



THE EXPRESS  
**TRIBUNE**  
09 APR 2026



## GOVERNMENT OF SINDH POLICE DEPARTMENT

# TENDER NOTICE

The Police Department, Government of Sindh, invites sealed tenders from well reputed firms registered with FBR for sales tax, income tax & other related taxes for supply of following "Articles of Uniforms and Protective Clothing" at Destination, CPO Sindh Clothing Store, Nishtar Road, Karachi for police personnel of Sindh Police during the current financial year 2025-26:-

S #	ITEM NAME	QUANTITY
1	Stitched uniform for Traffic Police	11,000 Sets
2	Rain Suits (Trouser with Shirt) white color for Traffic Police	6,000 Nos.

### INSTRUCTIONS:

1. Single Stage – Two envelope Procedure will be adopted for the tender process. Bid shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately sealed Financial Proposal and Technical Proposal. Envelopes shall be marked as "FINANCIAL PROPOSAL" AND "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.
2. Interested firms/companies may obtain the tender document for above items from AIGP Logistic office, Central Police Office, Sindh, 2nd floor CPO Building I.I.Chundrigar Road, Karachi (Phone No.021-99212631, Fax No.021-99213839) by submitting an application on their letter head (indicating for each item) along with tender fees **Rs.1000/-** each item from the date of publication from **09-04-2026 to 23-04-2026** during the office hours on all working days.
3. The bid documents of above uniform articles which have expected contract value more than 50 million will be issued for manufacturers only, while articles having expected contract value less than 50 million will be issued to suppliers/manufacturers.
4. Sealed tenders on prescribed proforma in duplicate, separate for each item along with 3% bid security of the total estimate cost in the form of Pay Order should be dropped in the tender box kept in office of AIGP/Logistics CPO, Sindh, 2nd floor CPO Building I.I. Chundrigar Road, Karachi by **24-04-2026 at 1400 hours**. The firms is also tender documents upload the SPPRA E-pads of each item.
5. The tender shall be opened on **24-04-2026 at 1430 hours** in presence of Procurement Committee and intending bidders who choose to be present on the occasion, in the Committee Room of Central Police Office, Sindh, Ground Floor, I.I.Chundrigar Road, Karachi.
6. Only firms/companies registered with FBR for Income Tax, Sales Tax & other related taxes are eligible to participate in the tenders (Documentary proof required).
7. Only bids offered on the prescribed tender form issued by the Police department shall be accepted. However, additional sheets may be attached, if required.
8. Conditional tender/application will not be entertained.
9. The Firms shall bring the 06 samples of each item.
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11. The competent authority reserves the right to reject the tender of the bidder who fails to deposit the lab charges and samples at the time of submitting the tender.
12. Bid document can be downloaded from Sindh Police and SPPRA websites.
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**AIGP/LOGISTICS, FOR  
INSPECTOR GENERAL OF POLICE,  
SINDH KARACHI.**

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INF/KRY 137/26



روزنامہ جنگ کراچی جمعرات 9 اپریل 2026ء

## حکومت سندھ، محکمہ پولیس

# ٹینڈر نوٹس



محکمہ پولیس حکومت سندھ کو معروف فرمیں جو بیزنس، انکم ٹیکس اور دیگر متعلقہ ٹیکس ہائے کیلئے ایف ٹی آر کے پاس رجسٹرڈ ہوں سے رواں مالی سال 2025-26 کے دوران سندھ پولیس کے پولیس ملازمین کیلئے مندرجہ ذیل "یونیفارم اور حفاظتی لباس کے آرٹیکلز" کی فراہمی بمقام سی پی او سندھ گلڈنگ سٹور، نشتر روڈ، کراچی کیلئے سربمہر ٹینڈر مطلوب ہیں۔

S #	ITEM NAME	QUANTITY
1	Stitched uniform for Traffic Police	11,000 Sets
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### ہدایات:-

- 1- ٹینڈر پرائس کیلئے منگنیٹج، ٹرانسپورٹ اور دیگر طریقہ کار اختیار کیا جائے گا۔ پیشکش دو علیحدہ علیحدہ لفافوں پر مشتمل ایک منگنیٹج کی حالت ہوگی۔ ہر لفافہ علیحدہ علیحدہ سربمہر فرمیں اور پولیس اور ٹیکسٹائل پروڈیوسرز پر مشتمل ہوگا۔ کسی بھی ایہام سے بچنے کیلئے لفافوں پر بڑے اور چھوٹے جانے والے حروف میں "فائل پروڈیوسرز" اور "ٹیکسٹائل پروڈیوسرز" واضح تحریر کریں۔
- 2- خواہشمند فرمیں/کمپنیاں درج بالا آئٹمز کیلئے ٹینڈر دستاویز اسے آئی جی پی ایچ کے پاس منسلک آفس، سندھ پولیس آفس، سندھ، دوسری منزل سی پی او بلڈنگ آئی جی پی ایچ چنڈر گیکروڈ کراچی (فون نمبر 021-99212631، فیکس نمبر 021-99213839) سے اپنے لیٹر ہیڈ پر ایک درخواست (ہر آئٹم کی تعداد کے ساتھ) ہمراہ ٹینڈر فیس مبلغ 1000 روپے فی آئٹم تاریخ اشاعت سے یعنی مورخہ 09 اپریل 2026 سے تاریخ 23 اپریل 2026 تک جملہ ایام کارکردگی اور وقت کے دوران حاصل کر سکتے ہیں۔
- 3- درج بالا یونیفارم آرٹیکلز جو متوقع کنٹریکٹ مالیت 50 ملین سے زائد کے حامل ہیں کی پیشکش دستاویزات صرف میٹو فیکچررز کیلئے جاری ہونگے ایسے آرٹیکلز جو متوقع کنٹریکٹ مالیت 50 ملین سے کم کے حامل ہوں سلائیڈز/میٹو فیکچررز کو جاری کئے جائیں گے۔
- 4- ہر آئٹم کیلئے علیحدہ علیحدہ دہری پرت میں مجوزہ پروفارمہ سربمہر ٹینڈرز ہمراہ کل تخمینہ لاگت کا 3 فیصد بڈ سیکورٹی بنگل پے آرڈر تاریخ 24 اپریل 2026 بوقت 14:00 بجے دن تک دفتر آئی جی پی ایچ/لائیٹنگ سی پی او دوسری منزل سی پی او بلڈنگ آئی جی پی ایچ چنڈر گیکروڈ کراچی میں رکھے گئے ٹینڈر بکس میں ڈال دیئے جائیں۔ فرمیں ایس پی پی آر اے ای۔ پیڈیز پر ہر آئٹم کی ٹینڈر دستاویزات اپ لوڈ بھی کریں۔
- 5- ٹینڈر تاریخ 24-04-2026 بوقت 14:30 بجے دن سنٹرل پولیس آفس، سندھ، گراؤنڈ فلور، آئی جی پی ایچ چنڈر گیکروڈ کراچی کے کیمپی روم میں پروکیورمنٹ کیمپی اور موقع پر موجود رہنے کے خواہشمند پیشکش دہندگان کی موجودگی میں کھولے جائیں گے۔
- 6- صرف ایسی فرمیں/کمپنیاں جو انکم ٹیکس، سٹیکس اور دیگر متعلقہ ٹیکس ہائے کیلئے ایف ٹی آر کے پاس رجسٹرڈ ہوں ٹینڈروں میں شرکت کیلئے اہل ہیں (دستاویزی ثبوت ضروری ہے)۔
- 7- صرف محکمہ پولیس کے جاری کردہ مجوزہ ٹینڈر فارمز پر پیش کردہ پیشکشیں منظور کی جائیں گی۔ تاہم انسانی ٹیکس، آمدور کاروں، ہسٹبل کر سکتے ہیں۔
- 8- مشروہ ٹینڈر اور درخواست پر توجہ نہیں دی جائے گی۔
- 9- فرمیں ہر آئٹم کے 06 نمونہ جات ہمراہ لائیں گی۔
- 10- اگر حکومت کی جانب سے ٹینڈر کھلنے کی تاریخ کو سرکاری تعطیل کا اعلان ہوتا ہے تو ٹینڈر اگلے پورے کاروبار کو کھولے جائیں گے۔
- 11- مجاز حاکم کو اختیار ہے کہ ایسا پیشکش دہندہ جو ٹینڈر جمع کرانے کے وقت ایب چارجز اور نمونہ جات جمع کرانے میں ناکام ہوتا ہے کا ٹینڈر مسترد کر دے۔
- 12- بڈ دستاویز سندھ پولیس اور ایس پی پی آر اے ویب سائٹس سے ڈاؤن لوڈ کر سکتے ہیں۔
- 13- مجاز حاکم کسی بھی وقت کسی تجویز کی منظوری سے قبل ایس پی پی آر اے رولز 2010 (ترمیم شدہ 2019) کے رول-25(1) کی پروڈیوسرز کے مطابق بڈنگ کے عمل کو منسوخ کر سکتا ہے۔

INF/KRY 1376/26

آئی جی پی ایچ/لائٹنگ سی پی او دوسری منزل سی پی او بلڈنگ کراچی

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خميس 09 اپريل 2026 ع

روزانه کاوش حيدرآباد

## حکومت سنڌ پوليس کاتو



### ٽيندر نوٽيس

پوليس کاتو حڪومت سنڌ موجوده مالي سال 26-2025 دوران سنڌ پوليس جي پوليس اهلڪارن لاءِ ڊيسٽينيشن سي پي اي سنڌ ڪلائنگ اسٽو، نشتر روڊ، ڪراچي ۾ هيٺ ڏنل يونيفارم ۽ حفاظتي ڪيڙن جي آرٽيڪلز جي فراهمي لاءِ سيلز ٽيڪس، انڪر ٽيڪس ۽ ٻين لاڳاپيل ٽيڪسن لاءِ آف ايف بي آر سان رجسٽرڊ سٽي شهرت واري فرم کان مهربند ٽيندر طلب ڪري ٿو:

نمبر شمار	اٽيٽر جو نالو	تعداد
01	ٽريفڪ پوليس جي لاءِ اسٽيڊ يونيفارم	11000 سيٽس
02	ٽريفڪ پوليس جي لاءِ اچي رنگ جا رين سوٽس (ٽرائوزر ساڻ شرت)	6000 عدد

#### هدايتون

- ٽيندر جي عمل لاءِ سنڪل اسٽيج ۾ لافا طريقيڪار اختيار ڪيو ويندو. واک ۾ هڪ پيڪيج هوندي جنهن ۾ ٻه الڳ الڳ لافا هوندا. هر لافا ۾ الڳ الڳ مهربند ٿيل مالي تجويز ۽ ٽيڪنيڪل تجويز هوندي. مونجھاري کان بچڻ لاءِ لافان کي "مالي تجويز" ۽ ٽيڪنيڪل تجويز جي طور تي واضح ۽ پڙهڻ لائق آڱرن ۾ نشان لڳايو ويندو.
- دلچسپي رکندڙ فرمون/ڪمپنيون مٿي ڏنل اٽيٽمز لاءِ ٽيندر دستاويز AIGP/لاجسٽڪ آفيس، سينٽرل پوليس آفيس، سنڌ، بي منزل CPO بلڊنگ I.I. چنڊرگر روڊ، ڪراچي (فون نمبر 99212631 - 021 فيڪس نمبر 99213839 - 021) کان انهن جي ليٽر هيڊ تي درخواست جمع ڪرائي (هر اٽيٽر لاءِ جاثيندي) ٽيندر فيس سان گڏ اشاعت جي تاريخ 09.04.2026 کان 23.04.2026 تائين هر شيءَ لاءِ 1000 روپيا سڀني ڪم ڪار وارن ڏينهن تي آفيس جي وقت دوران حاصل ڪري سگهن ٿيون.
- مٿي ڏنل يونيفارم آرٽيڪلز جا واک دستاويز جن جي ڪانٽريڪٽ جي قيمت 50 ملين کان وڌيڪ متوقع آهي، صرف مينوفڪچر لاءِ جاري ڪيا ويندا. جڏهن تہ 50 ملين کان گهٽ متوقع ڪانٽريڪٽ جي قيمت وارن شين جي سيلنگز/ مينوفڪچر ڪري جاڙيا ڪيا ويندا.
- مقرر ڪيل پروفارما تي مهربند ٿيندي هر اٽيٽمز لاءِ الڳ الڳ، ڪل تخميني قيمت جي 3 سيڪڙو پڊ سيڪيورٽي سان گڏ ٻي آرڊر جي صورت ۾ AIGP/لاجسٽڪ CPO سنڌ، بي منزل CPO بلڊنگ I.I. چنڊرگر روڊ، ڪراچي جي آفيس ۾ رکيل ٽيندر باڪس ۾ 24.04.2026 تي 1400 وڳي تائين جمع ڪرايا وڃن. فرمون پڻ ٽيندر دستاويز هر اٽيٽر جي لاءِ SPPRA اي-پيڊز تي اپ لوڊ ڪن.
- ٽيندر 24.04.2026 تي 1400 وڳي پروڪيورمينٽ ڪميٽي ۽ ارادو رکندڙ واک ڏيندڙن جي موجودگي ۾، جيڪي موقعي تي موجود رهڻ جو انتخاب ڪندا، سينٽرل پوليس آفيس، سنڌ جي ڪاميٽي روم، گرائونڊ فلور آءِ آر چنڊرگر روڊ، ڪراچي ۾ کوليو ويندو.
- صرف ايف بي آر سان انڪر ٽيڪس، سيلز ٽيڪس ۽ ٻين لاڳاپيل ٽيڪسن لاءِ رجسٽرڊ فرمون/ڪمپنيون ٽيندر ۾ حصو وٺڻ جي اهل آهن (دستاويزي ثبوت گهريل آهي).
- صرف پوليس کاتي پاران جاري ڪيل مقرر ڪيل ٽيندر فارم تي پيش ڪيل واک قبول ڪيا ويندا. جڏهن تہ جيڪڏهن ضرورت هجي تہ اضافي شيون شامل ڪري سگهجن ٿيون.
- مشروط ٽيندر/درخواست تي غور نه ڪيو ويندو.
- فرمون هر اٽيٽر جا 06 نمونا آڻينديون.
- جيڪڏهن ٽيندر کولڻ جي تاريخ تي حڪومت طرفان عام موڪل جو اعلان ڪيو وڃي، تہ ٽيندر ايندڙ ڪم ڪار واري ڏينهن تي کوليو ويندو.
- مجاز اختياري کي اهو حق محفوظ آهي تہ هرواڪ ڏيندڙ جي ٽيندر کي رد ڪري جيڪو ٽيندر جمع ڪرائڻ وقت لپب چارجز ۽ نمونا جمع ڪرائڻ ۾ ناڪام ٿئي ٿو.
- واڪ دستاويز سنڌ پوليس ۽ SPPRA جي ويب سائيٽس تان ڊائون لوڊ ڪري سگهجي ٿو.
- مجاز اختياري ڪنهن به وقت تجويز جي قبوليت کان اڳ SPPRA روز 2010 (ترميم ٿيل-2019) جي قاعدي-25 (1) جي شق جي مطابق واک جي عمل کي منسوخ ڪري سگهي ٿو.

#### دستخط

اي آءِ جي پي/لاجسٽڪ

فار انسپيڪٽر جنرل آف پوليس

سنڌ ڪراچي

INF-KRY-No.1376/2026





## GOVERNMENT OF SINDH POLICE DEPARTMENT

### Tender Notice

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Sd/-  
AIGP/LOGISTICS,  
FOR INSPECTOR GENERAL OF POLICE,  
SINDH KARACHI.

<b><u>SPECIFICATION OF STITCHED UNIFORM FOR TRAFFIC POLICE</u></b>			
S. No.	Components		Specifications
1	Color		Grey (As per sample)
2	Composition	Polyester	80% ± 3%
		Viscose/Cotton	20% ± 3%
3	Weight Per Square Meter (Gm)		202gm ± 5gm
4	Count	Warp	2/28.8 ECC ± 1
		Weft	2/28.1 ECC ± 1
5	End Per Square Inch		75 ± 3
6	Picks Per Square Inch		45 ± 3
7	Braking Strength (Strip 4" x 8") ASTMD 5034	Warp	260 Minimum
		Weft	210 Minimum
8	Nature Dye	Polyester	Disperse
		Viscose/Cotton	Vat/Disperse
9	Shrinkage	Warp	2% Maximum
		Weft	2% Maximum
10	Appearance after wash		Hairiness Free
11	Dye Fastness to washing	Change in Shade	GS No.4 Min.
		Staining on Cotton	GS No.4 Min.
12	Dye Fastness to Rubbing	Dry	GS No.4 Min.
		Wet	GS No.3 Min
13	Perspiration	Change in Shade	GS No.4 Min.
		Staining on Cotton	GS No.4 Min.
14	Type of Weave		2/1 Twill

RAIN SUITS (TROUSER WITH SHIRT) WHITE COLOR FOR TRAFFIC POLICE

TROUSER:-

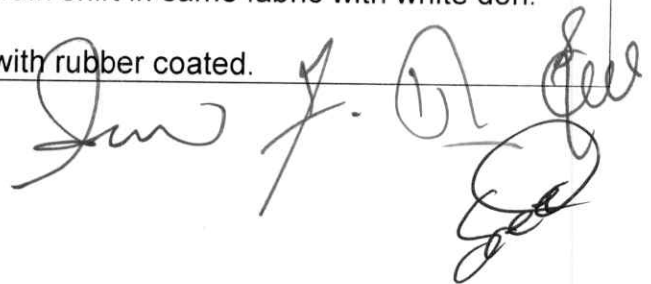
- Length 43 inches
- Waist faxable with 2 inches elastic & Dori size 56 inches
- Fly not less than 15 inches
- 2 side pocket with white zipper 6 inches (pocket lining cloth will be same).
- Bottom will be stitched with ½ inches elastic.
- 2 stripes of yellow reflective 1 inches should be stitched from top to 30 inches and second stripe will be stitched on 33 inches from top.

SHIRT:-

- Length 34 inches
- Chest 56 inches round
- Sleeves 26 inches
- Cap 13 inches
- White zipper from top to bottom with flap
- 2 Yellow Reflective Stripe of 2 inches will be stitched round one from collar to 16 inches and second at 24 inches.
- Reflective Logo (POLICE) size 8/4 inches on the back & 5/2 on the front chest will be fixed/stitched.
- On sleeves 2 reflective stripe of 1 inches will be stitched from shoulder to 17 inches and other 19<sup>1/2</sup> inches cuff will stitched with half inches elastic.
- Head cap attached with rain shirt in same fabric with white dori.

FABRIC:-

- PVC oxford white color with rubber coated.

Handwritten signature and initials in black ink, located at the bottom right of the document. The signature appears to be 'Sun J.' followed by a large, stylized initial 'S' and another signature.

**PROCUREMENT OF UNIFORM AND ITS ARTICLES**

Name of Firm \_\_\_\_\_

**REQUEST FOR QUOTATIONS**

**BIDDING DOCUMENTS**

**(ABOVE 50 MILLION)**

**FY-2025-26**



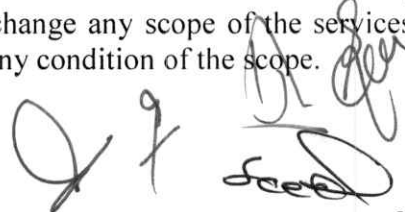
**SINDH POLICE DEPARTMENT**

**GOVERNMENT OF SINDH**

*[Handwritten signatures and initials]*

## DISCLAIMER

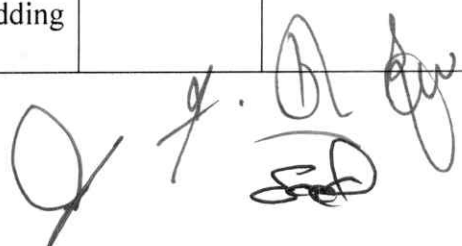
1. This request for bidding documents/Request For Quotation (RFQ) has been prepared by the Procuring Agency ("Sindh Police").
2. The information contained in these bidding documents/RFQ or as may be subsequently provided to the interested bidders (bidders) (whether verbally or in documentary or any other form) by or on behalf of the Procuring Agency (PA), on the terms and conditions set out in these bid documents, are indicative only and are provided solely to assist in a preliminary assessment of the proposed procurement.
3. These bidding documents/RFQ do not constitute an agreement; its sole purpose is to provide interested Bidders with information that may be useful to them in preparing their bids pursuant to these bid documents.
4. These bidding documents/RFQ may not be appropriate for all persons and it's not possible for PA to consider the objectives and particular needs of each party which reads or uses these bid documents.
5. Each Bidders shall, therefore, conduct its own due investigation and analysis, check the accuracy, adequacy, correctness, reliability and completeness of the assumption, assessments, statements and information contained in these bidding/ RFQ documents and seek independent professional advice on any or all aspects of these documents, as deemed appropriate.
6. All information submitted in response to this bidding documents/ RFQ becomes the property of the PA, including all business information and proprietary data submitted with all rights of communication and disclosures.
7. The PA shall not be responsible for non-receipt/misplacement/late receipt etc. of any correspondence sent thorough the post / courier / email / fax by the Bidders.
8. No decision shall be based solely on the basis of the information provided for any statements, opinions or information provided in these bid documents.
9. While submitting a proposal in response to these bidding documents/ RFQ, each Bidders certifies that he/they understand, accept and agree to the disclaimers set forth above.
10. Nothing contained in any provision of these bidding documents/ RFQ or any statements made orally or in writing by the person or party shall have the effect of negating or suspending any of the disclaimers set forth herein.
11. The PA reserves the right to withdraw or cancel this bidding process or any part thereof, or to vary any of its terms at any time, without incurring any financial obligation in connection therewith.
12. PA may rectify any arithmetical/ clerical/ typo/ or grammatical correction in the bidding documents/ RFP at any stage of the procurement and may change any scope of the services/ works or the required desirables/ goods without prejudice to any condition of the scope.

Handwritten signatures and initials in black ink, including a large signature on the left and several smaller initials and signatures on the right.

### MANDATORY CHECKLIST

The provision of this checklist is essential pre-requisite along with submission of tenders or bids. The bidders fail to submit the following documents/ evidence shall be considered as non-responsive.

SR. #	DETAIL	YES/NO	PAGE#
1	Original receipt for purchase of tender.		
2	3% Bid Security of Estimated Price. The soft copy of the bid security must be uploaded on e-PADS and hard copy must be submitted in Police Department.		
3	All required samples (if demanded) are being submitted in (name of the Sindh Police) sample store.		
4	Active Registration with Income Tax Authorities (National Tax Number NTN).		
5	Copy of active Registration with Sales Tax Authorities (STRN).		
6	Copy of active Registration (Professional Tax Certificate).		
7	Minimum three-year business history from The date of authorization/registration.		
8	Authority Letter from Principal Company For product and vendor authentication.		
9	Affidavit on Rs.100 non Judicial Stamp paper that 'All information and supporting documents provided are photocopies of original. In case, any document found fake/having incorrect information, legal action as per SPPRA rules and other laws shall be taken against the firm.		
10	Company profile including all requisite detail.		
11	Balance sheet, National tax number Certificate, General Sale Tax Number Certificate, Annual Income Tax Returns (Last 03 Year) General Sales Tax Returns (Last 03 Year).		
12	Last three (03) years Audited Financial Statements.		
13	Technical Proposal submission.		
14	Acceptance of all terms and conditions mentioned in the bidding document. All the pages of tender documents duly signed and stamped.		
15	Integrity pact duly signed and stamped as per standard forms attached with bidding document.		



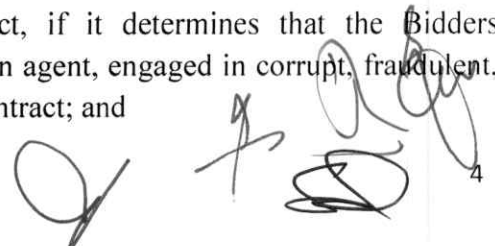
## A. Introduction

### 1. Sindh Police Department

- i. Sindh Police/Procuring Agency (PA) is a key Department of the Government of the Sindh having its Provincial Office (Headquarters) at Karachi, Sindh.
- ii. PA has sufficient funds for this procurement, subject to the approval of the Competent Authority.
- iii. PA aims for retaining security and to provide the quality of life to its citizens. Police intends to procure the Stitched Uniform and its articles as mentioned in the document.
- iv. This procurement is to be completed through open competitive bidding process and only eligible bidders (hereinafter called "the bidders") are allowed to participate in this bidding process.
- v. All the Bidders shall be requested through this bidding documents/Request for Quotation (RFQ) to submit their bids in prescribed manner.

### 2. Eligible Bidder's Eligibility & Experience

- i. This Invitation for Bids is restricted only to the bidders for this procurement i.e. Stitched Uniform and its articles. Only Manufacturers are eligible to participate in bidding process above 50 million of each item manufacturer criteria as mentioned in Point No.38 of Bid data sheet.
- ii. Bidders shall not be under a declaration of blacklisting by any Government department/ Authority/ Entity or Sindh Public Procurement Regulatory Authority (SPPRA) nationally or internally.
- iii. Each Bidder is allowed to submit only one bid for either individually or as a partner/firm etc. In case a Bidder submits more than one bid his/it's all bids shall be rejected.
- iv. In case of any default or found involved in corrupt practice or unable to perform in accordance with Terms & Conditions of the agreement or any delay or incomplete or defective bid or cause any damage whatsoever to the PA, the bidder shall be blacklisted as per applicable laws or any other penalty may be imposed by PA in this regard.
- v. The PA considers a conflict of interest to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations. The PA will take appropriate actions to manage such conflicts of interest, which may include rejecting a proposal for award, if it determines that a conflict of interest has flawed the integrity of any procurement process. At the time of bidding, Bidders may be considered to be in a conflict of interest with one or more parties if they, including but not limited to, participate in any respect in the preparation of the design or technical specifications of the works that are the subject of this bidding process.
- vi. Bidders shall provide such evidence of their continued eligibility satisfactory to the PA.
- vii. The Bidders must comply with the Standard Anti-Corruption Policy of Government of the Sindh and must not be declared ineligible by any Court of Law or any Governmental Body of Pakistan due to corrupt/fraudulent/coercive/collusive practices as described in this Bidding Document or as per applicable laws of the land.
- viii. The PA shall disqualify the Bidders(s) pursuant to Sindh Public Procurement Regulatory Authority (SPPRA) Procurement Rules, 2010 amended time to time read with all other applicable Laws of the Land for award of contract, if it determines that the Bidders recommended for award has (ve), directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract; and



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- ix. The PA shall sanction the Bidders or its successor, including declaring ineligible, either indefinitely or for a stated period of time, to participate in bidding activities in Pakistan, if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing the contract.
- x. Bidders must not conceal any information that might hinder the execution of the project. The PA shall disqualify or blacklist, the Bidders pursuant to Sindh Public Procurement Rules- 2010 (amended time to time) on grounds of false, fabricated or materially incorrect information and may take any legal action.

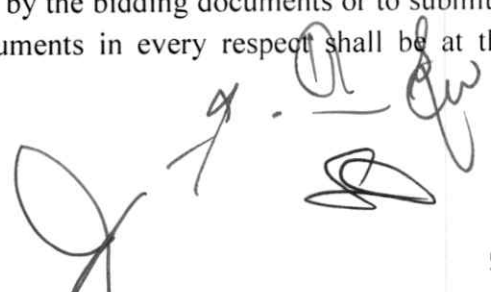
### **3. Cost of Bidding**

The Bidders shall bear all costs associated with the preparation and submission of its bid, and the PA shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

## **B. Instructions to the Bidders (ITB)**

### **4. Content of Bidding Documents**

- i. The desirable goods with its specification, the terms & conditions for the completion of this procurement and contract terms are prescribed in the bidding documents/RFQ. In addition to the Invitation for Bids, the bidding documents include:
  - a. Instructions to the Bidders;
  - b. Bid Data Sheet (duly signed & stamped)
  - c. Specification of Bids;
  - d. Preparation of Bids;
  - e. Price Schedule;
  - f. Bid Submission Form;
  - g. Bid evaluation Criteria;
  - h. Technical & Financial Bids;
  - i. Performance Security Form;
  - j. Goods Delivery time or completion time/schedule, Payment milestone;
  - k. Contract Forms;
  - l. General Conditions of Contract (GCC);
  - m. Special Conditions of Contract (SCC);
  - n. Any other / subsequent from or instructions relevant to this specific procurement if any;
- ii. Bidders are expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect shall be at the Bidder's risk and may result in the rejection of its bid.



## 5. Clarification of Bidding Documents

- i. A prospective Bidder requiring any clarification of the bidding documents may notify the PA in writing, two (02) calendar days before to the closing date and time of the bids or as per decision of PA.
- ii. Pre-bid meeting may be called by the PA at its own or to clarify the bidding document at any time during this process of procurement. But it is the sole discretion of the PA which can't be claim by any /Bidders as a right.

## 6. Amendment of Bidding Documents

- i. At any time prior to the deadline for submission of bids, the PA for any reason, whether at its own initiative or in response to a clarification requested by a Bidder, may modify the bidding documents by amendment.
- ii. All Bidders that will be notified of the amendment in writing or by email, and such amendments will be binding on them.
- iii. Reasonable time to incorporate the amendment (if any) on account of preparing their bids, the PA, at its discretion, may extend the deadline for the submission of bids.

## C. Preparation of Bids

### 7. Language of Bid

- i. The bid prepared by the Bidders, as well as all correspondence and documents relating to the bid exchanged by the Bidders and the PA shall be written in English language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidders may be in same language.
- ii. In case of any other language, the authentic copy of the translation & translated in English document shall be enclosed and in case of any ambiguity the true contract / copy shall be prevailed.

### 8. Documents Comprising the Bid

The bid prepared by the Bidders shall comprise the following components:

- a) A Bid Form and a Price Schedule completed in accordance with relevant Clauses of this document and evaluation criteria
- b) Documentary evidence established in accordance with Clause relevant that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;
- c) Documentary evidence established in accordance with relevant ITB Clause that the services to be supplied by the Bidders are conform to the bidding documents; and
- d) Bid security furnished in accordance with relevant ITB Clause or any other information required by the PA.
- e) Bids submitted by a joint venture shall comply with the following requirements:
  - the bid and in case of a successful bid, the Form of Contract Agreement shall be signed so as to be legally binding on all partners.

- one of the joint venture partners shall be nominated as being in charge; and this authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the joint venture partners;
- the partner-in-charge shall always be duly authorized to deal with the Purchaser regarding all matters related with and/or incidental to the supply of Goods as per the terms and Conditions of Contract and in this regard to incur any and all liabilities, receive instructions, give binding undertakings and receive payments on behalf of the joint venture;
- all partners of the joint venture shall at all times and under all circumstances be liable jointly and severally for the execution of the Contract in accordance with the Contract terms and a statement to this effect shall be included in the authorization mentioned under Sub-Para (b) above as well as in the Form of Bid and in the Form of Contract Agreement (in case of a successful bid); and
- a copy of the agreement entered into by the joint venture partners shall be submitted with the bid stating the conditions under which it will function, its period of duration, the persons authorized to represent and obligate it and which persons will be directly responsible for due performance of the Contract and can give valid receipts on behalf of the joint venture, the proportionate participation of the several firms forming the joint venture, and any other information necessary to permit a full appraisal of its functioning. No amendments / modifications whatsoever in the joint venture agreement shall be agreed to between the joint venture partner without prior written consent of the Purchaser.
- Note; new JV/ consortium is not allowed at this stage i.e. submission of bids.

## 9. Bid Form

The Bidders shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the services provided and delivery of any items regarding the provision of desirables.

## 10. Bid Prices

- The bidders shall fill up the Performa provided in the bidding document as required.

- ii. Prices quoted by the bidders shall be fixed during the Bidder's performance of the contract and not subject to variation on any account .A bid submitted with an adjustable price / Optional quotation will be treated as non responsive and rejected.

#### **11. Bid Currencies**

Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

#### **12. Documents Establishing Bidder's Eligibility and Qualification**

- i. Pursuant to ITB relevant Clause, the bidders shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.
- ii. The documentary evidence of the Bidder's eligibility to bid shall establish to PA's satisfaction that the Bidders, at the time of submission of its bid, is eligible as defined under relevant ITB Clause.
- iii. The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to PA's satisfaction:
  - a) That if a Bidder is a firm/company or organization has a valid certificate from Government entity in respect of its registration / renewal.
  - b) That the Bidder has the financial, technical, managerial and production capability necessary to perform the contract;
  - c) That the Bidder / meets the qualification criteria listed in the Bid Data Sheet.

#### **13. Conformity to Bidding Documents**

- i. Pursuant to relevant ITB Clause the Bidders shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all offered goods and related to such services, which the Bidders proposes to supply under the contract.
- ii. Documentary evidence of the eligibility of the bidder in the form of literature, letter, work plan, scope of work etc. in accordance with the specification given by the PA.

#### **14. Bid Security**

- i. Pursuant to relevant ITB Clause, the Bidders shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.
- ii. The bid security shall be in Pak Rupees as per bid data sheet or as required by the PA.
- iii. Unsuccessful bidders' bid security shall be discharged or returned as promptly as possible within the expiration of the period of bid validity prescribed by the PA pursuant to relevant ITB Clause as per SPPRA rules 2010 (amended in 2019). The bid security of successful bidders shall be released after receipt of 10 % performance guarantee for entering into contract.
- iv. The bid security is required to protect the PA against the risk of bidder's conduct before entering into contract which would warrant the security's forfeiture under the followings:
  - a) If a bidder withdraws its bid during the period of bid validity specified by the bidder on the Bid Form; or
  - b) In the case of a successful bidder, if the bidder fails

- To sign the contract in accordance with requirements
- To furnish performance guarantee in accordance with relevant ITB Clause.
- To submit its bid in accordance with the conditions of knock out clause / basic requirement or in case of any false information or submission a fake documents or in case of any illegal / fraudulent practice.
- Incase of non-responsive towards procurement process at any stage before entering into contract.

**15. Period of Validity of Bids**

- i. Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the PA, pursuant to relevant ITB Clause. The PA shall reject a bid valid for a shorter period.
- ii. In exceptional circumstances, the PA may solicit the Bidder's consent to an extension of the period of validity as provided in SPPRA Rules 2010 amended time to time.

**D. Submission of Bids**

**16. Sealing/Signing & Marking of Bids**

- i. The bidders shall seal the bid(s) (technical and financial) in separate envelopes after duly marking each page and stamping, signing of the bid(s) (each page) and then separately in an outer envelope. The bidders then pack the both envelopes in main envelope with clear name, address of the Bidder & PA and tender title.
- ii. The bidder must submit a comparative statement (duly signed) containing details/ specifications of his product as compared to the specification of the product/item provided by the Police department along with his item/sample for evaluation.
- iii. The proposals/bids should be numbered by the concerned bidder/contractor and concerned official/dealing hand should also have its initial on it.

**17. Deadline for Submission of Bids**

- i. Bids received by the PA at the address specified must no later than the time and date specified by the PA.
- ii. The PA may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents or on any other ground on intimation to all Bidders.

**18. Late Bids**

Any bid received by the PA after the deadline for submission of bids prescribed by the PA pursuant to said ITB Clause will be rejected and returned unopened to the bidders.

**19. Withdrawal of Bids**

- i. The bidders may withdraw its bid after the bid's submission, provided that written notice of the withdrawal that received in the office of PA prior to two (2) day of the deadline prescribed for submission of bids.
- ii. The bidder's withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of said ITB Clauses. (That request/mail shall reach in Sindh Police within office hours- before the day stated above).

**E. Opening and Evaluation of Bids**

**20. Process of Procurement**

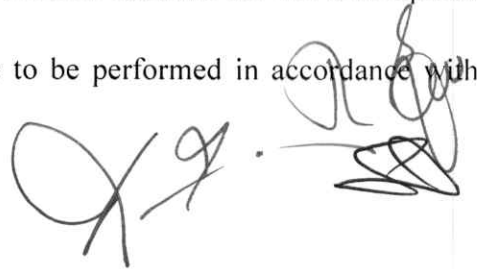
Single Stage Two Envelope method shall be followed as provided here under in these bidding documents, which is not contrary to any provision of procurement Laws/Rules.

**21. Opening of Bids by the Sindh Police**

- i. The PA shall open all bids in the presence of Bidders' representatives who choose to attend, at the time, on the date, and at the place specified. The bidders' representatives with authorization letter and original Identity Card who are present shall sign an attendance sheet evidencing their presence.
- ii. The PA is at its desecration to announce the withdrawal of any bid as requested by the Bidders, present or absent of requisite bid security or any such other details at the time of bid opening. No bid shall be rejected at bid opening (after opening the bids), except for late bids, which shall be returned unopened to the Bidders or bids without 3% bid security. Once the bids are opened it shall be evaluated accordingly.
- iii. The bid without required documents/ documentary evidences, unsigned or unstamped documents or deficient in any manner may not be considered for the evaluation. Evaluation of submitted proposal will be made on the basis of provided documents only and Procuring may forfeit the bid security in such eventuality if submitted bids are deficient or legally incorrect.

**22. Clarification of Bids**

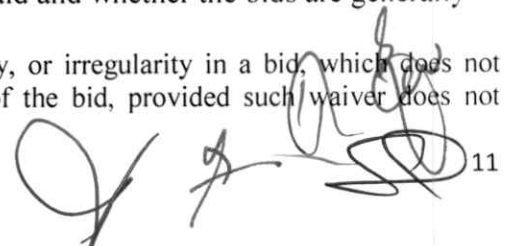
- i. During evaluation of the bids/prior the signing of the contract or till the completion of the contract or thereafter, the PA may, at its discretion, ask the Bidders for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, accepted or permitted.
- ii. The PA, during evaluation of the bids/prior the signing of the contract may also ask for the following clarification among others:
  - a. Request for any technical information deemed essential for the development of the solution design document.
  - b. Familiarize themselves with the works to be performed in accordance with the Inquiry documents.



- c. Request the locations coordinates and Point of Contact (POC) from the concern office.
  - d. Familiarize themselves with the working conditions, applicable laws and regulations, labor conditions, environmental aspects and all other conditions that can affect timely delivery of required goods.
  - e. Make his own arrangement and inquiries with regards to transportation of own staff and equipment.
  - f. Ask to the bidder for test report from any labor institution at the bidder's cost or ask for submitting the fee for such test.
  - g. Any other certificate that PA deems necessary for the said project.
- iii. The PA, at any level prior and after the contract execution may ask for the following including any other Inspections & Tests:
- a. PA or its representative shall have the right to assign any team to inspect and/or to test the goods/desirables to confirm their conformity to the Contract specifications. The PA shall notify the bidders in writing the details of Point of Contact (POC) for this purpose.
  - b. The inspections and tests may be conducted on any premises. If conducted on the premises of the bidder, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge.
  - c. If any inspected or tested goods/desirables(once or more time) fail to conform to the Specifications, the PA may reject the offer of the bidder, and the bidders shall either replace the rejected goods or make alterations necessary but not contrary to the required specification to meet the specification requirements free of cost to the PA.
  - d. Any other action may be taken by the PA to inspector test.
- iv. Bidders shall be required to deposit the sample along with submission of technical & financial proposals as mentioned below. The samples will not to be returned and provided free of cost by the Bidders. In absence of samples, bid will not be considered.
- a. Stitched Uniform– 6 complete uniforms
  - b. Tropical Suits, Iron Cot and Kit Boxes–2 samples each
  - c. Beret Caps–6 caps
  - d. Unstitched Clothing articles–10 meters of cloth
  - e. Niwar–20 meters
  - f. All other items of the bid– 6 samples each

**23. Preliminary Examination**

- i. PA's representatives or (bid opening committee if notified) will preliminary examine the received bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, whether the bidding document fee is paid and whether the bids are generally in order.
- ii. The PA may waive any minor informality, non conformity, or irregularity in a bid, which does not constitute a material deviation, or change the substance of the bid, provided such waiver does not prejudice or affect the relative ranking of any bidders.



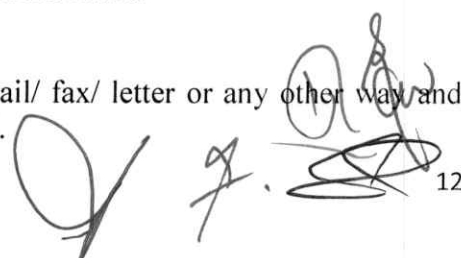
- iii. The bid security submitted by bidders shall be verified from the respective bank.
- iv. Technical proposals will be sent to the technical committee after reviewing/scrutinizing the mandatory checklist and if in case the firm doesn't comply with it the same shall be disqualified.

#### **24. Qualification & Evaluation of Bids**

- i. The PA will determine to its satisfaction whether the Bidders are qualified to perform the contract satisfactorily, in accordance with the Evaluation Criteria provided in this bidding document.
- ii. The determination will take into account the bidders' financial, technical, and/or production capabilities. It will be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the Bidders, pursuant to ITB relevant Clause(s), as well as such other information, as the PA deems necessary and appropriate.
- iii. The PA will technically evaluate and compare the bids, which have been determined to be substantially responsive, as per Technical Specifications/ Requirement/ Evaluation criteria in preliminary evaluation.
- iv. PA or technical evaluation committee of PA shall get the samples tested from a reputable laboratory to check their compliance with the specifications. The Bidders will bear the cost of laboratory fees for sample testing at the time of technical evaluation. If the fees is not deposited by the Bidder before the specified date in the office of AIG Logistics situated at 2<sup>nd</sup> floor, CPO Building I. I. Chundrigar Road, Karachi, his sample will be excluded from the testing and the said Bidder will be considered out of competitive bidding process.
- v. PA or technical evaluation committee of PA may at its discretion rectify any error or omission in these documents/ evaluation criteria or correct any arithmetically or typographically mistake at any time that shall be acceptable to the bidders.
- vi. The technical responsive bidders shall be intimated accordingly and the technical disqualified/ irresponsible bidder may collect their financial bids subject to submitting an application to the PA with the contents that he/it is satisfied with the technical results announced by the PA and shall not object against this process before any legal Forum/Court.
- vii. If a technically disqualified bidder shows its dissatisfaction in writing on technical evaluation report/results, its financial bid(s) will be retained till the decision of grievance committee and will be returned accordingly.
- viii. The PA shall only financially evaluate bid/ bids, which are declared technically responsive, and the quoted price shall be inclusive of all prevailing taxes and duties, if otherwise mentioned or not mentioned.
- ix. Financial evaluation of bid shall be free from all computational errors.

#### **25. Announcement of Evaluation of Bids**

- i. The PA shall announce the evaluation report through email/ fax/ letter or any other way and also follow the guidelines of the government in this regard.



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**26. Contacting the Sindh Police**

- i. No Bidder shall contact the PA on any matter relating to its bid, from the time of the bid opening to the time evaluation report is made public. If the Bidder(s) wishes to bring additional information or has grievance to the notice of the PA, it shall do so in writing.
- ii. Any effort by a Bidder to influence the PA during bid evaluation, or bid comparison may result in the rejection of the Bidder's bid and forfeiting of its bid security and it's blacklisting.

**F. Award of Contract**

**27. Award Criteria**

- i. Subject to ITB Clause relevant, the PA will award the contract to the successful Bidder whose bid has been determined to be substantially responsive in accordance with the evaluation criteria and has been determined to be the lowest evaluated bid as defined in SPPRA Rules 2010 (Amended in 2019).
- ii. In case if more than one Bidder quotes the same cost / equal(lowest bid) the PA may ask only to those lowest Bidders at once to submit their financial bids again.

**28. Sindh Police Right to Accept or Reject All Bids**

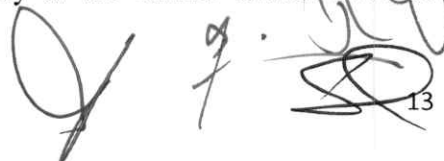
The PA reserves the right to reject all bids, or any lot in case of more than one lot and to annul the bidding process at any time prior to contract award. In such rejection, PA shall incur no liability, solely or by virtue of it's invoking the clause of rejection towards the Bidders or any obligation to inform the Bidders the grounds for the rejection of bids.

**29. Notification of Award**

Prior to the expiration of the period of bid validity, the PA shall notify the successful Bidder(s) in writing by registered letter or by email, that its bid has been accepted subject to verification of the performance guarantee (if any). However, such acceptance shall not be termed as a contract or the Bidder cannot make any claim or treat as a vested right on this ground.

**30. Signing of Contract**

- i. The stamp paper for the Contract shall be provided by the lowest evaluated Bidder within five (05) days (or extendable date or as per requirement by the PA).
- ii. Prior to that signing of the contract the successful Bidder may discuss any issue regarding the contents of the contract with the PA. Nevertheless, there shall be no variation or amendment in the contract without prior approval or consent of the PA. However, no amendment, variation shall be allowed that violates the principles of procurement.
- iii. If the successful Bidder fails to submit the contract in the prescribed time period as mentioned above, the next lowest evaluated Bidder (whose bid is responsive and acceptable) may be issued a letter of acceptance. In such case, the bid security of the former Bidder shall be forfeited in addition to any other legal action.



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### **31. Commencement of the Contract**

The Contract shall be commenced after it's signing subject to submission of performance guarantee (if any) from the concerned bank keeping in view all applicable laws.

### **32. Performance Guarantee**

- i. Within Five (05) days or as per requirement of the PA, the receipt of notification of award from the PA, the successful Bidder shall furnish the performance guarantee i.e. 10% of the total contract value in accordance with the Conditions of Contract, as Performance guarantee. In case of non-provision of stores within delivery period or incomplete delivery or other misconduct, it shall be the responsibility of the contractor/vendor to get extend his bank guarantees if required by the procuring agency.
- ii. Failure of the successful Bidder to comply with the requirement of relevant ITB Clauses or any other requirement shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security/black listing, in which event or on any other reason deems appropriate, the PA may make the award to the next lowest evaluated Bidder or call for new bids.
- iii. Advance Drawl: Subject to the approval of Competent Forum, in case of advance drawl, the vender shall provide 100% advance guarantee in shape of CDR on receipt of payment from Sindh Police.

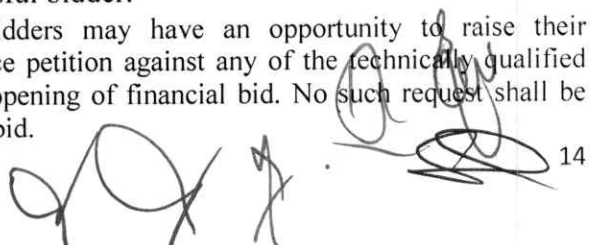
### **33. Corrupt or Fraudulent Practices**

- i. The PA requires that Bidders observe the highest standard of ethics during the procurement and execution of agreement/ contract(s).For the purposes of this provision, the terms set forth in SPPRA Rules/ Act or any other Law(s)/ Rule(s) of the Pakistan for corrupt or fraudulent practices shall be applicable:
- ii. The PA will debar a firm/company, in accordance with prevailing Black listing procedures under Sindh Public Procurement Rules 2010 (Amended in 2019) in any case if deems so.
- iii. Furthermore, Bidders shall be aware of the provision stated in General Conditions of Contract.

### **34. Grievance Redressal Committee**

The PA shall constitute a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of Bidders (s) that may occur prior to the entry into force of the procurement contract.

- a. Any bidder feeling aggrieved by any act of the PA after the submission of his bid may lodge a written complaint concerning his grievances not later than ten (10) days after the announcement of the bid evaluation report.
- b. The committee shall investigate and decide upon the complaint within fifteen (15) days of the receipt of the complaint.
- c. Mere fact lodging of a complaint shall not warrant suspension of the procurement process.
- d. PA reserves the rights to issue conditional letter of acceptance/ letter of intent to the successful bidder subject to any outcome of the grievance if any or following the terms & conditions of this bidding document. However, such letter shall not create any vested right in favor of the successful bidder.
- e. All technically qualified/disqualified bidders may have an opportunity to raise their objections, if any, through their grievance petition against any of the technically qualified competitor/technical report prior to the opening of financial bid. No such request shall be entertained after the opening of financial bid.

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**35. Settlement of Disputes after issuance of Contract**

After signing of procurement contract any dispute between parties of the contract shall be settled through arbitration. Method of arbitration would be as under: -

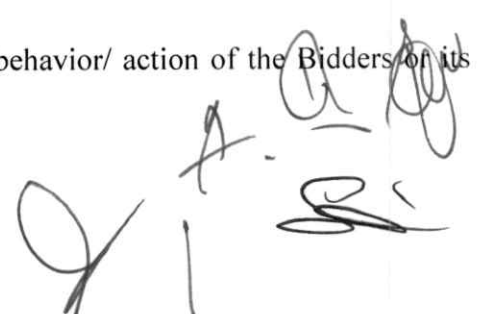
- a. Aggrieved party shall submit an appeal against any decision/ act of the Authority (within 15 days) before the Inspector General of Police Sindh who shall entrust the matter to a three members Arbitration Committee to examine the case and submit its recommendations within 15 days.
- b. The affected party can file (within 15 days of the decision) a revision appeal to the Inspector General of Police Sindh against the decision of Arbitration Committee. Before filing the revision appeal he should be required to give an undertaking (in writing) to the effect that the decision of the Inspector General of Police Sindh is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

**36. Liquidated Damages in Case of Late Deliveries of Goods/Stores**

- i. The rate of the liquidated damages shall be 0.1% of the contract price per day. The maximum amount of liquidated damages for the whole of the goods or part thereof shall be 10% of the contract price.
- ii. The supplier who refuses to pay liquidated damages or delays supplies shall be blacklisted. The PA shall make payment of the balance amount after deduction of liquidated damages.
- iii. Recovery of the liquidated damages or any other recoverable damages may be affected from the payments due to the contractors from other purchases being carried out in PA.
- iv. The question of refund of liquidated damages may be taken up with Inspector General of Police Sindh (within 15 days) on their presentations of the affected party and refund in full or part thereof, may be allowed on merits having regard to condoning circumstances obtaining in the case. Before, making the refund the supplier concern should be required to give an undertaking (in writing) to the effect that the decision is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

**37. General Guidelines for the Bidders**

- i. In case of any illness/ injuries/ causality resulting from any accident to the staff of Bidders; the PA shall not take any responsibility for the same toward compensation, medical care or meeting any/all medical expenses incurred for the same.
- ii. In case of any labor dispute regarding the employees of Bidder, the PA shall not facilitate to the Bidder or wait for its resolution. However, in no case the schedule work/ services shall be disturbed and the Bidder ensure its completion within timeframe and such circumstances never be treated as force majeure.
- iii. In no case the PA shall be responsible for the conduct/ behavior/ action of the Bidders or its employees toward the breach of any law of the land.



### 38. Bid Data Sheet

Sr. No.	A. Instructions to the Bidders	
1.	1. Name of Procuring Agency :Sindh Police 2. The subject of procurement is as under:- ➤ Item Name: As mentioned in the advertisement. ➤ Place of Delivery: As mentioned in Contract/Purchase Order. ➤ Period for delivery of goods: As mentioned in Contract/Purchase Order. 3. Commencement date for delivery of Goods: As mentioned in Contract/Purchase Order.	
2.	1. Financial year for the operations of the Sindh Police:2025-26 2. Name of Project / Grant: Non Development. 3. Name of financing institution: Government of Sindh.	
3.	Ineligible country (s) is or are: N/A.	
B. Bidding Documents		
4.	The address for clarification of Bidding Documents is: The Assistant Inspector General of Police (Logistics), Sindh, 2 <sup>nd</sup> floor CPO Building I.I.Chundrigar Road, Karachi.	
5.	The bidding documents shall be completed and returned in original.	
C. Bid Price, Currency, Language and Country of Origin		
6.	Language: English	
7.	The price quoted shall be: In Pak rupees	
D. Preparation and Submission of Bids		
8.	<u>Qualification Criteria/Knock Down Criteria.</u> Minimum requirement for a bidder to participate in the Bidding process are as under:-	
	SR. #	DETAIL
	1	3% Bid Security of Estimated Price. The soft copy of the bid security must be uploaded on e-PADS and hard copy must be submitted in Police Department.
	2.	Registration of the Bidder with relevant forums/organizations (Registrar of Firms).
	3.	Registration with relevant tax authority i.e. FBR/PRA (National tax number Certificate, General Sale Tax Number Certificate) etc. Firm must be an active Tax Payer.
	4.	An affidavit on stamp paper of Rs. 100/- or above submitting following clauses: i. That the maintenance of goods and replacement of defective parts under warranty shall be done. ii. That neither the firm/individual has been blacklisted on any grounds whatsoever or is being proceeded against or is involved in litigation. This certificate shall remain operative till the finalization of the procurement. i. That the all submitted photocopies of all the requisite attached documents are genuine and correct to the best of my knowledge. Any documents found fake during any stage of procurement shall lead to cancellation of my e-bid along with proceeding as per SPPRA rules.

	5.	Completed work order/supply order/purchase order of previous relevant experience.		
	6.	Company profile including engineering and managerial capability. Technical staff list, workshop, machinery, factory ware house along with location and address.		
	7.	Audited Financial Statement (Last 03 years)		
	8.	Integrity pact duly signed and stamped as per standard forms attached with bidding document.		
	9.	Relevant / valid ISO certificate with clearly mentioned expiry date.		
9.	Bid shall be submitted as per following: Bidder (s) shall upload their e-bids on online web portal e-PADS- <a href="https://Sindh.eprocure.gov.pk">https://Sindh.eprocure.gov.pk</a> .			
10.	The deadline for bid submission is: As mentioned in the advertisement, e-PADS and SPPRA website.			
11.	Time, date/Month/Year, and place for bid opening: As mentioned in the advertisement and e-PADS			
12.	Amount of performance guarantee: 10% of the Contract Amount.			
13.	Estimated Contract Price: As mentioned in the Advertisement. Amount of Bid Security: 3% of the estimated price having validity of minimum six months.			
14.	Bid valid period after opening of the Bid: Till 90 days.			
<b>E. Opening and Evaluation of Bids</b>				
15.	The Bid opening shall take place at: <ul style="list-style-type: none"> <li>➤ Dr. Muhammad Ali Shah Auditorium, Ground floor CPO Building I.I.Chundrigar Road, Karachi.</li> <li>➤ Date &amp; Time: As mentioned in the advertisement &amp; e-PADS.</li> </ul>			
16.	Pak rupees currency shall be used for Bid evaluation.			
<b>F. Evaluation Criteria</b>				
17.	The following evaluation factors/ criteria will be employed on technical proposals/bids of the participated vendors. The number of points allocated to each factor shall be specified in the Evaluation Report. Only the bids securing minimum of 70% marks of each factor of Evaluation criteria would be declared <b><u>technically accepted</u></b> .			
	<b>Description</b>	<b>Allocated Marks</b>	<b>Total Marks</b>	
18.	<b>Company Profile &amp; Experience</b>			
	<b>Company Profile</b> Years of operation (Registration date of NTN/FBR/SECP/Registrar of Firms) Maximum marks=100 shall be awarded, if firm has 20 years of experience, after date of registration.  For less than 20 years, marks shall be calculated as: $\frac{\text{Total Experience} \times 100}{20}$ <ul style="list-style-type: none"> <li>• For less than 3 years experience, no marks shall be awarded.</li> </ul> <b>Note: Certificate, which was registered in earlier year, shall be considered; date of experience shall be evaluated from the registration of certificate and till 30<sup>th</sup> June 2025.</b>	100	300	

ii.	<p><b>Relevant Experience</b> Maximum marks shall be awarded, if firm has completed 9 similar projects in last 5 years.</p> <p>For less than 9 projects, the marks shall be calculated as:</p> $\frac{\text{No of similar projects} \times 100}{9}$ <p><b>Only those projects will be considered having Client's signature and stamp on purchase orders, otherwise, no marks shall be awarded. Moreover, similar nature projects means provision of Stitched Uniform or similar items in Government Departments / Semi Government/Private Sector.</b></p>	100	
iii.	<p><b>Value of Projects</b> Maximum marks=100 shall be awarded ,if firm has completed similar nature projects equal to total estimate of current purchase x 2 in last 5 years.</p> <p>For less than the prescribed amount, marks shall be awarded as:</p> $\frac{\text{Amount of completed Projects} \times 100}{2 \times \text{estimate of current purchase}}$ <p><b>*Only those projects will be considered having Client's signature and stamp on purchase orders, otherwise, no marks shall be awarded. Moreover, similar nature projects means provision of Stitched Uniform or similar items in Government Departments/ Semi Government/Private Sector. Note:</b> *Value of projects shall be considered for relevant projects only. * Clause 38(1) has 300 marks for evaluation, out of these marks, minimum 50%. i.e. 150 marks are mandatory otherwise bidder shall be disqualified.</p>	100	
19.	<b>Financial Position</b>		
i.	<p><b>The Closing Balance or credit limit</b> Maximum marks=100 shall be awarded if "the closing balance/credit limit" is equal to total estimate of current purchase x 2.</p> <p>For less than the prescribed amount, marks shall be:</p> $\frac{\text{Total bank balance/credit limit} \times 100}{2 \times \text{estimate of current purchase}}$ <p><b>*Authentic &amp; signed balance sheet or statement copy from relevant bank shall be considered</b></p>	100	300

ii.	<b>Active tax payer for fiscal year 2024-25</b>	100	
iii	<b>Annual Turnover for last 3 years</b> Maximum mark=100 shall be awarded if the net tangible worth is equal to total estimate of current purchase x 2. less than the prescribed limit, marks shall be awarded as: $\frac{\text{Net Tangible Worth}}{2} \times 100$ <b>* Annual turnover of last three years (audited financial statements i.e. 2022-23, 2023-24, 2024-25)</b>	100	
<b>20.</b>	<b>Human Resource</b>		
i.	Total HR strength of firm/company (machine operators, technical staff etc.) • If the total HR strength of the individual/firm/company over is equal or above 200 employee's full marks (50 marks) shall be awarded. • For less than 200 employee, shall be awarded as:- $\frac{\text{Number of employee}}{200} \times 50$ *(Signed and stamped payroll of July 2022 June 2023, July 2023 and June 2024 is mandatory).	50	
ii.	List of Managerial / Supervisory staff • 50 No. Managerial / Supervisory employees having Bachelor / Master's degree / required technical degree and 05 years post qualification experience. • 1 marks for each Managerial / Supervisory personnel. *CV with educational degree & experience letter of each Managerial / Technical staff personnel is mandatory, otherwise no marks shall be awarded. *(Signed and stamped payroll of July 2022 June 2023, July 2023 and June 2024 is mandatory).	50	100
<b>21.</b>	<b>Compliance to the Specifications</b>		<b>300</b>
	Compliance with the required specifications as mentioned in the bidding document checked through lab testing of the provided samples. The samples shall fulfill all the required parameters of the specification. Non-compliance of the specification will be given zero marks.	300	
Total			<b>1000</b>

**Important:**

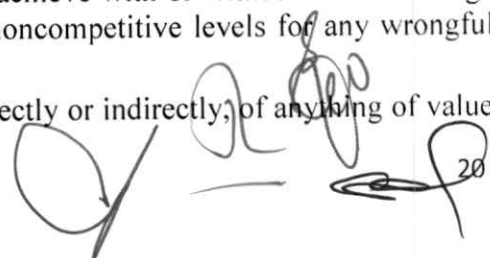
Minimum passing/qualifying marks is 70% i.e. 700 out of 1000. The bids not obtaining minimum qualifying score shall not be considered and rejected. Out of the bids qualifying the Evaluation Criteria, the Most Advantageous Bid shall be awarded contract providing it meets all procedural requirements.

## Section II General Conditions of Contract

### 1. Definitions

In this Contract, the following terms shall be interpreted as indicated:

- a. "Applicable Laws/ Rules" means the laws/ Rules of Islamic Republic of Pakistan/Sindh, as they may be issued and enforced from time to time.
- b. "Authority" means Sindh Police, Karachi.
- c. "Bid Security" means the bank guarantee or CDR submitted by a Bidder together with a bid to secure the obligations of the Bidder participating in a bidding proceedings
- d. "Blacklisting" means debar the Bidder to participate in any procurement process on any ground provided in the document and uploaded its status on SPPRA website or any other procurement site of the country/ world.
- e. "Competent Authority" means Inspector General of Sindh Police & AIG Logistics who acts on behalf of IGP.
- f. "Conflict of Interest" means;
  - i. where a Bidder could be perceived as providing biased professional advice to a PA to obtain an undue benefit for himself or those affiliated with him;
  - ii. receiving or giving any remuneration directly or indirectly in connection with the assignment except as providing in the contract;
  - iii. any engagement in consulting or other procurement activities of a Bidder that conflicts with his role or relationship with the PA;
  - iv. where an official of PA engaged in the procurement process has a financial or economic interest in the outcome of the process of procurement, in a direct or an indirect
- g. "Contract" means the agreement entered into between the Competent Authority and the Bidder, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- h. "Contract Price" means the price payable to the lowest evaluated bidders under the Contract for the full and proper performance of its contractual obligations.
- i. "Company" means a company registered or deemed to be register under The Companies Act, 2018 or under any other authority or foreign company registered in Pakistan.
- j. "Corrupt & Fraudulent Practices" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty. ; it may include any of the following:
  - i. Coercive practice by impairing or harming or threatening to impair or harm, directly or indirectly, any party or property of the party to influence the action of the party to achieve a wrongful gain or to cause a wrongful loss to another party;
  - ii. Collusive practice by arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the PA to establish prices at artificial, noncompetitive levels for any wrongful gain;
  - iii. Offering, giving, receiving or soliciting, directly or indirectly, of anything of value



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- to influence the acts of another party for wrongful gain;
  - iv. Any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to misleads, a party to obtain a financial or other benefit or to avoid an obligation;
  - v. Obstructive practice by harming or threatening to harm, directly or indirectly, person or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process;
- k. "Day" and "Year" means calendar day/year.
  - l. "GCC" means the General Conditions of Contract contained in this section.
  - m. "Performance Guarantee" means the bank guarantee or CDR submitted by the bidder to secure obligations under the contract in accordance with the requirement in the bidding document
  - n. "Province" means Sindh Province.
  - o. "SCC" means the Special Conditions of Contract.
  - p. "Bidder" means a legally established professional individual/ firm/ company or entity that may provide/provides the desirables/goods to the PA under the contract.
  - q. "The Services" means the work/services to be performed by the firm/company or entity/ pursuant to the contract for the completion/delivery of the required goods as per the specifications.
  - r. The "PPRA Rules" means the Sindh Procurement Rules 2014 amended to date or any other instructions of the Government relating to the procurement process.
  - s. "The Delivery Place/ Site," shall be CPO Store Karachi or any other place directed by the PA
  - t. "Procuring Agency" (PA) means the Sindh Police department and any officer authorized to perform on behalf of the Sindh Police department in this procurement process and to sign the contract or to take any action in this respect.

## 2. Application

These General Conditions shall apply to the extent that provisions of other parts of the Contract do not supersede them.

## 3. Procurement Items/Goods

The procurement items/Goods means the provision of product as defined in the specification data sheet or in any other part of this document or attached herewith.

## 4. Use of Contract Documents and Information; Inspection and Audit by the Bank

- i. The Bidder shall not, without prior written consent of the PA, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the PA in connection therewith, to any person other than a person employed by the PA in the performance of the Contract.
- ii. The Bidder shall permit the PA to inspect the Bidder's accounts and records relating to

the performance of the Bidder and to have them audited by auditors appointed by the PA, if so required.

#### **5. Performance Guarantee**

- i. Within Five (05) days after issuance of acceptance letter, the successful Bidder shall furnish performance guarantee to the PA in the amount specified in SCC or by demand or before the execution of the contract.
- ii. The proceeds of the performance guarantee shall be payable to the PA as compensation for any loss resulting from the Bidder's failure to complete its obligations under the Contract.
- iii. The performance security shall be denominated in the currency of the Contract acceptable to the PA and shall be in a form of, Bank guarantee or CDR issued by a reputable bank located in Pakistan, in the form provided in the bidding documents.
- iv. The performance guarantee will be discharged by the PA and returned to the Bidder following the date of completion of the Bidder's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC and receipt of NOC from indenter.
- v. The performance guarantee shall be verified from the concerned bank and in case of its non-confirmation, the PA has right to blacklist or take any legal action under SPPRA Rules 2010 (Amended in 2019) against such Bidder.
- vi. In case the PA terminates the contract on any ground provided in the bidding documents/contract the performance guarantee may be forfeited.

#### **6. Transportation**

- i. The lowest evaluated Bidder/ Contractor is required to provide the desired goods or the related services/works connected with the scope of the specifications as per the contract or required by the PA or requirement to complete the assignment on a specified place of destination and such related costs shall be included in the Contract Price and cannot be claimed separately in addition to the contractual price.
- ii. The lowest evaluated Bidder/ Contractor shall be responsible to complete the given assignment as per the settled specification within the time period decided by the parties and such bidder shall be responsible to handover the goods/desirables at CPO Clothing Store, Garden PHQ Karachi or any other place in Karachi as directed by the PA. The PA for the transportation or delivery shall pay no cost whatsoever to the contractor in any case. The bidder shall be responsible of any damage/loss during transportation.

#### **7. Bidder's Responsibilities**

Bidder/ Contractor shall ensure the completion of the assignment in accordance with the terms of the contract after approval of the PA.

#### **8. Payment & Prices**

The terms and conditions of payment to be made to the successful Bidder/ Contractor shall be as per contract.

#### **9. Change Orders**

The PA at any time, by a written order issued to the successful Bidder/ Contractor, may make any changes in terms of extension of delivery time (if requested by the successful bidder in

writing) or increase/decrease in the quantity under the applicable laws or require the goods in parts by issuing the separate purchase order without compromising the cost/ price of the goods agreed between the parties during the period of the Contract.

#### **10. Contract & its Commencements**

- i. No variation in or modification of the terms of the Contract shall be made except mutual consultation of both the parties.
- ii. After signing of the contract the PA may issue separate purchase order to the contractor.

#### **11. Delays in the Bidder's Performance**

- i. Delay in provision/delivery of goods by the Bidder/ Contractor in accordance with the time schedule prescribed by the PA in the Schedule of Requirements shall not be tolerated and in such default penalty for delaying delivery shall be imposed @0.1%per day of the total contract amount and the maximum penalty in such delay shall be 10%of the total amount of the contract.
- ii. The PA's focal person shall conduct visit to the sites in order to monitor progress. The Bidder shall not obstruct visit of PA's focal person or any authorized person and provide full facilitation to such person.

#### **12. Termination on Default**

- i. The PA, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor, may terminate this Contract in whole or in part:
  - a. If the Contractor fails to perform his obligations/delivery of goods within the period(s) specified in the Contract, or within any extension thereof granted by the PA pursuant to GCC relevant Clause or
  - b. If the Contractor/Bidder fails to perform any other obligation(s) under the Contract.
  - c. If the Bidders/ Contractor, in the judgment of the PA has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause: "Corrupt practice" means that defined in SPPRA Rules 2010 (amended in 2019). However, the PA shall follow the prevailing rules and law in case of termination of the contract, if required.
- ii. In the event the PA terminates the Contract in whole or in part, the PA may procure, upon such terms and in such manner as it deems appropriate Services/desirables similar or higher standard to those undelivered, and such additional costs shall be payable by the Contractor/ Bidder. However, the Contractor/Bidder shall continue performance of the Contract to the extent not terminated. In case of termination by the PA or by the Contractor/ Bidder, the performance guarantee shall be forfeited. Moreover, in case of termination by the PA or the Contractor on any ground or reason the performance security shall be forfeited and encashed promptly.

#### **13. Force Majeure**

- i. Notwithstanding anything contrary provided in the provisions of GCC Clauses, the Contractor/ Bidder shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- ii. For purposes of this clause, "Force Majeure" means an event beyond the control of the

Bidder and not involving the Contractors'/ Bidder's fault or negligence and not foreseeable.

- iii. If a Force Majeure situation arises, the Contractor/ Bidder shall promptly notify the PA in writing of such condition and the cause thereof. Unless otherwise directed by the PA in writing, the Contractor/ Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The benefit of Force Majeure shall be in favor of PA if it happened anytime.

#### **14. Termination for Insolvency**

The PA may at any time terminate the Contract by giving written notice to the Contractor/ Bidder if the Bidder becomes bankrupt or otherwise insolvent or found involve in any corrupt practice. In this event, termination will be without compensation to the Contractor/ Bidder, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the PA.

#### **15. Termination for Convenience**

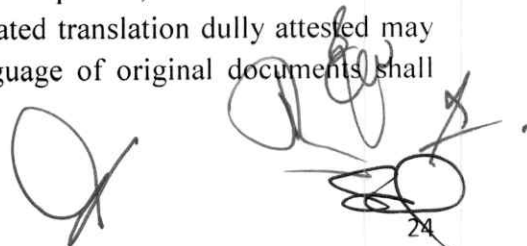
- i. The PA, by written notice of seven (07) days to the Bidders or without such notice, may terminate the Contract, in Toto or in part, at anytime before the accomplishment of the contract for its convenience. In case of issuing the notice of termination, the PA shall specify that the termination be for the PA's convenience, to what extent/or whole of the contract with the Bidder is terminated, and the date upon which such termination becomes effective. In case of such termination the PA if satisfied may consider the provided performance or delivered goods before the period of such termination.
- ii. All enabling Laws of the land including clauses of SPPRA Laws / Rules / Regulations shall be strictly followed in process of procurement or black listing or contract management etc.

#### **16. Resolution of Disputes/Grievance Committee**

- i. The PA shall constitute a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
- ii. Save as otherwise in ITB or above any bidder feeling aggrieved by any act of the PA after the submission of his bid may lodge a written complaint concerning his grievances not later than ten (10) days after the announcement of the bid evaluation report.
- iii. The committee shall investigate and decide upon the complaint within fifteen (15) days of the receipt of the complaint.

#### **17. Governing Language**

The Contract shall be written in the language English. The version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract/ process, which are exchanged by the parties, shall be written in the same language. In case of any other language the authenticated translation dully attested may be added with bid and, in case of any ambiguity the language of original documents shall prevails.



## 18. Applicable Law

The Procurement process & Contract shall be commenced and competed in accordance with the applicable laws of Islamic Republic of Pakistan/ Sindh.

## 19. Notices

Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by fax or by email or any other modern devices (accepted by PA) and confirmed in writing to the other party's address specified in the bidding document and construed its receiving if not responded.

## 20. Taxes and Duties

Bidder/ Contractor shall be entirely responsible for all taxes, duties, license fees, etc., incurred until full satisfactory delivery to the PA.

## 21. Corrupt or Fraudulent Practices

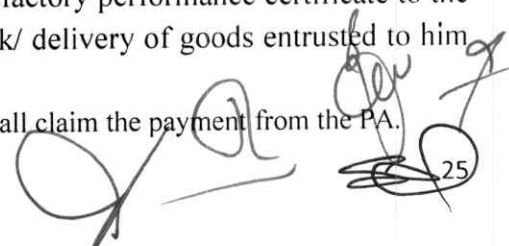
- i. The PA requires that Contractors'/ Bidder's, observe the highest standard of ethics during the procurement and execution of contracts. For the purposes of this provision, the terms set forth in SPPRA Rules/Act shall be applicable in addition to any other law:
  - a. The PA will debar a firm/company/ bidder/contractor or what so ever named, in accordance with Blacklisting procedures under Sindh Public Procurement Rules 2010 (Amended in 2019) in any case if deems so
- ii. Furthermore, Bidder shall be aware of the provision stated in the General Conditions of Contract.

## 22. Blacklisting Mechanism

- i. The PA may, under the SPPRA or any other applicable Law (s) for a specified period, debar a Bidder from participating in any public procurement process of the PA, if the Bidder/ Contractor has:
  - a. Acted in a manner detrimental to the public interest or good practices;
  - b. Consistently failed to perform his obligation under the contract;
  - c. not performed the contract upto the mark;
  - d. indulged in any corrupt practice.
- ii. If PA debars a Contractor/Bidder, the PA:
  - a. shall forward the decision to the Sindh Public Procurement Regulatory Authority (SPPRA) for publication on the website of the SPPRA; and
  - b. may request the SPPRA to debar the Bidder for procurement of all procuring agencies.
- iii. The PA has right to take any legal action against the Contractor/ Bidder or company if he/they are found involve in corrupt practice in addition to blacklisting.

## 23. Completion of Work/Supply of goods

- ii. The authorized person of the PA shall issue a satisfactory performance certificate to the Bidder/ Contractor on the completion of such work/ delivery of goods entrusted to him through the contract by the PA.
- iii. On basis of this completion certificate the contractor shall claim the payment from the PA.



Handwritten signatures and a circled number 25 at the bottom right of the page.

### Section III Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

#### 1. Definitions

- a. The SINDH POLICE: The Procuring Agency (PA).
- b. The country: Islamic Republic of Pakistan
- c. The Delivery Place/Site is: The place where the goods/ store is to be delivered by the firm.

#### 2. Bid Validity

The bid validity time/period will be 90 days. In case of any extreme reason the PA may extend the bid validity period for the same period as per applicable Law (s). In case of any fraud, false document or discrepancy the PA reserves the right to initiate a legal proceeding and forfeiting bid security/ performance guarantee including blacklisting of the bidder as per procurement procedure/SPPRA Rules 2010 (Amended in 2019).

#### 3. Termination

The PA has the right to scrap the procurement process at any stage before the signing of the contract or to terminate the contract as per his convenience without prior notice or by written notice of seven (7) days. The duration of the contract shall be decided at the time of contract signing, the contract may be for a specific period till the successful completion of the assignment or more or less. In addition to the contract, in case of extended contract, work order shall be issued to the contractor for specific goods without compromising the rates in accordance with the applicable laws and such work order shall be terminated on its time completion or prior to that as per covenant of PA.

#### 4. Firm / Individual Details

Bidders shall submit complete details of their firm/individual, offices, workplaces, and staff along with postal address, Phones / Fax numbers, E-mail and Website information.

#### 5. Goods Detail

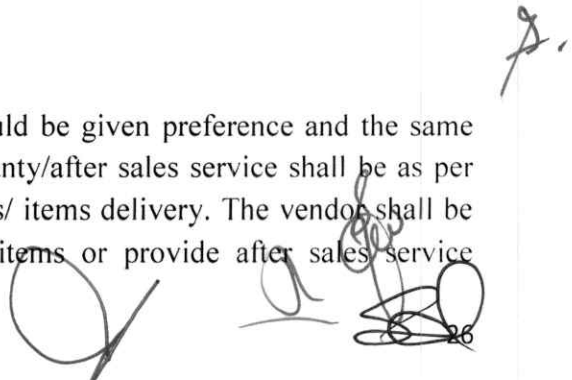
The bidders are required to specify make, brand, country of origin and furnish detailed descriptive literature/ catalogue (*where applicable*) along with their offers for respective items.

#### 6. Import Documents

In case of goods/ items imported origin, the supplier shall produce import documents at the time of inspection to ensure that goods/ stores offered for inspection are imported, brand new and in the original packing of the manufacturer.

#### 7. Warranty & After Sale Service

The offers of warranted products and after sales service would be given preference and the same should clearly be mentioned in the bids. The period of warranty/after sales service shall be as per specification/purchase order and starts from the date of goods/ items delivery. The vendor shall be bound to immediately replace/repair the defective goods/ items or provide after sales service without any charges.



## **8. Delivery of Goods**

The required goods are required as per given specifications and approved sample or is specifically described in bidding documents. In case of any confusion/ambiguity in qualifying criteria of inspection, the contents of the specifications will prevail as knock out criteria.

## **9. Accounting Unit**

The bids should be submitted on the basis of accounting unit specified in the tender notice otherwise the offer shall be ignored.

## **10. Documentation Standards**

Any erasing/ cutting/ crossing etc. appearing in the offer shall not be allowed and bid shall be considered rejected. Moreover, all pages to the bidding documents must also be properly signed.

## **11. Affidavit**

The bidders should provide an affidavit minimum of Rs.100 that their firm/individual has never been blacklisted by any Government Department.

## **12. Tax Certificate**

The bidders should specifically indicate their NTN / GST No. and Circle of the Income Tax Department. Latest Tax return submitted must be included as a proof that the firm is presently a Tax paying business.

## **13. Violation of Standard Specifications**

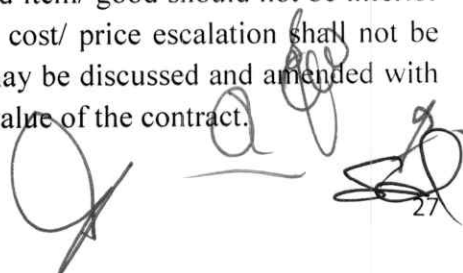
Goods/ items found not according to the standard specifications will be rejected at the cost of the contractor and may also result in forfeiture of security and blacklisting the firm/individual.

## **14. Payment to Contractor**

Upon receipt of Goods/ Items and the inspection of goods/ items, and after satisfaction the inspection note and the bill for payment will be forwarded to the office of Accountant General Sindh, for payment to the contractor.

## **15. Contract Amendments**

No variation in finalized brands/makes/models shall be allowed except in special conditions where the manufacturer has stopped producing or suspended that model or the latest model of similar series or version has been launched by the manufacturer or non-availability due to international mergers of the manufacturers or similar unavoidable constraints. However, in such eventuality the contractor/ bidder shall write to the PA well in time but not later than seven days of such occurrence/ development and thereafter PA may consider that application of amendment and decide it keeping in view the Value for Money. Nevertheless, the offered item/ good should not be inferior to the specification set forth in the bidding documents and any cost/ price escalation shall not be acceptable. Save as above any other conditions of the contract may be discussed and amended with the mutual agreement of both parties without amendment in the value of the contract.



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## 16. Assignment

The Supplier shall not assign, in whole or in part, its obligations to any other person/ agent/ sub-agent/ supplier or dealer to perform under this Contract, except with the PA's prior written consent.

## 17. Liquidated Damages in Case of Late Deliveries of Goods/Stores

- i. The rate of the liquidated damages shall be 0.1% of the contract price per day. The maximum amount of liquidated damages for the whole of the goods or part thereof shall be 10% of the contract price.
- ii. The supplier who refuses to pay liquidated damages or delays supplies shall be blacklisted. The PA shall make payment of the balance amount after deduction of liquidated damages.
- iii. Recovery of the liquidated damages or any other recoverable damages may be affected from the payments due to the contractors from other purchases being carried out in PA.
- iv. The question of refund of liquidated damages may be taken up with Senior Purchase Officer (within 15 days) on the representations of the affected party and refund in full or part thereof, may be allowed on merits having regard to condoning circumstances obtaining in the case. Before, making the refund the supplier concern shall be required to give an undertaking (in writing) to the effect that the decision is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

## 18. Settlement of Disputes after issuance of Contract

After signing of procurement contract any dispute between parties of the contract shall be settled through arbitration. Method of arbitration would be as under: -

- a. Aggrieved party shall submit an appeal against any decision/ act of the Authority (within 15 days) before the Inspector General of Police Sindh who shall entrust the matter to a three members Arbitration Committee to examine the case and submit its recommendations before the Inspector General of Police Sindh within 15 days.
- b. The affected party can file (within 15 days of the decision) a revision appeal to the Inspector General of Police Sindh against the decision. Before filing the revision appeal he should be required to give an undertaking (in writing) to the effect that the decision of the Inspector General of Police Sindh is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

## 19. Inspection Criteria

The supplier shall afford at his own expenses that authorized person of PA shall have full and free access at anytime during the contract to the supplier's works. The supplier will make arrangements for the goods/ stores or any part thereof, to be inspected at his premises or at any other place. The supplier shall pay all cost connected with such tests and provide without extra charges all materials, tools, labour and assistance of every kind which the authorized person of PA may consider necessary for any tests and examination other than special or independent tests, and shall pay all cost attendant there on failing these facilities (in regard to which the authorized person of PA will be the sole Judge) at his own premises for making the tests. The supplier shall bear all the costs associated with it. The supplier shall also provide and deliver free of charge at such place as the authorized person of PA may direct such material, as he may require for testing by chemical or other analysis or independent testing. In the event of such tests being unsatisfactory and resulting in or leading to the rejection of the goods/ stores concerned, the cost of the test will be borne by the supplier which is charged by the Laboratory concerned.

## 20. Insurance

The goods supplied under the Contract shall be delivered duty paid (DDP) and CIF etc. (where applicable) as mentioned under which risk is transferred to the buyer after having been delivered;

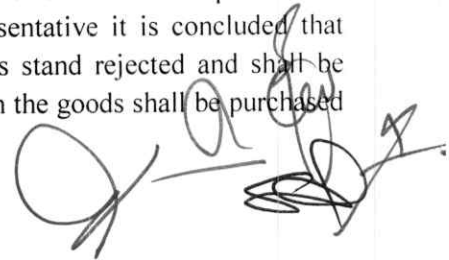
hence, marine and inland insurance coverage is Supplier's responsibility. The Supplier shall ensure insurance in advance in full on prevailing premium rates at the time of shipment of the Goods on the behalf of the PA for which the cost is inclusive in the Contract Price.

## 21. Method of Test

The PA shall have the right to put all sorts of materials forming part of some or any part thereof, to such test as it may think proper for the purpose of ascertaining whether the same are in accordance with the particulars and to cut out or off, and/ or destroy a portion from each delivery for such purpose without prejudice to this right. During test & trail, the specifications as well as compatibility with PA's sample shall also be checked.

**Rejection:** If any goods/ items are rejected as aforesaid then without prejudice to the foregoing provisions, the PA shall be at liberty to take one or all following actions: -

- i. Allow the supplier to resubmit goods/ items in replacement of those rejected within a time specified by the PA, the contractor bearing the cost of freight on such replacement without being entitled to any extra payment, or
- ii. Buy the quantity of the goods/ items rejected or others of a similar nature elsewhere as stated in above clauses at the risk and cost of the supplier/ contractor without effecting the supplier's liability as regards supply of any further consignment due under the contract; or
- iii. Terminate the contract and recover from the contractor/supplier's loss, the PA there by incurs.
- iv. The decision of the Authorized officer of PA as regards rejection as aforesaid shall be final and binding on the parties. The contractor/ supplier shall not be entitled to any gain on repurchase.
- v. Contractor/ Suppliers should note that if the goods/ items inspected and released by the specified person of the PA are rejected by the actual user/consumer and on re-inspection of such goods by the PA in the presence of contractor/ supplier's representative it is concluded that rejection is justified in terms and conditions of the contract the goods stand rejected and shall be replaced by the contractor/ supplier at his own risk and cost failing which the goods shall be purchased at his risk and expense.



# STANDARD FORMS

## 1. Sample Collection Form

To be filled by Technical Committee of PA				
Name of Item	Make/Model	Quantity	Detail/observation	Date of Submission
PA (Representative)				
To be filled by supplier/contractor				
Name of Item	Make/Model	Batch No.	Clarification of the Observation	Dated
Signature of Bidder				



## 2. Performance Guarantee Form

**To:** Inspector General of Sindh Police, Government of the Sindh, Sindh Police Department,  
CPO, I. I. Chundrigar Road, Karachi

**Whereas** [*Name of Supplier*] (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. [*number*] dated [*date*] to supply [*description of goods*] (hereinafter called "the Contract").

**And whereas** it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a scheduled bank for the sum of 10% of the total Contract amount as a Security for compliance with the Supplier's performance obligations in accordance with the Contract.

**And whereas** we have agreed to give the Supplier a Guarantee:

Therefore, we hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of [*Amount of the Guarantee in Words and Figures*] and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [*Amount of Guarantee*] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_

Signature and Seal of the Guarantors/Bank

Address

Date

**The contract will be signed / issued after submission of this Performance Security.**

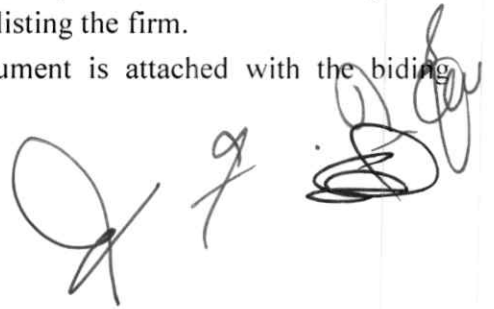
Handwritten signature and scribbles in black ink, appearing to be a signature with a large flourish and some illegible scribbles below it.

### 3. Manufacturer Authorization Form

#### Certificate To Be Filled In By Bidder

1. We hereby confirm to have read carefully the description of desired Goods and all the terms & conditions of bidding documents/tender notice IPL No. \_\_\_\_\_ Due for open ingon- \_\_\_\_\_ for the supply of \_\_\_\_\_ and agree to abide by all terms & conditions etc. of the Sindh Police Department.
2. We also hereby categorically confirm that the Goods offered by us are exactly to the particulars and specification as laid down in your bidding documents/ tender notice in all respects.
3. We also hereby confirm that the Goods will be supplied as per tender specifications and as per schedule period specified in the contract and in case of failure the purchaser reserves the rights to forfeit our bid security/Performance Guarantee including blacklisting the firm.
4. We also here by confirm that no bogus or fabricated document is attached with the bidding document and all the information provided by us are true.

Name of Bidder:  
Signature of Bidder:  
Designation:  
Seal:



Witness:  
Name:  
Signature.  
Full Address:  
CNIC #.

## 5. Contract Form

In confirmation to letter No.-----, dated-----

**CONTRACT BETWEEN**  
**Sindh Police Department and M/s-----.**  
**This agreement is executed on \_\_\_\_\_**

1.	Contract No.	No.	/SPO	
2.	Contractor's Name & Address.	M/s-----.		
3.	Contractor's reference.	----,Dated-----		
4.	Contractor's Sales Tax No.	-----		
5.	Indentor's Name & Address.	AIG/Logistics, CPO, Sindh, Karachi.		
6.	Indentor's Indent No. & Date	-----, dated -----.		
7.	Particulars of Stores.			
ITEM	DESCRIPTION OF STORES SPECIFICATIONS	Quantity	RATE PER UNIT IN RS.	TOTAL VALUE IN Rs.
1	---- (As per approved sample and specifications).	--	-- (Including all taxes whatsoever)	-- (----- only)
8.	Name and Address of Consignee.	AIG/Logistics, CPO, Sindh, Karachi on behalf of the Inspector General of Police, Sindh, Karachi.		
9.	Dispatch Instructions.	Free Delivery to consignee's end.		
10.	Inspection Authority.	AIG/Logistics, CPO, Sindh, Karachi.		
11.	Delivery Schedule.	- -----or earlier.		
12.	Place of Delivery.	CPO Clothing Store, PHQ Garden, Karachi.		
13.	Payment.	100% Payment will be made through A.G. Sindh Karachi on prescribed bill form against Inspection / receipt Certificate.		
14.	Part Payment/Part Supply	Not allowed.		
15.	Warranty	--		

**16. SPECIAL INSTRUCTIONS.**

- (a) The general and special conditions shall be the part and parcel of the contract.
- (b) The Contractor should as per terms of the contract submit this Bill on the prescribed Bill form duly machine numbered. In case of any deviation from the above-prescribed procedure the Payment Office will not be responsible for any delay so caused.
- (c) The Contractor is required to issue 'Acknowledgement' immediately on receipt of Cheque from the Payment Officer. In case he fails to acknowledge the Cheque within 07-days, his subsequent payment will be held in abeyance.
- (d) The contractor shall keep the Consignee and Inspection Authority well informed with the supply position.
- (e) Inspection Call should be sent at least two weeks before the date when the inspection is required, failing which actual date of inspection or two weeks after the receipt of the Inspection call, whichever is earlier, will be considered as the date of offering the stores for inspection.
- (f) The contractor shall return within 3 days the receipt of the contract on the enclosed SLIP duly filled in and signed in token of having received the order.
- (g) The contractor is required to send specimen signatures(in triplicate) of his authorized representative who is competent to sign the bills and receive payment on his behalf for onward transmission to Audit Officer duly attested by the Purchase Officer to enable the Audit Office to verify whether payment has been received by an authorized representative of the contractor. Any enhancement in price due to any reason shall be borne by the vendor. The change of the contractor's representative authorized to sign bills and receive payments, etc. should be promptly reported by the contractor to the Audit Officer as well as to the purchase officer failing which the entire responsibility for wrong payment shall lye on the contractor.
- (h) Suppliers shall note that if the stores inspected and released by the Inspection authority are rejected by the consignee or actual user / consumer then the same shall be re-inspected. Re-inspection of such stores by the Inspection Authority shall be in the presence of supplier's representative. If it is concluded that rejection is justified in terms and conditions of contract, stores shall stand rejected and shall be replaced by the contractor at his own risk and cost, failing which the stores shall be purchased at his risk and expense.

(i). **Liquidated Damage.**

The delivery period is essence of the contract. Liquidated damages will be imposed as per terms& conditions mentioned in the bidding documents. If the contractor fails to adhere to the delivery schedule and intends to seek extension thereof, it will be the sole discretion of the procuring agency either to grant or refuse extension in delivery period, on the basis of justification/reasoning provided by the bidder. The question of refund of liquidated damages may be taken up with Senior Purchase Officer (within 15 days) on the representations of the affected party and refund in full or part thereof, may be allowed on merits having regard to condoning circumstances obtaining in the case. Before, making the refund, the supplier concern should be required to give an undertaking (in writing) to the effect that the decision is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

17. **SECURITY.**

**Bank Guarantee No.-----,dated---amounting to Rs.---/(----- only) as 10% performance guarantee** has been obtained as security for successful completion of the contract. In case the contractor fails to execute the contract satisfactorily, the amount of security shall be forfeited including Black listing of the firm/individual. The procuring agency also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor. Further the bidding documents shall part of contract.

----- ,  
-----  
(Contractor)

AIG/Logistics,  
For Provincial Police Officer/IGP,  
Sindh, Karachi.  
(Contractee)



## 6. Purchase Order



**OFFICE OF THE  
PPO/IGP/CHIEF PURCHASE OFFICER,  
POLICE DEPARTMENT,  
GOVERNMENT OF THE SINDH**

### Purchase Order/Commitment Form

To: *M/s-----*,  
-----

DDO Name:

AIG/Logistics, CPO,  
Sindh, Karachi.

Purchase Order No.

1. DDO Reference No:

-----

Date

2. Division/ Department:

Sindh Police

3.	Contractor's reference.	-----,dated-----		
4.	Contractor's Sales Tax No.	-----		
5.	Indentor's Name & Address.	<i>AIG/Logistics ,CPO, Sindh, Karachi.</i>		
6.	Indentor's Indent No. & Date	-----,dated-----		
7.	Particulars of Stores.			
ITEM	DESCRIPTION OF STORES SPECIFICATIONS	Quantity	RATE PER----- IN RS.	TOTAL VALUE IN Rs.
	----- <i>(As per approved sample and specifications).</i>	----	----- <i>(Including all taxes whatsoever)</i>	----- <i>( -----only)</i>
8.	Name and Address of Consignee.	<i>AIG/Logistics, CPO, Sindh, Karachi on behalf of the Inspector General of Police, Sindh, Karachi.</i>		
9.	Dispatch Instructions.	<i>Free Delivery to consignee's end.</i>		
10.	Inspection Authority.	<i>AIG/Logistics, CPO, Sindh, Karachi.</i>		
11.	Delivery Schedule.	<i>- -----or earlier.</i>		
12.	Place of Delivery.	<i>CPO Store Chung, Karachi.</i>		
13.	Payment.	<i>100% Payment will be made through A.G. Sindh Karachi on prescribed bill form against Inspection / receipt Certificate.</i>		
14.	Part Payment/Part Supply	<i>Not allowed.</i>		
15.	Warranty	--		

16. **SPECIAL INSTRUCTIONS.**

- (a). The general and special conditions shall be the part and parcel of the contract.
- (b). The Contractor should as per terms of the contract submit his Bill on the prescribed Bill form duly machine numbered. In case of any deviation from the above-prescribed procedure the Payment Office will not be responsible for any delay so caused.
- (c). The Contractor is required to issue 'Acknowledgement' immediately on receipt of Cheque from the Payment Officer. In case he fails to acknowledge the Cheque within 07-days, his subsequent payment will be held in abeyance.
- (d). The contractor shall keep the Consignee and Inspection Authority well informed with the supply position.
- (e). Inspection Call should be sent at least two weeks before the date when the inspection is required, failing which actual date of inspection or two weeks after the receipt of the Inspection call, whichever is earlier, will be considered as the date of offering the stores for inspection.
- (f). The contractor shall return within 3 days the receipt of the contract on the enclosed SLIP duly filled in and signed in token of having received the order.
- (g). The contractor is required to send specimen signatures (in triplicate) of his authorized representative who is competent to sign the bills and receive payment on his behalf for onward transmission to Audit Officer duly attested by the Purchase Officer to enable the Audit Office to verify whether payment has been received by an authorized representative of the contractor. Any enhancement in price due to any reason shall be borne by the vendor. The change of the contractor's representative authorized to sign bills and receive payments, etc. should be promptly reported by the contractor to the Audit Officer as well as to the purchase officer failing which the entire responsibility for wrong payment shall lie on the contractor.

- (h) Suppliers shall note that if the stores inspected and released by the Inspection authority are rejected by the consignee or actual user / consumer then the same shall be re-inspected. Re-inspection of such stores by the Inspection Authority shall be in the presence of supplier's representative. If it is concluded that rejection is justified in term and conditions of contract, stores shall stand rejected and shall be replaced by the contractor at his own risk and cost, failing which the stores shall be purchased at his risk and expense.

(i) **Liquidated Damage.**

The delivery period is essence of the contract. Liquidated damages will be imposed as per terms & conditions mentioned in the bidding documents. If the contractor fails to adhere to the delivery schedule and intends to seek extension thereof, it will be the sole discretion of the procuring agency either to grant or refuse extension in delivery period, on the basis of justification/reasoning provided by the bidder. The question of refund of liquidated damages may be taken up with Senior Purchase Officer (within 15 days) on the representations of the affected party and refund in full or part thereof, may be allowed on merits having regard to condoning circumstances obtaining in the case. Before, making the refund, the supplier concern should be required to give an undertaking (in writing) to the effect that the decision is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

17. **SECURITY.**

**Bank Guarantee No.-----, dated ----- amounting to Rs.-----/- (----- only) as 10% performance guarantee** has been obtained as security for successful completion of the contract. In case the contractor fails to execute the contract satisfactorily, the amount of security shall be forfeited including Black listing of the firm/individual. The procuring agency also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor. Further the bidding documents shall be part of contract.

AIG/Logistics,  
For Provincial Police Officer/IGP,  
Sindh, Karachi.

**Copy to:-**

1. The Accountant General (Supply Section) Sindh, Karachi, through (S.V.O).  
The cost of store is debitable under Head of Account No. "-----**Uniform & Protective Clothing" for the financial Year 2025-26. Copy of Bank Guarantee No. -----, dated-----amounting to Rs-----/-** is sent herewith. The same Will be released after successful completion of the contract.
2. Section Officer (Concerned) Government of the Sindh, Finance Department, Karachi.
3. Inspection Authority:-AIG/Logistics, CPO, Sindh, Karachi.
4. INDENTOR: AIG/Logistics, CPO, Sindh, Karachi.
5. CONSIGNEE: AIG/Logistics, CPO, Sindh, Karachi on behalf of the Inspector General of Police, Sindh Karachi

He should keep in touch with the Contractor to watch the supply of stores within the prescribed delivery period. On receipt of the store, he should return the copy No.10 of the Inspection Note to the Purchase Officer within seven days in token of having received the store, along with No Demand Certificate. In case the store is not received by him within the stipulated delivery period, he should immediately inform to Senior Purchase Officer.

6. AIG/Logistics, DDO/CPO on behalf of the IGP/Sindh, Karachi (Accountant CPO).
7. Commissioner, Income Tax, Karachi.
8. The Collector Sales Tax, Govt: of Pakistan, Collection of Sales Tax, Karachi.
9. Authentication Officer.
10. Copy to concerned office.

## 7. AFFIDAVIT

(To be filled on Rs.20 Stamp Paper)

### Integrity Pact

#### DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS

Contract Number: \_\_\_\_\_

Dated: \_\_\_\_\_

Contract Value : Rs. \_\_\_\_\_ /-

Contract Title: \_\_\_\_\_

M/s. \_\_\_\_\_, hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s. \_\_\_\_\_, represents and warrants that it has fully declared the brokerage, commission, fees etc paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person including its affiliate agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right interest, privilege or other obligation or benefit in whatsoever form from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/s. \_\_\_\_\_, certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. \_\_\_\_\_, accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, M/s. \_\_\_\_\_, agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s. \_\_\_\_\_, as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from PA.

\_\_\_\_\_  
AIGP/Logistics CPO Sindh Karachi

\_\_\_\_\_  
M/s.

### 8. Delivery & Completion Schedule

*[In case of multiple contacts; separate table shall be used for each lot.]*

The delivery period shall start as of \_\_\_\_\_.

Item No.	Description of Goods	Delivery Schedule (Duration)	Location	Required Arrival Date of Goods



### 9. Specification Form

Sr. No.	Item Name	Specification Dimensions

Handwritten scribbles and a signature in the bottom right corner of the page.

### 10. Bidder Profile

Sr.#	Particulars
1.	Name of the company
2.	<b>Registered Office</b>
	Address
	Office Telephone Number
	Fax Number
3.	<b>Contact Person</b>
	Name
	Personal Telephone Number
	Email Address
4.	<b>Local office if any</b>
	Address
	Office Telephone Number
	Fax Number
5.	<b>Bid Signing Authority</b>
	Name
	Address
	Personal Telephone Number
	Email Address
	Please enclose Authorization or Power of Attorney to sign and submit the Bidding
6.	Address for communication under the Current Bidding
7.	<b>Registration Details</b>
	NTN Registration Number
	GST Registration Number
	Banker's Name, Address and Account Numbers

**a) Bid Security**

#	Particulars	Please furnish details
1.	Name of the Bank	
2.	CDR/ Bank Guarantee	
3.	Date	

**b) Details of Balance Sheet (last three years)**

#	Audited Balance Sheets	Bidder
1.	2022-23	
2.	2023-24	
3.	2024-25	
4.	Please enclose audited annual balance sheets.	

**c) Details about Income Tax (last three years)**

#	Audited years	Bidder
1.	2022-23	
2.	2023-24	
3.	2024-25	
4.	Please enclose Income Tax Returns	

**d) Details about Annual Turnover (last three years)**

#	Audited years	Bidder
1.	2022-23	
2.	2023-24	
3.	2024-25	

## 11. Price Schedule

Bidder's Profile				
Name				
Official Address				
Telephone(s) No.				
Official Fax No.				
GST Registration No.				
Income Tax Reg. No.				
No. of years in business				
Sr. No.	Quoted Item Name	Quantity	Unit Cost (Rs)	Total Cost (Rs)
<b>Total Cost in Pak Rupees</b>				
(in words. _____)				

**Note:** Bid Security will be equivalent to 3% of the total bid cost. Only Pay Order/Bank Draft for Bid Security will be acceptable in favour of AIGP/Logistics, Central Police Office, Sindh, and Karachi.

\_\_\_\_\_  
BIDDER (Sign + Seal)

# PROCUREMENT OF UNIFORM AND ITS ARTICLES

Name of Firm \_\_\_\_\_

## REQUEST FOR QUOTATIONS

BIDDING DOCUMENTS

(BELOW 50 MILLION)

FY-2025-26



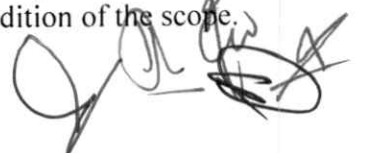
SINDH POLICE DEPARTMENT

GOVERNMENT OF SINDH

*[Handwritten signatures and initials]*

## DISCLAIMER

1. This request for bidding documents/Request For Quotation (RFQ) has been prepared by the Procuring Agency ("Sindh Police").
2. The information contained in these bidding documents/RFQ or as may be subsequently provided to the interested bidders (bidders) (whether verbally or in documentary or any other form) by or on behalf of the Procuring Agency (PA), on the terms and conditions set out in these bid documents, are indicative only and are provided solely to assist in a preliminary assessment of the proposed procurement.
3. These bidding documents/RFQ do not constitute an agreement; its sole purpose is to provide interested Bidders with information that may be useful to them in preparing their bids pursuant to these bid documents.
4. These bidding documents/RFQ may not be appropriate for all persons and it's not possible for PA to consider the objectives and particular needs of each party which reads or uses these bid documents.
5. Each Bidders shall, therefore, conduct its own due investigation and analysis, check the accuracy, adequacy, correctness, reliability and completeness of the assumption, assessments, statements and information contained in these bidding/ RFQ documents and seek independent professional advice on any or all aspects of these documents, as deemed appropriate.
6. All information submitted in response to this bidding documents/ RFQ becomes the property of the PA, including all business information and proprietary data submitted with all rights of communication and disclosures.
7. The PA shall not be responsible for non-receipt/misplacement/late receipt etc. of any correspondence sent thorough the post / courier / email / fax by the Bidders.
8. No decision shall be based solely on the basis of the information provided for any statements, opinions or information provided in these bid documents.
9. While submitting a proposal in response to these bidding documents/ RFQ, each Bidders certifies that he/they understand, accept and agree to the disclaimers set forth above.
10. Nothing contained in any provision of these bidding documents/ RFQ or any statements made orally or in writing by the person or party shall have the effect of negating or suspending any of the disclaimers set forth herein.
11. The PA reserves the right to withdraw or cancel this bidding process or any part thereof, or to vary any of its terms at any time, without incurring any financial obligation in connection therewith.
12. PA may rectify any arithmetical/ clerical/ typo/ or grammatical correction in the bidding documents/ RFP at any stage of the procurement and may change any scope of the services/ works or the required desirables/ goods without prejudice to any condition of the scope.



### MANDATORY CHECKLIST

The provision of this checklist is essential pre-requisite along with submission of tenders or bids. The bidders fail to submit the following documents/ evidence shall be considered as non-responsive.

SR. #	DETAIL	YES/NO	PAGE#
1	Original receipt for purchase of tender.		
2	3% Bid Security of Estimated Price. The soft copy of the bid security must be uploaded on e-PADS and hard copy must be submitted in Police Department.		
3	Minimum three-year business history from The date of authorization/registration.		
4	Authority Letter from Principal Company For product and vendor authentication.		
5	Affidavit on Rs.100 non Judicial Stamp paper that "All information and supporting documents provided are photocopies of original. In case, any document found fake/having incorrect information, legal action as per SPPRA rules and other laws shall be taken against the firm.		
6	Company profile including all requisite details.		
7	Balance sheet, National tax number Certificate, General Sale Tax Number Certificate, Annual Income Tax Returns (Last 03 Year) General Sales Tax Returns (Last 03 Year).		
8	Technical Proposal submission.		
9	Acceptance of all terms and conditions mentioned in the bidding document. All the pages of tender documents duly signed and stamped.		
10	Integrity pact duly signed and stamped as per standard forms attached with bidding document.		



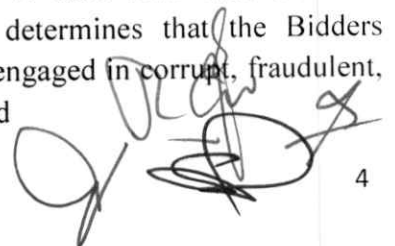
## A. Introduction

### 1. Sindh Police Department

- i. Sindh Police/Procuring Agency (PA) is a key Department of the Government of the Sindh having its Provincial Office (Headquarters) at Karachi, Sindh.
- ii. PA has sufficient funds for this procurement, subject to the approval of the Competent Authority.
- iii. PA aims for retaining security and to provide the quality of life to its citizens. Police intends to procure the Stitched Uniform and its articles as mentioned in the document.
- iv. This procurement is to be completed through open competitive bidding process and only eligible bidders (hereinafter called "the bidders") are allowed to participate in this bidding process.
- v. All the Bidders shall be requested through this bidding documents/Request for Quotation (RFQ) to submit their bids in prescribed manner.

### 2. Eligible Bidder's Eligibility & Experience

- i. This Invitation for Bids is restricted only to the bidders for this procurement i.e. Stitched Uniform and its articles.
- ii. Bidders shall not be under a declaration of blacklisting by any Government department/ Authority/ Entity or Sindh Public Procurement Regulatory Authority (SPPRA) nationally or internally.
- iii. Each Bidder is allowed to submit only one bid for either individually or as a partner/firm etc. In case a Bidder submits more than one bid his/it's all bids shall be rejected.
- iv. In case of any default or found involved in corrupt practice or unable to perform in accordance with Terms & Conditions of the agreement or any delay or incomplete or defective bid or cause any damage whatsoever to the PA, the bidder shall be blacklisted as per applicable laws or any other penalty may be imposed by PA in this regard.
- v. The PA considers a conflict of interest to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations. The PA will take appropriate actions to manage such conflicts of interest, which may include rejecting a proposal for award, if it determines that a conflict of interest has flawed the integrity of any procurement process. At the time of bidding, Bidders may be considered to be in a conflict of interest with one or more parties if they, including but not limited to, participate in any respect in the preparation of the design or technical specifications of the works that are the subject of this bidding process.
- vi. Bidders shall provide such evidence of their continued eligibility satisfactory to the PA.
- vii. The Bidders must comply with the Standard Anti-Corruption Policy of Government of the Sindh and must not be declared ineligible by any Court of Law or any Governmental Body of Pakistan due to corrupt/fraudulent/coercive/collusive practices as described in this Bidding Document or as per applicable laws of the land.
- viii. The PA shall disqualify the Bidders(s) pursuant to Sindh Public Procurement Regulatory Authority (SPPRA) Procurement Rules, 2010 amended time to time read with all other applicable Laws of the Land for award of contract, if it determines that the Bidders recommended for award has (ve), directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract; and



- ix. The PA shall sanction the Bidders or its successor, including declaring ineligible, either indefinitely or for a stated period of time, to participate in bidding activities in Pakistan, if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing the contract.
- x. Bidders must not conceal any information that might hinder the execution of the project. The PA shall disqualify or blacklist, the Bidders pursuant to Sindh Public Procurement Rules- 2010 (amended time to time) on grounds of false, fabricated or materially incorrect information and may take any legal action.

### 3. **Cost of Bidding**

The Bidders shall bear all costs associated with the preparation and submission of its bid, and the PA shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

## **B. Instructions to the Bidders (ITB)**

### 4. **Content of Bidding Documents**

- i. The desirable goods with its specification, the terms & conditions for the completion of this procurement and contract terms are prescribed in the bidding documents/RFQ. In addition to the Invitation for Bids, the bidding documents include:
  - a. Instructions to the Bidders;
  - b. Bid Data Sheet (duly signed & stamped)
  - c. Specification of Bids;
  - d. Preparation of Bids;
  - e. Price Schedule;
  - f. Bid Submission Form;
  - g. Bid evaluation Criteria;
  - h. Technical & Financial Bids;
  - i. Performance Security Form;
  - j. Goods Delivery time or completion time/schedule, Payment milestone;
  - k. Contract Forms;
  - l. General Conditions of Contract (GCC);
  - m. Special Conditions of Contract (SCC);
  - n. Any other / subsequent from or instructions relevant to this specific procurement if any;
- ii. Bidders are expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect shall be at the Bidder's risk and may result in the rejection of its bid.

## 5. Clarification of Bidding Documents

- i. A prospective Bidder requiring any clarification of the bidding documents may notify the PA in writing, two (02) calendar days before to the closing date and time of the bids or as per decision of PA.
- ii. Pre-bid meeting may be called by the PA at its own or to clarify the bidding document at any time during this process of procurement. But it is the sole discretion of the PA which can't be claim by any /Bidders as a right.

## 6. Amendment of Bidding Documents

- i. At any time prior to the deadline for submission of bids, the PA for any reason, whether at its own initiative or in response to a clarification requested by a Bidder, may modify the bidding documents by amendment.
- ii. All Bidders that will be notified of the amendment in writing or by email, and such amendments will be binding on them.
- iii. Reasonable time to incorporate the amendment (if any) on account of preparing their bids, the PA, at its discretion, may extend the deadline for the submission of bids.

## C. Preparation of Bids

### 7. Language of Bid

- i. The bid prepared by the Bidders, as well as all correspondence and documents relating to the bid exchanged by the Bidders and the PA shall be written in English language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidders may be in same language.
- ii. In case of any other language, the authentic copy of the translation & translated in English document shall be enclosed and in case of any ambiguity the true contract / copy shall be prevailed.

### 8. Documents Comprising the Bid

The bid prepared by the Bidders shall comprise the following components:

- a) A Bid Form and a Price Schedule completed in accordance with relevant Clauses of this document and evaluation criteria
- b) Documentary evidence established in accordance with Clause relevant that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;
- c) Documentary evidence established in accordance with relevant ITB Clause that the services to be supplied by the Bidders are conform to the bidding documents; and
- d) Bid security furnished in accordance with relevant ITB Clause or any other information required by the PA.
- e) Bids submitted by a joint venture shall comply with the following requirements:
  - the bid and in case of a successful bid, the Form of Contract Agreement shall be signed so as to be legally binding on all partners.

- one of the joint venture partners shall be nominated as being in charge; and this authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the joint venture partners;
- the partner-in-charge shall always be duly authorized to deal with the Purchaser regarding all matters related with and/or incidental to the supply of Goods as per the terms and Conditions of Contract and in this regard to incur any and all liabilities, receive instructions, give binding undertakings and receive payments on behalf of the joint venture;
- all partners of the joint venture shall at all times and under all circumstances be liable jointly and severally for the execution of the Contract in accordance with the Contract terms and a statement to this effect shall be included in the authorization mentioned under Sub-Para (b) above as well as in the Form of Bid and in the Form of Contract Agreement (in case of a successful bid); and
- a copy of the agreement entered into by the joint venture partners shall be submitted with the bid stating the conditions under which it will function, its period of duration, the persons authorized to represent and obligate it and which persons will be directly responsible for due performance of the Contract and can give valid receipts on behalf of the joint venture, the proportionate participation of the several firms forming the joint venture, and any other information necessary to permit a full appraisal of its functioning. No amendments / modifications whatsoever in the joint venture agreement shall be agreed to between the joint venture partner without prior written consent of the Purchaser.
- Note; new JV/ consortium is not allowed at this stage i.e. submission of bids and only pre-qualified bidder (J/V) partners can participate through consortium/ JV partners at this stage of the procurement.

**9. Bid Form**

The Bidders shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the services provided and delivery of any items regarding the provision of desirables.

**10. Bid Prices**

- i. The bidders shall fill up the Performa provided in the bidding document as required.

- ii. Prices quoted by the bidders shall be fixed during the Bidder's performance of the contract and not subject to variation on any account .A bid submitted with an adjustable price / Optional quotation will be treated as non responsive and rejected.

#### **11. Bid Currencies**

Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

#### **12. Documents Establishing Bidder's Eligibility and Qualification**

- i. Pursuant to ITB relevant Clause, the bidders shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.
- ii. The documentary evidence of the Bidder's eligibility to bid shall establish to PA's satisfaction that the Bidders, at the time of submission of its bid, is eligible as defined under relevant ITB Clause.
- iii. The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to PA's satisfaction:
  - a) That if a Bidder is a firm/company or organization has a valid certificate from Government entity in respect of its registration / renewal.
  - b) That the Bidder has the financial, technical, managerial and production capability necessary to perform the contract;
  - c) That the Bidder / meets the qualification criteria listed in the Bid Data Sheet.

#### **13. Conformity to Bidding Documents**

- i. Pursuant to relevant ITB Clause the Bidders shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all offered goods and related to such services, which the Bidders proposes to supply under the contract.
- ii. Documentary evidence of the eligibility of the pre-qualify bidder in the form of literature, letter, work plan, scope of work etc. in accordance with the specification given by the PA.

#### **14. Bid Security**

- i. Pursuant to relevant ITB Clause, the Bidders shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.
- ii. The bid security shall be in Pak Rupees as per bid data sheet or as required by the PA.
- iii. Unsuccessful bidders' bid security shall be discharged or returned as promptly as possible within the expiration of the period of bid validity prescribed by the PA pursuant to relevant ITB Clause as per SPPRA rules 2010 (amended in 2019). The bid security of successful bidders shall be released after receipt of 10 % performance guarantee for entering into contract.
- iv. The bid security is required to protect the PA against the risk of bidder's conduct before entering into contract which would warrant the security's forfeiture under the followings:
  - a) If a bidder withdraws its bid during the period of bid validity specified by the bidder on the Bid Form; or
  - b) In the case of a successful bidder, if the bidder fails

- To sign the contract in accordance with requirements
- To furnish performance guarantee in accordance with relevant ITB Clause.
- To submit its bid in accordance with the conditions of knock out clause / basic requirement or in case of any false information or submission a fake documents or in case of any illegal / fraudulent practice.
- Incase of non-responsive towards procurement process at any stage before entering into contract.

#### 15. **Period of Validity of Bids**

- Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the PA, pursuant to relevant ITB Clause. The PA shall reject a bid valid for a shorter period.
- In exceptional circumstances, the PA may solicit the Bidder's consent to an extension of the period of validity as provided in SPPRA Rules 2010 amended time to time.

### **D. Submission of Bids**

#### 16. **Sealing/Signing & Marking of Bids**

- The bidders shall seal the bid(s) (technical and financial) in separate envelopes after duly marking each page and stamping, signing of the bid(s) (each page) and then separately in an outer envelope. The bidders then pack the both envelopes in main envelope with clear name, address of the Bidder & PA and tender title.
- The bidder must submit a comparative statement (duly signed) containing details/specifications of his product as compared to the specification of the product/item provided by the Police department along with his item/sample for evaluation.
- The proposals/bids should be numbered by the concerned bidder/contractor and concerned official/dealing hand should also have its initial on it.

#### 17. **Deadline for Submission of Bids**

- Bids received by the PA at the address specified must no later than the time and date specified by the PA.
- The PA may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents or on any other ground on intimation to all Bidders.

#### 18. **Late Bids**

Any bid received by the PA after the deadline for submission of bids prescribed by the PA pursuant to said ITB Clause will be rejected and returned unopened to the bidders.

## 19. **Withdrawal of Bids**

- i. The bidders may withdraw its bid after the bid's submission, provided that written notice of the withdrawal that received in the office of PA prior to two (2) day of the deadline prescribed for submission of bids.
- ii. The bidder's withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of said ITB Clauses. (That request/mail shall reach in Sindh Police within office hours- before the day stated above).

## **E. Opening and Evaluation of Bids**

### 20. **Process of Procurement**

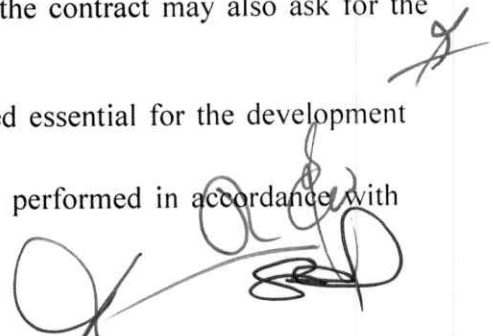
Single Stage Two Envelope method shall be followed as provided here under in these bidding documents, which is not contrary to any provision of procurement Laws/Rules.

### 21. **Opening of Bids by the Sindh Police**

- i. The PA shall open all bids in the presence of Bidders' representatives who choose to attend, at the time, on the date, and at the place specified. The bidders' representatives with authorization letter and original Identity Card who are present shall sign an attendance sheet evidencing their presence.
- ii. The PA is at its desecration to announce the withdrawal of any bid as requested by the Bidders, present or absent of requisite bid security or any such other details at the time of bid opening. No bid shall be rejected at bid opening (after opening the bids), except for late bids, which shall be returned unopened to the Bidders or bids without 3% bid security. Once the bids are opened it shall be evaluated accordingly.
- iii. The bid without required documents/ documentary evidences, unsigned or unstamped documents or deficient in any manner may not be considered for the evaluation. Evaluation of submitted proposal will be made on the basis of provided documents only and Procuring may forfeit the bid security in such eventuality if submitted bids are deficient or legally incorrect.

### 22. **Clarification of Bids**

- i. During evaluation of the bids/prior the signing of the contract or till the completion of the contract or thereafter, the PA may, at its discretion, ask the Bidders for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, accepted or permitted.
- ii. The PA, during evaluation of the bids/prior the signing of the contract may also ask for the following clarification among others:
  - a. Request for any technical information deemed essential for the development of the solution design document.
  - b. Familiarize themselves with the works to be performed in accordance with the Inquiry documents.



- c. Request the locations coordinates and Point of Contact (POC) from the concern office.
  - d. Familiarize themselves with the working conditions, applicable laws and regulations, labor conditions, environmental aspects and all other conditions that can affect timely delivery of required goods.
  - e. Make his own arrangement and inquiries with regards to transportation of own staff and equipment.
  - f. Ask to the bidder for test report from any labor institution at the bidder's cost or ask for submitting the fee for such test.
  - g. Any other certificate that PA deems necessary for the said project.
- iii. The PA, at any level prior and after the contract execution may ask for the following including any other Inspections & Tests:
- a. PA or its representative shall have the right to assign any team to inspect and/or to test the goods/desirables to confirm their conformity to the Contract specifications. The PA shall notify the bidders in writing the details of Point of Contact (POC) for this purpose.
  - b. The inspections and tests may be conducted on any premises. If conducted on the premises of the bidder, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge.
  - c. If any inspected or tested goods/desirables(once or more time) fail to conform to the Specifications, the PA may reject the offer of the bidder, and the bidders shall either replace the rejected goods or make alterations necessary but not contrary to the required specification to meet the specification requirements free of cost to the PA.
  - d. Any other action may be taken by the PA to inspector test.
- iv. Bidders shall be required to deposit the sample along with submission of technical & financial proposals as mentioned below. The samples will not to be returned and provided free of cost by the Bidders. In absence of samples, bid will not be considered.
- a. Stitched Uniform– 6 complete uniforms
  - b. Tropical Suits, IronCotandKitBoxes–2samples each
  - c. BeretCaps–6 caps
  - d. Unstitched Clothingarticles–10metersofcloth
  - e. Niwar–20 meters
  - f. All other items of the bid– 6 samples each

**23. Preliminary Examination**

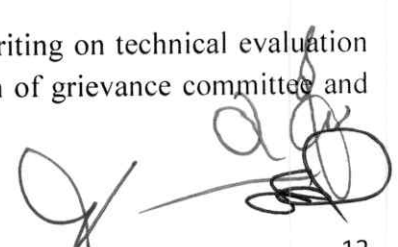
- i. PA's representatives or (bid opening committee if notified) will preliminary examine the received bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been

properly signed, whether the bidding document fee is paid and whether the bids are generally in order.

- ii. The PA may waive any minor informality, non conformity, or irregularity in a bid, which does not constitute a material deviation, or change the substance of the bid, provided such waiver does not prejudice or affect the relative ranking of any bidders.
- iii. The bid security submitted by bidders shall be verified from the respective bank.
- iv. Technical proposals will be sent to the technical committee after reviewing/scrutinizing the mandatory checklist and if in case the contractor/firm doesn't comply with it the same shall be disqualified.

#### **24. Qualification & Evaluation of Bids**

- i. The PA will determine to its satisfaction whether the Bidders are qualified to perform the contract satisfactorily, in accordance with the Evaluation Criteria provided in this bidding document.
- ii. The determination will take into account the bidders' financial, technical, and/or production capabilities. It will be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the Bidders, pursuant to ITB relevant Clause(s), as well as such other information, as the PA deems necessary and appropriate.
- iii. The PA will technically evaluate and compare the bids, which have been determined to be substantially responsive, as per Technical Specifications/ Requirement/ Evaluation criteria in preliminary evaluation.
- iv. PA or technical evaluation committee of PA shall get the samples tested from a reputable laboratory to check their compliance with the specifications. The Bidders will bear the cost of laboratory fees for sample testing at the time of technical evaluation. If the fees is not deposited by the Bidder before the specified date in the office of AIG Logistics situated at 2<sup>nd</sup> floor, CPO Building I. I. Chundrigar Road, Karachi, his sample will be excluded from the testing and the said Bidder will be considered out of competitive bidding process.
- v. PA or technical evaluation committee of PA may at its discretion rectify any error or omission in these documents/ evaluation criteria or correct any arithmetically or typographically mistake at any time that shall be acceptable to the bidders.
- vi. The technical responsive bidders shall be intimated accordingly and the technical disqualified/ irresponsive bidder may collect their financial bids subject to submitting an application to the PA with the contents that he/it is satisfied with the technical results announced by the PA and shall not object against this process before any legal Forum/Court.
- vii. If a technically disqualified bidder shows its dissatisfaction in writing on technical evaluation report/results, its financial bid(s) will be retained till the decision of grievance committee and will be returned accordingly.



- viii. The PA shall only financially evaluate bid/ bids, which are declared technically responsive, and the quoted price shall be inclusive of all prevailing taxes and duties, if otherwise mentioned or not mentioned.
- ix. Financial evaluation of bid shall be free from all computational errors.

## **25. Announcement of Evaluation of Bids**

- i. The PA shall announce the evaluation report through email/ fax/ letter or any other way and also follow the guidelines of the government in this regard.

## **26. Contacting the Sindh Police**

- i. No Bidder shall contact the PA on any matter relating to its bid, from the time of the bid opening to the time evaluation report is made public. If the Bidder(s) wishes to bring additional information or has grievance to the notice of the PA, it shall do so in writing.
- ii. Any effort by a Bidder to influence the PA during bid evaluation, or bid comparison may result in the rejection of the Bidder's bid and forfeiting of its bid security and it's blacklisting.

## **F. Award of Contract**

### **27. Award Criteria**

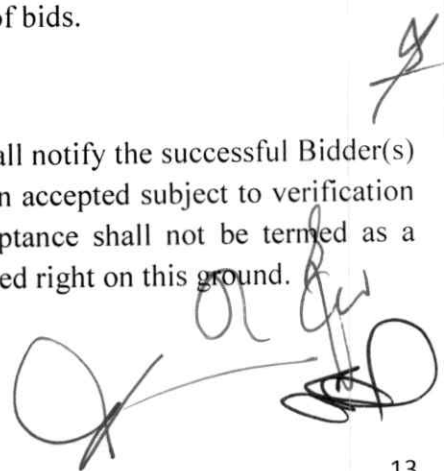
- i. Subject to ITB Clause relevant, the PA will award the contract to the successful Bidder whose bid has been determined to be substantially responsive in accordance with the evaluation criteria and has been determined to be the lowest evaluated bid as defined in SPPRA Rules 2010 (Amended in 2019).
- ii. In case if more than one Bidder quotes the same cost / equal(lowest bid) the PA may ask only to those lowest Bidders at once to submit their financial bids again.

### **28. Sindh Police Right to Accept or Reject All Bids**

The PA reserves the right to reject all bids, or any lot in case of more than one lot and to annul the bidding process at any time prior to contract award. In such rejection, PA shall incur no liability, solely or by virtue of it's invoking the clause of rejection towards the Bidders or any obligation to inform the Bidders the grounds for the rejection of bids.

### **29. Notification of Award**

Prior to the expiration of the period of bid validity, the PA shall notify the successful Bidder(s) in writing by registered letter or by email, that its bid has been accepted subject to verification of the performance guarantee (if any). However, such acceptance shall not be termed as a contract or the Bidder cannot make any claim or treat as a vested right on this ground.



### **30. Signing of Contract**

- i. The stamp paper for the Contract shall be provided by the lowest evaluated Bidder within five (05) days (or extendable date or as per requirement by the PA).
- ii. Prior to that signing of the contract the successful Bidder may discuss any issue regarding the contents of the contract with the PA. Nevertheless, there shall be no variation or amendment in the contract without prior approval or consent of the PA. However, no amendment, variation shall be allowed that violates the principles of procurement.
- iii. If the successful Bidder fails to submit the contract in the prescribed time period as mentioned above, the next lowest evaluated Bidder (whose bid is responsive and acceptable) may be issued a letter of acceptance. In such case, the bid security of the former Bidder shall be forfeited in addition to any other legal action.

### **31. Commencement of the Contract**

The Contract shall be commenced after it's signing subject to submission of performance guarantee (if any) from the concerned bank keeping in view all applicable laws.

### **32. Performance Guarantee**

- i. Within Five (05) days or as per requirement of the PA, the receipt of notification of award from the PA, the successful Bidder shall furnish the performance guarantee i.e. 10% of the total contract value in accordance with the Conditions of Contract, as Performance guarantee. In case of non-provision of stores within delivery period or incomplete delivery or other misconduct, it shall be the responsibility of the contractor/vendor to get extend his bank guarantees if required by the procuring agency.
- ii. Failure of the successful Bidder to comply with the requirement of relevant ITB Clauses or any other requirement shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security/black listing, in which event or on any other reason deems appropriate, the PA may make the award to the next lowest evaluated Bidder or call for new bids.
- iii. Advance Drawl: Subject to the approval of Competent Forum, in case of advance drawl, the vender shall provide 100% advance guarantee in shape of CDR on receipt of payment from Sindh Police.

### **33. Corrupt or Fraudulent Practices**

- i. The PA requires that Bidders observe the highest standard of ethics during the procurement and execution of agreement/ contract(s).For the purposes of this provision, the terms set forth in SPPRA Rules/ Act or any other Law(s)/ Rule(s) of the Pakistan for corrupt or fraudulent practices shall be applicable:
- ii. The PA will debar a firm/company, in accordance with prevailing Black listing procedures under Sindh Public Procurement Rules 2010 (Amended in 2019) in any case if deems so.



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iii. Furthermore, Bidders shall be aware of the provision stated in General Conditions of Contract.

#### 34. **Grievance Redressal Committee**

The PA shall constitute a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of Bidders (s) that may occur prior to the entry into force of the procurement contract.

- a. Any bidder feeling aggrieved by any act of the PA after the submission of his bid may lodge a written complaint concerning his grievances not later than ten (10) days after the announcement of the bid evaluation report.
- b. The committee shall investigate and decide upon the complaint within fifteen (15) days of the receipt of the complaint.
- c. Mere fact lodging of a complaint shall not warrant suspension of the procurement process.
- d. PA reserves the rights to issue conditional letter of acceptance/ letter of intent to the successful bidder subject to any outcome of the grievance if any or following the terms & conditions of this bidding document. However, such letter shall not create any vested right in favor of the successful bidder.
- e. All technically qualified/disqualified bidders may have an opportunity to raise their objections, if any, through their grievance petition against any of the technically qualified competitor/technical report prior to the opening of financial bid. No such request shall be entertained after the opening of financial bid.

#### 35. **Settlement of Disputes after issuance of Contract**

After signing of procurement contract any dispute between parties of the contract shall be settled through arbitration. Method of arbitration would be as under: -

- a. Aggrieved party shall submit an appeal against any decision/ act of the Authority (within 15 days) before the Inspector General of Police Sindh who shall entrust the matter to a three members Arbitration Committee to examine the case and submit its recommendations within 15 days.
- b. The affected party can file (within 15 days of the decision) a revision appeal to the Inspector General of Police Sindh against the decision of Arbitration Committee. Before filing the revision appeal he should be required to give an undertaking (in writing) to the effect that the decision of the Inspector General of Police Sindh is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

#### 36. **Liquidated Damages in Case of Late Deliveries of Goods/Stores**

- i. The rate of the liquidated damages shall be 0.1% of the contract price per day. The maximum amount of liquidated damages for the whole of the goods or part thereof shall be 10% of the contract price.

- ii. The supplier who refuses to pay liquidated damages or delays supplies shall be blacklisted. The PA shall make payment of the balance amount after deduction of liquidated damages.
- iii. Recovery of the liquidated damages or any other recoverable damages may be affected from the payments due to the contractors from other purchases being carried out in PA.
- iv. The question of refund of liquidated damages may be taken up with Inspector General of Police Sindh (within 15 days) on their presentations of the affected party and refund in full or part thereof, may be allowed on merits having regard to condoning circumstances obtaining in the case. Before, making the refund the supplier concern should be required to give an undertaking (in writing) to the effect that the decision is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

### 37. General Guidelines for the Bidders

- i. In case of any illness/ injuries/ causality resulting from any accident to the staff of Bidders; the PA shall not take any responsibility for the same toward compensation, medical care or meeting any/all medical expenses incurred for the same.
- ii. In case of any labor dispute regarding the employees of Bidder, the PA shall not facilitate to the Bidder or wait for its resolution. However, in no case the schedule work/ services shall be disturbed and the Bidder ensure its completion within timeframe and such circumstances never be treated as force majeure.
- iii. In no case the PA shall be responsible for the conduct/ behavior/ action of the Bidders or its employees toward the breach of any law of the land.

### 38. EVALUATION CRITERIA

The following evaluation factors/ criteria will be employed on technical proposals/bids of the participated vendors. The number of points allocated to each factor shall be specified in the Evaluation Report. Only the bids securing minimum of 70% marks of each factor of Evaluation criteria would be declared **technically accepted**.

Sr.	Description	Allocated Marks	Total Marks
1	<b>Company Profile &amp; Experience</b>		
i.	<b>Company Profile</b> Years of operation (Registration date of NTN/FBR/SECP/Registrar of Firms) Maximum marks=100 shall be awarded, if firm has 20 years of experience, after date of registration.  For less than 20 years, marks shall be calculated as: $\frac{\text{Total Experience} \times 100}{20}$ <ul style="list-style-type: none"> <li>• For less than 3 years experience, no marks shall be awarded.</li> </ul> <b>Note: Certificate, which was registered in earlier year, shall be considered; date of experience shall be evaluated from the registration of certificate and till 30<sup>th</sup> June 2025.</b>	100	300

  
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ii.	<p><b>Relevant Experience</b>  Maximum marks shall be awarded, if firm has completed 9 similar projects in last 5 years.</p> <p>For less than 9 projects, the marks shall be calculated as:  <math display="block">\frac{\text{No of similar projects} \times 100}{9}</math></p> <p><b>Only those projects will be considered having Client's signature and stamp on purchase orders, otherwise, no marks shall be awarded. Moreover, similar nature projects means provision of Stitched Uniform or similar items in Government Departments / Semi Government/Private Sector.</b></p>	100	
iii.	<p><b>Value of Projects</b>  Maximum marks=100 shall be awarded ,if firm has completed similar nature projects equal to total estimate of current purchase x 2 in last 5 years.</p> <p>For less than the prescribed amount, marks shall be awarded as:  <math display="block">\frac{\text{Amount of completed Projects} \times 100 \times 2}{\text{estimate of current purchase}}</math></p> <p><b>*Only those projects will be considered having Client's signature and stamp on purchase orders, otherwise, no marks shall be awarded. Moreover, similar nature projects means provision of Stitched Uniform or similar items in Government Departments/ Semi Government/Private Sector.</b></p> <p><b>Note:</b>  *Value of projects shall be considered for relevant projects only.  * Clause 38(1) has 300 marks for evaluation, out of these marks, minimum 50%. i.e. 150 marks are mandatory otherwise bidder shall be disqualified.</p>	100	
2	<b>Financial Position</b>		
i.	<p><b>The Closing Balance or credit limit</b>  Maximum marks=100 shall be awarded if "the closing balance/credit limit" is equal to total estimate of current purchase x 2.</p> <p>For less than the prescribed amount, marks shall be:  <math display="block">\frac{\text{Total bank balance/credit limit} \times 100}{2 \times \text{estimate of current purchase}}</math></p> <p><b>*Authentic &amp; signed balance sheet or statement copy from relevant bank shall be considered</b></p>	100	300

ii.	<b>Active tax payer for fiscal year 2024-25</b>	100	
iii	<b>Annual Turnover for last 3 years</b> Maximum mark=100 shall be awarded if the net tangible worth is equal to total estimate of current purchase x 2. For less than the prescribed limit, marks shall be awarded as: $\frac{\text{Net Tangible Worth}}{2 \times \text{estimate of current purchase}} \times 100$  <b>*Annual turnover of last three years (audited financial statements i.e. 2022-23, 2023-24, 2024-25)</b>	100	
<b>3.</b>	<b>Compliance to the Specifications</b>		
	Compliance with the required specifications as mentioned in the bidding document checked through lab testing of the provided samples. The samples shall fulfill all the required parameters of the specification. Non-compliance of the specification will be given zero marks.	400	<b>400</b>
		<b>Total</b>	<b>1000</b>

**Important:**

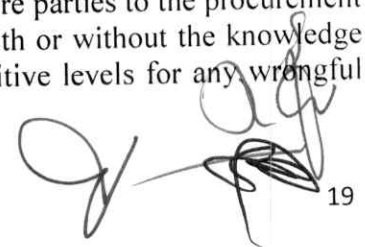
Minimum passing/qualifying marks is 70% i.e. 700 out of 1000. The bids not obtaining minimum qualifying score shall not be considered and rejected. Out of the bids qualifying the Evaluation Criteria, the Most Advantageous Bid shall be awarded contract providing it meets all procedural requirements.

## Section II General Conditions of Contract

### 1. Definitions

In this Contract, the following terms shall be interpreted as indicated:

- a. "Applicable Laws/ Rules" means the laws/ Rules of Islamic Republic of Pakistan/Sindh, as they may be issued and enforced from time to time.
- b. "Authority" means Sindh Police, Karachi.
- c. "Bid Security" means the bank guarantee or CDR submitted by a Bidder together with a bid to secure the obligations of the Bidder participating in a bidding proceedings
- d. "Blacklisting" means debar the Bidder to participate in any procurement process on any ground provided in the document and uploaded its status on SPPRA website or any other procurement site of the country/ world.
- e. "Competent Authority" means Inspector General of Sindh Police & AIG Logistics who acts on behalf of IGP.
- f. "Conflict of Interest" means;
  - i. where a Bidder could be perceived as providing biased professional advice to a PA to obtain an undue benefit for himself or those affiliated with him;
  - ii. receiving or giving any remuneration directly or indirectly in connection with the assignment except as providing in the contract;
  - iii. any engagement in consulting or other procurement activities of a Bidder that conflicts with his role or relationship with the PA;
  - iv. where an official of PA engaged in the procurement process has a financial or economic interest in the outcome of the process of procurement, in a direct or an indirect
- g. "Contract" means the agreement entered into between the Competent Authority and the Bidder, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- h. "Contract Price" means the price payable to the lowest evaluated bidders under the Contract for the full and proper performance of its contractual obligations.
- i. "Company" means a company registered or deemed to be register under The Companies Act, 2018 or under any other authority or foreign company registered in Pakistan.
- j. "Corrupt & Fraudulent Practices" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty. ; it may include any of the following:
  - i. Coercive practice by impairing or harming or threatening to impair or harm, directly or indirectly, any party or property of the party to influence the action of the party to achieve a wrongful gain or to cause a wrongful loss to another party;
  - ii. Collusive practice by arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the PA to establish prices at artificial, noncompetitive levels for any wrongful gain;



- iii. Offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
  - iv. Any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
  - v. Obstructive practice by harming or threatening to harm, directly or indirectly, person or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process;
- k. "Day" and "Year" means calendar day/year.
- l. "GCC" means the General Conditions of Contract contained in this section.
- m. "Performance Guarantee" means the bank guarantee or CDR submitted by the bidder to secure obligations under the contract in accordance with the requirement in the bidding document
- n. "Province" means Sindh Province.
- o. "SCC" means the Special Conditions of Contract.
- p. "Bidder" means a legally established professional individual/ firm/ company or entity that may provide/provides the desirables/goods to the PA under the contract.
- q. "The Services" means the work/services to be performed by the firm/company or entity/ pursuant to the contract for the completion/delivery of the required goods as per the specifications.
- r. The "PPRA Rules" means the Sindh Procurement Rules 2014 amended to date or any other instructions of the Government relating to the procurement process.
- s. "The Delivery Place/ Site," shall be CPO Store Chung Karachi or Farooqabad or any other place directed by the PA
- t. "Procuring Agency" (PA) means the Sindh Police department and any officer authorized to perform on behalf of the Sindh Police department in this procurement process and to sign the contract or to take any action in this respect.

## 2. Application

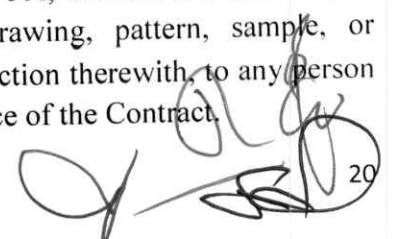
These General Conditions shall apply to the extent that provisions of other parts of the Contract do not supersede them.

## 3. Procurement Items/Goods

The procurement items/Goods means the provision of product as defined in the specification data sheet or in any other part of this document or attached herewith.

## 4. Use of Contract Documents and Information; Inspection and Audit by the Bank

- i. The Bidder shall not, without prior written consent of the PA, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the PA in connection therewith, to any person other than a person employed by the PA in the performance of the Contract.



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- ii. The Bidder shall permit the PA to inspect the Bidder's accounts and records relating to the performance of the Bidder and to have them audited by auditors appointed by the PA, if so required.

## **5. Performance Guarantee**

- i. Within Five (05) days after issuance of acceptance letter, the successful Bidder shall furnish performance guarantee to the PA in the amount specified in SCC or by demand or before the execution of the contract.
- ii. The proceeds of the performance guarantee shall be payable to the PA as compensation for any loss resulting from the Bidder's failure to complete its obligations under the Contract.
- iii. The performance security shall be denominated in the currency of the Contract acceptable to the PA and shall be in a form of, Bank guarantee or CDR issued by a reputable bank located in Pakistan, in the form provided in the bidding documents.
- iv. The performance guarantee will be discharged by the PA and returned to the Bidder following the date of completion of the Bidder's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC and receipt of NOC from indenter.
- v. The performance guarantee shall be verified from the concerned bank and in case of its non-confirmation, the PA has right to blacklist or take any legal action under SPPRA Rules 2010 (Amended in 2019) against such Bidder.
- vi. In case the PA terminates the contract on any ground provided in the bidding documents/contract the performance guarantee may be forfeited.

## **6. Transportation**

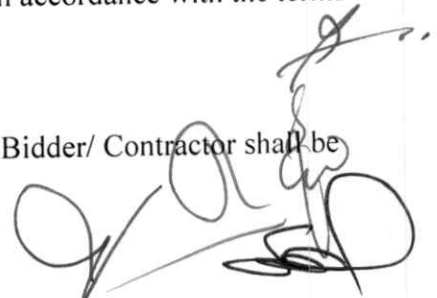
- i. The lowest evaluated Bidder/ Contractor is required to provide the desired goods or the related services/works connected with the scope of the specifications as per the contract or required by the PA or requirement to complete the assignment on a specified place of destination and such related costs shall be included in the Contract Price and cannot be claimed separately in addition to the contractual price.
- ii. The lowest evaluated Bidder/ Contractor shall be responsible to complete the given assignment as per the settled specification within the time period decided by the parties and such bidder shall be responsible to handover the goods/desirables at CPO Clothing Store, Garden PHQ Karachi or any other place in Karachi as directed by the PA. The PA for the transportation or delivery shall pay no cost whatsoever to the contractor in any case. The bidder shall be responsible of any damage/loss during transportation.

## **7. Bidder's Responsibilities**

Bidder/ Contractor shall ensure the completion of the assignment in accordance with the terms of the contract after approval of the PA.

## **8. Payment & Prices**

The terms and conditions of payment to be made to the successful Bidder/ Contractor shall be as per contract.



## 9. Change Orders

The PA at any time, by a written order issued to the successful Bidder/ Contractor, may make any changes in terms of extension of delivery time (if requested by the successful bidder in writing) or increase/decrease in the quantity under the applicable laws or require the goods in parts by issuing the separate purchase order without compromising the cost/ price of the goods agreed between the parties during the period of the Contract.

## 10. Contract & its Commencements

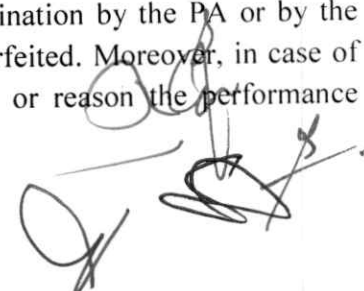
- i. No variation in or modification of the terms of the Contract shall be made except mutual consultation of both the parties.
- ii. After signing of the contract the PA may issue separate purchase order to the contractor.

## 11. Delays in the Bidder's Performance

- i. Delay in provision/delivery of goods by the Bidder/ Contractor in accordance with the time schedule prescribed by the PA in the Schedule of Requirements shall not be tolerated and in such default penalty for delaying delivery shall be imposed @0.1%per day of the total contract amount and the maximum penalty in such delay shall be 10%of the total amount of the contract.
- ii. The PA's focal person shall conduct visit to the sites in order to monitor progress. The Bidder shall not obstruct visit of PA's focal person or any authorized person and provide full facilitation to such person.

## 12. Termination on Default

- i. The PA, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor, may terminate this Contract in whole or in part:
  - a. If the Contractor fails to perform his obligations/delivery of goods within the period(s) specified in the Contract, or within any extension thereof granted by the PA pursuant to GCC relevant Clause or
  - b. If the Contractor/Bidder fails to perform any other obligation(s) under the Contract.
  - c. If the Bidders/ Contractor, in the judgment of the PA has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause: "Corrupt practice" means that defined in SPPRA Rules 2010 (amended in 2019). However, the PA shall follow the prevailing rules and law in case of termination of the contract, if required.
- ii. In the event the PA terminates the Contract in whole or in part, the PA may procure, upon such terms and in such manner as it deems appropriate Services/desirables similar or higher standard to those undelivered, and such additional costs shall be payable by the Contractor/ Bidder. However, the Contractor/Bidder shall continue performance of the Contract to the extent not terminated. In case of termination by the PA or by the Contractor/ Bidder, the performance guarantee shall be forfeited. Moreover, in case of termination by the PA or the Contractor on any ground or reason the performance security shall be forfeited and encashed promptly.



### 13. Force Majeure

- i. Notwithstanding anything contrary provided in the provisions of GCC Clauses, the Contractor/ Bidder shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- ii. For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Contractors'/ Bidder's fault or negligence and not foreseeable.
- iii. If a Force Majeure situation arises, the Contractor/ Bidder shall promptly notify the PA in writing of such condition and the cause thereof. Unless otherwise directed by the PA in writing, the Contractor/ Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The benefit of Force Majeure shall be in favor of PA if it happened anytime.

### 14. Termination for Insolvency


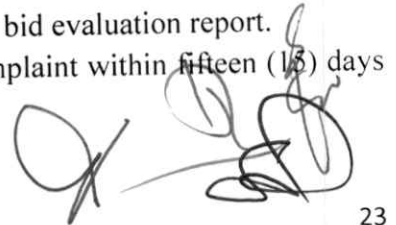
The PA may at any time terminate the Contract by giving written notice to the Contractor/ Bidder if the Bidder becomes bankrupt or otherwise insolvent or found involve in any corrupt practice. In this event, termination will be without compensation to the Contractor/ Bidder, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the PA.

### 15. Termination for Convenience

- i. The PA, by written notice of seven (07) days to the Bidders or without such notice, may terminate the Contract, in Toto or in part, at anytime before the accomplishment of the contract for its convenience. In case of issuing the notice of termination, the PA shall specify that the termination be for the PA's convenience, to what extent/or whole of the contract with the Bidder is terminated, and the date upon which such termination becomes effective. In case of such termination the PA if satisfied may consider the provided performance or delivered goods before the period of such termination.
- ii. All enabling Laws of the land including clauses of SPPRA Laws / Rules / Regulations shall be strictly followed in process of procurement or black listing or contract management etc.

### 16. Resolution of Disputes/Grievance Committee

- i. The PA shall constitute a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
- ii. Save as otherwise in ITB or above any bidder feeling aggrieved by any act of the PA after the submission of his bid may lodge a written complaint concerning his grievances not later than ten (10) days after the announcement of the bid evaluation report.
- iii. The committee shall investigate and decide upon the complaint within fifteen (15) days of the receipt of the complaint.

### **17. Governing Language**

The Contract shall be written in the language English. The version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract/ process, which are exchanged by the parties, shall be written in the same language. In case of any other language the authenticated translation dully attested may be added with bid and, in case of any ambiguity the language of original documents shall prevails.

### **18. Applicable Law**

The Procurement process & Contract shall be commenced and competed in accordance with the applicable laws of Islamic Republic of Pakistan/ Sindh.

### **19. Notices**

Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by fax or by email or any other modern devices (accepted by PA) and confirmed in writing to the other party's address specified in the bidding document and construed its receiving if not responded.

### **20. Taxes and Duties**

Bidder/ Contractor shall be entirely responsible for all taxes, duties, license fees, etc., incurred until full satisfactory delivery to the PA.

### **21. Corrupt or Fraudulent Practices**

- i. The PA requires that Contractors'/ Bidder's, observe the highest standard of ethics during the procurement and execution of contracts. For the purposes of this provision, the terms set forth in SPPRA Rules/Act shall be applicable in addition to any other law:
  - a. The PA will debar a firm/company/ bidder/contractor or what so ever named, in accordance with Blacklisting procedures under Sindh Public Procurement Rules 2010 (Amended in 2019) in any case if deems so
- ii. Furthermore, Bidder shall be aware of the provision stated in the General Conditions of Contract.

### **22. Blacklisting Mechanism**

- i. The PA may, under the SPPRA or any other applicable Law (s) for a specified period, debar a Bidder from participating in any public procurement process of the PA, if the Bidder/ Contractor has:
  - a. Acted in a manner detrimental to the public interest or good practices;
  - b. Consistently failed to perform his obligation under the contract;
  - c. not performed the contract upto the mark;
  - d. indulged in any corrupt practice.
- ii. If PA debars a Contractor/Bidder, the PA:
  - a. shall forward the decision to the Sindh Public Procurement Regulatory Authority (SPPRA) for publication on the website of the SPPRA; and
  - b. may request the SPPRA to debar the Bidder for procurement of all procuring agencies.

- iii. The PA has right to take any legal action against the Contractor/ Bidder or company if he/they are found involve in corrupt practice in addition to blacklisting.

### **23. Completion of Work/Supply of goods**

- i. The authorized person of the PA shall issue a satisfactory performance certificate to the Bidder/ Contractor on the completion of such work/ delivery of goods entrusted to him through the contract by the PA.
- ii. On basis of this completion certificate the contractor shall claim the payment from the PA.

## **Section III Special Conditions of Contract**

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

### **1. Definitions**

- a. The SINDH POLICE: The Procuring Agency (PA).
- b. The country: Islamic Republic of Pakistan
- c. The Delivery Place/Site is: The place where the goods/ store is to be delivered by the firm.

### **2. Bid Validity**

The bid validity time/period will be 90 days. In case of any extreme reason the PA may extend the bid validity period for the same period as per applicable Law (s). In case of any fraud, false document or discrepancy the PA reserves the right to initiate a legal proceeding and forfeiting bid security/ performance guarantee including blacklisting of the bidder as per procurement procedure/SPPRA Rules 2010 (Amended in 2019).

### **3. Termination**

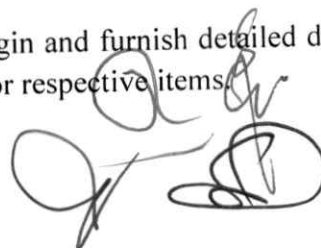
The PA has the right to scrap the procurement process at any stage before the signing of the contract or to terminate the contract as per his convenience without prior notice or by written notice of seven (7) days. The duration of the contract shall be decided at the time of contract signing, the contract may be for a specific period till the successful completion of the assignment or more or less. In addition to the contract, in case of extended contract, work order shall be issued to the contractor for specific goods without compromising the rates in accordance with the applicable laws and such work order shall be terminated on its time completion or prior to that as per covenant of PA.

### **4. Firm / Individual Details**

Bidders shall submit complete details of their firm/individual, offices, workplaces, and staff along with postal address, Phones / Fax numbers, E-mail and Website information.

### **5. Goods Detail**

The bidders are required to specify make, brand, country of origin and furnish detailed descriptive literature/ catalogue (*where applicable*) along with their offers for respective items.



## **6. Import Documents**

In case of goods/ items imported origin, the supplier shall produce import documents at the time of inspection to ensure that goods/ stores offered for inspection are imported, brand new and in the original packing of the manufacturer.

## **7. Warranty & After Sale Service**

The offers of warranted products and after sales service would be given preference and the same should clearly be mentioned in the bids. The period of warranty/after sales service shall be as per specification/purchase order and starts from the date of goods/ items delivery. The vendor shall be bound to immediately replace/repair the defective goods/ items or provide after sales service without any charges.

## **8. Delivery of Goods**

The required goods are required as per given specifications and approved sample or is specifically described in bidding documents. In case of any confusion/ambiguity in qualifying criteria of inspection, the contents of the specifications will prevail as knock out criteria.

## **9. Accounting Unit**

The bids should be submitted on the basis of accounting unit specified in the tender notice otherwise the offer shall be ignored.

## **10. Documentation Standards**

Any erasing/ cutting/ crossing etc. appearing in the offer shall not be allowed and bid shall be considered rejected. Moreover, all pages to the bidding documents must also be properly signed.

## **11. Affidavit**

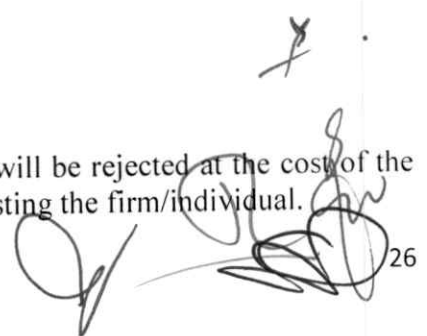
The bidders should provide an affidavit minimum of Rs.100 that their firm/individual has never been blacklisted by any Government Department.

## **12. Tax Certificate**

The bidders should specifically indicate their NTN / GST No. and Circle of the Income Tax Department. Latest Tax return submitted must be included as a proof that the firm is presently a Tax paying business.

## **13. Violation of Standard Specifications**

Goods/ items found not according to the standard specifications will be rejected at the cost of the contractor and may also result in forfeiture of security and blacklisting the firm/individual.



#### **14. Payment to Contractor**

Upon receipt of Goods/ Items and the inspection of goods/ items, and after satisfaction the inspection note and the bill for payment will be forwarded to the office of Accountant General Sindh, for payment to the contractor.

#### **15. Contract Amendments**

No variation in finalized brands/makes/models shall be allowed except in special conditions where the manufacturer has stopped producing or suspended that model or the latest model of similar series or version has been launched by the manufacturer or non-availability due to international mergers of the manufacturers or similar unavoidable constraints. However, in such eventuality the contractor/ bidder shall write to the PA well in time but not later than seven days of such occurrence/ development and thereafter PA may consider that application of amendment and decide it keeping in view the Value for Money. Nevertheless, the offered item/ good should not be inferior to the specification set forth in the bidding documents and any cost/ price escalation shall not be acceptable. Save as above any other conditions of the contract may be discussed and amended with the mutual agreement of both parties without amendment in the value of the contract.

#### **16. Assignment**

The Supplier shall not assign, in whole or in part, its obligations to any other person/ agent/ sub-agent/ supplier or dealer to perform under this Contract, except with the PA's prior written consent.

#### **17. Liquidated Damages in Case of Late Deliveries of Goods/Stores**

- i. The rate of the liquidated damages shall be 0.1% of the contract price per day. The maximum amount of liquidated damages for the whole of the goods or part thereof shall be 10% of the contract price.
- ii. The supplier who refuses to pay liquidated damages or delays supplies shall be blacklisted. The PA shall make payment of the balance amount after deduction of liquidated damages.
- iii. Recovery of the liquidated damages or any other recoverable damages may be affected from the payments due to the contractors from other purchases being carried out in PA.
- iv. The question of refund of liquidated damages may be taken up with Senior Purchase Officer (within 15 days) on the representations of the affected party and refund in full or part thereof, may be allowed on merits having regard to condoning circumstances obtaining in the case. Before, making the refund the supplier concern shall be required to give an undertaking (in writing) to the effect that the decision is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

#### **18. Settlement of Disputes after issuance of Contract**

After signing of procurement contract any dispute between parties of the contract shall be settled through arbitration. Method of arbitration would be as under: -

- a. Aggrieved party shall submit an appeal against any decision/ act of the Authority (within 15 days) before the Inspector General of Police Sindh who shall entrust the matter to a three members Arbitration Committee to examine the case and submit its recommendations before the Inspector General of Police Sindh within 15 days.
- b. The affected party can file (within 15 days of the decision) a revision appeal to the Inspector General of Police Sindh against the decision. Before filing the revision appeal he should be required to give an undertaking (in writing) to the effect that the

decision of the Inspector General of Police Sindh is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

### 19. Inspection Criteria

The supplier shall afford at his own expenses that authorized person of PA shall have full and free access at anytime during the contract to the supplier's works. The supplier will make arrangements for the goods/ stores or any part thereof, to be inspected at his premises or at any other place. The supplier shall pay all cost connected with such tests and provide without extra charges all materials, tools, labour and assistance of every kind which the authorized person of PA may consider necessary for any tests and examination other than special or independent tests, and shall pay all cost attendant there on failing these facilities (in regard to which the authorized person of PA will be the sole Judge) at his own premises for making the tests. The supplier shall bear all the costs associated with it. The supplier shall also provide and deliver free of charge at such place as the authorized person of PA may direct such material, as he may require for testing by chemical or other analysis or independent testing. In the event of such tests being unsatisfactory and resulting in or leading to the rejection of the goods/ stores concerned, the cost of the test will be borne by the supplier which is charged by the Laboratory concerned.

### 20. Insurance

The goods supplied under the Contract shall be delivered duty paid (DDP) and CIF etc. (where applicable) as mentioned under which risk is transferred to the buyer after having been delivered; hence, marine and inland insurance coverage is Supplier's responsibility. The Supplier shall ensure insurance in advance in full on prevailing premium rates at the time of shipment of the Goods on the behalf of the PA for which the cost is inclusive in the Contract Price.

### 21. Method of Test

The PA shall have the right to put all sorts of materials forming part of some or any part thereof, to such test as it may think proper for the purpose of ascertaining whether the same are in accordance with the particulars and to cut out or off, and/ or destroy a portion from each delivery for such purpose without prejudice to this right. During test & trail, the specifications as well as compatibility with PA's sample shall also be checked.

**Rejection:** If any goods/ items are rejected as aforesaid then without prejudice to the foregoing provisions, the PA shall be at liberty to take one or all following actions: -

- i. Allow the supplier to resubmit goods/ items in replacement of those rejected within a time specified by the PA, the contractor bearing the cost of freight on such replacement without being entitled to any extra payment, or
- ii. Buy the quantity of the goods/ items rejected or others of a similar nature elsewhere as stated in above clauses at the risk and cost of the supplier/ contractor without effecting the supplier's liability as regards supply of any further consignment due under the contract; or
- iii. Terminate the contract and recover from the contractor/supplier's loss, the PA there by incurs.
- iv. The decision of the Authorized officer of PA as regards rejection as aforesaid shall be final and binding on the parties. The contractor/ supplier shall not be entitled to any gain on repurchase.
- v. Contractor/ Suppliers should note that if the goods/ items inspected and released by the specified person of the PA are rejected by the actual user/consumer and on re-inspection of

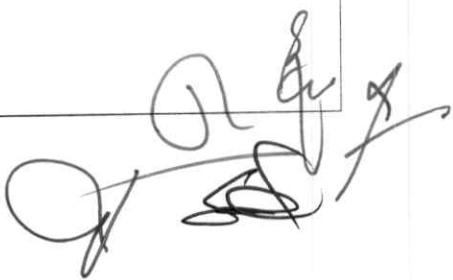
such goods by the PA in the presence of contractor/ supplier's representative it is concluded that rejection is justified in terms and conditions of the contract the goods stand rejected and shall be replaced by the contractor/ supplier at his own risk and cost failing which the goods shall be purchased at his risk and expense.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

# STANDARD FORMS

## 1. Sample Collection Form

To be filled by Technical Committee of PA				
Name of Item	Make/Model	Quantity	Detail/observation	Date of Submission
<b>PA (Representative)</b>				
To be filled by supplier/contractor				
Name of Item	Make/Model	Batch No.	Clarification of the Observation	Dated
<b>Signature of Bidder</b>				



## 2. Performance Guarantee Form

To: Inspector General of Sindh Police, Government of the Sindh, Sindh Police Department,  
CPO, I. I. Chundrigar Road, Karachi

**Whereas** *[Name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[number]* dated *[date]* to supply *[description of goods]* (hereinafter called "the Contract").

**And whereas** it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a scheduled bank for the sum of 10% of the total Contract amount as a Security for compliance with the Supplier's performance obligations in accordance with the Contract.

**And whereas** we have agreed to give the Supplier a Guarantee:

Therefore, we hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[Amount of the Guarantee in Words and Figures]* and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[Amount of Guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_

Signature and Seal of the Guarantors/Bank

Address

Date

**The contract will be signed / issued after submission of this Performance Security.**

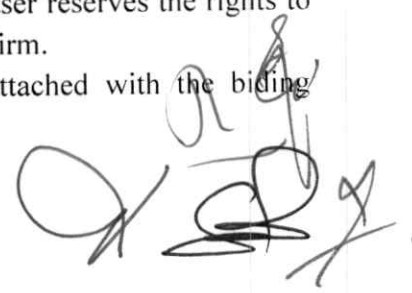


### 3. Manufacturer Authorization Form

#### Certificate To Be Filled In By Bidder

1. We hereby confirm to have read carefully the description of desired Goods and all the terms & conditions of bidding documents/tender notice IPL No. \_\_\_\_\_ Due for open ingon- \_\_\_\_\_ for the supply of \_\_\_\_\_ and agree to abide by all terms & conditions etc. of the Sindh Police Department.
2. We also hereby categorically confirm that the Goods offered by us are exactly to the particulars and specification as laid down in your bidding documents/ tender notice in all respects.
3. We also hereby confirm that the Goods will be supplied as per tender specifications and as per schedule period specified in the contract and in case of failure the purchaser reserves the rights to forfeit our bid security/Performance Guarantee including blacklisting the firm.
4. We also here by confirm that no bogus or fabricated document is attached with the bidding document and all the information provided by us are true.

Name of Bidder:  
Signature of Bidder:  
Designation:  
Seal:



Witness:  
Name:  
Signature.  
Full Address:  
CNIC #.

## 5. Contract Form

In confirmation to letter No.-----, dated-----

**CONTRACT BETWEEN**  
**Sindh Police Department and M/s-----.**  
**This agreement is executed on\_\_\_\_\_**

1.	Contract No.	No.	/SPO	
2.	Contractor's Name & Address.	M/s-----.		
3.	Contractor's reference.	----,Dated-----		
4.	Contractor's Sales Tax No.	-----		
5.	Indentor's Name & Address.	AIG/Logistics, CPO, Sindh, Karachi.		
6.	Indentor's Indent No. & Date	-----, dated----- --.		
7.	Particulars of Stores.			
ITEM	DESCRIPTION OF STORES SPECIFICATIONS	Quantity	RATE PER UNIT IN RS.	TOTAL VALUE IN Rs.
1	---- (As per approved sample and specifications).	--	-- (Including all taxes whatsoever)	-- (----- only)
8.	Name and Address of Consignee.	AIG/Logistics, CPO, Sindh, Karachi on behalf of the Inspector General of Police, Sindh, Karachi.		
9.	Dispatch Instructions.	Free Delivery to consignee's end.		
10.	Inspection Authority.	AIG/Logistics, CPO, Sindh, Karachi.		
11.	Delivery Schedule.	----- or earlier.		
12.	Place of Delivery.	CPO Clothing Store, PHQ Garden, Karachi.		
13.	Payment.	100% Payment will be made through A.G. Sindh Karachi on prescribed bill form against Inspection / receipt Certificate.		
14.	Part Payment/PartSupply	Not allowed.		
15.	Warranty	--		

**17. SPECIAL INSTRUCTIONS.**

- (a) The general and special conditions shall be the part and parcel of the contract.
- (b) The Contractor should as per terms of the contract submit this Bill on the prescribed Bill form duly machine numbered. In case of any deviation from the above-prescribed procedure the Payment Office will not be responsible for any delay so caused.
- (c) The Contractor is required to issue 'Acknowledgement' immediately on receipt of Cheque from the Payment Officer. In case he fails to acknowledge the Cheque within 07-days, his subsequent payment will be held in abeyance.
- (d) The contractor shall keep the Consignee and Inspection Authority well informed with the supply position.
- (e) Inspection Call should be sent at least two weeks before the date when the inspection is required, failing which actual date of inspection or two weeks after the receipt of the Inspection call, whichever is earlier, will be considered as the date of offering the stores for inspection.
- (f) The contractor shall return within 3 days the receipt of the contract on the enclosed SLIP duly filled in and signed in token of having received the order.
- (g) The contractor is required to send specimen signatures(in triplicate) of his authorized representative who is competent to sign the bills and receive payment on his behalf for onward transmission to Audit Officer duly attested by the Purchase Officer to enable the Audit Office to verify whether payment has been received by an authorized representative of the contractor. Any enhancement in price due to any reason shall be borne by the vendor. The change of the contractor's representative authorized to sign bills and receive payments, etc. should be promptly reported by the contractor to the Audit Officer as well as to the purchase officer failing which the entire responsibility for wrong payment shall lye on the contractor.
- (h) Suppliers shall note that if the stores inspected and released by the Inspection authority are rejected by the consignee or actual user / consumer then the same shall be re-inspected. Re-inspection of such stores by the Inspection Authority shall

be in the presence of supplier's representative. If it is concluded that rejection is justified in terms and conditions of contract, stores shall stand rejected and shall be replaced by the contractor at his own risk and cost, failing which the stores shall be purchased at his risk and expense.

(i) **Liquidated Damage.**

The delivery period is essence of the contract. Liquidated damages will be imposed as per terms& conditions mentioned in the bidding documents. If the contractor fails to adhere to the delivery schedule and intends to seek extension thereof, it will be the sole discretion of the procuring agency either to grant or refuse extension in delivery period, on the basis of justification/reasoning provided by the bidder. The question of refund of liquidated damages may be taken up with Senior Purchase Officer (within 15 days) on the representations of the affected party and refund in full or part thereof, may be allowed on merits having regard to condoning circumstances obtaining in the case. Before, making the refund, the supplier concern should be required to give an undertaking (in writing) to the effect that the decision is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

18. **SECURITY.**

*Bank Guarantee No.-----, dated----amounting to Rs.---/-(----- only) as 10% performance guarantee* has been obtained as security for successful completion of the contract. In case the contractor fails to execute the contract satisfactorily, the amount of security shall be forfeited including Black listing of the firm/individual. The procuring agency also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor. Further the bidding documents shall part of contract.

----- ,  
-----  
(Contractor)

AIG/Logistics,  
For Provincial Police Officer/IGP,  
Sindh, Karachi.  
(Contractee)



## 6. Purchase Order



### OFFICE OF THE PPO/IGP/CHIEF PURCHASE OFFICER, POLICE DEPARTMENT, GOVERNMENT OF THE SINDH

#### Purchase Order/Commitment Form

To: M/s-----,  
-----

DDO Name:

AIG/Logistics, CPO,  
Sindh, Karachi.

Purchase Order No.

1. DDO Reference No:

-----

Date

2. Division/ Department:

Sindh Police

3.	Contractor's reference.	-----,dated-----		
4.	Contractor's Sales Tax No.	-----		
5.	Indentor's Name & Address.	AIG/Logistics, CPO, Sindh, Karachi.		
6.	Indentor's Indent No. & Date	-----,dated-----		
7.	Particulars of Stores.			
ITEM	DESCRIPTION OF STORES SPECIFICATIONS	Quantity	RATE PER ----- IN RS.	TOTAL VALUE IN Rs.  -----  (-----only)
	-----  (As per approved sample and specifications).	----	-----  (Including all taxes whatsoever)	
8.	Name and Address of Consignee.	AIG/Logistics, CPO, Sindh, Karachi on behalf of the Inspector General of Police, Sindh, Karachi.		
9.	Dispatch Instructions.	Free Delivery to consignee's end.		
10.	Inspection Authority.	AIG/Logistics, CPO, Sindh, Karachi.		
11.	Delivery Schedule.	----- or earlier.		
12.	Place of Delivery.	CPO Store Chung, Karachi.		
13.	Payment.	100% Payment will be made through A.G. Sindh Karachi on prescribed bill form against Inspection / receipt Certificate.		
14.	Part Payment/Part Supply	Not allowed.		
15.	Warranty	--		

17. **SPECIAL INSTRUCTIONS.**

- (a). The general and special conditions shall be the part and parcel of the contract.
- (b). The Contractor should as per terms of the contract submit his Bill on the prescribed Bill form duly machine numbered. In case of any deviation from the above-prescribed procedure the Payment Office will not be responsible for any delay so caused.
- (c). The Contractor is required to issue 'Acknowledgement' immediately on receipt of Cheque from the Payment Officer. In case he fails to acknowledge the Cheque within 07-days, his subsequent payment will be held in abeyance.
- (d). The contractor shall keep the Consignee and Inspection Authority well informed with the supply position.
- (e). Inspection Call should be sent at least two weeks before the date when the inspection is required, failing which actual date of inspection or two weeks after the receipt of the Inspection call, whichever is earlier, will be considered as the date of offering the stores for inspection.
- (f). The contractor shall return within 3 days the receipt of the contract on the enclosed SLIP duly filled in and signed in token of

35

having received the order.

(g). The contractor is required to send specimen signatures (in triplicate) of his authorized representative who is competent to sign the bills and receive payment on his behalf for onward transmission to Audit Officer duly attested by the Purchase Officer to enable the Audit Office to verify whether payment has been received by an authorized representative of the contractor. Any enhancement in price due to any reason shall be borne by the vendor. The change of the contractor's representative authorized to sign bills and receive payments, etc. should be promptly reported by the contractor to the Audit Officer as well as to the purchase officer failing which the entire responsibility for wrong payment shall lie on the contractor.

(h). Suppliers shall note that if the stores inspected and released by the Inspection authority are rejected by the consignee or actual user / consumer then the same shall be re-inspected. Re-inspection of such stores by the Inspection Authority shall be in the presence of supplier's representative. If it is concluded that rejection is justified in term and conditions of contract, stores shall stand rejected and shall be replaced by the contractor at his own risk and cost, failing which the stores shall be purchased at his risk and expense.

(i). **Liquidated Damage.**

The delivery period is essence of the contract. Liquidated damages will be imposed as per terms & conditions mentioned in the bidding documents. If the contractor fails to adhere to the delivery schedule and intends to seek extension thereof, it will be the sole discretion of the procuring agency either to grant or refuse extension in delivery period, on the basis of justification/reasoning provided by the bidder. The question of refund of liquidated damages may be taken up with Senior Purchase Officer (within 15 days) on the representations of the affected party and refund in full or part thereof, may be allowed on merits having regard to condoning circumstances obtaining in the case. Before, making the refund, the supplier concern should be required to give an undertaking (in writing) to the effect that the decision is acceptable to him and that it shall not be subject to any legal proceedings or arbitration at a later date.

18. **SECURITY.**

**Bank Guarantee No.-----, dated ----- amounting to Rs.-----/- (----- only) as 10% performance guarantee** has been obtained as security for successful completion of the contract. In case the contractor fails to execute the contract satisfactorily, the amount of security shall be forfeited including Black listing of the firm/individual. The procuring agency also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor. Further the bidding documents shall be part of contract.

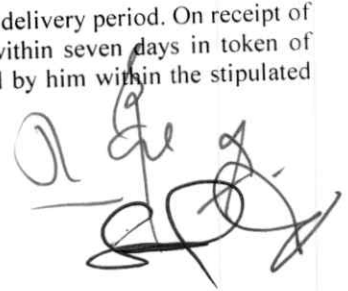
AIG/Logistics,  
for Provincial Police Officer/IGP, Sindh,  
Karachi.

**Copy to:-**

1. The Accountant General (Supply Section) Sindh, Karachi, through (S.V.O).  
The cost of store is debitible under Head of Account No. "----- **Uniform & Protective Clothing" for the financial Year 2025-26. Copy of Bank Guarantee No. -----, dated ----- amounting to Rs.-----/- is sent herewith. The same Will be released after successful completion of the contract.**
2. Section Officer (Concerned) Government of the Sindh, Finance Department, Karachi.
3. Inspection Authority:-AIG/Logistics, CPO, Sindh, Karachi.
4. INDENTOR: AIG/Logistics, CPO, Sindh, Karachi.
5. CONSIGNEE: AIG/Logistics, CPO, Sindh, Karachi on behalf of the Inspector General of Police, Sindh Karachi

He should keep in touch with the Contractor to watch the supply of stores within the prescribed delivery period. On receipt of the store, he should return the copy No.10 of the Inspection Note to the Purchase Officer within seven days in token of having received the store, along with No Demand Certificate. In case the store is not received by him within the stipulated delivery period, he should immediately inform to Senior Purchase Officer.

6. AIG/Logistics, DDO/CPO on behalf of the IGP/Sindh, Karachi (Accountant CPO).
7. Commissioner, Income Tax, Karachi.
8. The Collector Sales Tax, Govt: of Pakistan, Collection of Sales Tax, Karachi.
9. Authentication Officer.
10. Copy to concerned office.



**7. AFFIDAVIT**  
(To be filled on Rs.20 Stamp Paper)

**Integrity Pact**

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.**  
**PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS**

Contract Number: \_\_\_\_\_ Dated: \_\_\_\_\_  
Contract Value : **Rs.** \_\_\_\_\_ **/-**  
Contract Title: \_\_\_\_\_

M/s. \_\_\_\_\_, hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s. \_\_\_\_\_, represents and warrants that it has fully declared the brokerage, commission, fees etc paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person including its affiliate agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right interest, privilege or other obligation or benefit in whatsoever form from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/s. \_\_\_\_\_, certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. \_\_\_\_\_, accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, M/s. \_\_\_\_\_, agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s. \_\_\_\_\_, as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from PA.

\_\_\_\_\_  
AIGP/Logistics CPO Sindh Karachi

\_\_\_\_\_  
M/s. 

### 8. Delivery & Completion Schedule

*[In case of multiple contacts; separate table shall be used for each lot.]*

The delivery period shall start as of \_\_\_\_\_.

Item No.	Description of Goods	Delivery Schedule (Duration)	Location	Required Arrival Date of Goods



### 9. Specification Form

Sr. No.	Item Name	Specification Dimensions



## 10. Bidder Profile

Sr.#	Particulars
1.	Name of the company
2.	<b>Registered Office</b>
	Address
	Office Telephone Number
	Fax Number
3.	<b>Contact Person</b>
	Name
	Personal Telephone Number
	Email Address
4.	<b>Local office if any</b>
	Address
	Office Telephone Number
	Fax Number
5.	<b>Bid Signing Authority</b>
	Name
	Address
	Personal Telephone Number
	Email Address
Please enclose Authorization or Power of Attorney to sign and submit the Bidding	
6.	Address for communication under the Current Bidding
7.	<b>Registration Details</b>
	NTN Registration Number
	GST Registration Number
	Banker's Name, Address and Account Numbers

### a) Bid Security

#	Particulars	Please furnish details
1.	Name of the Bank	
2.	CDR/ Bank Guarantee	
3.	Date	

### b) Details of Balance Sheet (last three years)

#	Audited Balance Sheets	Bidder
1.	2022-23	
2.	2023-24	
3.	2024-25	
4.	Please enclose audited annual balance sheets.	

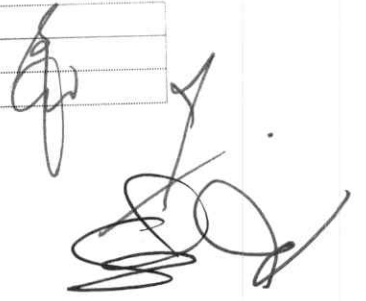
### c) Details about Income Tax (last three years)

#	Audited years	Bidder
1.	2022-23	
2.	2023-24	
3.	2024-25	
4.	Please enclose Income Tax Returns	

### d) Details about Annual Turnover (last three years)

#	Audited years	Bidder

1.	2022-23
2.	2023-24
3.	2024-25

Handwritten signature and scribbles in black ink, located to the right of the table.

## 11. Bid Data Sheet

Sr. No.	Instructions to the Bidders
1.	<ul style="list-style-type: none"> <li>➤ Name of Procuring Agency :Sindh Police</li> <li>➤ The subject of procurement is----- ,</li> <li>➤ Delivery: at CPO Clothing Store, PHQ Garden, Karachi.</li> </ul>
2.	<ul style="list-style-type: none"> <li>➤ Financial year for the operations of the Procuring Agency:2025-26</li> <li>➤ Name of Project / Grant: Non Development</li> <li>➤ Name of financing institution: Government of Sindh</li> </ul>
3.	<ul style="list-style-type: none"> <li>➤ Financial bid Price shall be in Pak Rupees.</li> <li>➤ The validity of financial bid shall be 90 days.</li> </ul>
4.	<ul style="list-style-type: none"> <li>➤ The address for clarification of Bidding Documents is [insert full address]_____</li> </ul>
5.	<ul style="list-style-type: none"> <li>➤ The bidding documents be completed and returned one original and one photocopy</li> </ul>
6.	<ul style="list-style-type: none"> <li>➤ The language of the bid shall be in English.</li> </ul>
7.	<ul style="list-style-type: none"> <li>➤ Qualification Criteria / Knockdown criteria is as under:               <ol style="list-style-type: none"> <li>i. Minimum relevant experience as incorporated in Bidding Documents.</li> <li>ii. Registration of the Bidder with relevant forums / organizations.</li> <li>iii. Registration with relevant tax authority i.e. FBR/PRA etc. As active taxpayer.</li> <li>iv. Minimum financial soundness based on average turn over as incorporated in Bidding Documents.</li> <li>v. Affidavit to the effect that:-                   <ul style="list-style-type: none"> <li>• Bidder is not currently blacklisted by the Procuring Agency.</li> <li>• The documents/photocopies provided with Bid are authentic. In case of any fake/bogus document found at any stage, the Bidder shall be blacklisted as per Law/ Rules and legal action shall be initiated.</li> <li>• The provided information is correct.</li> </ul> </li> <li>vi. Bidder is authorized dealer for supply of goods..... .....(as per requirement of the Procuring Agency).</li> </ol> </li> </ul>
8.	<ul style="list-style-type: none"> <li>➤ Bid shall be submitted to: The AIG, Logistics, Sindh, 2<sup>nd</sup> Floor, I.I. Chundrigar Road, Central Police Office, Karachi.</li> </ul>
9.	<ul style="list-style-type: none"> <li>➤ The dead line for Bid submission as mentioned in Advertisement.</li> </ul>
10.	<ul style="list-style-type: none"> <li>➤ Time, date /Month/Year, and place for Bid opening as mentioned in Advertisement.</li> </ul>
11.	<ul style="list-style-type: none"> <li>➤ Bid opening as mentioned in the Advertisement.</li> </ul>
12.	<ul style="list-style-type: none"> <li>➤ Criteria to Bid evaluation as mentioned in Bidding Documents.</li> </ul>

## 12 Price Schedule

Bidder's Profile				
Name				
Official Address				
Telephone(s) No.				
Official Fax No.				
GST Registration No.				
Income Tax Reg. No.				
No. of years in business				
Sr. No.	Quoted Item Name	Quantity	Unit Cost (Rs)	Total Cost (Rs)
<b>Total Cost in Pak Rupees</b>				
(in words. _____)				

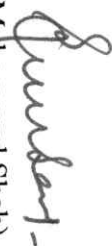
**Note:** Bid Security will be equivalent to 3% of the total bid cost. Only Pay Order/Bank Draft for Bid Security will be acceptable in favour of AIGP/Logistics, Central Police Office, Sindh, and Karachi.

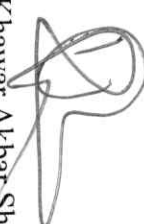
\_\_\_\_\_  
BIDDER (Sign + Seal)


**REVISED ANNUAL PROCUREMENT PLAN  
(WORKS, GOODS & SERVICES)  
Financial year 2025-26**


**UNIFORM & PROTECTIVE CLOTHING ARTICLES**


S. #	Description of Procurement	Quantity (Where applicable)	Estimated Unit Cost (Where applicable)	Estimated total cost	Funds allocated	Source of funds (ADP/Non ADP)	Proposed procurement method	Timing of Procurement				Remarks
								1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1	Stitched uniform for Traffic Police	11,000	5,500	60,500,000	75,500,000	Non ADP	Single Stage Two Envelopes					
2	Rain Suits (Trouser with Shirt) white color for Traffic Police	6,000	2,500	15,000,000								
<b>Total amount</b>				<b>75,500,000</b>								

  
(Syed Pir Muhammad Shah), PSP  
DIGP / Traffic, Karachi.  
(Chairman)

  
(Khawar Akbar Shaikh), PSP  
AIGP / Logistics, CPO Sindh, Karachi.  
(Secretary)

  
(Sana Aziz), PSP  
Senior Superintendent of Police.  
(Member)

  
(Syed Muhammad Ali Raza), PSP  
Senior Superintendent of Police.  
(Member)

  
(Saeed Ahmed)  
Section Officer (Budget)  
Home Department, Sindh  
(Member)