14 | OMR, OCR, QID & E-Marking Solution (Hardware) | 70,000,000 | Open Competitive Bidding | 17-10-2025 | 16-11-2025 | 16-12-2025 | Server, Computer Accessories and upgradation of Computer System. Since allocated fund is derived from the same budget head, therefore in case of variation in cost, the amount may be adjusted. |
| 15 | OMR, OCR, QID & E-Marking Solution (Software/Integration) | 20,000,000 | Open Competitive Bidding | 17-10-2025 | 16-11-2025 | 16-12-2025 | Server, Computer Accessories and upgradation of Computer System. Since allocated fund is derived from the same budget head, therefore in case of variation in cost, the amount may be adjusted. |
| 16 | One year Renewal of Microsoft Licenses for Softwares/ Cloud Server | 1,000,000 | Open Competitive Bidding | 17-10-2025 | 16-11-2025 | 16-12-2025 | Server, Computer Accessories and upgradation of Computer System. Since allocated fund is derived from the same budget head, therefore in case of variation in cost, the amount may be adjusted. |
| 17 | Papers, Toner & Ribbon Cartridges | 19,000,000 | Open Competitive Bidding | 17-10-2025 | 16-11-2025 | 16-12-2025 | Stationery for Computer |

* The Annual Procurement Plan may be prepared on the assumption that total allocated budget will be released.

** Procurement method means Open Competitive Bidding/Petty Purchases/Quotations/Director Contracting/Negotiated Tendering.