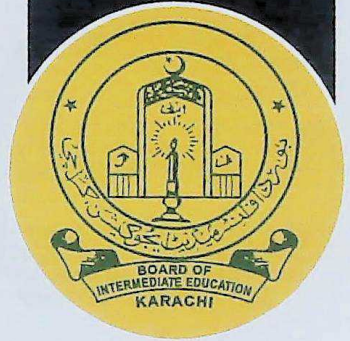


**BOARD OF INTERMEDIATE  
EDUCATION, KARACHI**

Standard Bidding Documents  
For  
National Competitive Bidding

**2026**



**SINGLE STAGE ONE ENVELOPE PROCEDURE**

**TENDER FOR HIRING OF  
FURNITURE & OTHER  
ACCESSORIES FOR HSC ANNUAL  
EXAMINATION 2026**

**TECHNICAL & FINANCIAL  
PROPOSAL**

IN RESPECT OF THE  
BIE/AG/L&N/1728/2026 Dated: 12/03/2026

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)



## NOTICE INVITING TENDERS

Bids invited through E-Pak Acquisition and Disposal System (EPADS) from reputed / established firms / suppliers / contractors, registered with concerned Tax authorities for supply of following goods & services.

S#	Tender Title	Cost of Bidding Document	Issuance of bidding documents	Deadline for submission	Opening of Bid	Method of Procurement	Bid Security
01	Tender for Hiring of Furniture & other Accessories for HSC Annual Examinations 2026	Rs.3,000/=	25.03.2026 10:00AM TO 08.04.2026 12.00 NOON	08.04.2026 at 02:30 PM	08.04.2026 at 03:00 PM	NCB Single Stage One Envelopes	3% of the Estimated cost

The interest bidders can obtain bidding documents containing terms & conditions, can be downloaded from <https://portalsindh.eprocure.gov.pk/#/> or [www.biek.edu.pk](http://www.biek.edu.pk) and the Tender Documents fee @Rs.3,000/= (Non-refundable) must be submitted in shape of pay order in favor of Secretary, Board of Intermediate Education, Karachi on any working day as per schedule mentioned above.

The preparation of bids must in accordance with the instructions in the bidding documents and the bids must be submitted on EPADS on or before submission deadline as per schedule mentioned above. Bids should be submitted electronically through EPADS and original Bids must be submitted in Procurement Wing, Administration General Section, Old Building, 1st Floor, Room No.31 before deadline as mentioned above. Only those bid will be entertained which is already submitted on EPADS.

All interest bidders must register themselves At EPADS at:  
<https://sindh.eprocure.gov.pk/#/supplier/registration>

In case of unexpected announcement of holiday, unforeseen situation, climate changing & disaster in city, the tender will be opened on next working day on the same venue & time as mentioned above.

The Bid Security in shape of pay order in favor of the Secretary, Board of Intermediate Education, Karachi in Procurement Wing, Administration General Section, Old Building, 1<sup>st</sup> Floor, Room No.31 before deadline as mentioned above.

The original Bid Security along with the Original hard copy of Bidding Documents (duly signed and stamped) must be delivered to BIE, Karachi on above mentioned address before the deadline as mentioned above.

Interested bidders shall submit a **Confidentiality & Furniture Availability Undertaking** on a non-judicial stamp paper of Rs 500/-, duly signed and notarized, confirming that:

1. All information received from the **Board of Intermediate Education, Karachi (BIEK)**, including Examination Center details, seating arrangements, and schedules, shall remain strictly confidential and used solely for execution of this furniture hiring contract
2. The bidder confirms that sufficient furniture and accessories are available to meet the requirements of the BOQ and schedule.
3. Any breach of this undertaking may result in disqualification, legal action, or forfeiture of performance security.

"The Procuring Agency may reject all or any bid subject to the relevant provision of SPPRA rules"



**SECTION-I**  
**INSTRUCTIONS TO BIDDERS &**  
**GENERAL CONDITIONS OF CONTRACT:**

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per Standard Bidding Documents for Goods, issued by SPPRA. For further references the same may be downloaded from SPPRA's website <https://portalsindh.eprocure.gov.pk/#/>. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.


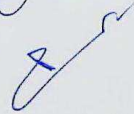
**BID DATA SHEET**

INTRODUCTION	
Name of Contract	Tender for Hiring of Furniture & Other Accessories for HSC Annual Examinations-2026
Name of Procuring Agency	Board of Intermediate Education, Karachi.
Procuring Agency's Address,	Board of Intermediate Education, Bakhtiyari Youth Center, North Nazimabad, Karachi
Telephone Numbers	Tel: 99260211, 99260212, 99260213
Language of the Bid	English

BID PRICE AND CURRENCY	
The price shall be in Pakistani currency inclusive of all Taxes, along with Transportation, Material and Labor charges etc. involved therein.	
The price shall be fixed and the bidder will have to provide the services as per approved specification/description and quoted rates.	

Qualification Requirements	<ul style="list-style-type: none"><li>• Minimum 03-05 years' experience in providing furniture on hiring basis to Government / Semi-Government / Reputable Private Organizations (Client List required).</li><li>• The bidder must have a minimum turnover of <b>Rs.30 Million</b> in any one of the last three (03) financial years. Documentary evidence in the form of Bank Statements or Financial Statements duly verified by a Chartered Accountant firm for the last three (03) years must be provided</li><li>• Registration with Federal Board of Revenue (FBR), for Income Tax &amp; GST.</li><li>• Valid Registration with Sindh Revenue Board (SRB) for provision of services.</li><li>• Bidder must have executed at least 02 similar assignments of furniture hiring for large scale events / examinations in last 3 years. (copy of work order required)</li><li>• List of available inventory (chairs, desks, tables etc.) with quantity (Picture required).</li><li>• An Affidavit on Stamp Paper that the firm has never been blacklisted by any Government / semi Government or any other organization.</li></ul>
Amount of Bid Security (Refundable)	3% (Three percent) of the estimated cost, which should be submitted in shape of Pay Order in the name of Secretary, Board of Intermediate Education Karachi and shall remain valid for a period of 28 days beyond the validity period for bid.
Estimated Cost	The Estimated Cost is <b>24.00 Million (Two Crore Forty Lac Only)</b>
Bid Validity Period	90 days from the date of opening of Tender.

Address for Bid Submission	The office of the (Procurement Wing), Administration General Section (Old Building, 1 <sup>st</sup> Floor, Room No.31, Board of Intermediate Education, Karachi.
IFB Title and Number	Title: Tender for Hiring of Furniture & Other Accessories for HSC Annual Examinations -2026 IFB No: BIE/AG/L&N/1728/2026 DATED: 12-03-2026
Deadline for Bid Submission	From <u>25/03/2026 10:00 AM to 08/04/2026 12:00 NOON</u> Interested bidders shall submit the tender fee Pay Order (in the name of "Secretary, Board of Intermediate Education, Karachi") to the Accounts Section along with the requisition on the firm's letterhead. After depositing the Pay Order, the bidder must obtain the receipt/slip from the Accounts Section and submit the same to the Procurement Wing for issuance of bidding documents. Late submission will not be accepted.
Time, Date and Place for Bid Opening	Bids duly stamped on each document must be submitted in the office of the (Procurement Wing) Admin General Section Old Building, 1 <sup>st</sup> Floor, Room No.31, Board of Intermediate Education, Karachi, in a sealed cover on <u>08-04-2026</u> up to <u>2:30 P.M</u> and will be opened on the same day at <u>03:00 P.M</u> in the presence of bidders' representatives who wish to attend.
Delivery Schedule	The successful bidder shall ensure complete delivery, installation and proper arrangement of all hired furniture at the designated examination centers at <b>least one (01) day prior to the commencement of examination</b> , as per schedule and list provided by the Board. In case of delay in deployment, liquidated damages shall be imposed as per SPPRA rule.

Handwritten signature in blue ink.



## SECTION - II

### GENERAL CONDITIONS OF CONTRACT (GCC)

1. Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.
2. Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.
3. Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.
4. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
5. The offered furniture should be prime quality. Cheap products of low quality or substandard shall not be accepted.
6. Before award of Contract, the Procurement Committee or nominated Committee of procuring agency may visit the Godown(s)/Store(s) of bidder(s), for checking the quality and quantity of furniture available in the stock.
7. Contract will be awarded subject to quality of furniture which shall be confirmed through Visit Report of bidder's Godown/Store.
8. The area, town, district for award of job to the successful bidders shall be purely at discretion of the Board, however official addresses of Office/Godown will also remain in consideration at the time of decision of the same to save supplier/bidder from unnecessary botheration & time.
9. The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Contract subject to Visit Report of the Godown/Store of bidder(s).



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## SECTION - III

### SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

#### 1. DEFINITIONS

1)	The Procuring agency is:	Board of Intermediate Education, Karachi.
2)	The Procuring agency's country is:	Islamic Republic of Pakistan.

#### 2. COUNTRY OF ORIGIN

All countries and territories as indicated in the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement"

#### 3. RESOLUTION OF DISPUTES

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.

#### 4. NOTICES

Procuring agency's address for notice purposes:

Office of the Procurement Wing, Administration General Section, (Old Building, 1<sup>st</sup> Floor, Room No.31), Board of Intermediate Education, Karachi.

#### 5. PENALTY

- 1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:
  - i. rejection of the unsatisfactory works done by Contractor
  - ii. blacklisting of the firm
  - iii. Deductions / liquidity damages shall be applied as per SPPRA Rules
  - iv. Forfeiting of Performance Security deposited
  - v. Liquidated damages shall be imposed as per SPPRA rule.

Anyone or more than one from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award.
- b) In case of transgression, deviation, mistake or low quality found in the furniture or work done by Contractor
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material in time or in the required criteria.

#### 6. THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:

- i. divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation
- ii. accept or reject all or any bid
- iii. Quantity Increase or decrease without any notice at any time/stage on the basis of requirement made by the institutions / Colleges.
- iv. to re-cast and amend the contents/specification of the material at any stage shall not be allowed.

## 7. SPECIAL CLAUSE (TERMS & CONDITIONS)

1. Under following conditions bid will be rejected:-
  - i. Conditional and telegraphic bids/tenders
  - ii. Bids not accompanied by Bid Security of required amount and form
  - iii. Bids received after specified date and time
  - iv. Bids of Blacklisted firms
2. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for opening of bids/tenders at the same time as mentioned.
3. Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.
4. Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.
5. Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.
6. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
7. The offered furniture should be prime quality. Cheap products of low quality or substandard shall not be accepted.
8. Supply of Tables & Chairs is the major part of job therefore, the bidder to whom major part of job has been awarded shall be liable to accept the lowest rates (lowest evaluated cost) or (best evaluated cost) of the minor part of job i.e. Tent, Qanat, Jug, Water Tanki/Cooler, Fan and Tumbler (Glass) etc.
9. Change in the awarded order of supply/supplies which not included in the approval/job order will be decided subject to provide approval/endorsement by the concerned quarter, however, the same to be under intimation of Administration General prior to close of examination otherwise the same not to be entertained.

## 10. PAYMENT TERM:

- i) Release of payment against the Bill(s) is subject to submission of **Form No. E-37** duly verified and sealed by the concerned Head of Institution/Centre Superintendent and phase wise bills along with E-37 college wise shall endorsed / verified / counter signed by the Controller of Examinations or his authorized officer.
- ii) In case the Center Superintendent is not satisfied with the supplied furniture, for which claim of particular of this center shall be withheld till the satisfactory certificate provide by the concerned.

- iii) During the supply of furniture, the Contractor shall notify the Board in writing. The Board shall depute an inspection team to verify the quality and quantity of the supplied furniture. If any item is found to be of substandard quality or not in conformity with the approved sample/specifications, the Contractor shall immediately replace the same on the same day at his own risk and cost.
- iv) The supply and installation of furniture/articles at the respective Examination Centers shall commence well before the commencement of Examinations, as per the schedule provided by the Board. In addition to the actual number of Examination days for which the furniture shall be required and utilized at the Centers, the supplier shall be entitled to **one (01) additional day's** hiring charges for advance deployment. In case of any emergency arising out of unforeseen circumstances, the supplier shall make best efforts to meet the requirements of the Board without delay.
- v) If any Examination Centre requires only Table(s) or Chair(s) (instead of pair of Table & Chair), in that case the successful bidder(s) is/are liable to supply the same and bill may be claimed as half of the rate of pair of Table & Chair.
- vi) The Board shall pay hiring charges only for the actual examination days during which the furniture was required and utilized at the Examination Centers, strictly in accordance with the Date Sheet (Program/Schedule of Examinations) issued by the Board. For the purpose of this contract, the term "actual examination days" shall mean the specific days on which Examinations are officially conducted as per the approved Date Sheet.
- vii) The Board shall not pay the rent/charges of furniture for Sundays, Holidays or Gap between two Papers and cancelled paper.
- viii) In addition to the actual examination days as per the Date Sheet (Program/Schedule of Examinations), the Board shall pay hiring charges for the following additional day(s), if applicable:
- If any paper is cancelled after issuance of the Date Sheet by the Board.
  - If Examinations could not be conducted due to law and order situation.
  - If Examinations are postponed or disrupted due to any unforeseen circumstances beyond the control of the Board.
11. The list of Examination Centers along with the requirement of furniture and other related articles shall be provided to the successful bidder(s) by the Board well before the commencement of Examinations. The successful bidder(s) shall ensure delivery, installation and proper arrangement of the required furniture and articles at all designated Centers strictly as per the approved list at least one (01) day prior to the commencement of Examinations.
12. Successful bidder(s) will have to provide their Services for Supply of Rental Furniture & other Accessories for HSC Annual Examinations-2026 or any other Examinations if conducted by the Board during the year.
13. The required quantity mentioned in this tender is estimated, and the successful bidder shall be responsible for supplying the furniture/articles as per the approved requirements.

14. In case of emergency, the supplier shall have to supply the required furniture/articles at the Examination Centers before/during the conduct of examinations time to time on telephonic call by the Officers deputed for the job in addition to the list of Centers for requirement of furniture already forwarded to successful bidder(s).
15. The furniture/articles shall be lifted by the supplier from the center as soon as they deem to be required according to the information provided by the Board or directly from the Centre Superintendent. The Board shall not be responsible at all for rent or other eventualities at any center beyond the indicated dates.
16. Neither transportation nor wages of any type to be borne by the Board.
17. The supplier shall not be entitled to prefer any claim on the Board for any normal breakage of material supplied for the conduct of Examinations but shall be compensated for shortage and abnormal breakage which may be caused due to disturbances at the Centers or any other major reason.
18. The delivery will have to be made at the Examination Centers within stipulated time.
19. All applicable Taxes including SRB @ and other as announced by the Govt. will be deducted from the Bill(s).
20. The Contract Award may be assigned at any time during the period of bid validity.
21. The successful bidder will have to deposit **Performance Security @ 10%** of the value of Contract Award which is refundable after the satisfactory completion of supplies / work.
22. The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Bid Security shall remain valid for a period of 28 days beyond the validity period for bids, whereas Performance Security shall be released ninety days beyond the date of completion of contract to cover defects liability period subject to final acceptance by the procuring agency.
23. **Stamp Duty @ 0.35%** of the cost of transaction / Work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
24. Placement of Contract Award will be subject to payment of Performance Security in accordance with SPPRA rules.
25. SPPRA Rules-2010 Amended shall strictly be followed.
26. Liquidated damages shall be imposed as per SPPRA rule.

## SECTION – IV

### SCHEDULE OF REQUIREMENTS

The supply of furniture to respective Examination Centers shall be completed at least one day before commencement of HSC Annual Examinations 2026.



**TECHNICAL & FINANCIAL PROPOSAL**  
**HIRING OF FURNITURE & OTHER ACCESSORIES FOR HSC ANNUAL**  
**EXAMINATIONS 2026**

Note: The quantity may be increased or decreased.

**FINANCIAL PROPOSAL FOR 1<sup>ST</sup> PHASE**

Sr.#	Description	Approx. Quantity	Approx. Days	Rate Per Unit for One Day	Total Amount of 22 Days
1	Table & Chair	18,000 Pairs of Table & Chair	22		
2	Pedestal Fan	1500			
3	Water Tanki	200			
4	Jug	200			
5	Tumbler (Glass)	400			
6	Qanat	50			
7	Tent	25			
<b>TOTAL AMOUNT IN FIGURE FOR 1<sup>ST</sup> PHASE</b>					

**FINANCIAL PROPOSAL FOR 2<sup>ND</sup> PHASE**

Sr.#	Description	Approx. Quantity	Approx. Days	Rate Per Unit for One Day	Total Amount of 21 Days
1	Table & Chair	15,000 Pairs of Table & Chair	21		
2	Pedestal Fan	1200			
3	Water Tanki	150			
4	Jug	200			
5	Tumbler (Glass)	400			
6	Qanat	40			
7	Tent	20			
<b>TOTAL IN FIGURE FOR 2<sup>ND</sup> PHASE</b>					

**GRAND TOTAL FOR 1<sup>ST</sup> & 2<sup>ND</sup> PHASE IN FIGURE** \_\_\_\_\_

In words \_\_\_\_\_

1. The rates quoted in this schedule are inclusive of all the applicable taxes and written against each item with fountain pen in figures and words without any cutting/error.
2. In case of discrepancy between unit price and total, the unit price shall prevail.



	Rupees In Words	Rupees In Figures
Total cost of the Bid: <i>(as offered by the Bidder)</i>		
<b>3% (Three percent)</b> of the Estimated Cost Bid Security (Refundable)		
<b>10% (ten percent)</b> amount of the Contract Price Performance Security (Refundable)		

  
  
Fari

## CONTRACT AGREEMENT

Tender title: Hiring of Furniture & other Accessories for the HSC Annual Examination 2026.

This AGREEMENT is executed at KARACHI, on this day \_\_\_\_\_ 2026.

### BETWEEN

M/s. Board of Intermediate Education, Karachi, through its Secretary, hereinafter called and referred to as "BIEK" (when expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

### AND

M/s. \_\_\_\_\_, having its office at \_\_\_\_\_, Karachi, hereinafter referred to as Supplier (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successors and assigns), through its Managing Partner Mr. \_\_\_\_\_, holding CNIC No. \_\_\_\_\_ on the SECOND PART.

WHEREAS "BIEK" intends to hire the furniture & other accessories, "THE SUPPLIER" has offered to provide as per Technical Specification mentioned in bidding documents and supply of furniture & other accessories to respective Examination Centres shall be completed at least one day before commencement of Examinations.

"BIEK" hereby offer to appoint "THE SUPPLIER" as their official supplier for the supply of furniture & other accessories in respect with the Terms & Conditions of the Bidding documents. "THE SUPPLIER" hereby agrees to the offer of the "BIEK" in acceptance of the terms & conditions here in below forth:

### ARTICLE - I

#### DUTIES & SCOPE OF SUPPLIES & AGREEMENT

#### 1.1 Requirement mentioned in Tender BOQ.

Sr.#	Description	Approx. Quantity	Approx. Days	Rate Per Unit for One Day	Total Amount of 22 Days
1	Table & Chair	18,000 Pairs of Table & Chair	22		
2	Pedestal Fan	1500			
3	Water Tanki	200			
4	Jug	200			
5	Tumbler (Glass)	400			
6	Qanat	50			
7	Tent	25			
<b>TOTAL IN FIGURE FOR 1<sup>ST</sup> PHASE</b>					

Sr.#	Description	Approx. Quantity	Approx. Days	Rate Per Unit for One Day	Total Amount of 21 Days
1	Table & Chair	15,000 Pairs of Table & Chair	21		
2	Pedestal Fan	1200			
3	Water Tanki	150			
4	Jug	200			
5	Tumbler (Glass)	400			
6	Qanat	40			
7	Tent	20			
<b>TOTAL IN FIGURE FOR 2<sup>ND</sup> PHASE</b>					

- 1.2 "SUPPLIER" agrees to provide item to "BIEK" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.3 "SUPPLIER" will coordinate with Superintendent, Admin General Section, of the "BIEK" who will assist "SUPPLIER" in Supervision of proposed work / supply.
- 1.4 "THE SUPPLIER" hereby agrees to accept variation if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.5 All logistic charges will be borne by "THE SUPPLIER"

**ARTICLE-II**  
**SCOPE OF PROFESSIONAL SERVICES:**

- 2.1 "THE SUPPLIER" hereby agrees and acknowledges for the periodic supervision of the work and to check the execution of work in accordance with the Description & Specification.
- 2.2 "THE SUPPLIER" hereby agree and acknowledge the acceptance of attending the meetings with the Superintendent, Admin General Section "BIEK" as & when required.
- 2.3 The supply of furniture & other accessories to respective Examination Centres shall be completed at least one day before commencement of Examinations

**ARTICLE-III**  
**CONTRACT VALUE / COST OF SERVICES**

- 3.1 The cost offered by the Supplier is Rs. \_\_\_\_\_ / = (Rupees \_\_\_\_\_ Only) (inclusive of all taxes) supply of Furniture vide tender # BIEK/AG/L&N/1728/2026, variation may occurred. The cost is inclusive of labor/transportation/supplies/etc.
- 3.2 Liquidity damages shall be imposed as per SPPRA Rules.

### 3.3 PAYMENT TERM:

- i) Release of payment against the Bill(s) is subject to submission of **Form No. E-37** duly verified and sealed by the concerned Head of Institution/Centre Superintendent and bills along with E-37 shall endorsed / verified / counter signed by the Controller of Examinations or his authorized officer.
- ii) The supply and installation of furniture/articles at the respective Examination Centers shall commence well before the commencement of Examinations, as per the schedule provided by the Board. In addition to the actual number of Examination days for which the furniture shall be required and utilized at the Centers, the supplier shall be entitled to **one (01) additional day's** hiring charges for advance deployment. In case of any emergency arising out of unforeseen circumstances, the supplier shall make best efforts to meet the requirements of the Board without delay.
- iii) If any Examination Centre requires only Table(s) or Chair(s) (instead of pair of Table & Chair), in that case the successful bidder(s) is/are liable to supply the same and bill may be claimed as half of the rate of pair of Table & Chair.
- iv) The Board shall pay hiring charges only for the actual examination days during which the furniture was required and utilized at the Examination Centers, strictly in accordance with the Date Sheet (Program/Schedule of Examinations) issued by the Board. For the purpose of this contract, the term "actual examination days" shall mean the specific days on which Examinations are officially conducted as per the approved Date Sheet.
- v) The Board shall not pay the rent/charges of furniture for Sundays, Holidays or Gap between two Papers and cancelled paper.
- vi) In addition to the actual examination days as per the Date Sheet (Program/Schedule of Examinations), the Board shall pay hiring charges for the following additional day(s), if applicable:
  - a) If any paper is cancelled after issuance of the Date Sheet by the Board.
  - b) If Examinations could not be conducted due to law and order situation.
  - c) If Examinations are postponed or disrupted due to any unforeseen circumstances beyond the control of the Board.

3.4 **Performance Security** 10% of total amount of Work order will be provided by the party.

3.5 **Stamp Duty @ 0.35%** of the cost of transaction / Work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.

3.6 **Tax(es) Challan(s) / Levy(ies).** If any on additional will be paid / borne by SUPPLIER as per SRO Notification.

**ARTICLE-IV**  
**ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to Chairman BIEK whose decision will be binding on the parties and cannot be challenged in the court of law.

**ARTICLE – V**  
**TERMINATION**

- 5.1 "BIEK" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 day's notice.

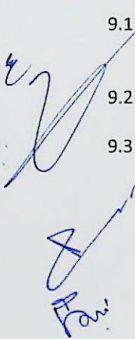
**ARTICLE –VI**  
**NOTICE**

- 6.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**ARTICLE –VII**  
**INDEMNITY**

- 7.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep BIEK and any person claiming through BIEK fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of BIEK or any fault, neglect or omission by "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "THE BIEK" and any person claiming through the BIEK.

**ARTICLE –IX**  
**MISCELLANEOUS**

- 9.1 The terms & conditions of this AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 9.2 The validity of the contract will be effective from the date of issue of Purchase Order.
- 9.3 All terms and conditions of tender vide # BIE/AG/L&N/1728/2026 will be the integral part of this agreement and can't be revoked.
- 

The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:

- a) the Bid Form and Price Schedule submitted by the Bidder
- b) the Schedule of Requirements;
- c) the Technical Specifications;
- d) the General Conditions of Contract;
- e) the Special Conditions of Contract;
- f) the Purchaser's Notification of Award.

**IN WITNESS WHEREOF** both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

\_\_\_\_\_  
"Board of Intermediate Education, Karachi"

NAME: \_\_\_\_\_

CNIC# \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
M/s. \_\_\_\_\_

NAME: \_\_\_\_\_

CNIC # \_\_\_\_\_

Address: \_\_\_\_\_

**WITNESS:**

1. \_\_\_\_\_

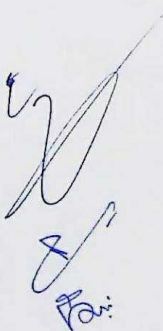
2. \_\_\_\_\_

\_\_\_\_\_  
CNIC# \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
CNIC# \_\_\_\_\_

Address: \_\_\_\_\_



Handwritten signature and initials in blue ink, including the word "For:".

## INTEGRITY PACT

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the company / firm/ agency for Security Services;

M/s \_\_\_\_\_, the Security Services hereby declares that:

- (a) Its intention not to obtain the procurement work of any contract, right, interest, privilege, or other obligation or benefit from the BIEK or any administrative or financial offices thereof or any other department under the control of the BIEK through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the company / firm/ agency represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the BIEK directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the BIEK, except that which has been expressly declared pursuant hereto.
- (c) The company / firms / agency / accepts full responsibility and strict liability for making any false declaration /statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the BIEK under any law, contract, or other instrument, be stand void at the discretion of the BIEK.
- (d) Notwithstanding any right and remedies exercised by the BIEK in this regard, company/firm/agency agrees to indemnify the BIEK for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the BIEK in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/agency/service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the BIEK.

**Note:**

This integrity pact is mandatory requirement other than auxiliary services / works.

\_\_\_\_\_  
Stamp & Signature

# CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to supply/deliver/install the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Intermediate Education, Karachi.

SIGNATURE WITH DATE: \_\_\_\_\_

NAME OF FIRM: \_\_\_\_\_

ADDRESS OF FIRM: \_\_\_\_\_  
\_\_\_\_\_

FULL NAME OF CONCERNED PERSON: \_\_\_\_\_

CNIC NUMBER: \_\_\_\_\_

POSITION HELD IN: \_\_\_\_\_

PHONE NUMBER(S): \_\_\_\_\_

MOBILE NUMBER(S): \_\_\_\_\_

FAX NUMBER(S): \_\_\_\_\_

NATIONAL TAX NUMBER: \_\_\_\_\_

GENERAL SALES TAX NUMBER: \_\_\_\_\_

STAMP OF THE FIRM: \_\_\_\_\_

PAY ORDER NUMBER: \_\_\_\_\_

BANK & BRANCH NAME: \_\_\_\_\_

DATED: \_\_\_\_\_

FOR RUPEES: \_\_\_\_\_

DRAWN: \_\_\_\_\_

as Bid Security is enclosed herewith.

*[Handwritten signature]*  
*[Handwritten initials]*