



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

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No. BSE/P&P/1293/2026

Dated 23-02-2026

Notice Inviting Tender

Sealed bids are invited from interested suppliers/firms for items mentioned below:-

<u>S. No.</u>	<u>Name of Items</u>	<u>Quantity</u>	<u>Bid Security</u>	<u>Tender Fee</u>	<u>Completion Time</u>
1.	Procurement of Services for Supply of Rental Furniture for SSC Examinations-2026	Approx. 65,000 Pairs of Table & Chair	Rs.600,000/- (Rupees Six Hundred Thousand only) (Refundable) in shape of Pay Order in the name of <i>Secretary</i> , Board of Secondary Education Karachi	Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of <i>Secretary</i> , Board of Secondary Education Karachi	The supply of furniture to respective Examination Centres shall be completed at least one day before commencement of Examinations

Note:-

(Complete detail of above job is mentioned in bidding documents)

2. ELIGIBILITY CRITERIA

- Tender Fee @ Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of *Secretary*, Board of Secondary Education Karachi
- Bid Security @ Rs.600,000/- (Rupees Six Hundred Thousand only) (Refundable) in shape of Pay Order in the name of *Secretary*, Board of Secondary Education Karachi
- 03 years working experience of executing the similar job/assignment having comparable cost in one or more Educational Boards, Universities or any reputed Examination conducting authority
- Turn-over of last three years having a sum of minimum Rs.60,000,000/- (copy of Financial Statement/Audit Report be attached)
- Registration with EPADS (SPPRA)
- Registration with Federal Board of Revenue (FBR)
- Registration with the Sindh Revenue Board (SRB)
- An Undertaking on Stamp Paper (Rs.200/-) as per specimen attached with Bid documents



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3. Method of Procurement: N.C.B (Single Stage One Envelope Procedure)

4. Bidding/Tender Documents:

- i. **Issuance:** Bid Documents will be issued from the first date of publication/hoisting to Tuesday 10-03-2026 up to 11:00 a.m.
- ii. **Submission:** Last date will be Tuesday 10-03-2026 up to 11:30 a.m.
- iii. **Opening:** will be opened on Tuesday 10-03-2026 up to 12:00 Noon.

5. Terms & Conditions:

a) Under following conditions bid will be rejected:-

- i. Conditional bids/tenders
- ii. Bids not accompanied by Tender Fee and Bid Security of required amount and form
- iii. Bids received after specified date and time
- iv. Bids of Blacklisted firms

(Detailed Terms & Conditions are mentioned in bidding documents)

b) **Bid Validity Period:** 90 days from the date of opening of Tender.

c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2025).

d) **Purpose and Scope:** Smooth conduct of SSC Examinations.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

(Convener Procurement Committee)

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**PRICE: RS.2,000/-
(NON-REFUNDABLE)**

Bidding Document # _____

M/S _____

BIDDING DOCUMENTS FOR NATIONAL COMPETITIVE BIDDING

SINGLE STAGE – ONE ENVELOPE PROCEDURE

TENDER FOR PROCUREMENT OF SERVICES FOR SUPPLY
OF RENTAL FURNITURE FOR SSC EXAMINATIONS-2026

*IN RESPECT OF THE
IFB No.BSE/P&P/1293/2026 dated 23-02-2026*



PART ONE (FIXED)

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

Issued by:

(P&P Section)
Board of Secondary Education
Karachi



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INSTRUCTIONS TO BIDDERS & GENERAL CONDITIONS OF CONTRACT

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per draft Bidding Documents, issued by SPPRA. For further references the same may be downloaded from SPPRA's website <https://portalsindh.eprocure.gov.pk/#/> or it may be provided from this Office if it may be demanded by the bidder. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

BID DATA SHEET

INTRODUCTION		
ITB 1.1	Name of Contract	Tender for Procurement of Services for Supply of Rental Furniture for SSC Examinations-2026
ITB 4.1	Name of Procuring Agency	Board of Secondary Education Karachi
ITB 6.1	Procuring agency's address, telephone, telex, and facsimile numbers	Board of Secondary Education Nazimabad, Karachi-75990 Tel: 99260252-6 Tel: 99260079 Fax: 99260262 Website: www.bsek.edu.pk Email: pnnp@bsek.edu.pk
ITB 8.1	Language of the bid	English, Urdu or Sindhi

BID PRICE AND CURRENCY	
ITB 11.2	The price shall be in Pakistani currency inclusive of all Taxes, Transportation, material and labour charges involved therein.
ITB 11.5	The price shall be fixed and the bidder will have to provide the services as per approved specification/description and quoted rates.



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PREPARATION AND SUBMISSION OF BIDS		
ITB 13.3 (d)	Qualification Requirements	<ul style="list-style-type: none">● Tender Fee @ Rs.2,000/- (Rupees Two Thousand only) (Non-Refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi● Bid Security @ Rs.600,000/- (Rupees Six Hundred Thousand only) (Refundable) in shape of Pay Order in the name of <i>Secretary</i>, Board of Secondary Education Karachi● 03 years working experience of executing the similar job/assignment having comparable cost in one or more Educational Boards, Universities or any reputed Examination conducting authority● Turn-over of last three years having a sum of minimum Rs.60,000,000/- (copy of Financial Statement/Audit Report be attached)● Registration with EPADS (SPPRA)● Registration with Federal Board of Revenue (FBR)● Registration with the Sindh Revenue Board (SRB)● An Undertaking on Stamp Paper (Rs.200/-) as per specimen attached with Bid documents



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PREPARATION AND SUBMISSION OF BIDS		
ITB 15.1	Amount of bid security (refundable)	<ul style="list-style-type: none">Rs.600,000/- (Rupees Six Hundred Thousand only) (Refundable), which should be submitted in shape of Pay Order in the name of <i>Secretary</i>, Board of Secondary Education Karachi and shall remain valid for a period of 28 days beyond the validity period for bid.
ITB 16.1	Bid Validity Period	90 days from the date of opening of Tender.
ITB 17.1	Number of copies	02 Copies of the Bid shall be submitted by the bidder. One soft/e-copy of bid as submitted on EPADS (SPPRA) website through file uploading method and one hard copy of the same in sealed envelope.
ITB 18.2 (a)	Address for bid submission	The office of the <i>Secretary</i> (Room No. 33), 1 st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.
ITB 18.2 (b)	IFB title and number	Title: Tender for Procurement of Services for Supply of Rental Furniture for SSC Examinations-2026 IFB No: <i>BSE/P&P/1293/2026</i> <i>dated 23-02-2026</i>
ITB 19.1	Deadline for bid submission	Tuesday 10-03-2026 up to 11:30 A.M
ITB 22.1	Time, date, and place for bid opening	E-Bids duly submitted on EPADS (SPPRA) website through file uploading method up to <u>11:30 A.M</u> and will be opened on the same day at <u>12:00 Noon</u> at the Meeting Room of the Board, 1 st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi, in presence of the bidders' representatives who choose to attend at <u>12:00 Noon</u> on Tuesday 10-03-2026.



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BID EVALUATION CRITERIA

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Tender Fee & Bid Security and the bid is properly submitted on EPADS (SPPRA) website. Submission of E-bid on EPADS (SPPRA) website is mandatory failing which hard copy of the same if submitted in this Office, shall not be entertained.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.

Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.

The offered furniture should be prime quality. Cheap products of low quality or substandard shall not be accepted.



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Height of Table should be standard size suitable for examinees preferable 29” to 32” (Inches) and top of the table should be 2’ x 2’ (Feet) which must be properly fixed on its frame.

Before award of Contract, the Procurement Committee or nominated Committee of procuring agency shall visit the Godown(s)/Store(s) of bidder(s), for checking the quality and quantity of furniture available in the stock to award score, and awarded score of quantity will be on the basis of recommendation & report of Procurement Committee, according to awarded rank, quantity to be determine by the Board in accordance with necessity of required furniture.

Award of Contract will be subject to quality of furniture which shall be confirmed from Visit Report of the Godown/Store of bidder(s).

The area, town, district for award of job to the successful bidders shall be purely at discretion of the Board, however official addresses of Office/Godown will also remain in consideration at the time of decision of the same to save supplier/bidder from unnecessary botheration & time.

Supply of Folding Tables & Chairs is the major part of job therefore the bidder to whom major part of job has been awarded shall be liable to accept the lowest rates (lowest evaluated cost) of the minor part of job i.e Tent, Qanat, Jug, Water Tanki/Cooler, Fan and Tumbler (Glass) etc.

The bidder with the “Lowest Evaluated Cost” but not necessarily the “Lowest Submitted Price” shall be awarded the Procurement Contract subject to Visit Report of the Godown/Store of bidder(s).



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SECTION III.

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. DEFINITIONS (GCC CLAUSE 1)

1)	GCC 1.1 (g)	The Procuring agency is:	Board of Secondary Education Karachi.
2)	GCC 1.1 (h)	The Procuring agency's country is:	Islamic Republic of Pakistan.
3)	GCC 1.1 (j)	The Project Site is:	Same as GCC 1.1(g) mentioned above.

2. COUNTRY OF ORIGIN (GCC CLAUSE 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. PERFORMANCE SECURITY (GCC CLAUSE 7)

1)	GCC 7.1	The amount of performance security, as a percentage of the Contract Price, shall be upto One (01) percent of the Contract Price which should be submitted in shape of Pay Order/Bank Guarantee in the name of <i>Secretary</i> , Board of Secondary Education Karachi.
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4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.



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5. GOVERNING LANGUAGE (GCC CLAUSE 29)

1)	GCC 29.1	The Governing Language shall be:	English.
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6. NOTICES (GCC CLAUSE 31)

GCC 31.1 — Procuring agency's address for notice purposes:

Office of the Assistant Secretary (P&P) Room No. 40, 1st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.

18. PENALTY

- 1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:
 - i. rejection of the unsatisfactory works done by Contractor
 - ii. Blacklisting of the firm
 - iii. Liquidated damages shall be adjusted as per SPPRA rules
 - iv. deduction of amount from 5% to 10% of the total value of the bill
 - v. forfeited whole Security amount

Anyone or more from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award
- b) In case of transgression, deviation, mistake or low quality found in the furniture or work done by Contractor
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material in time or in the required criteria.



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19. THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:

- (a) divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation
- (b) accept or reject all or any bid
- (c) increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29.
- (d) to recast and amend the contents/specification of the material at any stage
- (e) of accepting whole or any part of the Tender for portion of the quantity offered by the Bidders on quality-cum-rate basis. The Contract Award will be given to one or all Bidders for part/or full supply against the lowest rates & quality approved by the Board

9. SPECIAL CLAUSE (TERMS & CONDITIONS)

- 1) Under following conditions bid will be rejected:-
 - i. Conditional bids/tenders
 - ii. Bids not accompanied by Bid Security of required amount and form
 - iii. Bids received after specified date and time
 - iv. Bids of Blacklisted firms
- 2) In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.
- 3) Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.
- 4) Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.
- 5) Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.



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- 6) An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
- 7) The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.
- 8) The offered furniture should be prime quality. Cheap products of low quality or substandard shall not be accepted.
- 9) Height of Table should be standard size suitable for examinees preferable 29” to 32” (Inches) and top of the table should be 2’ x 2’ (Feet) which must be properly fixed on its frame.
- 10) Before award of Contract, the Procurement Committee or nominated Committee of procuring agency shall visit the Godown(s)/Store(s) of bidder(s), for checking the quality and quantity of furniture available in the stock to award score, and awarded score of quantity will be on the basis of recommendation & report of Procurement Committee, according to awarded rank, quantity to be determine by the Board in accordance with necessity of required furniture.
- 11) Award of Contract will be subject to quality of furniture which shall be confirmed from Visit Report of the Godown/Store of bidder(s).
- 12) Supply of Folding Tables & Chairs is the major part of job therefore the bidder to whom major part of job has been awarded shall be liable to accept the lowest rates (lowest evaluated cost) of the minor part of job i.e Tent, Qanat, Jug, Water Tanki/Cooler, Fan and Tumbler (Glass) etc.
- 13) The bidder with the “Lowest Evaluated Cost” but not necessarily the “Lowest Submitted Price” shall be awarded the Procurement Contract subject to Visit Report of the Godown/Store of bidder(s).
- 14) Change in the awarded order of supply/supplies which not included in the approval/job order will be decided subject to provide approval/endorsement by the concerned quarter however the same to be under intimation of P&P prior to close of Examination otherwise the same not to be entertained.
- 15) Release of payment against the Bill(s) is subject to submission of Form No.37 duly verified and sealed by the concerned Head of Institution/Centre Superintendent.



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- 16) The list of Centres showing the requirement of furniture and other articles shall be forwarded to the successful bidder(s) by the Board well before commencement of Examinations and the successful bidder(s) shall have to supply required furniture and other articles to all the Centres as mentioned in the order of the list of Examination Centres at least one day before the commencement of Examinations.
- 17) Successful bidder(s) will have to provide their Services for Supply of Rental Furniture for SSC Annual/Supplementary/Mock/Oriental Language Examinations or any other Examination if conducted by the Board during the year.
- 18) The supply of furniture/articles to respective Centres shall start well before the commencement of Examinations. In addition to the actual number of Examination days for which furniture shall be required and utilized at the Centres, the supplier shall be paid one day's extra hiring charges for advance supplies. (In case of emergency arising out of any unforeseen situation the supplier shall make their best efforts to meet the situation).
- 19) Increase in the required quantity is predicted which shall be supplied by the bidder.
- 20) In case of emergency, the supplier shall have to supply the required furniture/articles at the Examination Centres before/during the conduct of Examinations time to time on telephonic call by the Officers deputed for the job in addition to the list of Centres for requirement of furniture already forwarded to successful bidder(s).
- 21) The furniture/articles shall be lifted by the supplier from the centre as soon as they deem to be required according to the information provided by the Board or directly from the Centre Superintendent. The Board shall not be responsible at all for rent or other eventualities at any centre beyond the indicated dates.
- 22) Neither transportation nor wages of any type to be borne by the Board.
- 23) If any Examination Centre requires only Table(s) or Chair(s) (instead of pair of Table & Chair), in that case the successful bidder(s) is/are liable to supply the same and bill may be claimed as half of the rate of pair of Table & Chair.
- 24) The supplier shall not be entitled to prefer any claim on the Board for any normal breakage of material supplied for the conduct of Examinations but shall be compensated for shortage and abnormal breakage which may be caused due to disturbances at the Centres or any other major reason.
- 25) The delivery will have to be made at the Examination Centres within stipulated time.



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- 26) All applicable Taxes including GST @ and other as announced by the Govt. will be deducted from the Bill(s).
- 27) The Board shall pay the rent of only the actual/utilized Examination days for which furniture was required at the Examination Centres, as per Date Sheet (Programme/Schedule of Examinations) issued by the Board. (The term “actual/utilized Examination days” means the particular days at which the Examinations are conducted).
- 28) The Board shall not pay the rent/charges of furniture for Sundays, Holidays or Gap between two Papers.
- 29) In addition to the actual/utilized Examination days as per Date Sheet (Programme/Schedule of Examinations), the Board shall pay the rent/charges of the following day(s) only:-
 - a) if any Paper may be cancelled after the issuance of Date Sheet (Programme/Schedule of Examinations) by the Board
 - b) due to law & order situation
 - c) any unforeseen happened on that day
- 30) The Contract Award may be assigned at any time during the period of bid validity.
- 31) The successful bidder will have to deposit Performance Security @ upto 1% of the value of Contract Award which is refundable after Ninety days of the satisfactory completion of supplies.
- 32) The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Bid Security shall remain valid for a period of 28 days beyond the validity period for bids, whereas Performance Security shall be released ninety days beyond the date of completion of contract to cover defects liability period subject to final acceptance by the procuring agency.
- 33) Placement of Contract Award will be subject to payment of Performance Security.
- 34) SPPRA Rules-2010 (Amended 2025) shall strictly be followed.



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SECTION-IV.

SCHEDULE OF REQUIREMENTS

SCHEDULE OF REQUIREMENTS:

The supply of furniture to respective Examination Centres shall be completed at least one day before commencement of Examinations.

MODE OF PAYMENT

MODE OF PAYMENT:

The currency of payment shall be Pak. Rupees.

The Supplier's request(s) for payment shall be made to the Board in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted, and upon fulfillment of other obligations stipulated in the Contract.

Payment shall be made 100% of the Contract Price on complete delivery of awarded items to Store(s) within thirty (30) days on submission of claim supported by Acceptance Certificate from the Authorized Officers of the Board declaring Goods have been delivered and that all contracted services have been performed.

Part payment on part supply may be allowed only in case when permitted/approved by the Chairman BSE, Karachi.



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CONTRACT AGREEMENT

THIS AGREEMENT made the _____ day of _____ 20 _____ between Board of Secondary Education Karachi, of Islamic Republic of Pakistan (hereinafter called “the Procuring agency”) of the one part and M/S _____ of Karachi, Pakistan (hereinafter called “the Supplier”) of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., Supply of Furniture on Rental Basis at the Examination Centers for SSC Examinations-2026 (complete specification/detail as mentioned in Bid Documents & BER, whereas increase in the required quantity is predicted) and has accepted a bid by the Supplier/Bidder for the supply of those goods and services in the sum of approximately Rs. _____ (*in figure*) _____ (Rupees _____ (*in words*) only) (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring agency’s Notification of Award.
 - (g) the Terms & Conditions laid down in Bidding Documents



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3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by

Convener of Procurement Committee
Board of Secondary Education Karachi

Signed, sealed, delivered by

(for the Supplier/Bidder)



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INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: BSE/P&P/xxxx/2026 Dated: xx-xx-2026

Contract Value: _____

Contract Title: Procurement of Services for Supply of Rental Furniture for SSC Examinations-2026

M/S _____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/S _____ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.



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M/S _____ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/S _____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, M/S _____ agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/S _____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

Convener of Procurement Committee
Board of Secondary Education
Karachi

Supplier/Bidder/Contractor



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UNDERTAKING

Title of Tender: Procurement of Services for Supply of Rental Furniture for SSC Examinations-2026

I _____ s/o _____ bearing CNIC # _____ holding the post/designation of _____ in the firm named _____ having NTN # _____ STRN # _____

SRB # _____ (if any), do hereby solemnly state:-

- i) that the above named firm has never been Blacklisted in any Government, Semi-Government, Autonomous body or any other organization.
- ii) that I/we have carefully read & understood the Terms & Conditions and specification of the required item(s)/article(s) whatever has been stated herein the Bidding Documents and abide to the same.

Signature : _____

Name : _____

Designation : _____

Dated: _____

Stamp : _____



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SECTION-V.

TECHNICAL SPECIFICATIONS

TECHNICAL/FINANCIAL PROPOSAL

<u>S. No.</u>	<u>Specification</u>	<u>Quantity</u>	<u>Stock Available</u>	<u>Rates Including All Taxes</u>
1)	Tablet Chair/Study Chair (Rate to be quoted with available stock)	65,000 approx.	_____	Rs. _____ Per day charges for each
2)	Pair of Folding Table 2' x 2' & Chair (Rate to be quoted with available stock)	Approx. 65,000 Pairs of Table & Chair	_____	Rs. _____ Per day charges for each pair
3)	Qanaat 15" x 7"	As per requirement	As per requirement	Rs. _____ Per day charges for each
4)	Tent (Shaamiyana) 15" x 30"	- do -	- do -	Rs. _____ Per day charges for each
5)	Water Cooler/Tanki	- do -	- do -	Rs. _____ Per day charges for each



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<u>S. No.</u>	<u>Specification</u>	<u>Quantity</u>	<u>Stock Available</u>	<u>Rates Including All Taxes</u>
6)	Pedestal Fan	As per requirement	As per requirement	Rs. _____ Per day charges for each
7)	Jug (Steel)	– do –	– do –	Rs. _____ Per day charges for each
8)	Glass (Steel)	– do –	– do –	Rs. _____ Per day charges for each
9)	Chandni	– do –	– do –	Rs. _____ Per day charges for each
10)	Daree	– do –	– do –	Rs. _____ Per day charges for each



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B.O.Q

	<i>Rupees In Figures</i>	<i>Rupees In Words</i>
Total cost of the Bid: (as offered by the Bidder)		
Bid Price Bid Security (Refundable)		
Upto 1% (two percent) amount of the Contract Price Performance Security (Refundable)		

SUMMARY OF TURN-OVER OF LAST THREE YEARS		
<i>YEAR-2022</i>	<i>YEAR-2023</i>	<i>YEAR-2024</i>
TOTAL:		



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CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to supply/deliver/install the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Secondary Education, Karachi.

SIGNATURE WITH DATE:

NAME OF FIRM:

ADDRESS OF FIRM:

FULL NAME OF CONCERNED PERSON:

CNIC NUMBER:

POSITION HELD IN:

PHONE NUMBER(S):

MOBILE NUMBER(S):

FAX NUMBER(S):

NATIONAL TAX NUMBER:

GENERAL SALES TAX NUMBER:

STAMP OF THE FIRM:

PAY ORDER NUMBER:

BANK & BRANCH NAME:

DATED:

FOR RUPEES:

DRAWN:

as Bid Security is enclosed herewith.

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/746/2025

Dated 20-11-2025

NOTIFICATION

Subject: RE-CONSTITUTION OF PROCUREMENT COMMITTEE FOR THE FINANCIAL YEAR 2025-2026 & ONWARDS

It is hereby notified for information of all concerned that the Chairman has been pleased to re-constitute the Procurement Committee for the financial year 2025-2026, under Rule-7 & 8 of SPPRA Rules-2010 (Amended 2025). The Procurement Committee shall comprise of the following Officers:-

- | | |
|--|---|
| 1) Mr. Muhammad Zia ul Haq
Acting Secretary, Board of Secondary Education Karachi | Convener |
| 2) Mr. Khan Muhammad Tunio
Associate Professor, A.R.G Govt. Degree College Razzakabad Karachi | Member other than Procuring Agency/I.T Expert |
| 3) Shaikh Muhammad Tariq Karim
Officiating D.C.E, Board of Secondary Education Karachi | Member |
| 4) Mr. Noor Nabi
Assistant Secretary, Board of Secondary Education Karachi | Member |
| 5) Mr. Muhammad Nadeem Ikram
Assistant Secretary, Board of Secondary Education Karachi | Member/Secretary of Committee |

The above Officers are further directed to acquire essential training of EPADS as & when announced by SPPRA .

Functions and Responsibilities of Procurement Committee (TORs)

Procurement committee(s) shall be responsible for;

- (1) Preparing and/or Reviewing bidding documents;
- (2) Carrying out technical as well as financial evaluation of the bids;
- (3) Preparing evaluation report as provided in Rule 45;
- (4) Making recommendations for the award of contract to the competent authority; and
- (5) Perform any other function ancillary and incidental to the above.
- (6) Two-third of the members shall form the quorum and presence of one outside member shall be mandatory.
- (7) The decision of the Procurement Committee shall be taken on the basis of majority of votes of the total strength of the Committee.


(MUHAMMAD NADEEM IKRAM)
Assistant Secretary (P&P)/
Secretary of Procurement Committee

Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/399/2025

Dated 24-09-2025

NOTIFICATION

Subject: CONSTITUTION OF COMPLAINT/GRIEVANCE REDRESSAL COMMITTEE (CRC/GRC) FOR THE FINANCIAL YEAR 2025-2026 & ONWARDS

It is hereby notified for information of all concerned that the Chairman has been pleased to constitute Complaint/Grievance Redressal Committee (CRC/GRC) of the Board of Secondary Education Karachi, for the financial year 2025-2026 & onwards, under Rule-31 of SPPRA Rules-2010 (Amended 2025). The Committee shall comprise of the following Officers:-

- 1) Chairman, Board of Secondary Education Karachi Convener
- 2) Representative of the Accountant General, Sindh Member
- 3) Secretary, Board of Intermediate Education Karachi Member
(Independent Professional)

This issues with approval of the Authority.


(MUHAMMAD NADEEM IKRAM)
Assistant Secretary (P&P)

Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary
- 3) P.A to Controller of Examinations

PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2025-2026

Procurement Type	Item/Scheme Title	Procurement Description	Quantity (where applicable)	Estimated Unit Cost (where applicable)	Estimated Total Cost (In Million Rs.)	Funds Allocated (In Million Rs.)	Source of Funds (ADP/Non ADP)	Source Reference No.	Proposed Procurement Procedure	Proposed Procurement Method	Tentative Timing of Procurement	Remarks
Goods	Machinery & I.T related Items	Procurement of Machinery & I.T related Items	—	—	32,000,000	40,000,000	Non ADP		Single Stage One Envelope Procedure	National Competitive Bidding	3 rd Quarter	Machinery and Equipment
Services	Rental Furniture for SSC Examinations-2026	Procurement of Services for Supply of Rental Furniture for SSC Examinations-2026	—	—	60,000,000	60,000,000	Non ADP		Single Stage One Envelope Procedure	National Competitive Bidding	2 nd Quarter	Hire of Furniture
Services	Maintenance of Air Conditioners	Procurement of Services for Repairing, Maintenance & Service of Air Conditioners	—	—	4,500,000	4,500,000	Non ADP		Single Stage One Envelope Procedure	National Competitive Bidding	2 nd Quarter	Maintenance of Machinery & Equipment
Goods	Liveries (Uniforms) for the year 2025	Procurement of Liveries (Uniforms) and Shoes for Class-IV employees	—	—	2,500,000	2,500,000	Non ADP		Single Stage One Envelope Procedure	National Competitive Bidding	2 nd Quarter	Liveries to Class-IV Staff


(Syed Muneer Hasan)
Acting Audit Officer/ Presenter
of Budget estimates


(M. Nadeem Ikram)
Assistant Secretary/Member


(Sh. M. Tariq Karim)
Assistant Controller of
Examinations/Member


(Khan Muhammad Tunio)
Associate Professor, D.J Science
College Karachi/Member other
than Procuring Agency


(M. Zia ul Haq)
Acting Secretary/Member


(Dr. Hamza Khan Tagar)
Controller of
Examinations/Convener

Sr. No	Name of Procurement (Description)	Estimated Cost (Rs)	Procurement Method**	Tentative date of Procurement Notice Publication	Tentative date of Award of Contract	Tentative date of Completion	Remarks (if any)
							adjusted.
19	OMR, OCR, QID & E-Marking Solution (Software/Integration)	20,000,000	Open Competitive Bidding	17-10-2025	16-11-2025	16-12-2025	Server, Computer Accessories and upgradation of Computer System. Since allocated fund is derived from the same budget head, therefore in case of variation in cost, the amount may be adjusted.
20	One year Renewal of Microsoft Licenses for Softwares/ Cloud Server	1,000,000	Open Competitive Bidding	17-10-2025	16-11-2025	16-12-2025	Server, Computer Accessories and upgradation of Computer System. Since allocated fund is derived from the same budget head, therefore in case of variation in cost, the amount may be adjusted.
21	Papers, Toner & Ribbon Cartridges	19,000,000	Open Competitive Bidding	17-10-2025	16-11-2025	16-12-2025	Stationery for Computer
22	Printing Items for SSC Examinations 2026	12,500,000	Open Competitive Bidding	17-10-2025	16-11-2025	16-12-2025	General Printing. Examination Forms
23	Procurement and Installation of OMR, OCR, QID & E-Marking Solution (Hardware II) LOTS	80,000,000	Open Competitive Bidding	17-02-2026	19-03-2026	18-04-2026	Since allocated Fund is derived from the same budget head, therefore in case of variation in cost, the amount may be adjusted
24	Procurement of Answer Scripts for SSC Examinations 2026	125,000,000	Open Competitive Bidding	06-11-2025	06-12-2025	05-01-2026	Answer Books
25	Procurement of Generator	15,000,000	Open Competitive Bidding	20-02-2026	22-03-2026	21-04-2026	These are optional tenders, placed as a preventative attempt, subject to requirement, if invited and the amount may be adjusted from other budget heads.
26	Renovation of Office Building	20,000,000	Open Competitive Bidding	24-11-2025	27-12-2025	26-01-2026	Maintenance of Office Building
27	Rental Furniture for SSC Examinations-2026	60,000,000	Open Competitive	27-10-2025	26-11-2025	26-12-2025	Hire of Furniture

* The Annual Procurement Plan may be prepared on the assumption that total allocated budget will be released.

** Procurement method means Open Competitive Bidding/Petty Purchases/Quotations/Director Contracting/Negotiated Tendering.