

BIDDING DOCUMENT



Procurement of New Tyres for Various Vehicles for Transports Section, Sindh University Laar Campus Badin and Mohtarma Benazir Bhutto Shaheed Campus, Dadu University of Sindh, for the year 2025-2026.

Name of Company/Contractor: _____

NTN No. _____, Sale Tax Registration No. _____, SRB No. _____

Address: _____

Contact No.: (Tel) _____ (Mob) _____

Email: _____

Bank Challan / Demand Draft of Rs. 5,000/- (PO No. _____ Dated: _____)

Advertisement Ref. PSO/UoS/ 305 / Dated: 10th April 2026

Tender form Issuing Date & Time :	16 th April 2026 08:30 am
Tender submission Date & Time :	4 th May 2026 12:00 pm
Tender opening date & Time :	4 th May 2026 2026 12:30 pm
Tendering Process :	SINGLE STAGE – ONE ENVELOPE

Purchase Store Office, Allama I.I. Kazi Campus,
University of Sindh, Jamshoro.
Phone No. 03332601049 | Email: psu@usindh.edu.pk



UNIVERSITY OF SINDH

ALLAMA I.I. KAZI CAMPUS JAMSHORO

Tel. No. 022-9213-224 | Email: psu@usindh.edu.pk

Purchase Store Officer

NOTICE INVITING TENDER (NIT)

The University of Sindh, Jamshoro invites sealed bids through the **SPPRA Sindh E-PADS Portal** under **Rule No. 15 (b) (National Open Competitive Bidding)**. We invite applications from reputable companies, firms, and vendors registered with the Income Tax (FBR) and Sales Tax (SRB/GST) departments for the following procurement:

1. Tender Schedule & Details

Sr.	Tender Description	Issue from	To	Submission	Opening	Method	Bid Security	Performance Security	Turn Over (at least)
1.	Procurement of New Tyres for Various Vehicles of Transports Section and Campuses, University of Sindh for the financial year 2025-2026.	16 th April 2026 8:30 am to 3:00 Pm	4 th May 2026 Up to 9:00 am	4 th May 2026 12:00 pm	4 th May 2026 12:30 pm	Single Stage One Envelope	02%	05%	PKR 23 million.

- **Bidding Document Fee:** Rs. 5,000/- (Non-Refundable).
- **Performance Security:** 05% of the total contract value.
- **Annual Turnover:** Minimum PKR 23 million per year (Last 03 years).

2. Mandatory Eligibility Criteria

The bidder must upload/provide the following documents on the **E-PADS Portal**:

1. **Relevant Experience:** Proof of similar assignments completed.
2. **Financial Stability:** Last 03 years' Bank Statements (2022-23, 2023-24, 2024-25) showing a minimum turnover of **PKR 23 million per year**.
3. **Audit Reports:** Certified Audit Reports for the last 03 financial years. showing a minimum turnover of **PKR 23 million per year**
4. **Tax Registration:** Valid Income Tax (FBR) and Sales Tax (GST) registration certificates.
5. **Affidavit:** An affidavit on stamp paper confirming the firm is not blacklisted by any government/semi-government organization.

3. Submission & E-Procurement (E-PADS)

In compliance with the Government of Sindh directives, this tender will be processed through the **SPPRA Sindh E-PADS Portal**.

- Bidding documents containing detailed terms and conditions are available at www.usindh.edu.pk and <https://portalsindh.eprocure.gov.pk>.
- Bidders must be registered on the **Sindh E-PADS Portal** to submit their bids electronically.
- The **original** Pay Order for the Tender Fee and Bid Security must be submitted to the office of the undersigned before the closing time.

4. General Terms

- In case of a public holiday or unforeseen circumstances, the bids shall be submitted/opened on the next working day at the same time and venue.
- The Procuring Agency reserves the right to reject any or all bids or cancel the bidding process at any time prior to acceptance, subject to the relevant provisions of **SPP Rules 2010 (Amended to date)**.

Purchase Store Officer

University of Sindh

Bungalow No. A-05, Allama I.I. Kazi Campus, Jamshoro-76080. Tel. No. 022-9213-224 | email: psu@usindh.edu.pk

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SECTION-I: INTRODUCTION

1.1 Welcome Message

The University of Sindh (Procuring Agency) invites sealed bids from eligible bidders/firms for the procurement of **"New Tyres for Various Vehicles of Transport Section, University of Sindh, Jamshoro"** for the financial year **2025-2026**. We appreciate your interest in participating in this tender process.

1.2 About the University

The University of Sindh, the oldest University of the country, was constituted under the University of Sindh Act No. XVII of 1947 by the Legislative Assembly of Sindh. Presently functioning under the Act of 1972, the University maintains high standards of academic and administrative excellence. As a major public sector institution, the University ensures transparency and merit in all its procurement activities in accordance with **SPP Rules 2010 (Amended to-date)**.

1.3 Purpose of Tender

The primary objective of this tender is to ensure the safety and efficiency of the University's transport fleet by procuring high-quality tyres that meet our specified technical requirements and standards. We expect the successful bidder to provide genuine products with reliable after-sales support.

1.4 Contact Information

For any technical queries or further information regarding the bidding documents, please feel free to contact the office of the undersigned during official working hours.

PURCHASE & STORE OFFICER Bungalow No. A-5,

Allama I.I. Kazi Campus,
University of Sindh, Jamshoro-76080.

Phone: +92-22-9213224

Email: ps0@usindh.edu.pk

Web: www.usindh.edu.pk

SECTION-II: INSTRUCTIONS TO BIDDERS (ITB)

1. General Instructions:

- The University of Sindh (UoS) expects all manufacturers, firms, suppliers, companies, distributors, and dealers to furnish all required documents to ensure transparency.
- The Tender Form must be filled meticulously, signed, and stamped on every page.
- Bids must be filled in ink or typed. Do not leave any column blank; if not applicable, write “N/A” or “Doesn't Arise”.

2. Procurement of Bidding Documents:

- Interested bidders may acquire the Bidding Documents from the **Office of the Purchase & Stores Section, Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro.**
- **Availability Dates:** From **16th April 2026 to 4th May 2026** (8:30 AM to 3:00 PM).
- **Deadline for Issue:** On the last date (**4th May 2026**), documents will be issued until **10:00 AM**.

3. Submission and Opening of Bids:

- **Submission Deadline:** Sealed envelopes must reach the Purchase & Stores Section by **12:00 PM** on **4th May 2026**.
- **Opening of Bids:** Bids will be opened on the **same day at 12:30 PM** in the presence of bidders or their authorized representatives who choose to attend.

4. Bid Security (Rule-37):

- The bidder must furnish a Bid Security amounting to **2% of the total bid value** in the form of a **Pay Order / Demand Draft** in favor of the **Director Finance, University of Sindh, Jamshoro.**
- Any bid not accompanied by the required bid security shall be rejected as non-responsive.

5. Performance Security (Rule-39):

- The successful bidder shall submit **5% Performance Security** of the total value of the Purchase/Work Order.
- This should be in the form of a Pay Order or Bank Guarantee before the submission of the invoice.
- The validity of the Performance Security shall extend at least **three (03) months** beyond the date of delivery or completion of the contract.

6. Right of Rejection (Rule-25):

- The University of Sindh reserves the right to reject any or all bids or cancel the bidding process at any time prior to the acceptance of a bid or proposal, subject to the relevant provisions of **SPP Rules 2010 (Amended to-date)**.

Stamp & Signature of Bidder

SECTION-III: SCHEDULE OF REQUIREMENTS / BILL OF QUANTITIES (BOQ)

Description of Work: Procurement of New Tyres for Various Vehicles of Transport Section, University of Sindh, Jamshoro.

Sr.	Description of Items (Technical Specifications)	Qty	Unit	Rate (Incl. Taxes)	Total Amount (PKR)
1	Tyre Size 9.00-20 (16 PR): For Bedford Bus. Nylon/Bias construction, Heavy Duty, Tube-Type (TT). Must include high-quality matching Tube and Flap. Fresh Stock (Manufacturing year 2025-26). Or equivalent	20	Nos.		
2	Tyre Size 10.00-20 (18 PR): For Hino Bus. Heavy-duty construction, Lug/Traction pattern for rear/all-wheel use, Tube-Type (TT) complete with Tube & Flap. Fresh Stock. Or equivalent	116	Nos.		
3	Tyre Size 7.50-16 (16 PR): For Hino Coaster. High load capacity, Rib/Semi-lug pattern, complete with Tube & Flap. Fresh Stock. Or equivalent	14	Nos.		
4	Tyre Size 195 R15C: For Van/Hiace. Radial Tubeless, Commercial Grade (C), 8-PR to 10-PR. High-speed rating with reinforced sidewalls. Fresh Stock. Or equivalent	08	Nos.		
5	Tyre Size 195 R14C: For Toyota Hilux/Van. Radial Tubeless, 8-PR (Minimum), High-speed rating, Commercial load index. Fresh Stock. Or equivalent	08	Nos.		
6	Tractor Front Tyre 6.00-16 or 17.50-16: (Equivalent to 6-ply). High-quality rubber compound, 3-Rib design for steering stability. Fresh Stock. Or equivalent	04	Nos.		
7	Tractor Front Tyre (Heavy Duty): Size 17.50-16 (Up to 20-ply rating equivalent). Reinforced for heavy-duty loader/front-end work. Fresh Stock. Or equivalent	04	Nos.		
8	Tractor Rear Tyre 14.9/13-28: Agriculture Lug pattern (R1), High traction, deep tread for field work. Fresh Stock. Or equivalent	04	Nos.		
9	Tyre Size 7.50-20: For Trolley/General use. Heavy-duty construction, Tube-Type (TT) with Tube & Flap. Fresh Stock. Or equivalent	02	Nos.		
10	Tyre Size 9.00-20: For Water Tanker/Trolley. All-weather pattern, high durability for heavy load, with Tube & Flap. Fresh Stock. Or equivalent	16	Nos.		
11	Tyre Size 18.4/15-30: Heavy Duty Agriculture/Industrial pattern, deep lug for maximum grip. Fresh Stock. Or equivalent	02	Nos.		
12	Tyre Size 18.4-30: Standard Rear Tractor tyre, multi-angle lugs, high puncture resistance. Fresh Stock. Or equivalent	02	Nos.		
13	Tyre Size 15.5 R-38: For Tractor Rear. Radial/Bias construction, suitable for agricultural operations. Fresh Stock. Or equivalent	02	Nos.		
	GRAND TOTAL AMOUNT (Inclusive of all Government Taxes)	202	Nos.		

IMPORTANT TERMS & CONDITIONS:

- **FRESHNESS CLAUSE:** All supplied tyres **MUST** be of **Fresh Stock** with a manufacturing date of **Late 2025 or 2026**. Any tyres with older manufacturing dates or expired shelf life will be **STRICTLY REJECTED** at the time of delivery.
- **WARRANTY:** All items must carry a minimum of **one (01) year standard replacement warranty** against manufacturing defects (e.g., bulging, tread separation).
- **COMPLETENESS:** For all Tube-Type tyres, the quoted rate **must include a brand-new Tube and Flap** of the same manufacturer.
- **INSPECTION:** The University's technical committee reserves the right to inspect the **DOT (Date of Manufacture)** on each tyre before acceptance of the supply.

Total Bid Amount (in words): _____

Total Bid Security Amount (2%) (in words): _____

Note for Bidders:

1. The rates quoted must be inclusive of all applicable taxes (GST, Income Tax, etc.) and delivery charges to the University of Sindh, Jamshoro.
2. The "Equivalent" brand must meet or exceed the technical specifications of the mentioned brand.
3. Tyres must be fresh stock (manufacturing date should not be older than 6-12 month _____)

Stamp & Signature of Bidder:

SECTION-IV: BIDDING DATA

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over ITB.

Clause Ref.	Description	Detail / Specific Conditions
(a)	Name of Procuring Agency	Purchase & Stores Office, University of Sindh, Jamshoro.
	Brief Description of Works	Supply and Delivery of New Tyres for Various Vehicles of Transport Section, University of Sindh, Jamshoro (2025-26).
(b)	Procuring Agency's Address	Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro-76080.
(c)	Amount of Bid Security	2% of the total bid cost in the form of Pay Order / Demand Draft in favor of Director Finance, University of Sindh .
(d)	Period of Bid Validity	90 Days from the date of bid opening.
(e)	Performance Security	5% of the total contract value (Pay Order or Bank Guarantee) valid for three months beyond completion.
(f)	Deadline for Bid Submission	1st May 2026 at 12:00 PM.
(g)	Venue, Date & Time of Opening	Office of the Purchase & Stores Officer, Bungalow A-5. Date: 1st May 2026 at 12:30 PM.
(h)	Completion Period	Within 07 Days (One Week) from the issuance of written Work Order.
(i)	Liquidated Damages	2% per month (pro-rata basis) for the period of delay in completion of the supply.

BIDDER'S DEPOSIT DETAILS (To be filled by the Bidder)

Deposit Receipt No: _____ Date: _____

Pay Order / Demand Draft (PO/DD) #: _____

Amount (in figures): Rs. _____ (in words): _____

Drawn on Bank: _____

Stamp & Signature of Bidder:

SECTION-V: BIDDER QUALIFICATION CRITERIA

Bidders who fulfill the following **Mandatory Eligibility Criteria** will be considered for further evaluation. Failure to meet any of these requirements will result in the rejection of the bid.

S#	Mandatory Eligibility Criteria (Attach Supporting Documents)	Yes / No	Remarks
01	Relevant Experience: Proof of at experience in supplying tyres or similar automobile parts to public/private sector organizations.		
02	Financial Soundness (Bank): Bank Statement for the last 03 years (2022-23, 2023-24, 2024-25) showing an annual turnover of at least Rs. 23 million .		
03	Financial Soundness (Audit): Audited Financial Statements / Audit Reports for the last 03 years (2022-23, 2023-24, 2024-25) showing an annual turnover of at least Rs. 23 million .		
04	Tax Registration: Valid Income Tax (NTN) and Sales Tax (GST) Registration Certificates (Active Status on FBR).		
05	Affidavit: An affidavit on Stamp Paper (Rs. 100/-) stating that the firm has never been blacklisted by any Government/Semi-Government/Autonomous Body.		

BID EVALUATION CRITERIA

1. **Compliance:** Bids will first be evaluated against the **Mandatory Eligibility Criteria** mentioned above.
2. **Technical Specification:** Bids must strictly adhere to the required configuration and technical specifications provided in the Schedule of Requirements (Section-III).
3. **Financial Evaluation:** The contract will be awarded to the "**Most Advantageous Bid**" (Lowest Evaluated Bid) that fulfills all mandatory requirements and meets the technical specifications.
4. **Quantity Adjustment:** The Procuring Agency reserves the right to increase or decrease the quantity of items as per SPP Rules.

Stamp & Signature of Bidder:

SECTION-VI: GENERAL TERMS & CONDITIONS

1. Contract Execution & Delivery

- **(i) Acceptance of Order:** The successful bidder shall sign a copy of the Purchase/Work Order as a formal acknowledgement of the contract.
- **(ii) Delivery Timeline:** The items should be delivered within the timeframe specified in the Bidding Data/Work Order.
- **(iii) Delivery Documentation:** Copies of the **Delivery Challan** must clearly mention the Order number, date, quantity, quality, specifications, and manufacturer's name. Non-compliance may lead to non-acceptance of goods.
- **(iv) Place of Delivery:** As specified in the Purchase/Work Order unless otherwise informed by the University. All items must be delivered to the relevant departments through the **Store Section**.
- **(v) Delayed Delivery:** Liquidated damages at the rate of **2% per month** of the total amount will be imposed for delays, up to a maximum of **10%**.

2. Quality Control & Inspection

- **(i) Physical Inspection:** The University of Sindh authority will carry out a physical inspection. Ordered material is subject to final inspection at the time of delivery.
- **(ii) Condition of Goods:** All items must meet the specifications and conditions of the Order in all respects and must be in brand-new condition.
- **(iii) Rejection of Goods:** The University reserves the right to cancel or reject any or all items if the material is not in accordance with specifications or if the delivery is delayed.

3. Financial Terms & Taxes

- **(i) Pricing:** Rates must be quoted on the **Tender Form only** and submitted in a sealed envelope.
- **(ii) Bid Security:** A **2% Bid Security** (Pay Order/Demand Draft) in favor of the **Director Finance, University of Sindh** must be deposited along with the tender form.
- **(iii) Performance Security:** The successful bidder must provide **5% Performance Security** before the submission of the invoice, valid for at least three months beyond the contract/warranty period.
- **(iv) Taxes:** General Sales Tax (GST) and all other applicable government taxes/levies will be charged/paid as per the actual SRO/rates.
- **(v) Advance Payment:** Any advance payment will be subject to the submission of a **Bank Guarantee**.

4. Legal Compliance & Rights

- **(i) SPPRA Rules:** All rules, regulations, and policies will be governed in accordance with the **Sindh Public Procurement Regulatory Authority (SPPRA)**.
- **(ii) Bid Validity:** The bid remains valid for a period of **ninety (90) days**.
- **(iii) Rights of Procuring Agency:** The Competent Authority reserves the right to change, alter, or reduce/enhance quantities without assigning any reason. The University also reserves the right to award the contract for single items to different lowest responsive bidders.
- **(iv) Sub-letting:** No sub-letting of the contract in any case or form will be acceptable.
- **(v) Termination:** Upon termination, the service provider shall be permitted to remove its equipment/devices placed at the premises.

5. Social & Environmental Responsibility

- **(i) Child Labor:** To discourage child labor, all staff employed by the supplier must possess a valid CNIC.
- **(ii) Environmental Protection:** The Manufacturer/Supplier must ensure environmentally friendly manufacturing procedures and avoid the use of toxic materials.

Stamp & Signature of Bidder

6. Legal & Dispute Resolution

- **(i) Arbitration:** In case of any dispute, difference, or question arising between the parties regarding this contract, the matter shall be referred to the **Registrar of the University of Sindh, Jamshoro**, and the **CEO of the firm** for amicable settlement. If unresolved, the decision of the court within the jurisdiction of **Jamshoro/Hyderabad** shall be binding.
- **(ii) Active Taxpayer Status:** Manufacturers, firms, and suppliers must maintain an **Active/Filer** status with taxation authorities (FBR/SRB) throughout the duration of the contract.
- **(iii) Rights of Procuring Agency:** The University reserves the right to accept or reject any or all bids or terminate proceedings at any stage as per **SPP Rules 2010**. The University also reserves the right to split the order among different lowest responsive bidders.

7. Financial Obligations & Taxes

- **(i) Performance Security:** The successful bidder must provide **5% Performance Security** of the total Work Order value in the form of a Pay Order or Bank Guarantee. This shall remain valid for at least three months beyond the completion of the contract or warranty period.
- **(ii) Government Taxes & Duties:** All applicable taxes (including Income Tax and Stamp Duty) and levies will be charged as per the prevailing SROs and government rates.
- **(iii) Stamp Duty:** A Stamp Duty of **0.35%** against the total value of the Work Order will be levied as per Sindh Government rules.
- **(iv) Currency:** All prices and payments shall be quoted and processed in **Pakistan Rupees (PKR)**.

8. Operational Requirements

- **(i) Delivery Timeline:** All items must be delivered within **four (04) weeks** from the date of acceptance of the Purchase Order.
- **(ii) Social Responsibility:** Child labor is strictly prohibited. All staff employed by the supplier must possess a valid CNIC.
- **(iii) Environmental Compliance:** Suppliers must ensure environmentally friendly manufacturing procedures and strictly avoid the use of toxic materials.

9. Submission & Opening Details

- **(i) Tender Document:** Available at the Office of the Purchase & Store Officer, Bungalow No. A-5, Allama I.I. Kazi Campus, Jamshoro.
- **(ii) Submission Deadline:** Bids must be submitted by **4th May 2026 (12:00 PM)**.
- **(iii) Bid Opening:** Bids will be opened on **4th May 2026 (12:30 PM)** at the Office of the Purchase & Stores Officer.

Stamp & Signature of Bidder:

SECTION-VII: INTEGRITY PACT

Declaration of Fees, Commission and Brokerage etc. Payable by the Suppliers/Contractors

Contract Number: _____

Dated: _____

Contract Value: _____

Contract Title: Supply and Delivery of New Tyres for Various Vehicles of Transport Section, University of Sindh, Jamshoro.

M/s. _____ (The Manufacturer / Supplier / Distributor) hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from the University of Sindh (UoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (UoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **[Name of Supplier]** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from University of Sindh, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with University of Sindh and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained as aforesaid shall, without prejudice to any other rights and remedies available to University of Sindh under any law, contract or other instrument, be voidable at the option of University of Sindh.

Notwithstanding any rights and remedies exercised by University of Sindh in this regard, **[Name of Supplier]** agrees to indemnify University of Sindh for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to University of Sindh in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **[Name of Supplier]** as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from University of Sindh.

On behalf of Procuring Agency
(Signature & Official Stamp)

On behalf of Bidder/Firm
(Signature & Official Stamp)

BIDDER'S CONFIRMATION & CONTACT DETAILS

Subject: Procurement of New Tyres for Various Vehicles of Transport Section, University of Sindh, Jamshoro (2025-2026).

It is hereby certified that the Terms and Conditions and all sections of the Bidding Documents (from Page 01 to the end) have been thoroughly read, understood, and agreed upon without any deviation. We further confirm that our firm is an Active Taxpayer and compliant with all SPPRA rules.

Company / Firm Profile:

- **Name of Firm/Company:** _____
- **Authorized Contact Person:** _____
- **Designation:** _____
- **Registered Business Address:** _____
- **NTN Number:** _____ **GST Number:** _____
- **CNIC No. (of Authorized Person):** _____ (Attach copy)
- **Telephone (Landline):** _____ **Fax No:** _____
- **Mobile Number:** _____ **Email:** _____

Authorized Signature & Stamp

Date: _____

Place: _____