



SINDH ELECTRIC POWER REGULATORY AUTHORITY

(SEPRa)

Bungalow No. D-155, Block 5, Clifton, Karachi

BIDDING DOCUMENTS

Single Stage, Single Envelope Procedure
As per Rule 46(1) of SPPRA Rules 2010 (Amended up to Date)

PROJECT TITLE

**Design, Renovation, Interior Fit-Out, and Furniture Works
for Office Premises of SEPRa, Including Civil Works, Fixtures, Furnishings, and Allied
Services**

| | |
|--------------------------------|--|
| Procuring Agency | Sindh Electric Power Regulatory Authority (SEPRa), Karachi |
| Procurement Method | Single Stage, Single Envelope under Rule 46(1) of SPPRA Rules 2010 |
| Funded By | Budgetary Allocation, SEPRa Internal Funds |
| Bid Submission | Online via SPPRA EPADS Portal, https://eprocure.gov.pk/ |
| Bid Submission Deadline | 18th May 2026 (As per NIT) |
| Bid Security | Rs. 600,000/- (Rupees Six Hundred Thousand Only) |
| Tender Fee | Rs. 10,000/- (Rupees Ten Thousand Only), Non-Refundable |

ISSUED BY THE REGISTRAR, SEPRa | MAY 2026

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NOTICE INVITING TENDER (NIT)

| | |
|--|---|
| NIT Reference No. | DD (SEPRA) D-1/2026 |
| Name of Works | Design, Renovation, Interior Fit-Out, and Furniture Works for Office Premises of SEPRA, Including Civil Works, Fixtures, Furnishings, and Allied Services |
| Location | Bungalow No. D-155, Block 5, Clifton, Karachi |
| Procuring Agency | Sindh Electric Power Regulatory Authority (SEPRA), Government of Sindh |
| Method of Procurement | Single Stage, Single Envelope under Rule 46(1) of SPPRA Rules 2010 (Amended up to Date) |
| Estimated Cost | As per approved budget allocation (confidential, not disclosed in Bidding Documents per SPPRA principles) |
| Tender Fee | Rs. 10,000/- (Rupees Ten Thousand Only), Non-Refundable. Pay Order in favour of Registrar, SEPRA, Karachi. |
| Bid Security | Rs. 600,000/- (Rupees Six Hundred Thousand Only), Pay Order from a Scheduled Bank of Pakistan in favour of Registrar, SEPRA, Karachi |
| PEC Registration | C-5 Category or above, with relevant specialization codes (valid for year 2026) |
| Bid Submission Deadline | 18th May 2026, Online via EPADS (https://eprocure.gov.pk/) |
| Bid Opening | As notified on EPADS, conducted online through SPPRA EPADS portal |
| Physical Submission Address (Bid Security, Tender Fee & Original Undertaking) | Office of the Registrar, SEPRA, Bungalow No. D-155, Block 5, Clifton, Karachi |
| Bid Validity | Ninety (90) days from the date of Bid Opening |
| Contract Period | Thirty (30) calendar days from the date of Engineer's Notice to Commence |

The Sindh Electric Power Regulatory Authority (SEPRA) invites sealed bids from eligible and technically qualified contractors registered with the Pakistan Engineering Council (PEC) at C-5 category or above for the design, renovation, interior fit-out, civil, electrical, and furnishing works at its office premises. The procurement is governed by the SPPRA Rules 2010 (Amended up to Date).

Bids shall be submitted online through the SPPRA EPADS portal. The Bid Security, Tender Fee, and the original non-blacklisting undertaking must be submitted in physical form at the address stated above prior to bid opening.

SEPRa reserves the right to accept or reject any Bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidders or any obligation except that the grounds for rejection of all bids shall upon request be communicated to any bidder who submitted a bid, without justification of grounds. Rejection of all bids shall be notified to all bidders promptly.



Sindh Electric Power Regulatory Authority
GOVERNMENT OF SINDH
 NO. DD (SEPRa) D-1/2026 Karachi, Dated: 30th April, 2026

NOTICE INVITING TENDER (NIT)

Renovation, Interior Fit Out, and Furniture Works for Office Premises of SEPRa, Including Civil Works, Fixtures, Furnishings, and Allied Services

Sindh Electric Power Regulatory Authority (SEPRa) invites sealed bids, under the Single Stage – Single Envelope Procedure, from reputed manufacturers, authorized dealers, or firms registered with relevant tax authorities, for the supply and installation of civil works including demolition, toilet works, partitions, ceilings, glazing, and painting; furniture works including workstations, tables, closets, and media walls; and the supply of chairs, blinds, carpet tiles, pantry setup, and other fixtures, as per BOQ specifications.

2. Eligibility Criteria

Bidders must fulfill the following mandatory criteria:

1. Valid registration with Income Tax (NTN) and must be on Active Taxpayer List (ATL) of FBR.
2. Valid Sales Tax Registration (SRB).
3. Registration with PEC in relevant category.
4. Bidder must not be blacklisted by any Government / Semi-Government / Autonomous Body.
5. Minimum 03 years of relevant experience in supply and installation of similar works in public/private sector.
6. Experience of similar nature of works:
 - At least one (01) similar work of 80% of the estimated cost, **OR**
 - At least two (02) similar works of 50% of the estimated cost each, executed during the last five (05) years.
7. Average annual financial turnover during the last five (05) years must not be less than the equivalent cost of the tender.
8. Compliance with applicable tax laws.
9. Affidavit on stamp paper stating that the firm has not been blacklisted.

Incomplete documents or failure to meet mandatory requirements shall result in disqualification.

3. Key Information

| Detail | Description |
|-----------------------------|--|
| Tender Fee (Non-refundable) | Rs 10,000 pay order (in favor of Registrar Sindh Electric Power Regulatory Authority) |
| Earnest Money Deposit | Rs 600,000 Pay order (in favor of Registrar Sindh Electric Power Regulatory Authority) |
| Performance Security | 10% of the total contract value |
| Delivery Period | 30 days from the date of Work Order |
| Bid Validity | 90 days |

4. Critical Dates

Date of Issuance of Bidding Documents: 2nd May, 2026



Last Date for Submission: 18th May, 2026, by 10:00 AM

Bid Opening: 18th May, 2026, by 10:30 AM

5. Submission Process

Tender documents containing detailed specifications, terms, and conditions can be downloaded from the official website **SPPRA e-PADS** or collected from the office during working hours. Bids must be submitted through e-PADS in accordance with prescribed procedures. Bid security and Tender Fee must be submitted before the deadline for bid submission.

REGISTRAR
SEPRa

JOB PORTAL BY
INFORMATION DEPARTMENT

INF/ARY No. 1897 /2026

Registrar

Sindh Electric Power Regulatory Authority (SEPRa), Karachi

Section 1: Instructions to Bidders

A. General Provisions

IB.1 Scope of Bid

The Employer, Sindh Electric Power Regulatory Authority (SEPPRA), wishes to receive bids for the design and execution of works described as: Design, Renovation, Interior Fit-Out, and Furniture Works for Office Premises of SEPPRA, Including Civil Works, Fixtures, Furnishings, and Allied Services at Bungalow No. D-155, Block 5, Clifton, Karachi (hereinafter referred to as the 'Works').

The scope includes: preparation and submission of detailed interior design proposals and layout drawings for SEPPRA's approval; complete civil works including demolition, partitioning, plastering, and finishes; electrical and mechanical services; supply and installation of furniture, fixtures, and furnishings; and all allied services required to deliver fully functional and ready-to-use office premises. The successful bidder shall complete all works within the time specified in Appendix-A to Bid. Joint Ventures are not permitted under this tender.

IB.2 Source of Funds

The Employer has arranged funds from its budgetary allocation. Part of these funds will be applied to eligible payments under the Contract for which these Bidding Documents are issued.

IB.3 Eligible Bidders

Bidders who fulfil all the Eligibility Criteria (Minimum Mandatory Requirements) specified in Clause IB.19 shall be declared technically qualified for further evaluation in accordance with the SPPRA Rules 2010 and the Evaluation Criteria set out herein.

IB.4 One Bid Per Bidder

Each bidder shall submit only one bid. A bidder who submits or participates in more than one bid will be disqualified in accordance with the SPPRA Rules.

IB.5 Cost of Bidding

Bidders shall bear all costs associated with the preparation and submission of their bids. The Employer shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

B. Bidding Documents

IB.7 Contents of Bidding Documents

The Bidding Documents comprise the following and shall be read in conjunction with any addenda issued under Clause IB.9:

- Notice Inviting Tender (NIT)
- Instructions to Bidders
- Bidding Data
- General Conditions of Contract, Part-I (GCC), SPPRA Standard GCC for Works (to be attached separately or referenced from SPPRA Standard Bidding Documents)
- Particular Conditions of Contract, Part-II (PCC)
- Form of Bid and Appendices to Bid

- Bill of Quantities (Appendix-B to Bid)
- Form of Bid Security, Form of Performance Security, and Form of Contract Agreement

Bidders are expected to examine carefully the contents of all documents. Failure to comply with bid submission requirements is at the Bidder's risk. Bids that are not substantially responsive shall be rejected pursuant to Clause IB.26.

IB.8 Clarification of Bidding Documents

Any prospective bidder requiring clarification may notify the Employer in writing at the Employer's address. The Employer will respond to any request for clarification received no later than seven (07) working days prior to the deadline for submission of bids. Copies of the response will be forwarded to all purchasers of the Bidding Documents, without identifying the source of the enquiry, in accordance with the transparency principles of the SPPRA Rules.

IB.9 Amendment of Bidding Documents

At any time prior to the deadline for submission, the Employer may modify the Bidding Documents by issuing an addendum. Any addendum shall form part of the Bidding Documents and shall be communicated in writing to all purchasers. Prospective bidders shall acknowledge receipt in writing. To allow reasonable time to consider an addendum, the Employer may extend the bid submission deadline pursuant to Clause IB.20.

C. Preparation of Bids

IB.10 Language of Bid

The bid and all correspondence and documents shall be in English. Supporting documents in other languages must be accompanied by an accurate English translation, which shall prevail for evaluation purposes.

IB.11 Documents Accompanying the Bid

Each bidder shall submit a written power of attorney authorizing the signatory of the bid, together with the following:

- Evidence of access to financial resources and average annual construction turnover
- NTN and Income Tax Registration Certificate (Active Taxpayer Status, FBR)
- Sindh Sales Tax (SRB) Registration Certificate (Active Taxpayer Status)
- Valid PEC Registration Certificate (C-5 category or above, year 2026) with relevant specialization codes
- Valid Electrical Contractor License, Government of Sindh, for the concerned region
- Copy of CNIC of the authorized signatory
- Documentary evidence of similar completed projects (per Eligibility Criteria)
- Audited financial statements and Income Tax Returns for the last five (05) years
- List of engineering and technical staff with curricula vitae
- Undertaking on Rs. 100/- stamp paper confirming non-blacklisting
- A technical proposal demonstrating design approach, methodology, and proposed construction schedule

IB.12 Bid Prices

The Contract shall be for the whole of the Works based on unit rates and prices submitted by the bidder. Bidders shall fill in rates and prices for all items in the Bill of Quantities. Items against which no rate or price

is entered shall be deemed covered by other rates and prices. All duties, taxes, and levies payable by the Contractor as at twenty-eight (28) days prior to the bid submission deadline shall be included in the rates and total Bid Price.

IB.13 Currencies of Bid and Payment

All rates and prices shall be quoted entirely in Pakistani Rupees. The Employer shall make all payments in Pakistani Rupees only. No foreign currency payments are admissible.

IB.14 Bid Validity

Bids shall remain valid for ninety (90) days after the date of Bid Opening. In exceptional circumstances, the Employer may request an extension of the bid validity period. A bidder may refuse without forfeiting the Bid Security. A bidder agreeing to an extension shall not be permitted to modify the bid but shall extend the Bid Security validity accordingly.

IB.15 Bid Security

Each bidder shall furnish a Bid Security amounting to Rs. 600,000/- (Rupees Six Hundred Thousand Only) in the form of a Pay Order issued by a Scheduled Bank of Pakistan, in favour of the Registrar, SEPRRA, Karachi, valid for twenty-eight (28) days beyond the Bid Validity date.

Any bid not accompanied by an acceptable Bid Security shall be rejected as non-responsive. Bid Securities of unsuccessful bidders shall be returned within twenty-eight (28) days after expiry of the Bid Validity period. The Bid Security of the successful bidder shall be returned upon furnishing the required Performance Security and signing of the Contract Agreement.

The Bid Security may be forfeited:

- If the bidder withdraws the bid except as provided in Clause IB.22
- If the bidder does not accept the correction of the Bid Price under Clause IB.27
- If the successful bidder fails to furnish the required Performance Security within the specified time
- If the successful bidder fails to sign the Contract Agreement within the specified time

IB.16 Alternate Proposals

Alternate proposals by bidders are not invited. Bidders shall quote only for the works as described in these Bidding Documents.

IB.17 Errors, Omissions, and Queries

The bidder shall notify the Employer in writing of any inconsistencies, errors, or omissions found in the Bidding Documents prior to the Bid Opening Date. Withholding such information that could materially affect the contract price may constitute grounds for rejection. SEPRRA shall not be responsible for any verbal communications. All communications must be in writing.

IB.18 Format and Signing of Bid

The amount entered on the Form of Bid shall be for performing the Contract strictly in accordance with the Bidding Documents. All Appendices to Bid shall be properly completed, signed, and stamped. No alteration shall be made to the Form of Bid except in filling up the blanks as directed. Any corrections shall be initialled by the person signing the bid. The bidder shall sign and stamp each page of the Bid Documents. Bids with incomplete or unsigned Forms of Bid may be declared non-responsive.

D. Submission and Evaluation of Bids

IB.19 Eligibility Criteria (Minimum Mandatory Requirements)

The following are the minimum mandatory requirements for eligibility under the SPPRA Rules 2010. Bidders not meeting all criteria shall be declared non-responsive:

| No. | Requirement | Documentary Evidence Required |
|-----|---|--|
| 1 | Valid PEC Registration, C-5 Category or above (Year 2026), with relevant specialization codes for the nature of works. | Copy of valid PEC Registration Certificate showing specialization codes |
| 2 | Valid NTN / Income Tax Registration Certificate showing 'Active Taxpayer' status on FBR portal. | NTN Certificate with online FBR Active Taxpayer verification printout |
| 3 | Valid Sindh Sales Tax (SRB) Registration Certificate showing 'Active Taxpayer' status. | SRB Registration Certificate with online verification printout |
| 4 | Valid Electrical Contractor License issued by the Government of Sindh, valid for the concerned region. | Copy of valid Electrical Contractor License |
| 5 | Copy of CNIC of the authorized signatory of the bid. | Attested copy of CNIC |
| 6 | Minimum three (03) successfully completed similar nature projects during the last five (05) years in public or private sector. At least one (01) project of cost Rs. 24 Million or above; OR at least two (02) projects of cost Rs. 15 Million or above each. | Contract Agreement or Work Orders, plus Satisfactory Performance Certificates for each project, clearly stating tenure and value |
| 7 | Gross Average Annual Turnover of not less than PKR 30 Million over the last five (05) financial years. | Income Tax Returns (ITR, FBR) and audited financial statements for the last five years |
| 8 | Availability of at least one (01) Civil Engineer and one (01) Mechanical/Electrical Engineer employed with the firm, reflected in the PEC License. | CVs and proof of employment; engineers to be reflected in the PEC License |
| 9 | Undertaking on Rs. 100/- stamp paper confirming the firm has not been blacklisted by any Procuring Agency in Pakistan. If found blacklisted, the Bid Security shall stand forfeited. | Original Undertaking on Rs. 100/- legal stamp paper, duly signed and notarized |

IB.20 Deadline for Submission of Bids

Each bidder shall submit the bid online on the SPPRA EPADS website (<https://eprocure.gov.pk/>) before the deadline stated in the NIT. The Bid Security, Tender Fee, and original non-blacklisting undertaking must be submitted in physical form at the Employer's address prior to bid opening. The Employer may, at its discretion, extend the deadline by issuing an amendment under Clause IB.9.

IB.21 Late Bids

All bids must be uploaded on the EPADS portal before the deadline. Late bids shall not be accepted or opened, in accordance with the SPPRA Rules.

IB.22 Modification, Substitution and Withdrawal of Bids

A bidder may modify, substitute, or withdraw a bid after submission, provided that the written notice is received by the Employer prior to the deadline. Withdrawal during the bid validity period may result in forfeiture of the Bid Security under Clause IB.15.

E. Online Bid Opening and Evaluation

IB.23 Online Bid Opening

The Procuring Agency shall open all bids online through the EPADS system as per the date and time specified in the NIT. Bidders wishing to attend may do so through the designated online platform.

IB.24 Process to be Confidential

Information relating to the examination, clarification, evaluation, and comparison of bids and recommendations for award shall not be disclosed to bidders or any unauthorized person, in accordance with the confidentiality provisions of the SPPRA Rules. Any attempt by a bidder to influence the Employer's processing of bids may result in rejection of the bidder's bid.

IB.25 Clarification of Bids

To assist in examination, evaluation, and comparison, the Employer may ask any bidder for clarification, including breakdowns of unit rates. The request and response shall be in writing. No change in price or substance of the bid shall be sought, offered, or permitted, except for arithmetic corrections under Clause IB.27.

IB.26 Examination of Bids and Determination of Responsiveness

Prior to detailed evaluation, the Employer shall determine whether each bid is substantially responsive. A substantially responsive bid is one that: (i) meets the eligibility criteria; (ii) has been properly signed; (iii) is accompanied by the required Bid Security; and (iv) conforms to all terms, conditions, and specifications without material deviation. A non-responsive bid shall be rejected and may not subsequently be made responsive.

IB.27 Correction of Errors

Substantially responsive bids shall be checked for arithmetic errors. Errors shall be corrected as follows:

- Where there is a discrepancy between amounts in figures and words, the amount in words shall govern.
- Where there is a discrepancy between a unit rate and the line item total, the unit rate shall govern, unless there is an obvious gross misplacement of the decimal point, in which case the line item total shall govern and the unit rate shall be corrected.

The corrected Bid Price, with the bidder's concurrence, shall be binding. If the bidder does not accept the corrected amount, the bid shall be rejected and the Bid Security forfeited.

IB.28 Evaluation and Comparison of Bids

The Employer shall evaluate and compare only substantially responsive bids by adjusting the Bid Price for arithmetic corrections, excluding Provisional Sums, and making appropriate adjustments for acceptable variations. A bid with highly inflated or unworkable rates for any BOQ items may be considered non-conforming and rejected, consistent with SPPRA's principles for fair competition.

F. Award of Contract

IB.29 Award

Subject to Clauses IB.30 and IB.34, the Employer shall award the Contract to the bidder whose bid has been determined to be substantially responsive and who has submitted the lowest evaluated bid price, provided the bidder has been determined eligible under Clause IB.3.

IB.30 Employer's Right to Accept or Reject Bids

In accordance with Rule 25 of the SPPRA Rules 2010, the Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award, without incurring any liability to bidders. Grounds for rejection of all bids shall, upon request, be communicated to any bidder who submitted a bid.

IB.31 Notification of Award

Prior to expiration of the Bid Validity period, the Employer shall notify the successful bidder in writing (Letter of Acceptance) that the bid has been accepted, stating the Contract Price. No negotiation shall be permitted with the lowest evaluated responsive bidder or any other bidder, in accordance with the SPPRA Rules. The notification of award and its acceptance by the bidder shall constitute the formation of the Contract.

IB.32 Performance Security

The Performance Security shall equal ten percent (10%) of the Contract Price as stated in the Letter of Acceptance, in the form of an unconditional, irrevocable Bank Guarantee from any Scheduled Bank of Pakistan, in favour of the Registrar, SEPPRA, Karachi. The Performance Security shall remain valid until the date of issue of the Defects Liability Certificate.

Note on Retention: When billing commences, five percent (5%) Retention Money shall be deducted from each Interim / Running Payment Certificate until the total Retention reaches ten percent (10%) of the Contract Price. Fifty percent (50%) of the Retention Money shall be released upon issuance of the Taking-Over Certificate, and the remaining fifty percent (50%) upon expiry of the Defects Liability Period. The Performance Security shall remain valid and in force until the issuance of the Defects Liability Certificate.

IB.33 Signing of Contract Agreement

Within fourteen (14) days from the date of furnishing an acceptable Performance Security, the Employer shall send the successful bidder the Contract Agreement. The formal Agreement shall be executed within fourteen (14) days of receipt by the bidder.

IB.34 General Performance of Bidders

The Employer reserves the right to obtain information regarding performance on previously awarded contracts. Consistent poor performance may result in rejection of the bid and/or referral to the Pakistan Engineering Council (PEC) for appropriate action, including blacklisting under the SPPRA Rules.

IB.35 Integrity Pact

In accordance with the SPPRA Rules and applicable Government policies, the bidder shall sign and stamp the Integrity Pact provided at Appendix-C to Bid for all procurements exceeding the prescribed threshold. Failure to provide a duly executed Integrity Pact shall render the bid non-responsive.

IB.36 Instructions Not Part of Contract

These Instructions are provided to assist bidders in preparing their bids and do not constitute part of the Bid or Contract Documents.

Section 2: Bidding Data

The following specific data shall complement, amend, or supplement the Instructions to Bidders. Where there is a conflict, the provisions herein shall prevail.

| Clause | Subject | Data |
|--------|------------------------------|--|
| IB.1 | Employer Name and Address | Registrar, Sindh Electric Power Regulatory Authority (SEPRA), Bungalow No. D-155, Block 5, Clifton, Karachi |
| IB.1 | Project Name | Design, Renovation, Interior Fit-Out, and Furniture Works for Office Premises of SEPRA, Including Civil Works, Fixtures, Furnishings, and Allied Services |
| IB.2 | Source of Funds | Budgetary Allocation, SEPRA Internal Funds |
| IB.8 | Time Limit for Clarification | Seven (07) working days prior to the last date of submission of bids |
| IB.10 | Bid Language | English |
| IB.13 | Currency of Bid and Payment | Pakistani Rupees (PKR) only |
| IB.14 | Period of Bid Validity | Ninety (90) days from the date of Bid Opening |
| IB.15 | Bid Security | Rs. 600,000/- (Rupees Six Hundred Thousand Only), Pay Order from a Scheduled Bank of Pakistan in favour of Registrar, SEPRA, Karachi. Valid for 28 days beyond the Bid Validity date. |
| IB.16 | Alternate Bids | Not Allowed |
| IB.18 | Bid Submission Method | Online via SPPRA EPADS (https://eprocure.gov.pk/) |
| IB.20 | Bid Submission Deadline | 18th May 2026, As per NIT published on EPADS |
| IB.23 | Bid Opening | As notified on EPADS, conducted online through the SPPRA EPADS portal |
| IB.32 | Performance Security | Ten percent (10%) of the Contract Price, Unconditional, irrevocable Bank Guarantee from a Scheduled Bank of Pakistan in favour of Registrar, SEPRA. Valid until issuance of the Defects Liability Certificate. |

Section 3: Form of Bid and Appendices to Bid

Form of Bid

Bid Reference No.: _____

Name of Contract / Works: Design, Renovation, Interior Fit-Out, and Furniture Works for Office Premises of SEPPRA, Including Civil Works, Fixtures, Furnishings, and Allied Services

To: The Registrar, Sindh Electric Power Regulatory Authority (SEPPRA), Bungalow No. D-155, Block 5, Clifton, Karachi.

Gentlemen,

1. Having examined the Bidding Documents including the Instructions to Bidders, Bidding Data, Conditions of Contract, Specifications, Bill of Quantities, and Addenda Nos. _____ for the design and execution of the above-named Works, we, the undersigned, offer to design, execute, and complete such Works and remedy any defects therein in conformity with the said documents for the sum of:

Rs. _____ (Rupees _____
Only)

or such other sum as may be ascertained in accordance with the said Conditions.

2. We understand that all Appendices attached hereto form part of this Bid.

3. As security for due performance, we submit herewith a Bid Security in the amount of Rs. _____ drawn in your favour and valid for _____ days from the date bids are opened.

4. We undertake, if our Bid is accepted, to commence and complete the whole of the Works within the time stated in Appendix-A to Bid.

5. We agree to abide by this Bid for a period of ninety (90) days from the date fixed for receiving the same, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

7. We declare that this Bid is made without any collusion, comparison of figures, or arrangement with any other bidder for the Works.

8. We understand that you are not bound to accept the lowest or any Bid you may receive, in accordance with the SPPRA Rules 2010.

Dated this _____ day of _____, 2026

| | |
|---|--|
| Signature: | |
| Capacity / Designation: | |
| Name of Bidder (Block Capitals): | |
| Company Seal: | |
| Address: | |
| Date: | |

Witness:

| Signature | Name | Occupation |
|-----------------|------|------------|
| | | |
| Address: | | |

Appendix-A to Bid: Special Stipulations / Bidding Data

The following specific data shall complement, supplement, or amend the provisions in the Bidding Documents. Where there is a conflict, the provisions herein shall prevail.

| No. | Particulars | Details / Requirements |
|-----|---|--|
| 1 | Name of Procuring Agency | Sindh Electric Power Regulatory Authority (SEPRA) |
| 2 | Brief Description of Works | Design, Renovation, Interior Fit-Out, and Furniture Works for Office Premises of SEPRA, Including Civil Works, Fixtures, Furnishings, and Allied Services |
| 3 | Tender Fee | Rs. 10,000/- (Rupees Ten Thousand Only), Non-Refundable. Pay Order in favour of Registrar, SEPRA, Karachi. |
| 4 | Physical Submission Address | Office of the Registrar, SEPRA, Bungalow No. D-155, Block 5, Clifton, Karachi |
| 5 | Amount of Bid Security | Rs. 600,000/- (Rupees Six Hundred Thousand Only), Pay Order from a Scheduled Bank of Pakistan in favour of Registrar, SEPRA, Karachi. |
| 6 | Amount of Performance Security | Ten percent (10%) of the total Contract value, Unconditional, irrevocable Bank Guarantee / Call Deposit / Bank Draft from a Scheduled Bank of Pakistan in favour of Registrar, SEPRA, Karachi. When billing commences: 5% Retention from the 1st bill; 5% deducted from every subsequent bill, until the Performance Security is returned. |
| 7 | Percentage of Retention Money | Five percent (5%) of the amount of each Interim / Running Payment Certificate |
| 8 | Period of Bid Validity | Ninety (90) days from the date of Bid Opening |
| 9 | Currency of Bid | Pakistani Rupees (PKR) only |
| 10 | Time for Furnishing Programme & Design Proposal | Within fourteen (14) days from date of receipt of Letter of Acceptance |
| 11 | Time for Commencement of Works | Within seven (07) calendar days from date of Engineer's Notice to Commence |
| 12 | Period of Contract (Time for Completion) | Thirty (30) calendar days from the date of Engineer's Notice to Commence |
| 13 | Liquidated / Delay Damages | 0.10% (one-tenth of one percent) of the Contract Price per day of delay, subject to a |

| | | |
|----|-----------------------------------|--|
| | | maximum of 10% of the Contract Price. Thereafter, the Contract may be terminated upon 07 days' notice. |
| 14 | Defects Liability Period | Twelve (12) months from the effective date of the Taking-Over / Completion Certificate |
| 15 | Alternate / Conditional Bid | Not Allowed |
| 16 | Joint Venture / Consortium Bid | Not Allowed |
| 17 | Stamp Duty | 0.35% of the Contract Price or as per the applicable Sindh Stamp Act, payable by the successful bidder |
| 18 | Governing Law & Procurement Rules | SPPRA Rules 2010 (Amended up to date) and the laws of the Islamic Republic of Pakistan; jurisdiction Karachi |

Appendix-B to Bid: Bill of Quantities

Preamble

1. The Bill of Quantities shall be read in conjunction with the Conditions of Contract, Specifications, the approved Design Drawings (to be prepared by the Contractor and approved by SEPRa prior to commencement), and any other documents forming part of the Contract.
2. The quantities given are estimated and provisional. Payment shall be based on actual quantities executed, measured by the Contractor, verified by the Engineer, and valued at the rates and prices entered in the priced Bill of Quantities.
3. Rates and prices shall include all costs of design (where applicable), plant, labour, supervision, materials, execution, insurance, profit, taxes, duties, and all risks, liabilities, and obligations implied in the Contract.
4. A rate or price shall be entered against each item, whether quantities are stated or not. Items with no rate entered shall be deemed covered by other rates in the Bill.
5. All prices shall be quoted in Pakistani Rupees only.

Scope of Works, Description of Premises

The works comprise the design, renovation, interior fit-out, and complete furnishing of the SEPRa office at Bungalow No. D-155, Block 5, Clifton, Karachi. The Contractor shall first prepare detailed interior design drawings and material specifications for SEPRa's approval before commencing physical works. The premises comprise the following functional areas:

| Area / Room | Description of Work Required |
|-----------------------------------|---|
| 1. Reception / Entrance Lobby | The main entrance area shall be designed to project a professional and dignified impression suitable for a regulatory authority. Works include ceiling treatment, carpet tile flooring, UV protective film on external glazing, roller blinds, signage, and seating arrangement for visitors. |
| 2. Open Office / Workstation Area | The open-plan staff working area shall accommodate thirty (30) workstations arranged per the approved layout. Works include full ceiling replacement (gypsum board), partition walls (cement board on MS frame), tempered glass partitions and doors, carpet tile flooring, painting, electrical wiring, data and power outlets, and lighting throughout. |
| 3. Chairman's Office Suite | A private executive suite for the Chairman of the Authority, including a media wall feature, back wall feature, executive desk and credenza, dedicated air-conditioning, and a separate seating arrangement for guests within the room. Includes full ceiling, flooring, glass partition treatment, painting, and electrical services. |
| 4. Members' Offices (3 Nos.) | Three individual offices for the Members of the Authority. Each Member's room shall include a media wall feature, executive desk, dedicated air-conditioning, and a dedicated seating arrangement for guests within the room. Each office to receive full interior fit-out |

| | |
|--------------------------------|---|
| | including ceiling, flooring, glass partitions, painting, and electrical services. |
| 5. Executive Officers' Offices | Multiple offices for senior executive staff. Each office to include an executive desk with pedestal, seating for guests, office storage closets, painting, and integrated electrical and data services. |
| 6. Conference Room | A boardroom and conference facility for meetings of the Authority and its committees, accommodating 22 persons. Includes ceiling, flooring, full glass partition treatment, a large conference table with integrated cable management, conference chairs, a 55-inch LED Smart TV for presentations, and dedicated air-conditioning and electrical services. |
| 7. Pantry / Kitchenette | A staff kitchenette area including false wall, cabinetry with marble countertop, stainless steel sink, plumbing connections, under-cabinet lighting, electrical outlets, and finishes. |
| 8. Toilets | Two existing toilets to be expanded and refitted with new sanitary fixtures (Zilver brand or approved equivalent). Construction of one new toilet, including blockwork, plastering, plumbing, sanitary fittings, and door and frame. |
| 9. General / Common Areas | All common corridors, circulation, and shared spaces to receive surface treatment, painting, lighting, and clean-up of demolished works. Includes overall CCTV and PABX system installation throughout the premises. |

Bill No. 1, Civil and Interior Works

| Item No. | Description | Unit | Qty. | Unit Rate (PKR) | Amount (PKR) |
|----------|---|------|-------|-----------------|--------------|
| 1.01 | Preparation and submission of detailed interior design proposal, layout drawings, material schedules, and 3D visualizations for SEPRRA's approval prior to commencement of works (lump sum) | LS | 1 | | |
| 1.02 | Demolition of existing block / partition walls, removal and disposal of all debris including labour and transportation | LS | 1 | | |
| 1.03 | Expansion of existing toilets (2 Nos.) and replacement of all sanitary fittings with Zilver brand or approved equivalent, complete in all respects | NO | 2 | | |
| 1.04 | Construction of new toilet, including blockwork, plastering, plumbing, sanitary fixtures and fittings, and door and frame, complete in all respects | NO | 1 | | |
| 1.05 | Providing, fabricating, and fixing partition wall (4" thick, full height) with ½" cement board on 1.5"×3" (16 SWG) MS pipe frame, including all hardware, scaffolding, and lifting, complete in all respects | SQFT | 1,536 | | |
| 1.06 | Providing and installing suspended gypsum board ceiling (12mm thick, Elephant brand or approved equivalent) on GI framework with hangers, aluminum edgings, fibre tape on joints, light pelmet, access panels, and 3 coats of matt enamel paint (Jotun / ICI / Berger or approved equivalent), complete in all respects | SQFT | 1,048 | | |
| 1.07 | Providing and installing fixed glazing with 12mm thick clear tempered glass in powder-coated aluminum channel frame, including frosted film, rubber gasket / silicone seal, all hardware, and fixings, complete in all respects | SQFT | 1,412 | | |
| 1.08 | Supply and installation of 12mm tempered glass door, complete with | SQFT | 378 | | |

| | | | | | |
|------|---|------|-------|--|--|
| | lock, handle, and floor-mounted closer, size 3' x 7' (21 doors total) | | | | |
| 1.09 | Providing and applying roller-applied texture paint (eggshell finish) to walls, columns, and ceilings, one base primer coat plus texture coat, complete in all respects | SQFT | 3,981 | | |
| 1.10 | Supply and application of one coat primer, putty filling, sanding, and two coats of ICI or approved equivalent emulsion paint on ceilings, complete in all respects | SQFT | 4,720 | | |
| 1.11 | Supply and application of UV sun-protective film on all external glazed windows from inside, to reduce solar heat gain | SQFT | 1,560 | | |
| 1.12 | Providing and installing roller sun-screen blinds in approved colour and quality, complete with all hardware | SQFT | 1,280 | | |
| 1.13 | Providing and installing best quality moisture-resistant carpet tiles with underlay backing, termite-proofing treatment, and all bonding hardware, complete in all respects | SQFT | 1,058 | | |
| 1.14 | Supply and fabrication of media wall feature with provision for LED screen mounting, per approved design, for the Chairman's office and 3 Members' offices | NO | 4 | | |
| 1.15 | Supply and fabrication of back wall and floor-to-ceiling closet wall, per approved design, for the Chairman's office and 3 Members' offices | NO | 4 | | |
| 1.17 | Supply and fabrication of buffet setup for the Authority's hospitality area, complete in all respects | LS | 1 | | |
| 1.18 | Supply and installation of false wall for the pantry / kitchenette area, complete in all respects | LS | 1 | | |
| 1.19 | Supply and fabrication of complete pantry / kitchenette, including: base and overhead cabinets (18mm blockboard with Formica laminate, | LS | 1 | | |

| | | | | | |
|---|--|--|--|--|--|
| | <p>hydraulic hinges, roller channels, and handles); natural marble countertop (Ziarat White or approved equivalent, polished finish with bevelled edge); stainless steel single-bowl sink (Grade 304, approximately 18" x 18") with single-lever swan neck faucet; PVC drainage piping connected to existing drainage system; under-cabinet LED strip lighting; two double power sockets above countertop; all plumbing, electrical connections, and finishing works, complete in all respects</p> | | | | |
| <p>SUB-TOTAL FOR BILL NO. 1 (CIVIL AND INTERIOR WORKS) PKR</p> | | | | | |

Bill No. 2, Electrical, Mechanical and IT Works

| Item No. | Description | Unit | Qty. | Unit Rate (PKR) | Amount (PKR) |
|----------|---|------|------|-----------------|--------------|
| 2.01 | Supply and fabrication of distribution boards (DBs) per electrical load requirements, with MCBs of appropriate ratings, labelling, dressing, testing, and commissioning, complete in all respects | NO | 3 | | |
| 2.02 | Supply and installation of power outlets with data / networking points (Cat-6 cable) at each location, at offices, workstations, and conference room, complete in all respects | NO | 65 | | |
| 2.03 | Supply and installation of all electrical conduits with accessories and cable pulling throughout the premises, complete in all respects | LS | 1 | | |
| 2.04 | Supply, installation, and commissioning of complete PABX telephone system, including all internal extensions, wiring, and handsets | LS | 1 | | |
| 2.05 | Supply, installation, and commissioning of complete analog (non-IP) CCTV surveillance system: 12 HD cameras (2MP / 1080p minimum), 16-channel DVR with 1TB surveillance-grade HDD, all cabling, LED monitor, complete in all respects | LS | 1 | | |
| 2.06 | Supply and installation of AC wiring (cabling) and drainage plumbing for split AC units at 16 points, complete in all respects | NO | 16 | | |
| 2.07 | Supply and installation of 55" 4K UHD Smart LED TV (TCL, Samsung, or approved equivalent), including wall mount and commissioning | NO | 4 | | |
| 2.08 | Supply and installation of 1.5-ton DC Inverter Split Air Conditioner (T3 Tropical Series, Haier / Dawlance or approved equivalent), complete with indoor unit, outdoor unit, refrigerant piping, electrical connection, and commissioning | NO | 16 | | |

| | | | | | |
|---|---|----|-----|--|--|
| 2.09 | Supply and installation of recessed spotlights per approved design, complete in all respects | NO | 110 | | |
| 2.10 | Supply and installation of recessed linear LED lights per approved design, complete in all respects | NO | 46 | | |
| SUB-TOTAL FOR BILL NO. 2 (ELECTRICAL, MECHANICAL AND IT WORKS) PKR | | | | | |

Bill No. 3, Furniture and Furnishings

All furniture shall be of commercial / executive office grade, using high-quality materials (HPL laminate on MDF / MFC, solid wood, or leatherite as appropriate). All items shall conform to approved samples submitted at the time of execution.

| Item No. | Description | Unit | Qty. | Unit Rate (PKR) | Amount (PKR) |
|----------|--|------|------|-----------------|--------------|
| 3.01 | Aluminum-frame office workstation with HPL laminate worktop, anodized aluminum panels, wire management, and mobile drawer pedestal with central lock, colour and configuration as approved by SEPRRA | NO | 30 | | |
| 3.02 | Executive officer's table with side rack and pedestal, HPL laminate finish on MDF, fixed drawer unit with central lock, colour as approved by SEPRRA | NO | 10 | | |
| 3.03 | Member's executive table with side rack and pedestal, with solid wood and matching polish finish, fixed drawer unit with central lock, colour as approved by SEPRRA | NO | 3 | | |
| 3.04 | Chairman's executive table with side table, leatherite top, lockable drawers on both sides, side table with cabinet, solid wood finish, polished glass on both surfaces, as approved by SEPRRA | NO | 1 | | |
| 3.05 | Conference table for 22 persons, boat-shaped or rectangular, premium veneer or MFC top with PVC edge banding, heavy-duty understructure, integrated cable management for power and data, as approved by SEPRRA | NO | 1 | | |
| 3.06 | Conference room chairs (for 22 persons), padded seat and back with molded foam, fabric upholstery in approved colour, steel base with armrests | NO | 22 | | |
| 3.07 | High-back executive chair for the Chairman and Members, black leatherite with 5-star nylon caster base, ultra-comfort foam, premium finish (Korean-made or approved equivalent) | NO | 4 | | |
| 3.08 | Seating for guests in the Chairman's and Members' offices, wood frame | NO | 8 | | |

| | | | | | |
|---|--|----|----|--|--|
| | polished, foam cushion with leatherite upholstery | | | | |
| 3.09 | Seating for guests in the Executive Officers' rooms, frame polished, foam cushion with leatherite upholstery | NO | 20 | | |
| 3.10 | Staff task chairs for workstations, wood frame polished, foam cushion with leatherite upholstery | NO | 30 | | |
| 3.11 | 3-seater sofa sets for reception and waiting areas, solid hardwood frame, high-resilience foam, durable upholstery, sinuous spring suspension, colour as approved by SEPRA | NO | 14 | | |
| 3.12 | Office centre / coffee tables for waiting and lounge areas, laminated MDF top, matte finish, colour as approved by SEPRA | NO | 14 | | |
| 3.13 | Office file storage closets in HPL laminate finish, complete with hydraulic hinges, handles, and central lock, lump sum for all offices | LS | 1 | | |
| 3.14 | National flag and organizational flag with freestanding flag stand, complete in all respects | NO | 4 | | |
| 3.15 | Office name plates, acrylic, stainless steel, or aluminum with engraved / printed lettering in approved branding style, complete with all fixing accessories and wall mounting | NO | 20 | | |
| SUB-TOTAL FOR BILL NO. 3 (FURNITURE AND FURNISHINGS) PKR | | | | | |

Summary, Bill of Quantities

| Bill | Description | Amount (PKR) |
|--|-------------------------------------|--------------|
| 1 | Civil and Interior Works | |
| 2 | Electrical, Mechanical and IT Works | |
| 3 | Furniture and Furnishings | |
| TOTAL (BEFORE TAX) PKR | | |
| APPLICABLE TAXES (GST / SST / Others) PKR | | |
| GRAND TOTAL (INCLUSIVE OF ALL TAXES) PKR | | |
| Grand Total in Words (PKR): | | |

Appendix-C to Bid: Integrity Pact

Declaration of Fees, Commission, and Brokerage Payable by Contractors

Contract No.: _____ Dated: _____ Contract Value: PKR _____
 Contract Title: _____

I/We, _____ (Name of Contractor) hereby declare that I/We have not obtained or induced the procurement of any contract, right, interest, privilege, or other obligation or benefit from the Government of Sindh (GoS) or any administrative subdivision or agency thereof, through any corrupt business practice.

Without limiting the generality of the foregoing, I/We represent and warrant that I/We have fully declared all brokerage, commissions, and fees paid or payable to anyone, and have not given, nor agreed to give, and shall not give or agree to give, to anyone within or outside Pakistan, either directly or indirectly through any natural or juridical person, including affiliates, agents, associates, brokers, consultants, directors, promoters, shareholders, sponsors, or subsidiaries, any commission, gratification, bribe, finder's fee, or kickback, whether described as a consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege, or other obligation or benefit from the Procuring Agency (PA), except as expressly declared hereto.

I/We accept full responsibility and strict liability that I/We have made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the PA, and have not taken and will not take any action to circumvent the above declaration, representation, or warranty.

I/We agree that any contract, right, interest, privilege, or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any rights and remedies available to the PA under any law, contract, or other instrument, be voidable at the option of the PA.

I/We agree to indemnify the PA for any loss or damage incurred by it on account of corrupt business practices, and further to pay compensation to the PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee, or kickback given as aforesaid.

| FOR AND ON BEHALF OF PROCURING AGENCY | FOR AND ON BEHALF OF CONTRACTOR |
|---------------------------------------|---------------------------------|
| Signature: _____ | Signature: _____ |
| Name: _____ | Name: _____ |
| Designation: _____ | Designation: _____ |
| Date: _____ | Date: _____ |

Section 4: Standard Forms

Form of Bid Security

(Pay Order / Bank Guarantee in favour of Registrar, SEPRa)

Security Executed on: _____

Name of Surety (Bank) with Address: _____ (Scheduled Bank of Pakistan)

Name of Principal (Bidder) with Address: _____

Penal Sum of Security: Rs. _____ (Rupees _____ Only)

Bid Reference No.: _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal (Bidder), we, the Surety above named, are held and firmly bound unto the Registrar, Sindh Electric Power Regulatory Authority (SEPRa), Karachi (hereinafter called the 'Employer') in the sum stated above, for the payment of which sum we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Bidder has submitted the accompanying Bid dated _____ for Bid No. _____ to the said Employer; and WHEREAS the Employer has required that the Bidder furnish a Bid Security in the above sum, conditioned as follows:

- The Bid Security shall remain in force up to and including the date 28 days after the deadline for validity of bids, or as extended by the Employer.
- The Bid Security of unsuccessful bidders shall be returned after expiry of its validity or upon signing of the Contract Agreement.
- In the event of failure of the successful Bidder to execute the proposed Contract Agreement and furnish the required Performance Security, the entire sum shall be paid immediately to the Employer pursuant to Clause IB.15.

NOW THEREFORE, if the successful Bidder shall, within the period specified, enter into a formal Contract with the Employer and furnish within twenty-eight (28) days an acceptable Performance Security, then this obligation shall be void and of no effect; otherwise to remain in full force and effect.

PROVIDED THAT the Surety shall pay the Employer the said sum upon first written demand (without cavil or argument) and without requiring the Employer to prove or show grounds or reasons for such demand. PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal has duly performed obligations or has defaulted.

| SURETY (BANK) | WITNESS |
|------------------|------------------|
| Signature: _____ | Signature: _____ |
| Name: _____ | Name: _____ |
| Title: _____ | Address: _____ |
| Corporate Seal: | Date: _____ |

Form of Performance Security (Bank Guarantee)

Guarantee No.: _____ Executed on: _____ Expiry Date: _____
 Name of Guarantor (Bank) with Address: _____ (Scheduled Bank of Pakistan)
 Name of Principal (Contractor) with Address: _____
 Penal Sum of Security: Rs. _____ (Rupees _____ Only)
 Letter of Acceptance No.: _____ Dated: _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and the above-said Letter of Acceptance and at the request of the said Principal, we, the Guarantor above named, are held and firmly bound unto the Registrar, Sindh Electric Power Regulatory Authority (SEPRA), Karachi (hereinafter called the 'Employer') in the penal sum stated above, for the payment of which sum we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfil all the undertakings, covenants, terms, and conditions of the said Documents during the original terms thereof and any extensions that may be granted, with or without notice to the Guarantor, then this obligation shall be void; otherwise to remain in full force and virtue until all requirements of the Defects Liability Clause of the Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above. A claim for payment in writing must be received by us within the validity period of this Guarantee. We, the Guarantor, waiving all objections and defences, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand, any sum up to the amount stated above against the Employer's written declaration that the Principal has refused or failed to perform its obligations under the Contract.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal has performed obligations or defaulted, and the Guarantor shall pay without objection upon first written demand.

| GUARANTOR (BANK) | WITNESSES |
|-----------------------------|-----------------------|
| Signature: _____ | 1. Signature: _____ |
| Name: _____ | Name & Address: _____ |
| Title: _____ | 2. Signature: _____ |
| Corporate Secretary (Seal): | Name & Address: _____ |

Form of Contract Agreement

THIS CONTRACT AGREEMENT (hereinafter called the 'Agreement') made on the _____ day of _____, 2026

BETWEEN:

The Registrar, Sindh Electric Power Regulatory Authority (SEPRA), Bungalow No. D-155, Block 5, Clifton, Karachi (hereinafter called the 'Employer') of the one part;

AND:

_____ (Name and Address of Contractor) (hereinafter called the 'Contractor') of the other part.

WHEREAS the Employer is desirous that the following Works should be designed and executed by the Contractor and has accepted a Bid by the Contractor for the design, execution, completion, and remedying of any defects therein.

Works: Design, Renovation, Interior Fit-Out, and Furniture Works for Office Premises of SEPRA, Including Civil Works, Fixtures, Furnishings, and Allied Services at Bungalow No. D-155, Block 5, Clifton, Karachi.

NOW this Agreement witnesses as follows:

1. In this Agreement, words and expressions shall have the meanings respectively assigned to them in the Conditions of Contract.
2. The following documents, after incorporating addenda, if any, shall be deemed to form and be read and construed as part of this Agreement:
 - The Contract Agreement
 - The Letter of Acceptance
 - The completed Form of Bid
 - Special Stipulations (Appendix-A to Bid)
 - The Particular Conditions of Contract, Part II
 - The General Conditions of Contract, Part I
 - The priced Bill of Quantities (Appendix-B to Bid)
 - The completed Appendix-C to Bid (Integrity Pact)
 - Interior Design Drawings and Material Specifications, as prepared by the Contractor and approved by SEPRA prior to commencement of works
3. In consideration of the payments to be made by the Employer, the Contractor hereby covenants to design, execute, and complete the Works and remedy any defects therein in conformity with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor the Contract Price, or such other sum as may become payable under the provisions of the Contract, at the times and in the manner prescribed by the Contract.

This Agreement shall be governed by the laws of the Islamic Republic of Pakistan and the SPPRA Rules 2010 (Amended up to date), with jurisdiction at Karachi.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed on the day, month, and year first before written in accordance with their respective laws.

| CONTRACTOR | EMPLOYER |
|-------------------|------------------|
| Signature: _____ | Signature: _____ |

| | |
|--------------------|-------------------------------|
| Name: _____ | Name: _____ |
| Designation: _____ | Designation: Registrar, SEPRa |
| Company Seal: | Official Seal: |
| Date: _____ | Date: _____ |

Signed, Sealed, and Delivered in the presence of:

| WITNESS FOR CONTRACTOR | WITNESS FOR EMPLOYER |
|-------------------------------|-----------------------------|
| Name: _____ | Name: _____ |
| Title: _____ | Title: _____ |
| Address: _____ | Address: _____ |

Dated: 23rd April ,2026**NOTIFICATION**

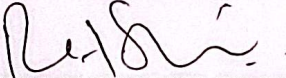
No.SEPRA/Admn-1/2026 : In pursuance of Rule 31 of the Sindh Public Procurement Rules, 2010 (as amended up to date), Complaint redressal Committee (CRC) is hereby constituted for redressal of grievances of bidders during the procurement in the Sindh Electric Power Regulatory Authority (SEPRA).

Composition of the Complaint Redressal Committee (CRC):

| S. No. | Name / Designation | Position |
|--------|---|----------|
| 01 | Chairman-SEPRA | Chairman |
| 02 | Independent Professional to be nominated by the Authority as per SPPRA rules. | Member |
| 03 | Member will be nominated by the Authority as per SPPRA rules. | Member |

Terms of Reference (TORs)

As per Rule 31 of the SPP Rules.


(RAFIQUE AHMED SHIAKH)
Chairman SEPRA

A copy is forwarded for information & necessary action to:

1. The Accountant General Sindh, Karachi.
2. The Chairman/Members (All) of the Committee.
3. The P.S to Secretary, Energy Department.
8. Office File

Dated: 23rd April, 2026

NOTIFICATION

NOTIFICATION No. SEPRA/Admn-1/2026

Consequent upon approval of the Authority (ARM 26-05) held on 21-04-2026 and as per Rule 7 of the Sindh Public Procurement Rules, 2010 (as amended up to date), constituted a Procurement Committee (PC) for procurement matters in the Sindh Electric Power Regulatory Authority (SEPRA). The composition of the Procurement Committee (PC), as decided by Authority:

| S. No. | Name / Designation | Position |
|--------|---|----------|
| 01 | Member (Technical & Development) | Chairman |
| 02 | Member (Legal & Corporate) | Member |
| 03 | Mr. Ashfaq Hussain Assistant Director AE (BS-17) Nominated by the Energy Department. | Member |

Terms of Reference (TORs)

As per Rule 8 of the Sindh Public Procurement Rules, 2010 (as amended) - (Cope enclosed)

Registrar, SEPRA

Copy forwarded for information & necessary action to:

1. PS to Chairman Sepra
2. PS to Member Technical and Development
3. PS to Member Law
4. The Chairman/Members (All) of the Committee
5. The P.S. to Secretary, Energy Department



No. ED/SO(ADMN/7-10/2022/(SEPRA)(Pt-III)

**GOVERNMENT OF SINDH
ENERGY DEPARTMENT**

Karachi, dated the 23rd April, 2026

To

The Chairman,
Sindh Electric Power Regulatory Authority (SEPR),
Government of Sindh, Karachi.

SUBJECT:

**NOMINATION OF A SUITABLE OFFICER FOR
PROCUREMENT COMMITTEE OF SINDH ELECTRIC POWER
REGULATORY AUTHORITY (SEPRA)**

I am directed to refer to your letter No. SEPRA/Admn-1/2026/106 dated 07.04.2026 regarding nomination of a suitable officer from the Energy Department to serve as a member of the Procurement Committee of SEPRA.

2. In response to your request for nomination of an officer from the Energy Department for external representation on the Procurement Committee, the competent authority has been pleased to nominate **Mr. Ashfaq Hussain, Assistant Director (BS-17), Directorate of Alternative Energy, Energy Department, Government of Sindh**, to serve as a member of the Procurement Committee of SEPRA.

3. Approval is also conveyed for the formal notification of the Procurement Committee, as proposed.



SECTION OFFICER (ADMN)
FOR SECRETARY TO GOVT. OF SINDH

C.C to:-

1. The Director, Directorate of Alternative Energy, Energy Department, Government of Sindh
2. PS to Secretary, Energy Department, Government of Sindh, Karachi.
3. Office Order File.

SECTION OFFICER (ADMN)
FOR SECRETARY TO GOVT. OF SINDH

Office Address:- 3rd floor State Life Insurance Corporation of Pakistan Building No.3, Dr. Ziauddin
Ahmed Road, Opposite C.M House Karachi.

D-c SEPRA Supervisory of Assignment Account SEPRA-2025



سند اليڪٽرڪ پاور ريگيوليٽري اٿارٽي - گورنمينٽ آف سنڌ

NO.DD(SEPRA)D-1/2026

Dated:30_04_2026

ٽينڊر گھراڻي لاءِ نوٽيس (NIT)

سيپرا جي آفيس جي احاطي لاءِ مرمت، اندروني فٽ آئوٽ ۽ فرنيچر جو ڪم، جنهن ۾ سول ورڪس، فڪسچر فرنيشنگ ۽ لاڳاپيل خدمتون شامل آهن:

سند اليڪٽرڪ پاور ريگيوليٽري اٿارٽي (SEPPRA) سنڪل اسٽيج - سنڪل اينويٽپ پروسيجر تحت، مشهور مينوليڪٽورن مجاز ڊيلرز يا لاڳاپيل ٽيڪس اختيارين سان رجسٽرڊ فرمن کان سول ڪم جي فراھمي ۽ تنصيب لاءِ مھربند واڪ طلب ڪري ٿي، جنهن ۾ ڊموليشن توانائيت جو ڪم، پارٽيشن ڇت، گليزنگ ۽ پينٽنگ شامل آهن. فرنيچر جو ڪم جنهن ۾ ورڪ اسٽيشن ٽيبل، الاري ۽ ميڊيا وال شامل آهن، ۽ ڪرسيون، بلاٽو، ڪاريٽ ٽائلس، پينٽري سيٽ اپ ۽ ٻين فڪسچر جي فراھمي. BOQ وضاحتن مطابق 2 قابليت جو معيار:

واڪ ڏينڊن کي هيٺين ريت لازمي معيارن کي پورو ڪرڻ گھرجي:

1. انڪر ٽيڪس (NTN) سان ڪارگر رجسٽريشن ۽ FBR جي فعال ٽيڪس اٽا ڪنڊو لسٽ (ATL) تي هجڻ گھرجي.
 2. ڪارگر سٽيلز ٽيڪس رجسٽريشن (ايس آر سي).
 3. لاڳاپيل ڪيٽيگري ۾ ٻي اي سي سان رجسٽريشن.
 4. واڪ ڏينڊ کي ڪنهن به سرڪاري / نيم سرڪاري / خودمختيار اداري طرفان بليڪ لسٽ نه ڪيو ويو هجي.
 5. سرڪاري/نجي شعبي ۾ ساڳئي ڪم جي فراھمي ۽ تنصيب ۾ گھٽ ۾ گھٽ 03 سالن جو لاڳاپيل تجربو.
 6. ساڳي نوعيت جي ڪمن جو تجربو.
 7. گھٽ ۾ گھٽ هڪ (01) ساڳيو ڪم جيڪو انفاڙي مطابق قيمت جو 80% هجي يا گذريل پنجن (05) سالن دوران گھٽ ۾ گھٽ ٻه (02) ساڳيا ڪم جيڪي انفاڙي مطابق قيمت جي 50% جي برابر هجن.
 8. گذريل پنجن (05) سالن دوران سراسري سالياني مالي ٽرن اوور ٽينڊر جي برابر قيمت کان گھٽ نه هجڻ گھرجي.
 9. لاڳو ٽيڪس قانونن جي تعميل.
 10. اسٽيمپ پيپرن تي حلف نامو جنهن ۾ چيو ويو هجي ته فرم کي بليڪ لسٽ نه ڪيو ويو آهي.
- نامڪمل دستاويز يا لازمي گھرجن کي پورو ڪرڻ ۾ ناڪامي جي نتيجي ۾ نااهلي ٿيندي.

3- اهر معلومات:

| تفصيل | وضاحت |
|--------------------------|---|
| ٽينڊر فيس (ناقابل واپسي) | رجسٽرار سنڌ اليڪٽرڪ پاور ريگيوليٽري اٿارٽي جي حق ۾ 10,000 روپين جا ٻي آرڊر. |
| آمدني جي جمع رقم | 600000 ٻي آرڊر (رجسٽرار سنڌ اليڪٽرڪ پاور ريگيوليٽري اٿارٽي جي حق ۾) |
| ڪارڪردگي سيڪيورٽي | ڪل معاهدي جي قيمت جو 10% |
| ٻهچاڻ جي مدو | ورڪ آرڊر جي تاريخ کان 30 ڏينهن تائين |
| واڪ جو مدو: | 90 ڏينهن |

4- تقريدي تاريخون:

- ← واڪ دستاويز جاري ڪرڻ جي تاريخ: 2 مئي 2026
- ← جمع ڪرائڻ جي آخري تاريخ: 18 مئي 2026، صبح جو 10:00 وڳي تائين
- ← واڪ کولڻ: 18 مئي 2026، صبح جو 10:30 وڳي

5- جمع ڪرائڻ جو عمل:

تفصيلي وضاحتن، شرطن ۽ ضابطن تي مشتمل ٽينڊر دستاويز سرڪاري ويب سائيٽ تان ڊائون لوڊ ڪري سگهجن ٿا e-PADS يا SPPRA ڪم جي ڪلاڪن دوران آفيس مان گڏ ڪيل. تجويز ڪيل طريقاڪار مطابق اي پيڊس ذريعي واڪ جمع ڪرائڻ گھرجن. واڪ سيڪيورٽي ۽ ٽينڊر فيس واڪ جمع ڪرائڻ جي آخري تاريخ کان اڳ جمع ڪرائڻ لازمي آهي.

رجسٽرار-SEPRA

INF-KRY.NO.1697/2026

WORK FOR SINDH JOB PORTAL BY INFORMATION DEPARTMENT



Sindh Electric Power Regulatory Authority

GOVERNMENT OF SINDH

NO. DD (SEPR) D-1/2026

Karachi, Dated: 30th April, 2026

NOTICE INVITING TENDER (NIT)

Renovation, Interior Fit Out, and Furniture Works for Office Premises of SEPR, Including Civil Works, Fixtures, Furnishings, and Allied Services

Sindh Electric Power Regulatory Authority (SEPR) invites sealed bids, under the Single Stage – Single Envelope Procedure, from reputed manufacturers, authorized dealers, or firms registered with relevant tax authorities, for the supply and installation of civil works including demolition, toilet works, partitions, ceilings, glazing, and painting; furniture works including workstations, tables, closets, and media walls; and the supply of chairs, blinds, carpet tiles, pantry setup, and other fixtures, as per BOQ specifications.

2. Eligibility Criteria

Bidders must fulfill the following mandatory criteria:

1. Valid registration with Income Tax (NTN) and must be on Active Taxpayer List (ATL) of FBR.
2. Valid Sales Tax Registration (SRB).
3. Registration with PEC in relevant category.
4. Bidder must not be blacklisted by any Government / Semi-Government / Autonomous Body.
5. Minimum 03 years of relevant experience in supply and installation of similar works in public/private sector.
6. Experience of similar nature of works:
 - At least one (01) similar work of 80% of the estimated cost, **OR**
 - At least two (02) similar works of 50% of the estimated cost each, executed during the last five (05) years.
7. Average annual financial turnover during the last five (05) years must not be less than the equivalent cost of the tender.
8. Compliance with applicable tax laws.
9. Affidavit on stamp paper stating that the firm has not been blacklisted.

Incomplete documents or failure to meet mandatory requirements shall result in disqualification.

3. Key Information

| Detail | Description |
|-----------------------------|--|
| Tender Fee (Non-refundable) | Rs 10,000 pay order (in favor of Registrar Sindh Electric Power Regulatory Authority) |
| Earnest Money Deposit | Rs 600,000 Pay order (in favor of Registrar Sindh Electric Power Regulatory Authority) |
| Performance Security | 10% of the total contract value |
| Delivery Period | 30 days from the date of Work Order |
| Bid Validity | 90 days |

4. Critical Dates

- Date of Issuance of Bidding Documents:** 2nd May, 2026
- Last Date for Submission:** 18th May, 2026, by 10:00 AM
- Bid Opening:** 18th May, 2026, by 10:30 AM

5. Submission Process

Tender documents containing detailed specifications, terms, and conditions can be downloaded from the official website **SPPRA e-PADS** or collected from the office during working hours.

Bids must be submitted through e-PADS in accordance with prescribed procedures.

Bid security and Tender Fee must be submitted before the deadline for bid submission.

**REGISTRAR
SEPR**

سندھ الیکٹریک پاور ریگولیشن اتھارٹی حکومت سندھ

NO. DD (SEPPRA) D-1/2026

Karachi, Dated: 30th April, 2026



ٹینڈر انوائٹنگ نوٹس (این آئی ٹی)

سندھ الیکٹریک پاور ریگولیشن اتھارٹی (ایس ای پی آر اے) کے دفتری احاطے کی تزئین و آرائش، انٹیریئر فٹ آؤٹ، اور فرنیچر کے کام، بشمول سول ورکس، فکسچرز، فرنیچرنگ اور متعلقہ خدمات سندھ الیکٹریک پاور ریگولیشن اتھارٹی (ایس ای پی آر اے) سنگل اسٹیج - سنگل لفافہ طریقہ کار کے تحت مہر بند بولیاں طلب کرتی ہے۔ یہ بولیاں معروف مینوفیکچررز، مجاز ڈیلرز، یا متعلقہ ٹیکس حکام کے ساتھ رجسٹرڈ فرموں سے طلب کی جاتی ہیں، جن میں سول کام (بشمول مسماری، ہاتھ روم کے کام، پارٹیشنز، سیلنگ، گلپزنگ اور پینٹنگ)، فرنیچرنگ کا کام (بشمول ورک اسٹیشنز، میزیں، لماریاں اور میڈیا والز)، اور کرسیوں، پلانڈرز، کارپٹ ٹائلرز، پینٹری سیٹ-آپ اور دیگر فکسچرز کی فراہمی و تنصیب شامل ہے۔ جیسا کہ ہن او کیو کی تفصیلات ہرائے میں درج ہے۔

2. اہلیت کا معیار

بولی دہندگان کے لیے درج ذیل لازمی شرائط پوری کرنا ضروری ہے :

1. انکم ٹیکس (این ٹی این) میں درست رجسٹریشن اور ایف بی آر کی ایکٹو ٹیکس پیئر لسٹ (اے ٹی ایل) میں شامل ہونا۔
 2. سیلز ٹیکس رجسٹریشن (ایس آر بی) کا حامل ہونا۔
 3. متعلقہ کٹیگری میں پی ای سی کے ساتھ رجسٹریشن۔
 4. بولی دہندہ کسی بھی سرکاری / نیم سرکاری / خود مختار ادارے کی طرف سے بلیک لسٹ نہ ہو۔
- 3
- ک یا پرائیویٹ سیکٹر میں اسی نوعیت کے کاموں کی سپلائی اور تنصیب کا کم از کم 3 سال کا تجربہ۔
نوعیت کے کاموں کا تجربہ :
- کم از کم ایک (01) کام جس کی مالیت تخمینہ لاکھ کے 80% کے برابر ہو، یا
 - کم از کم دو (02) کام جن میں ہر ایک کی مالیت تخمینہ لاکھ کے 50% کے برابر ہو، اور یہ گزشتہ پانچ (05) سال میں مکمل کیے گئے ہوں۔
7. گزشتہ پانچ (05) سال کا اوسط سالانہ مالی ٹرن اوور ٹینڈر کی مالیت سے کم نہ ہو۔
 8. متعلقہ ٹیکس قوانین کی پابندی۔
 9. اسٹامپ پیپر پر حلف نامہ کہ فرم بلیک لسٹ نہیں ہے۔

نامکمل دستاویزات یا لازمی شرائط پوری نہ کرنے کی صورت میں نااہلی ہوگی۔

3. اہم معلومات

| تفصیل | وضاحت |
|--------------------------|---|
| ٹینڈر فیس (ناقابل واپسی) | 10,000 روپے کا ہے آرڈر، بنام رجسٹرار سندھ الیکٹریک پاور ریگولیشن اتھارٹی |
| ارنسٹ منی ڈپازٹ | 600,000 روپے کا ہے آرڈر، بنام رجسٹرار سندھ الیکٹریک پاور ریگولیشن اتھارٹی |
| پرفارمنس سیکیورٹی | کل کنٹریکٹ ویلیو کا 10% |
| ڈیلیوری کی مدت | ورک آرڈر کی تاریخ سے 30 دن |
| بولی کی معیاد | 90 دن |

4. اہم تاریخیں

- بڈنگ دستاویزات کے اجراء کی تاریخ: 2 مئی، 2026
- جمع کرائے کی آخری تاریخ: 18 مئی، 2026، صبح 10:00 بجے تک
- بولی کھولنے کا وقت: 18 مئی، 2026، صبح 10:30 بجے

5. جمع کرائے کا طریقہ کار

ٹینڈر دستاویزات جن میں تفصیلی وضاحتیں، شرائط و ضوابط شامل ہیں، سرکاری ویب سائٹ SPPRA e-PADS سے ڈاؤن لوڈ کیے جا سکتے ہیں یا دفتری اوقات میں دفتر سے حاصل کیے جا سکتے ہیں۔ بولیاں مقررہ طریقہ کار کے مطابق e-PADS کے ذریعے جمع کروانی ہوں گی۔ بولی سیکیورٹی اور ٹینڈر فیس جمع کرائے کی آخری تاریخ سے پہلے جمع کروانا لازمی ہے۔

رجسٹرار
ایس ای پی آر اے