



GOVERNMENT OF SINDH
HEALTH DEPARTMENT
(PROCUREMENT MONITORING & INSPECTION CELL)

NOTIFICATION

No. SO(PM&I)/25-26/F.86(NICH): A Procurement Committee under Rules-7 & 8 of Sindh Public Procurement Rules 2010 (Amended Up-to-date) is hereby constituted comprising the following for Tendering of Security Company for security services (Guards Male /Female and other HR) for NICH Karachi for the year 2025-26.

01	Prof. Nasir Saleem Saddal, Executive Director, NICH, Karachi.	Chairman
02	Dr. Arshad Hussain Domki, Deputy Executive Director, NICH, Karachi.	Member
03	Dr. Muhammad Yaqoob, Deputy Director, NICH, Karachi.	Member
04	Representative from Deputy Commissioner (South), Karachi.	Member
05	Representative from JPMC, Karachi.	Member

TORs:

- The TORs / Functions / Responsibilities of the Procurement committee in accordance with Rule-8 of SPP Rules 2010 shall be as under:
 - (1) Preparing and/or Reviewing bidding documents;
 - (2) Carrying out technical as well as financial evaluation of the bids;
 - (3) Preparing evaluation report as provided in Rule-45;
 - (4) Making recommendations for the award of contract to the competent authority; and
 - (5) Perform any other function ancillary and incidental to the above.

SECRETARY HEALTH

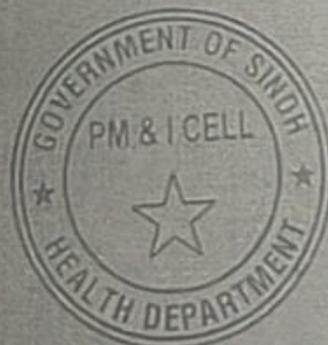
No. SO(PM&I)/2025-26/F.86(NICHK):

Karachi, dated, the 13th February 2026

Copy forwarded for information and necessary action to:

1. The Accountant General Sindh, Karachi.
2. The Managing Director, Sindh Public Procurement Regulatory Authority (SPPRA), Kyc.
3. The Chairman & all members of the Committee
4. PS to Minister, Health & Population Welfare Department, Govt. of Sindh, Karachi.
5. PS to Secretary Health, Govt. of Sindh, Karachi.
6. PS to Additional Secretary (PM&I), Health Deptt, GoS, Karachi.


(ZULFIQAR ALI DARS)
DEPUTY SECRETARY (PM&I)



GOVERNMENT OF SINDH
NATIONAL INSTITUTE OF CHILD HEALTH
Karachi-75510.

TENDER FOR PURCHASE OF OTHER SERVICES RENDER, NICH, KARACHI FOR THE YEAR 2025-26.

ANNUAL PROCUREMENT PLAN
(Works, Good & Services)
Financial Year 2025-26

S. No.	Description of Procurement	Quantity (where Applicable)	Estimated unit Cost (Where Applicable)	Estimated Total Cost	Funds Allocated	Source of funds (Non ADP)	Proposed Procurement Method	Timing of Procurement		Remarks
								3 rd Qtr	4 th Qtr	
A-03919 Other Services Render	Other Services Render	-	1,930,934/-	-	1,930,934/-	Non-ADP	Through NIT	Yes	Yes	


PROF. NASIR SALEEM SADDAL
EXECUTIVE DIRECTOR



حکومت سندھ
نیشنل انسٹیٹیوٹ آف جائلڈ ہیلتھ
رفیقی (H.J) شہید روڈ، کراچی-75510
ای میل: admn-nich@nich.edu.pk
فون نمبر: 021-99202161-4



Ref. No. ADMN (G) / 2025-26 / 339 / NICH

Dated the 14th February, 2026

ٹینڈر نوٹس

نیشنل انسٹیٹیوٹ آف جائلڈ ہیلتھ، کراچی کی جانب سے سٹریٹجک اور انکم ٹیکس ڈیپارٹمنٹس میں رجسٹرڈ ہوں، قابل اجراء اور مستند سیکورٹی فرم / کمپنیوں سے، درج ذیل کام کے لیے ٹینڈرز EPADS سسٹمز (SPPRA) کے ذریعے منبھائیے جاتے ہیں:

ٹینڈر کی لاگت	ٹینڈر کی تفصیل	شمار نمبر
5000/-	نیشنل انسٹیٹیوٹ آف جائلڈ ہیلتھ (NICH) کی سائٹس کے لیے سیکورٹی سروسز HR کی ہائرنگ	1

یہ ٹینڈر www.sindh.eprocure.gov.pk پر نقد ہوا جائیگی (نا قابل واپسی) کے عوض دستیاب ہیں۔ دلچسپی رکھنے والے بولی دہندگان اپنی E-Bids ایک سرٹیل پر دو مذاقوں کے طریقہ کار کے مطابق، SPPRA رولز 2010 (تاحال ترمیم شدہ) کے مطابق کسی بھی کام کے دن 23-02-2026 سے 10-03-2026 تک جمع کر سکتے ہیں۔ فرمز / کمپنیوں سے درخواست کی جاتی ہے کہ وہ اپنی پیشکشیں سبھی پر وقتاً فوقتاً اور کلائنٹس کی فہرست کے ساتھ بولی کی قیمت کے برابر زر بیجان بطور ضمانت، ایگزیکٹو ڈائریکٹر، NICH، کراچی کے نام جمع کروائیں۔ جمع کرانے کا وقت صبح 9:30 بجے سے 11:30 بجے تک ہوگا۔ ٹینڈرز 10-03-2026 بوقت دوپہر 12:00 بجے اس اور سے کے آڈیٹوریم میں، چیئر مین پر چیز کمپنی اور شرکت کے خواہشمند بولی دہندگان کی موجودگی میں کھولے جائیں گے۔ تمام آئٹمز کے نرخ ٹینڈر دستاویزات کی وضاحت پر سختی سے عمل کرتے ہوئے پیش کیے جائیں۔ اور بولی 90 دن کے لیے کارآمد ہونی چاہیے۔ شرط ٹینڈر قبول نہیں کیے جائیں گے۔ فرم / کمپنی کو ٹینڈر کے ساتھ ایک حلف نامہ بھی جمع کرانا ہوگا کہ کمپنی کسی جانوری مقدمے یا بلیک لسٹ میں شامل نہیں ہے۔ NICH کو یہ حق حاصل ہے کہ کسی بھی یا تمام پیشکشوں کو قبول یا مسترد کر دے اور SPPRA رولز 2010 (تاحال ترمیم شدہ) کے مطابق آئٹمز کی مقدار میں کمی یا اضافہ کر سکتی ہے۔ اگر مقررہ تاریخ اور وقت پر ٹینڈر کسی تاخیر وجہ سے نہیں کھولا جاسکا، تو اسے اگلے کام کے دن کھولا جائے گا۔ ٹینڈر نوٹس NICH کی ویب سائٹ (www.nich.edu.pk) فون: 021-99202161-4 ایکسٹینشن 209 دفتر کی ساعات: (صبح 09:00 بجے سے دوپہر 02:00 بجے) پر بھی دستیاب ہے۔

پروفیسر ناصر سلیم سڈل

ایگزیکٹو ڈائریکٹر

کسی بھی استفسار کی صورت میں، بریلو کریم رابطہ کریں:
مس نویدہ کلثوم (پروفیکورمنٹ سیکشن جنرل)

WORK FOR SINDH
INFORMATION DEPARTMENT

INF/KRY/582/2026

Jang
17-02-2026



Hiring for Security Services & HR for NICH, Karachi

DUE ON: 10-03-2026 at 12:00P.M @ 1st Floor Auditorium, NICH, Karachi

IMPORTANT DATES:

Tender submission date is : 10.03.2026 till 11:30 am

Tender will be opened on : 10.03.2026 at 12:00 pm

No. Admn/2025-26/339 /NICH
GOVERNMENT OF SINDH
NATIONAL INSTITUTE OF CHILD HEALTH
KARACHI-75510



TENDER FOR HIRING, NICH, KARACHI FOR THE YEAR

2025-26 (expandable to 2026-27).

Cost of the Tender is	:	Rs. 5000/= (Five Thousand only)
Tender selling date is from	:	23.02.2026 to 10.03.2026
Tender submission date is	:	10.03.2026 at 11:30 am
Tender will be opened on	:	10.03.2026 at 12:00 pm

Terms & Conditions

1. The National Institute of Child Health (NICH), Government of Sindh Karachi now invites e-bids through E-Pak Acquisition and Disposable System (EPADS) for eligible bidders of Contract required for NICH Hospital for the Hiring for Security Services for NICH for the fiscal year 2025-26 & 2026-27 till finalizing of next fiscal year tender 2026-27. The procurement method will be **Rule-46 (2) Single Stage Two Envelope Procedure**. The eligible bidders and firms in Sindh, should have valid registration with tax authorities of Islamic Republic of Pakistan (Income Tax, SRB (where applicable) & Sales Tax Department) and
2. Interested eligible bidders may obtain further information from 1st floor Procurement department NICH, Karachi Phone no. +9221-9901261-4 and E-mail: info@nich.edu.pk.
3. The Bids prepared in accordance with the instructions in the bidding documents must be submitted on EPADS and purchased by interested bidders on the submission of written application, to payment of Rs.5000/ Tender Fee non refundable Fee that have to be deposited in favor of The Executive Director, NICH. A complete set of bidding document containing detailed terms and conditions, can be viewed / downloaded from <https://portalsindh.eprocure.gov.pk/#/>.
4. The Bids must be submitted on EPADS on or before **Date of Opening up to 11:30 a.m.** and must be accompanied by a bid security of Two (2%) of bid cost in favor of National Institute of Child Health (NICH) must reach before the deadline for the submission of e-bids, which will be opened on the same day **10-03-2026 at 12:00 p.m** First Floor, Auditorium National Institute of Child Health, Karachi.
5. The rates quoted should be inclusive of GST, Income Tax, etc. Applicable taxes will be deducted at source at prescribed rates. Delivery of Services will be made in as mentioned in the bidding document.
6. The bidders are requested to give their best and final prices as no negotiations are allowed.
7. In case Government declared / announce public holiday on the date of opening of Tender, the Tenders will be submitted / opened on the next working day.
8. The proposal shall be submitted through E-tendering portal under Technical and Financial/Commercial options on E-pad with all the supporting documentary evidence by or before the closing date and time.
9. In the first instance, technical Proposal shall be opened on the E tender portal, and then the "Financial Proposal" shall be retained unopened.



10. During the technical evaluation, no amendments to Technical Proposal shall be permitted.
11. After the evaluation and approval of the technical proposals, the financial/commercial (on E-tender portal) shall be opened for technically responsive firms, publicly at a time, date and venue announced, within the proposed validity period.
12. The financial proposals found technically non-responsive shall be rejected.
13. Financial Proposal shall be evaluated based on procuring agency evaluation criteria as provided in the bidding document on E-pad portal.
14. The lowest evaluated bidder shall be awarded the contract.
15. Bidders are required to offer most competitive lowest price of their quoted items as no negotiations on quoted price are allowed under the rules.
16. Procurement Committee reserves the Right to accept or Reject any or all Bids prior to award of contract as per SPPRA Rules, 2010 (amended 2019).
17. In case of any difficulty prospective bidders may contact EPADS helpline 051-111-137-237 during working days/hours

**The Executive Director,
(NICH) Government of Sindh**



Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction	
ITB 1.1	NICH-Health, Government of Sindh
ITB 1.1	Name of Project: National Institute of Child Health (NICH)
ITB 1.1	Name of Contract: Hiring for Security Services for NICH
ITB 4.1	Name of Procuring agency: NICH, Govt. of Sindh
ITB 6.1	Procuring agency's address, telephone, telex, and facsimile numbers: National Institute of Child Health (NICH), Office First Floor, The Procurement department, National Institute of Child Health, Karachi Karachi, Phone no. +9221-99201261-4 Ext 209 E-mail: info@nich.edu.pk.
ITB 8.1	Language of the bid: English
bid Price and Currency	
ITB 11.2	The price quoted shall be in Pakistani Rupees. The Prices indicated in the Price Schedule shall be delivered duty paid (DDP). The price of other (incidental) services, if any, may be mentioned separately.
ITB 11.5	The price shall be fixed, and in Pakistani Rupees.

Preparation and Submission of Bids	
ITB 15.1	Amount of bid security: Three (3%) of the total amount
ITB 16.1	Bid validity period: Validity Period of the Bid will be Ninety (90) Days
ITB 17.1	Number of copies: One technical proposal submitted on Epad & One financial proposal submitted on Epad
ITB 18.2 (a)	Address for bid submission: Rafiquee Shaheed Road, National Institute of Child Health, Karachi-75510.
ITB 18.2 (b)	IFB title and number: Hiring for Security Services for NICH. No.Admn/2025-26/339 /NICH
ITB 19.1	Deadline for bid submission: 10-03-2026 at 11:30 a.m
ITB 22.1	Time, date, and place for bid opening: 10-03-2026 at 11:30 a.m at First Floor Auditorium, National Institute of Child Health, Karachi
ITB 24.2	Performance Security equal to 2% in form of pay order, Demand Draft or bank guarantee shall be submitted by the vendor.



Bid Evaluation	
ITB 25.3	Criteria for bid evaluation: <u>Merit Point Evaluation (Highest ranking Bid)</u> The items ranked highest in merit points (obtained through and based on technical and financial evaluation) will get unit rate central contract shall be considered as most advantageous bid.
Contract Award	
ITB 29.1	Percentage for quantity increase or decrease: 15%

**ITB 25.3 Bid Evaluation
MANDATORY CLAUSES**

Bidders are requested to read and check the below requirement carefully. The provision of below documents is essential prerequisite along with submission of bid. Bids without below documents will be declared as **NON-RESPONSIVE**.

SR. #	DETAIL	YES/NO	PAGE # /Annex.
1	Tender Purchase Receipt (Original)/ Paid Bank Deposit Slip		
2	Bid Security (3%) Photocopy with value hidden in Technical Proposal; Original in Financial)		
3	Technical Proposal on Company's Letterhead		
4	Undertaking on legal stamp paper (If the company is not blacklisted)		
5	Valid Professional Tax		
6	Income Tax & SRB Registration Certificate		
7	FBR Income Tax Returns (last 3 years)		
8	Company Profile including detail of Infrastructure, staff with contact Nos. List of Equipment's and contact details of the Offices/branches available with address.		
9	Copy of Clearance Certificate from Local Police/ Special Branch		
10	Copy of service book (in case of ex-army guard) or Copy of security training certificate (in case of civilian trained guards)		
11	Valid membership with Registration with All Pakistan Security Agencies Association (APSAA)		
12	Valid Registration with Pakistan Telecom Authority (PTA)		
13	Certificate of Registration with Old Age Benefit Institute (EOBI)		
14	Valid certificate of Social Security Registration of Employees. Registration Certificate with S.E.S.I.		
15	Valid registration with S.E.C.P of Firm.		
16	Submission of undertaking on legal valid and attested stamp paper that the bid prices shall not be in violation of minimum wages set by the Government of Pakistan.		

Note: Regardless of the conduct or result of the tendering process, the bidder shall incur all costs related to the preparation and submission of its documents, and NICH shall in no event be responsible or liable for such costs

Undertaking:

We hereby confirm that we have read, understand and agree with above.



Signature & seal (bidder): _____

EVALUATION CRITERIA

NOTE

Financial proposal must be submitted on company letter head duly signed and stamped. Bidder is required to type their offer in figure and as well as in words of the total amount else the offer would be rejected.

EVALUATION / QUALIFICATION

1. THE BIDS SHALL BE EVALUATED ON MOST ADVANTAGEOUS BID BASIS. The bidder which attains the highest combined weighted technical and financial score according to the following criteria shall be SELECTED
2. The Bids shall be evaluated on complete Lot / Group / Package basis reflected in the Bid Form / Price Schedule. Bids for partial / limited item(s) shall not be considered and REJECTED
3. The following merit point system for weighing evaluation factors/criteria will be applied for technical proposals.
4. Bidders achieving minimum 70% points / marks will be considered only for further process besides compliance of all mandatory clauses. Documentary evidence must be attached in support of your claim.
5. Only those Financial Proposals will be announced / considered which were technically qualified by the committee

S#	PARAMETERS / SUB-PARAMETERS	Total Marks	Obtained Marks
1	NOC for Security Services	Max. 15	
1.1	Status of NOC Registered with the Concerned Home Departments and/ or Ministry of Interior (certificate enclosed)	15	
1.2	Non-compliance (if no NOC Registered with the Concerned Home Departments or Ministry of Interior)	Disqualify	
2	Holding the valid Licenses of Security Company from Concerned Home Departments and/or Ministry of Interior	Max. 15	
3	Experience with the Public / Private Sector organization for providing the Security Services for a minimum period of 12 months during the last five (05) years ending on the deadline for bid submission. (Valid documentary evidence showing the required details to be attached).	Max. 15	
3.1	Providing the 100 or more Guard's at a time (3 points for each yearly contract – Max. 15 points)	15	
3.2	Providing the 50 or more Guard's at a time (2 points for each yearly contract – Max. 10 points)	10	
3.3	Providing the 25 or more or more Guard's at a time (1 points for each yearly contract – Max. 5 points)	05	



4	Company / Firm must be in Active Taxpayer List (ATL) of FBR	Max. 05	
5	Average Annual Turnover last 3 fiscal year		
5.1	More than 20.000 (M)	10	
5.2	More than 10.000 (M) to 20.00 (M)	08	
5.3	More than 05.000 (M) to 10.00 (M)	06	
5.4	More than 01.000 (M) to 05.00 (M)	04	
6	Experience in Handling Security Services Contracts Throughout Pakistan	Max. 10	
6.1	Established during 2016-2025	04	
6.2	Established during 2011-2015	07	
6.3	Established during 2010 or early	10	
7	Attested EOBI's of last 03 year of contribution payment slip (Documents evidence must be attached)	Max. 10	
7.1	Above 100 Employees	10	
7.2	Above 50 Employees	07	
7.3	Above 25 Employees	04	
8	Client's Satisfactory Performance Certificate issued during the last 5 years by any Public Sector Organization OR any Private Sector Large National / Multi-National organization registered with SECP. (Please provide satisfactory performance letter / certificate issued during the last 3 years)	Max. 10	
8.1	Above 10 Clients	10	
8.2	Above 07 Clients	07	
8.3	Above 05 Clients	04	
9	Undertaking that company has never been involved in litigation with the Authority/ Government of Sindh.	Max. 05	
10	Valid ISO 9001:2015 (Link must be provided for verification)	Max. 05	
TOTAL MARKS		100	



Financial Evaluation and Scoring System for Bids (Maximum Allocable Marks Score 30 marks)

The financial bids of technically qualified bidders will be opened publicly at the time to be announced by the Procuring Agency and the financial bids found technically non-responsive shall be returned un-opened to the respective Bidders.

Total Allocable marks for Technical Proposal = **70**

Total Allocable marks in Financial Proposal = **30**

Total Combined Allocable Score for individual bids = Marks obtained in Technical Evaluation + Marks obtained in Financial Evaluation = **100**

Scoring Methodology:

Contract will be awarded to the most advantageous responsive firm whose items ranks highest in the Combined Evaluation scoring calculated through the Marks awarded to Technical Proposal and Financial Proposal as stated in the Bid Data Sheet of these Standard Bidding Documents.

The Evaluation Methodology is a combination of non-price factors (in Technical Criteria) and price factor (in Financial Criteria); and each having points as elaborated in the evaluation preformat provided in these SBDs.

Procedure for the Marks Scoring:

Marks will be awarded or otherwise for various technical parameters of quoted item based on the prescribed Technical and Financial criteria. The total combined marks will determine the highest ranking goods category for contract award.

The formula to calculate the marks for the price by the bidders:

Financial Evaluation Score of quoted Item:

$$= \frac{[\text{Lowest quoted Price of the Item} \div \text{Next higher proposed Price of the competing Item}]}{\text{x Total}} \times \text{Total allocable financial score}$$

Solved Example of Financial Scoring (product):

- If the lowest quoted price of an item is Rs. 86/-, the same lowest bidder will obtain score as below:

$$= [86 \div 86] \times 30$$

= **30** marks, being the lowest bidder for the quoted item.

- If the next higher quoted price of the same item is Rs. 105/-, the marks obtained will be:

$$= [86 \div 105] \times 30 = 24.5714 \text{ Marks}$$

- If the next higher quoted price of the same item is Rs. 130/-, the marks obtained will be:

$$= [86 \div 130] \times 30 = 19.8461 \text{ Marks.... And so on.}$$



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Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

I. Definitions (GCC Clause 1)

GCC 1.1 (g)—The Procuring agency is: NICH, and Government of Sindh

GCC 1.1 (h)—The Procuring agency's country is: Islamic Republic of Pakistan

GCC 1.1 (j)—The Project Site is: National Institute of Child Health (NICH), Karachi.

2. Country of Origin (GCC Clause 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. Performance Security (GCC Clause 7)

GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be: 5% in shape of Pay Order, Demand Draft or unconditional & irrevocable Bank/Insurance Guarantee as per the format provided at Page 17: Form – 3 from any schedule Bank of Pakistan or Insurance Company.

GCC 7.4— After providing services, the performance security of 5%. The Pay Order, Demand Draft or Bank / Insurance Guarantee against performance security will be released upon completion of the project. Moreover, security deposit shall be forfeited by the Procuring Agency if contractor fails to comply with terms and condition of the contract at any stage during contract period.

4. Inspections and Tests (GCC Clause 8)

GCC 8.6—In regards to the delivery of Goods, feedback will be obtained from the required Place of the delivery of goods and also the timelines of deliveries if the feedback is negative, NICH shall cancel the purchase order and award the contract to second ranked vendor.

5. Packing (GCC Clause 9)



GCC 9.2—The bidder shall deliver the supplies at the destination in Good Condition with in a given period of time.

6. Delivery and Documents (GCC Clause 10)

GCC 10—The qualified bidder has to return the original delivery Issue Receipt Voucher from the required destination assigned by NICH with signed and stamp to NICH without cutting and overwriting on it, after delivery bidder shall have to maintain record by making copies of every original receipt delivery of transportation goods.

7. Insurance (GCC Clause 11)

GCC 11.1— The services provided under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility. Since the Insurance is seller's responsibility, they may arrange appropriate coverage.

8. Incidental Services (GCC Clause 13)

Not Applicable

9. Spare Parts (GCC Clause 14)

Not Applicable

10. Warranty (GCC Clause 15)

Not Applicable

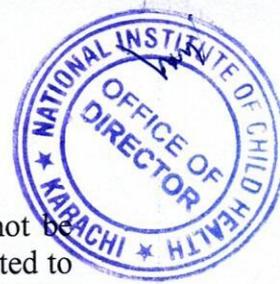
11. Payment (GCC Clause 16)

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Monthly wages of the guards will not be less than the minimum wages fixed by the government of Pakistan from time to time. Any violation at any stage in this regard will render the security company ineligible to work with NICH, Government of Sindh.

Payment shall be made in Pak. Rupees. 100% of the Contract Price as a when services delivery to NICH Karachi but within Thirty days (30) on submission of invoice. Income/withholding tax shall be deducted at source as per applicable taxation laws, while making the payments.

12. Prices (GCC Clause 17)



GCC 17.1—Prices submitted by the vendor shall be considered final and will not be subject to any variation at any stage of bidding and/or during services. Costs related to signing of the contract (stamp duty etc.) between NICH and Company shall be responsibility of the company.

13. Liquidated Damages (GCC Clause 23)

GCC 23.1— If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Bidding Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in Bidding Data. Once the maximum is reached, the Procuring agency may consider termination of the Contract.

14. Resolution of Disputes (GCC Clause 28)

GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.

15. Governing Language (GCC Clause 29)

GCC 29.1—The Governing Language shall be: English

16. Applicable Law (GCC Clause 30)

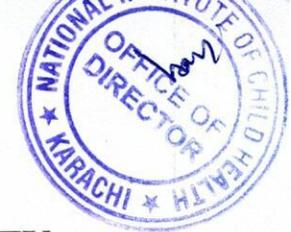
GCC 30.1-The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:

The Employment of Children (ECA) Act 1991
The Bonded Labour System (Abolition) Act of 1992
The Factories Act 1934

17. Notices (GCC Clause 31)

GCC 31.1—procuring agency's address for notice purposes:

Rafiquee Shaheed Road, National Institute of Child Health (NICH), Karachi.



SCHEDULE OF REQUIREMENTS / BILL OF QUANTITY

HUMAN RESOURCES

National Institute of Child Health, Karachi (NICH) reserves the right to increase / decrease or deletes the quantities of services at the time of award of contract and also reserves the right to enhance the quantity of services without any change in unit price or other terms and conditions at any time during the contract period.

S.#	Particular	Required Staff	Age Limit	Experience
01	Network Support Engineer	01	22 years to 35 years	Bachelor's degree in computer science, information technology with 2-3 years of experience in relevant field.
02	IT Technician	01	22 years to 35 years	Bachelor's degree in computer science, information technology with 2-3 years of experience in relevant field.
03	Front Desk Receptionist	02	22 years to 35 years	Intermediate 2 years experience in relevant field
04	CCTV Operator	06	22 years to 35 years	Matric 2-3 years experience with CCTV system of security work.
02	Ex-Force Security Supervisor	02	Up to 45 years	3 Years' Experience in relevant post
03	Ex-Force guards	40	Up to 40 years	5-Years' Experience in relevant post
04	Security Guard (Female)	08	22 years to 33 years	2 Years' Experience in relevant field
	Total	60		

The evaluation will be based on the current requirements for security staff. However, the number of security personnel at various department of NICH will be increased and deployed periodically.

The bid will be evaluated separately for each district and must be submitted in accordance with **Price Schedule (Form)**. Bids that do not meet this requirement will be rejected

Note 1: Total duration of the contract will be 6 months and will be extend till finalizing next tender for the fiscal year 2026-27 on satisfactory performance of qualified bidder with the approval of The Executive Director NICH, Govt. of Sindh.



Note 2: Financial proposal must be submitted on company letter head duly signed / stamped / typed in figure and words of the total amount; if not then bid will be considered as rejected.

Note 3: Security Staff will work under supervision of the Executive Director, NICH, Karachi. All security personnel who deployed at NICH mandatory to submit Police verification certificate individually by security provider.

Note 4: The security Services will be provided at National Institute of Child Health (NICH) Karachi.

Terms and Condition of Contract

1. The Executive Director NICH, Karachi has the right to cancel the contract at any stage and by issuing one-month prior notice in case of violation of Agreement / ToR is proved as well as damages to the prestige or property of National Institute of Child Health, Karachi.
2. Contractor will be responsible for any theft or pilferage committed by any of his employees. The employee will be liable to punishment under the rules.
3. Any condition / clause of the Contract can be included / amended if required in the interest of the National Institute of Child Health, Karachi with the mutual understanding of both parties.
4. Contractor shall have its own equipment required to maintain security. Equipment must be approved by the Authorized / Nominated Officer of National Institute of Child Health, Karachi before commencement of contract.
5. The Contractor should not violate or allow his Staff to violate the rules of the Government of Sindh.
6. The Contract is for one/two quarter starting from the date of agreement and extendable till next tender for the fiscal year 2026-27 will be finalized at NICH, Karachi
7. No tender will be entertained without bid security. The bid security will be forfeited to Government Treasury, in case of non-submission of performance security within seven (7) Days of receipt of the Letter of Acceptance.
8. If the contractor fails to give services within the stipulated period, liquidity charges will be imposed.



REJECTION / ACCEPTANCE OF BID

1. bidder fails to meet all the requirements of Tender Eligibility / Qualification Criteria;
or
2. bids submitted for partial / limited services / items as specified in the Format for Quoting the Rates / Schedule of Requirements / B.O.Q; or
3. bid submitted with shorter bid validity period; or
4. bidder fails to meet the minimum evaluation criteria requirements; or
5. bid not accompanied by the Bid Security (Earnest Money) of required amount and form; or
6. bidder refuses to accept the corrected Total Bid Amount / Price; or
7. rates quoted by bidder are not workable (not meeting the requirements of minimum wages, Income Tax, Sales Tax, EOBI, SESSI, etc.), or on higher side etc.

SECURITY COMPANY'S SCOPE OF WORK

Aim: To establish foolproof security arrangements to ward off any subversive / untoward incident. The following are the scope of work to be performed if hired for provision of security services for NICH.

- Provide Security on 24/7 basis.
- Maintain harmony under stressful situation.
- Maintain Traffic Inflow during peace and emergency time and facilitate parking of vehicles as per policy of the NICH as well as provide security & Monitoring of dedicated parking slots and waiting areas etc.
- Frequent updates on Emergency Plans and procedure with NICH.
- Provide monitoring on all activities 24/7.
- Security Agency will be responsible to provide the Security to the Hospital assets and any other job assigned by the NICH in this regard.

SECURITY GUARDS

The company shall provide Security Guards at designated location(s) to provide security cover, and also Security Guards with Automatic / Semi-automatic / rapid-fire weapon as per given schedule of duty timing.

The company shall provide and ensure that each guard on duty has received and understood written instructions of basic duties and has the following in his possession.



1. Company card and copy of Computerized National Identity Card (CNIC).
2. Torch for guards on evening and night duties
3. Standard Uniform (like badges Cap Shirt Bot belt whistle etc.)
4. Weapon(s) with ammunition of agreed kind and quality to be provided only to the relevant security guard as per the requirement / request of NICH SITES administration.
5. The Guard will be called “**Standing Security Guard**” and will remain alert, patrolling and vigilant throughout their duty hours, and any mishap will be the responsibility of the company under all circumstances.
6. The company shall be bound to execute the directives of the NICH Standing Security Orders, which will be conveyed to the company through Email, WhatsApp message / SMS or Letter etc.
7. The company shall be responsible to provide satisfactory services at all key points of NICH premises with the following conditions:
8. The company shall maintain extra guards to be readily available with the company as the substitute for the supervisors/Guards who become absent /short/sick at the company’s own enrollment for which the NICH Management will not make any extra payment.
9. The company shall deploy energetic, smart and healthy, well trained ex-armed forces personnel (preferable) or well-trained civilians with perfect turnout, smart uniform and fully competent to meet security requirements / demands at sensitive/vulnerable points in consultation with the Nominated Officers NICH by the Executive Director, NICH.

Upon unsatisfactory performance of the supervisor/guards as determined by the NICH Management, the contract agreement shall be terminated by giving one month’s notice to the Security Company.

Unsatisfactory performance includes:

- Unable to provide desired number of security guards / supervisors / lady searchers.
- Absence of security guard(s) from duty
- Non-Attendance of office on scheduled / prescribed time.
- Casual performance of duty by guard(s)
- During the period of agreement, the responsibility of any loss and damage due to unsatisfactory performance of the security company.
- Non-reporting of major incidents to NICH management that occurs in the NICH premises Daily attendance shall be marked as per the approved attendance system of the NICH. Security Company head office shall also submit the Daily Attendance Sheet. Month wise bill be submitted to NICH, on 1st week of every month regularly.
- The guard services must be on shift basis according to labor laws each day with different guard at each shift shall be provided by the company to NICH.
- The company of active performance of duties by the security guards and working of mechanical security system round the clock, seven days a week even on holidays and shall maintain a supervisory network of its own to ensure presence.



1. MECHANICAL SECURITY SYSTEM:

1. The company shall provide **“Hand-Held Metal Detectors”**.
2. The company shall provide **“under carriage Car-Search Mirror”**.
3. The company shall provide communication in shape of **“Walkie-talkie’s intercommunication system”**.
4. The company shall provide and install the equipment mentioned at **serial No i, ii, iii, and v** from the first day of this agreement, till its end /termination, whichever occur earlier.
5. The company shall provide its above listed equipment in good quality and condition and ensure its proper activation / operation throughout the period of contract agreement.
6. The ownership of the companies above listed equipment shall rest with the company. However, it shall not be replaced after its installation from the location without the prior written approval of the NICH Management.
7. During the period for which the equipment is taken out for repair or replacement, the company shall provide its replacement of the same nature, quality and condition, without affecting security services. However, upon termination of this agreement, the company shall be permitted to remove all its apparatus /equipment installed in the premises.
8. The company shall ensure activation of the equipment round the clock, seven days a week, without any interruption.
9. The company shall be responsible for the maintenance of its equipment.
10. The NICH management shall provide adequate space, light and power at the premises for installation and operation of the equipment.
11. The company shall be responsible for proper and effective use of Mechanical Security Systems.
12. The company shall comply with all the instructions as and when given by the NICH Management regarding services and use of all equipment.

2. THE GUARD’S DUTIES SHALL BE FOLLOWING

1. Prevention of entry into offices /installation premises trusted in the charge of the company, of any person not authorized by NICH Management or any person who lacks proper identification or intrudes the secured premises.
2. Prevent pilferage of items /equipment/property belonging to NICH from the premises placed under the charge of the company as per written instructions issued by the authorized officer of the NICH Management. Proper inventory list will be prepared and checked by both the parties or any part of property will not be removed without a proper gate pass.
3. Inform concerned authorized officer of the NICH Management promptly and accurately, of any occurrence detrimental to the security of the installation premises and property of the NICH placed under charge of the company.



4. TO TAKE PROPER ACTION IN CASE OF EMERGENCIES LIKE:

- Fire, rising of alarm and proper communication to fire brigade and officer in charge of the installation and arrange rescue activities.
 - Forced Entry will be promptly reported to the local police station, NICH security in charge and Security Company's head office for appropriate action.
 - Law and order situation will be promptly reported to the local police station, NICH Security in charge and the security company head office of the company for appropriate action. All entry points shall be closed under such situation.
 - Provide medical assistance to NICH Management to any person injured in the premises. The provision of medical coverage and its cost shall be borne by NICH, in case, if the negligence is in part of the NICH.
 - To carry out daily checking of all security lights, entry points and locked premises for their effectiveness after office hours or on closed holidays.
 - Patrolling / picketing the installation as per specific written orders peculiar to the installation prepared by the company and approved by the NICH administration.
 - To properly brief the relieving guard, about any situation concerning the security.
5. Security guards must have under gone, Fire Fighting Trainings and elimination of the subversive activities (bidder is bound to provide the training certificate on the demand of NICH). Further ED coordination with concerned secret agencies; special police, local police and civil defense authorities will be done at site and to take immediate remedial measures.
6. The guard shall perform duties including security of NICH personnel, installations, its property and fire fighting in any eventuality of a fire disaster or any other likely attack by the human being or group of human beings.
7. During the validity of the contract agreement, in case damage occurs to the property or personnel of the NICH and due to outbreak of fire or any other eventuality caused by the negligence of the security guards, the company shall be wholly responsible and liable for paying for such losses occurred to NICH, as a result of their negligence, to be decided by a committee consisting of representatives, in equal number of both the parties, which will decide the matter after considering the following:
- Negligence of security guards amounting to an act of omission or commission as a result to which loss occurs as enlisted in the indemnity clause.
 - Negligence of guards in case of the fire, or other disaster, which is caused by any act omission and commission of security guards.
 - Any fire/disaster, which erupts from outside as a result of any calamity and accident and is beyond the control of security guards, will not fall under the indemnity clause.
 - The Company shall notify its representatives who will be contracted for immediate



replacement in the event of unsatisfactory performance of deputed personnel.

3. PENALTY:

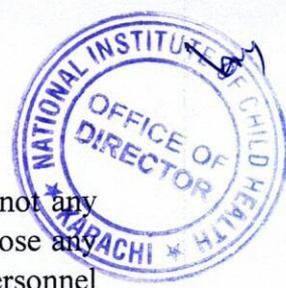
1. The Security Company is bound to provide guards on every cost for sensitive areas, in case of any loss due to lapse Security Company will be held responsible.
2. In case of any damage / loss to NICH due to Security lapse herewith for determination of liability a committee constituted by the NICH management having representation from Security Company will investigate the matter and fix the responsibility. The recommendation of the committee shall be a binding on the company to pay the losses.
3. In case of any theft / damage at go down premises, the security company will be held responsible to pay the entire losses to the NICH as determined by the Committee constituted by the Competent Authority.
4. Overage and underage guards will not be accepted for duty and no salary shall be paid for them.
5. In case of placement of inefficient guard / placement of, lethargic guards, guards without proper uniform, NICH SITES reserve the rights to impose penalty up to Rupees 500/-.

4. HUMAN RESOURCE:

Staff will work according to the table provided below by the authorized officer of NICH, TIEST at designated location(s). This could be adjusted according to the future requirements of the NICH SITES.

1. The contractor shall be responsible to provide satisfactory services at NICH, by deploying energetic, and healthy, well-trained workers with approved uniform.
2. In case of any dispute between guard / workers and the contractor the matter shall be, referred to the NICH for arbitration whose decision shall be final.
3. Undisciplined guards and /or guards involved in immoral activities will not be allowed to serve in the NICH.
4. Contractor will be bound to change the guards who will be unwanted by the NICH management immediately.
5. **The employees will work according to government rules / policy:**
 - The services to be provided by the contractor must be according to labor laws.
 - Child labor rules and basic human rights will not be violated by the Contractor.
 - Age of worker shall not be less than 18 years.
 - Contractor shall be bound to provide the sanctioned strength of Guards at all-time even on holiday.
 - Contractor shall be bound to pay the minimum salary to its employees working at NICH as per the prevailing rates fixed by the Provincial Government.

5. CONFIDENTIALITY:



1. The company shall ensure that all employees performing, the services shall not any time during the validity of the contract agreement or thereafter, will not disclose any information whatsoever, to any person, as to be affairs of the NICH or its personnel and as to any other matter, which may come to their knowledge by reason of performance of the services. If in the opinion of the NICH Management there has been any such disclosure the person concerned shall immediately be dismissed from the service of the company and other necessary action shall also be initiated with the consultation of NICH management.

6. RESPONSIBILITIES OF THE COMPANY:

- In addition to the services to be performed by the company specified above, the company shall provide at additional cost to the NICH such supervision of its employees as in necessary to adequately fulfill its obligation.
- The company is responsible for ensuring that all its employees performing the services are physically and mentally fit, have no communicable disease and are in good health in all respects to perform the duties.
- The Company is an independent contractor and accordingly is fully responsible for any accident or injury to its personnel or caused by its personnel and agrees that neither the NICH nor any of its personnel shall be held liable for either of the above in any manner.
- The personnel of the company shall not in any manner indulge in any unionism nor have any linked activity with NICH employees.
- The company is responsible for recruitment, discipline and all other service matters of its employees. They shall not in any case communicate with the NICH management regarding their service matters that is the sole responsibility of the company.
- The NICH may refuse to accept services from any of the employees of the company, whose work has been found unsatisfactory or not in the accordance with the requirements of this document.
- The company shall be responsible for the deployment of security guards at all vulnerable points as per the agreement. However, for any new site, for which order of deployment will be issued by NICH management, the company shall be responsible to deploy security guards and install the security system after the issuance of work order within **seven days**. In case of delay, if any incident takes place, it shall be covered under the indemnity clause.
- The Security Company will use its own frequency for communication (Walkie-Talkies) to the NICH.

7. RESTRICTION OF ASSIGNMENT / TAKE OVER

1. The company shall not assign or sub-contract any of its duties or rights under this agreement, including but not limited to any benefit or interest herein or there under, any such assignment or sub-contacting by the company shall entitle the NICH to



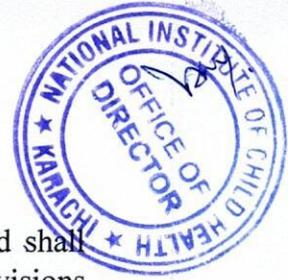
- terminate its services forthwith.
2. If the company makes any arrangement with or assignment in favor of its creditors or amalgamates with any other concern or is taken over, the NICH shall be entitled to terminate its services forthwith.

8. SECURITY MEASURES

1. The Security Company shall maintain the proper record at main gate during the IN& OUT of vehicle / visitors at site.
2. The Security Company shall provide the thumb impression device to put the thumb of Security Guards to ensure their attendance in time. Besides the attendance would be verified by the in charge.
3. The Security Company shall be responsible to ensure the safety and security of NICH assets moveable and immovable including warehouse.
4. Arms shall be in working condition at all the time. Armed Guards equipped with sufficient cartridges.

9. GENERAL CONDITIONS

1. NICH at its discretion can reduce / increase the number of guards, on agreed rate of payment and on the same terms & conditions, on the request of relevant in charges in case of emergencies. However, the in charge have to immediately inform the NICH Management. The verbal intimation would be duly followed by written request mentioning therein the circumstances / reasons on next day.
2. Security Company shall ensure the availability of adequate reserve guards. In case of absence casual or other leave by any Security Guard, the Security Company shall provide the alternate guard from the reserve guards in case of absence of any Security Guard, the Security Company shall be liable to provide the required strength at sites otherwise NICH reserve the right to imposed the penalty as per agreement.
3. Security Company shall ensure the placement of Guards, strictly in accordance with agreement, Terms and Conditions.
4. NICH can increase / decrease the number of guards. In this situation the Security Company will be informed in writing accordingly. In case of number of guards increased / decreased upon directives of NICH, the payment shall be made / adjusted on the agreed rates.
5. The contractor will provide physically fit and sound in health armed guard, properly uniform and ensure that each guard must have following documents:
 - i. Attested photocopy of NADRA Computerized Card.
 - ii. Original Service Card issued by the Security Company.
 - iii. Photocopy of license, certificate of weapon held by the guard.
 - iv. Copy of Certified discharge work issued by Ex-Armed Forces.
6. **Without uniform, Lethargic, inefficient, over and below age guards will not be**



- accepted.**
7. This agreement would effect from the date of Signing of this agreement and shall continue in force unless and until it is determined in accordance with the provisions regarding termination of agreement.
 8. The Security Company would response to cover all financial rates of Security Guards, including payment of salary and compensation to the Guards and all type of taxes and levies whether acquired through collective bargaining or otherwise and all the expenditure for providing allied services.
 9. Any increase or decrease in any levies or rates imposed by the Government / CBA, wages and / or salaries fluctuation in market rates of equipment, materials, etc. during the currency of this agreement shall be on the Security Company's account and no claims for such increase shall be entertained by the NICH.
 10. Any taxes/duties already in place or levied by the Government during the currency of the agreement will be on Security Company's account and no claim shall be entertained by the NICH. If during the subsistence of this agreement or any renewal thereof any case, tax charges or surcharge is levied in respect of the services which are subject of this agreement, by the Federal, Provincial or Local Government. Such case, tax charges or surcharge, as the case may be, payable by the Security Company.
 11. NICH will not be liable to make any extra payment if the Security Company is to provide services In the event of any civil commotion, war, enemy action, hostilities, act of God or any other circumstance etc.
 12. The Security Company will keep tile NICH free of any liability for the clause of compensation, if any to any employee of the Security Company in case of their injury, death etc.
 13. Any claims of injuries, loss of limb or life of labor and other workers engaged/employed by the Security Company for operations under this agreement or work connected directly or indirectly with the agreement shall be settled and paid by the Security Company, NICH SITES shall in no way be responsible for any compensation in this connection.
 14. One-month prior notice in writing shall be served by either party for termination of contract.
 15. Upon the termination of this agreement the Security Company shall be permitted to remove all its apparatus and equipment which may have been placed in the premises.
 16. NICH shall make the payment to the Security Company on monthly basis after submission of bill in detail with attendance sheet with name of Un-Armed Guards/Armed Guards duly verified NICH representative.
 17. Copy of register, indicating entry and exit of vehicles.
 18. Details showing arrival / dispatches of vehicles NICH Sites warehouses.
 19. In case of any dispute or difference arising between the parties hereto relating to the interpretation or effect of any clause of this Agreement, the same shall be referred to **Executive Director, NICH** or his nominee as Arbitrator and his decision shall be final and binding upon the parties hereto.
 20. The Security Company shall be responsible to complete all documentation, if notified



from time to time.

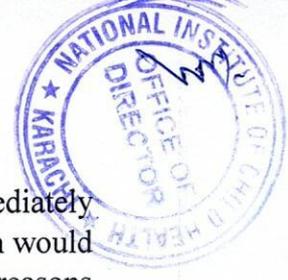
21. The Security Company shall be responsible to maintain all the record along with details of Guards for onward submission to NICH as and when required.
22. The Security Company will ensure that they have enough financial capacity to pay at least two-month salary timely to the deputed Security Guards / Manpower in NICH Sites and Security Company should be submitting such undertaking signed by CEO/CFO or Managing Partner on attested stamp paper of value Rs. 200/-.

10. PERIOD OF AGREEMENT AND DEPLOYMENT OF SECURITY

That the Security Company shall commence on and from _____ to _____ operate and provide security services in respect of the NICH premises address / location as follow:

11. PLACEMENT OF GUARDS AND ALLIED SERVICES

1. Security Guards shall be provided without gap for twenty-four hours (24) per day and seven (7) days per week at NICH SITES.
2. Security Company shall provide the details of Guards along with its past experience, copy of CNIC, copy of service card and other required details / information, it notified, one week prior to placement of Guard to the place of posting.
3. Security Company will ensure that the security guard is active, healthy and free from any diseases. Allowed age limit of placement of security guard duly trained will be preferred.
4. Security Company will ensure that the Security Guard is well trained. The guards must have at least one-year experience of any security company at least fifteen bullets/ cartridges shall be available with each arm guard.
5. Schedule for posting of security guards shall be prepared with In-charge (Security) and issued with approval of competent authority.
6. Guards shall be on the payroll of Security Company, preferably on the permanent slot, otherwise, in case of contractual employment, minimum period should not be less than six months.
7. During the hiring of Security Guards, the offer / appointment letter may be issued and same would be sent In-charge Security for record.
8. Any change in placement of Security Guards shall be made with prior information and approval of the In-charge Security.
9. Security Company shall ensure the availability of adequate reserve guards.
10. Security Company shall ensure placement of Guards, strictly in accordance with agreement, Terms and condition.
11. NICH at its discretion can reduce / increase the number of guards, on agreed rate of payment and on the same terms and condition, on the request of relevant



incharges in case of emergencies. However, the in-charge have to immediately inform the In-charge Security and ED / Management. The verbal intimation would be duly followed by written request mentioning therein the circumstances / reasons on next day.

12.PAYMENT

1. Due payment will be made after completion of each month.
2. The Security Company required to submit the following documents along with bill:
3. Invoice with covering letter, both duly signed and stamped by authorized officer, separate for each location.
4. Original attendance sheet of the Guards daily and monthly duly verified by the incharge.
5. Copy of any/all correspondence made with NICH or any other agency / person / organization during that month.
6. Any other details/documents, if required by NICH.
7. Evidence / support of all claims in bills.
8. Security company shall Submit / close the attendance on last day of the month and shall submit invoices to concern offices by 5th of each month.

AREA COVERED BY THE CONTRACTOR:

- a. Contractor will be fully responsible to provide security to whole covered area and periphery of NICH.
- b. Contractor shall be responsible for round the clock Security Services of the areas under contract.

RECTIFICATION REPORT:

In case of any complaint or observation conveyed to the contractor or their Security supervisor by Concerned Authorities the contractor will report the steps taken in order to rectify those observations in writing within stipulated time.

SIGNATURE OF THE CONTRACTOR
STAMP

Signature : _____

Name : _____

Designation : _____

CNIC No : _____
(Copy duly attested must be attached)

Ph. No. _____ Cell No. _____

Fax No. _____





Sample Forms

1. BID FORM AND PRICE SCHEDULES 29
2. CONTRACT FORM 30
3. PERFORMANCE SECURITY FORM 31
4. INTEGRITY PACT FORM 32



BID LETTER FORM

(Registered name and address of the bidder)

To:

**Executive Director,
Sindh Institute of Child Health & Neonatology,
Karachi - 74800**

Sir,

Having examined the bidding document and amendment thereon we the undersigned, offer to supply goods/provide services / execute the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your Tender call dated

Tender Title: _____

We undertake to provide services/execute the above project or it part assigned to us in conformity with the said bidding documents.

If our bid is accepted, we undertake to;

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 3) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

Place: _____

Bidder's signature and seal.

Date: _____



2. Contract Form

THIS AGREEMENT made the _____ day of _____ 25 _____ between [name of Procuring agency] of [country of Procuring agency] (hereinafter called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

The (Name of bidder) shall perform the Services during the period commencing (Start date) and continuing up to (End date) for the period 2 years contract period as may be agreed by the parties in writing.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Technical Proposal and the Financial Proposal submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) Scope of Works
 - (d) The Technical Specifications;
 - (e) The General Conditions of Contract;
 - (f) The Special Conditions of Contract; and
 - (g) The Procuring Agency's Notification of Award.
 - (h) Other terms and condition specified in bidding documents.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.



1. Price Schedule (Form)

Name of Bidder _____ IFB Number _____. Page of ____.

Financial Proposal of Security Services will be submitted as per mentioned below format, if any bidder fails to provide on same format will be considered as rejected.

1	2	3	4	5	6	7	8	9	10	11
S.no	Rank	Qty	Salary	Total Rate	EOBI @ 5% (based on minimum wages)	SESSI @ 6% (based on minimum wages)	Uniform Charges	Operational Expense including training / weapon	All Applicable Taxes	Total Amount Including Applicable Taxes
1										
2										
3										
4										

REJECTION / ACCEPTANCE OF BID

1. bidder fails to meet all the requirements of Tender Eligibility / Qualification Criteria; or
2. bids submitted for partial / limited services / items as specified in the Format for Quoting the Rates / Schedule of Requirements / B.O.Q; or
3. bid submitted with shorter bid validity period; or
4. bidder fails to meet the minimum evaluation criteria requirements; or
5. bid not accompanied by the Bid Security (Earnest Money) of required amount and form; or
6. bidder refuses to accept the corrected Total Bid Amount / Price; or
7. rates quoted by bidder are not workable (not meeting the requirements of minimum wages, Income Tax, Sales Tax, EOBI, SESSI, etc.), or on higher side etc.

Name of Company: _____

Authorized Signature with Sealed: _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail



IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Procuring agency)

Signed, sealed, delivered by _____ the _____ (for the Supplier)

3. Performance Security Form

To: *[name of procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[Reference number of the contract]* dated _____ 26____ to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 26_____.

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]



**FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN
AS PER SPPRA AMENDMENT OF 2019, RULE 89
CONTRACTS WORTH RS. 0.1 MILLION OR MORE**

Contract No:
Contract Value:
Contract Title:

Dated:

Name of Supplier/Contactor/Consultant Here by declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, **Name of Supplier/Contactor/Consultant** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

Name of Supplier/Contactor/Consultant certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

Name of Supplier/Contactor/Consultant accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, **Name of Supplier/Contactor/Consultant** agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Buyer:

Name of Seller/Supplier

Signature:

Signature:



SECTION IX – REVISED / CONSOLIDATED TERMS & CONDITIONS

This section supersedes and prevails over all overlapping or conflicting provisions contained in earlier sections including General Conditions, Special Conditions, Scope of Work, and Terms & Conditions. In case of any inconsistency, the provisions of this Section shall govern.

1. Legal & Regulatory Compliance

The Contractor shall comply with all applicable laws, rules, and regulations of Pakistan, including SPPRA Rules 2010 (as amended), labor laws, and statutory requirements. The Contractor shall remain duly registered with FBR, SRB, SECP, EOBI, and SESSI throughout the contract period.

2. Manpower Requirements

All security personnel shall be properly trained, medically fit, police verified, and physically capable. Deployment shall strictly follow approved strength. Immediate replacement of absent or unsuitable guards shall be ensured without additional cost to NICH.

3. Wages & Statutory Obligations

The Contractor shall pay wages not less than the minimum wages notified by the Government of Sindh. All statutory contributions including EOBI, SESSI, social security, and taxes shall be the sole responsibility of the Contractor. NICH shall not be liable for any employment-related claims.

4. Liability & Indemnity

The Contractor shall be fully responsible for any loss, damage, theft, injury, or harm caused due to negligence, omission, or misconduct of its personnel. The Contractor shall indemnify NICH against all such claims.

5. Security Equipment & Operations

The Contractor shall provide and maintain all security equipment including metal detectors, walkie-talkies, and related systems in fully operational condition on a 24/7 basis. Emergency response and coordination with law enforcement agencies shall be ensured at all times.

6. Monitoring, Reporting & Billing

Daily attendance shall be maintained and verified. Monthly invoices shall be submitted with attendance sheets and proof of statutory compliance.

7. Contract Period & Termination

the contract shall initially be for six (06) months, extendable based on satisfactory performance. NICH may terminate the contract with one (01) month prior written notice or immediately in case of serious breach.



8. Dispute Resolution

Any dispute shall be resolved amicably. Failing which, the matter shall be referred to the Executive Director, NICH, whose decision shall be final and binding under applicable laws.

9. General Provisions

No subletting or assignment shall be allowed without prior written approval of NICH. No post-bid negotiations shall be permitted. NICH reserves the right to accept or reject any or all bids in accordance with SPPRA Rules.