



SUKKUR WATER & SEWERAGE CORPORATION GOVERNMENT OF SINDH

No. SW&SC/Admin/- 208 of 2026

dated: 02-06-2026



(TENDER NOTICE)

The Sukkur Water and Sewerage Corporation (SW&SC) has been established with the primary mandate of supplying potable (safe and clean) water and efficiently disposing of sewage within the territorial limits of Sukkur Municipal Corporation. The Sukkur Water and Sewerage Corporation (SW&SC) invites sealed bids electronically on through "E-Pak Acquisition and Disposal System (EPADS)" on website <http://portalsindh.eprocure.gov.pk/> -Single Stage One Envelope- bidding procedure from the registered and well-reputed firms / companies, having valid/active registration with SRB & FBR, for the provision of following services to SW&SC.

S. No	Name of work	Earnest Money	Tender Fee	Period
01	Hiring of HRM firm to fill the vacant Positions	0.100 (M)	Rs. 3,000	1 Year
02	Acquiring of Office Premises on Rental Basis	0.500 (M)	Rs. 3,000	3 Years
03	Provision of Security Service	1.000 (M)	Rs. 3,000	1 Year
04	Provision of Janitorial Services	0.100 (M)	Rs. 3,000	1 Year

TENDER SUBMISSION DEADLINE AND OPENING PROGRAMME

	1 st Attempt	2 nd Attempt
Bidding Documents can be downloaded after hosted on SPPRA EPADS System website http://portalsindh.eprocure.gov.pk/ / Deadline for submission of E-Bids on SPPRA EPAD is	23-06-2026 @ 11:00 AM	07-07-2026 @ 11:00 AM
Opening of E-Bids in the presence of Procurement Committee / Participating Contractors / Firm's / JV/ Consortium authorized Agents who may attend.	23-06-2026 @ 11:30 AM	07-07-2026 @ 11:30 AM

TERMS AND CONDITIONS

1. The Blank Tender/Bidding Documents/RFP containing the detailed Terms and Conditions and Evaluation Criteria are available and can be seen or downloaded from the official website <http://portalsindh.eprocure.gov.pk/>. Tender Fee (Non-Refundable) in shape of Pay Order / Demand Draft (in favour of **Sukkur Water & Sewerage Corporation**) and the bid security as mentioned above in the shape of call deposit / pay order / demand draft as per manner prescribed in SPP Rules (in favor of **Sukkur Water & Sewerage Corporation**) both of them shall be delivered to the Procuring Agency on or before the deadline of submission of E-Bids. Otherwise such tender will not be considered and stands non participated.
2. If the any Procurement Committee Members is out of Head Quarter or observance of any public holiday the tenders will be opened on next working day.
3. The Bid Security would be pledge in the name of **Sukkur Water & Sewerage Corporation**, in the shape of Call Deposit / Pay Order / DD as per manner prescribed in SPP Rules from any scheduled bank and must be submitted before deadline of submission of bid, otherwise it will not be entertained.
4. Bidding Process "**National Open Competitive**". Procurement Method "**Single Stage – One Envelop**"
5. Bid Validity is 90 Days.
6. Bid Opening Venue and Contact Detail is as under:-
Office of the Executive Engineer (Civil), Sukkur Water & Sewerage Corporation at Sukkur Municipal Corporation, Ph: 071-9310307, Email. swsc.sukkur@gmail.com
7. Evaluation Criteria, sub-criteria, for the evaluation of Full Technical Proposals is based on Yes / No OR Pass / Fail, if a bidder fails to obtain yes or pass in any criteria or sub-criteria then he / it shall not be qualified.
8. Bidders are requested to be given their Best and Final Price as "No" negotiation is permitted.
9. Original and Fresh dated affidavit on Judicial E-Stamp Paper worth Rs. 500/- that, with effect that all the documents / particulars / information furnished are true and correct. In case of Bogus / Tempered or false information / certificates provided by the company / firm shall be liable to be black listed at any stage.
10. Undertaking on E-stamp worth Rs:500/- that firm is not involved in any kind of litigation with, any departmental rift, abandoned or unnecessary delay in completion of any work.
11. The undertakings/affidavits mentioned at S. No. 9 and 10 in original must be reached to the Procuring Agency in original along-with Call Deposit and Tender Fee before the deadline of submission of E-Bids.
12. The Tender should be submitted along with the above required documentation / information. If any such required documents / information lacking then the tender will not be considered by the procuring committee and no excuse will be entertain.
13. This NIT can also be seen on SPPRA (EPAD) Govt. of Sindh Website <http://portalsindh.eprocure.gov.pk/>
14. All SPPRA rules/notifications (amended to date) must be followed


UNDER FOLLOWING CONDITIONS BIDS WILL BE STANDS REJECTED

1. Hard copy of bid or by hand is not accepted.
2. No conditional bid/tenders shall be accepted.
3. Bid not accompanied by Bid Security of required amount and manner as prescribed in the Bidding Documents / Tender Notice.
4. Submitted documents if found forged at any stage.
5. participated firm found Black listed firms.
6. The Procuring Agency reserves the right to reject any or all the tenders / bids as per SPPRA Rules 2010 (amended up to date).

Executive Engineer (Civil)
Sukkur Water & Sewerage Corporation

C.C to:-

- ✓ The **Chairman**, Sukkur Water & Sewerage Corporation for kind information.
- ✓ The **Secretary**, Government of Sindh, Local Government Department, Karachi for kind information
- ✓ The **Chief Executive Officer / Chief Operating Officer**, SW&SC for kind information.
- ✓ The **Procurement Committee** (Members (All)), Sukkur Water & Sewerage Corporation for information with request to remain available on above schedule.
- ✓ **SPPRA EPAD Web Portal and Notice Board.**


Executive Engineer (Civil)
Sukkur Water & Sewerage Corporation



**SUKKUR WATER & SEWERAGE
CORPORATION**

www.swsc.gos.pk



BIDDING DOCUMENTS

**“ACQUIRING OF OFFICE PREMISES ON RENTAL BASIS IN
SUKKUR FOR SUKKUR WATER & SEWERAGE CORPORATION”**

TENDER NO. SW&SC/Admin/- 208 of 2026 Sukkur Dated: 02-06-2026



SUKKUR WATER & SEWERAGE CORPORATION GOVERNMENT OF SINDH

No. SW&SC/Admin/- 208 of 2026 dated: 02-06-2026

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S. No	Name of work	Earnest Money	Tender Fee	Period
01	Hiring of HRM firm to fill the vacant Positions	0.100 (M)	Rs. 3,000	1 Year
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- If the any Procurement Committee Members is out of Head Quarter or observance of any public holiday the tenders will be opened on next working day.
- The Bid Security would be pledge in the name of **Sukkur Water & Sewerage Corporation**, in the shape of Call Deposit / Pay Order / DD as per manner prescribed in SPP Rules from any scheduled bank and must be submitted before deadline of submission of bid, otherwise it will not be entertained.
- Bidding Process "**National Open Competitive**". Procurement Method "**Single Stage – One Envelop**"
- Bid Validity is 90 Days.
- Bid Opening Venue and Contact Detail is as under:-
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- stage.
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Executive Engineer (Civil)
Sukkur Water & Sewerage Corporation

"ACQUIRING OF OFFICE PREMISES ON RENTAL BASIS IN SUKKUR FOR SUKKUR WATER & SEWERAGE CORPORATION"

The Sukkur Water and Sewerage Corporation (SWSC) has been established with the primary mandate of supplying potable (safe and clean) water and efficiently disposing of sewage within the territorial limits of Sukkur Municipal Corporation. The Sukkur Water and Sewerage Corporation (SWSC) invites sealed bids **electronically** on **-Single Stage One Envelope-** bidding procedure from the registered and well-reputed parties/firms, having valid/active registration with **SRB** & FBR, for **Acquiring of Office Premises in Sukkur on rental basis** in the independent building / portion / commercial building (free from all encumbrances) for its office at Sukkur with following requirements:

S.NO.	FEATURES	REQUIREMENTS
1.	Preferred Location	Within Sukkur City Road Side
2.	Space Required	Size between 5000- 8,000 sq.ft. Adequate to accommodate 50 people with minimum five Executive rooms. Rooms not less than 15 on the same floor with preferably attached washrooms and having common washrooms. Building should have at least two entrances for incoming and outgoing walk in customers.
3.	Preferable Amenities	Express feeder Electricity, Gas, Water & Sewerage Connections.
4.	Quality of Construction	Well maintained building with easy access


Executive Engineer (Civil)
Sukkur Water & Sewerage Corporation

BIDDING DATA	
Name of Work	ACQUIRING OF OFFICE PREMISES ON RENTAL BASIS IN SUKKUR FOR SUKKUR WATER AND SEWERAGE CORPORATION (SWSC)
Procedure of Open Competitive Bidding	SINGLE STAGE ONE ENVELOPE bidding procedure
Date for Issuance of Bid document	2nd June, 2026
Date and time of Submission ELECTRONICALLY	23 rd June, 2026 at 11:00 AM
Date and time of Technical and Financial Bid Opening	23 rd June, 2026 at 11:30 AM.
Place of opening	Office of the Executive Engineer (Civil), Sukkur Water & Sewerage Corporation at Sukkur Municipal Corporation
Name of Procuring Agency	Sukkur Water & Sewerage Corporation, Government of Sindh, Sukkur
Address, Telephone#, E-mail, & Website	Address along with Phone Numbers Office of the Executive Engineer (Civil), Sukkur Water & Sewerage Corporation at Sukkur Municipal Corporation Ph: 071-9310307 Email swsc.sukkur@gmail.com
Method & Procurement Procedure	National Open Competitive Bidding Single Stage – One Envelope Bidding Procedure
Bid Validity	90 Days
Availability of Premises	Within One months of Publication of Tender Notice.
Bid Security	Not exceeding PKR 500,000/- (The bid security of successful party shall be verified from the issuing agency as per SPPRA rule 39(3)).
Performance Security	5% Performance Security as prescribed in SPP Rules (Amended) (The performance security of successful party shall be verified from the issuing agency as per SPPRA rule 39(3)).

Executive Engineer (Civil)
Sukkur Water & Sewerage Corporation

INSTRUCTIONS TO BIDDERS

1. GENERAL

1.1 Introduction

Sukkur Water and Sewerage Corporation (SW&SC), Government of Sindh intends to hire private party/firm for providing office space to SW&SC in Sukkur on rental basis.

1.2 Scope of Work

1.1.2 The bidder would be selected as per the evaluation criteria of this document to provide services as. The successful bidder would enter into a **Framework Contract** as per Rule-15 (B) of SPPRA Rules (Amended time to time).

1.2.2 Bidding shall be conducted under Rules 46 (1) "**Single Stage–One Envelope**" (Technical and Financial Bids) procedure laid down in SPPRA Rules 2010 (amended time to time). The contract shall be awarded as per the evaluation criteria mentioned in this document.

1.2.3 The bidder shall submit their bids with proper Indexing Table / Page Numbers and attach all the mandatory / required documents in Annex or Tagging format.

1.3 Source of Funds

1.3.1 The SW&SC has allocated funds towards the cost of "**Acquiring of Office Premises for SW&SC on rental basis**" from its budget for the current financial year 2026-2027.

2. ELIGIBLE BIDDERS

The bids that meet the following minimum **ELIGIBILITY CRITERIA (MANDATORY REQUIREMENT)** would be declared responsive for further evaluation as per the Evaluation Criteria specified in this bidding document. **Documentary Evidences are mandatorily required to be attached thereof:**

2.1 Original Tender Purchase Receipt / Pay Order of Tender Fee.

2.2 The office of bidder should be based in Sukkur or should have a branch in Sukkur.

Details of its office details at Sukkur and in other Provincial Headquarters (if any) with Phone Numbers /Addresses.

2.3 Copy of CNIC of the signatory of the Bid Forms.

2.4 The Bidder must be available on the "**List of Active Tax Payers**" of the **FBR website** (for Income Tax).

2.5 The bidder must be available on the "**List of Active Tax Payers**" **SRB website** (for Service Sales Tax).

2.6 Bidder / Company Profile / Details.

3. COST OF TENDERING

3.1 The company shall bear all costs associated with the preparation and submission of its documents, while SW&SC, in no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

4. CLARIFICATIONS OF TENDERING DOCUMENTS

4.1 A bidder or an Officer authorized on its behalf in writing requiring any clarification(s) may notify to SW&SC. The SW&SC or concerned Officer authorized on its behalf will respond to any request for clarification, which is received within **05 working days** or more before the deadline set for the submission of bids.

5. AMENDMENT OF TENDER DOCUMENT

5.1 At any time before the deadline for submission of bids, the SW&SC may, for any reason, whether at its initiative or in response to a clarification requested by a prospective company, modify the tender document by issuing a corrigendum/addendum.

5.2 Any corrigendum/addendum thus issued shall form an eternal part of the tender document. To offer bidders a reasonable time frame in which to take a corrigendum/addendum into account in preparing their bids, the SW&SC may at its discretion extend the deadline for submission of bids.

6. LANGUAGE OF DOCUMENTS

6.1 Bid Documents and related correspondence will always be in the English language.

6.2 All the relevant technical literature in the English Language should be attached to the bid.

7. BID PRICE

7.1 Price/bid offer should be quoted in Pak Rupees as per the given format.

7.2. The price/bid offer quoted should be firm, final, and written/typed without any ambiguity.

7.3 The bid price should include all the government taxes, as per prevailing taxation rates of provincial/federal/local governments, etc. (e.g., SST/GST, Income Tax, Withholding Tax, etc.).

7.4 If there is no mention of taxes or calculation error, the offered/quoted price will be considered as inclusive of all prevailing taxes/duties. The benefit of exemption from or reduction in the Income Tax / SST / GST or other taxes during the contract period shall be passed on to the Procuring Agency.

7.5 The price/bid offer shall be entered against each personnel/material/equipment for the whole duration of the contract period.

7.6 The bidder shall be deemed to have obtained all related information as to the requirements thereto which may affect the bid offer/price if required.

8. BID SECURITY / EARNEST MONEY

8.1 The Bidder shall furnish, as part of its bid, a bid security in the amount in the shape of a Deposit at Call or Pay Order or Demand Draft in favor of Sukkur Water and Sewerage Corporation issued by a scheduled bank in Pakistan. No interest will be paid on Bid Security. A photocopy of the Bid Security shall be attached to the Technical Proposal.

8.2 Any bid not accompanied by an acceptable bid security shall be rejected by the SW&SC as non-responsive.

8.3 The bid securities / earnest money of the unsuccessful bidders will be returned upon award of contract to the successful bidder or on expiry of validity of bid security whichever is earlier.

8.4 The bid security of the successful contractor will be returned only when the bidder furnishes the required Performance Security and signs the relevant contract agreement.

8.5 **The bid security / earnest money may be forfeited/confiscated:**

- i. If a bidder withdraws his bid during the period of bid validity.
- ii. If the bidder does not accept the correction of his bid price.
- iii. In the case of a successful bidder, if he fails to furnish the required performance security or sign the contract agreement.
- iv. If the bidder fails to provide the requisite services.
- v. If the bidder fails to fulfill the mandatory requirements upon which he has given certificates/affidavits etc.

9. **VALIDITY OF BIDS**

9.1 All bids shall remain valid for **90 (ninety) days** from the date of opening of bids.

10. **CLARIFICATIONS / CORRECTIONS OF BID**

10.1 To assist in the examination, evaluation and comparison of the bids the committee at its discretion may ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought offered or permitted.

10.2 Arithmetical errors will be rectified on the following basis:

- i. If there is a discrepancy between unit price and total price that is obtained by the multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. If there is a mistake in addition / totaling that can be corrected.
- ii. If the bidder does not accept the corrected amount of bid, his bid will be rejected and his bid security will be forfeited.

11. **RESPONSIVENESS OF BIDS**

11.1 The valid bid security / earnest money is submitted (**A copy of the requisite Bid Security must be submitted physically**).

11.2 The bid is valid till the required period.

11.3 The bid prices are firm during their validity and inclusive of all taxes, duties, etc.

11.4 Compliance with all terms and conditions of a tender document in specified formats.

11.5 The bidder is eligible for tendering and possesses the requisite experience.

11.6 The bid does not deviate from basic requirements.

11.7 The bidder submitted all mandatory/requisite documents as mentioned in the tender document.

12. **SUBMISSION OF BIDS**

12.1 Bids should be submitted as per SPPRA Rules 46 (1) **Single Stage – One Envelope “ELECTRONICALLY”** on the website of SPPRA <http://portalsindh.eprocure.gov.pk/>. Procedure as under:

- a) The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price, and reject any proposal that does not confirm to the specified requirements;
 - b) No amendments in the technical proposal shall be permitted during the technical evaluation;
 - c) Financial proposals of technically qualified bids shall be evaluated.
- 12.2 The technical bid should contain all the relevant information and desired enclosures in the prescribed format. The Financial Bid should contain only the Financial Proposal.

13. **DEADLINE FOR SUBMISSION OF BID**

- 13.1 Bids must be received **ELECTRONICALLY** by the Procuring agency no later than the time and date specified in the Tender Notice.

14. **OPENING OF BID**

- 14.1 Procurement Committee will publicly open the Bids first at the date, time, and place given in the NIT / Bidding Documents **electronically** in the presence of the bidder's representatives who choose to be present.
- 14.2 The name of the bidder, bid price, and such other details as the committee at its discretion may consider appropriate, will be announced at the time of the Bid opening.
- 14.3 The relevant committee will resolve any issue raised by the bidders, on the spot. Any issue related to the proceeding after the same has concluded, shall not be entertained verbally or in writing.
- 14.4 The SW&SC reserves the right to reject any one or all bids/proposals or scrap / cancel the tender as per relevant SPPRA Rules 2010 (Amended time to time).

15. **EVALUATION OF BIDS**

- 15.1 The bids not responsive to the MANDATORY ELIGIBILITY CRITERIA provided in Clause 2 and Responsiveness of Bid according to Clause 11 shall not be eligible for further Technical Evaluation.
- 15.2 The relevant Committee will evaluate and compare only the bids previously determined to be responsive and submitted by an eligible bidder.
- 15.3 The bids shall be evaluated on a complete package basis (all groups basis). The bids for partial/limited items / limited groups shall not be considered and rejected.
- 15.4 It will be examined in detail whether the office premises offered by the company comply with the provisions of this tender document. For this purpose, the company's data will be compared with the tender document eligibility and evaluation criteria along with a visit to company facilities/offices for physical inspection (if required).
- 15.5 It will be examined in detail whether the documents comply with the conditions of the tender document. It is expected that no deviation/stipulation shall be taken by the company.
- 15.6 Technically qualified/successful bidder(s) / Tenderer(s) shall be eligible for Financial Proposal(s) evaluations.

- 15.7 The Price evaluation will include all duties, taxes (Federal/Provincial/Local) and expenses, etc. In case of any exemption of duties and taxes made by the Government (Federal/Provincial/Local), the contractor shall be bound to adjust the same in the Financial Proposal. The benefit of exemption from or reduction in the SST / GST / Income Tax during the contract period shall be passed on to the SW&SC.
- 15.8 SW&SC shall not be responsible for any erroneous calculation of taxes and all differences arising out as above shall be fully borne by the Successful Bidder.
- 15.9 Bidder shall be bound to produce the original documents for verification at the request of SW&SC. If the bidder fails to produce the original documents within the prescribed schedule their Bid will be rejected.

16. **BID EVALUATION CRITERIA**

- 16.1 If the bidder/firm/party is in non-responsive, the technical evaluation of that firm will not be conducted due to non-compliance with MANDATORY ELIGIBILITY CRITERIA.
- 16.2 The merit point system will be created for evaluation of technical criteria of all parties.

17. **REJECTION / ACCEPTANCE OF BID**

- 17.1 A bid determined as non-responsive will be rejected and will not be made responsive by the bidder by correction of the non-conformity.
- 17.2 The bid shall be rejected if:
 - i. it is substantially non-responsive in a manner prescribed in this tender document; or
 - ii. it is against Pakistani Laws, Rules, Regulations, Policies, Permits, Codes, etc.; or
 - iii. bidder has a conflict of interest with the SW&SC; or
 - iv. bidder engages in corrupt or fraudulent practices in competing for Contract awards; or
 - v. bidder tries to influence the bid evaluation / Contract award; or
 - vi. bid submitted in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or
 - vii. unsigned, incomplete, partial, ambiguous, conditional, alternative, late; or
 - viii. subjected to interlineations/cuttings/corrections/erasures/overwriting; or
 - ix. qualified by vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly; or

- x. without verifiable proofs against the mandatory as well as general documentary, qualification, and eligibility-related requirements; or
- xi. bidder fails to meet all the requirements of Tender Eligibility / Qualification Criteria (Clause-2); or
- xii. bids submitted for partial/limited services/items as specified in the Format for Quoting the Rates / Schedule of Requirements / BoQ; or
- xiii. bid submitted with a shorter bid validity period; or
- xiv. bidder fails to meet the minimum evaluation criteria requirements; or
- xv. bid not accompanied by the Bid Security (Earnest Money) of required amount and form; or
- xvi. bidder refuses to accept the corrected Total Bid Amount / Price; or
- xvii. the Bidder has been blacklisted by any public or private sector organization; or
- xviii. bidder has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations; or

18. PROCESS TO BE CONFIDENTIAL

- 18.1 No company shall contact SW&SC on any matter relating to its tendering process from the time of opening to the time of tendering announcement.
- 18.2 Any effort by a bidder to influence SW&SC in the evaluation, comparison, or selection decision may result in the rejection of its bid.

19. COMPLIANCE CERTIFICATE

- 19.1 The company should agree with the terms and conditions as mentioned in this bidding document.

20. AWARD CRITERIA

- 20.1 Subject to Clause 21, the Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

21. THE PROCURING AGENCY'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

- 21.1 The Procuring agency reserves the right to accept or reject any bid, as per Rule 25 of SPPRA Rules 2010 (Amended time to time) and to annul the bidding process and reject all bids at any time before contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.

22. THE PROCURING AGENCY'S RIGHT TO VARY QUANTITIES

- 22.1 The Procuring agency reserves the right to increase and/or decrease the quantity and/or to drop any or multiple services(s) originally specified in the Format for Quoting the Rates / Schedule of Requirements / BoQ without any change in unit price or other terms and conditions during the contract period.

23. REQUIREMENT / FORMAT OF BID

23.1 All bidders shall quote their firm and final rates including all the taxes, duties, levies, etc. and attach the requisite Bid Security / Earnest Money in the form of a Pay Order / Demand Draft / Bank Guarantee as per this Tender Document requirement/obligations.

24. ALTERNATIVE BIDS

24.1 Alternate Bids shall not be allowed, if any bidder elects to submit alternative bid(s) / proposal(s), both bids viz. ORIGINAL and ALTERATIVE will be rejected straightaway.

25. NOTIFICATION OF AWARD OF CONTRACT

25.1 Before the expiration of the bid validity period or extended bid validity period, The SW&SC will notify the successful bidder in writing about the acceptance of the offer delivery by hand, by registered letter, by Courier, or by email. The notification of the award will constitute the formation of the contract.

26. PERIOD OF CONTRACT

26.1 Initially contract shall be signed for a period of Three years (36 months), however, SW&SC at its discretion can extend the contract for a further period. The bidder shall be bound to provide the services for an extended period with mutual acceptable terms & and conditions.

27. CONTRACT AGREEMENT

27.1 Subject to the fulfillment of all codal formalities, the SW&SC will award the contract to the successful bidder whose bid has been determined to be qualified to perform the contract satisfactorily. Both parties i.e. SW&SC and Bidder will sign the Contract Agreement on the stamp paper.

27.2 SW&SC reserves the right to cancel the agreement with or without giving notice (depending on the nature of the violation of the contract agreement) and forfeit the Security Deposit / Performance Bond and any amount due to the Contractor/Agency. The Contractor / Agency shall reproduce the draft contract agreement provided by SW&SC on stamp paper with stamps affixed of the value equal to the prevailing Government rules/rates.

27.3 The Contractor / Agency shall not alter/add/delete any article, clause, or chapter of the draft contract agreement. However, the Service Provider may rephrase any clause, article, or chapter with the consent of the SW&SC for clarity, legality, or otherwise except where the scope of work, terms & and conditions, and service charges are not adversely affected against the SW&SC

27.4 Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the SW&SC.

28. PERFORMANCE SECURITY

28.1 The Successful bidder shall submit the Performance Security / Guarantee in the amount specified in the Bid Data Sheet in the shape of a Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee in favor of the SW&SC issued by a scheduled bank in Pakistan. No interest will be paid on Performance Security.

28.2 FORFEITURE OF PERFORMANCE SECURITY

- (a) In the event of failure to provide services as per the Contract Agreement / Work Order within the stipulated period, the security deposit may be forfeited.
- (b) In that event, acquiring of the said services may be taken from the next lowest bidder vide the same Work Order at the contractor's risk and cost without any further reference, so that the loss incurred would be recoverable from the Performance Security of the said contractor or from any sum due of which may become due to the contractors.
- (c) If any equipment/instrument or property of SW&SC is damaged by the representative of the approved firm, the cost of the same will be deducted from the performance security money / pending bills of the contractor.

28.3 Refund of Performance Security: After the successful completion of services in the contractual period, performance security will be refunded within six months if not extended for a further period.

29. CANCELLATION OF CONTRACT

29.1 If the successful bidder fails to provide satisfactory services, the SW&SC shall be entitled at his option to cancel the contract and recover the damages besides forfeiture of the Performance Guarantee. The SW&SC shall not be liable to any risks and costs whatsoever in consequence of such cancellation of the contract.

30. TERMINATION FOR DEFAULT

30.1 SW&SC without prejudice to any other remedy for breach of Contract, by written notice of default sent to the contractor may terminate this Contract in whole or in part:

- (a) if the contractor fails to deliver any or all of the services within the period(s) specified in the Contract, or within any extension thereof granted by the SW&SC; or
- (b) if the contractor fails to perform any other obligation(s) under the Contract.
- (c) if the contractor, in the judgment of the SW&SC has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. 12 For this clause:

"Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or contract execution.

"Fraudulent practice" means a misrepresentation of facts to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (before or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

31. FORCE MAJEURE

31.1 The contractor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the

extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

31.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Contractor not involving the Contractor's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the SW&SC in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

31.3 If a Force Majeure situation arises, the contractor shall promptly notify the SW&SC in writing of such condition and the cause thereof. Unless otherwise directed by the SW&SC in writing, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

32 TERMINATION FOR INSOLVENCY

32.1 SW&SC may at any time terminate the Contract by giving written notice to the contractor if the contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Contractor, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the SW&SC.

33 TERMINATION FOR CONVENIENCE

33.1 The SW&SC, by written notice sent to the Contractor, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the SW&SC's convenience, the extent to which the performance of the Contractor under the Contract is terminated, and the date upon which such termination becomes effective.

34. RESOLUTION OF DISPUTES

34.1 In the case of a dispute between the SW&SC and the Contractor, the dispute shall be referred to the dispute resolution mechanism as defined in rules 31, 32, and 34 of the SPP Rules, 2010 (Amended time to time).

35. GOVERNING LANGUAGE

35.1 The Contract shall be written in the ENGLISH language. All correspondence and other documents about the Contract which are exchanged by the parties shall be written in the English language.

36. APPLICABLE LAW

36.1 The Contract shall be governed by the Laws of Pakistan and the Courts of Sukkur - Pakistan shall have exclusive jurisdiction.

Executive Engineer (Civil)
Sukkur Water & Sewerage Corporation

TERMS AND CONDITIONS

- 1) Yearly Increment: 10 percent yearly increment after one year**
- 2) Renovation: Work to be done by landlord as per the demand of Tenant.**
- 3) Termination Period: 3 months notice Period for both Parties.**

BID DATASHEET

The following specific data for the goods/services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

- ITB 1.1** **Name and address of Procuring Agency:**
Sukkur Water and Sewerage Corporation, Government of Sindh, Sukkur
- ITB 1.2** **Name of Contract:**
Acquiring of Office Premises for SW&SC on rent
- ITB 4.1** **Postal Address:**
Executive Engineer (Civil), Sukkur Water & Sewerage Corporation at Sukkur
Municipal Corporation Ph: 071-9310307 Email. swsc.sukkur@gmail.com
- ITB 6.1** The language of the bid shall be ENGLISH.
- ITB 7.1** The price quoted shall be in **Pakistani Rupee**
- ITB 7.2** The price shall be fixed during the contract period.
- ITB 8.1** The amount of bid security **should not be more than PKR 500,000/-**.
- ITB 9.1** Bid validity period shall be **90 days**
- ITB 13.1** **Deadline for bid submission:**
As notified in the NIT.
- ITB 14.1** **Date, Time, and Place of Bid opening**
As notified in the NIT
- ITB 28.1** The amount of Performance Security **as per SPPRA Rules**. The Contract is extendable on the basis of satisfactory performance.

Executive Engineer (Civil)
Sukkur Water & Sewerage Corporation

TECHNICAL SPECIFICATION

S.NO.	FEATURES	REQUIREMENTS
1.	Preferred Location	Within Sukkur City Road Side
2.	Space Required	Size between 5000- 8,000 sq.ft. Adequate to accommodate 50 people with minimum five Executive rooms. Rooms not less than 15 on the same floor with preferably attached washrooms and having common washrooms. Building should have at least two entrances for incoming and outgoing walk in customers.
3.	Preferable Amenities	Express feeder Electricity, Gas, Water & Sewerage Connections.
4.	Quality of Construction	Well maintained building with easy access

Note

1. Meeting the technical specification will make a bidder qualify for visit of the property by the Procurement Committee.
2. Post qualification process will be adopted on Quality and Cost Based Selection Method Quality parameters include feasible-design of premises for establishing office.

Technical Evaluation

Sr. No.	Evaluation Criteria
1	Location and Accessibility
2	Covered Area and Space Suitability
3	Building Condition and Quality
4	Utilities and Facilities
5	Security and Safety Features

Detailed Technical Evaluation

1. Location and Accessibility

Description

Prime location within designated area and easy access from main roads

Good location with reasonable accessibility

Average location with minor accessibility constraints

Poor accessibility

Consider:

- Proximity to government offices and stakeholders.
- Access to public transportation.
- Availability of parking.
- Road condition and approach.

2. Covered Area and Space Suitability

Description

Meets or exceeds required area by more than 20% with excellent layout

Meets required area with good layout

Meets minimum area requirements

Description

Below required area

Consider:

- Number of rooms/offices.
- Conference room availability.
- Reception area.
- Record storage space.
- Washrooms and ancillary facilities.

3. Building Condition and Quality

Description

Excellent condition, newly constructed/renovated

Good condition requiring no major repairs

Fair condition requiring minor repairs

Poor condition requiring significant repairs

Consider:

- Structural condition.
- Interior finishing.
- Flooring, roofing, paintwork.
- Electrical and plumbing systems.

4. Utilities and Facilities

Facility

Reliable electricity with backup provision

Continuous water supply

Internet/telecommunication readiness

5. Security and Safety Features

Description

Boundary wall, fire safety arrangements

Financial Evaluation

Lowest Cost offered by the Technically Qualified Bidder will be considered

3. Subsequently the property will be visited by the Procurement Committee for physical verification of the information given by the bidder. Location which meets the requirement of SW&SC after due inspection as per the criteria given above will be considered as "Qualified Premises / Bid".
4. Non-Encumbrances Certificate is mandatory is to be attached.

Executive Engineer (Civil)
Sukkur Water & Sewerage Corporation

SUKKUR WATER AND SEWERAGE CORPORATION

Address along with Numbers

Swsc.info@swsc.gos.pk, www.swsc.gos.pk

**“ACQUIRING OF OFFICE PREMISES ON RENTAL BASIS IN
SUKKUR FOR SW&SC”**

FINANCIAL PROPOSAL FORMAT

PRICE SCHEDULE IN PAK RUPEES

Name of Bidder _____

Amount per square feet _____

Monthly bid amount (inclusive taxes) in words _____

Monthly bid amount (inclusive taxes) in figure _____

Total bid amount (inclusive taxes) for one year in words _____

Total bid amount (inclusive taxes) for one year in figure _____

NOTE:

1. The amount must be quoted in **/sq.ft.** No bid shall be entertained if the amount is not provided in prescribed manner as mentioned in the bidding documents.
2. In case of a discrepancy between the unit price and the total, the unit price shall prevail.
3. The unit and total prices delivered at _____ should include the price of incidental services. No separate payment shall be made for the incidental services.
4. Owner will be liable to pay all municipal, government, non-government and other rates, taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement and assessment which may be levied in respect of the demised Premises.
5. Rate must be quoted both in figure and words otherwise liable to be rejected.
6. Overwriting and correction, if any, must be initialed and stamped by the bidder

Signature & Stamp of Party/Bidder _____

FORMAT OF BANK GUARANTEE FOR PERFORMANCE BOND

Bank Guarantee No.: _____
Dated of issue: _____
Valid up to: _____
Value (Rs.): _____

To: [Name & Address of the Procuring Agency]

Whereas [**Name of Bidder**] (hereinafter called "the Bidder") has undertaken, in pursuance of Contract No. [**Number**] dated [**date**] to supply [**description of services**] (hereinafter called "the Contract").

And whereas it has been stipulated in the said Contract that the Bidder shall furnish to the SW&SC with a Bank Guarantee by a scheduled bank for the sum of 10% of the total Contract amount as Security for compliance with the Bidder's performance obligations following the Contract.

And whereas we have agreed to provide a Guarantee: for the said Bidder

Therefore, we hereby unconditionally and irrevocably guarantee, on behalf of the Bidder, up to a total of [**Amount of the Guarantee in Words and Figures**] and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without requiring the SW&SC to initiate action against the Bidder and without cavil or argument any sum or sums within the limits of **Amount of Guarantee** as aforesaid. The amount stated in the demand made under this guarantee shall be conclusive proof of the amount payable by the Guarantor under this guarantee.

The obligations of the Guarantor under this guarantee shall be valid for one month after the completion of contractual obligations by the Bidder to the SW&SC for which this Guarantee is being given, and until all and any obligations and sums due have been paid in full.

Yours faithfully,

Name of the Bank: _____
Authorized officer's Signature & Seal: _____

Witness 1: _____

Witness 2: _____

Sworn & Sign before me

This day of

INTEGRITY PACT

Contact Number: _____ Dated: _____

Contract Value: _____

Contract Title: _____

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege, or other obligation or benefit from the Government of Sindh (GoS) or an administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier/Contractor/Consultant] represents and warrants that it is fully declared the brokerage, commission, fees, etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent associate, broker, consultant, director, promoter, shareholder, sponsor of subsidiary any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA) except that which has been expressly declared pursuant thereto.

[Name of Supplier/Contractor/Consultant] certifies that it has been made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, presentation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts, or taking any action likely to defeat the purpose of this declaration, representation, and warranty. It agrees that any contract, right, interest, privilege, or other obligations or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract, or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid to obtain or induce the procurement of any contract, right interest, privilege or other obligation or benefit, in whatsoever form from PA.

Executive Engineer (Civil)
(Procuring Agency)
Sukkur Water & Sewerage Corporation

(Supplies/Contractor/Consultant)