



**OFFICE OF THE MEDICAL SUPERINTENDENT
DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI**

No.: MS/DRKMP_CHK-2025-26/2272 Dated: 01-04-2026

NOTICE INVITING TENDER

The Dr. Ruth K.M. Pfau Civil Hospital Karachi invites e-bids through E-Pak Acquisition and Disposable System (EPADS) from *Suppliers / firms / Importers / Authorized Distributors* on Active Taxpayers List of the FBR / SRB (whichever is applicable) for the Repair Maintenance and Annual Service Contract for the financial year 2025-26 & 2026-27 under Rule-46(1) Single Stage-One Envelopes Procedure. Bidding documents containing detailed Terms & Conditions, can be viewed / downloaded from <https://portalsindh.eprocure.gov.pk/#/>:

Tender No.	Name of Tender / Tender Title	Bid Security	Bidding Document Cost	Tender purchasing / Downloading date	Date of submission & opening
1	REPAIR , MAINTENANCE & ANNUAL SERVICE CONTRACT OF TELEPHONE EXCHANGE SYSTEM AT DR RUTH K M PFAU CIVIL HOSPITAL KARACHI FOR THE FINANCIAL YEAR 2026-2027	2 % of Total Value of Quoted Price	Rs. 5,000/-	From the date of hoisting to 16/04/2026 . Up to 10:30am	16/04/2026 between 11:00AM to 12:00PM. & Opening 16/04/2026 at 12:00 NOON RESPECTIVELY
2	REPAIR, MAINTENANCE & ANNUAL SERVICE CONTRACT OF CCTV CAMERAS SYSTEM AT DR RUTH K M PFAU CIVIL HOSPITAL KARACHI FOR THE FINANCIAL YEAR 2026-2027	2 % of Total Value of Quoted Price	Rs. 5,000/-		
3	REPAIR, MAINTENANCE / REPLACEMENT OF PARTS OF VENTILATORS AT SURGICAL ICU AND MEDICAL ICU DR RUTH K M PFAU CIVIL HOSPITAL KARACHI FOR THE FINANCIAL YEAR 2025-2026	2 % of Total Value of Quoted Price	Rs. 5,000/-		

Electronic Bids should be submitted through EPADSONLY. Interested Bidders are required to register themselves on EPAD System at the link: <https://sindh.eprocure.gov.pk/#/supplier/registration> for submission of electronic-bids.

The Bids, prepared in accordance with the instructions in the bidding documents, must be submitted on EPADS as per above given schedule. The original instrument of tender fee and bid security of the bid price must reach the procuring agency before the deadline for submission of e-bids, which will be opened on the same day at the address Office of the Medical Superintendent, 2nd Floor, Board Room, Dr. Ruth K.M. Pfau Civil Hospital Karachi.

N.B:-• Any query for e-bidding may contact at Dr. Ruth K.M. Pfau Civil Hospital Karachi at contact No. 021-99215732.

- In case Govt. announces any Public Holiday or any unfavorable circumstances, the tender / bids will be opened on next working day, with same Venue and Time.
- The Purchaser reserves the right to reject any / all bids under the relevant provisions of SPP Rules 2010. In case of any difficulty prospective bidders may contact EPADS Helpline 051-111-137-237 during working days/hours.



**Medical Superintendent,
Dr. Ruth K.M. Pfau Civil Hospital
Karachi**



**DR. RUTH K.M PFAU CIVIL HOSPITAL KARACHI.
PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2026-27**

No.MS/DRKMP_CHK -2025-26/2273 Dated 1-04-2026

Sr. No.	Description of Procurement.	Funds Allocated.	Sources of Fund.	Proposed Procurement	Tentative/Time of Procurement				Remarks Method
					1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
01	REPAIR , MAINTENANCE & ANNUAL SERVICE CONTRACT OF TELEPHONE EXCHANGE SYSTEM AT DR RUTH K M PFAU CIVIL HOSPITAL KARACHI FOR THE FINANCIAL YEAR 2026-2027	2.18 (M).	Non ADP	Single Stage one Envelope	✓	✓	✓	✓	Rule 46(1)

**MEDICAL SUPERINTENDENT
DR RUTH K.M PFAU
CIVIL HOSPITAL KARACHI**

**STANDARD BIDDING DOCUMENTS (SBD)
FOR THE REPAIR MAINTENANCE &
ANNUAL SERVICE CONTRACT OF TELEPHONE
EXCHANGE SYSTEM AT DR RUTH K. M. PFAU
CIVIL HOSPITAL KARACHI DURING THE
FINANCIAL YEAR 2026-2027.**

(2.18 Million) Non ADP, Rule – 46(1)

COST OF TENDER DOCUMENTS.	Rs.5000/= Rupees Five Thousand Only (Non Refundable).
TENDER PROCEDURE.	Single Stage One Envelope / SSP Rule-46(1).
TENDER SELLING DATE.	From the date of hoisting to 16/04/2026. Up to 10:00am
TENDER SUBMISSION DATE & TIME	On 16/04/2026. , On 11:00 am.
TENDER SUBMISSION PLACE.	EPADs
TENDER OPENING DATE & TIME	On 16/04/2026, On 12:00 noon.
TENDER OPENING PLACE	Committee Room 2 nd . Floor Admin Block, Baba-e-Urdu Road, Civil Hospital Karachi.

Note; No tender will be accepted after closing Tender Box, what so ever reason may be.



[Signature]
Additional Medical Superintendent
(Technical)
Dr. Ruth K.M. Pfau Civil Hospital, Karachi

Dr. Ruth K.M Pfau Civil Hospital Karachi
Baba-e-Urdu Road, Karachi Phone: 99215740-5, Fax-99215733.

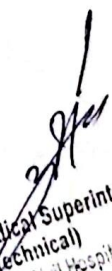
Table of Content

A. Bidding Data.	Page-3
B. Instruction to Bidder.	Page-4-5
C. Terms & Condition.	Page-6-7
D. Standard Bidding Documents. (SBD) NIT	Page-8
E. Form of Contract Agreement.	Page-09-10
F. Instructions / Bid Evaluation Criteria.	Page-11
G. Integrity Pact / Contract Agreement.	Page-12
H. Special Condition for Telephone	Page-13 - 14
I. Schedule of Requirements	Page-15


Additional Medical Superintendent
(Technical)
Dr. Ruth K.M. Pfau Civil Hospital, Karachi

BIDDING DATA


Procuring Agency:	Medical Superintendent, Dr.Ruth K. M Pfau, Civil Hospital, Karachi
Address:	Baba-e-Urdu Road Karachi
Name of Item:	REPAIR , MAINTENANCE & ANNUAL SERVICE CONTRACT OF TELEPHONE EXCHANGE SYSTEM AT DR RUTH K M PFAU CIVIL HOSPITAL KARACHI
Bid Validity.	90 days (As per SPP Rule-2010)
Amount Bid Security:	2% of Bid Quoted Price
Date of Submission:	16/04/2026, at 11:00 am
Date of Opening:	16/04/2026, at 12:00 noon
Performance Security:	5% of the Contract Value
Language:	English.
Bidding Procedure:	Single Stage, One Envelope
Eligibility Criteria:	As per Annexure-A
Advance Payment:	No Advance Payment


Additional Medical Superintendent
(Technical)
Dr. Ruth K.M. Pfau Civil Hospital, Karachi

INSTRUCTION TO BIDDERS

1. The Original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
2. The bidder shall drop on EPADs within due date mentioned in Tender Enquiry / advertisement.
3. The bid documents comprises the following (as per rule, 21 of SPPRA Rules 2010 amended 2017).

a) Instruction to Bidder	Annex-I
b) Terms and conditions	Annex-II
c) Form of Bid	
i) Proposal / Specification	Annex-III
d) Form of Contract (As per 89 of SPPRA)	Annex-IV
e) Bid Evaluation Criteria	Annex-V
4. The tenders will be received on mentioned time in NIT will be opened on the same day in the presence of Committee and the bidders or their authorized representative. In case of holiday the bids shall be opened on next working day at same time.
5. Bid Security, Amounting to 2% of Bid price should be in shape of Pay order/ Bank Guarantee in favor of Medical Superintendent Dr. Ruth K.M Pfau Civil Hospital Karachi issued by any schedule Bank of Pakistan.
6. The successful bidders will deposit 5% Performance Security in shape of Pay Order in favor of Medical Superintendent Dr. Ruth K.M Pfau Civil Hospital Karachi.
7. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
8. Conditional tender and tender without bid security shall not be considered.
9. The work / job time will be 30 days starting from the issuance of work orders / signing the contract.


Additional Medical Superintendent
(Technical)
Dr. Ruth K. M. Pfau Civil Hospital, Karachi

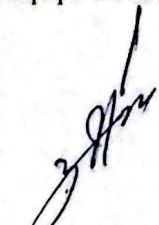
10. GST / Income Tax Certificate & Sindh Sales Tax Registration Certificate must be accompanied with tender.
11. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPPRA Rules, 2010 (amended 2017).
12. The payment will be made within four weeks after receipt of bill / invoice duly filled in all respects.
13. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
14. Prices quoted shall remain valid upto 30th June 2027 or till the finalization of next tender.
15. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
16. The bids shall be quoted in Pak Rupees.
17. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
18. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds, as per clause 16 of SPPRA Rules -2010 (Amended-2017).
"Noted"

**Signature of Contractor
With Stamp**


Additional Medical Superintendent
(Technical)
Dr. Ruth K.M. Pfau Civil Hospital, Karachi

Terms & Conditions:

1. Warranty period for repair work must be given with offer if the repaired equipment is out of order during the warranty period the same will be repaired without charging any cost by the concerned firm.
2. 2% Security deposit in shape of pay order/ Bank Guarantee in favor of Medical Superintendent Dr. Ruth KM Pfau Civil Hospital, Karachi, should be attached with offer the same will be refunded after 03 Months. If not received any complain of the repaired equipment.
3. The bid shall be opened on the above said date & time in the presence of the Committee (For Repair). The offer will be evaluated on best lowest evaluated price/rates basis.
4. Under taking on Rs.100/- Non judicial stamp paper that the firm is not involved in any litigation of Abandoned any work in the department. (One Undertaking is sufficient for this Tender Job)
5. Affidavit to the effect that the firm / contractor has not been black listed previously by any procuring / executing agency of the Government.
6. (i) All the applicable taxes i.e Sindh Sales Tax & Income Tax (Withholding) should be inclusive with offer.
(ii)The Government Taxes will be deducted from the bills of the Contractors / Suppliers, as imposed by the Government time to time.
7. Conditional offer against the SPPRA-2010 (Amended-2017) Till date will not be entertained.
8. Address of Work Shop of the Bidder / Contractors is required.
9. List of Technical Staff who will perform the job / work along with Qualification / Experience may also be attached.
10. Incomplete and without the required information offer will not be entertained and offer will be rejected.
11. The tender valid for the current financial year 2026-27, or can be extended till the finalization of the next tender.
12. All the technicians /Engineers must be certified in relevant equipment.
13. All the bidders can inspect the Equipment before submitting the Bid.


 Additional Medical Superintendent
 (Technical)
 Dr. Ruth K.M. Pfau Civil Hospital, Karachi

NOTE:

- firms must be attached fill under given detail, if the work job is being offered.

Pay Order/ DD/C.D.R No. _____

Dated: _____

For Rs. _____

(Enclosed by the Contractor)

Name: _____

C.N.I.C No. _____

N.T.N No. _____


G.S.T No. _____

S.S.T No. _____

Contract No. _____

Office Address: _____

Seal & Signature: _____


Additional Technical
(Technical)
Dr. Ruth K.R. Pina Civil Hospital, Karachi

**REPAIR , MAINTENANCE & ANNUAL SERVICE CONTRACT OF TELEPHONE
EXCHANGE SYSTEM AT DR RUTH K M PFAU CIVIL HOSPITAL KARACHI
DURING THE FINANCIAL YEAR 2026-2027.**

Date of Submission & Time: - **16/04/2026. @ 11:00 a.m**
Date of Opening & Time: - **16/04/2026. @ 12:00 noon.**

TENDER NIT

S. No.	Description of Work	Qty.	Unit Amount offered	Total Amount Offered
01	REPAIR , MAINTENANCE & ANNUAL SERVICE CONTRACT OF TELEPHONE EXCHANGE SYSTEM AT DR RUTH K M PFAU CIVIL HOSPITAL KARACHI FOR FINANCIAL YEAR 2026-2027	01 Job		


 Additional Technical Superintendent
 (Technical)
 Dr. Ruth K.M. Pfau Civil Hospital, Karachi


FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the _____ day of _____ 2026 between _____ (hereinafter called the "Employer") of the one part and _____ (hereinafter called the "Contractor") of the other part.

WHEREAS the Employer is desirous that certain Works, viz _____ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnessed as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) Work Order(s) / Letter of Intent (Acceptance) where applicable.
 - (b) The completed Form of Bid along with Schedules to Bid;
 - (c) Conditions of Contract & Contract DATA.
 - (d) The priced Schedule of Prices;
 - (e) The Specifications;
 - (f) The Drawings (If applicable)
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.


Additional Medical Superintendent
(Technical)
Dr. Ruth K.M. Ptae Civil Hospital, Karachi

IN WITNESS WHEREOF the parties here to have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Employer

(Seal)

(Seal)


Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

(Name, Title and Address)

(Name, Title and Address)


Additional Medical Superintendent
(Technical)
Dr. Ruth K.M. Pfau Civil Hospital, Karachi

INSTRUCTIONS / BID EVALUATION CRITERIA:-

- a) Each bid shall comprise one Single Envelope containing the required information.
- b) Bid Security may be attached in shape of CDR / Pay Order / Bank Guarantee issued by the scheduled Bank(s) in Pakistan.
- c) Bid should be dropped in the office of the Additional Medical Superintendent (Technical) 1st Floor Admin Block Civil Hospital Karachi by hand in due course of time and the same will be opened at Board Room 2nd Floor Admin Block Civil Hospital Karachi.
- d) Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
- e) Tender Fee in shape of pay order in favor of Medical Superintendent, Dr. Ruth K M Pfau Civil Hospital Karachi must be attached else the offer will be rejected.
- f) Bid should be inclusive all Government taxes (If applicable) and the same will be paid themselves by the Contractor except withholding tax and Sindh Sales Tax 0.35% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
- g) Dr Ruth K M Pfau Civil Hospital Karachi shall disqualify a contractor, whether pre-qualified or not, if it find at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.

CRITERIA FOR EVALUATION OF THE BID:-

If any bidder failed to submit any of the following documents, the same shall be disqualified.

S.No	Evaluation Criteria.	Yes	No.
1	Receipt of Tender Fees		
2	Fulfillment of the Tender of Terms & Conditions / Instructions ITB / NIT.		
3	Technical Specification Compliance. .		
4	Three years experience (Relevant Field)		
5	Proof of Financial Soundness Certificate Rs.(as mentioned In NIT. Turn over each year (last 3 year) with bank Certificate.		
6	Proof of General Sales Tax paid during the last 3 years.		
7	Bank Statement last 3 years duly stamp by concerned bank.		
8	Proof of Income Tax paid during the last 3 years. /Sindh sales Tax if Applicable		
9	Professional Tax Certificate.		
10	Registration With SBR. (Sindh Board of Revenue).		
11	Purchase Tender receipt.		
12	Bidder should have Maintenance Certificate from concern department		

Signature of Contractor(s) Stamp

Page 11 of 15

Additional Medical Superintendent
(Technical)
Dr. Ruth K.M. Pfau Civil Hospital, Karachi

INTEGRITY PACT / CONTRACT AGREEMENT

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC
PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS**

Contract number: **NO**
Contract Value: **Rs.**
Contract Title: **Repair / Maintenance / for Machinery & Equipment**

M/S _____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/S. _____ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Civil Hospital (PA), except that which has been expressly declared pursuant hereto.


M/S. _____ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/S. _____ accepts full responsibility and strict liability for making any false declaration, not making fully disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation And warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, M/S. _____ agrees to indemnify PA for any loss or damaged incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/S. _____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

M/S.

Medical Superintendent


Additional Medical Superintendent
(Technical)
Dr. Ruth K.M. Ples Civil Hospital, Karachi

Special Condition of Contract for Telephone Exchange System.

Turn over for the last three years. (1.00 (M) Turn over in each year).

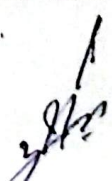
Proposal of Maintenance contract of Telephone Exchange System at Dr.Ruth K.M Pfau Civil Hospital Karachi.

Contract Period from the Date of Signature the Contract to 30th June 2027.

Extendable till the finalization of next tender

1. The Successful bidder will be responsible for the maintenance/ service and Repair of Telephone Exchange 24 Hrs/ 7 days a week and will be responsible for anticipating any fault to correct the fault at earliest.
2. The Service level agreement will be enforceable with effect from the recommendation of technical committee up to 12 months.
3. Submit 02 Technical Persons detail shift wise (Morning, Evening, Night) (CNIC, Qualification Certificate, Relevant Field Certificate)
4. The successful bidder will be responsible to purchase and install all equipment spare parts on his own expenses and such payment shall not be made by the purchaser in any case what's so ever.
5. In case of any systematic fault/ defect the successful bidder will be responsible to someone such defect within 03 days otherwise penalty will be charge at 01% of total contract value. The institution may deduct such payment from the successful bidders bill and or performance security available at the institution.
6. Payment against services provided under instant will be made on monthly basis in equal 12 installments by the institution subject to provision of original invoices/ bills in triplicate duly recommended by the head of department (end user) after issuing the satisfactory report. Such payment shall be recommended A.G Sindh with 30 days of receipt of earlier referred documents.
7. In case of any dispute both contracting parties contracting parties would settle the matter at Institution level otherwise the matter would be referred to an arbitration to resolve the matter. Any payments to be made to the arbitrator will be made by both parties on even basis.
8. The Successful Bidder will ensure 100% achievements of following KPIs.
 - a. Timely repair and maintenance round the clock, will also be responsible for Air-conditioned System of the exchange.
 - b. Installation of spare parts, as and when required (Maximum period of) three days.

Page 13 of 15


Additional Medical Superintendent
(Technical)
Dr. Ruth K.M. Pfau Civil Hospital, Karachi

- c. The bidder must have maintenance & Operation experience of more than 1000 extensions of similar organization viz. hospital and health institutions preferably government health institutions. (Copy of past experience must be attached)
- d. The bidder must have valid authorizations certificates from the manufacture of exchange and certificate of training of technicians and engineers of principal manufacturer. (Copies must be attached)

Note: The above requirements are mandatory and failing to comply with above requirement shall lead to disqualify any bidders.


Dr. Ruth K.M. Pflau (Technical)
Pflau Civil Hospital, Karachi

SCHEDULE OF REQUIREMENTS

The entire quantity of the ordered supplies shall be delivered as per contract agreement or earlier from the date of issuance of supply order / contract award without any penalty.

Delay in the delivery shall result in penalties to be paid by the Supplier without any argument or question according to the prevailing SPPRA Rules.

Address: _____
_____dent
Dr. Ruth K.M. Iqbal Civil Hospital, Karachi