



GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
Karachi dated 27th August 2025

NOTIFICATION

NO.SO(G-III)/SE&LD/CSC/NFE(4-1502)/2025, In pursuance of Rule 67 of the Sindh Public Procurement Rules-2010 (as amended from time to time), a Consultant Selection Committee (CSC) is hereby constituted for engagement of services of NGOs/ CBOs/ Consortiums/ Firms/ Trusts/ Charities for "Establishment/Operationalization of Non-Formal Education Centers in 06 selected Districts of Sindh i.e Mirpurkhas, Tharparkar, Umerkot, Jamshoro, Jacobabad & Kashmore"

Composition of Consultant Selection Committee (CSC);

1	Additional Director, Literacy & Non-Formal Education-SE&LG-Govt of Sindh	Chairperson
2	Deputy Secretary (A&T), SE&LD, Govt of Sindh	Member
3	Nominee of Finance Department, Govt of Sindh	Member
4	Nominee of P&D Department, Govt of Sindh	Member
5	Deputy Director, Literacy & Non-Formal Education-SE&LG-Govt of Sindh	Member/Secretary
6	Any other member/ coopted by the chair	Member

Terms of Reference;

1. Approval of Request for Proposal (RFP) before issuance as per district wise allocation of centers approved by the Administrative Department.
2. Shortlisting of Implementing Partners (IPs)- NGOs/CBOs/ Consortium/ Firms/ Trusts/ Charities responding to the RFP.
3. Evaluation of technical and financial proposals according to the selection method of evaluation criteria, mentioned in RFP.
4. Finalization of recommendations based on evaluation.

ZAHID ALI ABBASI
SECRETARY TO GOVT.OF SINDH

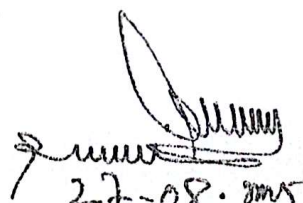
NO.SO(G-III)SE&LD/CSC/NFE(4-1502)/2025

Karachi dated 27th August 2025

Acopy is forwarded for information and necessary action to;

1. The Chairman P&D Board, P&D Department, Govt. of Sindh.
2. The Secretary, Finance Department, Govt of Sindh.
3. The Additional Secretary (A&T), CA,CW, SE&LD, Govt. of Sindh.
4. The Director Literacy & Non-Formal Education, Sindh.
5. The Chairperson and all members of the committee.
6. The P.S to Minister to Govt of Sindh, SE&LD, Karachi.
7. The P.S to Secretary, SE&LD, Karachi.
8. The official website.
9. Subject file.




27-08-2025
(TARIQ AHMED JUNEJO)
SECTION OFFICER (G-III)

ANNUAL PROCUREMENT PLAN
(Services)
Financial Year 2026-27

Sr. No.	Description or Procurement	Quantity (where applicable)	Estimated Unit Cost (where applicable)	Estimated total Cost of 1500 NFE centers (24 moths)	Funds Allocated As per concept note	Source of Funds (ADP/Non-ADP)	Proposed Procurement Method	Tentative Timing of Procurements				Remarks
								1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	The Establishment/ Operationalization of Non-Formal Education Centers in 06 Districts of Sindh	1420 NFE Centers (3 rd Phase)	(1,500x30) 45,000/-	1533.60 M	1755.00 M	Non-ADP	National Competitive Bidding Single Stage 1 envelop (EPADS)		October 2026			

DIRECTOR
LITERACY & NON-FORMAL EDUCATION SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
GOVERNMENT OF SINDH



**DIRECTORATE OF LITERACY & NON-FORMAL EDUCATION
SCHOOL EDUCATION AND LITERACY DEPARTMENT,
GOVERNMENT OF SINDH**

REQUEST FOR PROPOSALS (RFP)

**FOR THE ESTABLISHMENT/ OPERATIONALIZATION OF
NON-FORMAL EDUCATION CENTERS IN 06 DISTRICTS OF
SINDH**

August 2026

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1. Terms & Definitions

All capitalized terms not defined herein shall have the meaning set forth in the Concession Agreement.

TERMS	DEFINITION
Academic Period	The academic period is 24 months, during which the Implementing Partner shall complete the teaching and learning process for Package "A", Package "B", and Package "C" in accordance with the approved curriculum, scheme of study and implementation framework.
Applicant	Any registered CBO/NGO/INGO/Trust/Firm/Charity
Authority	The Directorate of Literacy & Non-Formal Education, School Education & Literacy Department, Government of Sindh.
Bid Price	The total amount as set out in the Annexure-IX
Bid Security	The security deposit equal to at least 1% of the total bid price in the form of deposit at call or pay order or demand draft or a bank guarantee issued by a scheduled bank in Pakistan in favor of procuring agency.
Bid Submission Deadline	The 24th August 2026 at 03:00 PM or as amended by the procuring agency through corrigendum.
Bid Validity Period	Period of ninety (90) days, effective from the bid submission deadline.
Consultant Selection Committee (CSC)	The evaluation committee notified the Government of Sindh to undertake the procurement process for selecting the Implementing Partners.
Conflict of Interest	A situation in which the concerns or aims of two different parties are incompatible
Contract Period	The period for which the Partner Contract would be entered into with the ‘Successful Bidder’ and is proposed to be thirty (30) months.
Commencement Date	The date from which services period shall commence being the date notified by the authority.
Commencement Letter	The letter issued by the authority upon satisfactory completion of installation/ Initial works which shall notify the commencement date.
Eligible Bid	A ‘Bid Proposal’ which meets the eligibility and evaluation criteria as specified at 09.2 and 09.3
Eligible Bidder	The Bidder who meets the Eligibility and Technical Evaluation Criteria as specified at 09.2 and 09.3
Entity	An organization – CBO/NGO/INGO/Trust/Firm/Charity
Fixed Budget Method	As defined in Rules 72 (5) of SPPRA
Firm	The registered (for profit) entities having education management and leadership, education research, education project implementation experience are eligible to apply.
Implementing Partners	The ‘Entity’ which undertakes the management and operation of the centers, in accordance with the Partnership contract.
Initial Works	As specified at 4.1
Installation Period	A period of maximum two (02) months starting from the ‘Signing Date’ during which the Implementing Partner would be required to complete the initial tasks.
KPIs	Key Performance Indicators (<i>Annexure XI</i>)
Partnership Contract	The contract which has been agreed for execution between the ‘Authority’ and the ‘Implementing Partner’.

NFE Facilitator	The teaching staff hired by the Implementing Partner for each center in accordance with the terms and conditions specified in the RFP document.
NFE Policy	The Sindh Non-Formal Education Policy 2017
OOSC	Out of School Children
Qualified Bid	The eligible bid who obtains at least 70 marks in the technical evaluation criteria specified at 09.3
Qualified Bidder	The eligible bidder who obtains at least 70 marks in the technical evaluation criteria specified at 09.3
Quarterly Progress Report	A progress report submitted by the Implementing Partner to DPU and the authority for each quarter. The payment to Implementing Partner will be released after satisfactory performance report to be submitted by DPU on quarterly basis.
Scope of Work	As specified at 4.1 and 4.2
Performance Security	The Performance Security deposit equal to at least 1% of the total bid price in the form of deposit at call or pay order or demand draft or a bank guarantee issued by a scheduled bank in Pakistan in favor of procuring agency.
Signing Date	The date on which the Partnership contract is duly signed by each of the parties.
Successful Bidder	The qualified bidder who has been declared successful by the CSC for a particular package(s).

Important

Prospective bidders are advised to read all information given in Request for Proposal (RFP) sections and annexes carefully before uploading RFP at the recommended platform. The RFP must be submitted in accordance to the proposal submission checklist. All the documents/documentary evidence must be attached with the annexes/sections as advised in the Proposal Submission Checklist given in the RFP document.

2. Introduction

The Directorate of Literacy & Non-Formal Education (DL&NFE) is an allied organization of the School Education & Literacy Department (SE&LD), Government of Sindh (GoS), mandated to promote literacy and provide equitable educational opportunities across the province. The Directorate is primarily responsible for expanding access to education for Out-of-School Children (OOSC) through multiple non-formal education approaches, including public-private partnerships and community-based learning models.

To address the mounting challenge of out-of-school children in Sindh, the Government of Sindh has allocated funds for the establishment of 3,300 Non-Formal Education (NFE) Centres across six districts of the province. The project is being implemented in three phases.

Under Phase-I and Phase-II, DL&NFE has successfully established 1,880 Non-Formal Education Centres in the districts of Jamshoro, Mirpurkhas, Umerkot, Tharparkar, Jacobabad, and Kashmore. Building upon these achievements, Phase-III envisages the establishment of an additional 1,420 NFE Centres to enrol 42,600 out of school children in the same six districts, completing the planned target of 3,300 centres.

DL&NFE has earned recognition in Sindh for its significant contribution to expanding educational access through Accelerated Learning Programmes (ALPs) and Alternative Learning Pathways, designed specifically for children who have missed formal schooling due to poverty, geographic isolation/access, child labour, migration, early marriage, or other socio-economic barriers. These programmes are implemented through a public-private partnership model in collaboration with qualified non-governmental organizations (NGOs), ensuring the provision of free, quality non-formal education to children aged 9–16 years.

2.1 Overall Goal

DL&NFE intends to enhance education and skills building to the Out of School Children in Sindh province initially by establishment/ operationalization of the 3300 non-formal education centers in six districts to cater to maximum number of children who have missed the formal education opportunity.

Objectives of the RFP

- a) Establish/ operationalize 1420 NFE centers in six districts i.e. Jacobabad, Kashmore, Jamshoro, Mirpurkhas, Umerkot & Tharparkar of Sindh province.
- b) Provide education opportunities to 09-16 years of age, out of school children from districts Jacobabad, Kashmore, Jamshoro, Mirpurkhas, Umerkot, Tharparkar of Sindh province by using accelerated learning approach.
- c) Engage viable nonprofit/for profit actors to jointly perform and contribute to the education/skill building of out of school children who have never been to the schools in their schooling age.

03. The Assignment

DL&NFE envisages establishment/operationalization of **1420 NFE centers** under **Phase-III** with support of implementing partners. The distribution of the NFE centers per district is as follows:

Package	Number of Centers						Total
	Mirpurkhas	Tharparkar	Umerkot	Jamshoro	Jacobabad	Kashmore	
1	20	20	20	20	20	20	120
2	20	20	20	20	20	20	120
3	20	20	20	20	20	20	120
4	20	20	20	20	20	20	120
5	20	20	20	20	20	20	120
6	20	20	20	20	20	-	100
7	20	20	20	20	20	-	100
8	20	20	20	20	20	-	100
9	20	20	20	20	20	-	100
10	20	20	20	20	20	-	100
11	20	20	20	20	20	-	100
12	-	20	20	20	20	-	80
13	-	20	-	20	-	-	40
14	-	20	-	20	-	-	40
15	-	20	-	20	-	-	40
16	-	-	-	20	-	-	20
Total	220	300	240	320	240	100	1420

3.1 This is a specific non-formal education intervention of DL&NFE, particularly designed to provide accelerated education to **out of school children (OOSC)** of **9-16 years of age** who are dropped out from their schools, or they have missed the opportunity to access the education in earlier years of their age. The program will provide primary education opportunity to out of school children through **Accelerated Learning Program – ALP** within duration of 24 months.

The details of academic packages' subject & duration are as follows:

Academic Plan	Subjects	Grade/Class	Duration	Total Months
Package-A	Sindhi/Urdu, Math, English	0 – 1	6 months	24
Package-B	Sindhi/Urdu, Math, English	2 and 3	6 months	
Package-C	Sindhi/Urdu, Math, English, Science, Social Studies	4 and 5	12 months	

3.2 The program will be implemented through registered nonprofit/ for-profit organizations on the monthly fixed subsidy cost of Rs. 1,500/- per learner per month. The planned enrollment for each non-formal education center is 30 learners (09-16 years age) per center. The 1420 centers to be established enrolling 42,600 out of school children in Phase-III which are divided into 71 packages of 20 centers in each in 06 districts i.e. Jacobabad, Kashmore, Mirpurkhas, Umerkot, Tharparkar.

The distribution of packages per district is as follows:

Mirpurkhas	Tharparkar	Umerkot	Jamshoro	Jacobabad	Kashmore	Total
11	15	12	16	12	05	71

- 3.3 In order to facilitate access to NFE to out of school children equally in all population areas of project districts, DL&NFE has set priority taluka/tehsil in each district, where very a smaller number of OOSC has been served in Phase I and II of the project. The prospective bidders are suggested to plan establishment of NFE center in priority taluka/tehsil of the project districts as in given list below:

S#	District	S#	Taluka
1	Jacobabad	1	Garhi Khairo
2	Kashmore	2	Kashmore
3	Mirpurkhas8	3	Mirpurkhas
		4	Digri
		5	Jhudo
		6	Kot Ghulam Mohammad
4	Tharparkar	7	Dahli
		8	Chachro
		9	Kaloi
5	Umerkot	10	Kunri
		11	Pithoro
6	Jamshoro	12	Thano Bula Khan
		13	Sehwan

- 3.4 The qualified bidder(s) in Phase III will be awarded 02 packages in one district, and they will be limited to total 06 packages altogether in three districts.
- 3.5 The **Implementing Partners of Phase I & Phase-II**, who are already operating **06 packages** of NFE Centers, are not eligible to apply in Phase III. The implementing partners who are managing less than 06 packages (120 NFE centers) altogether in phase I & II can apply in either district in Phase III, but they will be limited to total **06 packages** in all three phases. However, for the implementing partners of Phase I & II, DL&NFE may decide to award NFE centers in Phase III to the successful bidders according to the effective program implementation in Phase I and II, and district wise outreach of out of school children.
- 3.6 After recommendation by the Consultant Selection Committee (CSC), if there is less number of recommended NFE centers than planned 1420 NFE in all districts, DL&NFE may decide the allocation/award of NFE centers from among any successful bidder(s) to establish NFE centers other than applying district exceeding to the limit as set forth.
- 3.7 After recommendation of NFE centers by the Consultant Selection Committee (CSC) to any successful bidder in Phase III; before award of NFE centers, the DL&NFE may decide to conduct the Capacity Assessment Exercise of all/selected bidders in order to avoid implementation challenges, quality concerns and performance gaps that may occur so far.
- 3.8 The **contract period is set as 30 months**, which includes preparation, establishment, academic duration, assessment, and certification. The successful bidders will be required to perform Initial Works within a month (extendible on reasonable and justifiable grounds) from the date of contract signing. The Initial Works include site selection, community mobilization, establishment of NFE centers, hiring and training of facilitators, enrollment campaign, registration of learners in NFEMIS and development of academic plans. Upon completion of initial work, the implementing partner would seek approval of DL&NFE and issuance of commencement Letter.

- 3.9 Upon the receipt of commencement letter, the Implementing Partner would be required to initiate the teaching and learning process at each center. The Implementing Partner will be awarded fixed **subsidy cost of PKR 1,500/- per learner per month** for each academic month which will be reimbursed on quarterly basis, starting from commencement date, subject to satisfactory performance and recommendation of District Project Unit -DPU. The total academic period is 24 months.

4. Scope of Work

4.1 Installation Period

The scope of work for the successful bidder who becomes the implementing partners during the 'Installation Period' is as follows:

- 4.1.1 The implement partners will equip the NFE centers with sufficient provision of center facilities required to ensure a proper learning environment. This includes provision of electricity/ solar system for uninterrupted power supply to run fan(s), electric/ solar bulbs, a classroom with appropriate lighting and ventilation, writing boards, furniture/ mats, drinking water, functional washrooms and other necessary facilities.
- 4.1.2 Hiring of an NFE Facilitator per center, having minimum qualification of Intermediate. The preference may be given to the candidates having Masters, Bachelors, with professional qualification and teaching experience. However, 'Matriculate' females only from hard/deprived areas may be engaged as NFE Facilitators in given circumstances.
- 4.1.3 Engage the NFE Facilitator to peruse induction training organized by the Implementing Partner itself and/ or by the DL&NFE.
- 4.1.4 Submit the necessary documents, as required by the 'Authority' for issuance of 'Commencement Letter'.

4.2 Services Period

The scope of work of the implementing partner during the 'Services Period' is as follows:

- 4.2.1 Performance of the duties in accordance with the terms and conditions of the Partnership Contract.
- 4.2.2 Provide all the required teaching and learning material including notebooks, stationery, educational aids/ equipment and other necessary material which reinforces the teaching and learning process at the NFE center.
- 4.2.3 Provision of monthly wages/ stipend to the NFE Facilitator will be responsibility of implementing partners (IPs)
- 4.2.4 Capacity building, training, mentoring, and academic trouble shooting of the NFE Facilitators will be responsibility of IPs. The Implementing Partners may organize the training or (as suggested) to participate in the Training of Trainers organized by the DL&NFE.
- 4.2.5 Implement the NFE Package A, B and C in each NFE center. The package wise duration of teaching is given in 3.1.

- 4.2.6 Conduct periodical monitoring of the NFE centers and ensure quality as per suggested Key Performance Indicators -KPIs (Annexure-X) referred by the Authority.
- 4.2.7 Ensure the teaching and learning process is in accordance with NFE standards, in compliance with the terms of Partnership Contract, Sindh NFE Policy 2017 and implications of best NFE practices.
- 4.2.8 Conduct diagnostic, formative and summative assessment reinforced by periodical tests and engaging multiple methods, tools and techniques of assessments.
- 4.2.9 Arrange/ engage alternative teacher/ back-up arrangement in case the facilitator is on either type of the leave, so that teaching and learning process at NFE center is not disturbed.
- 4.2.10 Submit a Quarterly Progress Report (QPR) to District Project Unit -DPU, within seven (07) working days from the end of each quarter.
- 4.2.11 Nominate a representative for communication with DPU, for facilitation in monitoring, redressal of complaints, conflict management and reporting.
- 4.2.12 Maintain proper documentation of the project (soft and hard), upload data on the NFEMIS, submit interim progress reports/ final report, case studies, videos and photographs and other data as required by the DL&NFE time to time.

5. Terms & Conditions

- 5.1 The initiative will be operated through registered nonprofit/for profit entities to establish and manage NFE centers in collaboration with the DL&NFE through Partnership Contract.
- 5.2 The bidders have to submit proposed locations (area/ taluka/ UC) of the NFE centers which will be finalized by the DL&NFE and mutually agreed by the parties before signing the Partnership Contract.
- 5.3 A bidder may apply for multiple packages. However, a maximum of two (02) packages may be awarded to a Qualified Bidder in each district. (refer 3.2)
- 5.4 **The optimum learner's capacity of each NFE center is 30 learners.** More than one NFE Center could be established at same location (village/ mohalla) subject to availability of Out of School Children for another NFE Center at the same location. A bidder may propose/opt to establish NFE centers at any public or private facility, and the NFE center could be run in second shift as well.
- 5.5 **The per child subsidy cost is fixed at PKR 1,500/- per child per month** which will be given to the Implementing Partner during the 'Academic Period' which is 24 months. However, the Authority will not pay the subsidy cost for overall 'Contract Period'.
- 5.6 The evaluation of the bidders is based on the ranking given in the RFP document. However, the evaluation of bidders/ technical proposals will be done in accordance with the eligibility criterion, evaluation criteria, as specified in the RFP document.
- 5.7 The bidders are required to submit **Bid Security equal to at least 1% of the total Bid Price** in the form of Deposit at Call/ Pay Order/ Demand Draft/ Bank Guarantee issued by a scheduled bank in Pakistan in favor of procuring agency valid for a period of 28 days beyond the Bid Validity Period. In case, bid is not successful, the Bid Security will be returned to unsuccessful bidder(s).

- 5.8 The successful bidder would be required to submit performance Security equal to 1% of the total cost of the package in the form of Deposit at Call/ ay Order/ Demand Draft/ Bank Guarantee issued by a scheduled bank in Pakistan. The Performance Security is subject to the return to the successful bidder/ implementing partner on satisfactory performance at the completion of contract against the KPIs and terms of the partnership contract.
- 5.9 The ‘Contract Period’ is set at 30 months. However, the ‘Academic Period’ is 24 months only during which the Implementing Partner will have to complete the teaching and learning process of package A, B & C. The per child subsidy will be provided for academic period of 24 months only.
- 5.10 The DL&NFE shall provide free textbooks for the enrolled learners and facilitators/ teacher’s guides to the NFE Facilitators.
- 5.11 There shall be open competitive bidding process using Single Stage One-Envelope Procedure as per Rule No. 46(1), SPPRA 2010 (amended to date). Each bid shall comprise one single envelope containing the technical and financial proposal, comprising all the required information and documents specified in the bidding documents.
- 5.12 The prospective Bidders may download the RFP from EPADS (a website of Sindh Public Procurement Regulatory Authority (SPPRA) <https://portalsindh.eprocure.gov.pk> with effect from **2nd August 2026 to 24th August 2026** and submit a Pay Order of PKR 10,000/- (non-refundable) for each Package separately in favor of **“The Establishment/ Operationalization of Non-Formal Education Centers”** on or before the bid opening date.
- 5.13 The bidder(s) shall bear all the costs associated with the preparation and submission of their proposals. The procuring agency shall not be responsible or liable to pay any bid cost of any bidder(s).
- 5.14 The procuring agency reserves the right to annul the selection process at any stage/time prior to contract award, without thereby incurring any liability to bidder(s) in line with SPPRA Rule 2010 (as amended).
- 5.15 The procuring agency may in its sole discretion and without prior notice to bidder(s) amend the tentative timetable. The procuring agency shall not incur any liability whatsoever arises out of amendment to the tentative timetable.

6. Tentative Timelines

The proposed timetable for bidding process is as follows:

Activity	Target Date
Issuance of Notice Inviting Tender	02 nd August, 2026
Availability of Bidding Documents	03 rd August, 2026
Pre-Bid Conference/ Bidders Meeting	06 th August, 2026
Bid Submission Deadline (PST- 15.00)	24 th August, 2026
Bids Opening (PST- 15.30)	24 th August, 2026
Publication of the Bid Evaluation Report	14 th September, 2026
Letter of Award	21 st September, 2026
Signing of the Partnership Contract with the Successful Bidder	28 th September, 2026

7. Bid Submission and Opening

- 7.1 Procurement of services will be conducted through National Competitive Bidding using a Single Stage-One Envelope Bidding Procedure (Fixed Budget Method –Rule 72(5) SPPRA 2010, amended to date) as specified in the Sindh Public Procurement Rules, 2010, as amended, and is open to any organization which meets the Eligibility and Evaluation Criteria.
- 7.2 The prospective bidders may submit bid for a single or multiple packages mentioned thereunder. However, a maximum of two (02) packages will be awarded to one bidder in each district.
- 7.3 The contract(s) will be awarded on the basis of marks assigned by the CSC to each Eligible Bid in accordance with the Technical Evaluation Criteria and other terms and conditions outlined in the Request for Proposals (RFP).
- 7.4 The prospective Bidders may download the RFP from EPADS, (a website of Sindh Public Procurement Regulatory Authority (SPPRA) <https://portalsindh.eprocure.gov.pk> with effect from **2nd August 2026 to 24th August 2026** and submit a Pay Order of PKR 10,000/- (non-refundable) for each package separately in the favor of **“The Establishment /Operationalization of Non-Formal Education Centers”** on or before the Bid Opening Date.
- 7.5 Bid(s) along with required documents must be submitted /uploaded on EPADS (SPPRA portal) for each package of a district separately on or before the bid submission deadline i.e. **24th August 2026 at 03:00 PM**.
- 7.6 The proposals will be opened/ downloaded till **24th August 2026 before 03:00 PM** in the presence of the bidders’ representatives, who may wish to attend, at the address given in the bidding documents. However, in case of a public holiday or any unforeseen event on the bid submission deadline, the bids shall be opened/downloaded on the next business day at the same time and venue.
- 7.7 All the bids shall remain valid for ninety (90) Days effective from the bid submission deadline and must be accompanied by a corresponding Bid Security equivalent to 1% of the Bid Price in the shape of a pay order/ demand draft/ bank guarantee, valid for a period of twenty-eight (28) days beyond the Bid Validity Period, issued by a scheduled bank of Pakistan in favor of **“The Establishment /Operationalization of Non-Formal Education Centers”**.
- 7.8 The DL&NFE reserves the right to reject any or all bids or cancel the bidding process, in whole or in part, at any time prior to accepting a bid, subject to the relevant provisions of the SPPRA Rules 2010.
- 7.9 The address regarding bid opening is as follows:

Additional Director, Literacy & Non-Formal Education, Directorate of Literacy & Non-Formal Education, School Education & Literacy Department, Government of Sindh
4th Floor PNSC Building M.T Khan Road Lalazar Karachi.

Telephone: (+92) 21 99211285 | (+92) 21 99217771

E-mail: lnfesindh@gmail.com **Website:** www.lnfesindh.gos.pk

8. Pre-Bid Meeting

The DL&NFE shall organize a pre-bid meeting on **6th August 2026 at 02:00 PM** in the Committee Room of the Directorate of Literacy & Non-Formal Education, School Education & Literacy Department, Government of Sindh, 4th floor PNSC Building M.T Khan Road, Lalazar Karachi.

09. Eligibility and Evaluation

The notified Consultant Selection Committee (CSC) under SPPRA Rule 67 shall be responsible for assessing the proposals submitted by the Bidders. The members of the CSC shall be prohibited from participating directly or indirectly in the preparation and/or submission of any proposal and shall also be prohibited from providing any assistance to any Bidder for the purposes thereof, except as may be expressly provided herein.

09.1 Eligibility & Evaluation Criteria

The bidders qualifying for the Eligibility Criteria mentioned below in Table 1 shall be considered for further evaluation under Technical Evaluation Criteria given in Table 2:

Table 1

S#	Eligibility Criteria	Required Documents
1.	The bidder should be registered with the relevant Government Authority.	Relevant Registration document/ certificate
2.	The bidder must be registered with the Federal Board of Revenue (FBR)/Sindh Revenue Board (SRB). In addition, the bidders must be an Active Taxpayer (Filer) at the time of bid submission. In case the bidder is exempted from tax, a valid exemption letter must be provided.	i. NTN certificate/ ii. SRB certificate* iii. Active Taxpayer certificate. iv. Tax Exemption Certificate (if applies)
3.	Must have net worth at least PKR 2,500,000 (Rupees Two million Five Hundred Thousand) and turnover of PKR 1,000,000 (Rupees One million) annually during the last three (03) fiscal years.	Account maintenance certificate/bank statement Audited Financial Statements for the last three years
4.	Must have at least 2 years' experience of management and/or operations of formal/ non-formal educational institutes and/or managing three (03) social sector projects during the last seven (07) years.	Contract/ Agreements/ MoUs/ Project Completion Certificates

** The Organizations who have applied for SRB certificate may apply for bidding process (by attaching application receipt of SRB registration) on the condition that before signing of the partnership contract agreement successful bidders shall be required to furnish the SRB registration certificate.*

09.2 Additional Mandatory Documents

- a. Organization's Profile (Annexure-I)
- b. A letter of authority/power of attorney for representative to submit the documents. (Annexure-IV)
- c. An affidavit, confirming that the bidder:
 - (i) Is not bankrupt, under liquidation proceedings or pending litigation.

- (ii) Has not been convicted of fraud, corruption, collusion or money laundering
- (iii) Is not involved in any conflict of interest or potential conflict of interest arising from prior or existing contracts or relationships which could materially affect its capability to comply with the obligation under the agreement (Annexure-V).
- d. Financial Bid Form (Annexure IX)
- e. Application fee of PKR 10,000/- (non-refundable) per package through pay order in the name of **“The Establishment/ Operationalization of Non-Formal Education Centers”** is provided with each proposal.

09.3 Technical Evaluation Criteria

Each eligible bid would be technically evaluated in accordance with the criteria given below:

TABLE 2

S #	RATING/MARKING CATEGORY	SCORE
1.	EXPERIENCE	
1.1	Experience of managing Non-Formal Education Centers during the last 07 years	
	5 years or more experience of running/managing NFE centers	14
	4 years or more experience of running/managing NFE centers	12
	3 years or more experience of running/managing NFE centers	10
	2 years or more experience of running/managing NFE centers	8
		Maximum 14
1.2	Experience of managing formal schools during the last 07 years	
	5 years or more experience of running/managing formal schools	10
	4 years or more experience of running/managing formal schools	9
	3 years or more experience of running/managing formal schools	8
	2 years or more experience of running/managing formal schools	7
		Maximum 10
1.3	Experience of managing social sector projects during the last 07 years	
	5 or more projects with minimum 1-year educational experience	4
	5 or more projects	3
	3 or more projects with minimum 1-year educational experience	2
	3 or more projects	1
		Maximum 04
2.	FINANCIAL STRENGTH	
2.1	Net worth at the end of each year of the last three (03) financial years	
	>PKR 2.5 million	5
		Maximum 05
2.2	Annual turnover at the end of each year of the last three (03) financial years	

	> PKR 1 million	4
		Maximum 04
3.	PROPOSED KEY STAFF	
3.1	Qualification & Experience of proposed Key Staff for the Management.	
	Project Manager/Director/ Coordinator having Master's or equivalent degree from HEC recognized institution and having relevant experience of 5 years or more; or	6
	Project Manager/Director/ Coordinator having Master's or equivalent degree from HEC recognized institution and having relevant experience of 3 years or more; or	5
	Project Manager/Director/ Coordinator having Bachelor's or equivalent Degree from HEC recognized institution and having relevant experience of 5 years or more; or	4
	Project Manager/Director/ Coordinator having Bachelor's or equivalent Degree from HEC recognized institution and having relevant experience of 3 years or more.	3
		Maximum 06
3.2	Qualification & Experience for Proposed Teaching staff/ Facilitators	
	75% of Teachers/Facilitators have Master's or equivalent Degree from HEC recognized institution and have relevant experience of 5 years or more, or	7
	65% of Teachers/Facilitators have Master's or equivalent Degree from HEC recognized institution and have relevant experience of 2 years or more, or	6
	55% of Teachers/Facilitator have Bachelor's or equivalent Degree from HEC recognized institution and have relevant experience of 5 years or more; or	5
	45% Teachers/Facilitators have Bachelor's or equivalent Degree from HEC recognized institution and have relevant experience of 2 years or more.	4
		Maximum 07
4.	TECHNICAL PROPOSAL	
	Rationale/Justification	3
	Target Beneficiaries (List of Proposed Learners as in Annex IX)	6
	Proposed Program Approach/Methodology	5
	Gender, Equity, and Sustainability	4
	Prospective Partner's Contribution and Comparative Advantage	5
	Risk Management	4
	Program Monitoring, Learning, and Accountability	5
	Strategy for Mainstreaming	5
	Community Engagement Plan and Strategy for Attracting, Engaging and Retaining Learners	5
	Log frame	8
		Maximum 50
	TOTAL SCORE (1+2+3+4) =	100

Note: A prospective bidder must obtain at least 70% marks to qualify for the Technical Evaluation Criteria.

10. Clarification:

- 10.1 Applicants requiring any clarification in connection with the assignment, eligibility criteria, forms, annexures, or any other matter set out herein, may send a request for clarification in writing, one week prior to the last date of the submission of the proposal, to the e-mail address provided in this document.
- 10.2 At any time before the deadline of the submission of the bid, DL&NFE may amend the contents contained in the RFP, for any reason, whether at its own initiative or in response to the applicant's questions, comments which would be notified well before the deadline for appropriate action to be taken by applicants. Each applicant must carefully read all instructions, terms and conditions, forms, specifications, and other information contained in the RFP. The DL&NFE reserves the right to reject the proposal if the bidder(s) provide incomplete documents/ information; and/ or submit the proposal not aligned with the terms and conditions of the RFP.

11. Rejection

- 11.1 Proposals having incomplete, incorrect or false information or those received after the due date shall be rejected.
- 11.2 Proposals not fulfilling the Eligibility and Technical Evaluation Criteria or obtained less than minimum passing score, as given in the RFP shall be rejected.
- 11.3 Proposals sent via email or submitted in hard form or through any other channel except EPADS (SPPRA portal) shall be rejected.
- 11.4 In case of any grievance against the decision of CSC, representation may be made to Complaint Redressal Committee (CRC) in accordance with SPPRA Rules, who after examining prima facie facts of the case, shall take a decision which will be binding.
- 11.5 In case a Bidder has remained involved in maligning the DL&NFE and creating suspicions against it through any malicious campaign and has not apologized publicly, (then the Bid) submitted by such entity may not be considered.

12. Verification (site and/or documents)

The DL&NFE also reserves the right for physical verification of the proposed sites and may seek any further documentary evidence to be verified by the concerned authorities.

13. Proposal Presentation

The CSC, if deemed necessary, may ask any shortlisted applicant to present their proposal for which they may be required to appear before the CSC. The decision taken by the CSC will be considered final.

14. Award of Contract

The CSC on the basis of Technical Evaluation Criteria specified at clause 09.3 shall assign the marks to each Qualified Bid submitted for a package accordingly. The Successful Bidder will be determined on the basis ranking and other terms and conditions given in the RFP document. The results of the evaluation process shall be communicated to the successful bidders. Subsequently the DL&NFE shall sign the Partnership Contract with the successful bidders.

15. Confidentiality

The DL&NFE shall treat all information submitted as part of the proposal with confidence and shall require those who have access to such material to treat the same in confidence. The DL&NFE may not divulge any such information unless it is directed to do so by any statutory entity that has the power under the law to require its disclosure or to enforce or assert any right or privilege of the statutory entity and/or the DL&NFE, SE&LD, GoS.

ANNEXURES

ORGANIZATION PROFILE (ANNEX -I)

Organization Profile	
Date of establishment: DD/MM/YYYY	
Use Block Letters to fill in the form	
Name of the NGO/CBO	
Registration No.	
Date of last renewal (if applicable)	
Registration Body	
Type of the Organization	Kindly select one of the following: a. National Non-Governmental Organization (NNGO) b. International Non-Government Organization (INGO) c. Government Organization/Institution d. Educational Institution (Formal/Non-Formal) e. Private Firm/Company f. Charity g. Other (specify)
National Tax Number or Free Tax Number in the name of the organization/institution	
Landline number of the Head Office	
Fax Number:	
Registered address of the head office	
URL of the website (if any)	
Name, Designation & Qualification of the Head of the Organization	Name: _____ Designation: _____ Qualification: _____
CNIC No. of the head of the Organization	
Total No of Employees	
Source of Funding	Government _____ Donors _____ Others _____
Email ID of the head of the organization	
Relevant experience of the organization (Number. of years)	Total experience in Years: _____ Non-Formal Education: _____ Formal Education: _____ Skill Development /on job training: _____ Development sector (please specify): _____ _____
Net Worth of PKR 2.5 million of the organization for each year within the past three FY. Turnover of PKR 1 million of the organization for Three financial year within the past Three FY.	YES/NO

List of the Districts (in Sindh) where the organization is currently operating. Specify the district(s) where the organization has a district/ regional/branch office.	1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ Please add additional rows if there are more districts where the organization has been operating in.
Nomination of Focal Person for management of NFE centers in district	
Focal Person Nominated for NFE centers(s) in District	Name: _____ Designations: _____ CNIC: _____ Contact No: _____ Email: _____ Mailing Address (Office) _____

Stamp/Signature of Head of Organization/Representative

Name: _____

Designation: _____

CNIC: _____

REGISTRATION & TAX CERTIFICATES ANNEX - II

REGISTRATION CERTIFICATES/RENEWAL, FBR/SRB, ACTIVE TAXPAYER CERTIFICATE AND OTHER RELEVANT DOCUMENTS

(to be submitted/upload with the application)

TECHNICAL PROPOSAL - ANNEX -III

Section 1. Technical Proposal Overview		
Name of Organization		
Project Title	<i>Operationalization/Establishment of NFE Centers in 06 districts of Sindh</i>	
Geographical Coverage	<i>District, Tehsil</i>	
Population Focus	Number and type(s) of direct beneficiaries	<i>Boys and Girls – Total</i>
	Number and type(s) of indirect beneficiaries	
Program Duration (in months)		
Proposed Program budget	Contribution from prospective partner	
	Contribution requested from DL&NFE, SE&LD, GoS	
	Total	

Section 2. Program Description
2.1 Rationale/Justification (400 words max)
<i>Outline the problem statement, the context and the rationale for the program:</i> <i>Provide an overview of the existing problem using disaggregated data from existing reports.</i> <i>Describe who is affected and what the barriers/bottlenecks to outcomes for children are.</i> <i>Describe how the problem is linked to national priorities and policies.</i> <i>Describe the relevance of the program in addressing problems identified.</i>
2.2 Target Beneficiaries (250 words max)
<i>Describe the target groups and beneficiaries anticipated to be reached by the proposed program.</i>
2.3 Proposed Program Approach/Methodology (500 words max)
<i>Describe how the program will address the problem statement in Section 2.1. Explain how the proposed approach/methodology will lead to the anticipated change. Describe any innovative approaches (if applicable) that will be utilized in the implementation of the proposed program. Please note that specific activities and results are to be detailed in Section 3.</i>
2.4 Gender, Equity, and Sustainability (250 words max)
<i>Describe the practical measures taken in the program to address gender, equity and sustainability considerations.</i>
2.5 Prospective Partner's Contribution and Comparative Advantage (250 words max)
<i>Briefly outline the partner-specific contributions to the program. Mention both financial and non-financial contributions. Describe any specific advantages and experiences that are unique to the</i>

<i>organization that will enhance the quality implementation of the proposed program</i>
2.6 Risk Management (250 words max)
<i>Describe potential areas of risk that may negatively impact the organization's capacity to fully implement the proposed program. Describe any mitigating actions that will be incorporated into the program to manage the identified risks.</i>
2.7 Program Monitoring, Learning, and Accountability (250 words max)
<i>Provide the organizational plans for monitoring, documentation of learning and how organization shall be accountable for the program success and failure.</i>
2.8 Strategy for Mainstreaming (100 words max)
<i>Describe your plan how children will be mainstreamed for further education, skills building.</i>
2.9 Community Engagement Plan and Strategy for Attracting, Engaging and Retaining Learners (250 words max)
<i>Describe your plans for community mobilization, engagement farmwork and motivation of learners so that they take interest in learning and are retained for longer duration to complete program duration.</i>

Section 03 - Logical Framework

Project Summary	Objectively Verifiable Indicators (OVI)	Means of Verifications (MoVs)	Risk/Assumptions
Goal			
Purpose			
Outcome			
Outputs			
Activities			
Inputs			

POWER OF ATTORNEY (ANNEX- IV)

(Each Bidder shall provide a written power of attorney substantially in the form attached hereto, duly stamped and notarized, indicating that the person(s) signing the Bid has/have the authority to sign the Bid and thus, the Bid is binding upon the Bidder during the full period of its validity).

FORM OF POWER OF ATTORNEY/LETTER OF AUTHORITY RELATING TO IMPLEMENTING PARTNER

[On stamp paper of at least Rs. 200]

On this day of _____

The undersigned _____

Mr./ Ms./Mrs. _____

Having CNIC No. _____

In his/ her capacity as _____

Hereby appoints Mr./ Ms./ Mrs. _____

having CNIC No. _____

in his/ her capacity as _____ ; to

- A. Execute under hand or under seal and deliver to the Directorate of LNFE the RFP along with all the required documents to be annexed here to
- B. Do all things necessary and incidental in respect of the matters set out herein

**IN WITNESS WHEREOF the granter has executed this delegation of power on the date set out as
above**

[Name / Title of the Grantor]

Accepted & Agreed by
Name: Title:
Address

AFFIDAVIT (ANNEX - V)

(Affidavit on Stamp Paper of Rs. 200)

Date: [Insert
date]

Pursuant to the Request for Proposals document dated [please insert the date] in respect of “**The Establishment/ Operationalization of Non-Formal Education Centers in 06 Districts of Sindh**” the Non-Formal Education Project,

[*insert name of Bidder*] hereby represents and warrants that, as of the date of this letter [*Insert name Bidder*], (if applicable):

- (a) Is not bankrupt or under liquidation proceedings.
- (b) Is not blacklisted by any governmental or non-governmental department/ agency.
- (c) Barred by the relevant government authority in order to provide the services.
- (d) Has not been convicted of fraud, corruption, collusion or money laundering.
- (e) Is not involved in any conflict of interest or potential conflict of interest arising from prior or existing contracts or relationships which could materially affect its capability to comply with the obligations under the Partnership Contract.
- (f) [Are legally and financially autonomous and operate under commercial law].
- (g) Does not fall within any of the circumstances for ineligibility listed in Section 11.1 (Rejection of a Prospective Bidder) of the Request for Proposals.

Yours Sincerely,

Name and Title of Authorized Signatory: _____

Name of Organization/Institution: _____

Address: _____

EXPERIENCE FORM (ANNEX -VI)

Name of Organization: _____

S#	Title of Project	Location	Project Funding/ Donor	Thematic Focus/Activities	Start and End Date	Status (Completed/ ongoing)	Evidence (Agreement/ Completion Letter etc.) YES/NO
	[add rows if necessary]						

DOCUMENTS AS EVIDENCE- ANNEX VII

Attach Documents/Record Evidences:

S#	Document	Remarks
1	Latest Three-Year Audit Reports	Year 2022 to Year 2025
2	Bank Statement Showing Net worth of 2.5 million	As of June 2026,
3	Account Maintenance Certificate	
4	Signed copy of Contracts/MoUs	Last 07 years
5	Signed copy of Experience Certificates	
6	Registrations (if any)	
7	Other relevant documentary Evidences (if any)	

CURRICULUM VITAE FOR PROPOSED KEY STAFF (ANNEX -VIII)
RELATING TO THE NON-FORMAL EDUCATION PROJECT

Project Management Staff

S#	Name of Proposed Staff	Designation in NFE Project	Education	Professional Qualification	Experience	Signed Resume Attached (Yes/No)

Teaching Staff (NFE Facilitators)

S#	Name of Proposed Staff	Designation in NFE Project	Education	Professional Qualification	Experience	Signed Resume Attached (Yes/No)

***Note:** add rows to the tables as required.*

13. Certificate

I, the undersigned, certify that to the best of my knowledge and belief, the CVs attached to the proposal contain true credentials, qualifications, and my experience. I understand that any willful misstatement described herein shall lead to disqualification or dismissal of the Bidder or Key Staff in accordance with Applicable Evaluation Documents.

_____ Date: _____

[Signature of organization head or authorized representative Day/Month/ Year

Full name of the Bidder's representative authorized to sign the Bid: _____

FINANCIAL BID FORM (ANNEX -IX)

Name of Organization: _____

District: _____

Number of Package: _____

No. of Centers	No. of Learners Per Centers	Per Child Subsidy Per Month (PKR)	Total Cost Per Month (PKR)	No Months of Service Period	Total Cost (PKR) of Service Period
1	30	1,500	45,000	24	1,080,000
20	30	1500	900,000	24	21,600,000

Total Bid Price of One Package

21,600,000

PROPOSED LIST OF LEARNERS (ANNEX-X)

Name of Center..... Village.....

GIS Location.....UC..... Taluka..... District.....

S#	Name of Child	Gender	Father Name	Father's CNIC No.	Father's Cell No.	Child Form-B No.	Date of Birth	Never attended school/dropped out	Reason/ Remarks
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
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23.									
24.									
25.									
26.									
27.									
28.									
29.									
30.									

KEY PERFORMANCE INDICATORS (KPIs) (Annex-XI)

Indicator	Criteria	Data Source	Evaluation Stage
# of NFE Centers are established and functional in accordance with the prescribed NFE Standards /contract	100% compliance as per the schedule	NFE-MIS and reports verified by the Authority	Quarterly
# of NFE Learners (09-16 years age) are enrolled as suggested in the contract	100 compliances as per contract	NFE-MIS and reports verified by the Authority	Quarterly
# of learners attending the NFE centers	75% of learners attend the NFE centers	Attendance Records / Reports verified by the Authority	Quarterly
# of learners retained in NFE centers	85% of learners retained in the NFE centers	NFE-MIS and DPU Reports	Quarterly
# of learners completing Primary Level (as a percentage of total learners appearing in the Assessment)	85% learners enrolled in the NFE centers	Assessment Results	Certification of ALP Primary
# of learners mainstreamed (as a percentage of total learners completing Primary Level).	At least 50% of learners enrolled in the NFE centers	Mainstreaming Forms	Data of registration in new school/technical institution

The KPIs will be exclusively evaluated by the specified Authority and may be further verified by third party as well. The Authority will be sending recommendations against the evaluation of KPIs which will be further submitted for implementation and decision making.

The DLNFE or its specified Authority would reserve the right to exercise the following powers in case of non-compliance of the above Key Performance Indicators:

- i. Withhold the subsequent quarter release (up to 15%).
- ii. Impose financial penalty (not exceeding 50% of a quarter release or the performance security).
- iii. In case of non-compliance/violation, terminate the Contract and blacklist the Partner.

**Name, Signed with
Official Stamp (Head of
Org:)**

PROPOSAL SUBMISSION CHECKLIST

The bidders are advised to submit/ upload the documents as per suggested order in the checklist:

S#	PARTICULARS	ATTACHMENT YES/NO	REF. PAGE No(s)
1.	Organization Profile (Annex-I)		
2.	Registration Certificates/Renewal, FBR/SRB Certificate and other relevant documents (Annex II)		
3.	Technical Proposal (Annex-III)		
4.	A letter of Authority/ Power of Attorney (Annex-IV)		
5.	Affidavit (Annex-V)		
6.	Experience Form (Annex-VI)		
7.	Documents as Evidence- ANNEX VII		
8.	Curriculum Vitae for Proposed Key Staff (Annex-VIII)		
9.	Financial Bid Form and Pay Order/DD for Bid Security (Annex-IX)		
10.	List of proposed center wise learners (Annex-X)		
11.	Key Performance Indicators (Annex XI)		

SIGNATURE OF SUBMITTING AUTHORITY
NAME, DESIGNATION
OFFICIAL SEAL

