



**MEDICAL SUPERINTENDENT
DISTRICT HEADQUARTERS HOSPITAL DADU**



BIDDING DOCUMENTS

PROCUREMENT OF SECURITY SERVICES

AT DHQ HOSPITAL DADU

FOR THE FINANCIAL YEAR 2026-27

DUE ON 29-06-2026 AT 12:00 Noon

Opening time at 12:30 PM



Issued By:

Medical Superintendent District Headquarters Hospital Dadu

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Notice Inviting Tender

With the approval of competent authority i.e. Vice Chancellor LUMHS Jamshoro, the District Headquarters Hospital Dadu invites sealed bids from authorized Dealers, Distributors, Suppliers and Firms registered with the Federal Board of Revenue (FBR) for Income Tax and Sales Tax and with the Sindh Revenue Board (SRB) wherever applicable, under Single Stage – One Envelope Procedure in accordance with Rule 46(1) of the Sindh Public Procurement Rules, 2010 (amended from time to time), for procurement of the following categories/items for the Financial Year 2026-2027.

Sr	Description	Date of Purchase/Issue	Date of Submission of Bid	Opening date & time of tender	Tender fee (Non-refundable)	Tender opening Address
01	Procurement of Drugs/Medicine / Surgical Items / Disposable / Dialysis Materials / X-Ray /CT Scan Material, Dental Items / Pathology Lab Reagents / Kits.	From the Date of publication			Rs. 3,000/-	Office of the Medical Superintendent DHQ hospital Dadu
2	Outsourcing of Janitorial and Sanitation Services.				Rs. 3,000/-	
3	Procurement of office Stationary/Printing Material				Rs. 3,000/-	
4	Outsourcing of Hospital Security Guard Services.				Rs. 3,000/-	
5	Procurement/ Supply of Diet for Indoor Patient. With Outsource Cook Services				Rs. 3,000/-	
6	Procurement Medical (Oxygen Gas).				Rs. 3,000/-	
7	Procurement Other Petty Articles Materials.				Rs. 3,000/-	
8	Procurement of Uniform Liveries and Protective Cloths.				Rs. 3,000/-	
09	Procurement of IT Instrument / Electronic Equipment's				Rs. 3,000/-	

Note: Bidding documents can be downloaded from the Public Procurement Regulatory Authority (PPRA) e-PADS portal. However, all bidders shall submit a non-refundable tender fee of Rs.3,000/- in the shape of Pay Order/Demand Draft in favor of Medical Superintendent, DHQ Hospital Dadu at the time of bid submission. Bids submitted without the original tender fee instrument/receipt shall be considered non-responsive and rejected.

The bidder shall submit the following mandatory documents with the bid:

- Latest National Tax Number (NTN) Certificate.
- Valid Sales Tax Registration Certificate (where applicable).
- Detailed Company/Firm Profile.
- Documentary evidence of at least three (03) years' relevant experience.
- Certified turnover details for the last three (03) financial years.
- Valid Authorized Dealership Certificate and/or Manufacturer Authorization Certificate.
- Affidavit on judicial stamp paper affirming that the firm has not been blacklisted by any Government, Semi-Government, Autonomous, or Procuring Agency; is not involved in any litigation adversely affecting its business operations; and has not abandoned or defaulted on any procurement contract.
- Bids shall remain valid for a period of ninety (90) days from the date of bid opening.
- Bid Security/Earnest Money equal to two percent 2% of the Estimated Cost of the Tender shall be furnished in the form of Pay Order or Demand Draft in favor of the Medical Superintendent, DHQ Hospital Dadu. Bid Security of unsuccessful bidders shall be released in accordance with the Sindh Public Procurement Rules, 2010 (as amended).
- Bids that are incomplete, conditional, non-responsive, or lacking any of the required documents shall be rejected outright.
- Firms, suppliers, contractors, distributors, dealers, or manufacturers blacklisted by any Government Department, Autonomous Body, Statutory Organization, or Procuring Agency shall be disqualified from participation.
- The Procuring Agency reserves the right to increase, decrease, delete, or cancel any item(s) of the procurement plan, wholly or partially, in accordance with the Sindh Public Procurement Rules, 2010 (as amended from time to time).
- If the scheduled date of bid opening is declared a public holiday or the office remains closed due to unforeseen circumstances, the bids shall be opened on the next working day at the same time and venue, and all other terms and conditions shall remain unchanged.
- The Procuring Agency reserves the right to reject any or all bids and/or annul the procurement process at any stage prior to award of contract under Rule 25 of the Sindh Public Procurement Rules, 2010 (as amended), without assigning any reason.
- All procurement proceedings shall be regulated and governed by the Sindh Public Procurement Act and the Sindh Public Procurement Rules, 2010 (as amended up to date).

MEDICAL SUPERINTENDENT
DHQ HOSPITAL DADU



DISTRICT HEADQUARTERS HOSPITAL DADU
HEALTH DEPARTMENT GOVERNMENT OF SINDH
Ph: 025-9200080 Fax: 025-9200081 Email: dhqhospitaldadu@gmail.com
BID DOCUMENTS FOR SECURITY SERVICES
AT DHQ HOSPITAL DADU



BIDDING DATA

Procuring Agency:	MEDICAL SUPERINTENDENT DHQ HOSPITAL DADU
Address:	DHQ HOSPITAL DADU
Name of Item:	OUTSOURCE SECURITY SERVICES
Estimated Cost of BID	25 MILLION
Bid Validity.	90 DAYS
Amount of Submission.	2% of the Estimated Cost of the Tender
Date of Submission:	AS PER TENDER ENQUIRY
Date of Opening:	AS PER TENDER ENQUIRY
Performance Security	2% OF CONTRACT VALUE
Language of Bid.	ENGLISH
Bidding Procedure:	SINGLE STAGE ONE ENVELOPE PROCEDURE
Eligibility Criteria:	AS PER ANNEX-A
Technical Evaluation Criteria:	AS PER ANNEX-A
Advance Payment.	No advance payment
Period of Completion.	UP TO 30 th JUNE 2027
Liquidity Damages.	2% PER MONTH
Inspection Authority.	DISTRICT HEADQUARTER HOSPITAL DADU
Place of Inspection.	DHQ HOSPITAL DADU
Place of Delivery.	DHQ HOSPITAL DADU

GENERAL TERMS & CONDITIONS

- The rates will only be considered as per tendered by the Institute, valid for F/Y 2026-2027 from the date of award of this contract, or until finalization of the next tender, whichever is earlier.
- This tender shall be conducted under Single Stage - One Envelope procedure as per SPPRA-2010.
- Any tender not fulfilling the prescribed conditions is liable to be rejected.
- **Proof of payment of the tender cost is required at the time of tender opening.** The original receipt must be submitted with bid security.
- The financial bid must include a 2% of the Estimated Cost of the Tender in the form of a **Bank Draft / Pay Order** in favor of **Medical Superintendent, DHQ Hospital Dadu**.
- No tender will be entertained without the required call deposit/bid security.
- The original Bank Draft / Pay Order of earnest money must be attached with the financial proposal; a copy (with the amount erased or hidden) should be attached with the technical proposal.
- The bidder must provide full details of their financial standing and list of similar services provided along with client details.
- Only one rate per item shall be quoted as per tender specifications. Alternate rates will not be accepted.
- Overwriting, cutting, or erasing in the tender documents will result in rejection unless properly signed and stamped by the authorized person.
- The bid validity shall be 90 days from the date of opening. Extensions, if required, will not exceed 1/3rd of the original validity and will apply equally to all bidders.
- No price escalation will be allowed.
- Income Tax and other applicable taxes will be deducted at source as per government rules.
- The purchaser reserves the right to increase, decrease, or delete quantities of goods/services without change in unit price or terms as per SPPRA-2010 (Amended 2021).
- The Institute reserves the right to accept, reject, or cancel the tender or part thereof in accordance with SPPRA-2010 (Amended 2024).
- Conditional tenders will not be accepted.
- The decision of the Chairman (PA) will be final and not open to challenge.
- A list of litigations/court cases and an affidavit confirming that the firm is not blacklisted by any Government/Autonomous organization must be provided.
- The contractor shall provide their own approved communication, equipment and ammunition (if applicable).
- The contractor is responsible for ensuring their guards comply with Sindh Government rules; legal action will be taken for violations.
- In case of contract breach, security deposit may be forfeited partly or fully as decided by the Medical Superintendent / (PA)
- Any condition/clause of the contract can be amended mutually if required in the hospital's interest.
- The contractor must possess NTN/STN and demonstrate sound financial background; failure will lead to rejection of the offer.
- The contractor shall be responsible for the conduct of their security personnel.
- In case of dispute, the decision of the Medical Superintendent DHQ Hospital Dadu (PA) shall be final and binding.
- The office reserves the right to request removal of any security staff deemed unsuitable; such persons shall not be reposted without approval.

SPECIAL TERMS / CONDITIONS

- The contract will be between **Medical Superintendent DHQ Hospital Dadu** and the successful bidder for security manpower supply.
- Remuneration will be paid as per Government Policy, by the 5th of each month upon submission of bill and attendance sheets.
- The contractor may not hire or terminate staff without prior approval of the Medical Superintendent.
- The contractor must provide manpower anywhere in Sindh Province as required.
- A 2% performance security of the contract value (whichever is less) must be deposited, refundable upon successful contract completion.
- The authority reserves the right to vary the number of personnel without change in terms.
- In case of dispute with staff or contractor, the Medical Superintendent's decision will be final.
- During disputes, contractor will not stop work; otherwise, deductions and contract cancellation may occur.
- The contractor is responsible for hospital security during VIP visits, holidays, and national/religious events.
- The authority may reject unqualified personnel assigned by the contractor.
- Guards must follow the security plan provided by the institute; sensitive areas and guard deployment will be communicated.
- Guards will be non-transferable without written permission.
- Leave replacements must be arranged by the contractor.
- Security staff must wear approved uniforms and name badges.

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- Daily duty rosters must be shared with the hospital; the security officer may check guards at any time.
- Uniforms must bear the company logo and clear name plates.
- Guards involved in indiscipline or immoral acts will be removed.
- Guards deemed unwanted must be replaced immediately.
- Guards will follow the duty timetable provided by the hospital.
- Basic human rights of staff must not be violated.
- Contractor must provide sanctioned strength even on holidays.
- Contractor is responsible for the full security of the premises.
- The contractor must respond in writing to complaints within the specified time.
- Security services must operate 24/7, including holidays.
- No staff with a criminal record, dismissed from government service, or currently employed in government may be engaged.
- The contract will be terminated and security forfeited if salary deductions/fines are imposed or underpayment is detected.
- The contractor must provide uniforms, shoes, whistles, sticks, torches at no cost to the guards during duty hours.

JOB SPECIFIC TERMS/CONDITIONS.

A. SECURITY PERSONNEL.

1. Provide Security at all time.
2. Maintain harmony under stressful situation.
3. Maintain **Traffic Inflow** during peace and emergency time and arrange to Park the Vehicles as per policy of the Hospital Administration
4. Provide Security to all Staff in Ward and in the Hospital premises.
5. Constantly work on emergency plans and procedure with Hospital Management.
6. Provide 24/7 watch on all Hospital activity.
7. Security Agency will be responsible to provide the Security to the Hospital assets and any other job assigned by the Hospital Administration in this regard.
8. **Contractor will ensure availability of complete record of all personnel engaged for security by him with their CNIC. (Retired Army personal will be preferred)**
9. Security personnel should be provided with neat and clean uniforms, badges & other accessories related with uniform shoes without charging him.
10. The contractor will be directly responsible for payment of all dues to their personnel.
11. If any Guard misconduct/misbehave or not performing his duties well then contractor will terminate him.
12. Security Personnel will not claim any medical or financial benefit from the Hospital/Government.
13. All personnel should be well behaved and polite. In case of any misconduct with any patient or Hospital Staff contract will be terminated immediately.
14. Police verification and character certificate of each deployed is a must.
15. Contractor will be responsible to train the personal in every aspect.

INSTRUCTIONS FOR DEPLOYMENT OF SECURITY GUARD:

The Private Security Companies who fulfill the following requirements can participate in tender.

1. Details of Last Refresher training course.
2. **The Security personnel should not be beyond the age of 33 years and physically fit.**
3. The Security personnel so selected should be proficient in reading and writing preferably a matriculate/intermediate.
4. The personnel sought to be young, literate, trained, polite, courteous, disciplined, physically fit and alert and smartly dressed in Uniform and attend with compliments the distinguished VIPs, staff, patients and attendants.
5. To be entirely responsible for thefts of easily movable items.
6. Not to leave the place of duty under any circumstances until and unless properly relieved i.e signing in handing / taking over register etc.
7. The names of the security guards should always be displayed by them on their uniforms for the purpose of identification.
8. Police verification and character certificate of each deployed guard is a must.
9. The company should arrange for surprise checks (during day and night) to check the alertness and attentiveness of the security guards.
10. The company should provide also whistle, torch and stick to the security guard on duty.
11. If it is found that any property of the hospital is lost / damaged due to the negligence or connivance of the security guards, the same shall be made good on the depreciated value of the property damaged / lost from the security company's bill.
12. The company shall furnish the names, addresses and photographs of the security guards posted in the hospital and also when there is any change in security guards.
13. The company shall submit a monthly report of compliance and happenings in the hospital, to the hospital authorities.

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14. The company should deploy vigilant guards at entry out/exit point, not to allow Institute moveable assets without permission and new born baby without proper document/discharge slip issued by the authorized person.
15. Retired Army Personnel will be preferred.
16. The Security guards shall timely comply with all directions and instruction of hospital administration. Non-compliance of instructions can lead to termination of agreement without assigning further reason, which shall not be challenged in any court of Law.
17. The company should provide required security equipment to the Guards as needed.
18. The company will have to provide a combination of weapons to the arm guards in good condition.
19. Income tax and other taxes will be deducted according to the Government Rules.
20. Fluctuation in Government taxes will be paid by the successful bidders.

I/We solemnly declare that the information furnished by me/us is correct to the best of my/ our knowledge and if found incorrect our contract will be liable to be terminated.

SIGNATURE OF THE CONTRACTOR

STAMP

Name : _____
 CNIC No : _____ (Copy duly attested must be attached)
 Cell No. : _____

Signature : _____
 Designation : _____
 Ph. No. : _____

(On Form of Letter Head)

(i)

S. No.	Particular	B.O.Q	Remarks
01	Head Supervisors: Ex-Military / Para Military Force with Good Health (Non Commissioned)	01	
02	Supervisors:	03	
03	Security Guards: (Civilian) Good Health and Matriculation Passed (As per Police Standard)	48	
Total =		52	

Note:

- i) Security Services to be provided by the Contractor as mentioned in the Terms & Conditions of the Bid Documents in details.
- ii) Security Staff will work under supervision of the Hospital Administration.

(ii)

List of Communication Equipment/Ammunition with valid and renewed arm license, which will be provided for safety of Hospital assets.

S.No.	Description (Equipment)	Arms license renewal/validity	Quantity

Note:

The offer will not be considered without signature & Stamp of the contractor.

"B"
Financial Offer
(On Firm Letter Head)

S.No.	Particular of Post(s)	B.O.Q	Salary Per Month Inclusive GST/SST/EOBI/SESSI/SRB	Total Amount of salary 12 Month
01	Head Supervisors: Ex-Military / Para Military Force with Good Health (Non Commissioned)	01		
02	Supervisors: Last three years experienced in relevant field of hospital security management	03		
03	Security Guards: <ul style="list-style-type: none"> • (Civilian) (Retired Armed force) • Good Health and • Matriculation Passed (As per Police Standard)	48		
Total =		52	Grand Total =	

Note:

- (i) Contractor will pay salary as per Government orders not less than prescribed ceiling limits.
- (ii) Net salary to personal, if offer lowest then bid offer will not be considered/rejected.
- (iii) If this institute found that successful company will pay lower salary then Government proposed salary than his contract will be terminated and Security performance will be forfeited.
- (iv) **Bid Security Pay Order / Demand Draft should be attached (In Original).**
- (v) The Strength of the said staff can be increased / decreased as per SPP Rules 2010 (Amended up to date).
- (vi) The offer will not be considered without signature & Stamp of the contractor.

Signature & stamp of
Contractor / Supplier

Name : _____

EVALUATION CRITERIA
KNOCKOUT Clause (MANDATORY)

The submission of this checklist is an essential prerequisite along with the bid documents. Bidders **must** fully comply with all the clauses listed below, as well as the terms and conditions of the tender.

Important:

Any deviation from the required clauses, or

Submission of incomplete documents **shall result in disqualification** of the bidder and render their offer **invalid** for further technical evaluation.

S/No.	DETAILS	Yes /No	Page #
1	Original Tender purchase receipt at the time of opening of bid.		
2	Valid copy of 2% of the Estimated Cost of the Tender (without showing amount) with bidding documents		
3	Each page stamped & signed by authorized person.		
4	Client list of previous year (2025-2026) with performance certificate of their HOD's.		
5	Registration with EOBI of last 03 years & copy of challan's/receipt of last 02 year.		
6	Registration with SESSI of last 03 years, copy of challan's receipt of last 02 year.		
7	Company must have at least 50 SESSI registered workers.		
8	Registration with SECP.		
9	Registration with APSAA.		
10	Valid Registration with PTA.		
11	Valid ISO 9001: 2015 (Link must be provide for verification)		
12	Valid License to operate in Sindh province.		
13	Certificate of incorporation.		
14	Valid NTN & SST/GST (showing security services activities)		
15	Professional tax certificate with paid challan's of 03 years.		
16	Firm must be registered with SRB and copy of paid challan's of last 03 years.		
17	Annual Turnover Returns of at least 40 million of last three years.		
18	FBR TAX returns of 03 Millions of last three years (Mandatory)		
17	Up to date bank statement must showing the amount 03 million balance of each month for last 02 months of bidder. (Sufficient funds to pay three months' salary from their own sources to pay salaries as per Govt policy).		

If any document mis-printed or photocopy not properly readable/cleared that document will not considered and declared as DISQUALIFY.

If any Documents found false / forged, the action must be taken against him by the Procuring Committee.

TECHNICAL EVALUATION CRITERIA

(Max allocable marks score 80 to qualify)

Name of the Company

Weight age (Max Marks)

List of major Clients 15 Max
(Corporate bodies/Multinational Factories /Embassies/5 Star Hotels=2 Marks each)
(Local Factories/Educational Institutions/Government offices= 1 Mark each)
(Residential Colonies/Commercial Centers/Govt Hospitals/Govt Medical Institutes= ½ Mark each)
(Copies of valid agreements will be provided as evidence)
Experience of the company __years (0.5 mark for each year) 15 Max

What services are offered: -(1 Mark each) 10 Max

What security equipment is available :- (1 Mark each) 05 Max

Company has the license/permission to use following weapons:- 05 Max
(1 Mark each)



List of Major Client in this fiscal year (2023-24) 15 Max
(Corporate bodies/Multinational Factories /Embassies/5 Star Hotels=2 Marks each)
(Local Factories/ Universities /Government offices= 1.5 Mark each)
(Residential Colonies/Commercial Centers/Govt Hospitals/Govt Medical Institutes= 1 Mark each)
(Copies of valid agreements will be provided as evidence)
Monitoring control and supervision mechanism of the guards:- 10 Mark
(1 Mark each)

Training of guards on: (1 mark each) 05 Marks

Refresher Training:- (1 mark each) 05 Max

Guards selection criteria and verification procedure 05 Max
(1 mark)

10. Performance Certificates by Major Clients 10 Max
(1 mark each)

Total: 100

Attach Company Profile.

FINANCIAL EVALUATION AND SCORING SYSTEM FOR BIDS

(Maximum Allocable Marks: 20 Marks)

The financial bids of technically qualified bidders will be opened publicly at a time to be announced by the Procuring Agency.

The financial bids of bidders found technically non-responsive shall be returned unopened to the respective bidders.

Total Allocable marks for Technical Proposal =100 Total Allocable marks in Financial Proposal =20

1. TOTAL COMBINED ALLOCABLE SCORE FOR INDIVIDUAL BIDS

Total Score = Marks obtained in Technical Evaluation + Marks obtained in Financial Evaluation = 120 Marks

2. SCORING METHODOLOGY

- The contract shall be awarded to the **most advantageous responsive bidder** whose bid achieves the **highest Combined Evaluation Score**, calculated by adding the marks awarded for the Technical Proposal and the Financial Proposal, as specified in the Bid Data Sheet of these Standard Bidding Documents (SBDs).
- The evaluation methodology uses a **combination of non-price factors (Technical Criteria) and price factor (Financial Criteria)**. Each component carries weightage/points as detailed in the evaluation proforma provided in these SBDs.
- Given the importance, complexity, and sensitivities in the field of procurement, this methodology places **greater emphasis on high-quality services**.

3. PROCEDURE FOR MARKS SCORING

- Marks will be awarded (or not awarded) for various technical parameters for each quoted product, based on the **prescribed Technical and Financial Criteria**.
- The **total combined marks** will determine the **highest-ranking bidder**, who will be recommended for contract award.

The formula to calculate the marks for the price by the bidders:

- Financial Evaluation Score of individual quoted Product: = $[\text{Lowest quoted Price of the item} \div \text{Next higher proposed Price of the competing item}] \times \text{Total allocable financial score}$
- Solved Example of Financial Scoring (Medicine): - If the lowest quoted price of a guard is Rs. 40000/-, the same lowest bidder will obtain score as below: = $[40000 \div 40000] \times 20 = 20$ marks, being the lowest bidder for the quoted item.
- If the next higher quoted price of the same guard is Rs. 41000/-, the marks obtained will be: = $[40000 \div 41000] \times 20 = 19.35$ Marks
- If the next higher quoted price of the same item is Rs. 42000/-, the marks obtained will be: = $[40000 \div 42000] \times 20 = 18.75$ Marks

4. TERMS OF PAYMENT

1. This agreement shall remain in force up to, and may be extendable for one additional year with the mutual consent of both parties.
2. The agreement may be terminated by the Medical Superintendent, DHQ Hospital Dadu, by giving one month's written notice.
3. The security contractor shall be responsible for paying/clearing all applicable government taxes.
4. The contractor shall submit copies of tax payment receipts to the Accounts Department, DHQ Hospital Dadu, on a monthly basis.
5. In case the payment by the second party (DHQ Hospital Dadu) is delayed by one month or more, whether due to budgetary allotment delays or any other reason, the first party (contractor) shall pay the salaries of security guards by the 5th day of each month for such periods, after providing written intimation to the second party along with relevant salary vouchers.
6. The second party shall clear all outstanding dues in lump sum as soon as funds become available.

5. GENERAL CONDITIONS / WORK DESCRIPTIONS

1. The Medical Superintendent, DHQ Hospital Dadu reserves the right to increase or decrease the number of guards as and when required. The requirement will be communicated through official correspondence.
2. The security contractor shall at all times perform its obligations efficiently and professionally as per the verbal or written instructions of the Medical Superintendent / Security Officer, DHQ Hospital Dadu.
3. The contractor shall provide the full number of security personnel as per the agreement. However, the client may adjust the number of guards with prior notice, on agreed terms and conditions.
4. The contractor shall not be responsible for any losses caused by the actions or omissions of the second party (DHQ Hospital Dadu) or its employees, nor for losses due to natural calamities, mob attacks, strikes, or disturbances.
5. In the event of war, enemy action, act of God, civil disturbance, or similar events beyond the contractor's control, services shall be suspended or continued as best possible until normalcy returns. The contractor will notify the second party but shall not forfeit payment for such period.
6. Security personnel shall be utilized only for their assigned security duties.
7. This agreement may be terminated by either party with one month's prior written notice. Immediate termination may be done with payment of one month's emoluments in lieu of notice.
8. The second party shall provide mosquito repellent lotion/cream (e.g., Mospel) for guards on night duty.
9. Upon termination of the contract, the contractor may remove all equipment and devices placed at DHQ Hospital Dadu premises.
10. The second party will ensure physical checks of staff and visitors to prevent theft of easily movable items.
11. Disputes will be referred to an arbitration team comprising one representative each from DHQ Hospital Dadu and the contractor; their decision shall be final and binding.
12. If the contract is not renewed before expiry and services continue, the contract shall be deemed valid until renewed or terminated with one month's notice.
13. The second party shall not be responsible for any injury or loss of life of security guards during duty.
14. The second party will hand over negligent guards to law enforcement if proven responsible for theft/loss.
15. The second party shall provide administrative support (shelter, drinking water, fans, toilet facility) to security guards.
16. Guards shall be respectful to management, staff, guests, patients, and visitors, and follow the instructions of authorized personnel regarding security arrangements.
17. The contractor shall arrange quarterly firing practice and monthly weapon checks.
18. Guards shall not gather in groups during duty.

HOSPITAL DADU Security

19. Monthly meetings shall be held on the **last Tuesday** of each month to review performance and improvements.
20. The contractor shall obtain **police and law enforcement verification** for each guard within 30 days of employment, and submit a copy to the second party.
21. The second party shall immediately report any **unusual incidents** to the contractor.
22. The contractor shall provide **licensed arms and ammunition**, uniforms, name tags, medical cover, insurance, social security, transport, housing, messing, phone charges, and other necessary facilities.
23. The contractor shall provide **uniforms and shoes free of cost** to guards.
24. We, M/s _____, confirm that we shall not **deduct salary of employees** in the form of fines or punishments. If any deduction is necessary, it shall be done at source via Accounts Department, DHQ Hospital Dadu; failure will result in forfeiture of security deposit and contract termination.
25. Security guards shall **physically check vehicles and pedestrians** using metal detectors and mirrors.
26. **Deployment of guards** shall be at the discretion of the second party.
27. Guards shall not be **over 33 years of age in case retired armed forces 45 years** and must be **physically fit**.
28. Guards shall be **proficient in reading/writing**, preferably matriculate or intermediate qualified.
29. The second party may ask the contractor to **remove any unsuitable personnel**, who shall not return without approval.
30. Guards shall not leave their posts until **properly relieved**.
31. The contractor shall conduct **surprise checks** (day/night) to assess guard performance.
32. The contractor shall provide guards with **whistles, torches, and sticks**.
33. The contractor shall **compensate for property loss/damage** due to negligence or connivance, at depreciated value from the contractor's bill.
34. The contractor shall furnish **names, addresses, and photos** of deployed guards and update upon changes.
35. The contractor shall submit a **monthly compliance report** to hospital authorities.
36. Guards must **comply with hospital instructions**; failure can lead to termination without challenge in court.
37. The contractor shall provide **required security equipment** to guards.
38. The contractor shall provide guards with a **combination of weapons in good condition**.
39. We, M/s _____, assure that we will provide **full salary** to security guards **without deduction of tax or any other amount**.
40. We, M/s _____, confirm our **acceptance and adherence** to all terms and conditions of the tender and contract. Failure to comply authorizes the Medical Superintendent, DHQ Hospital Dadu, to **terminate the contract and forfeit the security deposit**.

In witness whereof, the parties have set their hands on the date and month written above.

PROCURING AGENCY

**MEDICAL SUPERINTENDENT DHQHD
HOSPITAL DADU
WITNESS** _____

MEDICAL SUPERINTENDENT

WITNESS 1 _____
CNIC No. _____

WITNESS 2 _____
CNIC No. _____

INTEGRITY PACT

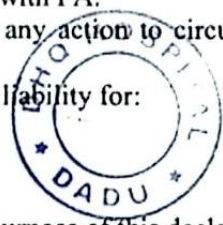
DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS / CONTRACTORS / CONSULTANTS

- **Contract Number:** _____
- **Dated:** _____
- **Contract Value: Contract Title:** _____

- We, [Name of Supplier /.....], hereby declare that we have not obtained or induced the procurement of any contract, right, interest, privilege, or other obligation or benefit from **Government of Sindh (GoS)** or any administrative subdivision, agency, or entity owned or controlled by GoS, through any corrupt business practice.
- Without limiting the generality of the foregoing, we represent and warrant that:
 - We have fully declared the brokerage, commission, fees, etc., paid or payable to anyone in connection with this contract.
 - We have not given, agreed to give, and shall not give or agree to give, either directly or indirectly, to any person within or outside Pakistan — whether natural or juridical, including affiliates, agents, associates, brokers, consultants, promoters, shareholders, sponsors, or subsidiaries — any **commission, gratification, bribe, finder's fee, or kickback** (whether described as consultation fee or otherwise) for obtaining or inducing the procurement of a contract, right, interest, privilege, or other obligation or benefit from the **Procuring Agency (PA)**, except as expressly declared pursuant hereto.

We further certify that:

- We have made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to this transaction with PA.
- We have not taken and will not take any action to circumvent this declaration, representation, or warranty.
- We accept full responsibility and strict liability for:
 - Making any false declaration;
 - Not making full disclosure;
 - Misrepresenting facts; or
 - Taking any action likely to defeat the purpose of this declaration, representation, or warranty.



We agree that any contract, right, interest, privilege, or other obligation or benefit obtained as aforesaid shall, **without prejudice to any other right or remedies available to PA under any law, contract, or other instrument**, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA, we further agree to:

Indemnify PA for any loss or damage incurred due to our corrupt business practices; and

Pay compensation to PA in an amount equivalent to **ten times the sum** of any commission, gratification, bribe, finder's fee, or kickback given by us for obtaining or inducing the procurement of any contract, right, interest, privilege, or other obligation or benefit from PA.

Signed:

[Procuring Agency Representative].....

[Supplier / Contractor / Consultant].....

CONTRACT FOR PROVISION OF SECURITY SERVICES

- This Provision of Security Guards contract is made effective this ----- between DHQ HOSPITAL DADU (hereafter called the employer) of the one part and Security company (hereafter called the Security Guards) of the other part, DHQ HOSPITAL DADU and security company may hereinafter be referred to individually as "party" and collectively as "the parties". The parties do hereby recite as follows:-
- NOW THEREFORE, in consideration of the payments to be made by DHQ HOSPITAL DADU in accordance with provisions set in the terms and conditions described in this contract, Security Company undertakes to provide the required number of security guards to DHQ HOSPITAL DADU. The terms of this contract shall be valid up to 30th June 2024 from the effective date.

TERMS AND CONDITIONS FOR PROVISION OF GUARDS

SECTION I
SCOPE OF SERVICE

1. Security company will provide Security Guards / equipment as under:-

S.No.	Particular of Post(s)	B.O.Q	Salary Per Month Inclusive GST/SST/EOBI/SESSI/SRB	Total Amount of salary 12 Month
01	Head Supervisors: Ex-Military / Para Military Force with Good Health (Non Commissioned)	01		
02	Supervisors: Ex-Military / Para Mistry (45-Years /Civilian Good Health under 33 years			
03	Security Guards: (Civilian) Good Health (33-years) Ex-Military / Para Military of 45-years and Matriculation Passed (As per Police Standard)			
Total =		52	Grand Total =	

Additional Security Conditions

- **Medical Fitness:**
All security guards shall be healthy and medically fit. The security company shall provide a valid medical fitness certificate for each guard deployed at DHQ Hospital Dadu.
- **Identity Documents:**
Each guard shall hold a valid National Identity Card (NIC) as well as the Security Company's official identity card during duty hours.
- **Ammunition Provision:**
The security company shall provide at least 20 rounds of ammunition per weapon issued to the guards on duty.
- **Replacement of Unsuitable Guards:**
Upon written request from the employer (DHQ Hospital Dadu), any guard found unsuitable shall be replaced within 24 hours by the security company without objection.
- **Employment Status:**
All guards shall remain employees of the security company. However, they shall execute a contract of employment specifically for performing duties at DHQ Hospital Dadu.
The DHQ Hospital Dadu will be responsible for the payment of wages and all government dues applicable for these guards as per agreement.
- **Guard Positioning:**
Guards shall be stationed at static premises / posts as specified or mutually agreed upon between DHQ Hospital Dadu and the security company.
- **SOP Compliance:**
The Standing Operating Procedures (SOPs) and security instructions for deployment of guards will be issued by the installation in-charge of DHQ Hospital Dadu. All guards are bound to comply fully with these SOPs and instructions.
- **Operational Control:**
Once deployed at the duty premises, guards shall be directly under the operational control of DHQ Hospital Dadu and shall follow instructions of the designated hospital authority.

SECTION 2
SERVICE AND TERMINATION

- Each guard will perform duty on an average of 12 hours per day.
- For provision of extra guards, DHQ HOSPITAL DADU will provide notice well in advance.
 - DHQ HOSPITAL DADU has the right to demand additional guards, if required, on same terms and conditions and Security Company shall be obliged to provide additional guards in the given time frame.
 - Moreover, DHQ HOSPITAL DADU has the right to decrease the security guards keeping in view the budgetary constraints.
 - If the DHQ HOSPITAL DADU decides to terminate the contract during the period it is in force, DHQ HOSPITAL DADU shall do so either by giving one month advance notice or payment of full month's amount at contract in voice based on last month's verified invoice, to the Security company.

SECTION 3
COMPENSATION SCHEDULE

- Security services will be provide data approved fixed cost per month.
- Security Company will issue to DHQ HOSPITAL DADU a consolidated invoice by 20th of each month and payment shall be made to Security Company within 20 days of receipt of invoice to enable Security Company to disburse the salary.
- Payment towards workers insurance, social security, EOBI & S R B or any other dues that may become applicable will be paid by Security Company.
- During duty anything happens to the guard Security company will be responsible.

SECTION 4
INSPECTION AND DISCIPLINE

- Terms and conditions spelled out in this section will be binding on both the parties i.e DHQ HOSPITAL DADU and Security company.
- Besides Security Company DHQ HOSPITAL DADU will exercise supervision of guards and report any misconduct of guards to Security Company for prompt remedial measures.
- In case of doubts, hold joint inquires to ascertain and apportion blame and responsibility,
- All inquires will be joint inquires to ascertain and apportion amend responsibility,
- Guards will remain in uniform (duly approved by Government of Pakistan) while on duty.
- Attendance of Security Guards will be biometric and double duty of any Security Guard will not be allowed / paid.
- No any other allowances like holidays or any emergency allowance will be paid to company.(security guards)
- In case of absence of any Security Guard the Security Company will provide substitute and if the company fails the pay of that day will be deducted.

SECTION 5 MISCELLANEOUS

Security company will provide telephone and fax number of their office to the employer.

SECTION & NOTES.

Any notice under this contract shall unless otherwise stated be in writing and delivered by pastor facsimile transmission or in person to each party at the addresses as given below or at such addresses as notified to the other party in writing.

(1) In case of security company
Address: _____

Telephone No. _____

Name of contact person: _____

(2) In case of security company Address: _____ Telephone No: _____

Name of contact person: _____

SECTION 8 GOVERNING LAW

This contract shall be governed by and constructed in accordance with the laws of Pakistan. In witness whereof the parties hereto have set their respective hands on the day, month and year first above written.

Security Company

Place: DHQ HOSPITAL DADU DADU Place:..... Dated:.....

Note

1. All the above said instructions, terms and conditions in this bidding document must be read carefully for compliance; else the offer will be ignored.
2. In case of discrepancy between the unit price and total, the unit price shall prevail
3. Institute reserves the right to ask and verify any document from the participants related with Manufacturer / Importer of item, to assess the quality.
4. All the Bid documents should be submitted page wise, any missing of papers will not be responsible of procurement authority
5. The quantity of items will be increased or decreased subject to the release of funds
6. Shortfall of any document given under evaluation criteria shall render the Bidding firm ineligible for competition

**MEDICAL SUPERINTENDENT
DHQ Hospital Dadu**