

Issue Date of Tender: 23rd April, 2026
Closing Date of Tender: 12th May, 2026

Bidding Document

NOTICE INVITING TENDER (NIT No.07-MTR/2025-26)

Supply & Installation Of
R.O (Reverse Osmosis) Plant
with construction of one Room &
Underground Tank
at Judicial Complex,
District & Sessions Court,
MATIARI.

District and Sessions Court,
MATIARI
Phone # 022-9240812

INVITATION FOR BIDS Supply of Goods/Services

The District & Sessions Judge, Matiari invites electronically encrypted bids from reputed service providers, manufacturers, authorized distributors, and suppliers registered under the relevant tax and regulatory authorities, for the above-mentioned supplies as per Government policy

- This Bidding Document has been prepared in accordance with the Sindh Public Procurement Rules, 2010 (Amended). The procurement shall be conducted in a fair, transparent and competitive manner to achieve value for money for the Procuring Agency
- Each bidder shall submit Bid Security equals to the **(Five) 5%** of the project/estimated cost in the form of Bank Draft/Pay Order (only) in favour of the District and Sessions Judge, Matiari. The scanned copy shall be uploaded on the ePAD portal and the original instrument must reach the Procuring Agency before the bid opening time.
- The bids shall be submitted under the **Single Stage - Two Envelope Procedure** as prescribed in **Rule 46(2) of the Sindh Public Procurement Rules, 2010 (Amended 2022)**.
- The bidder shall purchase tender receipt by submitting a **non-refundable tender fee of Rs. 3,000/-** on or before the prescribed bid submission deadline
- Bidders shall submit their **Technical and Financial Proposals electronically** through the **SPPRA e-Procurement (ePAD) System** under the **Single Stage - Two Envelope Procedure** as prescribed in Rule 46(2) of the Sindh Public Procurement Rules, 2010 (Amended 2022).
- The **Technical Proposals** will be opened online first through the e-PAD System. The **Financial Proposals** of only technically qualified bidders will be opened subsequently, on a date to be communicated through the e-PAD portal and official website.
- The **bid submission deadline is 12th May, 2026 at 12:30 P.M (Noon)** Technical Proposals will be opened on same day at **01:00 P.M.** through the e-PAD System in the presence of bidders or their authorized representatives who choose to attend at the **District & Sessions Court's Library at Judicial Complex Matiari.**
- Complete Bidding Document may be downloaded from the following websites
 - i. <https://portalsindh.eprocure.gov.pk/>
 - ii. <https://districtcourtsmatiari.gos.pk/>
- Interested bidders shall submit their bids through the SPPRA e-Procurement (EPAD)
- Incomplete, ambiguous and conditional bids shall not be accepted.

The Procurement Committee of the District & Sessions Court, Matiari reserves the right to cancel, amend, or reject the bidding process at any stage, in accordance with Rule 25 of the SPP Rules 2010 (Amended 2022).

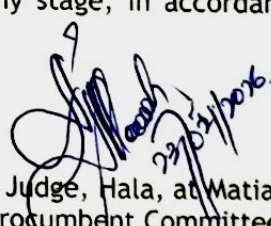

Senior Civil Judge, Hala, at Matiari.
Chairman Procurement Committee,
District & Sessions, Matiari
Phone:022-3332477

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(1) GENERAL CONDITIONS FOR BIDDING

1.1 Clarification of Bidding Documents

A prospective bidder requiring any clarification(s) in respect of the Bidding Document(s) may contact the Complaint Redressal Committee of the District & Sessions Court, Matiari, Contact No. 0300-3278363, Email: djmatari@sindhhighcourt.gov.pk or by registered post at District & Sessions Court, Matiari.

1. The Accountant will respond to any query for clarification prior to the deadline for the submission of bids.
2. Clarifications shall be sought at least five (5) days prior to the bid-opening date, in accordance with Rule 23 of the Sindh Public Procurement Rules 2010 (Amended 2022).

1.2 Amendment of Bidding Documents

1. At any time prior to the deadline for submission of bids, the procurement committee of District & Sessions Court, Matiari may, for any reason, modify the Bidding Document by issuing an addendum.
2. Any addendum thus issued shall be part of the Bidding Document and shall be made available online on the official websites of SPPRA and District & Sessions Court, Matiari.
3. The procurement committee of District & Sessions Court, Matiari may at its discretion extend the deadline for the submission of bids.

1.3 Technical Evaluation Criteria

The Technical Evaluation shall be conducted in accordance with Rule 46(2) of the Sindh Public Procurement Rules 2010 (Amended 2022) under the Single-Stage Two-Envelope Procedure.

Evaluation shall be based on responsiveness to the technical specifications, eligibility requirements, experience, and capacity of the bidder as per Schedule of Requirements.

Only technically responsive bidders fulfilling all mandatory requirements and specifications shall qualify for financial evaluation.

1.4 Sufficiency of bid

Each Bidder shall satisfy himself before Bidding as to the correctness of his bid and of the prices entered for the proper execution of the bid.

Prior to the detailed evaluation of bids, the Procurement Committee will determine whether the Bidder fulfills all requirements of eligibility criteria. If the Bidder does not fulfill any of these conditions, it will not be evaluated further.

1.5 Criteria for Bid Evaluation

- a. The cost of bid should be inclusive of supply of the Goods/Services. No separate cost shall be entertained.
- b. The bidder should quote one price for each item. Two or more prices for one item will be treated as non-responsive so far as it relates to that quoted item.
- c. Bidders cannot bid for partial quantities of an item in the schedule of requirement. THE BID MUST BE FOR THE WHOLE QUANTITY OF ANY ITEM REQUIRED IN THE SCHEDULE OF REQUIREMENT.
- d. Any bid found as conditional or in any manner what so ever ambiguous will be treated as non-responsive and will be rejected.
- e. Inclusion of pricing information within the technical bid submission will result in disqualification

1.6 Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its bid and the procurement committee of the District & Sessions Court, Matiari will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

1.7 Earnest Money/Bid Security

- i. Each Bidder shall furnish the required Earnest Money/Bid Security in favor of the District and Sessions Judge, Matiari. The Earnest Money/Bid Security shall be valid for a period as specified in the Bidding Data Form.
- ii. In case of failure to submit Earnest Money/Bid Security (physical form) prior/at the time of opening, the bids bid rejected by the procurement committee of District & Sessions Court, Matiari treating it as non-responsive.
- iii. The Earnest Money/Bid Security of an unsuccessful Bidder will be returned to him after the award of the contract.
- iv. The Earnest Money/Bid Security of the successful Bidder(s) will be returned on satisfactory performance of Job or supply of relevant item(s).
- v. The Earnest Money/Bid Security of the successful Bidder(s) may be forfeited, if he fails to timely deliver the good(s) or provision of services.
- vi. The Earnest Money/Bid Security of the successful Bidder(s) may be forfeited, if he withdraws his bid during the period of bid validity or does not accept the correction of his bid Price.

1.8 The Goods

- a. The Goods delivered should be new and in no case used or refurbished.
- b. If the concerned Committee rejects any Good during its opening due to any justifiable reason, then the successful Bidder will be bound to replace it within the delivery period at his own cost.

1.9 The Services

The bidder has to ensure supply of the specified quantity and quality of goods and services.

1.10 Dispute Resolution

A. Amicable Settlement:

The Parties agree to attempt to resolve any dispute arising under this Agreement promptly, amicably and in good faith. Each Party shall designate a representative who shall be entitled to enter into discussions to resolve by amicable agreement any dispute in connection with this Agreement.

B. Arbitration

- i. Any dispute arising out of or in connection with this Agreement that has not been resolved amicably in accordance with Clause 1.12.1 shall be settled by arbitration in accordance with the **Arbitration Act, 1940 (as amended, supplemented or modified)**.
- ii. The dispute shall be referred to a **sole arbitrator mutually agreed upon by both parties**.
- iii. If the parties fail to agree on an arbitrator within thirty (30) days of a written request by either party, an arbitrator shall be appointed in accordance with the provisions of the said Act by a competent court of law.
- iv. The arbitration proceedings and the award shall be rendered in the **English/Urdu language**.
- v. The arbitration shall be conducted at **Matiari, Sindh, Pakistan**.
- vi. The **decision of the arbitrator** shall be final and binding upon both parties, and judgment upon the award rendered may be entered in any court of competent jurisdiction.

C. Performance to Continue During Dispute:

Notwithstanding any reference of a dispute to the amicable settlement or arbitration herein, the Parties shall (to the extent practicable) continue to perform their respective obligation under this Agreement unless they otherwise agree.

1.11 Rejection of Bids

Bid may be rejected if:

- i. Eligibility criteria is not met.
- ii. Bid is submitted without the required Earnest Money/Bid Security.
- iii. Bid is received after the specified date and time as per the Bidding Data Form.
- iv. If the Bidder has no GST or NTN.
- v. Any other major discrepancy found in the proposal.

(2) QUALIFICATION / ELIGIBILITY CRITERIA FOR BIDDERS

Bidding is open to all firms that meet the following mandatory criteria:

1. **Valid Registrations:** The bidder must hold:
 - A valid registration with the Sindh Revenue Board (SRB).
 - A current Sales Tax registration under the Sales Tax Act, including a National Tax Number (NTN) & General Sales Tax (GST) number
 - Registration with the Pakistan Engineering Council (PEC) renewed for the current year, with specialization related to building and construction works and have valid certificate and license must have CE05(Iv), EE04, EE06 and EE11 electrical codes.
 - ISO Certification of 9001, 14001 and 45001.
2. **Tax Compliance:** The bidder must be listed on the Active Taxpayer List (ATL) of the Federal Board of Revenue (FBR).
3. **Financial Capacity:** The bidder must demonstrate a minimum average annual turnover of 05 Million PKR during the current fiscal year.
4. **Relevant Experience:** The bidder must have successfully completed at least one similar nature of work at any District & Session Court in Sindh having minimum cost 80% of the estimated cost of work: or two each having minimum cost 50% of the project estimate cost.
5. **Technical Capacity:** The bidder must employ adequate, qualified, and permanent technical and support staff to execute the contract including:
 - One (01) PEC-registered Civil Engineer as Project Engineer,
 - One (01) DAE Civil Site Supervisor with minimum 3 years experience.
6. **Audit:** The bidder must have its financial statements of last three years audited by ICAP Registered firm.
7. **Tender Purchase Receipt:** The bidder shall obtain the Tender Purchase Receipt from the office of the Accountant, District Court, Matiari, within the prescribed timeframe and no later than the deadline for bid submission or Tender fee in the shape of Pay order. The said receipt/pay order must be mandatorily attached to the tender documents / technical proposal uploaded on the EPAD system. Failure to submit the receipt shall render the bid non-responsive.
8. **Bid Security:** Bid Security shall be furnished in original Hard copy/physical form, failing which the bid shall be considered non-responsive.
9. **Clean Record and Legal Standing:** The bidder must provide a sworn undertaking on the requisite stamp paper declaring that:
 - The firm has never been blacklisted under Rule 35 of the SPP Rules, 2010 (Amended 2022) by any government, semi-government, autonomous, or state-owned organization.

- The firm has not been involved in litigation that resulted in the discontinuation of any project with any institution.
 - The firm is not currently blacklisted by any competent authority.
10. **Bid Submission Integrity:**
- The inclusion of any financial proposal, rates, or pricing information within the technical bid will result in immediate disqualification.
 - Bids must be submitted strictly in accordance with the instructions in the Bidding Document.
11. **Electrical License:** Bidder must have Electrical Inspectorate License of Hyderabad Region.
12. **Document Authentication:** All submitted bidding documents must be duly signed, stamped, and paginated by the proprietor (for sole proprietorships) or the legally authorized owner/director of the company. Unsigned or unstamped submissions might be considered non-responsive.

DOCUMENTS COMPRISING THE BID

The bid must consist of the following documents:

1. **Bid Form** (available in the Bidding Document).
2. **Bidder Information Form** (available in the Bidding Document).
3. **Price Schedule Form** (available in the Bidding Document).
4. **Declaration Affidavit:** An affidavit with sworn undertaking on the requisite stamp paper declaring that:
 - The firm is not in blacklist under Rule 35 of the SPP Rules, 2010 (Amended up to date) by any government, semi-government, autonomous, or state-owned organization..
5. **Documentary Evidence of Past Experience:** The bidder must have successfully completed at least one similar nature of work at any District & Session Court in Sindh having minimum cost 80% of the estimated cost of work or two each having minimum cost 50% of the project estimate cost. Documentary evidence (e.g., work order, completion certificates, contract(s) must be submitted). The Procurement Committee may conduct site verification of completed projects.
 - A copy of the contract or purchase/work order.
 - A completion certificate confirming successful execution.
 - A certificate from the client's procurement committee (if applicable) attesting to the successful completion.
6. **Copies of Valid Registration Certificates:**
 - National Tax Number (NTN) Certificate.
 - General Sales Tax (GST) Registration.

- Sindh Revenue Board (SRB) Registration (if applicable).
 - Valid Pakistan Engineering Council (PEC) Registration in the relevant category with specialization related to building and construction works and have valid certificate and license must have CE04(Iv), EE05, EE06 and EE11 electrical codes
 - Electrical Inspectorate License of Hyderabad Region.
 - ISO 9001, 14001 and 45001 Certified.
7. **Audit Report:** The bidder must attach its annual audited financial statements for at least last three years audited by ICAP Registered firm.
8. **Evidence of Tax Filing:** Copies of Income Tax Returns for at least the last three (3) years.
9. **Technical and Support Staff:** The bidder shall submit a list of permanent technical and support staff deployed for execution of the contract. The list must clearly indicate the qualifications and designations of each staff member. The following minimum staffing requirements must be met:
- One (01) PEC-registered Civil Engineer as Project Engineer,
 - One (01) DAE Civil Site Supervisor with minimum 3 years experience.
10. **Bidding Document:** All submitted bidding documents duly signed & stamped, by the proprietor (for sole proprietorships) or the legally authorized owner/director of the company.
11. **Technical Bid Requirements:** The bidder shall provide full product specifications, including the brand name and the offered warranty period, as part of the technical submission.

(3) SUBMISSION OF BID
(Instructions to Bidders)

- 1) The Bidder is expected to follow all instructions, Criteria, Bidding Documents requirement and specifications in the bidding document.
- 2) Failure to furnish all information required in the bidding document or to submit a bid not substantially responsive to the bidding document will be at the Bidder's risk and may result in the rejection of the bid.
- 3) The bid shall remain valid for the period stipulated in the Bidding Data Form.
- 4) The bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign. This shall be indicated by submitting a written Power of Attorney authorizing the signatory of the Bidder to act for and on behalf of the Bidder.
- 5) Official seal shall be affixed on every page of the bid or shall be initialed by the person submitting the bid.
- 6) A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
- 7) All bids shall be submitted electronically through the SPPRA e-Procurement (ePAD) portal before the deadline specified in the Bidding Data Form. No manual or physical bid submission will be entertained.
- 8) Bidders must ensure successful upload and encryption of their bids on the ePAD system within the prescribed time.
- 9) The Bidder may modify or withdraw his bid through ePAD portal before the deadline for submission. After the closing time, no modification or withdrawal shall be permitted.
- 10) Any bid submitted or uploaded after the deadline on the ePAD portal will be automatically rejected by the system.
- 11) The Bidder may modify or withdraw his bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bid, is received by the procurement committee of the District & Sessions Court, Matiari to the deadline prescribed for submission of bids.
- 12) No bid shall be modified after the deadline for submission of bids.
- 13) No bid shall be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity. Withdrawal of a bid during this interval shall result in the forfeiture of the bid security.
- 14) The prices shall be fixed and must be inclusive of all relevant taxes. If a tax is not mentioned, then the offered price will be considered as inclusive of all prevailing/applicable taxes.
- 15) If these instructions to Bidders are not fully complied with, the bid may be rejected.

(4) BID OPENING, CLARIFICATION AND EVALUATION

- i. The bids will be opened in the presence of the Bidders or their representatives who choose to attend at the time, date and location stipulated in the Bidding Data Form.
- ii. Bidders or their representatives who choose to attend shall sign the attendance sheet.
- iii. The Bidder's name, bid price, the presence or absence of the Bid Security, and such other details as the Procurement Committee of the District & Sessions Court, Matiari its discretion may consider appropriate, will be announced at the time of bid opening.
- iv. A substantially responsive bid is one which conforms to all the terms and conditions of the Bidding Document.
- v. A bid determined as substantially non-responsive will be rejected and will not subsequently be made responsive by the Bidder by correction of the non-conformity.
- vi. The Procurement Committee of the District & Sessions Court, Matiari will evaluate and compare the bids which have been determined to be substantially responsive.
- vii. The Procurement Committee of the District & Sessions Court, Matiari shall announce the result of the bid evaluation at least ten (10) days prior to the award of contract on the official websites of the District & Sessions Court, Matiari and SPPRA.
- viii. The Procurement Committee of the District & Sessions Court, Matiari will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

4.1 Bid Evaluation:

- i. Bids will be opened on the tender opening date as specified in the Bidding Data Form.
- ii. Bids will be opened at the time and date as mentioned in the Bidding Data Form.
- iii. The bid shall be selected on Quality and Cost Based to ensures that technical competence and quality of service are given due precedence. Only those bidders who achieve the minimum qualifying score in technical evaluation proceed to the financial evaluation stage, where cost is then factored into the final decision.
- iv. To assist in the examination, evaluation and comparison of bids, the Procurement Committee of District & Sessions Court, Matiari may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.
- v. The bids will be evaluated as per specifications laid down for each item/service proposed for purchase. The bids which do not conform to the prescribed specifications and terms and conditions of tender, will not be accepted.
- vi. If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between the words and figures, the amount in words shall prevail. If the Bidder does not accept the corrected bid price, his bid will be rejected and his Bid Security shall be forfeited.

(5) TIME FOR COMPLETION OF CONTRACT AND WARRANTY

(Instructions to Bidders)

5.1 Execution of Work

- a.** The Contractor shall execute and complete all construction works, including the provision of materials, labor, tools, equipment, and all related activities, at the District & Sessions Court, Matiari, or any other location notified by the Procuring Agency, within the time specified in the Bidding Data Form, at the Contractor's own cost and expense
- b.** If the Contractor fails to complete any portion of the works within the stipulated period, the Procuring Agency may, without prejudice to any other remedies available under the Contract, impose liquidated damages at the rate of five percent (5%) of the contract price for the delayed portion of the works. In addition, the Agency may take further permissible action, including blacklisting of the Contractor under the applicable rules
- c.** Any defect, substandard workmanship, or failure in the executed works discovered during the construction period or within the defect liability period shall be promptly rectified or replaced by the Contractor at his own risk and cost
- d.** There shall be a minimum defect liability period of one (01) year for all civil works, finishing works, fixtures, and installed items.

(6) PROCESS TO BE CONFIDENTIAL

(Instructions to Bidders)

- a.** No Bidder shall contact any officer of the procurement committee of District & Sessions Court, Matiari on any matter relating to his bid from the time of the bid opening to the time the bid evaluation result is announced. The evaluation result shall be announced at least ten (10) days prior to Award of Contract.
- b.** Any effort by a Bidder to influence any officer of the procurement committee of District & Sessions Court, Matiari in the bid evaluation, bid comparison or contract award decisions may result in the rejection of his bid.
- c.** Whereas, any Bidder feeling aggrieved may lodge a written complaint to Complaint Redressal Committee of the District & Sessions Court, Matiari (CRC) constituted under Rule 31 of the Sindh Public Procurement Rules, 2010 (Amended 2022) after the announcement of the bid evaluation result. However, a mere fact of lodging a complaint shall not warrant suspension of the procurement process.
- d.** No bidder may ask for sharing the information/documents of other bidder(s) participating the process.

(7) AWARD OF CONTRACT

7.1 Award Criteria and Right of the procurement committee of District & Sessions Court, Matiari.

- a. The Procurement Committee of District & Sessions Court, Matiari shall award the Contract to the Bidder(s) whose bid has been determined to be substantially responsive to the Bidding Document and most advantageous Bid as per procurement Rules.
- b. The Procurement Committee, District & Sessions Court, Matiari reserves the right to:-
 - i. Increase or decrease the quantity of the Goods/Services without any change in the unit price or other terms and conditions.
 - ii. Accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected Bidders or any obligation to inform the affected Bidders of the grounds for the procurement committee of District & Sessions Court, Matiari action except that the grounds for its rejection of all bids shall upon request be communicated, to any Bidder who submitted a bid, without justification of the grounds.
 - iii. Notice of the rejection of bids shall be given to the Bidders.
- c. The Procurement Committee, District & Sessions Court, Matiari observes the highest standard of ethics during the procurement and will reject a bid at any stage if it determines that the Bidder recommended for award has engaged in any corrupt or fraudulent practices in competing for the contract in question.

7.2 Notification of Award

Prior to expiry of the period of bid validity, the Procurement Committee of District & Sessions Court, Matiari will notify the successful Bidder in writing that his bid has been accepted.

7.3 Performance Guarantee

The successful Bidder shall be bound to furnish a performance guarantee as provided in the Bidding Data Form.

7.4 Payment and Currency

Payment shall be made in Pak. Rupees after successful delivery of the Goods/ Services.
All applicable taxes shall be deducted at source as per Government Rules.

7.5 Signing of the Contract Form

As the Procurement Committee of District and Sessions Court, Matiari notifies the successful Bidder that its bid has been accepted, the Procurement Committee of District & Sessions Court, Matiari will send the Bidder the Contract Form provided in the Bidding Document incorporating all agreements between the parties.

The successful Bidder shall sign and date the Contract Form and return it to the Procurement Committee of District & Sessions Court, Matiari on the same day of the receipt of the said Contract Form.

(8) BIDDING DATA FORM

NOTICE INVITING TENDER (NIT No. 05-MTR/2025-26)

Brief Description of Work: Supply & Installation of R.O (Reverse Osmosis) Plant with construction of One Room & Under Ground Tank at Judicial Complex, District & Sessions Court, Matiari.

1.	Bid Currency	The bids to be quoted in Pak. Rupees and the payment shall also be made in Pak. Rupees.
2.	Deadline for online:	12th May 2026 at 12:30 P.M.
3.	Address:	Office of the procurement committee of District & Sessions Court, Matiari.
4.	Time and date of Bid opening:	12th May 2026 at 01:00 P.M.
5.	Validity of bid:	Ninety (90) days from the date of bid opening.
6.	Value of Earnest Money/Bid Security	5% of bid amount/estimated cost, in the shape of Bank Draft/Pay Order (only) in favor of District & Sessions Judge, Matiari
7.	Estimated Cost of Project	4.986 Million (M)
8.	Validity of Earnest Money/Bid Security	Ninety (90) days from the bid opening.
9.	Timeframe for completion:	The successful Bidder shall be bound to supply / provide the Goods/Services at location and time as specified in the Schedule of Requirement Form.
10.	Performance Guarantee	Ten percent (10%) of the " bid price " in the form of Bank Draft/Pay Order, which shall be "Retained until completion of supply and satisfactory performance period as per SPPRA Rules.
11.	Venue	Library Room at Judicial Complex District & Sessions Court, Matiari.

(9) BID FORM

District & Sessions Court, Matiari Reference No. _____

Bid Reference No. _____

To:

Chairman, Procurement Committee
District & Sessions Court / Procurement Agency,
MATIARI

Dear Sir,

1. Having examined the Bidding Document, we, the undersigned, being a company doing business under the name of and address _____ and being duly incorporated under the laws of Pakistan hereby offer to supply the bid for Goods/Services.
2. We, the undersigned, offer to supply and deliver the bid for Goods/Services in conformity with the said Bidding Document for the sum of Rs. (enclosed in financial bid).
3. As security for due performance of the undertakings and obligations of this bid, we submit herewith an Earnest Money/Bid Security as provided in clause 8 of the Bidding Data Form.
4. We undertake to deliver and complete the supply of Goods/Services within the time as provided in the Schedule of Requirement Form.
5. We agree to abide by this bid upto its validity period as mentioned in the Bidding Data Form and it shall remain binding upon us and may be accepted by Procurement Committee of District & Sessions Court, Matiari any time before the expiry of that period.
6. We understand that you are not bound to accept the lowest or any bid you may receive.
7. We do hereby declare that the bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid.

Dated _____, 2026

Signature _____

Name of Bidder: _____

Address: _____

Mobile #: _____ Seal: _____

(11) CONTRACT FORM

THIS AGREEMENT is made on the _____ day of _____ 2026,

Between:

The District & Sessions Court, Matiari (hereinafter referred to as the “Purchaser” or “Procuring Agency”), having its office at, District & Sessions Court, Matiari

and

M/s _____

(hereinafter referred to as the “Supplier”), a firm/company duly registered under the laws of Pakistan, having its registered office at.

WHEREAS

The Purchaser invited bids for the *procurement of Goods/Services* as specified in the **Schedule of Requirement Form**, and has accepted the bid of the Supplier for the total contract price of **Rs. _____** (**Rupees _____ only**).

NOW THEREFORE, THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the GENERAL CONDITIONS OF CONTRACT referred to.
2. The following documents collectively referred to as “the Bidding Document” shall be deemed to form and be read and construed as part of this agreement, viz.:
 - a. The Bid Form and the Price Schedule Form submitted by the Bidder;
 - b. The Schedule of Requirements;
 - c. GENERAL CONDITIONS OF CONTRACT;
 - d. SPECIAL CONDITIONS OF CONTRACT;
 - e. The Award of Contract;
 - f. Earnest Money/ Bid Security; and
 - g. Performance Guarantee.
3. In consideration of the payments to be made by the Purchaser to the Supplier, the Supplier hereby covenants with the Purchaser to provide the Goods/Services in conformity in all respects with the provisions of the Bidding Document.
4. The Purchaser hereby covenants to pay the Supplier in consideration of

the provision of the Goods/Services, the tender price.

IN WITNESS whereof the purchaser and the supplier hereto have caused this agreement to be executed in accordance with the relevant laws the day and year first above written

Signature (Purchaser)

Signature (Purchaser)

Date: _____

Date: _____

Seal: _____

Seal: _____

Address: _____

Address: _____

Witness-1

Witness-2

Name: _____

Name: _____

Date: _____

Date: _____

Designation: _____

Designation: _____

Address: _____

Address: _____

(12) SCHEDULE OF REQUIREMENT FORM

Name of Procuring Agency:
District & Sessions Court, Matiari

Title of Procurement:

Supply & Installation of R.O (Reverse Osmosis) Plant with construction of One Room & Under Ground Tank at Judicial Complex, District & Sessions Court, Matiari.

Sr. No.	Description of Items / Works	Quantity / Units	Delivery / Completion Period	Place of Delivery / Installation	Remarks (if any)
1	R.O Plant System with R.O Plant Room & Underground Water Tank	01	Within 90 days from issuance of Purchase/Work Order	Judicial Complex, District & Sessions Court Matiari	Installation, fitting required & Construction

(13) GENERAL CONDITIONS OF THE CONTRACT

1. Definitions	<p>1.1 In this Contract, the following terms shall be interpreted as indicated:</p> <p>a) “The Bidding Document” shall include the following documents and forms:</p> <ul style="list-style-type: none"> i. Invitation to Bid; ii. General Conditions for Bidding; iii. Instructions to Bidders; iv. Bidding Data Form; v. Schedule of Requirement Form; vi. Bid Form; vii. Price Schedule Form; viii. Contract Form; ix. General Conditions of Contract; <p>b) “The Contract” means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form signed by the Purchaser and Supplier, including all attachments and appendices thereto and all documents incorporated by reference therein.</p> <p>c) “The Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.</p> <p>d) The Goods/Services” means the supplies, equipment, and services required for the use of the District & Sessions Court, Matiari, which the Supplier is obligated to provide to the Purchaser under the Contract.</p> <p>e) “GCC” means the General Conditions of Contract contained in this section.</p> <p>f) “The Purchaser” means the organization purchasing the Goods/Services.</p> <p>g) “The Supplier” means the entity supplying the Goods/Services.</p> <p>h) “Day” means calendar day.</p> <p>i) “The Supply site” is the District and Sessions Court, Matiari or any other notified place.</p>
2. Application	<p>These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.</p>
3. Standards	<p>The Goods/Services supplied under this Contract shall conform to the standards mentioned in the Bidding Document.</p>

<p>4. Inspection</p>	<p>4.1 The Purchaser or its representative shall have the right to inspect and/or to test the Goods/ Services to confirm their conformity to the Contract specifications at no extra cost to the Purchaser. The Bidder shall provide sample of each item to be procured along with text to be printed which will be retained by the purchaser.</p> <p>4.2 Should any inspected or tested Goods/ Services fail to conform to the Specifications, the Purchaser may reject the Goods/ Services. Supplier shall replace the rejected Goods to meet specification requirements free of cost to the Purchaser.</p> <p>4.3 The Purchaser's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival at the Purchaser's delivery point shall in no way be limited or waived by reason of the goods having previously been inspected, tested, and passed by the Purchaser or its representative prior to the Goods' shipment from the factory/warehouse.</p>
<p>5. Delivery and Documents</p>	<p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirement Form.</p>
<p>6. Transportation</p>	<p>The Supplier is required under the Contact to transport the Goods/Services to District & Sessions Court, Matiari at specified places.</p>
<p>7. Payment</p>	<p>The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and the Services performed and upon fulfillment of other obligations stipulated in the Contract.</p>
<p>8. Contract Amendments</p>	<p>No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the Purchaser and the Supplier.</p>
<p>9. Delays in the Supplier's Performance</p>	<p>9.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Purchaser in the Schedule of Requirement Form.</p> <p>9.2 Delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 10.</p>

<p>10. Liquidated Damages</p>	<p>If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, shall deduct from the tender price, as liquidated damages, at the rate of five (5) percent of the tender price of the delayed Good(s)/Services and substitute with supplier. District & Sessions Court, Matiari reserves the right to adopt any course permissible to blacklist the firm.</p>
<p>11. Termination for Default</p>	<p>11.1 The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:</p> <ul style="list-style-type: none"> (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or (b) if the Supplier fails to perform any other obligation(s) under the Contract or (c) if the Supplier, in the judgment of the Purchaser has engaged in corrupt and fraudulent practices in competing for or in executing the contract. <p>For the purpose of this clause: “corrupt and fraudulent practices” includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty.</p>
<p>12. Force Majeure</p>	<ul style="list-style-type: none"> i. For purposes of this clause, “Force Majeure” means an event beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes. ii. If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for

	performance not prevented by the Force Majeure event.
13. Notices	<p>i. Any notice given by one party to the other pursuant to this Contract shall be sent to the other party's address.</p> <p>ii. A notice shall be effective when delivered or on the notice's effective date, whichever is later.</p>

Purchaser's address for notice purposes:	
Name of Officer:	<u>Mr. Imran Khan Lashari (Accountant, District & Sessions Court, Matiari)</u>
Complete Address:	<u>District & Sessions Court, Judicial Complex, Matiari</u>
Phone Number:	0300-3278363
Supplier's address for notice purposes:	
Name of Officer:	
Complete Address:	
Phone Number:	

14. Taxes and Duties	Supplier shall be entirely responsible for all taxes, duties etc., incurred until delivery of the contracted Goods/Services to the Purchaser.
15. Governing Language	The Contract shall be written in English language. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.
16. Applicable Law	The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.

(14) SPECIAL CONDITIONS OF CONTRACT

- **Scope**

These Special Conditions of Contract (SCC) shall supplement and, in case of any conflict, shall supersede the provisions of the General Conditions of Contract (GCC).

- **Time for Completion of Works**

The Contractor shall execute and complete all construction works strictly within the timelines specified in the Schedule of Requirements and Work Order. Any delay beyond the allowed period shall attract penalties under Clause 10 of the GCC.

- **Defect Liability / Warranty**

All civil works, fixtures, fittings, and installed items shall carry a **minimum one-year defect liability period**, during which the Contractor shall rectify, repair, or replace any defects at no additional cost to the Purchaser.

- **Payment Terms**

Payment shall be made in Pakistani Rupees after:

- successful execution of the works,
- verification of measurements,
- Inspection and acceptance by the Purchaser.
- No advance payment shall be made.

- **Performance Guarantee**

The Performance Guarantee shall remain valid until **completion of the works and expiry of the defect liability period**, whichever is later.

- **Jurisdiction**

All disputes arising out of or in connection with this Contract shall be subject to the jurisdiction of competent Courts at **Matiari, Sindh**.

(15) PRICE SCHEDULE FORM

PRICE SCHEDULE FORM/SCHEDULE OF REQUIREMENT

Supply & Installation of R.O (Reverse Osmosis) Plant with construction of One Room & Under Ground Tank at Judicial Complex, District & Sessions Court, Matiari.

S. No.	Description	Qty	Total
Col (1)	Col (2)	Col (3)	Col (4)
1	Construction of R.O Plant Room area 12 x 14 x 12 sq ft along with underground Water Tank 6 x 6 x 6	1	
2	FRP Media Vessel 13/54 (Pentair or equivalent)	2	
3	Multiport Valve	2	
4	Membrane Housing 4/40 300 PSI	1	
5	Membrane Element USA Brand 4 x 40 (Torry or Equivalent)	1	
6	High Pressure Pump 4 x 16 Brand New (CNP or Equivalent) Single Phase.	1	
7	Feed Pump 2HP Brand New (CNP or Equivalent) Single Phase	1	
8	20" Jumbo Housing (Vietnam or Equivalent)	2	
9	PVC Vacuum Breaker (Pentair or equivalent)	2	
10	Online TDS Meter (Hanna or equivalent)	1	
11	Pressure Gauge 350 PSI (Pall or equivalent)	2	
12	Flow Meter 20 GPM (Pall or equivalent)	1	
13	Electric Penal S.S 15 x 18 Single Phase	1	
14	PVC Fitting 80 SCH & Piping (Hydro Plast or equivalent)	1	
15	Flashing Tank 80 later (Ayan Tuff or equivalent)	1	
16	Activated carbon (Indonesian or equivalent)	1	
17	Sand, Gravel	2	
18	R.O Frame 3' x 6' S.S (2" x 2")	1	
19	Transportation Charges	1	
20	Electric Wiring (Pakistan Cable or equivalent)	1	
21	Pressure Gauge 150 PSI (Pall or equivalent)	1	
22	Flow Mater 10 GPM (Pall or equivalent)	1	
23	Globe Valve 1" S.S	1	
24	PVC Tank 30000 Liter (Food Grade Material) (Ayan, Master or equivalent)	3	
25	Bore Pump 2HP (Shahzad Pump Or equivalent)	1	
26	Filling Pump 2HP (CNP or equivalent)	1	
27	Boaring (Bore 4" dia, casing 4") 80 Rft Deep	1	
28	Bore Fitting & Piping & etc		
29	Drain @ 400 Rft feet (PVC pipe 4", excavation and fixing, filling with cement and labour).		
30	Supply @ 1600 Rft feet (PVC pipe 1", excavation and fixing, filling with cement and labour).		
31	Labour Charges		
	Total		4,986,135/-

Bill of Quantities/schedule "B"
Description & Rates item based on market/(offered rates)

S. No.	Description	Qty	Total
Col (1)	Col (2)	Col (3)	Col (4)
1	Construction of R.O Plant Room area 12 x 14 x 12 sq ft along with underground Water Tank 6 x 6 x 6	1	
2	FRP Media Vessel 13/54 (Pentair or equivalent)	2	
3	Multiport Valve	2	
4	Membrane Housing 4/40 300 PSI	1	
5	Membrane Element USA Brand 4 x 40 (Torry or Equivalent)	1	
6	High Pressure Pump 4 x 16 Brand New (CNP or Equivalent) Single Phase.	1	
7	Feed Pump 2HP Brand New (CNP or Equivalent) Single Phase	1	
8	20" Jumbo Housing (Vietnam or Equivalent)	2	
9	PVC Vacuum Breaker (Pentair or equivalent)	2	
10	Online TDS Meter (Hanna or equivalent)	1	
11	Pressure Gauge 350 PSI (Pall or equivalent)	2	
12	Flow Meter 20 GPM (Pall or equivalent)	1	
13	Electric Penal S.S 15 x 18 Single Phase	1	
14	PVC Fitting 80 SCH & Piping (Hiydro Plast or equivalent)	1	
15	Flashing Tank 80 later (Ayan Tuff or equivalent)	1	
16	Activated carbon (Indonesian or equivalent)	1	
17	Sand, Gravel	2	
18	R.O Frame 3' x 6' S.S (2" x 2")	1	
19	Transportation Charges	1	
20	Electric Wiring (Pakistan Cable or equivalent)	1	
21	Pressure Gauge 150 PSI (Pall or equivalent)	1	
22	Flow Mater 10 GPM (Pall or equivalent)	1	
23	Globe Valve 1" S.S	1	
24	PVC Tank 30000 Liter (Food Grade Material) (Ayan Tuff or equivalent)	3	
25	Bore Pump 2HP (Shahzad Pump Or equivalent)	1	
26	Filling Pump 2HP (CNP or equivalent)	1	
27	Boaring (Bore 4" dia, casing 4") 80 Rft Deep	1	
28	Bore Fitting & Piping &etc		
29	Drain @ 400 Rft feet (PVC pipe 4", excavation and fixing, filling with cement and labour).		
30	Supply @ 1600 Rft feet (PVC pipe 1", excavation and fixing, filling with cement and labour).		
31	Labour Charges		
	Total		4,986,135/-

Note:

- Quoted/offered rates must be equal or less then the Project Estimated Cost
- Rates are in (PKR) & inclusive of all kind of Taxes.
- All materials and installations under the R.O Plant system shall conform to the required standards and specifications

(17) GENERAL TECHNICAL SPECIFICATIONS

The work shall be carried out as per specifications, approved drawings, and manufacturer's guidelines.

Sr. No.	Item Description	Qty.
1	Construction of R.O Plant Room area 12 x 14 x 12 sq ft along with underground Water Tank 6 x 6 x 6	1
2	FRP Media Vessel 13/54 (Pentair or equivalent)	2
3	Multiport Valve	2
4	Membrane Housing 8/40 300 PSI	1
5	Membrane Element USA Brand 8 x 40 (Torry or Equivalent)	1
6	High Pressure Pump 4 x 16 Brand New (CNP or Equivalent) Single Phase.	1
7	Feed Pump 2HP Brand New (CNP or Equivalent) Single Phase	1
8	20" Jumbo Housing (Vietnam or Equivalent)	2
9	PVC Vacuum Breaker (Pentair or equivalent)	2
10	Online TDS Meter (Hanna or equivalent)	1
11	Pressure Gauge 350 PSI (Pall or equivalent)	2
12	Flow Meter 20 GPM (Pall or equivalent)	1
13	Electric Penal S.S 15 x 18 Single Phase	1
14	PVC Fitting 80 SCH & Piping (Hidero Plast or equivalent)	1
15	Flashing Tank 80 later (Ayan Tuff or equivalent)	1
16	Activated carbon (Indonesian or equivalent)	1
17	Sand, Gravel	2
18	R.O Frame 3' x 6' S.S (02" x 2")	1
19	Transportation Charges	1
20	Electric Wiring (Pakistan Cable or equivalent)	1
21	Pressure Gauge 150 PSI (Pall or equivalent)	1
22	Flow Mater 10 GPM (Pall or equivalent)	1
23	Globe Valve 1" S.S	1
24	PVC Tank 30000 Liter (Food Grade Material) (Ayan Tuff or equivalent)	3
25	Bore Pump 2HP (Shahzad Pump Or equivalent)	1
26	Filling Pump 2HP (CNP or equivalent)	1
27	Boaring (Bore 4" dia, casing 4") 80 Rft Deep	1
28	Bore Fitting & Piping &etc	
29	Drain @ 400 Rft feet (PVC pipe 4", excavation and fixing, filling with cement and labour).	
30	Supply @ 1600 Rft feet (PVC pipe 1", excavation and fixing, filling with cement and labour).	

(CHAIRMAN)

Procurement Committee, Matiari
Senior Civil Judge, Hala, District Matiari

OFFICE OF THE DISTRICT & SESSIONS JUDGE, MATIARI

No. 187 of 2026

Dated 14.01.2025

NOTIFICATION

In pursuance of the directions received from Learned Project Director, Honourable High Court of Sindh, Karachi, through letter No. 14/PD/AJDF/2026 Dated 10.01.2026 of (Project Director High Court of Sindh) for the procurement of the goods, works or services the following Procurement Committee is hereby constituted for the projects of "Access to Justice Development Funds for Court Complexes and Bar Associations"

- | | |
|-------------------------------------------------------------------------------------|------------------|
| 1. Senior. Civil Judge, Hala. | Chairman |
| 2. Civil Judge & Judicial Magistrate-III,
Matiari | Member/Secretary |
| 3. Executive Engineer (Civil),
Provincial Buildings Division, Hyderabad. | Member |

The terms of reference are as under:

- To prepare the bidding documents.
- To carry out the technical as well as financial bid evaluation.
- To prepare the bid evaluation report (BER) as provided in Rule 45.
- To provide recommendation to the Competent Authority for the award of the contract.
- To perform all the ancillary/auxiliary functions under the SPP Rules.



(SADAF KHOKHAR)

District & Sessions Judge/Competent Authority,

MATIARI

NOTIFICATION

In pursuance of the directions issued by the Learned Project Director (AJP), Honourable High Court of Sindh, Karachi, vide letter No. 14/PD/AJDF/2026 dated 10th January 2026, and in exercise of the powers conferred under Rule 31 of the Sindh Public Procurement Rules, 2010 (as amended), the following Complaint Redressal Committee is hereby constituted for the procurement of goods and services at the District & Sessions Court and Bar Association, Matiari.

COMPLAINT REDRESSAL COMMITTEE (CRC)

- | | |
|---------------------------------------------------------------------------------------------------|------------------|
| 1. District & Sessions Judge, Matiari. | Chairman |
| 2. Consumer Protection Judge/CJ&JM, Matiari | Member/Secretary |
| 3. District Accounts Officer, Matiari or his representative (Not below the rank of BPS-17) | Member |

The complaint redressal committee (CRC) shall announce its decision within seven days and intimate the same to the bidder and the Authority within three working days. If the committee fails to arrive at the decision within seven days, the complaint shall stand transferred to the Review Committee which shall dispose of the complaint in accordance with the procedure laid down in rule 32 of SPP Rules. In case of failure of the complaint redressal committee to decide the complaint; the procuring agency shall not award the contract.

Terms of Reference:

- i. To receive the written complaint(s) from the bidder(s) being aggrieved during the procurement proceedings.
- ii. To exercise the powers under sub rule (4) of Rule 31 of Sindh Public Procurement Rules, 2010.
- iii. To decide the grievances of the aggrieved bidder(s) within 07 days, the decision thereof shall be communicated to the aggrieved bidder(s) and the SPPRA within 03 days.


(SADAF KHOKHAR)

District & Sessions Judge/Competent Authority,
MATIARI

**OFFICE OF THE CHAIRMAN PROCUREMENT COMMITTEE,
DISTRICT & SESSIONS COURT, MATIARI, SINDH.**

No.DSJ/ PC /MTR/ 1342 /2026

Dated: 23.04.2026

**NOTICE INVITING TENDER
(NIT No.07-MTR/2025-26)**

Sealed (electronically encrypted) bids are invited through the SPPRA e-Procurement (ePAD) System, under the **Single Stage – Two Envelope Procedure**, from interested bidders registered with relevant tax and regulatory authorities, for following procurement:

**SUPPLY & INSTALLATION OF R.O (REVERSE OSMOSIS) PLANT WITH
CONSTRUCTION OF ONE ROOM & UNDER GROUND TANK AT JUDICIAL
COMPLEX, DISTRICT & SESSIONS COURT, MATIARI.**

Last Date & Time of Bid Submission	Tuesday, 12 th May 2026 at 12:30 P.M.
Date & Time of Technical Bid Opening	Tuesday, 12 th May 2026 at 01:00 P.M.
Venue	District & Sessions Court's Library, Judicial Complex, Matiari
Estimated Cost (Rs.)	4,986,135/-

- Interested bidders shall submit their bids **through the SPPRA e-Procurement (ePAD)** system along with **Bid Security equal to 5% of total "estimated cost"** in the form of **Bank Draft/Pay Order** in favor of District and Sessions Judge, Matiari and submit physically on or before the bid-submission deadline.
- The **tender fee of Rs.3,000/- (non-refundable)** shall be deposited through SPPRA ePAD and submitted physically on or before the bid-submission deadline.
- For further information and queries, contact **Mr. Imran Khan Lashari, Accountant, District & Sessions Court, Matiari**, Phone No. 0300-3278363 Office No.022-9240812, Email: djmatari@sindhhighcourt.gov.pk.
- The **Chairman, Procurement Committee** reserves the right to accept or reject any or all bids in accordance with **Rule 25 of the SPPRA Rules 2010 (Amended 2022)**.


CHAIRMAN, PROCUREMENT COMMITTEE
Senior Civil Judge, Hala
District & Sessions Court, Matiari.