



**DISTRICT HEADQUARTERS HOSPITAL  
DADU**



**BIDDING DOCUMENTS**

**PROCUREMENT OF PATIENT DIET**

**FOR THE FINANCIAL YEAR 2026-27**

**DUE ON 26-06-2026 AT 12:00 Noon**

**Opening time at 12:30 PM**



**Issued By:**

**Medical Superintendent DHQ Hospital Dadu**

**Ph: 025-9200080 Fax: 025-9200081**

**Email: [dhqhospitaldadu@gmail.com](mailto:dhqhospitaldadu@gmail.com)**

Medical Superintendent  
DHQ HOSPITAL DADU



## Notice Inviting Tender

With the approval of competent authority i.e. Vice Chancellor LUMHS Jamshoro, the District Headquarters Hospital Dadu invites sealed bids from authorized Dealers, Distributors, Suppliers and Firms registered with the Federal Board of Revenue (FBR) for Income Tax and Sales Tax and with the Sindh Revenue Board (SRB) wherever applicable, under Single Stage – One Envelope Procedure in accordance with Rule 46(1) of the Sindh Public Procurement Rules, 2010 (amended from time to time), for procurement of the following categories/items for the Financial Year 2026-2027.

Sr	Description	Date of Purchase/Issue	Date of Submission of Bid	Opening date & time of tender	Tender fee (Non-refundable)	Tender opening Address
01	Procurement of Drugs/Medicine / Surgical Items / Disposable / Dialysis Materials / X-Ray /CT Scan Material, Dental Items / Pathology Lab Reagents / Kits,	From the Date of publication	29-6-26 up to 12 pm	29-6-26 up to 12:30 pm	Rs. 3,000/-	Office of the Medical Superintendent DHQ hospital Dadu
2	Outsourcing of Janitorial and Sanitation Services.				Rs. 3,000/-	
3	Procurement of office Stationary/Printing Material				Rs. 3,000/-	
4	Outsourcing of Hospital Security Guard Services.				Rs. 3,000/-	
5	Procurement/ Supply of Diet for Indoor Patient. With Outsource Cook Services				Rs. 3,000/-	
6	Procurement Medical (Oxygen Gas).				Rs. 3,000/-	
7	Procurement Other Petty Articles Materials.				Rs. 3,000/-	
8	Procurement of Uniform Liveries and Protective Cloths.				Rs. 3,000/-	
09	Procurement of IT Instrument / Electronic Equipments				Rs. 3,000/-	

**Note:**

Bidding documents can be downloaded from the Public Procurement Regulatory Authority (PPRA) e-PADS portal. However, all bidders shall submit a non-refundable tender fee of Rs.3,000/- in the shape of Pay Order/Demand Draft in favor of Medical Superintendent, DHQ Hospital Dadu at the time of bid submission. Bids submitted without the original tender fee instrument/receipt shall be considered non-responsive and rejected.

The bidder shall submit the following mandatory documents with the bid:

- Latest National Tax Number (NTN) Certificate.
- Valid Sales Tax Registration Certificate (where applicable).
- Detailed Company/Firm Profile.
- Documentary evidence of at least three (03) years' relevant experience.
- Certified turnover details for the last three (03) financial years.
- Valid Authorized Dealership Certificate and/or Manufacturer Authorization Certificate.
- Affidavit on judicial stamp paper affirming that the firm has not been blacklisted by any Government, Semi-Government, Autonomous, or Procuring Agency; is not involved in any litigation adversely affecting its business operations; and has not abandoned or defaulted on any procurement contract.
- Bids shall remain valid for a period of ninety (90) days from the date of bid opening.
- Bid Security/Earnest Money equal to two percent 2% of the Estimated Cost of the Tender shall be furnished in the form of Pay Order or Demand Draft in favor of the Medical Superintendent, DHQ Hospital Dadu. Bid Security of unsuccessful bidders shall be released in accordance with the Sindh Public Procurement Rules, 2010 (as amended).
- Bids that are incomplete, conditional, non-responsive, or lacking any of the required documents shall be rejected outright.
- Firms, suppliers, contractors, distributors, dealers, or manufacturers blacklisted by any Government Department, Autonomous Body, Statutory Organization, or Procuring Agency shall be disqualified from participation.
- The Procuring Agency reserves the right to increase, decrease, delete, or cancel any item(s) of the procurement plan, wholly or partially, in accordance with the Sindh Public Procurement Rules, 2010 (as amended from time to time).
- If the scheduled date of bid opening is declared a public holiday or the office remains closed due to unforeseen circumstances, the bids shall be opened on the next working day at the same time and venue, and all other terms and conditions shall remain unchanged.
- The Procuring Agency reserves the right to reject any or all bids and/or annul the procurement process at any stage prior to award of contract under Rule 25 of the Sindh Public Procurement Rules, 2010 (as amended), without assigning any reason.
- All procurement proceedings shall be regulated and governed by the Sindh Public Procurement Act and the Sindh Public Procurement Rules, 2010 (as amended up to date).

**MEDICAL SUPERINTENDENT  
DHQ HOSPITAL DADU**

**DISTRICT HEADQUARTERS HOSPITAL DADU**

HEALTH DEPARTMENT GOVERNMENT OF SINDH

Ph: 025-9200080 Fax: 025-9200081 Email: [dhqhospitaldadu@gmail.com](mailto:dhqhospitaldadu@gmail.com)**BID DOCUMENTS FOR THE PATIENT DIET ITEMS FINANCIAL YEAR 2026-27.****AT DHQ HOSPITAL DADU**

<b>Pediatrics Deptt:</b>	<b>BREAKFAST (Adult) (at 7.30 AM)</b>	<b>LUNCH (at 12.30 PM)</b>	<b>DINNER (At 7:00 P.M)</b>	<b>SPECIAL DIET/ OCCASIONAL DIET FOR ALL PATIENTS</b>
Milk + Sugar for Kids	Eggs / Suji Halwa / Grain (Cholla)	<u>Chicken Oorma (03 Days) + Dal Moong.</u>	Daal Moong + Vegetables	<u>12<sup>th</sup> Rabi-ul-Awwal</u>
Sooji Halva	Bread	<u>Mutton Meat + Dal Mong.</u> * 1 days a week*	Rice (150g)	*Chicken Briyani & Zarda*
Kheer Mix	Tea / Milk	Green Vegetables *03- days in Week*	Roti (150g Pera)	<u>14<sup>th</sup> of August</u> *Chicken Briyani & Zarda* + Fruit Distribution
<u>Sweet Dish</u>		Roti 150g Pera	<u>Sweet Dish or Milk (150g)</u>	<u>Eid-ul-Fitr</u> *Chicken Briyani & Zarda*
*Custard Halwa*		Rice (150g)		<u>Eid-ul-Azha</u> *Mutton Briyani & Zarda*
		Seasonal Fruit		Note. The special diet shall be offered in place of lunch time along with usual menus of nutrition, breakfast & dinner.

**+ Two Cook Services.**

Rate per patient per day (Child) as per menu (Rs)	Rate per Patient per day as per menu Adult with special days (Rs:)	Remarks

Medical Superintendent  
DHQ HOSPITAL DADU



## DISTRICT HEADQUARTERS HOSPITAL DADU

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**BID DOCUMENTS FOR THE PATIENT DIET ITEMS FINANCIAL YEAR 2026-27.**  
**AT DHQ HOSPITAL DADU**

### **BIDDING DATA**

Procuring Agency:	Medical Superintendent DHQ Hospital Dadu
Address:	P.O Dadu, DHQ Hospital Dadu
Email address	dhqhospitaldadu@gmail.com
Name of Item:	<b>Supply of Diet / Food for Indoor Patients.</b>
Estimated Cost of BID	21 Million.
Bid Validity.	90-Days.
Amount of Submission.	2% of the Estimated Cost of the Tender
Date of Submission:	As per Tender enquiry
Date of Opening:	As per Tender Enquiry
Performance Security	2% of Contract Value
Language of Bid.	English
Bidding Procedure:	Single Stage One Envelope Procedure
Eligibility Criteria:	As per Annex: A
Technical Evaluation Criteria:	As per Annexure A
Advance Payment.	No advance payment
Period of Completion.	30 <sup>th</sup> June 2027
Liquidity Damages.	2% per month
Inspection Authority.	DHQ Hospital Dadu
Place of Inspection.	DHQ Hospital Dadu
Place of Delivery.	DHQ Hospital Dadu
Applicable Rules	Sindh Public Procurement Rules (SPP Rules), 2010 (Amended up to date)
Taxes & Duties	All applicable Government Taxes, Duties, Levies, and Withholding Taxes shall be deducted as per Government Rules
Evaluation Criteria	As specified in the Bidding Documents and approved Evaluation Criteria
Contract Award	Contract shall be awarded to the <b>Most Advantageous Bidder</b> in accordance Evaluation Criteria.



DHQ HOSPITAL DADU (Diet Supply)  
**DISTRICT HEADQUARTERS HOSPITAL DADU**  
**HEALTH DEPARTMENT GOVERNMENT OF SINDH**  
Ph: 025-9200080 Fax: 025-9200081 Email: dhqhospitaldadu@gmail.com  
**BID DOCUMENTS FOR THE PATIENT DIET ITEMS FINANCIAL YEAR 2026-27,**  
**AT DHQ HOSPITAL DADU**



**EVALUATION CRITERIA**

The following mandatory documents are to be submitted along with tender in the same sequence as mentioned below with page number.

Sr. No	Documents required	Yes	No
01	Original Tender Purchase Receipt/Tender Fee of Rs. 3,000/- issued by the Procuring Agency, or Pay Order/Demand Draft in favor of the Procuring Agency in case the bidding documents are downloaded from the SPPRA/e-PADS website.		
02	Bidder must provide performance certificates of last three different government hospitals / Institutes or <b>(DHQ Hospital Dadu)</b>		
03	Bid security as per terms & conditions 2% estimated cost of Tender		
04	<ul style="list-style-type: none"><li>Valid income Tax payer (principle activity must be as a Goods / Importer / Distributor / sub-distributor / wholesaler) or Income Exempted Certificate</li></ul>		
05	<ul style="list-style-type: none"><li>Sales Tax Certificate.</li></ul>		
06	Bidder's Valid ISO 9001:2015		
07	Undertaking regarding acceptance of all terms conditions laid down in the bidding documents		
08	Samples of Food Materials in Packing Good Quality with List of item (s)		
09	Non Judicial stamp paper of not less than Rs:500/- that the firm has not black listed by any Government / Semi Government organization.		

## 1. TERMS & CONDITIONS / CRITERIA

1. The tender will be opened at the Office of the Medical Superintendent, DHQ Hospital Dadu (Admin Block).
2. Bidders must comply fully with all clauses of the tender terms and conditions and submit all required documents. Incomplete submissions or deviations will result in disqualification.
3. Tenders not fulfilling the prescribed conditions are liable to be rejected.
4. The method of procurement will be Single Stage - One Envelope Procedure as per SPPRA Rules 2010 amended up to date.
5. Proof of payment of tender cost (original receipt) must be submitted prior to opening & copy of which with the *Technical Documents*.
6. Bid Security / Call Deposit is mandatory. *Conditional tenders shall not be accepted.*
7. Sample tender proforma (Technical & Financial) may downloaded from the website.
8. The original Bank Draft / Pay Order of Bid Security should be attached with the *Financial Offer / Proposal and uploaded.*
9. Technical and financial bids will be evaluated by the technical committee. Preference will be given to good quality (Most advantageous bid).
10. Bidders must provide full details of their financial standing and list of similar contracts performed.
11. Overwriting, cutting, or erasing or not visible document in the tender documents must be verified prior to upload; otherwise, the bid will be cancelled/ rejected.
12. Rates offered shall remain valid for the financial year 2026-2027. *Price escalation will not be allowed.* Supplies may continue at the same rates for the first quarter of the next year (2027-2028) in view if the next year tender process under active preparation / completion if so accepted by the mutual understanding of bidder & Medical Superintendent.
13. Failure to supply items as per the order or terms will result in blacklisting and forfeiture of the security deposit / earnest money.
14. The decision of the competent authority shall be final and not challengeable.
15. Income tax and other taxes will be deducted as per Government rules.
16. Government tax fluctuations will be borne by the successful bidder.
17. Any new or revised taxes announced during the financial year will be paid by the successful bidder.
18. The purchaser reserves the right to increase, decrease, or delete quantities / item (s) specified in the schedule of requirements without changing unit prices or other conditions during the contract period.
19. The purchaser reserves the right to purchase full or part of the item (s) or cancel / scrap the tendered as per relevant rules and SPPRA-2010 amended up to date.
20. Conditional tenders and tenders will not be accepted.
21. A list of litigations or court cases involving the firm must be provided. An affidavit must also be submitted stating that the firm has not been blacklisted by any Government or Autonomous body.



## 2. PURCHASER'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD

1. The Purchaser reserves the right to increase, decrease, or delete the quantities of goods specified at the time of contract award.
2. The Purchaser also reserves the right to enhance the quantity by up to 15% of the goods originally specified in the *Schedule of Requirements* without any change in the unit price or other terms and conditions during the contract period.
3. The Purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder(s) or providing reasons for such action.

Medical Superintendent  
DHQ HOSPITAL

**UNDERTAKING**

1. I/We hereby agree that whether our bid is accepted for the total quantity, enhanced quantity, or for any single item, I/we shall supply and accept the said item(s) at the rates offered, and supply the contracted quantity within the stipulated period as specified in the contract.
2. I/We understand and confirm that, in case the same goods have been or are supplied at lower rates to any other Government or Semi-Government institution within the province during the same fiscal year, the cost difference will be refunded by us.
3. I/We undertake that if any information provided in connection with this tender enquiry is found to be incorrect or false at any stage, our contract may be cancelled at our cost and risk, without any claim against the purchaser.

**CERTIFICATE**

We hereby certify and guarantee that we will supply the stores exactly in accordance with the requirements specified in the invitation to this tender.

We further confirm that:

- **Income tax and other applicable taxes** will be deducted as per Government rules.
- Any **fluctuation in Government taxes** will be borne by us, the successful bidder.
- Any **revised schedule of taxes or new taxes** announced by the Government during the current financial year will be paid by us, the successful bidder.



Signature of Vendor/Supplier:

\_\_\_\_\_

Designation:

\_\_\_\_\_

Address:

\_\_\_\_\_

Medical Superintendent  
DHQ HOSPITAL DADU

**INTEGRITY PACT**

**Declaration of Fees, Commission, and Brokerage, etc. Payable by the Suppliers / Contractors / Consultants**

Contract Number: \_\_\_\_\_  
Dated: \_\_\_\_\_  
Contract Value: \_\_\_\_\_  
Contract Title: \_\_\_\_\_

I/We, [Name of Supplier / Contractor / Consultant], hereby declare that I/we have not obtained or induced the procurement of any contract, right, interest, privilege, or other obligation or benefit from the Government of Sindh (GoS) or any of its administrative subdivisions, agencies, or any other entity owned or controlled by it through any corrupt business practice.

Without limiting the generality of the foregoing, I/we represent and warrant that:

I/we have fully declared any brokerage, commission, fees, etc. paid or payable to anyone.

I/we have not given, agreed to give, and shall not give or agree to give to anyone, within or outside Pakistan, either directly or indirectly, through any natural or juridical person (including affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor, or subsidiary), any commission, gratification, bribe, finder's fee, or kickback (whether described as consultation fee or otherwise) with the object of obtaining or inducing the procurement of a contract, right, interest, privilege, or other obligation or benefit from the Procuring Agency (PA), except as expressly declared pursuant hereto.

I/We certify that:

I/we have made and will make full disclosure of all agreements and arrangements with all persons related to the transaction with the PA.

I/we have not taken, and will not take, any action to circumvent this declaration, representation, or warranty.

I/We accept full responsibility and strict liability for any false declaration, failure to make full disclosure, misrepresentation of facts, or action taken to defeat the purpose of this declaration. I/we agree that any contract, right, interest, privilege, or other obligation or benefit obtained as stated above shall be voidable at the option of the PA, without prejudice to any other rights or remedies available to the PA under any law, contract, or instrument.

Notwithstanding the exercise of any rights and remedies by the PA, I/we agree to indemnify the PA for any loss or damage incurred on account of such corrupt practices, and further agree to pay compensation to the PA equivalent to ten times the sum of any commission, gratification, bribe, finder's fee, or kickback given as aforesaid.

\_\_\_\_\_  
[Procuring Agency]



\_\_\_\_\_  
[Supplier]

Note

**ADDITIONAL INSTRUCTIONS**

- All the above-mentioned instructions, terms, and conditions in this bidding document must be read carefully and complied with. Failure to do so will result in the offer being ignored or disqualified.
- In case of any discrepancy between the unit price and the total price, the unit price shall prevail.
- The Institute reserves the right to request and verify any documents from bidders related to the manufacturer or importer of the item, in order to assess the quality of the goods offered.
- All bid documents must be submitted page-wise in order. The procurement authority will not be responsible for any missing papers or incomplete submissions.

Shortfall of any document required under the evaluation criteria shall render the bidding firm ineligible for competition.

Medical Superintendent  
DHQ HOSPITAL DADU

MEDICAL SUPERINTENDENT  
DHQ HOSPITAL DADU

DHQ HOSPITAL DADU (Diet Supply)

**CONTRACT AGREEMENT**

This Agreement ("Agreement") is entered into on \_\_\_\_ (the "Effective Date"), by and between:

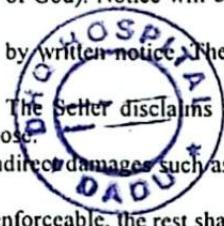
Address: \_\_\_\_\_ (the "Seller") and \_\_\_\_\_  
Address: \_\_\_\_\_ (the "Buyer") also individually referred to as a "Party", and collectively as the "Parties".

**BACKGROUND**

The Seller is the manufacturer / distributor of the following product(s): \_\_\_\_\_  
The Buyer wishes to purchase the aforementioned product(s).

**TERMS & CONDITIONS**

- Sale of Goods** The Seller shall make available for sale and the Buyer shall purchase:..... (the "Goods").**Delivery.**  
The Seller shall deliver the Goods to the Buyer at: \_\_\_\_\_  
The Goods shall be deemed delivered when the Buyer accepts delivery at this location. The shipping method shall be determined by the Seller. The Buyer will only be responsible for shipping costs up to \_\_\_\_\_.
- Purchase Price & Payments:** The Seller agrees to sell the Goods to the Buyer for \_\_\_\_\_. An invoice will be provided at the time of delivery. All invoices must be paid in full within thirty (30) days. Any overdue balance will be subject to a 5% late payment penalty.
- Inspection of Goods & Rejection:** The Buyer may inspect the Goods upon delivery. If unacceptable, the Buyer must reject the Goods at delivery or within five (5) business days. Failure to reject within this period waives the right to do so for that delivery. The Seller will be given a reasonable period to cure deficiencies.
- Risk of Loss:** Risk of loss remains with the Seller until the Buyer accepts delivery. The Seller shall maintain insurance at its expense to cover potential loss.
- Title:** Title to the Goods transfers upon Buyer's acceptance of delivery.
- Excuse for Delay or Failure to Perform:** The Seller will not be liable for delays or defaults caused by factors beyond its control (e.g., labor disputes, shortages and Acts of God). Notice will be provided, and either Party may terminate upon such notice.
- Termination:** Either Party may terminate this Agreement by written notice. The Buyer will pay for all accepted Goods up to the termination date.
- Disclaimer of Warranties:** The Goods are sold "as is". The Seller disclaims all warranties, including implied warranties of merchantability or fitness for a particular purpose.
- Limitation of Liability:** Neither Party shall be liable for indirect damages such as loss of profit or business due to this Agreement, except for direct negligence or breach.
- Severability:** If any part of this Agreement is invalid or unenforceable, the rest shall remain valid.
- Waiver:** Failure to enforce any term will not be deemed a waiver of any rights.
- Remedies & Legal Fees:** In case of dispute, the Buyer's remedy will be limited to recovery of the purchase price and shipping costs. The prevailing Party in any legal action will be entitled to recover legal fees, including attorney's fees.
- Legal & Binding Agreement:** This Agreement is legal and binding between the Parties. Both Parties represent they have authority to enter this Agreement.
- Governing Law & Jurisdiction:** This Agreement shall be governed by the law of: \_\_\_\_\_
- Entire Agreement:** This Agreement represents the entire understanding. Any modification must be in writing and signed by both Parties.
- Taxes :** Income tax and other taxes will be deducted as per Government rules.



Any revised schedule of taxes or new taxes during the current financial year will be paid by the successful bidder. Fluctuations in Government taxes will be paid by the successful bidder.

**SIGNATURES**

<b>For:</b>	<b>Medical</b>	<b>Superintendent</b>	<b>DHQ</b>	<b>Hospital</b>	<b>Dadu</b>
<b>Signed:</b>					
<b>Name:</b>					
<b>Date:</b>					
<b>For:</b>		<b>Vendor</b>	<b>/</b>		<b>Seller</b>
<b>Signed:</b>					
<b>Name:</b>					
<b>Date:</b>					

Medical Superintendent  
DHQ HOSPITAL DADU

DHQ HOSPITAL DADU (Diet Supply)

**Note**

1. All the above instructions, terms, and conditions in this bidding document must be read carefully for strict compliance; otherwise, the offer will be ignored.
2. In case of any discrepancy between the unit price and the total price, the unit price shall prevail.
3. The Institute reserves the right to request and verify any document from the participants related to the Manufacturer / Importer of the item(s), to assess the quality of the goods offered.
4. All bid documents must be submitted in proper pages order. The procurement authority will not be responsible for any missing pages or incomplete submissions.
5. *Shortfall of any document required under the evaluation criteria shall render the bidding firm ineligible for competition.*



**Medical Superintendent  
District Headquarters Hospital Dadu**

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