

BIDDING DOCUMENT



Procurement of Sanitary Material for Sindh University Boys Hostels & Water Supply Network, University of Sindh, Jamshoro Financial Year 2026-2027

BIDDER'S PARTICULARS

Name of Company/Contractor: _____

NTN No. _____, Sale Tax Registration No. _____, SRB No. _____

Address: _____

Contact No.: (Tel) _____ (Mob) _____

Email: _____

Bank Challan / Demand Draft of Rs. 5,000/- (PO No. _____ Dated: _____)

Advertisement Ref. PSO/UoS/708 / Dated: 03rd August 2026

Description	Date & Time
Issuance / Availability of Bidding Documents	06 th August 2026
Last Date & Time for Submission of Bids	12 August 2026 up to 11:00 am
Opening of Bids	12 August 2026 at 11:30 am
Method of Procurement	Open Competitive Bidding
Tendering Procedure	Single Stage – One Envelope Procedure
Procurement Method	National Competitive Bidding (NCB)
Procurement Rules	Sindh Public Procurement Rules, 2010 (Amended up to date)
Submission Mode	Through SPPRA Sindh E-PADS Portal as prescribed in the NIT and Bidding Document

Purchase & Stores Office,
Allama I.I. Kazi Campus,
University of Sindh, Jamshoro.
Phone No. 022- 9213224 | Email: psu@usindh.edu.pk

CONSOLIDATED NOTICE INVITING TENDER (NIT)

The University of Sindh, Jamshoro invites electronic sealed bids from eligible Manufacturers, Authorized Dealers, Suppliers, Firms, Companies, and Service Providers through the **Sindh Public Procurement Regulatory Authority (SPPRA) E-PADS Portal** under **Rule 46(1) (Single Stage - One Envelope Procedure)** read with **Rule 15(1)(b)** of the Sindh Public Procurement Rules, 2010 (Amended up to date) for the procurement of Goods as detailed below:

1. TENDER SCHEDULE

	Tender Description	Issue from	To	Submission	Opening	Method	Bid Security	Performance Security	Turn Over (at least)
1.	Procurement of Sanitary Material for Sindh University Boys Hostels and Water Supply Network Sindh University, Jamshoro	6 th August 2026 8:30 am to 3:00 Pm	12 th August 2026 Up to 9:00 am	12 th August 2026 11:00 am	12 th August 2026 11:30 am	Single Stage One Envelope	2% of Bid Price Fixed Bid Security Rs. 300,000/- (Rupees Three Lac Only)	5% of Contract Price	PKR 15 million
2.	Procurement of Building Material for Building Structure and Classrooms Faculty of Engineering & Technology, University of Sindh Jamshoro	6 th August 2026 8:30 am to 3:00 Pm	12 th August 2026 Up to 9:30 am	12 th August 2026 11:30 am	12 th August 2026 12:00 pm				

Bidding Documents: The bidding documents can be downloaded from the **SPPRA E-PADS Portal** and the **University of Sindh Website** after payment of a non-refundable tender fee of **PKR 5,000/-** for each tender.

Bid Security: The bidder shall furnish a Bid Security equivalent to (fixed Rs. 300,000/- each tender) two percent (2%) of the estimated cost.

In compliance with **Rule 37(1) of the SPP Rules, 2010 (Amended up to date)**, the University has revised the Bid Security requirement by replacing the percentage-based bid security with a fixed monetary amount calculated on the basis of the estimated procurement cost of each tender.

The security must be submitted in the form of a **Pay Order, Call Deposit Receipt (CDR), Demand Draft, or Bank Guarantee** issued by a scheduled bank operating in Pakistan, drawn in favor of the **University of Sindh, Jamshoro**.

The Bid Security shall remain valid for **twenty-eight (28) days** beyond the original or extended bid validity period.

Performance Security: The successful bidder shall furnish a Performance Security equivalent to **five percent (5%)** of the Contract Price in accordance with **Rule 39 of the Sindh Public Procurement Rules, 2010 (Amended up to date)** prior to the signing of the Contract Agreement.

2. ELIGIBILITY / MANDATORY QUALIFICATION CRITERIA

Interested bidders must upload the following documents directly onto the SPPRA E-PADS Portal:

- Valid National Tax Number (NTN).
- Active Income Tax Registration with FBR (Active Taxpayer List - ATL).
- Active Sales Tax Registration with SRB / FBR (where applicable).
- Relevant Experience:** Proof of similar nature assignments supported by:
Purchase Orders / Work Orders
Completion Certificates / Satisfactory Performance Certificates

5. Financial Soundness & Audit Reports:

Minimum Annual Turnover of **PKR 15 million** during the last three (03) financial years, each tender

Financial Audit Reports: Submission of audited financial statements / **Financial Audit Reports for the last three (03) consecutive financial years**, duly prepared and attested by a Chartered Accountant / registered auditing firm, to verify the financial health, liquidity, and turnover of the bidding firm.

Supported by bank statements of the last three (03) years.

6. **Affidavit on Judicial Stamp Paper (duly attested):**

That the firm has never been blacklisted by any Government, Semi-Government, Autonomous Body, or Public Sector Organization.
That the firm is not involved in any ongoing litigation with any government department which may adversely affect the execution of the contract.

That all information, documents, and statements furnished are true and correct.

7. Non-ineligibility under any provision of the Sindh Public Procurement Rules, 2010 (Amended up to date).

Note: The Procuring Agency reserves the right to verify all submitted documents from respective issuing authorities. Submission of any fake or falsified information shall result in immediate disqualification and legal action under SPP Rules.

3. SUBMISSION OF BIDS THROUGH SPPRA E-PADS

Bids must be submitted electronically exclusively through the **SPPRA E-PADS Portal** before the prescribed date and time. Bidders must be duly registered on E-PADS.

The original physical instruments for **Bid Security** and **Tender Fee** must reach the office of the undersigned before the closing time of bid submission.

Electronic or physical bids received after the prescribed deadline will **not** be entertained.

Bids will be opened electronically on the scheduled dates and times in the presence of bidders or their authorized representatives who choose to attend.

4. GENERAL TERMS & CONDITIONS

1. The procurement shall be governed strictly in accordance with the **Sindh Public Procurement Rules, 2010 (Amended up to date)**.
2. The Procuring Agency reserves the right to reject any or all bids or annul the procurement process at any stage prior to the acceptance of a bid, as per **Rule 25** of the SPP Rules.
3. If the bid opening date is declared a public holiday by the Government, bids will be opened on the next working day at the same time and venue.
4. Conditional, telegraphic, unsigned, incomplete, or late bids shall be rejected straightaway.
5. The Procuring Agency shall not bear any expenditure or financial losses incurred by bidders during the preparation or submission of bids.
6. Successful bidders must execute the formal Contract Agreement and submit the Performance Security within the timeline specified in the Letter of Acceptance (LoA).
7. Bid validity shall be as specified in the standard bidding documents.

PURCHASE STORE OFFICER

University of Sindh, Jamshoro

Bungalow No. A-05, Allama I.I. Kazi Campus, Jamshoro

Tel: 022-9213224 | **Email:** pso@usindh.edu.pk

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2. INTRODUCTION

The University of Sindh, Jamshoro, established under the **University of Sindh Act, 1947 (Act No. XVII of 1947)**, as amended from time to time, is one of the oldest and premier public sector universities in Pakistan. The University is committed to ensuring transparency, fairness, economy and value for money in all public procurements in accordance with the **Sindh Public Procurement Rules, 2010 (Amended up to date)**.

The University intends to procure **Procurement of Sanitary Material for Sindh University Boys Hostels & Water Supply Network**, University of Sindh, during the **Financial Year 2026–2027**.

Accordingly, sealed electronic bids are invited from eligible manufacturers, authorized distributors, authorized dealers, suppliers and firms possessing the requisite technical capability, financial capacity and relevant experience to supply the required goods in accordance with the specifications, terms and conditions contained in this Bidding Document.

This Bidding Document has been prepared to provide all prospective bidders with complete information regarding the scope of procurement, eligibility requirements, instructions to bidders, evaluation criteria, contractual obligations and other conditions governing the procurement process. Bidders are advised to carefully read the entire Bidding Document before preparing and submitting their bids.

The procurement shall be conducted through the **Single Stage – One Envelope Procedure** under **Open Competitive Bidding (National Competitive Bidding)** in accordance with the applicable provisions of the **Sindh Public Procurement Rules, 2010 (Amended up to date)** and other applicable laws, regulations and instructions issued by the Government of Sindh and the Sindh Public Procurement Regulatory Authority (SPPRA).

Any clarification regarding this procurement may be sought from the office of the Purchase & Stores Office within the period specified in the procurement schedule. Requests for clarification shall be made in writing or through the prescribed communication channels before the deadline specified in the bidding documents.

PURCHASE & STORES OFFICER

Purchase & Stores Office
Bungalow No. A-5, Allama I.I. Kazi Campus
University of Sindh, Jamshoro – 76080

Telephone: +92-22-9213224

Email: psa@usindh.edu.pk

3. INSTRUCTIONS TO BIDDERS

The following instructions shall be read carefully and complied with by all bidders. Failure to comply with any mandatory requirement of this Bidding Document may render the bid non-responsive in accordance with the Sindh Public Procurement Rules, 2010 (Amended up to date).

3.1 General Instructions

- a. Bidders shall carefully examine the complete Bidding Document, including all sections, schedules, specifications, forms, annexures and any corrigendum/addendum issued by the Procuring Agency before submitting their bids.
- b. The bid shall be prepared in the English language, duly completed, signed and stamped by the authorized representative of the bidder. Every page of the bid requiring authentication shall bear the signature and official stamp of the bidder.
- c. All information provided in the bid shall be complete, accurate and supported by documentary evidence wherever required. Any false statement, forged document, concealment of material information or misrepresentation may result in rejection of the bid and any other action permissible under the applicable laws and the Sindh Public Procurement Rules, 2010 (Amended up to date).
- d. No column, schedule or mandatory form shall be left blank. Where any provision is not applicable, the bidder shall clearly mention **"Not Applicable (N/A)"**.
- e. Bidders shall upload all mandatory documents, including registration certificates, tax registrations, bid security, technical documents, financial documents, affidavits and other required information through the **SPPRA Sindh e-PADS Portal** within the prescribed submission deadline.

3.2 Submission of Bids

- a. Bids shall be submitted electronically through the **SPPRA Sindh e-PADS Portal** in accordance with the Notice Inviting Tender (NIT) and this Bidding Document.
- b. No manual or hard-copy bid shall be accepted unless specifically required by the Procuring Agency under the applicable provisions of the Sindh Public Procurement Rules, 2010 (Amended up to date).
- c. Late bids shall not be accepted after the prescribed closing date and time.
- d. Bids shall be opened electronically on the date and time specified in the Notice Inviting Tender (NIT). Bidders or their duly authorized representatives may attend the bid opening, where applicable.

3.3 Bid Security

- a. The bidder shall furnish a Bid Security equivalent to (fixed Rs. 300,000/-) two percent (2%) of the estimated cost
- b. The Bid Security shall be issued by a scheduled bank operating in Pakistan in the form of a Pay Order, Call Deposit Receipt (CDR), Demand Draft or Bank Guarantee, where permitted, in favour of the **Director Finance, University of Sindh, Jamshoro**.
- c. Bids submitted without the prescribed Bid Security or with an invalid or insufficient Bid Security shall be treated as non-responsive.

3.4 Performance Security

- a. The successful bidder shall furnish a **Performance Security equal to 5% of the Contract Price** in the form prescribed in the Contract Agreement before signing the contract or within the period specified in the Letter of Acceptance/Purchase Order.
- b. The Performance Security shall remain valid throughout the contract period and for such additional period as specified in the contract to cover warranty obligations or final acceptance, where applicable.
- c. Failure of the successful bidder to furnish the required Performance Security within the prescribed period may result in cancellation of the award and forfeiture of the Bid Security, without prejudice to any other remedy available to the Procuring Agency under the applicable rules.

3.5 Right of Rejection

The Procuring Agency reserves the right to accept or reject any bid, annul the bidding process and reject all bids at any time prior to the acceptance of a bid, strictly in accordance with the relevant provisions of the **Sindh Public Procurement Rules, 2010 (Amended up to date)**. Such action shall not create any liability on the Procuring Agency towards the bidders except as provided under the applicable law.

Authorized Signature & Official Stamp of Bidder

4. **DEMAND / SPECIFICATION OF MATERIAL**

Sr #	Name of Item	Quantity		Unit Rate with Taxes	Total Amount
1	PPR Pipe 2" (MENHAS)	800	Fts		
2	PPR Plain Elbow 2" (MENHAS)	48	Nos.		
3	PPR Valve Socket 2" (MENHAS)	24	Nos.		
4	PPR Plain Socket 2" (MENHAS)	60	Nos.		
5	PPR Brass Socket 2" (MENHAS)	12	Nos.		
6	PPR Union 2" (MENHAS)	16	Nos.		
7	PPR Plain Tee 2" (MENHAS)	8	Nos.		
8	PPR Plain Tee 2"x¾" (MENHAS)	8	Nos.		
9	Brass Tee 2"x1"	4	Nos.		
10	Brass Foot valve 2" RBS	8	Nos.		
11	Brass Handle Valve 2" RBS Heavy Duty	10	Nos.		
12	G.I Reduce Bush 1x ½"	4	Nos.		
13	G.I Tee 2"	8	Nos.		
14	G.I Bend 2"	8	Nos.		
15	G.I Union 2"	8	Nos.		
16	G.I H/Nipple 2"	16	Nos.		
17	G.I Tee 2"x½"	8	Nos.		
18	G.I Handle Valve ½"	8	Nos.		
19	G.I Pipe Nipple ½"	8	Nos		
20	PPR Pipe 1½" (MENHAS)	1210	Fts		
21	PPR Plain Socket 1½" (MENHAS)	240	Nos.		
22	PPR Plain Elbow 1½" (MENHAS)	144	Nos.		
23	PPR Plain Tee 1½" (MENHAS)	48	Nos.		
24	PPR Plain Tee 1½"x1" (MENHAS)	36	Nos.		
25	PPR Plain Tee 1½"x½" (MENHAS)	36	Nos.		
26	PPR Valve Socket 1½"x1½" (MENHAS)	48	Nos.		
27	PPR Reduce Elbow 1½"x1" (MENHAS)	48	Nos.		
28	PPR Reduce Tee 1½"x1" (MENHAS)	48	Nos.		

Sr #	Name of Item	Quantity		Unit Rate with Taxes	Total Amount
29	PPR Reduce Socket 1½"x2" (MENHAS)	8	Nos.		
30	PPR Reduce Elbow 1½"x2" (MENHAS)	8	Nos.		
31	PPR Hand Cap 1½" (MENHAS)	12	Nos.		
32	PPR Union 1½" (MENHAS)	36	Nos.		
33	PPR Gate Valve 1½" (MENHAS)	24	Nos.		
34	PPR Brass Socket 1½"x1½" (MENHAS)	24	Nos.		
35	PPR Valve Socket 1½"x1½" (MENHAS)	48	Nos.		
36	PPR Hook 1½" (MENHAS)	120	Nos.		
37	PPR Pipe 1" (MENHAS)	1144	Fts		
38	PPR Plain Tee 1" (MENHAS)	36	Nos.		
39	PPR Plain Elbow 1" (MENHAS)	120	Nos.		
40	PPR Handle Valve 1" (MENHAS)	36	Nos.		
41	PPR Plain Socket 1" (MENHAS)	168	Nos.		
42	PPR Union 1" (MENHAS)	36	Nos.		
43	PPR Valve Socket 1"x1" (MENHAS)	48	Nos.		
44	Brass Tee 1"x¾"	48	Nos.		
45	Brass Tee 1"x½"	48	Nos.		
46	Brass Elbow 1"x½"	48	Nos.		
47	Brass Elbow 1"x¾"	48	Nos.		
48	Brass Socket 1"x¾"	48	Nos.		
49	Brass Socket 1"x½"	120	Nos.		
50	PPR Hook 1" (MENHAS)	120	Nos.		
51	PPR Pipe ¾" (MENHAS)	600	Fts		
52	PPR Elbow ¾" (MENHAS)	120	Nos.		
53	PPR Socket ¾" (MENHAS)	48	Nos.		
54	PPR Valve Socket ¾"x¾" (MENHAS)	48	Nos.		
55	PPR Valve Socket ½"x ¾" (MENHAS)	48	Nos.		
56	PPR Union ¾" (MENHAS)	48	Nos.		
57	PPR Tee ¾" (MENHAS)	48	Nos.		

Sr #	Name of Item	Quantity		Unit Rate with Taxes	Total Amount
58	PPR Hand Cap ¾" (MENHAS)	36	Nos.		
59	PPR Gate Valve ¾" (MENHAS)	54	Nos.		
60	Brass Socket ¾"x¾" (MENHAS)	36	Nos.		
61	Brass Socket ½"x¾"	72	Nos.		
62	G.I Bush 2"x1½"	90	Nos.		
63	Ari Blade	12	Nos.		
64	Thread / Dhaga	24	Nos.		
65	Heater Machine Jointer 2" to 1" Heavy Duty (MENHAS)	1	Nos		
66	Pipe Cutter 1" (MENHAS)	1	Nos		
67	Pipe Cutter 2" (MENHAS)	1	No.		
68	Motor Pumping Set 5-HP , 3 Phase Motor (Siemens) Copper winding genuine 2800RMP coupled with 5-HP centrifugal pump KSB (New Model) brass implore complete et with MS Base foundation 6" grader	4	Sets		
69	3-Phase motor starter panel DOL (Fuji) including 1x30Amp TP, 1x30AmpMC, 1xOPR/OCR complete unit Digital volt / Ampere meter and phase indications	4	Sets		
70	Ball Rod 1 inch	48	Nos		
71	Ball Cock ¾	60	Nos		
72	Ball Cock ½	60	Nos		
73	Angle Elbow 1	48	Nos		
74	Angle Elbow ¾	60	Nos		
75	Angle Elbow ½	60	Nos		
76	Angle Socket 1	48	Nos		
77	Angle Socket ¾	60	Nos		
78	Angle Socket ½	120	Nos		
79	Reduced Tee ½ x ¾	60	Nos		
80	Reduced Tee 1 x ¾	60	Nos		
81	Reduced Elbow ½ x ¾	60	Nos		
82	Reduced Elbow 1(A)¾	60	Nos		
83	Reduced Elbow ¾ x ½	60	Nos		
84	Socket 1	72	Nos		

Sr #	Name of Item	Quantity		Unit Rate with Taxes	Total Amount
85	Socket 3/4	120	Nos		
86	Socket 1/2	120	Nos		
87	Tee 1	72	Nos		
88	Tee 3/4	72	Nos		
89	Tee 1/2	72	Nos		
90	Elbow 1	72	Nos		
91	Elbow 3/4	50	Nos		
92	Elbow 1/2	50	Nos		
93	Bearing Nipple 1	72	Nos		
94	Bearing Nipple 3/4	72	Nos		
95	Bearing Nipple 1/2	200	Nos		
96	Union 1	72	Nos		
97	Union 3/4	100	Nos		
98	Union 1/2	50	Nos		
99	Gas Cock 3/4	72	Nos		
100	W.C	72	Nos		
101	Gas Cock 1/2	72	Nos		
102	Safety Valve 1/2	72	Nos		
103	Handle Valve 1	100	Nos		
104	Handle Valve 3/4	100	Nos		
105	Handle Valve 1/2	120	Nos		
106	Nylon Connection	1000	Nos		
107	M Seal	200	Nos		
108	Waste Jali	2000	Nos		
109	Tee Cock	500	Nos		
110	Bib Cock	500	Nos		
111	Side Pillar Cock	100	Nos		
112	G.I Pipe 1	1000	Fts		
113	G.I Pipe 3/4	1000	Fts		

Sr #	Name of Item	Quantity		Unit Rate with Taxes	Total Amount
114	G.I Pipe 1/2	500	Fts		
115	G.I Pipe 1 x 1/4	800	Fts		
116	G.I Tee 1 x 1/4	36	Nos		
117	G.I Tee 1 x 1/2	36	Nos		
118	G.I B. Nipple 1 x 1/4	36	Nos		
119	G.I Elbow 1 x 1/4	36	Nos		
120	G.I Union 1 x 1/4	36	Nos		
121	G.I Handle Valve 1 x 1/4	36	Nos		
122	Pipe Wrench (Mix Size)	1000	Nos		
123	Plug (Mix Size)	50	Nos		
124	Wash Basin With Spindle	72	Nos		
125	CP Nipple (Union Mix Size)	12	Pkts		
126	Brush (Mix Size)	100	Nos		
127	Drill Machine	12	Nos		
128	Cutter Blade	24	Pkts		
129	Hooks	1000	Nos		
130	Bolt Kit Nut	120	Nos		
	Total Amount:				
	Bid Security: The bidder shall furnish a Bid Security equivalent to (fixed Rs. 300,000/-) two percent (2%) of the estimated cost				

Total Amount Rupees (in words)

Total Bid Security 2% (in words) _____

Stamp

5. BIDDING DATA

The following specific data shall supplement, amend or clarify the provisions of the Instructions to Bidders. In case of any conflict, the provisions contained in this Bidding Data shall prevail for this procurement.

Particular	Description
a. Procuring Agency	Purchase & Stores Office, University of Sindh, Jamshoro.
b. Procurement Title	Procurement of Sanitary Material for Sindh University Boys Hostels & Water Supply Network , University of Sindh (Financial Year 2026–2027).
c. Procuring Agency Address	Purchase & Stores Office, Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro – 76080.
d. Bid Security	equivalent to (fixed Rs. 300,000/-) two percent (2%) of the estimated cost in favour of the Director Finance, University of Sindh, Jamshoro , in the form of Pay Order, Call Deposit Receipt (CDR) or Demand Draft issued by a scheduled bank operating in Pakistan, as specified in the Bidding Document.
e. Bid Validity	Ninety (90) Days from the date of opening of bids.
f. Performance Security	The successful bidder shall furnish a Performance Security equal to 5% of the Contract Price in the form prescribed in the Contract before signing the Contract/Purchase Order or within the period specified in the Letter of Acceptance. The Performance Security shall remain valid throughout the contract period and any warranty period, where applicable.
g. Submission of Bids	Bids shall be submitted electronically through the SPPRA Sindh e-PADS Portal on or before the date and time specified in the Notice Inviting Tender (NIT). Late bids shall not be accepted.
h. Opening of Bids	Bids shall be opened electronically through the SPPRA Sindh e-PADS system on the date and time specified in the Notice Inviting Tender (NIT). Bidders or their duly authorized representatives may attend the bid opening, where applicable.
i. Delivery Period	The successful bidder shall complete the supply within Seven (07) calendar days from the date of issuance of the Purchase Order, unless otherwise specified by the Procuring Agency.
j. Liquidated Damages	In case of delay in delivery attributable to the supplier, Liquidated Damages may be imposed at the rate of 2% of the value of the delayed goods for each completed month of delay , subject to the maximum limit prescribed in the Contract and applicable provisions of the Sindh Public Procurement Rules, 2010 (Amended up to date).
k. Tender Fee / Bid Document Cost	Non-refundable Tender Fee of Rs. 5,000/- shall be deposited through Pay Order, Demand Draft or Bank Challan, where applicable, in favour of the University of Sindh, Jamshoro. The bidder shall provide the following details: Pay Order / Demand Draft / Challan No.: _____ Date: _____ Amount (Rs.): _____ Bank Name: _____

BIDDER'S DECLARATION

I/We hereby declare that the information furnished above is true and correct. I/We have carefully read, understood and accepted all terms and conditions of the Bidding Document and agree to comply with the provisions of the Sindh Public Procurement Rules, 2010 (Amended up to date).

Authorized Signature: _____

Name of Authorized Signatory: _____

Designation: _____

Official Stamp of Bidder: _____

Date: _____

6. BIDDER ELIGIBILITY & QUALIFICATION CRITERIA

The Procuring Agency shall evaluate the bids in accordance with the Sindh Public Procurement Rules, 2010 (Amended up to date). Only those bidders fulfilling the following mandatory eligibility requirements shall be considered responsive and eligible for financial evaluation.

A. Mandatory Eligibility Criteria

Sr.	Eligibility Requirement	Yes / No	Remarks
1	Relevant Experience: Proof of at experience in Sanitary Material		
2	Financial Soundness (Bank): Bank Statement for the last 03 years (2023-24, 2024-25, 2025-26) showing an annual turnover of at least Rs. 15 million.		
3	Minimum Annual Turnover of PKR 15 million during the last three (03) financial years, each tender Financial Audit Reports: Submission of audited financial statements / Financial Audit Reports for the last three (03) consecutive financial years , duly prepared and attested by a Chartered Accountant / registered auditing firm, to verify the financial health, liquidity, and turnover of the bidding firm. Supported by bank statements of the last three (03) years.		
4	Tax Registration: Valid Income Tax (NTN) and Sales Tax (GST) Registration Certificates (Active Status on FBR).		
5	Affidavit: An affidavit on Stamp Paper (Rs. 100/-) stating that the firm has never been blacklisted by any Government/Semi-Government/Autonomous Body.		

B. Bid Evaluation Criteria

The evaluation of bids shall be carried out in the following sequence:

1. **Preliminary Examination** to verify completeness of the bid and submission of all mandatory documents.
2. **Eligibility Evaluation** to determine compliance with the mandatory eligibility requirements specified in this Bidding Document.
3. **Technical Evaluation** to ensure that the offered goods fully conform to the required technical specifications, quality standards and approved samples (where applicable).
4. **Financial Evaluation** of only those bids declared technically responsive.
5. The contract shall be awarded to the **Lowest Evaluated Responsive Bidder**, whose bid:
 - substantially complies with all requirements of the Bidding Document;
 - meets all mandatory eligibility and technical requirements;
 - is determined to be responsive in accordance with the Sindh Public Procurement Rules, 2010 (Amended up to date); and
 - offers the lowest evaluated cost for the Procuring Agency.
6. The Procuring Agency reserves the right to seek clarification of any document submitted by the bidder. However, no change in the quoted price or substance of the bid shall be permitted after the submission deadline, except as allowed under the applicable provisions of the Sindh Public Procurement Rules, 2010 (Amended up to date).

7. TERMS AND CONDITIONS

The following terms and conditions shall govern the procurement, supply and delivery of Sanitary Material under this bidding process. Submission of a bid shall constitute acceptance of these terms and conditions by the bidder.

(i) Acceptance of Purchase Order

The successful bidder shall acknowledge receipt of the Purchase Order/Letter of Acceptance and shall comply with all terms and conditions contained therein.

(ii) Delivery Documentation

Each consignment shall be accompanied by a Delivery Challan clearly indicating:

- Purchase Order Number and Date;
- Description of Goods;
- Quantity Delivered;
- Unit of Measurement;
- Brand/Manufacturer (where applicable); and
- Date of Delivery.

Failure to provide complete delivery documentation may result in delay in inspection, acceptance or processing of payment.

(iii) Place of Delivery

The goods shall be delivered at the location(s) specified in the Purchase Order or as directed by the Procuring Agency.

(iv) Delivery Period and Liquidated Damages

The supplier shall deliver the goods within the delivery period specified in the Purchase Order.

In case of delay attributable to the supplier, Liquidated Damages shall be imposed at the rate of **2% of the value of delayed goods for each completed month of delay**, subject to a maximum of **10% of the Contract Price**, unless otherwise determined under the contract.

(v) Inspection and Acceptance

All goods supplied shall be subject to inspection by the authorized representatives of the University of Sindh, Jamshoro. Acceptance of goods shall be subject to verification of:

- Quantity;
- Quality;
- Specifications;
- Packaging; and
- Compliance with approved samples, where applicable.

(vi) Variation in Quantity

The Procuring Agency reserves the right to increase or decrease the quantities of goods, delete any item or modify delivery requirements in accordance with the applicable provisions of the Sindh Public Procurement Rules, 2010 (Amended up to date).

(vii) Quality of Goods

All goods supplied shall be new, unused, genuine and free from defects. Goods shall strictly conform to the specifications provided in the Bidding Document and approved samples, where applicable.

(viii) Delivery Procedure

The supplier shall deliver all goods through the Purchase & Stores Office or any other designated location specified by the Procuring Agency. Proper acknowledgement of receipt shall be obtained at the time of delivery.

(ix) Rejection and Replacement of Goods

The Procuring Agency reserves the right to reject any goods that:

- do not conform to the required specifications;
- are damaged, defective or substandard;
- differ from the approved sample; or
- are supplied after the prescribed delivery period without approval.

Rejected goods shall be replaced by the supplier at its own cost within the period specified by the Procuring Agency.

(x) Subcontracting / Assignment

The supplier shall not assign, transfer or subcontract the whole or any part of the contract without the prior written approval of the Procuring Agency.

(xi) Termination of Contract

The Procuring Agency may terminate the contract, wholly or partially, in case of:

- breach of contract by the supplier;
- failure to deliver goods within the stipulated time;
- submission of false or misleading information; or
- any other reason permissible under the applicable laws and the Sindh Public Procurement Rules, 2010 (Amended up to date).

Upon termination, the supplier shall remove its equipment, materials or property, if any, from the premises of the University without delay.

(xii) Submission of Invoices

Invoices/Bills shall be submitted to the Purchase & Stores Office, University of Sindh, Jamshoro, along with all supporting documents, including Delivery Challans and inspection/acceptance reports, where applicable.

(xiii) Advance Payment

No advance payment shall ordinarily be made. However, where specifically approved by the Competent Authority, advance payment may be made against an acceptable Bank Guarantee or other security instrument as prescribed by the Procuring Agency.

(xiv) Bid Validity

The bid shall remain valid for a period of **Ninety (90) Days** from the date of bid opening.

(xv) Company Profile

The bidder shall submit a complete company profile, including organizational information, experience, client list and contact details.

(xvi) Applicable Laws and Rules

This procurement process and the resulting contract shall be governed by the Sindh Public Procurement Rules, 2010 (Amended up to date), and other applicable laws, rules, regulations and instructions issued by the Government of Sindh and SPPRA.

(xvii) Prices and Rates

Rates shall be quoted in Pakistani Rupees (PKR) and shall be inclusive of all applicable taxes, duties, transportation, loading/unloading, packing and all incidental costs unless otherwise specified in the Bidding Document.

(xviii) Taxes and Duties

Applicable taxes and duties shall be deducted, withheld or paid in accordance with the prevailing laws, rules and regulations of the Government of Pakistan and Government of Sindh.

(xix) Bid Security

The bidder shall furnish a Bid Security equivalent to (fixed Rs. 300,000/-) two percent (2%) of the estimated cost, in favour of the **Director Finance, University of Sindh, Jamshoro**.

ACCEPTANCE BY BIDDER

I/We hereby certify that I/We have carefully read and understood all terms and conditions of this Bidding Document and agree to comply with the same without reservation.

Authorized Signature: _____

Name: _____

Designation: _____

Official Stamp: _____

Date: _____

xx) Dispute Resolution / Arbitration:

Any dispute, controversy or claim arising out of or in connection with this procurement, including the interpretation, execution or performance of the Contract, shall, in the first instance, be resolved amicably through mutual consultation between the Procuring Agency and the Supplier. If the dispute cannot be resolved amicably within thirty (30) days, the matter shall be referred to arbitration in accordance with the provisions of the **Arbitration Act, 1940 (as amended from time to time)**. If the dispute remains unresolved, the competent Courts at **Jamshoro, Sindh** shall have exclusive jurisdiction.

(xxi) Performance Security:

The successful bidder shall furnish a **Performance Security equal to Five Percent (5%) of the total Contract Price** in the form of a **Pay Order, Call Deposit Receipt (CDR) or Bank Guarantee** issued by a scheduled bank operating in Pakistan, in favour of the **Director Finance, University of Sindh, Jamshoro**, before signing the Contract/Purchase Order or within the period specified in the Letter of Acceptance. The Performance Security shall remain valid throughout the Contract period and, where applicable, the warranty period.

(xxii) Government Taxes, Duties and Levies:

All applicable Federal and Provincial taxes, duties, levies and statutory charges shall be governed by the prevailing laws, notifications and SROs issued by the competent authorities. Applicable deductions shall be made at source in accordance with the relevant tax laws.

(xxiii) Rights of the Procuring Agency:

The University of Sindh, Jamshoro reserves the right to accept or reject any bid, annul the procurement process or reject all bids at any time prior to the acceptance of a bid, strictly in accordance with the relevant provisions of the **Sindh Public Procurement Rules, 2010 (Amended up to date)**. The Procuring Agency may award the Contract to a single Lowest Evaluated Responsive Bidder or may award individual item(s) to different Lowest Evaluated Responsive Bidders on an item-wise basis, as specified in the Notice Inviting Tender (NIT) and Evaluation Criteria.

(xxiv) Availability of Bidding Documents:

The Bidding Documents shall be available through the **SPPRA Sindh e-PADS Portal** and/or the Purchase & Stores Office, University of Sindh, Jamshoro, as specified in the Notice Inviting Tender (NIT).

(xxv) Compliance with Labour Laws:

The successful bidder shall comply with all applicable labour laws of Pakistan. Employment of child labour is strictly prohibited. The Procuring Agency may require documentary evidence of compliance, including CNICs of deployed personnel, where applicable.

(xxvi) Environmental Compliance:

The Supplier shall adopt environmentally responsible manufacturing, packaging and disposal practices and shall avoid the use of hazardous or prohibited materials in accordance with the applicable environmental laws and regulations.

(xxvii) Submission of Bids:

Bids shall be submitted electronically through the **SPPRA Sindh e-PADS Portal** on or before the date and time specified in the **Notice Inviting Tender (NIT)**. Late bids shall not be accepted.

(xxviii) Opening of Bids:

Bids shall be opened electronically through the **SPPRA Sindh e-PADS Portal** on the date and time specified in the **Notice Inviting Tender (NIT)**. Bidders or their duly authorized representatives may attend the bid opening, where applicable.

(xxix) Taxes and Statutory Deductions:

Income Tax, Sales Tax, Stamp Duty and all other applicable taxes, duties and statutory deductions shall be deducted and/or paid strictly in accordance with the prevailing Government rules, notifications and applicable tax laws.

(xxx) Stamp Duty:

The successful bidder shall pay Stamp Duty at the rate prescribed under the **Sindh Stamp Act** and other applicable laws in force at the time of execution of the Contract.

(xxxi) Currency of Bid:

All prices, rates and financial proposals shall be quoted exclusively in **Pakistan Rupees (PKR)**.

(xxxii) Active Taxpayer Status:

The bidder shall remain an **Active Taxpayer** with the relevant taxation authorities throughout the procurement process and the execution of the Contract. Failure to maintain Active Taxpayer status may render the bidder liable to action in accordance with the applicable laws and the provisions of the Contract.

(xxxiii) Delivery Period:

The successful bidder shall complete the supply of all goods within **One (01) week** from the date of issuance of the Purchase Order, unless otherwise specified in the Purchase Order or approved in writing by the Procuring Agency.

Authorized Signature of Bidder: _____

Name of Authorized Signatory: _____

Designation: _____

Official Stamp: _____

Date: _____

8. INTEGRITY PACT

Declaration of Charges, Fees, Commission, Taxes, Duties and Levies

Name of Bidder / Firm / Company:

The undersigned bidder hereby solemnly declares, undertakes and confirms as follows:

(a) Declaration Against Corrupt Practices

The Bidder declares that it has not obtained and shall not attempt to obtain any contract, procurement, right, interest, privilege or other benefit from the University of Sindh, Jamshoro through any corrupt, fraudulent, collusive, coercive or obstructive practice or by offering any gratification, inducement or unlawful consideration to any public servant or any other person.

(b) Disclosure of Charges and Payments

The Bidder certifies that it has fully disclosed all charges, fees, commissions, taxes, duties, levies and other payments made or payable in connection with this procurement. The Bidder further declares that it has not paid, offered, promised or agreed to pay, directly or indirectly, any commission, brokerage, facilitation payment, bribe, gift, kickback or any other unlawful benefit to any official, employee or representative of the University of Sindh, Jamshoro or to any other person for the purpose of influencing the procurement process or obtaining any undue advantage.

(c) Responsibility for False Declaration

The Bidder accepts full responsibility and legal liability for any false declaration, concealment of material information, misrepresentation or violation of this Integrity Pact. The Bidder acknowledges that any contract or Purchase Order obtained through such prohibited practices may be cancelled or terminated by the Procuring Agency without prejudice to any other legal or contractual remedies available under the applicable laws.

(d) Indemnity

The Bidder agrees to indemnify and keep indemnified the University of Sindh, Jamshoro against any loss, damage, liability, claim, cost or expense arising from any breach of this Integrity Pact or from any corrupt, fraudulent or unlawful act committed by the Bidder, its employees, agents or representatives in connection with this procurement.

(e) Compliance with Applicable Laws

The Bidder undertakes to comply with all applicable laws, rules and regulations, including the **Sindh Public Procurement Rules, 2010 (Amended up to date)**, anti-corruption laws, taxation laws and all other statutory requirements governing public procurement in Pakistan.

(f) Consequences of Violation

In the event of any violation of this Integrity Pact, the Procuring Agency may, without prejudice to any other legal remedy available under the applicable laws:

1. Reject the bid;
2. Cancel the Purchase Order or Contract;
3. Forfeit the Bid Security and/or Performance Security, where applicable;
4. Initiate proceedings for blacklisting or debarment in accordance with the applicable rules; and
5. Take any other action permissible under the applicable laws and the Sindh Public Procurement Rules, 2010 (Amended up to date).

Declaration by the Bidder

I/We hereby certify that the above declaration is true, complete and correct to the best of my/our knowledge and belief. I/We fully understand that any false statement or concealment of facts may result in rejection of the bid, cancellation of the Contract and any other action permissible under the applicable laws.

Name of Bidder/Firm: _____

Name of Authorized Representative: _____

Designation: _____

CNIC No.: _____

Signature: _____

Official Stamp: _____

Date: _____

BIDDER'S DECLARATION AND UNDERTAKING

It is hereby certified that I/We have carefully read, understood and accepted all the terms and conditions, specifications, instructions, evaluation criteria and other provisions contained in this Bidding Document.

I/We further declare that all information, documents and certificates submitted with this bid are true, complete and correct. I/We understand that any false declaration, concealment of material information or submission of forged or misleading documents shall render the bid liable to rejection and may result in any other action permissible under the **Sindh Public Procurement Rules, 2010 (Amended up to date)** and other applicable laws.

I/We undertake to comply with all contractual obligations, technical specifications and delivery requirements in the event that the Contract/Purchase Order is awarded to us.

BIDDER'S INFORMATION

Name of Firm / Company:

Name of Authorized Representative:

Designation:

Office Address:

Telephone No.: _____

Fax No. (if applicable): _____

Mobile No.: _____

Email Address: _____

National Tax Number (NTN): _____

Sales Tax Registration No. (if applicable): _____

I/We certify that the information furnished above is correct and complete and that I/We are duly authorized to sign this bid on behalf of the bidder.

Authorized Signature: _____

Name: _____

Designation: _____

CNIC No.: _____

Official Stamp: _____

Date: _____

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s _____

Contact Person _____

Address _____

Tel # _____ Fax _____

Mobile _____ email _____

SIGNATURE & STAMP