

# **DOW UNIVERSITY OF HEALTH SCIENCES**



## **BIDDING DOCUMENT**

**Single Stage – Two Envelope Procedure**

**As per Rule 46 (2) of SPPRA, 2010 (Amended up to date)**

**NIT # DUHS/W&S/2026/1772**

**Dated: 22<sup>nd</sup> April, 2026**

**HIRING OF SECURITY SERVICES COMPANY**

**(REF NO: DUHS/W&S-NIT/202)**

## NOTICE INVITING TENDER (NIT)



### OFFICE OF THE DIRECTOR WORKS & SERVICES DOW UNIVERSITY OF HEALTH SCIENCES

Baba-e-Urdu Road, Karachi. Direct No. 92-21- 99216065  
Website: [www.duhs.edu.pk](http://www.duhs.edu.pk) E-mail: [rahim.khan@duhs.edu.pk](mailto:rahim.khan@duhs.edu.pk)

NIT No. DUHS/W&S/2026/1772

Dated: 22 April 2026

# TENDER NOTICE

Dow University of Health Sciences (DUHS), Karachi is a Public Sector University that invites e-bids through E-Pak Acquisition & Disposable System (EPADS) from well-reputed Companies / Bidders/firms having registration with the Federal Board of Revenue (FBR), Income Tax Department, Sindh Revenue Service Board and Sales Tax.

S. No.	NAME OF WORK	METHOD OF PROCUREMENT
1.	<b>HIRING OF SERVICES OF HUMAN RESOURCE OUTSOURCING FIRMS (HR FIRMS) FOR PROVIDING SKILLED, SEMI-SKILLED AND UNSKILLED HUMAN RESOURCE (REF. NO. DUHS/W&amp;S-NIT/201)</b>	Single Stage – Two Envelope Procedure as per rule 46 sub rule-2 of SPP Rules 2010 (Amended up to date)
2.	<b>HIRING OF SECURITY SERVICES COMPANY. (REF. NO. DUHS/W&amp;S-NIT/202)</b>	
3.	<b>HIRING OF TRANSPORT SERVICES FOR RIVA WATER PLANT. (REF. NO. DUHS/W&amp;S-NIT/203)</b>	
4.	<b>PROVISION OF SECONDARY 4G INTERNET GSM CONNECTIVITY. (REF NO: DUHS/W&amp;S-NIT/205)</b>	
5.	<b>(RE-RE-TENDER) REPAIR AND MAINTENANCE SERVICE FOR PASSENGER LIFTS AND PATIENTS/ BED LIFTS. (REF NO: DUHS/W&amp;S-NIT/206)</b>	

Tender Fee	<b>Rs. 5,000/-</b> (Rupees Five Thousand Only) Non-Refundable in shape of Pay Order / Demand Draft in favor of Dow University of Health Sciences, Karachi.
Security	Bid Security and Performance Security as mentioned in the bidding document.

E-Bidding documents as per detailed terms and conditions, specifications and requirements are available for the registered bidders on Sindh Public Procurement Regulatory Authority's EPADS at <https://portalsindh.eprocure.gov.pk/#/> and University website <https://duhs.edu.pk> on the payment noted above (non-refundable) on any working day except the day of opening of tenders.

The electronics bids must be submitted using EPADS before closing time **11-05-2026 at 10:00 Hrs.** Manual bids, shall not be accepted. Electronic Bids will be opened on **11-05-2026 at 11:30 Hrs.** For any query related to e-bidding, please Contact to the facilitator /Coordinator, Procurement Committee Services at Admin Block 5th floor DMC Campus, Baba-e-Urdu Road near Civil Hospital Karachi, Phone No. 021-38771000 (Ext. 5820 /5907). The tender fee (non-refundable) and bid security (refundable) shall be submitted in the form of a Pay Order / Demand Draft / Bank Guarantee issued by a Scheduled Bank of Pakistan in favor of Dow University of Health Sciences, Karachi and must be delivered to the above-mentioned office of the Facilitator / Coordinator, Procurement Committee at the same address.

In case of any unforeseen situation resulting in the closure of the office on the date of opening or if Government declares Holiday the tenders shall be submitted/opened online on the next working day at the same time. The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (Amended up to date) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under "Rule-25" of said Rules. In case of any ambiguity in between NIT and tender document, tender will be considered as senior.

**DIRECTOR**  
Works & Services  
Dow University of Health Sciences, Karachi

## **BID DATA SHEET**

The following specific data for the services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

1.	<b>Name of Procuring Agency:</b>	Dow University of Health Sciences (DUHS)
2.	<b>Bidding Procedure:</b>	Single Stage – Two Envelope through online EPADS
3.	<b>Name of Contract:</b>	Hiring of Security Services Company
4.	<b>Tender fee:</b>	Rs.5,000/- (Five Thousand Rupees Only) Non-Refundable in Shape of Pay Order / Demand Draft in favor of Dow University of Health Sciences, Karachi.
5.	<b>Submission of Tender fee &amp; Bid Security Address:</b>	Dow University of Health Sciences (DMC Campus), Facilitator / Coordinator, Procurement Committee-Services, Admin Block 5 <sup>th</sup> Floor DMC Campus, Baba-e-Urdu Road near Civil Hospital Karachi. Phone No. 021-38771000 Extension 5820, 5907
6.	<b>Language of the Bid:</b>	English.
7.	<b>Currency of the Bid:</b>	The price quoted shall be in Pakistani Rupee.
8.	<b>Bid Security:</b>	The amount of bid security shall be amounting to <b>Rs. 10,000,000/- (Rupees Ten Million Only)</b> in the form of a Call Deposit, Bank Draft or a Bank Guarantee issued by a scheduled bank of Pakistan, in favor of the Dow University of Health Sciences, Karachi.
F	<b>Bid Validity Period:</b>	90 days
10.	<b>Tender Purchasing date:</b>	As per NIT
11.	<b>Deadline for bid submission:</b>	As per NIT (Online through EPADs at <a href="https://eprocure.gov.pk/">https://eprocure.gov.pk/</a> )
12.	<b>Date and Time of Bid opening:</b>	As per NIT (Online through EPADs at <a href="https://eprocure.gov.pk/">https://eprocure.gov.pk/</a> )
13.	<b>Alternate Bid:</b>	Not Allowed
14.	<b>Joint Venture / Consortium Bid:</b>	Not Allowed
15.	<b>Period of Contract:</b>	The initial contract shall be signed for a period of twelve (12) months. It may be extended till the finalization of new tender on same terms & conditions or renewed for further two years (24 months), subject to: (i) the Contractor / Service Provider's satisfactory performance during the preceding contract period, (ii) a pre-renewal performance evaluation conducted by DUHS, and (iii) mutual written consent of both parties. All terms and conditions of the contract and service charges shall remain unchanged during the renewal period. However, rates will be increased annually subject to increment in minimum wage rate from time to time as notified by the Government of Sindh along with adjustment of any changes in applicable taxes.
16.	<b>Performance Security:</b>	The amount of Performance Security shall be <b>ten percent (10%) of the total contract value for one (01) year (12 months).</b>

# **BIDDING DOCUMENT**

## **HIRING OF SECURITY SERVICES COMPANY**

### **A. INTRODUCTION: -**

Dow University of Health Sciences, Karachi (DUHS) is a premier institute of health sciences in Pakistan, established under the Dow University of Health Sciences Act 2004 having its main campus at Baba-e-Urdu Road, Karachi. DUHS has been developing tradition of excellence in education, research and community service. DUHS has educated and trained more than 8,000 students and residents from more than 20 institutions.

### **B. OBJECTIVE:-**

The main objective of contract is to hire a reputed and experienced Security Services Company to provide security services at Dow University of Health Sciences, Karachi (DUHS).

### **C. SCOPE OF WORK AND TERMS & CONDITIONS OF CONTRACT:-**

#### **1. SCOPE OF WORK: -**

- 1.1. Dow University of Health Sciences (DUHS) intends to engage a reputable, licensed, and experienced Security Services Company (hereinafter referred to as the “Contractor”) for provision of comprehensive, reliable, and effective security services at its campuses, constituent institutes, hospitals, laboratories, offices, warehouses, and other facilities and to ensure protection of DUHS personnel, patients, students, visitors, assets (movable and immovable), and premises against theft, damage, unauthorized access, fire hazards, and any untoward or subversive incidents.
- 1.2. The Contractor shall provide fully integrated security services, including manpower, supervision, and security systems, on a 24/7 basis, maintain a diverse and adequate pool of security guards as required by DUHS and shall designate a dedicated Point of Contact (POC) for coordination of all matters.
- 1.3. The Contractor shall:
  - i. Provide suitable security guards/personnel as requested by DUHS;
  - ii. Ensure uninterrupted, efficient, and satisfactory security services are rendered on a 24/7 basis or as notified by DUHS;
  - iii. Maintain sufficient financial and operational capacity to meet its obligations;
  - iv. Maintain confidentiality of DUHS information;
  - v. Comply with all applicable laws, including labor laws, licensing requirements, and arms regulations;
  - vi. Bear all costs related to personnel, equipment, uniforms, training, insurance, and statutory obligations;
  - vii. Ensure full legal compliance of its employees;
  - viii. Bear exclusive responsibility for employer-employee relationship with its personnel;
- 1.4. DUHS shall:
  - i. Provide applicable internal policies and regulations to the Contractor;
  - ii. Provide, necessary space, utilities, and support required for performance of services;
  - iii. Inform the Contractor of any amendments in policies;
  - iv. Make payments in accordance with agreed contractual terms.

#### **2. GENERAL TERMS AND CONDITIONS:-**

##### **Provision of Security Personnel:**

- 2.1. The Contractor shall deploy trained, disciplined, and physically fit security personnel including (but not limited to):

- i. Security Guards (Armed / Unarmed)
  - ii. Supervisors
  - iii. Lady Searchers (where required)
- 2.2. The Contractor shall ensure that all personnel:
- i. Are between 20 to 55 years of age as per requirement;
  - ii. Are energetic, smart, medically fit and free from communicable diseases;
  - iii. Possess valid CNIC, service card, license and relevant certifications;
  - iv. Have undergone requisite security and firefighting training;
  - v. Preferably include ex-armed forces personnel or equivalently trained civilians.
  - vi. Shall preferably possess a minimum qualification of Matriculation (Secondary School Certificate) or equivalent, whereas Security Supervisors and the Chief Security Officer must possess at least a Bachelor's degree (Graduate) from a recognized institution.
- 2.3. The Contractor shall provide guards equipped with:
- i. Standard uniform (as approved by DUHS);
  - ii. Identity card;
  - iii. Communication devices (where required);
  - iv. Weapons (Automatic / Semi- automatic / rapid-fire) in working condition with valid licenses and adequate ammunition (for armed guards, as approved by DUHS);
  - v. Necessary duty equipment (torch, registers, etc.).
  - vi. Quick Response Force Personnel (for patrolling) shall be provided bike for patrolling by the contractor however fuel for patrolling will be provided by DUHS.
- 2.4. DUHS reserves the right to refuse to accept services from any of the security personnel and withhold payment of salary for any security personnel not deployed in accordance with the specified requirements and standards of DUHS, and to impose penalties on the Contractor for any shortfall, non-compliance, or failure to provide guards as per the agreed scope and conditions of the Contract.
- 2.5. The Contractor shall maintain an adequate reserve pool of personnel to ensure uninterrupted deployment in case of absence, leave, or emergency, without any additional cost to DUHS and ensure deployment strictly in accordance with duty rosters approved by DUHS.

**Duties and Responsibilities of Security Personnel:**

- 2.6. Security personnel shall, inter alia:
- i. Control and monitor entry/exit of all persons, vehicles, and materials at DUHS premises and ensure that no unauthorized access is permitted.
  - ii. Maintain proper registers/logs for visitors, vehicles (inward/outward), and material movement (with gate pass system).
  - iii. Prevent theft, pilferage, vandalism, or misuse of DUHS property.
  - iv. Conduct regular patrolling of assigned areas and remain vigilant at all times.
  - v. Ensure security of sensitive/vulnerable areas as identified by DUHS.
  - vi. Immediately report any incident, irregularity, or security breach to DUHS authorities and Contractor's control room.
  - vii. Assist in emergency situations, including but not limited to fire incidents, forced entry, law and order situations, medical emergencies and others.
  - viii. In case of emergency, coordinate with DUHS, local law enforcement agencies, fire brigade, civil defence, and relevant authorities where required and take immediate remedial measures including closure of all entry points.
  - ix. Ensure proper handing/taking over during shift changes with complete briefing.
  - x. Perform any other security-related duties as may be assigned by DUHS from time to time.

**Emergency Response and Safety:**

- 2.7. The Contractor shall:
- i. Ensure that all personnel are trained in emergency response, firefighting, elimination of the subversive activities and evacuation procedures.
  - ii. Conduct routine checks of;

- Fire safety arrangements;
  - Entry/exit points;
  - Security lighting;
  - Locked premises after working hours.
- iii. Provide immediate response and coordination in case of emergencies.
  - iv. Assist DUHS in implementation of safety and disaster management plans.

**Mechanical and Electronic Security Systems:**

- 2.8. The Contractor shall, where required by DUHS, provide, install, operate, and maintain security equipment including but not limited to:
  - i. Hand-held metal detectors;
  - ii. Walk-through gates;
  - iii. Under-vehicle search mirrors;
  - iv. Walkie-talkie communication systems.
- 2.9. The Contractor shall utilize and operate existing DUHS security systems (including CCTV cameras, DVRs, and monitoring systems) efficiently.
- 2.10. All equipment provided by the Contractor shall remain property of the Contractor and Contractor shall be responsible for ownership, license, maintenance, repair, and operational readiness of all provided equipment. The Contractor shall ensure that all equipment:
  - i. Remains fully functional and operational on a 24/7 basis;
  - ii. Is promptly repaired or replaced in case of malfunction without disruption of services;
  - iii. Is not removed without prior written approval of DUHS.
- 2.11. The Contractor shall develop and implement Standard Operating Procedures (SOPs) for use of security equipment in consultation with DUHS and shall comply with all the instructions as and when given by the DUHS regarding services and use of all equipment.
- 2.12. The DUHS shall provide adequate space, light and power at the premises for installation and operation of the equipment.

**Payroll and Compensation:**

- 2.13. The salary structure shall be determined by DUHS in accordance with applicable government-prescribed minimum wage rates.
- 2.14. The Contractor shall:
  - i. Process payroll and submit a detailed invoice (including salaries and service charges) to DUHS on or before the 20th of each month for verification;
  - xi. Disburse salaries through bank/easypaisa/jazzcash transfer only;**
  - ii. Ensure salaries are credited to security guard / employees' bank// easypaisa/jazzcash accounts no later than the 5th of each month;
  - iii. Maintain sufficient funds to ensure timely salary disbursement, irrespective of any delay in payment by DUHS.
- 2.15. The Contractor shall provide monthly bank/ easypaisa/jazzcash statements and disbursement sheets to DUHS for verification. DUHS reserves the right to audit payroll records at any time.
- 2.16. All salaries, benefits, overtime, taxes, statutory contributions and other emoluments payable to personnel shall be the sole responsibility of the Contractor. DUHS shall bear no liability whatsoever in this regard.

**Statutory Compliance:**

- 2.17. The Contractor shall comply with all applicable federal and provincial laws of Pakistan, including labor and employment laws, permits, codes, and regulations, as well as DUHS's internal rules and policies.

- 2.18. Without limitation, the Contractor shall ensure registration and compliance under The Employees' Old-Age Benefits Act, 1976, The Provincial Employees' Social Security Ordinance, 1965, The Workers' Children (Education) Ordinance, 1972 and any other applicable laws. Documentary evidence of compliance shall be provided to DUHS.
- 2.19. The Contractor shall be solely responsible for payment of all statutory contributions, including but not limited to EOBI, Social Security, gratuity, group life insurance, health insurance and any other mandatory benefits. DUHS shall not be responsible for any liability whatsoever.

**Insurance and Liability:**

- 2.20. All personnel/security guards provided/deployed by Contractor under this contract are the employees of Contractor not the DUHS. Nothing in this Agreement shall be construed as creating an employer-employee relationship between DUHS and the personnel deployed by the Contractor. DUHS shall not be responsible for any statutory, contractual or financial liabilities of the Contractor toward its employees.
- 2.21. The Contractor shall ensure that all deployed personnel are covered by insurance against death (natural and accidental) and injury in accordance with applicable law. The cost of such coverage shall be included in the service fee.
- 2.22. The Contractor shall be solely responsible for health, safety, and compensation of its employees in case of illness, injury, or accident arising during service. DUHS shall not be a party to such claims.
- 2.23. The Contractor shall be exclusively responsible for paying the salary and other emoluments to which each Contractor's employee is entitled under his agreement with the Contractor. For the sake of clarity, it is specifically provided that the DUHS shall not be liable to any Contractor's employee for salaries, overtime, benefits, contributions, workmen's compensation charges and taxes etc. or for the reimbursement of any expenses, or for any other amount on any other account. All claims made by Contractor's employees shall be dealt with exclusively by the Contractor. None of the Contractor's employees shall be entitled to seek employment of the DUHS merely on the ground that he had been engaged by the Contractor during the tenure of this Agreement or was engaged by the Contractor for the provision of the services to DUHS.
- 2.24. The Contractor shall be liable for any loss or damage caused to DUHS by its personnel, DUHS shall have the right to recover the cost of such loss or damage, including repair or replacement expenses, from the Contractor in additions to other remedies available under the Contract or applicable law.
- 2.25. The Contractor shall be responsible for any loss, theft, damage, or security lapse attributable to negligence or misconduct of its personnel. In case of any incident, a committee constituted by DUHS may assess responsibility and determine loss, which shall be binding on the Contractor.
- 2.26. The Contractor shall ensure prompt reporting of all incidents; failure to report shall constitute a serious breach. Any mishap will be the responsibility of the Contractor under all circumstances therefore the Contractor shall ensure that adequate preventive measures are in place to minimize risks.
- 2.27. DUHS shall provide necessary space, utilities, and support required for performance of services.

**Deployment, Attendance and Records:**

- 2.28. The Contractor shall ensure provision of satisfactory security services on a continuous basis, twenty-four (24) hours a day, seven (7) days a week, including weekends and public holidays, through an appropriate shift system in accordance with applicable labour laws and DUHS requirements.
- 2.29. Personnel and security systems may be deployed at any DUHS campus, institute, and laboratory or collection center. Deployment shall be made at all DUHS locations as directed, including any new sites

notified during the contract period. The tentative requirement/deployment of security personnel at different locations of DUHS is attached as **Annexure-L**.

- 2.30. The Contractor shall deploy additional personnel within the timeline specified by DUHS for any new or emergency requirement. DUHS reserves the right to increase or decrease the number of deployed personnel, and payment shall be adjusted accordingly at agreed rates.
- 2.31. In case of the absence of any Security Guard, the Contractor shall be liable to provide the required strength at site otherwise DUHS reserve the right to imposed the penalty as per agreement.
- 2.32. The Contractor shall provide the thumb impression device for biometric attendance of Security Guards. The Contractor shall ensure strict attendance monitoring through an approved system (biometric/manual or as directed by DUHS). Daily and monthly attendance records, duly verified by DUHS, shall be maintained and submitted with invoices. The Contractor shall establish a supervisory and monitoring mechanism to ensure discipline, alertness and compliance with instructions.
- 2.33. The Contractor shall prepare and implement duty rosters for deployment of security personnel in consultation with the Director Fire, Safety & Security, DUHS, subject to approval of the competent authority of DUHS. All security personnel shall remain on the payroll of the Contractor, preferably on a permanent basis; however, in case of contractual employment, the minimum engagement period shall not be less than six (6) months. The Contractor shall provide copies of appointment/offer letters and complete personnel records to the Director Fire, Safety & Security, DUHS prior to deployment. No change in deployment or placement of security personnel shall be made without prior written approval of the Director Fire, Safety & Security, DUHS.
- 2.34. The Contractor shall submit periodic reports including incident reports, security assessments, and any other information as required by DUHS.
- 2.35. The Contractor shall maintain complete and updated records of each employee/security guard, including but not limited to bio-data, CNIC, photographs, educational documents, training certificates, employment history, references, contact details, service and leave records. Such records shall be securely maintained and made available to DUHS upon request on immediate basis.
- 2.36. The Contractor shall, upon reasonable prior written notice, permit the DUHS or its authorized representatives to inspect, examine, and audit the Contractor's operations, books, records, and documents strictly to the extent directly related to the Services under this Agreement. Such inspection or audit shall be conducted during normal business hours and in a manner that does not unreasonably interfere with the Contractor's operations.

**Discipline, Replacement and Termination:**

- 2.37. All personnel provided by Contractor shall strictly follow DUHS's instructions and comply with workplace rules, regulations, safety standards, and precautions.
- 2.38. All personnel shall maintain professional conduct, discipline, and confidentiality at all times and shall not engage in union activities, illegal acts, or any conduct prejudicial to DUHS interests.
- 2.39. The Contractor shall be bound to execute the directives of the DUHS's Standing Security Orders, which will be conveyed to the Contractor through writing, Email, WhatsApp message / SMS or Letter etc.
- 2.40. The Contractor is responsible for recruitment, discipline and all other service matters of its employees. They shall not in any case communicate with the DUHS management regarding their service matters which is the sole responsibility of the Contractor.

- 2.41. In the event any personnel:
- i. Acts in a manner prejudicial to DUHS' interests;
  - ii. Commits misconduct, negligence, insubordination or policy violation; or
  - iii. Involved in illegal/immoral activities, Undisciplined, Absenteeism or performs unsatisfactorily,
- the Contractor shall, upon written notice from DUHS, take immediate remedial action and, where required, withdraw and replace such personnel without delay.
- 2.42. The Contractor shall ensure high standards of professionalism, vigilance, and responsiveness. DUHS reserves the right to evaluate performance and require corrective actions, including replacement of personnel or termination in case of persistent non-compliance.
- 2.43. Termination of employment shall be executed by the Contractor upon recommendation of DUHS. DUHS reserves the right to require immediate replacement.
- 2.44. In case any personnel resigns or discontinues employment, the Contractor shall provide a suitable replacement within a reasonable time as specified by DUHS.
- 2.45. In case of any dispute between guard/workers and the Contractor the matter shall be, referred to the Pro-Vice Chancellor, DUHS for arbitration whose decision shall be final.

**Other**

- 2.46. The Contractor expressly acknowledges that, prior to submitting its bid, it had carefully examined, investigated, and considered all relevant factors, conditions, requirements, and circumstances pertaining to the Contract. Accordingly, the Contractor shall not be entitled, during the term of this Agreement, to make any claim for additional payment, financial adjustments, or extensions of time on account of its failure to duly account for such factors, conditions, requirements, or circumstances at the time of bidding.
- 2.47. The Contractor shall bear full responsibility for all deliveries and deliverables to the DUHS. The Contractor shall not claim or charge on account of any other charges. No separate claims on any head will be entertained.
- 2.48. DUHS reserves the right, at any time during the contract period, to increase or decrease, add, or omit any category of services/items or quantities originally specified in the Bid Form / Price Schedule / Annexure-H / Schedule of Requirements / BOQ, based on actual operational requirements. Such variations shall not affect the quoted unit rates or other terms and conditions of the contract. The quantities indicated in the bidding documents are estimates only and payment shall be made strictly on the basis of actual consumption.

**3. PERIOD OF CONTRACT & COMMENCEMENT OF SERVICES:-**

- 3.1. The initial contract shall be signed for a period of twelve (12) months. It may be extended till the finalization of new tender on same terms & conditions or renewed for further two years (24 months), subject to: (i) the Contractor / Service Provider's satisfactory performance during the preceding contract period, (ii) a pre-renewal performance evaluation conducted by DUHS, and (iii) mutual written consent of both parties. All terms and conditions of the contract and service charges shall remain unchanged during the renewal period. However, rates will be increased annually subject to increment in minimum wage rate from time to time as notified by the Government of Sindh along with adjustment of any changes in applicable taxes.
- 3.2. Services shall be commenced from the effective date of contract agreement.

**4. PERFORMANCE SECURITY:-**

- 4.1. The Successful Bidder/ Contractor shall submit the Performance Security / Guarantee in the amount specified in the Bid Data Sheet in the shape of Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee in favor

of Dow University of Health Sciences, Karachi issued by a scheduled bank in Pakistan valid for a period of ninety (90) days beyond the date of completion / expiry of the contract (Annexure-E). No interest will be paid on Performance Security.

- 4.2. Bid Security of successful bidder/ Contractor shall be returned after receipt of Performance Security / Guarantee.
- 4.3. **Forfeiture of Performance Security / Guarantee:** The Performance Security/Guarantee submitted by the Contractor shall be liable to forfeiture, in whole or in part, under the following circumstances:
- a. If the Contractor, fails to commence, deliver, or maintain the required services, or provides unsatisfactory services, breaching the Contract Agreement/Work Order and/or failing to perform within the stipulated timelines.
  - b. In case of such failure, DUHS reserves the right to obtain the required services from the next advantageous bidder or any alternate source at the Contractor's risk and cost, without further reference. Any additional expenses incurred by DUHS shall be recovered from the Performance Security and/or any sums payable to the Contractor.
  - c. If any loss or damage is caused to DUHS by the Contractor or its staff, DUHS shall have the right to recover the cost of such loss or damage, including repair or replacement expenses, from the Contractor by way of deduction from the Performance Security, any pending bills, or through any other legal remedies available under the Contract or applicable law.
  - d. If the Contractor fails to settle any dues, claims, or recoveries lawfully payable to DUHS under the Contract, such amounts shall be adjusted against the Performance Security and/or other payments due to the Contractor.
- 4.4. **Refund of Performance Security / Guarantee:** After successful completion of services in contractual period, performance security / guarantee will be refunded, without any interest, within three months if contract not extended for a further period.

## **5. CANCELLATION / TERMINATION OF CONTRACT:-**

- 5.1. **Termination For Default:** DUHS reserves the right to cancel or terminate the Contract, in whole or in part, at its sole discretion, with thirty (30) days' written notice, in any of the following cases, and DUHS shall not be liable to any risks and costs whatsoever in consequence of such cancellation/termination of the contract:
- a. Failure to provide services as per the Contract Agreement/Work Order within the stipulated period or failure to perform any contractual obligation.
  - b. Failure to maintain satisfactory performance levels despite written notice.
  - c. Violation of any material term or condition of the Contract.
  - d. Loss or damage caused by the Contractor or its staff.
  - e. If the Contractor becomes bankrupt, insolvent, or enters into composition with creditors.
  - f. If the Contractor, in the judgment of the DUHS has engaged in "Corrupt and Fraudulent Practices" in competing for or in executing the Contract.  
"For the purposes of this Bidding Document and the resulting Contract, the term "Corrupt and Fraudulent Practices" shall have the meaning assigned to it under the Sindh Public Procurement Rules, 2010 (as amended up to date)"
- 5.2. In case of termination for default, DUHS shall be entitled to:
- a. Forfeit the Performance Security in part or full;
  - b. Recover the damages besides forfeiture of Performance Security / Guarantee.
  - c. Obtain the required services from the next advantageous bidder or alternate sources at the Contractor's risk and cost;
  - d. Recover any additional costs or loss or damages incurred from the Contractor's Performance Security or any other dues payable to the Contractor.
- 5.3. **Termination for Convenience:** DUHS may, at its sole discretion and without assigning any reason, terminate the Contract with thirty (30) days' notice.

5.4. **Blacklisting:** In addition to termination, DUHS reserves the right to recommend blacklisting of the Contractor under Rule 19 of the Sindh Public Procurement Rules, 2010 (as amended up to date), subject to due process of law.

5.5. **Preservation of Rights:** Cancellation, termination, forfeiture, or blacklisting shall not prejudice or affect any rights, remedies, or claims already accrued to DUHS under the Contract or applicable law.

## **6. GOVERNING LAW & RESOLUTION OF DISPUTES:-**

6.1. This Contract shall be governed by and construed in accordance with the laws of Islamic Republic of Pakistan.

6.2. Any dispute or difference or liability of whatsoever nature arising out of the contract shall be first settled amicably by the parties. In the event, parties are unable to amicably resolve the dispute, the dispute shall be referred for resolution by arbitration under the Pakistan Arbitration Act, 1940, as amended up to date, by one or more arbitrators selected in accordance with said Law where each party will bear their own cost. The seat/place of arbitration shall be at Karachi, Pakistan.

6.3. Parties agrees that the courts of Karachi, Pakistan shall have exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this Contract or its subject matter or formation.

## **7. CONFIDENTIALITY:-**

7.1. DUHS and Contractor acknowledge and agree to maintain the confidentiality of any information exchanged during the provision of services under this contract, in compliance with applicable laws and regulations.

## **8. ENTIRE AGREEMENT:-**

8.1. This Contract constitutes the entire understanding between the Parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, and negotiations, whether oral or written.

## **9. INDEMNITY:-**

9.1. The Contractor undertakes and agrees to indemnify and hold harmless DUHS & its employees and agents from and against all claims, demands, liabilities, damages and expenses of any nature whatsoever, arising out of or resulting from this contract whether due to performance / non-performance or poor performance of any services under this Contract by the Contractor, its employees or its agents.

9.2. Both parties shall, in all matters arising in the performance of the Contract, conform, in all respects, with the provisions of all Central, Provincial and Local Laws, Statutes, Regulations and By-Laws in force in Pakistan, and shall give all notices and pay all fees required to be given or paid and shall keep the each other indemnified against all penalties and liability of any kind for breach of any of the same.

## **10. SEVERABILITY:-**

10.1. In case any portion of this Contract becomes illegal or unenforceable either by the force of law, the remainder of this Contract shall continue in full force and effect. The parties may mutually negotiate the terms effected by such a severance.

## **11. ASSIGNMENT & SUBCONTRACTING:-**

11.1. The Contractor shall not assign, transfer, or subcontract, in whole or in part, any of its rights, obligations, or responsibilities under this Contract. Any such assignment, transfer, or subcontracting shall be deemed null and

void and shall constitute a material breach of this Contract. In such event, DUHS shall have the right to terminate the Contract forthwith, forfeit the Performance Security, recover damages, and initiate blacklisting proceedings under Rule 19 of the Sindh Public Procurement Rules, 2010 (as amended up to date).

**12. INDEPENDENT:-**

- 12.1. This Contract in no way creates an employer-employee or partnership or agency relationship between the Parties.
- 12.2. Neither Party shall use the name, logo, trademark, insignia or any other intellectual property of the other Party for advertising, promotional, marketing or publicity purposes, including but not limited to brochures, websites, social media platforms, or other marketing materials, without the prior written consent of the other Party.

**13. FORCE MAJEURE:-**

- 13.1. Neither party shall be held liable for any failure or delay in fulfilling its obligations under this Contract if such failure or delay is caused by circumstances of Force Majeure, which are beyond the reasonable control and without the fault or negligence of the affected party. Force Majeure events may include, but are not limited to: acts of God, natural disasters, declared war, armed conflict, revolution, civil commotion, acts of terrorism, sabotage, explosions, or other events of a similar nature directly impacting the parties.
- 13.2. Force Majeure shall not include strikes or industrial disputes limited to the Contractor's own workforce, or arising from the Contractor's failure to manage its labor relations. Nationwide strikes, citywide shutdowns, or government-declared closures that are demonstrably beyond the Contractor's control may, however, be considered Force Majeure.
- 13.3. The party affected by a Force Majeure event shall promptly notify the other party in writing, providing reasonable evidence of the event and its expected duration. Performance obligations may be suspended for the period of delay caused by Force Majeure, but resume as soon as reasonably practicable after the event has ceased.

**14. WAIVER:-**

- 14.1. Failure by either Party to enforce any provision of this Contract shall not constitute a waiver of the right to enforce that provision or any other provision in the future. No waiver of any provision of this Contract shall be effective unless it is in writing and signed by the Party waiving the provision.

**15. PAYMENT: -**

- 15.1. Payment shall be made on a monthly basis upon satisfactory performance of services, in accordance with the agreed rates/prices at Annexure-H, subject to verification of deployment, attendance, and compliance with contractual obligations. DUHS shall process the payment within seven (07) working days after receipt of bill along with complete required documents.
- 15.2. All prices/charges must be in Pakistani Rupees (PKR), inclusive of all applicable taxes, duties, levies, and charges. If taxes are not specifically mentioned, the price/charges shall be deemed inclusive of all applicable taxes, duties and levies as per prevailing laws. DUHS will deduct applicable taxes, duties and other levies at source. Errors in calculation of taxes, duties, levies, and charges shall be borne by the Contractor. **The price/charges shall be fixed during the contract period.** However, benefit of subsequent exemption / reduction in tax rate / reduced rates in indirect taxes during contract period will be passed on DUHS.
- 15.3. Any increase in wages, salaries, statutory contributions, levies, taxes, duties, surcharges, or fluctuations in market rates of equipment, materials, or operational costs during the currency of the Contract or any extension thereof shall be borne solely by the Contractor, and no claim for escalation or additional payment on any account shall be entertained by DUHS. All existing or newly imposed taxes, duties, levies, or surcharges by Federal, Provincial,

or Local Governments shall be to the Contractor's account.

- 15.4. Statutory contributions, including but not limited to Employees' Old-Age Benefits Institution (EOBI) and Sindh Employees' Social Security Institution (SESSI), shall be the sole responsibility of the Contractor. Reimbursement by DUHS, if applicable, shall be subject to submission of complete documentary evidence for the relevant period, duly verified. Withholding income tax and all other applicable taxes shall be deducted/borne in accordance with law, and no such liability shall be transferred to DUHS.
- 15.5. The Contractor shall ensure that salaries and all payments to deployed personnel are made strictly through bank/easypaisa/jazzcash transfers and in full compliance with applicable minimum wage laws and other statutory requirements. Documentary proof of such payments shall be provided to DUHS as and when required.
- 15.6. DUHS shall not be liable to make any additional payment or compensation for services rendered under extraordinary circumstances, including but not limited to civil commotion, war, enemy action, hostilities, natural disasters, or any force majeure event, unless otherwise expressly agreed in writing by DUHS.
- 15.7. The Contractor required to submit the following documents along with bill:
  - a. Attendance Report of each security personnel duly signed by HOD of said Department/ Institute/ College and endorsed by the Director Security, DUHS.
  - b. The Contractor shall submit his bill in the prescribed form duly approved by DUHS.
  - c. Invoice with covering letter, both duly signed and stamped by authorized officer.
  - d. Deployment details clearly indicating number and category of personnel (armed/unarmed/supervisory staff);
  - e. Documentary evidence of salary disbursement through banking/easypasia/jazzcash channels, including bank/easypaisa/jazzcash statements and salary sheets;
  - f. Proof of payment of statutory contributions including but not limited to EOBI and SESSI for the relevant period;
  - g. Salary slips of deployed personnel for the relevant month;
  - h. Copy of Contract Agreement on Stamp Paper duly signed by Contractor and The Registrar.
  - i. Evidence / support of all claims in bills.
  - j. Any other details/documents, if required by DUHS.
- 15.8. DUHS reserves the right to withhold, deduct, or adjust any payment due to the Contractor or through any other legal remedies available under the Contract or applicable law on account of:
  - a. Short deployment or non-compliance with contractual requirements;
  - b. Unsatisfactory performance or breach of contract;
  - c. Any loss or damage caused to DUHS property, assets, or personnel attributable to the Contractor or its employees;
  - d. Non-payment or underpayment of wages or statutory dues to personnel; or
  - e. Any other dues recoverable under the Contract or applicable law.
- 15.9. Unsatisfactory performance includes but not limited:
  - a. Unable to provide the desired number of security guards/supervisors / lady searchers.
  - b. Absence of security guard(s) from duty
  - c. Non-Attendance of office on scheduled / prescribed time.
  - d. Casual performance of duty by guard(s)
  - e. During the period of agreement, the responsibility of any loss and damage due to unsatisfactory performance of the security company.
  - f. Non-reporting of major incidents to DUHS management that occurs in the DUHS premises.

**D. BIDDING PROCEDURE AND AWARD OF CONTRACT:-**

**1. OBTAINING OF BIDDING DOCUMENT: -**

- 1.1. Bidding Document can be obtained from Dow University of Health Sciences (DMC Campus), Facilitator / Coordinator, Procurement Committee-Services, Admin Block 5<sup>th</sup> Floor DMC Campus, Baba-e-Urdu Road near Civil Hospital Karachi against non-refundable payment of Rs. 5,000/- (in shape of Pay Order in favor of “Dow University of Health Sciences, Karachi”) from the date of publishing of this NIT in the print media, up to day before the date of opening of bid. No tender document shall be sold on the date of opening of bid.

**E-BIDDING**

- 1.2. Bidding documents are also available on Sindh Public Procurement Regulatory Authority’s EPADS at <https://portalsindh.eprocure.gov.pk/#/> and University website <https://duhs.edu.pk> on the payment noted above (non- refundable) on any working day except the day of opening of tender.

**2. BIDDING PROCEDURE: -**

- 2.1. Bids are invited as per Single Stage – Two Envelope Procedure in accordance with sub rule 2 of rule 46 of the Sindh Public Procurement Rules, 2010 (Amended up to date).

**3. INSTRUCTIONS TO THE BIDDERS: -**

- 3.1. Bidders must carefully read the Notice Inviting Tender (NIT) and all sections of the Bidding Document to fully understand requirements before submission.
- 3.2. The Bid Form/Price Schedule must be completed in all respects, free from overwriting, double writing, crossed, erasures, confusion or conditional terms. Rates shall be quoted clearly in digits and words.
- 3.3. The Bid Form/Price Schedule shall be placed in the Financial Proposal.
- 3.4. Each document submitted by the bidder shall be signed and stamped by the bidder.
- 3.5. Bids must be uploaded on SPPRA’s EPADS system under the Single Stage – Two Envelope Procedure.
- 3.6. Bid Security and Tender Fee must be submitted to Dow University of Health Sciences (DMC Campus), Facilitator / Coordinator, Procurement Committee-Services, Admin Block 5<sup>th</sup> Floor DMC Campus, Baba-e-Urdu Road near Civil Hospital, Karachi.
- 3.7. Technical Proposals must include all documents required for evaluation criteria. Financial Proposals shall include only the bid form/price schedule, and scanned bid security.
- 3.8. Conditional, alternative, telegraphic, incomplete, late, or non-compliant bids, bids not accompanied by Bid Security, bids for partial / limited items / limited groups shall be rejected. Joint ventures or consortium bids are not permitted.
- 3.9. Bids submitted by any bidder who stands blacklisted, debarred, suspended, and declared ineligible by any Federal, Provincial, or Local Government department, agency, regulatory authority, or by any national or international organization, whether public or private shall be rejected.
- 3.10. The bidder must nominate an authorized representative with name, designation, contact number, email, and address for communication during the procurement process.
- 3.11. No alteration or modification of bids shall be allowed after opening. However, DUHS may seek written clarification of ambiguities, provided such clarification does not change the substance of the bid.
- 3.12. Bids will be evaluated strictly in accordance with the criteria, terms, and conditions of this bidding document. In case of discrepancies, the Bidding Documents shall prevail over the NIT.
- 3.13. DUHS will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
- 3.14. It is the bidder’s responsibility to examine, investigate and consider all factors, conditions, requirements, and circumstances before submitting the bid. No claims for additional payment, financial adjustments, or extensions of time shall be entertained later.
- 3.15. DUHS may require the bidder to provide proof of salary slips or other evidence to verify genuine employment of staff.

**4. CLARIFICATION AND AMENDMENT OF BIDDING DOCUMENT:-**

- 4.1. A prospective bidder may request clarification of the bidding documents in writing at least five (05) calendar days before the deadline for bid submission, as per Rule 23(1) of SPP Rules, 2010 (amended up to date).
- 4.2. DUHS shall respond in writing to requests for clarification received in time. Copies of the response will be shared with all bidders who obtained the bidding documents.
- 4.3. At any time before the deadline for submission, DUHS may issue an addendum/corrigendum/modify bidding document on its own initiative or in response to a clarification. All such amendments shall be binding on bidders, and DUHS may extend the deadline to allow bidders reasonable time to comply.

**5. LANGUAGE OF DOCUMENTS:-**

- 5.1. All bids and related correspondence shall be in English. Proposals must be submitted on the bidder's official letterhead, signed and stamped on each page by the person(s) authorized to sign/endorse, and accompanied by relevant technical literature in English.

**6. VALIDITY OF BIDS:-**

- 6.1. Bids shall remain valid for ninety (90) days from the date of opening of Technical Proposals. Bids with a shorter validity shall be rejected.

**7. SUBMISSION & OPENING OF BIDS:-**

- 7.1. Bids shall be submitted online through EPADS (eprocure.gov.pk) before the deadline stated in the NIT.
- 7.2. Technical Proposals will be opened online first and evaluated without reference to price and technical evaluation report shall be communicated to the bidders at least Seven (07) days prior to opening of Financial Proposal.
- 7.3. Financial Proposals of only technically qualified bidders will then be opened online through EPADS.
- 7.4. Financial Proposals of disqualified bidders shall not be opened and bid security shall be returned to the bidder.
- 7.5. If a Financial Proposal is mistakenly enclosed in the Technical Proposal, the entire bid shall be rejected.
- 7.6. If any bidder elects to submit alternative bid(s) / proposal(s), both bids ORIGINAL and ALTERATIVE will be rejected straightaway
- 7.7. Bids with vague conditions such as "subject to prior confirmation", "subject to immediate acceptance" etc. shall be rejected.
- 7.8. DUHS shall upload the Final Bid Evaluation Report on the websites of the Authority (EPADS) and DUHS, and shall also intimate all bidders, at least three (3) working days prior to the issuance of the Letter of Acceptance.

**8. BID EVALUATION CRITERIA:-**

- 8.1. The Technical Evaluation shall be carried out on mandatory requirement and a scoring system based on the criteria defined in this Bidding Document. Bidders must achieve at least seventy percent (70%) of the total marks and fulfill all mandatory requirements to qualify for further evaluation process.
- 8.2. Only those bidders who fulfill all mandatory requirements (includes achieving score 70% or above) shall be declared Technically Qualified.

- 8.3. Financial Proposals of only Technically Qualified bidders shall be opened.
- 8.4. The contract shall be awarded to the Lowest Evaluated Responsive Bidder strictly in accordance with Rule 46 of SPPRA Rules, 2010 (Amended up to date).

**9. EVALUATION OF TECHNICAL PROPOSAL (MANDATORY REQUIREMENTS):-**

- 9.1. Bidders must fulfill all mandatory requirements as specified in the bidding documents.
- 9.2. Failure to meet any mandatory requirement shall result in disqualification and rejection of the bid as non-responsive.
- 9.3. A bid shall be declared responsive if it complies with all mandatory requirements, terms and conditions of the bidding document and SPPRA Rules, 2010 (Amended up to date).
- 9.4. Only technically qualified bidders shall be considered for financial evaluation.
- 9.5. **Mandatory Requirement:** The bidder who meets the following mandatory requirements (includes achieving score 70% or above) would be declared **technically qualified** for further evaluation as per the Evaluation Criteria specified in this bidding document. **Submission of verifiable documentary evidence against each requirement is compulsory, noncompliance will lead to disqualification.** Bidder shall be bound to produce the original documents for verification at the request of DUHS. If the bidder fails to produce the original documents within the prescribed time schedule their bid will be rejected.

S. No.	Requirement
1	Tender Fee: Original to be submitted at DUHS before tender opening. A scanned copy must be attached in the Technical Proposal.
2	Bid Security: Original to be submitted at DUHS before tender opening. A scanned copy must be attached in the Technical Proposal.
3	Attach this complete bidding document, duly signed and stamped by the bidder on each page as acceptance of all terms and conditions of this bidding document.
4	Attach valid NTN / Income Tax Registration Certificate with online verification showing "Active Taxpayer" status (FBR).
5	Attach valid Sindh Sales Tax (SST-SRB) Registration Certificate with online verification showing "Active Taxpayer" status.
6	Attach valid registration with SECP / Registrar of Firms.
7	Attach valid certificate of Registration of Employees Old-Age Benefit Institution (EOBI).
8	Attach valid certificate of Social Security Registration of Employees. Registration Certificate with SESSI.
9	Attach valid membership with All Pakistan Security Agencies Association (APSAA)
10	Attach valid No Objection Certificate (NOC) of Ministry of Interior / Provincial Home Departments for providing security services in the country / Province.
11	Attach copy of CNIC of the authorized signatory of the bid.
12	Attach Compliance Certificate duly signed and stamped as per <b>Annexure-B</b> .
13	Attach complete profile and history of the bidder, including registered office address, details of Directors/owners with CNICs and contact details ( <b>Annexure-C</b> ).
14	Bidder should be based in Karachi or should have a branch in Karachi. Office details at Karachi and all provincial headquarters (if any) with Phone Numbers / Addresses.
15	Valid List of Client's details as per specimen given at <b>Annexure-F</b> .
16	Average Annual Turnover in the last <b>three (03)</b> financial years should not be less than <b>PKR 100 million</b> supported by Income Tax Returns (ITR – FBR) ( <b>Annexure-G</b> )
17	Affidavit on Stamp Paper as per Specimen given at <b>Annexure-I</b> .

S. No.	Requirement
18	Certificate on the company's letterhead that if selected, the firm would deploy security personnel/guards etc. which would be security-wise cleared by the Ministry of Interior / Provincial Home Departments / Police. If found Non-complied to the same may result in immediate termination of contract leading to forfeiture of earnest money or performance security and blacklisting of firm as per Specimen at <b>Annexure-M</b> .
19	Certificate on Company's letter head that if selected, the firm would deploy security personnel/guards who are ex-armed forces personnel /Ex-armed forces /well trained civilians, if found non-complied to the same may result in immediate termination of contract leading to forfeiture of earnest money or performance security and blacklisting of firm as per Specimen at <b>Annexure-N</b> .
20	Certificate on Company's letter head that if selected, the firm would deploy security personnel/guards who would be having at least 5'.6" height and within requisite age bracket if found Non-complied to the same may result in immediate termination of contract leading to forfeiture of earnest money or performance security and blacklisting of firm as per Specimen at <b>Annexure-O</b> .
21	Undertaking / Certificate from firm that it has its own Armorer (Name / Office Card) which will check the weapons at least once in a month, after deployment of guards Specimen at <b>Annexure-P</b> .
22	Declaration of Weapon's Licenses as per <b>Annexure-Q</b> .
23	The bidder should have to provide the full name & address of the principal banker along with letter for confirmation that DUHS can approach your bankers for financial references ( <b>Annexure-R</b> ).
24	Undertaking on Rs. 100/- stamp paper by the company to the effect that all security guards are paid monthly wages, not less than the minimum wages fixed by the government of Sindh from time to time. Any violation at any stage in this regard will render the security company ineligible to work with DUHS as per <b>Annexure-S</b> .
25	The bidder must have completed at least <b>two (02) projects</b> having contract value of <b>Rs. 100 million</b> or above regarding the Security Services during the last five (05) years in Govt./Semi-Govt./Autonomous Bodies/ Universities/Hospitals/Banks/Embassies/consulates/Multi-National Companies.  Following documentary evidences of each project with clearly mentioning tenure of contract must be provided for consideration: <b>(1) Contract Agreement or Work Order(s) (2) Performance Certificate</b>  NOTE: Agreement / Work Order(s) and Performance Certificate must be for the period at least 12 months. If the ORIGINAL project period is more than 12 months then it would be considered a single project only. Extensions of project cannot be considered as a separate project.
26	Existing or past Contractors / Service Providers of DUHS must submit Satisfactory Performance Certificates, dated after publication of the tender document <b>issued by the Registrar Office, DUHS, for their period of contract/services at DUHS, clearly mentioning the period covered</b> . No other certificate will be accepted.
27	Bidders achieving minimum 70% marks / points in Technical Evaluation Criteria will be considered only for further process besides compliance of all mandatory clauses. Documentary evidence must be attached in support of claim.

9.6. **Technical Evaluation Criteria:**

S#	Technical Evaluation Parameters/Sub-parameters	Maximum Points
1.	<b>Year of Establishment (provide evidence in the form of certificates)</b>	<b>Max. 10</b>
1.1	Established during three to five years	05
1.2	Established during six to ten years	07
1.3	Established during eleven to fifteen years onwards	10
2.	<b>Client details–</b> NOTE: - Only the initial contract would be considered, Multiple extensions would not be considered for any marks. No point shall be given for less than 12 months of any project. Projects that have already been awarded points will not be considered for any other category mentioned below (work order/ PO/ agreement/ satisfactory performance letter must be attached to secure the points for each project.)	<b>Max. 30</b>
2.1	<b>Government &amp; Semi Government clients</b> (02) point for each contract – up to 10 points max)	10

2.2	<b>Banks / Embassies/consulates/Multi-National Companies</b> (02) points for each project – up to 10 points max)	10
2.3	<b>Hospitals &amp; Universities</b> (02) points for each contract – up to Max. 10 points max)	10
<b>3.</b>	<b>Human Resource / Total Number of Guards employed on Payroll of bidder (Supported with attested EoBI's most recent contribution payment slip for a single month only)</b>	<b>Max. 15</b>
3.1	200 and above Guards	15
3.2	100 and above but less than 200 Guards	10
3.3	Below 100 Guards	05
<b>4.</b>	<b>Average Annual Turnover during the last 03 fiscal years with audited financial statements through Income Tax Returns (ITR – FBR),</b>	<b>Max. 15</b>
4.1	PKR 100 Million and above but less than PKR 125 Million	5
4.2	PKR 125 Million and above but less than PKR 150 Million	10
4.3	PKR 150 Million and above	15
<b>5.</b>	<b>Weapon License (Copies of Licenses must be attached)</b>	<b>Max. 10</b>
5.1	Semi-Automatic 222 or 223 or 5.56 Bore 0.5 mark for each License (Maximum 10 marks)	10
5.2	Semi-Automatic MP5 of .32 Bore / .30 Bore 0.5 mark for each Licenses (Maximum 5 marks)	05
<b>6.</b>	<b>Valid License for security services companies issued from the Ministry of Interior / Provincial Home Departments for providing security services in the country</b>	<b>Max. 20</b>
6.1	04 or more license	20
6.2	03 license	15
6.3	02 license	10
6.4	01 license	5
<b>TOTAL POINTS / MARKS</b>		<b>100</b>

- 9.7. The Technical Proposal shall comprise the following:
- a. Technical Proposal Submission Form duly signed and stamped by authorized representative **(Annexure-A(1))**
  - b. All documents required for Technical Evaluation Criteria (scoring purpose).
  - c. All documents required against all mandatory requirements.

**10. EVALUATION OF FINANCIAL PROPOSALS:-**

- 10.1. Financial Proposals of only technically qualified bidders will be opened online through EPADS.
- 10.2. Bids not accompanied by the Bid Security of required amount and form shall be rejected.
- 10.3. Prices/Charges must be quoted in Pakistani Rupees (PKR), inclusive of all applicable taxes, duties, levies, and charges. DUHS will deduct applicable taxes, duties and other levies at source.
- 10.4. The Evaluation of Financial Proposal will be conducted on quoted prices/charges inclusive of all applicable taxes, duties, levies, and charges. If taxes are not specifically mentioned, the price/charges shall be deemed inclusive of all applicable taxes, duties and levies as per prevailing laws. Errors in calculation of taxes, duties, levies, and charges shall be borne by the bidder. The price/charges shall be fixed during the contract period. However, subsequent exemption / reduction in tax rate / reduced rates in indirect taxes during contract period will be adjusted accordingly.
- 10.5. Arithmetic errors shall be corrected as follows:
  - a. Discrepancy between amount in figures and words → amount in words shall prevail

- b. Discrepancy between unit rate and total → unit rate shall prevail
  - c. Discrepancy in sum of itemized amounts and total tender price→ sum of itemized amounts shall prevail
  - d. Corrected amounts shall be binding, and evaluation shall be based on the Evaluated Total Tender Price.
- 10.6. The lowest evaluated bidder meeting all requirements shall be considered for award of contract.
- 10.7. In case of tie among two or more bidders in financial bid with identical offered rate, the procuring agency may either cancel the bidding process or award the contract to the bidder securing the higher technical evaluation score, provided all other terms and conditions are satisfactorily met.
- 10.8. The Financial Proposal shall comprise the following:
- a. Financial Proposal Submission Form duly signed and stamped by authorized representative **(Annexure-A(2))**
  - b. Bid Form / Price Schedule **(Annexure-H)**
  - c. Bid Security (scanned) as per the bidding document.

**11. AWARD OF CONTRACT:-**

- 11.1. DUHS shall award the contract to the bidder offering the lowest evaluated responsive bid, subject to fulfillment of all terms and codal formalities.
- 11.2. Prior to the expiration of the original or extended bid validity period, DUHS shall notify the successful bidder in writing, through hand delivery / registered post / courier / email, of the acceptance of its bid (the “Letter of Acceptance”). The issuance of the Letter of Acceptance shall confirm DUHS’s decision to award the contract; however, the contract shall become effective and enforceable only upon the successful bidder’s submission of the prescribed Performance Security and execution of the formal Contract Agreement.
- 11.3. The successful bidder shall execute and sign the Contract Agreement with DUHS on stamp paper of appropriate value in accordance with the prevailing Government rules/rates under the Stamp Act, 1899. All applicable stamp duties and service charges, including those under Article 22 (Contract) of the Stamp Act, 1899, shall be borne solely by the bidder.
- 11.4. Failure of the successful bidder to furnish the Performance Security and/or to execute the Contract Agreement within the stipulated time shall entitle DUHS to cancel the award, forfeit the Bid Security and/or Performance Security, and take any other action deemed appropriate under SPPRA Rules, 2010 (Amended up to date), including awarding the contract to the next lowest evaluated responsive bidder.
- 11.5. Integrity Pact (Annexure-J) and Contract Form (Annexure-K) must be duly signed and submitted.
- 11.6. The Successful bidder shall not alter or delete any clause of the draft contract agreement. Minor rephrasing for clarity may be done with DUHS’s written approval, provided it does not adversely affect DUHS’s rights.
- 11.7. The Successful bidder shall submit the Performance Security / Guarantee and Bid Security of successful bidder shall be returned after receipt of Performance Security / Guarantee.

**12. RIGHT TO ACCEPT OR REJECT BIDS:-**

- 12.1. DUHS reserves the right to accept or reject any bid any or all bids or annul the bidding process at any time before award, as per Rule 25 of SPP Rules 2010 (amended up to date), without any liability to bidders.

**13. REDRESSAL OF GRIEVANCES AND SETTLEMENT OF DISPUTES: -**

- 13.1. Redressal of Grievances & settlement of dispute will be made as per Rule 31 & 32 of SPPRA Rule-2010 (Amended up to date).

**14. REQUIREMENT / FORMAT OF BID:-**

- 14.1. All bidders shall quote firm and final rates inclusive of all applicable taxes, duties, levies, and charges strictly on the format provided at Annexure-H. Each bid must be accompanied by the requisite Bid Security / Earnest Money in the form of Deposit at Call, Pay Order, Demand Draft, or Bank Guarantee, as prescribed in this Tender Document.

**15. BID SECURITY:-**

- 15.1. The Bidder shall furnish, as part of its bid, a Bid Security in the amount specified in the Bid Data Sheet, in the form of Deposit at Call, Pay Order, Demand Draft, or Bank Guarantee (Annexure-D), issued by a scheduled bank in Pakistan, in favor of Dow University of Health Sciences (DUHS), Karachi. The Bid Security shall remain valid for at least twenty-eight (28) days beyond the bid validity period. No interest shall be payable on the Bid Security.
- 15.2. The Bid Security must be attached with the Financial Proposal, while a scanned copy shall be attached with the Technical Proposal.
- 15.3. Any bid not accompanied by a valid Bid Security in the prescribed form shall be rejected as non-responsive.
- 15.4. The Bid Securities of unsuccessful bidders shall be returned upon award of the contract to the successful bidder or upon expiry of the validity of the Bid Security, whichever is earlier.
- 15.5. The Bid Security of the successful bidder shall be returned only after submission of the required Performance Security and execution of the formal Contract Agreement.
- 15.6. The Bid Security may be forfeited/confiscated in the following cases:
- a. If a bidder withdraws or modifies its bid during the bid validity period.
  - b. If the bidder does not accept the correction of the quoted amount following the correction of arithmetic errors.
  - c. If the successful bidder fails to furnish the required Performance Security or sign the Contract Agreement within the prescribed period.
  - d. If the successful bidder fails to commence or provide the requisite services as per contract.
  - e. If a bidder has been found black listed by any agency of Federal or Provincial Government.
  - f. If it is established that the bidder submitted false, misleading, or forged documents/certificates/affidavits to qualify.

**16. REJECTION / DISQUALIFICATION OF BIDS:-**

- 16.1. A bid shall be rejected, declared non-responsive, or the bidder disqualified at any stage of the process, if:
- a. The bid is substantially non-responsive to the requirements of this Tender Document.
  - b. The bidder makes false, forged, misleading, or materially incorrect representations in forms, statements, certificates, or attachments submitted as proof of eligibility/qualification.
  - c. The bid is against the applicable laws, rules, regulations, codes, permits, or policies of Pakistan.
  - d. The bidder has a conflict of interest, whether direct or indirect, with DUHS.
  - e. The bidder is found to have engaged in "Corrupt and Fraudulent Practices" in competing for or executing the contract.

- f. The bidder attempts to unduly influence the bid evaluation or contract award process.
- g. The bid is submitted in any form or manner other than that prescribed, including failure to use the required forms, annexures, schedules, or submission mode.
- h. The bid is unsigned, incomplete, partial, conditional, ambiguous, alternative, late, or otherwise non-compliant.
- i. The bid is subjected to unauthorized interlineations, cuttings, corrections, erasures, or overwriting.
- j. The financial proposal is included in the technical proposal, contrary to Rule 46(2) of SPP Rules, 2010 (Amended up to date).
- k. The bid validity period is shorter than that prescribed in the Tender Document.
- l. The bid is submitted for partial or limited items/services instead of the complete scope specified.
- m. The bid is not accompanied by a valid Bid Security in the prescribed form, amount, or validity period.
- n. The bidder withdraws, modifies, or fails to maintain its bid during the bid validity period.
- o. The bidder refuses to accept the corrected bid price after arithmetic error corrections.
- p. The successful bidder fails to furnish the required Performance Security or sign/execute the Contract Agreement within the prescribed period.
- q. The bidder fails to provide verifiable proof against the mandatory requirements (technical proposal).
- r. The bidder fails to commence or provide the requisite services as per contract.
- s. The bidder or its directors/partners are blacklisted, debarred, suspended, or declared ineligible by any Federal, Provincial, or Local Government department, agency, regulatory authority, or by any national or international organization, whether public or private.
- t. The bid contains vague terms such as “subject to prior confirmation” or “subject to immediate acceptance.”
- u. Any other ground for rejection provided under the Sindh Public Procurement Rules, 2010 (Amended up to date), or provided in the bidding document or identified by DUHS during evaluation, that renders the bid non-responsive.

**TECHNICAL PROPOSAL SUBMISSION FORM**

[Location, Date]

To (Name and address of Client / DUHS)

Dear Sir,

We, the undersigned, having examined the Bidding Documents, including Addenda/Corrigenda Nos. \_\_\_\_\_ **[Insert numbers and dates]**, hereby submit our Technical Proposal for \_\_\_\_\_ **[insert title of assignment]** in accordance with your IFB/NIT/Tender Document No. \_\_\_\_\_ **[Insert number]** dated \_\_\_\_\_ **[insert date]**. We further confirm that our Technical Proposal has been duly uploaded on the SPPRA EPADS portal within the prescribed time.

We confirm our unconditional acceptance of the terms and conditions of the Bidding Documents and undertake to provide the required Services/Goods in full conformity with the specified scope and obligations; and, if our bid is accepted, we further undertake to deliver the Services/Goods strictly in accordance with the Bidding Documents, furnish the prescribed Performance Security/Guarantee in the required form, amount, and time, and abide by this bid for the Bid Validity Period, during which it shall remain binding upon us.

We confirm that the issuance of the Letter of Acceptance shall constitute DUHS's decision to award the contract, effective and enforceable only upon submission of the prescribed Performance Security and execution of the formal Contract Agreement, and further affirm that we are not blacklisted, debarred, suspended, or declared ineligible by any Federal, Provincial, or Local Government department, agency, regulatory authority, or by any national or international organization, whether public or private, have not engaged in and shall not engage in "Corrupt and Fraudulent Practices", and fully comply with the eligibility requirements of the Bidding Documents and applicable laws of Pakistan.

We acknowledge DUHS's absolute right to accept or reject any bid, annul the procurement process at any stage, and/or accept the bid deemed most advantageous, without incurring any liability to us or defraying any costs associated with the preparation or submission of this Proposal.

We undertake that, in competing for (and, if awarded, in executing) the Contract, we shall strictly observe the laws of Pakistan, including those relating to fraud and corruption. We confirm that we meet all the eligibility requirements of the Bidding Documents and that neither we, nor any of our affiliates, have been blacklisted, debarred, suspended, or declared ineligible by any Federal, Provincial, or Local Government department, agency, regulatory authority, or by any national or international organization, whether public or private on charges of "Corrupt and Fraudulent Practices". We further pledge not to engage in any such practices during the procurement or execution of the Contract.

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal:***

**FINANCIAL PROPOSAL SUBMISSION FORM**

[Location, Date]

To (Name and address of Client / DUHS)

Dear Sir,

We, the undersigned, having submitted our Technical Proposal for \_\_\_\_\_ **[insert title of assignment]** in response to your IFB/NIT/Tender Document No. \_\_\_\_\_ **[Insert number]** dated \_\_\_\_\_ **[insert date]**, hereby submit our Financial Proposal.

Our attached Financial Proposal amounts to PKR \_\_\_\_\_ **[insert amount in figures]** (Pak Rupees \_\_\_\_\_ **[insert amount in words]**), inclusive of all applicable taxes, duties, levies, and charges as required under the Bidding Documents. This Proposal shall remain binding upon us for the entire Bid Validity Period.

We confirm that no commissions, gratuities, or unlawful payments have been, or shall be, made by us to any person or agency in connection with this Proposal or the execution of the Contract.

We further declare that neither we, nor any proposed Sub-Contractors, have been blacklisted, debarred, suspended, or declared ineligible by any Federal, Provincial, or Local Government department, agency, regulatory authority, or by any national or international organization, whether public or private on charges of engaging in "Corrupt and Fraudulent Practices". We pledge not to indulge in such practices in competing for or executing the Contract and confirm our awareness of the relevant provisions of the Bidding Documents.

We understand that DUHS is not bound to accept the lowest or any Proposal received and reserves the right to annul the procurement process without incurring any liability to us.

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal***

**GENERAL COMPLIANCE CERTIFICATE**  
**DECLARATION FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS**

[Location, Date]

To: [Name and address of Procuring Agency]

Tender Reference No. \_\_\_\_\_

Name of Contract: \_\_\_\_\_

Dear Sir,

I/we carefully gone through the all Terms & Conditions/Clauses as mentioned in the above referred DUHS Tender document. I/we declare that all the Terms & Conditions /Clauses of this Tender are acceptable to my company/firm/sole proprietor. I /we further certify that I'm an authorized signatory of my company/firm/sole proprietor and am, therefore, competent to make this declaration.

Yours faithfully,

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal:***

**BIDDER PROFILE / DETAILS**  
**(On Bidder / Company / firm's Letterhead)**

1.	Registered Business Name	
2.	Registration License Number issued by Ministry of Interior / Home Department (Attach documentary evidence)	
3.	National Tax Number	
4.	General Sales Tax Number	
5.	Sindh Sales Tax Number (SRB)	
6.	SECP Registration Number In case of Company	
7.	EOBI Registration Number	
8.	SESSI Registration Number	
9.	Years of Operation of Business after its Registration	
10.	No of Human Resource	
11.	Bank Name and Branch	
12.	Bank Account Number	
13.	Physical address	
14.	Postal address	
15.	Telephone Number	
16.	Focal Person Name & Contact No	
17.	E-mail address	
18.	Blacklisting / Complaint / Litigation against the firm (By any govt. or other org. if any)	
19.	Name & Address of the companies / subsidiaries and associated companies, if any, with whom there is collaboration or joint venture	
20.	Details of Directors/owners with CNICs and contact details (Attach as separate Annexure)	
21.	Whether Bid Security enclosed? (Yes / No)	
22.	Legal Status of Business (Sole Proprietorship /Partnership /Company etc)	
23.	Business Website (if any)	
24.	Any other relevant detail	

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal:***

## FORMAT OF BANK GUARANTEE BID SECURITY

**Bank Guarantee No.:**  
**Dated of issue:**  
**Valid up to:**  
**Value (Rs.):**

To: [Name & Address of the Procuring Agency]

Dear Sir,

**WHEREAS** M/s \_\_\_\_\_ (hereinafter called “the Bidder”) has submitted its bid dated \_\_\_\_\_ for \_\_\_\_\_ [insert title of assignment / procurement reference] against your Tender / NIT No. \_\_\_\_\_ dated \_\_\_\_\_;

**AND WHEREAS** the Dow University of Health Sciences (Procuring Agency) requires the Bidder to furnish a Bid Security in the form of a Bank Guarantee for the sum of Rs. \_\_\_\_\_ (in figures) / (Rupees \_\_\_\_\_ in words) as security against the conditions of the bidding process;

**NOW, THEREFORE,** WE \_\_\_\_\_ [Name of Bank], having our registered office at \_\_\_\_\_ [Address], hereby unconditionally and irrevocably undertake and bind ourselves to pay to Dow University of Health Sciences, on its first written demand, without cavil, argument, or need to prove or substantiate its demand, any sum up to the maximum amount of Rs. \_\_\_\_\_ (in figures) / (Rupees \_\_\_\_\_ in words), in the event that the Bidder:

- Withdraws or modifies its bid during the bid validity period.
- Does not accept the correction of the quoted amount following the correction of arithmetic errors.
- Fails to furnish the required Performance Security or sign the Contract Agreement within the prescribed period.
- Fails to commence or provide the requisite services as per contract.
- Has been found black listed by any agency of Federal or Provincial Government.
- Has submitted false, misleading, or forged documents/certificates/affidavits to qualify.

This Guarantee shall remain valid up to twenty-eight (28) days beyond the bid validity period, i.e., until \_\_\_\_\_ [insert expiry date]. Any demand for payment under this Guarantee must be received by us on or before the said expiry date.

We further undertake to extend the period of this Guarantee if such extension is required beyond the above date and as so desired by the Bidder. This Guarantee is irrevocable and unconditional and shall remain in force until the return of the original Guarantee to the Bank by DUHS or expiry as stated above, whichever is earlier.

*Yours faithfully,*

**Name of the Bank:**

**Authorized officer’s Signature & Seal:**

## FORMAT OF BANK GUARANTEE FOR PERFORMANCE SECURITY

**Bank Guarantee No.:**

**Dated of issue:**

**Valid up to:**

**Value (Rs.)**

To: [Name & Address of the Procuring Agency]

Dear Sir,

**Whereas** \_\_\_\_\_ [Name of Bidder/Supplier] (hereinafter called the Contractor) has undertaken, in pursuance of Tender / Contract No. \_\_\_\_\_ **[number]** dated \_\_\_\_\_ **[date]**, to provide \_\_\_\_\_ **[description of services/goods/works]** (hereinafter called the Contract).

And whereas it has been stipulated in the said Contract that the Contractor shall furnish to the Dow University of Health Sciences, Karachi (hereinafter called the Procuring Agency) a Performance Security by a scheduled bank for an amount equivalent to \_\_\_\_\_ percent (\_\_\_\_%) of the total Contract Price, as security for compliance with the Contractor's performance obligations in accordance with the Contract.

And whereas we, \_\_\_\_\_ **[Name of Bank]**, having our registered office at \_\_\_\_\_ **[address of bank]**, (hereinafter called the Guarantor), have agreed to issue this irrevocable and unconditional Performance Guarantee on behalf of the Contractor.

Now therefore, we hereby unconditionally and irrevocably undertake and guarantee, on behalf of the Contractor, to pay to the Procuring Agency, upon its first written demand declaring the Contractor to be in default under the Contract, without demur, cavil, argument, or requiring the Procuring Agency to initiate any proceedings against the Contractor, any sum or sums not exceeding in total the guaranteed amount of \_\_\_\_\_ **[amount in words and figures]**. The amount stated in such written demand shall be conclusive evidence of the amount payable by us under this Guarantee.

This Performance Guarantee shall remain valid and in full force until ninety (90) days after the completion/expiry of the Contract Period, or until all obligations under the Contract have been duly fulfilled and discharged, whichever is later.

We further undertake to extend the validity of this Guarantee if so required by the Procuring Agency, provided such request is received by us before the expiry date of this Guarantee.

This Guarantee shall be governed by and construed in accordance with the laws of Pakistan.

*Yours faithfully,*

**Name of the Bank:**

**Authorized officer's Signature & Seal:**

**PROJECT / CLIENT LIST**  
(On Bidder's / Company's / firm's Letterhead)

[Date]

To: [Name and address of Procuring Agency]

Tender Reference No. \_\_\_\_\_

Name of Contract: \_\_\_\_\_

Dear Sir,

I/we hereby mention following list of valid Clients details where our firm had provided services, supported by copies of agreements/contracts / work orders / satisfactory performance letters for your reference:

Sr. No.	Client Name / End User	Contact No.	Nature of Client (Govt./ Semi Govt./ Bank / Embassy / Hospital & universities)	No. of Guards deployed	Starting Date	Completion Date	Total contract/ Project value (PKR)	Status (Ongoing / Completed)

Yours faithfully,

***Authorized Signature [In full and initials]:******Name and Title of Authorized Signatory:******Name of Bidder:******Stamp / Seal:******Enclosed: As above***

**DECLARATION OF ANNUAL TURNOVER  
AND INCOME TAX RETURN**  
(On Bidder / Company / firm's Letterhead)

[Location, Date]

To: [Name and address of Procuring Agency]

**Tender Reference No.** \_\_\_\_\_

**Name of Contract:** \_\_\_\_\_

Dear Sir,

I/we hereby declare that, my/our firm's Annual Turnover in the last three (03) financial years is as follow:

F. Y. ONE	F. Y. TWO	F. Y. THREE
PKR _____ (Million)	PKR _____ (Million)	PKR _____ (Million)

I/we hereby declare that our firm had filed Income Tax Returns for last the three (03) financial years. Copies of Income Tax Returns (ITR – FBR) are attached for ready reference.

Yours faithfully,

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal***

***Enclosed: As above***

**BID FORM / PRICE SCHEDULE**

(TO BE SUBMITTED ON OFFICIAL LETTERHEAD OF THE COMPANY DULY SIGNED &amp; STAMP)

Tender Reference No. \_\_\_\_\_

Name of Contract: \_\_\_\_\_

S#	Category	Item Code	Monthly Salary/Wages (PKR)	Service Charges on Monthly Salary/Wages (PKR)	SST on Services	EOBI & SESSI	Total Charges Including Salary /Wages, Services Charges and SST On Services	Required Quantity	Total Monthly Amount (PKR)
1	2	3	4	5	6	7	8. (4+5+6+7)	9	10. (8x9)
1.	<b>Trained Shift In-charge / Chief Security Officer (CSO)</b> With 9mm Pistol with 2 loaded magazines & Walkie –Talkie. Ex-Employee of Armed Forces (NCO) /Rangers / Police Force Age 35 years to 55 years	ITM-012935						03	
2.	<b>Trained Supervisor</b> With 9mm Pistol with 2 loaded magazines. Ex-Employee of Armed Forces (NCO) /Rangers / Police Force Age 35 years to 55 years	ITM-012936						07	
3.	<b>Quick Response Force (for patrolling)</b> With 9mm Pistol with 2 loaded magazines/rifle .223 well-trained guards Age 35 years to 45 years	ITM-012938						08	
4.	<b>CCTV Operator</b>	ITM-026677						03	
5.	<b>Trained Male Security Guard</b> With 9mm Pistol with 2 loaded magazines. Ex-Employee of Armed Forces (NCO) /Rangers / Police Force Age 35 years to 55 years	ITM-012938						06	
6.	<b>Trained Male Security Guard</b> Age 20 years to 45 years	ITM-012938						357	
7.	<b>Trained Lady Security Guard</b> Age 35 years to 45 years	ITM-012937						55	
<b>TOTAL MONTHLY AMOUNT (Including all applicable taxes, duties, levies, and charges e.g SST, WHT)</b>									
<b>TOTAL YEARLY AMOUNT (FOR 12 MONTHS)</b>									
<b>Amount in words:</b>									

Note: Kindly mention only rates (%) of applicable indirect taxes which are included in the quoted price.

Indirect Tax	Rate (%)

**Authorized Signature [In full and initials]:****Name and Title of Authorized Signatory:****Name of Bidder:****Stamp / Seal:**

**AFFIDAVIT**  
**(Must be Printed Stamp Paper)**

We, M/s. \_\_\_\_\_, through our authorized signatory, hereby undertake that:

- a. Our company/firm is neither blacklisted, debarred, suspended, nor declared ineligible by any Federal, Provincial, or Local Government department, agency, regulatory authority, or by any national or international organization, whether public or private.
- b. Neither our company/firm nor any of its directors, owners, or partners has ever been awarded any punishment by any Court of Law.
- c. We confirm that all information and documents submitted along with our bid/offer are true, correct, complete, and genuine.
- d. If at any stage (before or after award of contract) any information or document submitted by us is found to be false, fabricated, forged, bogus, or misleading, or if any criminal proceedings are initiated or established or found in any Court of Law during the contract period, Dow University of Health Sciences (DUHS) shall have the right to terminate our services immediately without assigning any reason, declare us blacklisted, and forfeit our Bid / performance security and any payments due, without any liability on its part and without prejudice to any other remedies available to DUHS under the applicable law or the Contract..

For and on behalf of M/s. \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Tel #: \_\_\_\_\_ Mobile #: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of Authorized Signatory: \_\_\_\_\_

Name & Designation: \_\_\_\_\_

Company Seal/Stamp

Date: \_\_\_\_\_

**Witnesses:**

\_\_\_\_\_ (Name, CNIC, Signature)

\_\_\_\_\_ (Name, CNIC, Signature)

Sworn and signed before me this \_\_\_\_ day of \_\_\_\_\_, 20 at \_\_\_\_\_.

**ATTESTED**

**(Oath Commissioner / Notary Public)**

**INTEGRITY PACK**  
**(AFFIDAVIT)**

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.**  
**PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.**

**Tender Reference Number:** \_\_\_\_\_ **Dated:** \_\_\_\_\_  
**Contract Value:** \_\_\_\_\_  
**Contract Title:** \_\_\_\_\_

**M/s.** \_\_\_\_\_ (the Service Provider/Contractor), hereby declare and undertake that:

- a. We have not obtained, induced, or attempted to obtain the procurement of any contract, right, interest, privilege, or other obligation or benefit from Dow University of Health Sciences (DUHS) or any of its administrative/financial offices or departments through any “Corrupt and Fraudulent Practices”.
- b. Without limiting the generality of the foregoing, we represent and warrant that we have fully disclosed and declared all charges, brokerage, commission, fees, taxes, or levies paid or payable to anyone in relation to this procurement and we have not given, nor agreed to give, and shall not give or agree to give, directly or indirectly, to any person within or outside Pakistan (including affiliates, agents, associates, brokers, consultants, directors, promoters, shareholders, sponsors or subsidiaries), any commission, gratification, bribe, kickback, finder’s fee, or unlawful payment, whether described as consultancy fee or otherwise, with the object of obtaining or inducing this procurement or contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from DUHS except that which has been expressly declared pursuant hereto.
- c. We further certify that we have made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to this transaction with DUHS, and that we have not taken and will not take any action to circumvent this declaration, representation, or warranty.
- d. We accept full responsibility and strict liability for making any false declaration, misrepresentation, not making full disclosure, or taking any action likely to defeat the purpose of this declaration, representation and warranty. We agree that any contract, right, interest, privilege or other obligation or benefit obtained by us in violation hereof shall, without prejudice to any other rights and remedies available to DUHS under law or contract or other instrument, be voidable at the sole discretion of DUHS.
- e. Without limiting DUHS’s rights and remedies, we further undertake to indemnify and compensate DUHS for any loss or damage it may incur on account of our “Corrupt and Fraudulent Practices”. Such compensation shall not be less than the amount of any commission, gratification, bribe, gifts, or kickbacks given or offered by us, and may extend up to ten times such amount, as determined by DUHS in its sole discretion.

**Dow University of Health Sciences**  
**Signature & Seal**

**(Name of Supplier/Contractor/Consultant)**  
**Signature & Seal**

**FORM OF CONTRACT**  
**(Specimen purpose only)**

This Agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_

**BETWEEN**

Dow University of Health Sciences, a premier institute of health sciences in Pakistan, established under the Dow University of Health Sciences Act 2004 having main campus at Baba-e-Urdu Road, Karachi, Pakistan, 74200; through its Registrar (hereinafter referred to as the “**Procuring Agency**” or “**DUHS**” which expression shall, unless repugnant to law or context, include its representatives, successors-in-interest and permitted assignees) OF THE FIRST PART.

**AND**

\_\_\_\_\_, a \_\_\_\_\_ incorporated/registered under the laws of Pakistan, having its principal place of business at \_\_\_\_\_, acting through its, duly authorized signatory, \_\_\_\_\_ (hereinafter referred to as the “**Contractor**” or “**Service Provider**” which expression shall, unless repugnant to law or context, include its representatives, successors-in-interest and permitted assignees) OF THE SECOND PART.

[“Procuring Agency or DUHS” and “Contractor or Service Provider” may hereinafter collectively be referred to as “Parties” and individually as a “Party” as and when the context of this Agreement]

**WHEREAS** the DUHS intends to hire Service Provider for \_\_\_\_\_ (**Tender Ref: No.** \_\_\_\_\_), Therefore, invited bids through **N.I.T No.** \_\_\_\_\_

**WHEREAS** the Contractor (successful bidder) submitted his bid vide \_\_\_\_\_ in accordance with the bid document and was selected as “successful bidder” pursuant to the bidding process, awarded the “Letter of Acceptance / Intent” (LoA/LoI) No. \_\_\_\_\_ to the Contractor on \_\_\_\_\_.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual covenants contained herein, the parties agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the bidding document referred to. This agreement shall be effective from \_\_\_\_\_ to \_\_\_\_\_.
2. The following documents shall be deemed to form and be read and construed as part of the Agreement, viz.:
  - a. The Bid form / Price schedule submitted by the Contractor (Annexure-H).
  - b. The Scope of Work (C-1) mentioned in the bidding document.
  - c. The Terms & Conditions of Contract (C-2 to C-15) mentioned in the bidding document.
  - d. The Procuring Agency’s Notification of Award / Letter of Acceptance
  - e. All clauses of the Bidding Document.
  - f. Tentative Requirement / Deployment of Security Personnel (Annexure-L)
  - g. All Annexures of bid submitted by the Contractor.
3. The Procuring Agency agrees to pay the Contractor the agreed price as per Price Schedule in consideration of the provision of the goods and/or services, and the Contractor agrees to provide the goods and/or services to the Procuring Agency in consideration of the agreed price.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

**(Signature of Contractor / Authorized Representative)**

**(Signature of Authorized Officer of the DUHS)**

Name  
Designation:  
Address:  
Seal:

Name:  
Designation  
Address:  
Seal

**WITNESS – 1**

Name:  
NIC:  
Address:

**WITNESS – 2**

Name:  
CNIC:  
Address:

**TENTATIVE REQUIREMENT / DEPLOYMENT OF SECURITY PERSONNEL****A. DUHS – Dow Medical College (DMC) Campus**

S#	Location	Day Guards	Evening Guards	Night Guards	Total Required
1.	Shift In-Charge (CSO)	1			1
2.	Supervisor	1		1	2
3.	Male Security Guards	15		9	24
4.	Lady Security Guards	5			5
<b>TOTAL AT DMC CAMPUS</b>		<b>22</b>		<b>10</b>	<b>32</b>

**B. DUHS – OJHA Campus**

S#	Location	Morning Guards	Evening Guards	Night Guards	Total Required
1.	Shift In-Charge (CSO)	1		1	2
2.	Supervisor	3		2	5
3.	Quick Response Force	4		4	8
4.	CCTV Operator	1	1	1	3
5.	Male Security Guards	125		77	202
6.	Lady Security Guards	21	8	7	36
<b>TOTAL AT OJHA CAMPUS</b>		<b>155</b>	<b>9</b>	<b>92</b>	<b>256</b>

**C. DUHS – DHA Campus (Chanesar Goth)**

S#	Location	Day Guards	Evening Guards	Night Guards	Total Required
1.	Male Security Guards	4		2	6
2.	Lady Security Guards	1			1
<b>TOTAL AT DHA CAMPUS</b>		<b>5</b>		<b>2</b>	<b>7</b>

**D. SIDH HOSPITAL (NIPA)**

S#	Location	Day Guards	Evening Guards	Night Guards	Total Required
1.	Male Security Guards	7		7	14
2.	Lady Security Guards	3	2	3	8
<b>TOTAL AT SIDH HOSPITAL (NIPA)</b>		<b>10</b>	<b>2</b>	<b>10</b>	<b>22</b>

**E. ALL LABS COLLECTIONS UNITS / POINTS / STAT LABS.**

S#	Location	Day / Evening & Night Guards	Total Required
1.	Male Security Guards	55	55
<b>TOTAL AT ALL LABS COLLECTIONS UNITS / POINTS</b>		<b>55</b>	<b>55</b>

In the following Locations given below:

S. No	Location	S. No	Location
1	Garden	29	Shamsi Society
2	Jinnah	30	Korangi 2.5
3	Clifton	31	Khayaban-e-Badar
4	IHM/Dhoraji	32	PIA Society
5	Gulshan	33	Teen Talwar
6	Saudabad	34	Sehar Commercial
7	Memon Goth	35	Kharadar
8	Landhi	36	Bilawal Chorangi
9	Quaidabad	37	Pano Aqil
10	Gulshan-e-Hadeed	38	Nousharoferoz
11	Gulstan-e-Jouhar	39	Latifabad, HYD
12	Rashid Minhas	40	Qasimabad, HYD
13	Korangi 5	41	Jacobabad
14	Shah Faisal	42	Faiz M. Road Quetta
15	Jami	43	Sukkur
16	Orangi Town	44	Larkana
17	Water Pump	45	Thatta
18	Gulshan-e-Maymar	46	Shikarpur
19	Malir	47	Ghotki
20	FB Area	48	Safoora
21	Hub Chowki	49	Shoe Market
22	DDRRL Administration Bld	50	Gulstan-e-Jouhar 2
23	Metroville	51	Gulstan-e-Jouhar 3
24	New Saeedabad	52	Nagan Chowrangi
25	Nazimabad No 3	53	Naval Colony
26	Hussainabad	54	Shaheed-e-Milat
27	North Karachi	55	Yaseenabad
28	Civil DMC		

**F. DIDCH CAMPUS**

S#	Location	Day Guards	Evening Guards	Night Guards	Total Required
1.	Male Security Guards	3		3	6
2.	Lady Security Guards	1		1	2
<b>TOTAL AT DIDCH CAMPUS</b>		<b>4</b>	<b>0</b>	<b>4</b>	<b>8</b>

**G. GIRLS HOSTEL GULISTAN E JOUHAR**

S#	Location	Day Guards	Evening Guards	Night Guards	Total Required
1.	Male Security Guards	1		1	2
2.	Lady Security Guards	1			1
<b>TOTAL AT GIRLS HOSTEL GULISTAN E JOUHAR</b>		<b>2</b>	<b>0</b>	<b>1</b>	<b>3</b>

#### **H. GIRLS HOSTEL BATH ISLAND**

S#	Location	Day Guards	Evening Guards	Night Guards	Total Required
1.	Male Security Guards	1		1	2
2.	Lady Security Guards	1	1		2
<b>TOTAL AT GIRLS HOSTEL BATH ISLAND</b>		<b>2</b>	<b>1</b>	<b>1</b>	<b>4</b>

#### **I. MALIR CHEST CLINIC**

S#	Location	Day Guards	Evening Guards	Night Guards	Total Required
1.	Male Security Guards	1		1	2
<b>TOTAL AT MALIR CHEST CLINIC</b>		<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>

#### **J. NAZIMABAD CHEST CLINIC**

S#	Location	Day Guards	Evening Guards	Night Guards	Total Required
1.	Male Security Guards	1		1	2
<b>TOTAL AT NAZIMABAD CHEST CLINIC</b>		<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>

#### **K. FAMILY CLINIC HIJRAT COLONY**

S#	Location	Day Guards	Evening Guards	Night Guards	Total Required
1.	Male Security Guards	2		1	3
<b>TOTAL AT FAMILY CLINIC HIJRAT COLONY</b>		<b>2</b>		<b>1</b>	<b>3</b>

#### **L. LEJ & NAZIMABAD CAMPUS**

S#	Location	Day / Evening & Night Guards	Total Required
1.	Male Security Guards	5	5
<b>TOTAL AT LEJ &amp; NAZIMABAD CAMPUS</b>		<b>5</b>	<b>5</b>

#### **M. FOR NEW DEPARTMENTS & LAB COLLECTION POINTS**

S#	As Per Need	Day / Evening & Night Guards	Total Required
1.	Male Security Guards	40	40
<b>TOTAL</b>		<b>40</b>	<b>40</b>

## **N. GRAND TOTAL SUMMARY**

<b>S#</b>	<b>LOCATIONS</b>	<b>TOTAL REQUIRED</b>
A.	DUHS – DOW MEDICAL COLLEGE (DMC) CAMPUS	32
B.	DUHS – OJHA CAMPUS	256
C.	DUHS – DHA CAMPUS (CHANESAR GOTH)	7
D.	SIDH HOSPITAL (NIPA)	22
E.	ALL LABS COLLECTIONS UNITS / POINTS / STAT LABS.	55
F.	DIDCH CAMPUS	8
G.	GIRLS HOSTEL GULISTAN E JOUHAR	3
H.	GIRLS HOSTEL BATH ISLAND	4
I.	MALIR CHEST CLINIC	2
J.	NAZIMABAD CHEST CLINIC	2
K.	FAMILY CLINIC HIJRAT COLONY	3
L.	LEJ & NAZIMABAD CAMPUS	5
M.	FOR NEW DEPARTMENTS & LAB COLLECTION POINTS As Per Need	40
<b>TOTAL</b>		<b>439</b>
<b>S#</b>	<b>CATEGORY</b>	<b>TOTAL REQUIRED</b>
1	Trained Shift In-charge / Chief Security Officer (CSO)	3
2	Trained Supervisor	7
3	Quick Response Force	8
4	CCTV Operator	3
5	Trained Male Security Guard With Arm	6
6	Trained Male Security Guard	357
7	Trained Lady Security Guard	55
<b>TOTAL</b>		<b>439</b>

**SECURITY CLEARANCE CERTIFICATE**  
**(On Bidder's / Company's / firm's Letterhead)**

[Location, Date]

To: [Name and address of Procuring Agency]

Tender Reference No. \_\_\_\_\_

Name of Contract: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Dear Sir,

I/we certified that M/s. \_\_\_\_\_ will bound to deploy Security Personnel / Guards, who would be security wise cleared by Ministry of Interior / Provincial Home Department / police. If found non-complied, DUHS may immediately terminate the contract leading to forfeiture of earnest money or performance security and further to blacklisting of our firm.

Yours faithfully,

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal:***

**CATEGORY OF SECURITY GUARDS**  
**(On Bidder's / Company's / firm's Letterhead)**

[Location, Date]

To: [Name and address of Procuring Agency]

Tender Reference No. \_\_\_\_\_

Name of Contract: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Dear Sir,

I/we certified that our firm will bound to deploy Security Personnel / Guards, who are Ex-Armed Forces Personnel / Ex-armed Forces / well trained civilians. If found non-complied, DUHS may immediately terminate the contract leading to forfeiture of earnest money or performance security and further to blacklisting of our firm.

Yours faithfully,

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal:***

**SECURITY GUARDS AGE CERTIFICATE**  
**(On Bidder's / Company's / firm's Letterhead)**

[Location, Date]

To: [Name and address of Procuring Agency]

Tender Reference No. \_\_\_\_\_

Name of Contract: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Dear Sir,

I/we certified our firm will bound to deploy Security Personnel / Guards, who would be having at least 5'.6" height and within the requisite age bracket. If found non-complied, DUHS may Immediately terminate the contract leading to forfeiture of earnest money or performance security further to blacklisting of our firm.

Yours faithfully,

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal:***

**COMPANY'S ARMOURER CERTIFICATE**  
**(On Bidder's / Company's / firm's Letterhead)**

[Location, Date]

To: [Name and address of Procuring Agency]

Tender Reference No. \_\_\_\_\_

Name of Contract: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Dear Sir,

I/we certified that Mr. \_\_\_\_\_ S/o \_\_\_\_\_ bearing Service Card No. \_\_\_\_\_ CNIC No. \_\_\_\_\_ is working as Armourer for M/s. \_\_\_\_\_ who will examine / check weapons of the deployed armed Guards / Security Supervisor(s) at least once in a month.

Yours faithfully,

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal:***

**DECLARATION FOR WEAPON LICENSE**  
(On Bidder / Company / firm's Letterhead)

[Location, Date]

To: [Name and address of Procuring Agency]

**Tender Reference No.** \_\_\_\_\_

**Name of Contract:** \_\_\_\_\_

Dear Sir,

I/we hereby declare that our firm have the following weapons (copy of licenses are attached for your reference)::

**A. SEMI-AUTOMATIC 222 OR 223 OF 5.56 BORE**

Sr. No.	License No.	No. of Weapons Registered on License	Date of issuance	Date of Expiry
Use additional lines / pages if required				

**A. SEMI-AUTOMATIC MP5 OF 0.32 BORE / 0.30 BORE**

Sr. No.	License No.	No. of Weapons Registered on License	Date of issuance	Date of Expiry
Use additional lines / pages if required				

**B. PUMP ACTION / REPEATER 12 BORE**

Sr. No.	License No.	No. of Weapons Registered on License	Date of issuance	Date of Expiry
Use additional lines / pages if required				

Yours faithfully,

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal***

***Enclosed: As above***

**BANKER'S REFERENCE / AUTHORIZATION LETTER**  
**(On Bidder's / Company's / firm's Letterhead)**

[Location, Date]

To: [Name and address of Procuring Agency]

Tender Reference No. \_\_\_\_\_

Name of Contract: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Dear Sir,

We hereby provide the details of our Principal Banker as under:

**Name of Bank:** \_\_\_\_\_

**Branch Address:** \_\_\_\_\_

**Account Title:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Contact Person (if any):** \_\_\_\_\_

**Contact Number:** \_\_\_\_\_

We hereby authorize Dow University of Health Sciences (DUHS) to approach the above-mentioned bank for obtaining financial references and/or verification of our financial standing for the purpose of evaluation of our bid for the above-referred tender.

We further confirm that our banker has been duly informed of this authorization and has no objection to providing the required information to DUHS, as may be requested (**Letter to Bank is attached herewith**).

Yours faithfully,

***Authorized Signature [In full and initials]:***

***Name and Title of Authorized Signatory:***

***Name of Bidder:***

***Stamp / Seal:***

**AFFIDAVIT**  
**(Must be Printed Stamp Paper)**

We, M/s. \_\_\_\_\_, through our authorized signatory, hereby undertake that:

- a. All security personnel deployed or to be deployed by our company/firm at Dow University of Health Sciences (DUHS) shall be paid monthly wages not less than the minimum wages as notified by the Government of Sindh from time to time.
- b. We shall strictly comply with all applicable labour laws, rules, and regulations, including but not limited to laws relating to minimum wages, overtime, and statutory benefits.
- c. All payments of wages to our employees shall be made through official banking/easypasia/jazzcash channels, and complete documentary evidence, including bank/easypasia/jazzcash statements and salary disbursement records, shall be maintained and produced to DUHS as and when required.
- d. In case of any violation, non-compliance, or misrepresentation regarding payment of wages at any stage, we understand and agree that DUHS shall have the right to take strict action, including but not limited to termination of contract, withholding of payments, imposition of penalties, and blacklisting of our firm, without prejudice to any other remedies available under applicable law or the Contract.
- e. We further affirm that this undertaking is binding upon us and shall form an integral part of the tender and the contract, if awarded.

For and on behalf of M/s. \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Tel #: \_\_\_\_\_ Mobile #: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of Authorized Signatory: \_\_\_\_\_

Name & Designation: \_\_\_\_\_

Company Seal/Stamp

Date: \_\_\_\_\_

**Witnesses:**

\_\_\_\_\_ (Name, CNIC, Signature)

\_\_\_\_\_ (Name, CNIC, Signature)

Sworn and signed before me this \_\_\_\_ day of \_\_\_\_\_, 20 at \_\_\_\_\_.

**ATTESTED**

**(Oath Commissioner / Notary Public)**



# DAWN



## OFFICE OF THE DIRECTOR WORKS & SERVICES DOW UNIVERSITY OF HEALTH SCIENCES

Baba-e-Urdu Road, Karachi. Direct No. 92-21- 99216065  
 Website: [www.duhs.edu.pk](http://www.duhs.edu.pk) E-mail: [rahim.khan@duhs.edu.pk](mailto:rahim.khan@duhs.edu.pk)

NIT No. DUHS/W&amp;S/2026/1772

Dated: 22 April 2026

# TENDER NOTICE

Dow University of Health Sciences (DUHS), Karachi is a Public Sector University that invites e-bids through E-Pak Acquisition & Disposable System (EPADS) from well-reputed Companies / Bidders/firms having registration with the Federal Board of Revenue (FBR), Income Tax Department, Sindh Revenue Service Board and Sales Tax.

S. No.	NAME OF WORK	METHOD OF PROCUREMENT
1.	<b>HIRING OF SERVICES OF HUMAN RESOURCE OUTSOURCING FIRMS (HR FIRMS) FOR PROVIDING SKILLED, SEMI-SKILLED AND UNSKILLED HUMAN RESOURCE (REF. NO. DUHS/W&amp;S-NIT/201)</b>	Single Stage – Two Envelope Procedure as per rule 46 sub rule-2 of SPP Rules 2010 (Amended up to date)
2.	<b>HIRING OF SECURITY SERVICES COMPANY. (REF. NO. DUHS/W&amp;S-NIT/202)</b>	
3.	<b>HIRING OF TRANSPORT SERVICES FOR RIVA WATER PLANT. (REF. NO. DUHS/W&amp;S-NIT/203)</b>	
4.	<b>PROVISION OF SECONDARY 4G INTERNET GSM CONNECTIVITY. (REF NO: DUHS/W&amp;S-NIT/205)</b>	
5.	<b>(RE-RE-TENDER) REPAIR AND MAINTENANCE SERVICE FOR PASSENGER LIFTS AND PATIENTS/ BED LIFTS. (REF NO: DUHS/W&amp;S-NIT/206)</b>	

Tender Fee	<b>Rs. 5,000/-</b> (Rupees Five Thousand Only) Non-Refundable in shape of Pay Order / Demand Draft in favor of Dow University of Health Sciences, Karachi.
Security	Bid Security and Performance Security as mentioned in the bidding document.

E-Bidding documents as per detailed terms and conditions, specifications and requirements are available for the registered bidders on Sindh Public Procurement Regulatory Authority's EPADS at <https://portalsindh.eprocure.gov.pk/#/> and University website <https://duhs.edu.pk> on the payment noted above (non-refundable) on any working day except the day of opening of tenders.

The electronics bids must be submitted using EPADS before closing time **11-05-2026** at **10:00 Hrs.** Manual bids shall not be accepted. Electronic Bids will be opened on **11-05-2026** at **11:30 Hrs.** For any query related to e-bidding, please Contact to the facilitator /Coordinator, Procurement Committee Services at Admin Block 5th floor DMC Campus, Baba-e-Urdu Road near Civil Hospital Karachi, Phone No. 021-38771000 (Ext. 5820 /5907). The tender fee (non-refundable) and bid security (refundable) shall be submitted in the form of a Pay Order / Demand Draft / Bank Guarantee issued by a Scheduled Bank of Pakistan in favor of Dow University of Health Sciences, Karachi and must be delivered to the above-mentioned office of the Facilitator / Coordinator, Procurement Committee at the same address.

In case of any unforeseen situation resulting in the closure of the office on the date of opening or if Government declares Holiday the tenders shall be submitted/opened online on the next working day at the same time. The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (Amended up to date) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under "Rule-25" of said Rules. In case of any ambiguity in between NIT and tender document, tender will be considered as senior.

**DIRECTOR**  
Works & Services  
Dow University of Health Sciences, Karachi



## OFFICE OF THE DIRECTOR WORKS & SERVICES DOW UNIVERSITY OF HEALTH SCIENCES

Baba-e-Urdu Road, Karachi. Direct No. 92-21- 99216065  
Website: [www.duhs.edu.pk](http://www.duhs.edu.pk) E-mail: [rahim.khan@duhs.edu.pk](mailto:rahim.khan@duhs.edu.pk)

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**DIRECTOR**  
Works & Services  
Dow University of Health Sciences, Karachi



کراچی، حیدرآباد ۽ سکرممان ھک ٹی وقت شایع ٹینڈر روزانی سنڈی اخبار

www.dailyjeejal.com جلد 22 خیس 23 اپریل 2026 ۽



## OFFICE OF THE DIRECTOR WORKS & SERVICES DOW UNIVERSITY OF HEALTH SCIENCES

Baba-e-Urdu Road, Karachi. Direct No. 92-21- 99216065  
Website: [www.duhs.edu.pk](http://www.duhs.edu.pk) E-mail: [rahim.khan@duhs.edu.pk](mailto:rahim.khan@duhs.edu.pk)

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**DIRECTOR**  
Works & Services  
Dow University of Health Sciences, Karachi

ڪراچي، 70 ڏينهن اندر

ماڙ عمارت تيار

ڪراچي (ريورٽ) ڪراچي جي علائق  
لياڙي و غيرقانوني طور صرف  
ڏينهن اندر 7 ماڙ عمارت تعمير ٿي  
انڪشاف ٿي جيڪا انساني جانن  
وڏي خطري جو سبب بڻجي سگهي  
غيرقانوني تعمير ۽ انساني جانن  
خطري و وجهن خلاف شهري زاهد  
سنڌ هاءِ ڪورٽ سان رابطو  
درخواست داخل ڪئي. درخواست  
حڪومت، ايس بي سي اي،  
انڪورپوريشن ۽ لپٽم ڊيپارٽمينٽ  
بڻايو ويو جڏهن ته بلڊون شاھ  
شاھ نواز کي پڻ شامل ڪيو ويو  
و موقوف اختيار ڪيو ويو ته  
علائقي آگرا ناچ و مرزا اندر جا  
پلاٽ نمبر 25 تي غيرقانوني  
عمارت تعمير ڪئي وئي آهي  
گڏار موجب / ٽي سو صفحو 7

عوامي حقن جي ترجمان، ڪمپيوٽر تي پهرين مڪمل اخبار

ڪراچي، حيدرآباد ۽ سکر مان هڪ ئي وقت شايع ٿيندڙ

Daily AWAMI AWAZ

روزاني

# عوامي آواز

Daily AWAMI AWAZ Karachi

سال 37 - شمارو 109 | خميس 23 اپريل 2026 ع 05 ذوالقعد 1447 هـ | صفحا 08 - قيمت 50 روپيا

ڪارروائي ڪرڻ و تڪرار نظر اچي  
هنن مطالبو ڪيو ته سنڌ پوليس  
اختياري فورس ٺاهين وئي شهر  
امان جي صورتحال بهتر بڻائين  
موٽرسائيڪلڊن واپس ڪرائي  
کي انصاف فراهم ڪن

خيرپور ۾ گوناٽي جو ڪا  
ميينا قبر ڦار خلاف احتجاج

خيرپور ۾ ۱۰ آخري دور جي ڪا  
تعلقي رهواسي سيد نور محمد حسين  
ڪلب خيرپور صحافين اڳيان  
ڪندي پٺڀرائي ڏيندي منهنجي زور  
خدا بخش هيسائي ۽ آهي  
ايراضي 28 - 11 تعلقو ڪوٽڙي  
جنهن جو اڳ ۾ ڪاٺو منهنجي پير  
تي هيو جڏهن جو بعد ۾ انسان  
مترقي 6 پٿرن ۽ 2 پيشن ۽ ه  
ٺاهي تي ڪرايو ويو بعد جي ر  
ڪريو ڏنو ويو ۽ پادشاه ڏٺو  
ڀڳت ڪري اصل رڪارڊ جو پند  
انسان سان گڏ 33 پنا خليفه  
هيسائي جي ٺاهي تي ڪيا جا  
سجائون تي ڪوٽڙي ۽ ان کان  
ڏياري ان ڪي وارن الطاف  
فيلڊ عرف شمشاد ۽ مٿي جا  
جن جي ٺاهي تي ڪوٺو ڪا  
هيسائي برابري وري 3 ا  
علائقي جي بلڊون سان ڪي  
آهي ۽ منهنجي زمين تي  
قصور ڪري وينا آهن

ڪشمير ميرپور

شهرين کي صاف

چون هڏا

ميرپورخاص ۾ ۱۰  
جلال الدين مهر جي واه  
صاف پاڻي جي فراهمي  
انتظام جي پهرين  
سلسلي ۾ ڪا به غفلت  
وندي، هن اها هدايت  
عمرڪوٽ، ٿرپارڪر  
پبلڪ هيلٿ آجڻ  
آفيسرن جي هڪ  
ڪندي ڏني ان  
ميرپورخاص ۾  
ميرپورخاص ۾  
ڪري رهيا آهن  
پلاٽ جي ضرورت  
پاڻي جي فراهمي  
رهيا آهن ايڪ  
چيو ته عمرڪو  
جن مان 23 غ  
خراب ٿيل پلا  
اختياري ڪي  
آهي ته 7  
اسڪيمون  
ڊرينيج پ  
ايڪسين  
832 آر  
فعال ۽ 5  
وارن جي

مٿي تي رکي عورتن، معصوم ٻارن جي  
گريٽن جو ٻائرن جي زيانن خلاف  
تعمير ۽ بيا ڪري رهيا هئا، مظاهرين  
ڏمڪيون ٿي رهيا آهن



OFFICE OF THE DIRECTOR WORKS & SERVICES  
DOW UNIVERSITY OF HEALTH SCIENCES

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NIT No. DUHS/W&S/2026/1772

Dated: 22 April 2026

## TENDER NOTICE

Dow University of Health Sciences (DUHS), Karachi is a Public Sector University that invites e-bids through E-Pak Acquisition & Disposable System (EPADS) from well-reputed Companies / Bidders/firms having registration with the Federal Board of Revenue (FBR), Income Tax Department, Sindh Revenue Service Board and Sales Tax.

S. No.	NAME OF WORK	METHOD OF PROCUREMENT
1.	HIRING OF SERVICES OF HUMAN RESOURCE OUTSOURCING FIRMS (HR FIRMS) FOR PROVIDING SKILLED, SEMI-SKILLED AND UNSKILLED HUMAN RESOURCE (REF. NO. DUHS/W&S-NIT/201)	Single Stage - Two Envelope Procedure as per rule 46 sub rule-2 of SPP Rules 2010 (Amended up to date)
2.	HIRING OF SECURITY SERVICES COMPANY. (REF. NO. DUHS/W&S-NIT/202)	
3.	HIRING OF TRANSPORT SERVICES FOR RIVA WATER PLANT. (REF. NO. DUHS/W&S-NIT/203)	
4.	PROVISION OF SECONDARY 4G INTERNET GSM CONNECTIVITY. (REF. NO. DUHS/W&S-NIT/205)	
5.	(RE-RE-TENDER) REPAIR AND MAINTENANCE SERVICE FOR PASSENGER LIFTS AND PATIENTS/ BED LIFTS. (REF. NO. DUHS/W&S-NIT/206)	

Tender Fee	Rs. 5,000/- (Rupees Five Thousand Only) Non-Refundable in shape of Pay Order / Demand Draft in favor of Dow University of Health Sciences, Karachi.
Security	Bid Security and Performance Security as mentioned in the bidding document.

E-Bidding documents as per detailed terms and conditions, specifications and requirements are available for the registered bidders on Sindh Public Procurement Regulatory Authority's EPADS at <https://portalsindh.eprocure.gov.pk/> and University website <https://duhs.edu.pk> on the payment noted above (non-refundable) on any working day except the day of opening of tenders.

The electronics bids must be submitted using EPADS before closing time 11-05-2026 at 10:00 Hrs. Manual bids, shall not be accepted. Electronic Bids will be opened on 11-05-2026 at 11:30 Hrs. For any query related to e-bidding, please Contact to the facilitator /Coordinator, Procurement Committee Services at Admin Block 5th floor DMC Campus, Baba-e-Urdu Road near Civil Hospital Karachi, Phone No. 021-38771000 (Ext. 5820 /5907). The tender fee (non-refundable) and bid security (refundable) shall be submitted in the form of a Pay Order / Demand Draft / Bank Guarantee issued by a Scheduled Bank of Pakistan in favor of Dow University of Health Sciences, Karachi and must be delivered to the above-mentioned office of the Facilitator / Coordinator, Procurement Committee at the same address.

In case of any unforeseen situation resulting in the closure of the office on the date of opening or if Government declares Holiday the tenders shall be submitted/opened online on the next working day at the same time. The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (Amended up to date) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under "Rule-25" of said Rules. In case of any ambiguity in between NIT and tender document, tender will be considered as senior.

DIRECTOR  
Works & Services  
Dow University of Health Sciences, Karachi