DISTRICT AND SESSIONS COURT, GHOTKI

Tender Bidding Document

(FOR THE FINANCIAL YEAR 2025-2026)
Non-ADP

Tender Reference No. D&SC-Ghotki/Tender/2025/2-D Dated: 27-02-2026

Establishment of 01 E-Library for Taluka Bar Association Daharki.

Issue Date	:	27-02-2026
Closing Date & Time	:	26-03-2026 (01:00 PM)
Bids Opening Date & Time	:	26-03-2026 (01:30 PM)
Bids Opening Location	:	Conference Room, Ground Floor District Court Complex, Ghotki.

Procurement Method: Single Stage-One Envelope

For General Information & Queries Contact For general queries, contact office of the Account Branch, District & Sessions Court, Ghotki Cell: 0301-3839278, 0723-681199 (Accountant, Mr. Khalil Ahmed Malik) and Chairman Procurement Committee Cell: 0723-681188.

BID DATA SHEET (BDS)

(SPPRA Rule-21)

Procurement Title:	**Establishment of 01 E-Library for Taluka Bar Association Daharki.**
Scope and Brief Description	The project involves the procurement, supply, installation and commissioning of Establishment of 01 E-Library at Taluka Bar Association Daharki. Supply, installation and satisfactory commissioning of all the Hardware (Two Computer Core-i5, 13th Gen, One Printer Laserjet, 35ppm), Router/Modem TP-Link/Asus (Dual-band Wifi), Broadband Internet Hispeed connection with 01 Year Subscription of Pakistan Law Site, Installation, Networking fixation, Connectors etc, Furniture (Two Computer Desks, Two Computer Chairs) & UHD LED (50" Smart 4K), for the Establishment of E-Library at Taluka Bar Association Daharki at the designated site, in accordance with the technical specifications and terms and conditions mentioned in these Bidding Documents.
Procurement Method:	**Single Stage - One Envelopes**
Date and Time for Bid Submission (Deadline)	Thursday, 26th March, 2026 at 01:00 P.M
Date and Time for Bid Opening	Thursday, 26th March, 2026 at 01:30 P.M ***(Please be informed that in case of public holiday/unforeseen events, tender will be opened on the next working day).***
Venue for Submission/Opening:	Conference Room, District Court Complex, Ghotki.
Contact Person for Clarifications/Queries:	Accountant, Mr. Khalil Ahmed, Mobile 0301-3839278 Phone: 0723-681199, Email: djghotki@sindhhighcourt.gov.pk
Estimated Cost of Project:	**1.199 Million** (for internal reference only)
Bid Currency:	**Pakistan Rupees (PKR)** Payment and Tender Price/Bid quote and any other amount should be formulated and expressed in PKR
Tender Fee	**Rs. 1,000/- (Non-Refundable)**
Bid Security/Earned Money:	**Two Percent 2%** of bid price (Pay Order/Bank Draft) in favour of "***Access to Justice Development Fund for District & Sessions Court, Ghotki***"
Performance Security:	**Eight Percent 8%** of contract value to be provided with 07 days of PO (Purchase Order), in favour of "***Access to Justice Development Fund for District & Sessions Court, Ghotki***".
Bid Validity:	**90 days** from bid opening date
Language of Bid:	English
Number of Copies:	Original 1 copy of Technical Proposal and 1 original Financial Proposal (sealed)
Warranty:	Minimum 12 months onsite warranty (specify per item)
Delivery Period:	Within 15 calendar days from date of Purchase Order
Technical Specification:	See section "Technical Specs"
Evaluation Method:	See section "Evaluation Criteria"
Instruction for Preparing Bids	See section "Instruction to Bidder"

Note: Bidders must read the entire document before submitting bids.

OFFICE OF THE DISTRICT & SESSIONS COURT, GHOTKI

No. A/- 201 of 2026 Dated 27.02.2026

NOTICE INVITING TENDERs

District and Sessions Court Ghotki, invites sealed tenders are invited on standard bidding documents from the interested firms/bidders registered with the relevant **PEC/Tax/regulatory authorities,** through **Single Stage One Envelops method,** for the financial year 2025-2026, for items as mentioned below:

S.#.	Description of Items	Last date submission of Bids	Date & Time Opening of Bids
1.	Installation of Additional 06 KW Solar System for District Court Complex Ghotki	26.03.2026 at about 01:00 pm	26.03.2026 at about 01:30 pm
2.	Installation of 06 KW Solar System for Civil Court Building Mirpur Mathelo		
3.	Installation of 06 KW Solar System for Taluka Bar Association Mirpur Mathelo		
4.	Installation of 06 KW Solar System for Civil Court Building Daharki		
5.	Installation of 06 KW Solar System for Taluka Bar Association Daharki		
6.	Installation of 06 KW Solar System for Civil Court Building Ubauro		
7.	Installation of 06 KW Solar System for Taluka Bar Association Ubauro		
8.	Establishment of 01 E-Library for Civil Court Building Mirpur Mathelo		
9.	Establishment of 01 E-Library for Taluka Bar Association Mirpur Mathelo		
10.	Establishment of 01 E-Library for Civil Court Building Daharki.		
11.	Establishment of 01 E-Library for Taluka Bar Association Daharki		
12.	Establishment of 01 E-Library for Civil Court Building Ubauro		
13.	Establishment of 01 E-Library for Taluka Bar Association Ubauro		
14.	01 Women Centric Facility for Civil Court Building Daharki		
15.	01 Women Centric Facility for Civil Court Building Ubauro		
16.	01 R.O Plant for District Court Complex Ghotki		

(1) Bids Security/earnest money of 2% of Bid value for each above mentioned project/work should be submitted separately in the shape of Pay Order/Demand Draft in favour of ***"Access to Justice Development Fund for District & Sessions Court, Ghotki"***, which shall be submitted to the undersigned, in original before the bid closing time. Copy of the pay order/demand draft shall be scanned and made part of proposal to be submitted electronically.

(2) Tender document, which includes full details, eligibility criteria, specifications, mechanism of submission of bid security, Tender Feed of Rs. 1,000/- (Non-refundable) should be submitted in the shape of Pay Order/Demand Draft. Other terms & conditions will be downloaded from SPPRA-EPADs https://sindh.eprocure.gov.pk/ or contact via email djghotki@sindhhighcourt.gov.pk

(3) For general queries, contact office of the Account Branch, District & Sessions Court, Ghotki Cell: 0301-3839278 (Accountant, Mr. Khalil Ahmed Malik), 0723-681199 and Chairman Procurement Committee Cell: 0723-681188.

(4) Chairman and Members of Procurement Committee, Ghotki reserves the right to accept reject any or all bids/proposals in accordance with SPPRA Rules 2010 (Amended).

Note:

1. Item wise bids (for 1-16) should be submitted separately.
2. Above tender are separately uploaded on EPADs

(Tahir Hussain Abro)
Additional District & Sessions Judge-II
Chairman,
Procurement Committee Ghotki

Copy for information and necessary action to:

i. The Director Information (Advertisement) Govt. of Sindh Block No. 95-96 Sindh Secretariat Karachi, with a request that this tender notice may please be got published in three leading Newspapers i.e. Jang, Dawn & Kawish at the earliest and Copy of the same may be sent to this Court for record.

ii. The Managing Director, Sindh Public Procurement Regulatory Authority through PMS.

iii. The Honourable Chairman, Redressal Committee, District & Sessions Judge, Ghotki

iv. The learned Chairman and Member, Procurement Committee, Additional District & Sessions Judge-II, Ghotki.

v. The Member, Procurement Committee, Senior Civil Judge, Ghotki.

vi. The Executive Engineer, Provincial Buildings, Division Sukkur.

vii. The District Accounts Officer Ghotki @ Mirpur Mathelo.

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بانی میر خلیل الرحمٰن
قیمت 35 روپے
TUESDAY MARCH 3, 2026
جلد 90 | منگل 13 رمضان المبارک 1447ھ 3 مارچ 2026ء | نمبر 62

دفتر ڈسٹرکٹ اینڈ سیشنز کورٹ گھوٹکی

A/201 of 2026 مورخہ 27-02-2026

نوٹس طلبی ٹینڈرز

ڈسٹرکٹ اینڈ سیشنز کورٹ گھوٹکی کو ذیل میں درج آئٹمز کے سلسلے میں مالیاتی سال 2025-2026 کیلئے ایک مرحلہ ایک لفافہ طریقہ کار کے ذریعے متعلقہ PEC/Tax/regulatory authorlilex کے پاس رجسٹرڈ دلچسپی رکھنے والی فرمز/ پیشکش دہندگان سے اسٹینڈرڈ بڈنگ دستاویزات پر سربمہر ٹینڈر مطلوب ہیں۔

نمبر شمار	آئٹمز کی تفصیل	پیشکشیں جمع کرانے کی آخری تاریخ	پیشکشیں کھلنے کی تاریخ اور وقت
-1	تنصیب بابت ایڈیشنل 06 کلوواٹ سولر سسٹم برائے ڈسٹرکٹ کورٹ کمپلیکس گھوٹکی	26-3-2026 بوقت ایک بجے سہ پہر	26-03-2026 بوقت 1:30 بجے سہ پہر
-2	تنصیب بابت 06 رکلوواٹ سولر سسٹم برائے سول کورٹ بلڈنگ میر پور ماتھیلو		
-3	تنصیب بابت 06 رکلوواٹ سولر سسٹم برائے تعلقہ بار ایسوسی ایشن میر پور ماتھیلو		
-4	تنصیب بابت 06 رکلوواٹ سولر سسٹم برائے سول کورٹ بلڈنگ ڈہرکی		
-5	تنصیب بابت 06 رکلوواٹ سولر سسٹم برائے تعلقہ بار ایسوسی ایشن ڈہرکی		
-6	تنصیب بابت 06 رکلوواٹ سولر سسٹم برائے سول کورٹ بلڈنگ اوباڑو		
-7	تنصیب بابت 06 رکلوواٹ سولر سسٹم برائے تعلقہ بار ایسوسی ایشن اوباڑو		
-8	01۔ای لائبریری کا قیام برائے سول کورٹ بلڈنگ میر پور ماتھیلو		
-9	01ای لائبریری کا قیام برائے تعلقہ بار ایسوسی ایشن میر پور ماتھیلو		
-10	01ای لائبریری کا قیام برائے سول کورٹ بلڈنگ ڈہرکی		
-11	01ای لائبریری کا قیام برائے تعلقہ بار ایسوسی ایشن ڈہرکی		
-12	01ای لائبریری کا قیام برائے سول کورٹ بلڈنگ اوباڑو		
-13	01ای لائبریری کا قیام برائے تعلقہ بار ایسوسی ایشن اوباڑو		
-14	01ویمن سینٹرک فیسلٹی برائے سول کورٹ بلڈنگ اوباڑو		
-15	01ویمن سینٹرک فیسلٹی برائے سول کورٹ بلڈنگ اوباڑو		
-16	01 آر او پلانٹ برائے ڈسٹرکٹ کورٹ کمپلیکس گھوٹکی		

1۔ مذکورہ بالا ہر ایک پروجیکٹ/ کام کے لئے پیشکش کی مالیت کی 2 فیصد بڈ سکیورٹی/ زریعانہ بشکل پے آرڈر/ ڈیمانڈ ڈرافٹ بنام ایکسیس ٹو جسٹس ڈیولپمنٹ فنڈ برائے ڈسٹرکٹ اینڈ سیشنز کورٹ گھوٹکی الگ جمع کرانا ہوگا جو زیر دستخطی کو پیشکش کی آخری تاریخ سے قبل اصل صورت میں جمع کرایا جائے گا۔ پے آرڈر/ ڈیمانڈ ڈرافٹ کی کاپی اسکین کی جائے گی اور اسے الیکٹرونیکلی جمع کرائے گئے پروپوزل کا حصہ بنایا جائے گا۔

2۔ مکمل تفصیلات، اہلیت کے معیار، تصریحات بڈ سکیورٹی جمع کرانے کے میکنزم پر مشتمل ٹینڈر دستاویزات اور -/1000 روپے (ناقابلِ واپسی) کی ٹینڈر فیس بشکل پے آرڈر ڈرافٹ جمع کرانی ہوں گی، دیگر تمام شرائط وضوابط SPPRA-EPADs یعنی https: //sindh.eprocure.gov.pk سے ڈاؤن لوڈ کی جاسکتی ہیں۔ یا بذریعہ ای میل djghotki@sindhhighcourt.gov.pk پر رابطہ کیا جاسکتا ہے۔

3۔ عمومی استفسارات کے لئے دفتر اکاؤنٹ برانچ، ڈسٹرکٹ اینڈ سیشنز کورٹ گھوٹکی، سیل نمبر 0301-3839278 (اکاؤنٹینٹ جناب خلیل احمد ملک) 0723-681199 اور چیئرمین پروکیورمنٹ کمیٹی سیل نمبر 0723-681188 پر رابطہ کریں۔

4۔ چیئرمین اور ممبران پروکیورمنٹ کمیٹی گھوٹکی SPPRA رولز 2010 (ترمیم شدہ) کے مطابق کسی یا تمام پیشکشوں/ پروپوزلز کو منظور یا مسترد کرنے کا حق محفوظ رکھتے ہیں۔

نوٹ:۔

1۔ آئٹم کے لحاظ سے پیشکشیں (برائے نمبر شمار 1-16) الگ الگ جمع کرانی ہوں گی۔

2۔ مذکورہ بالا ٹینڈرز EPADs پر الگ الگ اپ لوڈ کئے گئے ہیں۔

کمشنر: (طاہر حسین ابڑو)
ایڈیشنل ڈسٹرکٹ اینڈ سیشنز جج -II
چیئرمین پروکیورمنٹ کمیٹی گھوٹکی

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DAILY KAWISH
روزانه ڪاوش
Daily Kawish Hyderabad
Tuesday, 03 March, 2026
(جلد 36) اڳارو 03 مارچ 2026ع بمطابق 13 رمضان المبارڪ 1447ھ (شمارو 212) قيمت 40 روپيا

ڊسٽرڪٽ اينڊ سيشنز ڪورٽ گهوٽڪي

NO. A 201 of 2026 Dated: 27.02.2026

ٽينڊرن گهرائڻ لاءِ نوٽيس

ڊسٽرڪٽ اينڊ سيشنز ڪورٽ گهوٽڪي پاران خواهشمند فرمن رجسٽرڊ واڪ ڏيندڙن کان معياري واڪ دستاويزن تي لاڳاپيل ٽيڪس/ريگيوليٽري اٿارٽيز وٽ رجسٽرڊ سنگل اسٽيج ٽو اينويلپ طريقڪار سان مالي 2026-2025 تي مهربند ٽينڊر گهرائجن ٿا.

سيريل نمبر	آئٽمز جو تفصيل	واڪ اماڻڻ جي آخري تاريخ	واڪ کولڻ جي تاريخ ۽ وقت
1	06 KW سولر سسٽم جي ڊسٽرڪٽ ڪورٽ ڪامپليڪس گهوٽڪي ۾ انسٽاليشن.	26-03-2026 منجهند 01:00 وڳي	26-03-2026 منجهند 01:30 وڳي
2	06 KW سولر سسٽم جي سول ڪورٽ بلڊنگ ميرپورماٿيلو ۾ انسٽاليشن.		
3	06 KW سولر سسٽم جي تعلقه بار ايسوسيئيشن ميرپورماٿيلو ۾ انسٽاليشن.		
4	06 KW سولر سسٽم جي سول ڪورٽ بلڊنگ ڏهرڪي ۾ انسٽاليشن.		
5	06 KW سولر سسٽم جي تعلقه بار ايسوسيئيشن ڏهرڪي ۾ انسٽاليشن.		
6	06 KW سولر سسٽم جي سول ڪورٽ بلڊنگ اوباورو ۾ انسٽاليشن.		
7	06 KW سولر سسٽم جي تعلقه بار ايسوسيئيشن اوباورو ۾ انسٽاليشن.		
8	سول ڪورٽ بلڊنگ ميرپورماٿيلو ۾ 01 اي لائبريري جو قيام.		
9	تعلقه بار ايسوسيئيشن ميرپورماٿيلو ۾ 01 اي لائبريري جو قيام.		
10	سول ڪورٽ بلڊنگ ڏهرڪي ۾ 01 اي لائبريري جو قيام.		
11	تعلقه بار ايسوسيئيشن ڏهرڪي ۾ 01 اي لائبريري جو قيام.		
12	سول ڪورٽ بلڊنگ اوباورو ۾ 01 اي لائبريري جو قيام.		
13	تعلقه بار ايسوسيئيشن اوباورو ۾ 01 اي لائبريري جو قيام.		
14	سول ڪورٽ بلڊنگ ڏهرڪي ۾ 01 ورمين سينٽرڪ جي سهولت ڏيڻ.		
15	سول ڪورٽ بلڊنگ اوباورو ۾ 01 ورمين سينٽرڪ جي سهولت ڏيڻ.		
16	ڊسٽرڪٽ ڪورٽ ڪامپليڪس گهوٽڪي ۾ 01 آر او پلانٽ ڏيڻ.		

1. واڪ سيڪيورٽي/سوٽي رقم 2% بحق اسسٽنٽ جسٽس ڊولپمينٽ فنڊ فار ڊسٽرڪٽ اينڊ سيشنز جج گهوٽڪي جي حق ۾ جاري ٿيل پي آرڊر/ڊمانڊ ڊرافٽ پيش ڪرڻ سان هيٺ صحيح ڪنڊ وٺان حاصل ڪري سگهجن ٿا. اصل واڪ ڪلوزنگ ٽائم تائين پهچن. پي آرڊر/ڊمانڊ ڊرافٽ جي اسڪين ٿيل ڪاپي سوٽي رقم سان گڏ ٽجويزن جي حصي سميت الڪٽريڪلي پيش ڪيون ويندين.
2. ٽينڊر دستاويز جنهن ۾ مڪمل تفصيل، اهليت جو معيار، وضاحتون ۽ واڪ سيڪيورٽي لاءِ مڪينزم ٽاهڻ ۽ ٽينڊر في 1000 روپيا ناقابل واپسي پي آرڊر/ڊمانڊ ڊرافٽ جي صورت ۾ دستياب هوندا. بيا شرط ۽ ضابطا آفيس سپرنٽينڊنٽ، ڊسٽرڪٽ اينڊ سيشنز ڪورٽ گهوٽڪي ايس پي پي آر اي -- EPADs جي ويب سائيٽ https://sindh.eprocure.gov.pk يا اي ميل وسيلي djghotki@sindhhighcourt.gov.pk تان پڻ ڊائون لوڊ ڪري حاصل ڪري سگهجن ٿا.
3. وڌيڪ معلومات ۽ ڪوائري لاءِ مهرباني ڪري (اڪائونٽنٽ خليل احمد ملڪ) فون نمبر 0723-681199 ۽ چيئرمين پروڪيورمينٽ ڪميٽي موبائل 0723-681188 تي رابطو ڪيو رجي.
4. پروڪيورمينٽ ڪميٽي جا ميمبر ۽ چيئرمين اهو حق محفوظ رکن ٿا تہ ڪو بہ هڪ يا سمورا واڪ/پروپوزلز ايس پي پي آر اي رولز 2010 (ترميم ٿيل) موجب رد يا منظور ڪري سگهن ٿا.

نوٽ:

1. آئٽمز وائيز واڪ (1-16 ڪان) جدا پيش ڪيا وڃن.
2. مٿي جاڻايل ٽينڊر EPADS تي جدا اپلوڊ ڪيو وڃي.

(طاهر حسين ابڙو)
ايڊيشنل ڊسٽرڪٽ اينڊ سيشنز جج-II
چيئرمين، پروڪيورمينٽ ڪميٽي

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OFFICE OF THE DISTRICT & SESSIONS COURT, GHOTKI

No.A/201 of 2026 **Dated 27.02.2026**

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15.	01 Women Centric Facility for Civil Court Building Ubauro		
16.	01 R.O Plant for District Court Complex Ghotki		

1. Bids Security/earnest money of 2% of Bid value for each above mentioned project/work should be submitted separately in the shape of Pay Order/Demand Draft in favour of "Access to Justice Development Fund for District & Sessions Court, Ghotki". which shall be submitted to the undersigned, in original before the bid closing time. Copy of the pay order/demand draft shall be scanned and made part of proposal to be submitted electronically.
2. Tender document, which includes full details, eligibility criteria, specifications, mechanism of submission of bid security, Tender Feed of Rs. 1,000/- (Non-refundable) should be submitted in the shape of Pay Order/ Demand Draft Other terms & conditions will be downloaded from SPPRA-EPADs https://sindh.eprocure.gov.pk/ or contact via email djghotki@sindhhighcourt.gov.pk
3. For general queries, contact office of the Account Branch, District & Sessions Court, Ghotki Cell: 0301-3839278 (Accountant, Mr. Khalil Ahmed Malik), 0723-681199 and Chairman Procurement Committee Cell: 0723-681188.
4. Chairman and Members of Procurement Committee, Ghotki reserves the right to accept reject any or all bids/ proposals in accordance with SPPRA Rules 2010 (Amended).

Note:

1. Item wise bids (for 1-16) should be submitted separately.
2. Above tender are separately uploaded on EPADs

Sd/
(Tahir Hussain Abro)
Additional District & Sessions Judge-II
Chairman,
Procurement Committee Ghotki

INF/KRY/0849/2026

iWORK FOR SINDH
www.iwork4sindh.com
JOB PORTAL BY
INFORMATION DEPARTMENT

OFFICE OF THE DISTRICT & SESSIONS JUDGE, GHOTKI

No. A/ 1327 of 2026 Dated 23.02.2026

NOTIFICATION

In pursuance of the directions received from learned Project Director(AJP)/Resident Additional Secretary, LJCP, Honourable High Court of Sindh, Karachi, through letter No. 14/PD/AJDF/2026 dated 10th January, 2026 and under the rule 7 of the Sindh Public Procurement Rules, 2010 (as amended), the following Procurement Committee is hereby reconstituted for Grant-in-Aid Projects of "Access to Justice Development Funds for Court Complex, Taluka Courts and Taluka Bar Associations".

1.	Additional District & Sessions Judge-II, Ghotki	Chairman
2.	Senior Civil Judge/Assistant Sessions Judge, Ghotki	Member
3.	Representative of Provincial Buildings, Division Sukkur	Member

TERMS OF REFERENCE (TORS) OF THE COMMITTEE:

1) Preparing and/or reviewing bidding documents;
2) Carrying out technical as well as financial evaluation of the bids;
3) Preparing evolution report as provided in Rules 45;
4) Making recommendations for the award of contract to the competent authority;

AND

5) Perform any other function ancillary and incidental to the above.

23/2/26

(Haleem Ahmed)
District & Sessions Judge, Ghotki
Chairperson
District Development Committee

23/2/26

Copy for information and compliance to:

1. The learned Additional District & Sessions Judge-II, Ghotki.
2. Senior Civil Judge/Assistant Sessions Judge, Ghotki.
3. The Executive Engineer, Provincial Building Division, Sukkur.

(Haleem Ahmed)
District & Sessions Judge, Ghotki
Chairperson
District Development Committee

OFFICE OF THE DISTRICT & SESSIONS JUDGE, GHOTKI

No. A/ 1349 of 2026 Dated 23.02.2026

NOTIFICATION

In pursuance of the directions received from the learned Project Director (AJP)/Resident Additional Secretary, LJCP, Honourable High Court of Sindh, Karachi, through letter No. 14/PD/AJDF/2026 dated 10th January, 2026 and under Rule 7 of the Sindh Public Procurement Rules, 2010 (as amended), the scope of the already constituted Procurement Committee is hereby extended.

The said Procurement Committee shall now also perform procurement functions for the following detailed projects titled:

1. Installation of Additional 06 KW Solar System for District Court Complex Ghotki.
2. Installation of 06 KW Solar System for Civil Court Building Mirpur Mathelo.
3. Installation of 06 KW Solar System for Taluka Bar Association Mirpur Mathelo.
4. Installation of 06 KW Solar System for Civil Court Building Daharki.
5. Installation of 06 KW Solar System for Taluka Bar Association Daharki.
6. Installation of 06 KW Solar System for Civil Court Building Ubauro.
7. Installation of 06 KW Solar System for Taluka Bar Association Ubauro.
8. Establishment of 01 E-Library for Civil Court Building Mirpur Mathelo.
9. Establishment of 01 E-Library for Taluka Bar Association Mirpur Mathelo.
10. Establishment of 01 E-Library for Civil Court Building Daharki.
11. Establishment of 01 E-Library for Taluka Bar Association Daharki.
12. Establishment of 01 E-Library for Civil Court Building Ubauro.
13. Establishment of 01 E-Library for Taluka Bar Association Ubauro.
14. 01 Women Centric Facility for Civil Court Building Daharki.
15. 01 Women Centric Facility for Civil Court Building Ubauro.
16. 01 R.O Plant for District Court Complex Ghotki.

All other terms, conditions and composition of the Procurement Committee shall remain the same as mentioned in Notification No. A/-1327 of 2026 dated 23.02.2026.

CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE

In exercise of powers conferred under Rule 31 of the Sindh Public Procurement Rules, 2010 (as amended), the following Complaint Redressed Committee is hereby constituted for the Procurement of above projects.

COMPLAINT REDRESSAL COMMITTEE (CRC)

1.	District & Sessions Judge, Ghotki	Chairperson
2.	District Accounts Officer, Ghotki or his representative	Member
3.	Assistant Executive Engineer, (Electrical), Provincial Buildings Division, Sukkur	Member
4.	Assistant Executive Engineer, (Civil), Provincial Buildings Division, Sukkur	Member

FUNCTIONS & MANDATE

1) The Committee shall examine and decide complaints submitted by aggrieved bidders in accordance with Rule 31 of the Sindh Public Procurement Rules, 2010 (as amended) during the procurement proceedings.
2) The Committee shall announce its decision within seven (07) days of receipts of the complaint and communicate the same to the complainant and the relevant authority within three (03) working days thereafter.

This Notification shall take immediate effect

(Haleem Ahmed)
District & Sessions Judge, Ghotki
Chairperson
District Development Committee

Copy for information and compliance to:

1. The District Accounts Officer, Ghotki, Ghotki.
2. The Assistant Executive Engineer, (Electrical), Provincial Buildings Division, Sukkur.
3. The Assistant Executive Engineer, (Civil), Provincial Buildings Division, Sukkur.

(Haleem Ahmed)
District & Sessions Judge, Ghotki
Chairperson
District Development Committee

23/2/26

OFFICE OF THE DISTRICT & SESSIONS COURT, GHOTKI

ANNUAL PROCUREMENT PLAN (NON-ADP) FOR THE YEAR 2025-2026

Sr.#.	Name of Procurement	Head of Account	Allocation	Estimate Cost	Procurement method	Source of funds (ADP/Non ADP)	Timing of Procurements				Remarks
							1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	Installation of Additional 06 KW Solar System for District Court Complex Ghotki	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,445,250	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
2	Installation of 06 KW Solar System for Civil Court Building Mirpur Mathelo	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,445,250	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
3	Installation of 06 KW Solar System for Taluka Bar Association Mirpur Mathelo	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,445,250	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
4	Installation of 06 KW Solar System for Civil Court Building Daharki	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,445,250	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
5	Installation of 06 KW Solar System for Taluka Bar Association Daharki	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,445,250	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
6	Installation of 06 KW Solar System for Civil Court Building Ubauro	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,445,250	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
7	Installation of 06 KW Solar System for Taluka Bar Association Ubauro	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,445,250	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
8	Establishment of 01 E-Library for Civil Court Building Mirpur Mathelo	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,199,305	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
9	Establishment of 01 E-Library for Taluka Bar Association Mirpur Mathelo	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,199,305	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
10	Establishment of 01 E-Library for Civil Court Building Daharki.	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,199,305	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation

11	Establishment of 01 E-Library for Taluka Bar Association Daharki	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,199,305	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
12	Establishment of 01 E-Library for Civil Court Building Ubauro	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,199,305	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
13	Establishment of 01 E-Library for Taluka Bar Association Ubauro	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	1,199,305	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
14	01 Women Centric Facility for Civil Court Building Daharki	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	4,000,000	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
15	01 Women Centric Facility for Civil Court Building Ubauro	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	4,000,000	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation
16	01 R.O Plant for District Court Complex Ghotki	Access to Justice Development Fund (AJDF)	Budget current financial year 2025-2026	4,366,000	Single stage-One Envelops	Non-ADP	Yes	-	-	-	Includes complete setup & installation

(Tahir Hussain Abro)
Additional District & Sessions Judge-II
Chairman,
Procurement Committee Ghotki

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1. Introduction & Instructions:

Dear Tenderer:

Upon directions contained in letter No. 14/PD/AJDF/2026 dated 10th January, 2026, issued by the Project Director, Access to Justice Program, Honourable High Court of Sindh after due process of DDC required the demands of the Establishment of 01 E-Library for Taluka Bar Association Daharki and the same was placed in PDC after process of rationalization and same was transmitted to LJCP for approval. Upon due consideration by Governing Body of AJDF, the aforementioned project/Work plan have been approved in the 20th Meeting of Governing body of AJDF with direction to initiate Tender process as per rules for the same. Therefore, in compliance of said orders/letters of Project Director, Access to Justice Program, Honourable High Court of Sindh, the District & Sessions Court, Ghotki, functioning as the lower judicial authority in the province of Sindh, in compliance of said orders/letters is pleased to invite your esteemed firm or agency to submit a separate proposal(s) for the procurement and 01 E-Library for Taluka Bar Association Daharki through tender from available fund of Rs. 1.199 Million under the window of AJDF.

This project is funded under the budget allocated fund under the window of AJDF for the financial year 2025-26. Detailed specifications, terms and conditions are provided in the attached tender document.

a) The District & Sessions Court, Ghotki expects prospective vendors to provide all necessary documentation to ensure a transparent and authentic submission. It is essential to complete the tender document thoroughly and to sign and stamp each page. Additionally, please include all required supporting documents as specified. Bidders must submit both soft and hard copies of all necessary documents.

b) The Bidding Documents has been prepared in accordance with the Sindh Public Procurement Rules, 2010 (Amended). The procurement shall be conducted in a fair, transparent and competitive manner to achieve value for money for the Procuring Agency.

c) Bidders must be registered with FBR/SRB (NTN), GST and PEC (where applicable) appear on ATL and meet the minimum experience and turnover requirements.

d) It is essential to fill out the Separate Tender Form using either ink or typed text. Make sure that all fields are completed. If you need more space, please attach an additional sheet and clearly indicate the corresponding item or column number from the Tender Form.

e) The bidder must ensure that the Separate tender bid(s) is/are within the estimated budget(s) for each item. Bids must be submitted in the Office of the District & Sessions Court, Ghotki.

f) A bid security equal to 2% of the total quoted price of each item is required to be submitted with the Tender Document. This security must be provided in the form of a BID SECURITY FORM, PAY ORDER or BANK DRAFT made out to the "***Access to Justice Development Fund for District & Sessions Court, Ghotki***". It should be delivered to the Accounts Branch of the District & Sessions Court, Ghotki, as outlined in the tender notice.

g) In the event that a bidder intend to submit bids for more than one article or items specified in the tender notice, each article shall be quoted and submitted separately in accordance with the prescribed format and requirements of this tender document.

h) Bidders shall not approach any committee member after opening and award. Complaints to the Complaint Redressal Committee (CRC) may be filed as per SPPRA Rule.

2. Guidelines for preparing tender document:

Carefully read the tender documents and upload all required documents on Sindh Public Procurement Regulatory Authority (SPPRA) website" EPADS https://sindh.eprocure.gov.pk

a. Carefully read the requirements/specifications of items required by District & Sessions Court Ghotki.
b. Fill the relevant sections of tender documents.
c. Make signature and stamp on the tender document.
d. Make scanned copy of duly filled & signed tender document.
e. Arrange the copies of all required documents as mentioned in eligibility criteria.
f. Arrange separate 2% Bid Security of each item of tender quoted amount.
g. Prepare separate Single Procurement File in PDF form for every item. Merge the scanned copies of signed documents and scanned copies of documents required for assessing the eligibility criteria in single PDF File. Save the said PDF file in either or USB Keep all the documents in file. Tap binding is not allowed.
h. Sealed the hard copy (A4 size paper form) in envelop for each item separately.
i. The bidder shall seal the original bid. The envelope shall be submit to Accounts Branch of District & Sessions Court, Ghotki as reflected in NIT. Do not forget to sign on "Bid Receiving Time Sheet".

3. Guidelines for attending Tender Meeting:

a. Get yourself acquainted for attending Tender Meeting. You should have complete knowledge of your bid. It is general observation that bidders or their representative attend bid meeting without proper homework. Hence, you are advised to read your bid and supporting documents before attending bid meeting.
b. Bring Authority letter for attending Tender Meetings.
c. Mark Signature on the attendance sheet.
d. Make it sure that your bids and other submitted bids are sealed.
e. Make it sure that late bids are not entertained.
f. Give proper answers of queries of members of Procurement Committee if so asked.

4. Principles of Procurement:

The District & Sessions Court, Ghotki is committed to conducting procurements in a fair and transparent manner for each item, ensuring that the procurement objectives deliver value for money to the agency while maintaining an efficient and cost-effective process. Therefore, bidders are required to submit soft copies of scanned tender documents for each item, tax registration certificates, purchase orders, bank maintenance certificates, financial statements, and an undertaking. All these documents must be combined into a single PDF file for submission to the relevant authority.

5. Clarification and Modification of Bidding Documents:

Any requests for clarification regarding the contents of the bidding documents should be directed in writing to the Honorable District & Sessions Judge, Ghotki for keeping them updated. Or such requests can be submitted in writing to djghotki@sindhhighcourt.gov.pk or by using E-PADS at least five (5) calendar days prior to bid opening. Bidders are encouraged to regularly check the website to stay informed.

6. Preliminary Examination of Bids:

Procurement Committee shall examine the bids to confirm that all required documents (both soft and hard copies) and the specifications/technical documentation requested in bidding documents have been provided and to determine the completeness of each document submitted. If any of the required documents or information is missing, the bid shall be rejected. Further, Procurement Agency shall examine the Bid to confirm that all terms and conditions specified in the bidding documents have been accepted by the Bidder without any material deviation or reservation.

7. Financial Evaluation and Technical Evaluation Bid(s):

The evaluation of bids will be conducted in the following manner to ensure transparency and fairness:

- **Technical Evaluation**: Compliance with the required technical specifications. Experience in handling similar projects in the last three years. Certifications and authorizations from manufacturers. Availability of support services and warranty.
- **Financial Evaluation:** Cost competitiveness while maintaining quality standards. Price comparison with market rates. Clear breakdown of unit costs, taxes, and total bid price.
- **Implementation Timeline:** Proposed timeline for supply, installation and commissioning. Adherence to the 30-days delivery requirement.
- **After-Sales Support & Warranty Duration and extent of warranty services:** Response time for troubleshooting and technical support. Availability of spare parts and service agreements.

The evaluation of financially qualified bids will be carried out based on the unit price of each item, may including or excluding GST. The contract may be awarded to the lowest bidder for each item who meets the technical requirements, as long as all terms and conditions specified in the bidding documents, along with the specifications and requirements of the District & Sessions Court Ghotki, are fulfilled.

8. Qualification/Eligibility Criteria:

S#	Description	Requirement	Attached (Yes/No)
1.	Profile of company/firm along with relevant documents.	Mandatory	
2.	Registration with PEC (where applicable) (***copy required***)		
3.	Electrical Contractor License from Govt. of Sindh/ concerned region. (***copy required***)		
4.	Registration with Income Tax Department (NTN) Active Taxpayer (ATL) with FBR (***copy required***)		
5.	Registration with Sales Tax Department (GST) (***copy required***)		
6.	Registration with Sindh Revenue Board (SNTN) (***copy required***)		
7.	Undertaking on judicial stamp paper that firm has never been blacklisted by any government, semi government, autonomous & state-owned organization and also stating that company/firm has not been involved in any litigation or has discontinued any work at any institution.		
8.	The bidder should have fully operational (preferably Head office) having sufficient of Engineers/Technicians.		
9.	The bidder must be an authorized partner/Reseller of the Original Manufacturer and should provide the partner/Reseller OR any Authorization letter. (***Copy is required***).		
10.	The bidder should have at least 3 Number of Projects/Work/Purchase Order for each item in Govt./Judicial/Private Sector in the last 3 years. (***copies required***)		
11.	Average Financial turnover of at least Rs.20 million during the last three years. (financial statement or bank statement or both are required)		
12.	Bank Maintenance Certificate per annum (both soft & hard copies required)		
13.	Complete filled, signed & stamped Tender Document.		

9. Technical Proposals/ Specifications

ITEM NO. 2-D (ESTABLISHMENT OF 01 E-LIBRARY FOR TALUKA BAR ASSOCIATION DAHARKI)

(Hardware + Furniture + Subscription)

ITEM NAME SPECIFICATION / BRAND / MEASUREMENT				
S.No.	**Description**	**Specification**	**Qty**	**Total**
1	Establishment of 01 E-Library for Taluka Bar Association Daharki.	**(i) Computer**: • Brand: HP/Dell/Intel or Equivalent • Processor: Core i5, 13th Generation • RAM: 16 GB • Hard Disk: 512 GB SSD • With LED 22", Keyboard, Mouse	02	Rs1,199,305/- (One million one hundred ninety nine thousand three hundred five) only
		(ii) LaserJet Printer: • Brand: HP/Canon or Equivalent • Printer Technology: LaserJet • Printer Speed (Black): 35 PPM • Legal and A4 size paper printing	01	
		(iii) Router/Modem: • Brand: TP-Link/Asus • Dual Band Wi-Fi	01	
		(iv) LED TV: • Smart 4K UHD • Brand: Samsung/TCL • Size: 50"	01	
		(v) Computer Desks: • Compact Laminated Top	02	
		(vi) Computer Chairs: • Mid-back revolving	02	
		(vii) Internet Subscription: • High speed broadband Internet Connection with 1 year subscription of Pakistan Law Site	01	
		(viii) Installation/Labour/Misc: • Cabling, 03 electrical extensions, Branding & wall stickers, installation, connectors.	-	

a) Item wise bid & quote should be given.
b) Equivalent items mean that item should be equivalent in term of both quality and cost. Low quality item with low cost may not be considered as equivalent standard. Hence, bidders are advised in their own interest to quote rates after considering all the factors.
c) Rates must be quoted in Pakistani Currency. No request for change in rates shall be considered under any circumstances.
d) Rates must be inclusive of transportation/ installation and all other charges if any.
e) All Government taxes shall be applicable as per rules.
f) No request for change in price shall be considered under any circumstances due to fluctuation in dollar prices or any other factor affecting the prices.
g) Quality is our main priority. Quality cannot be compromised as per rules, by accepting low quality products on the ground of equivalent standard.

Senior Civil Judge/Assistant Sessions Judge Ghotki
(Member)

Additional District & Sessions Judge-II
Chairman,
Procurement Committee Ghotki

Assistant Executive Engineer,
Representative Provincial Buildings,
Division Sukkur
(Member)

BILL OF QUANTITIES/SCHEDULE "B"
Description & Rate of items based on market/(Offered Rate)

ITEM NO. 2-D (ESTABLISHMENT OF 01 E-LIBRARY FOR TALUKA BAR ASSOCIATION DAHARKI)

(Hardware + Furniture + Subscription)

ITEM NAME SPECIFICATION / BRAND / MEASUREMENT					
S.#.	**Description**	**Specification**	**Qty**	**Rate**	**Amount**
1	Establishment of 01 E-Library for Taluka Bar Association Daharki.	**(i) Computer**: • Brand: HP/Dell/Intel or Equivalent • Processor: Core i5, 13th Generation • RAM: 16 GB • Hard Disk: 512 GB SSD • With LED 22", Keyboard, Mouse	02		
		(ii) LaserJet Printer: • Brand: HP/Canon or Equivalent • Printer Technology: LaserJet • Printer Speed (Black): 35 PPM • Legal and A4 size paper printing	01		
		(iii) Router/Modem: • Brand: TP-Link/Asus • Dual Band Wi-Fi	01		
		(iv) LED TV: • Smart 4K UHD • Brand: Samsung/TCL • Size: 50"	01		
		(v) Computer Desks: • Compact Laminated Top	02		
		(vi) Computer Chairs: • Mid-back revolving	02		
		(vii) Internet Subscription: • High speed broadband Internet Connection with 01 year subscription of Pakistan Law Site	01		
		(viii) Installation/Labour/Misc: • Cabling, 03 electrical extensions, Branding & wall stickers, installation, connectors.	-		
				TOTAL:	

a) Item wise bid & quote should be given.

b) Equivalent items mean that item should be equivalent in term of both quality and cost. Low quality item with low cost may not be considered as equivalent standard. Hence, bidders are advised in their own interest to quote rates after considering all the factors.

c) Rates must be quoted in Pakistani Currency. No request for change in rates shall be considered under any circumstances.

d) Rates must be inclusive of transportation/ installation and all other charges if any.

e) All Government taxes shall be applicable as per rules.

f) No request for change in price shall be considered under any circumstances due to fluctuation in dollar prices or any other factor affecting the prices.

g) Quality is our main priority. Quality cannot be compromised as per rules, by accepting low quality products on the ground of equivalent standard.

Additional District & Sessions Judge-II
Chairman
Procurement Committee, Ghotki

Contractor

10. BID FORM

District & Sessions Court, Ghotki Tender Reference No. _____

Bid Reference No. _____

To,

Chairman, Procurement Committee
District & Sessions Court/Procurement Agency,
Ghotki.

Dear Sir,

(1) Having examined the Bidding Document, we, the undersigned, being a company doing business under the name of and address _____and being duly incorporated under the laws of Pakistan hereby offer to supply the bid for Goods/Services.

(2) We, the undersigned, offer to supply and deliver the bid for Goods/Services in conformity with the said Bidding Document for the sum of Rs. _____

(3) As security for due performance of the undertakings and obligations of this bid, we submit herewith an Earnest Money/Bid Security as provided in clause 8 of the Bidding Data Form.

(4) We undertake to deliver and complete the supply of Goods/Services within the time as provided in the Schedule of Requirement Form.

(5) We agree to abide by this bid upto its validity period as mentioned in the Bidding Data Form and it shall remain binding upon us and may be accepted by Procurement Committee, District & Sessions Court, Ghotki at any time before the expiry of that period.

(6) We understand that you are not bound to accept the lowest or any bid you may receive.

(7) We do hereby declare that the bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid.

Dated _____, 2026 Signature _____

Name of Bidder: _____

Address: _____ Mobile No. _____ Seal: _____

11. BIDDER'S INFORMATION FORM

Please fill-in the following details:

Tender Title: _____

Name of Firm/Company: M/s_____

Company Owner's Name: _____

Company's Business Address: _____

National Tax Number (NTN): _____

Sales Tax Registration Number: _____

Pakistan Engineering Council (PEC) Number (where applicable): _____

Vendor Number: _____

Owner's CNIC #:

					-								-	

Telephone #: _____

Fax #: _____

Authorized Person's Name: _____

Authorized Person's Designation: _____

Authorized Person's Signature: _____

Company Seal: _____

12. CONTRACT FORM

THIS AGREEMENT is made on the _____ day of 2026,

Between:

District & Sessions Court, Ghotki (here in after referred to as the "Purchaser" or "Procuring Agency"), having its office at Judicial Complex, Ghotki,

and

M/S _____

(here in after referred to as the "Supplier"), a firm/company duly registered under the laws of Pakistan, having its registered office at _____

WHEREAS

The Purchaser invited bids for the procurement of *Goods/Services* as specified in the **Schedule of Requirement Form**, and has accepted the bid of the Supplier for the total contract price of **Rs. _____ (Rupees _____ only)**.

NOW THEREFORE, THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the GENERAL CONDITIONS OF CONTRACT referred to.

2 The following documents collectively referred to as "the Bidding Document shall be deemed to form and be read and construed as part of this agreement, viz.:

a. The Bid Form and the Price Schedule Form submitted by the Bidder
b. The Schedule of Requirements
c. General Conditions of Contract
d. Special Conditions of Contract
e. The Award of Contract
f. Earnest Money/ Bid Security
g. Performance Guarantee
h. The priced Bill of Quantities
g. The specifications/clarification.

3. In consideration of the payments to be made by the Purchaser to the Supplier, the Supplier hereby covenants with the Purchaser to provide the Goods/Services in conformity in all respects with the provisions of the Bidding Document.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods/Services, the tender price.

IN WITNESS whereof the purchaser and the supplier hereto have caused this agreement to be executed in accordance with the relevant laws the day and year first above written.

Signature of the Purchaser: _____	Signature of the Purchaser: _____
Date: _____	Date: _____
Seal: _____	Seal: _____
Address: _____	Address: _____
Witness-1: _____	Witness-1: _____
Designation: _____	Designation: _____
CNIC: _____	CNIC: _____
Address: _____	Address: _____

13. Sample of Technical Proposal:

All sections of technical proposal in respect of each item must be filled/typed and no section may be left blank else technical proposal will not be considered.

Particular Item Name	
Make and Model	
Country and Origin	
Date of Launching of Model	
Expected Date/Month/Year of end of manufacturing of Product	
Brochure	Attach brochure highlighting the requirement of District & Sessions Court, Ghotki. (Mandatory)

It is undertaken that all the sections of technical proposal for each item have been properly filled/ typed. We understand that in case of non-compliance, our technical proposal would not be considered.

Name	
Designation	
Cell Number	
Signature & Stamp	

14. List of Major Clients

Kindly provide the information of main clients/ companies/ government organizations to whom you have supplied the above mentioned brand/ model of Computer which you are offering to District & Sessions court, Ghotki.

S.No	Name of Company	Name of Contact Person	Cell No	Address
1				
2				
3				
4				
5				

It is undertaken that the above mentioned required information have been filled/ typed. We understand that in case of non-compliance, our tender would not be considered.

Name	
Designation	
Cell Number	
Signature & Stamp	

15. Sample of Financial Proposal

Bidders are advised to submit financial proposal for each intended item as per following format on the official letter head of bidder which must be properly signed & stamped.

S.No	Name of Items	Unit Price without GST Rs. (in figures and words)	Unit Price with GST Rs. (in figures and words)
1.			

All Government taxes shall be applicable as per rules.

16. Calculation of Bid Security separately for each item:

S.No.	Amount	Total Units Price With GST Rs. (in figures and words)	Total Units Price Without GST Rs. (in figures and words)
1	**Total Amount**		
2	**2% of Total Amount**		
3	**Pay Order Number**		
4	**Pay Order Issuance Date**		
5	**Name of Bank**		
6	**Amount of Pay Order**		
7	**Period of Validity**		

- Rates must be quoted in Pakistani Currency.
- Rates must be quoted without GST. GST shall be applicable as per rules.
- All government taxes shall be applicable as per rules.
- All government taxes will be deducted by the office of A.G Sindh and its decision shall be final in respect of taxation and billing.
- Successful Bidder (s) will be required to submit complete bill along with copies of required documents to Account Branch, District & Sessions Court, Ghotki for forwarding the same to Accountant General Sindh, Karachi.

17. Delivery Mechanism

- Successful bidder shall tentatively deliver the goods within ten (10) calendar days of issuance of Purchase Order
- Delivery will take place at the District & Sessions Court, Ghotki. The Accountant of District and Sessions Court Ghotki will accept the goods and provide a signature on the delivery challan.

18. Payment Mechanism

- Payment will not be processed in advance of deliveries.
- Upon successful delivery, the bidder must submit complete invoices along with the delivery challan and necessary document copies to the Accounts Branch of the District Court, Ghotki.
- It is the bidder's responsibility to ensure that all required documents accompany the invoice. It is advisable to coordinate with the Accounts Officer of this Judicial District when submitting the invoice.
- Bidder will collect the cheque from the office of Account Branch after submitting authority letter
- The District & Sessions Court Ghotki upholds principles of honesty, integrity, and transparency in its procurement processes. Bidders are encouraged to report any instances of corruption directly to the Honorable District & Sessions Court, Ghotki, should they be solicited for gifts, bribes, cash, or similar inducements in exchange for receiving cheque(s).

19. Terms & Conditions:

- **Bidding Method:** Single Stage-Two Envelopes method will be adopted for bidding process as per SPPRA Rules. Bidders are required to submit separate technical & financial proposal.

- **Timing of Delivery:** Bidder shall be made delivery within ten (10) calendar days of receipt of Purchase Order.

- **Qualification/ Eligibility:** Bidders are bound to submit soft and hard copies separately for each item of all documents as mentioned in Eligibility Criteria Section, in order to establish their eligibility to participate in bid. In case of non-availability of either, soft or hard copy, bidder may be disqualified.

- **Bid Security:** All bids must be accompanied by an earnest money/ security of 2% of total bid amount separately for each item.

- **Release of Bid Security:** The bid security of unsuccessful bidder will be released by District and Session Ghotki after award of work or after expiry of bid validity period as per rules.

- **Late Bids:** District & Sessions Court, Ghotki shall not consider any bid that arrives after the deadline for submission of bids, as reflected in NIT. Any bid received after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder

- **Responsive Bids:** A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. Non-responsive Bids shall not be considered Bidders are advised in their own interest to prepare their bids as per format, requirements, terms & conditions, mentioned in bid documents. Bidders are also advised to submit soft and hard copies of all required documents along with their bids

- **Award of Contract:** District & Sessions Court, Ghotki may award the Contract separately for each item to the technically qualified Bidder whose offer has been determined to be the lowest bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

- **Notification/ Purchase Order for Award of Contract:** Prior to the expiration of the period of bid validity, District & Sessions Ghotki will notify the successful Bidder, in writing, that its Bid has been accepted for the particular item. Until a formal Contract is prepared and executed, the purchase order/ notification of award shall constitute a binding Contract.

- **Performance Security:** The bid security of successful bidder will be released after submission of Performance Security equal to 2% of total cost of contract.

- **Release of Performance Security:** Performance Security shall be released after successful delivery of goods and issuance of satisfactory certificate from The Accountant of District and Sessions Court Ghotki.

- **Validity Period:** The procurement contract will be awarded within bid validity period i.e. 90 days as per SPRRA Rules.

- **Receiving/Acceptance of Purchase Order**: The vendor will sign the copy of the Purchase Order as acknowledgement. Copy of Purchase Order along with relevant documents must be submitted along with bill.

- **Delayed Delivery:** A daily penalty of 1% of the total amount will be applied for each day that the company, firm or agency fails to deliver within the specified delivery or execution period, or if a request for an extension of the delivery time is denied by the District & Sessions Court Ghotki.

- **Inspection:** Physical inspection will be carried out by Mr. Khalil Ahmed, Accountant of this Court. Ordered material is subject to final inspection at the time of delivery.

- **Quantity Delivered:** Competent Authority reserves the right to increase/decrease the quantity as per requirement and availability of funds, as per rules.

- **Payment Term:** Payment will not be processed prior to delivery. It will be issued through the Account Branch by the District & Sessions Court office in Ghotki, and the cheque will be provided to the bidder(s) or their authorized representative(s).

- **Condition of Goods:** All items must meet in all respects with the specifications & conditions of the Order and must be in good condition & conform to the best industrial quality standards; otherwise they will be liable to be rejected as per rules.

- **Rejection of Goods:** We reserve the right to cancel any or all the items if material is not in accordance with our specification or if the delivery is delayed.

- **Disclosure of Confidential Script/Material:** All rights reserve with the District & sessions Court Ghotki and no information either in written/electronic media/copying form should be disseminated without the permission of the authority.

- **Resolution of Differences:** In case of any difference or dispute arises between the parties, the same shall be dealt with as per rules.

- **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA.

- **Mistakes in Calculation:** The contractor/ supplier will be liable for any mistakes in calculation of price/ rate and amount and shall be liable to suffer the loss arises at any stage of contract, due to mistakes in calculation or tax rates.

- **Government tax(es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per rules. Bidder should keep them updated regarding taxation issues in consultation with the relevant tax regulatory authorities.

- **Stamp Duty:** Stamp duty will be levied as per rules.

- **Alternative Bids:** Alternative bids shall not be considered.

- **Cost of Bidding:** The Bidder shall bear all costs associated with the preparation and submission of its bid, and District & Sessions Court Ghotki shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

- **Rights of District & Sessions Court, Ghotki:** District & Sessions Court Ghotki reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

- **Interest on Late Payments:** No interest shall be paid on late payment in case, cheque is received late from the District Accounts Office. However, every effort shall be made for timely payments to successful bidders.

- **Insurance:** The items provided under this contract must be completely insured. The successful bidder will bear all insurance costs. In the absence of insurance, any associated risks will be the responsibility of the successful bidder.

- **Warrants:** The supplier guarantees that the goods provided will be new, unused and compliant with the highest industrial standards.

- **Fraud & Corruption:** The District & Sessions Court Ghotki will dismiss a proposal for an award if it finds that the bidder has participated in corrupt, fraudulent, collusive, coercive or obstructive practices while competing for the relevant tender.

- **Termination of Contract:** The District & Sessions Court Ghotki will dismiss a proposal for an award if it finds that the bidder has participated in corrupt, fraudulent, collusive, coercive, or obstructive practices while competing for the relevant tender.

- **Other:** SSPRA Rules will be followed for all other terms and conditions not specified/ mentioned/ ambiguous in this tender document. Kindly read SPPRA Rules available on for further details.

It is acknowledged that the aforementioned terms and conditions have been reviewed, accepted and signed. We recognize that failure to comply may result in our tender being disregarded.

Name	
Designation	
Cell Number	
Signature & Stamp	

20. Sample of Proposal Submission Form

Proposal Information:

Proposal Title: _____Submission Date: ____/___/_____

Applicant/Organization Details:

Name of Applicant/Organization: _____Address:_____

_____

Phone Number: _____Email: _____Website (if applicable): _____

Contact Person of Applicant Organization:

Name: _____Position: _____

Phone Number: _____Email: _____

Proposal Summary _____

_____

Provide a brief summary of the proposal, including objectives, expected outcomes, and key deliverables.

_____

_____

Project Start Date: __/__/_____Project End Date: ___/___/___Total Budget:_____

Funding Amount Requested: Rs._____

6. Supporting Documents

Attach relevant documents such as project plan, budget breakdown, organizational profile, etc.
Project Proposal Document
Budget Plan Organizational Profile
Other: _____

It is undertaken that the above mentioned required information have been filled/ typed. We understand that in case of non-compliance, our tender would not be considered.

Name	
Designation	
Cell Number	
Signature & Stamp	

21. Sample of Satisfactory Certificate after Completion

This is to certify that:

M/s Name: _____Company/Organization:_____ has

successfully delivered/supplied/installed/completed the following work/service to the satisfaction

of Project/Work Description: _____

Location: _____Start Date: _____/_____/_____

Completion Date: _____/_____/_____

We hereby confirm that the above-mentioned work/service has been completed satisfactorily in accordance with the agreed terms and conditions.

Authorized Representative: _____

Date: _____/_____/____

Stamp & Signature