



**GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT DEPARTMENT
PROJECT COORDINATION & MONITORING UNIT (PCMU)
Sindh Water and Agriculture Transformation (SWAT) Project**

EXPRESSION OF INTEREST (EOI)

Introduction

The Project Coordination & Monitoring Unit (PCMU), Sindh Water and Agriculture Transformation (SWAT) Project, Planning & Development Department, Government of Sindh, invites Expressions of Interest (EOI) from eligible consulting firms for the development of a simplified, digital Procurement Management System (PMS). The assignment will be financed under the SWAT Project, funded by the Government of Sindh, and a portion of the project funds will be allocated for hiring the required consultancy services.

Scope of Services

The consultancy aims to develop a simplified Procurement Management System (PMS) to improve transparency, tracking, and reporting of procurement activities. The consultant will review existing procurement workflows and develop a digital system covering procurement planning, solicitation tracking, bid evaluation monitoring, and contract management using low-code tools such as Excel, Google Sheets, AppSheet or equivalent platforms within three (03) weeks.

Eligibility Criteria

Interested consulting firms should demonstrate:

- Record of at least 3 similar assignments involving development of project or procurement tracking tools.
- Availability of qualified technical experts.
- Valid registration with FBR and Sindh Revenue Board (SRB).
- Experience with public sector projects will be preferred.
- Turnover should not be less than Four (4) Million Pak Rupees in past 3 years.
- Proof of relevant experience and details of at least three works executed/being executed since last 3 years.
- Affidavit/Undertaking regarding Firm never been black listed OR not involved in any Court Case/Litigation with any Government/Semi Government Department.



Estimated Cost

PKR 2,000,000

Selection Method

This procurement will follow the Consultant's Qualifications Selection (CQS), Single-Stage Two Envelope method in accordance with SPPRA Rules 2010 (Amended).

1. Firms will be ranked based on the quality of their EOI and relevant experience.
2. The highest-ranked firm will be invited to submit a combined Technical and Financial proposal.
3. Negotiations will be initiated with the top-ranked firm only.

Submission of EOI

Interested consulting firms may submit their Expression of Interest including company profile and relevant experience within 15 days of publication of this notice.

Only shortlisted firms will be invited to submit proposals.

Project Coordinator

Project Coordination & Monitoring Unit (PCMU), SWAT Project

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TORs of Development of Procurement Management System (PMS)

Procurement Type: Consultancy Services

Procurement Method: Consultant Qualification Selection (CQS) in accordance with SPPRA Rules

Estimated Cost: PKR 2,000,000 (Lump Sum)

Contract Duration: 03 Weeks

1. Background

The Project Coordination & Monitoring Unit (PCMU), under the Sindh Water and Agriculture Transformation (SWAT) Project, Planning & Development Department, Government of Sindh, is responsible for overseeing procurement activities in compliance with SPPRA Rules and applicable guidelines.

To enhance efficiency, transparency, and record management, PCMU intends to develop a simplified and user-friendly Procurement Management System (PMS). The system will digitize procurement processes and enable real-time tracking, reporting, and monitoring of procurement activities.

2. Objective of the Assignment

The primary objective of this consultancy is to design and develop a low-cost, sustainable, and user-friendly digital Procurement Management System (PMS) using low-code/no-code platforms (e.g., MS Excel, Google Sheets, AppSheet, or equivalent), ensuring ease of operation and minimal reliance on advanced IT infrastructure.

3. Scope of Services

The Consultant shall perform, but not be limited to, the following tasks:

- Review existing procurement procedures, workflows, and documentation practices within PCMU.
- Map procurement processes in line with SPPRA Rules and identify gaps and inefficiencies.
- Design and develop a structured digital PMS covering:
 - Procurement planning and scheduling
 - Preparation and tracking of RFQs/RFPs
 - Bid submission and opening records
 - Evaluation process tracking



- Contract award and implementation monitoring
 - Develop dashboards for real-time tracking and reporting of procurement status.
 - Ensure the system allows audit trail, document tracking, and reporting features.
 - Provide user-friendly interfaces and standardized templates for procurement documentation.
 - Conduct testing and validation of the system with PCMU staff.
 - Deliver training/orientation sessions for relevant staff.
 - Finalize and deploy the PMS along with complete documentation.

4. Key Deliverables

The Consultant shall submit the following deliverables:

1. Inception Report including detailed work plan and procurement workflow mapping
2. Procurement Planning and Tracking Templates
3. RFQ/RFP Issuance and Bid Tracking Modules
4. Evaluation and Contract Award Tracking Tools
5. Procurement Monitoring Dashboards
6. User Manual and System Documentation
7. Training/Orientation Completion Report
8. Final PMS Deployment and Handover Report

5. Implementation Timeline (03 Weeks)

Week	Activities
Week 1	Review of existing processes, stakeholder consultations, requirements gathering, workflow mapping, and system design
Week 2	Development of PMS modules, templates, and dashboards
Week 3	System testing, validation, staff training/orientation, final deployment, and handover



6. Qualification Requirements (CQS)

The consulting firm shall meet the following minimum requirements:

- Proven experience in development of management information systems, procurement systems, or similar assignments.
- Demonstrated knowledge of public procurement procedures, preferably SPPRA or similar regulatory frameworks.
- Experience in developing low-cost or low-code digital solutions.
- Availability of qualified professionals with expertise in procurement, IT systems, and data management.

7. Selection Criteria

The selection will be carried out under Consultant Qualification Selection (CQS), single-stage two envelope method in accordance with SPPRA Rules, based on:

- Relevant experience and past performance
- Technical capability and understanding of assignment
- Availability of qualified key staff